



### 1.1.5 Honorary Freeman of the Town of East Fremantle

<b>Type:</b>	Office of the CEO – Elected Members
<b>Legislation:</b>	N/A
<b>Delegation:</b>	N/A
<b>Other Related Document:</b>	Honorary Freeman of the Town of East Fremantle Procedure PRO/1.1.5

#### Objective

To recognise outstanding and meritorious service to the Town of East Fremantle

#### Policy Scope

This policy applies to all applications for the award of Honorary Freeman of the Town of East Fremantle.

#### Policy

The status of Honorary Freeman of the Town is the Town of East Fremantle’s highest award.

Nominations for Freeman of the Town are to comply with Council’s Honorary Freeman of the Town procedures.

An Honorary Freeman of the Town is to be invited to all civic functions of the Town.

An Honorary Freeman of the Town is to receive a special badge which identifies him/her as Freeman of the Town.

Nominations are to be made in the strictest confidence without the knowledge of the nominee and Council is to consider the matter behind closed doors. No record of the nominee’s name is to be recorded in the Council or Committee minutes whether supported or not by Council.

#### Attachment

Freeman of the Town Procedure & Application Form

<b>Responsible Directorate:</b>	Office of the CEO
<b>Reviewing Officer:</b>	Chief Executive Officer
<b>Decision making Authority:</b>	Council
<b>Policy Adopted:</b>	19/8/14
<b>Policy Amended/Reviewed:</b>	21/7/15, 17/9/19
<b>Former Policy No:</b>	1.1.1

## **HONORARY FREEMAN OF THE TOWN OF EAST FREMANTLE PROCEDURE (PRO1.1.5)**

### **Objective**

The objective of this procedure is to provide guidelines for determining any nomination for Freeman of the Town.

### **Procedure**

Nominations are to be lodged on the attached form with the Chief Executive Officer detailing the reasons why the person is worthy of the award and is to be signed by at least six members of the Council.

The Chief Executive Officer is to consider nominations for the granting of the status of Honorary Freeman of the Town and make a recommendation to Council on the merit of the nomination.

The decision to make the award is to be supported by a Special Majority of the Council (75%).



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3.	Personal leadership qualities
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4.	any benefits to the community of the Town of East Fremantle and include more broadly, to the state of Western Australia or to the nation resulting from the nominee's work
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5. Special achievements of the nominee.


Signed (Elected Members)

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