



AGENDA

Special Council Meeting

Thursday, 27 August 2020 at 6.00pm

Disclaimer

The purpose of this Council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Town of East Fremantle expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

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NOTICE OF MEETING

Elected Members

A Special Council Meeting of the Council will be held on Thursday, 27 August 2020 in the Council Chamber, 135 Canning Highway East Fremantle commencing at 6.00pm and your attendance is requested.



GARY TUFFIN
Chief Executive Officer

AGENDA

1. **OFFICIAL OPENING**
 2. **ACKNOWLEDGEMENT OF COUNTRY**
"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay my respects to Elders past, present and emerging."
 3. **RECORD OF ATTENDANCE**
 - 3.1 **Attendance**
 - 3.2 **Apologies**
Cr M McPhail
 - 3.3 **Approved**
 4. **DISCLOSURES OF INTEREST**
 - 4.1 **Financial**
 - 4.2 **Proximity**
 - 4.3 **Impartiality**
 5. **PUBLIC QUESTION TIME**
 - 5.1 **Deputations**
 - 5.2 **Public Question Time**
-

6. BUSINESS

6.1 Riverside Road Landscaping – Quote acceptance

Applicant:	Town of East Fremantle
File ref:	RFQ06-2020/21
Prepared by:	Stephen Gallagher, Operations Manager
Supervised by:	Gary Tuffin, Chief Executive Officer
Voting requirements:	Absolute Majority
Documents table:	Nil
Attachments:	<ol style="list-style-type: none">1. Evaluation Report RFQ 06-2020/21 (Confidential Attachment)2. Price expenditure summary (Confidential Attachment)3. Landscape drawings4. UDLA Estimated Project Cost5. Phase 3 submission - (Confidential Attachment)

Purpose

To advise Council on the evaluation of the Request for Quotation (RFQ) submissions received for the RFQ 06-2020/21 Riverside Road Landscaping and to award the contract.

Executive Summary

This Request for Quotation (RFQ) has been undertaken as part of the Riverside Road Rehabilitation Project. It is a requirement of the DBCA permit that these works are carried out. The works are scheduled to be completed by 31 October 2020.

A detailed evaluation of RFQ 08 has been provided as a confidential attachment #1

Background

The RFQ is seeking to appoint a suitably qualified landscaper to provide landscape services in relation to the Riverside Road Rehabilitation Project as outlined in RFQ06 2020/21. These works include:

- Supply and install various size trees
- Supply and install tubestock and mulch
- Turfing in selected areas
- Watering of plants for a 12mth period
- 12 months maintenance of works

The RFQ was sent direct to four Landscape Consultants.

- Phase 3
- Landscape Elements
- Horizon West
- Gambara

Quotations closed at 4:00 pm Thursday 13 August 2020 and there were three (3) submissions received from the following:

- Phase 3
- Landscape Elements
- Horizon West

Based on conditions included in DBCA's permit for the Riverside Road Rehabilitation project the Town was required to develop a landscape plan that replaced any removed trees at a 3 to 1 ratio. In total 27 trees were removed during the roadworks so a minimum of 81 trees were required to be planted. The Town engaged the services of UDLA to design a landscape plan that met all the requirements of DBCA and also followed the guidelines of the draft Town of East Fremantle Streetscape Style Guide.

Consultation

Quotation assessment panel;

- Operations Manager
- Operations Supervisor
- Caine Holdsworth (UDLA)
- Riley De Campe (UDLA)

Statutory Environment

As the estimated expenditure was estimated not to exceed the legislated tender threshold, and given the project's time constraints, a Request for Quotation (RFQ) process was used.

Local Government (Functions and General) Regulations 1996 require that tenders be publicly invited for such contracts where the estimated cost of providing the total service exceeds \$250,000.

Policy Implications

Purchasing Policy 2.1.3

Financial Implications

Council has allowed \$100,000 for the project in its 2020/21 Budget. This expenditure is allocated against account E12784.

The initial anticipated value of the contract for this work was \$100,000 (excl. GST).

As the preferred respondent's price exceeds the available project budget funds available, a budget variation will be required as follows, including allowance for contingency.

Account Number	Description	Current Budget	Amended Budget	Variance	Comment
E12784	Riverside Rd Landscaping	(\$100,000)	(\$160,000)	(\$60,000)	Increased budget to cover contract price, plus provide a project contingency of \$21,580 (13.5%)
	Closing position	\$226,407	\$286,407	\$60,000	(19/20) Closing position higher than first estimated.
	Change in Net Current Assets			\$0	

The actual surplus as at 30 June is estimated to be favourable compared to the opening budget position of \$160,238; therefore, the additional expenditure can be funded from the surplus result.

Strategic Implications

Nil

Site Inspection

Yes

Comment

A full assessment of the received quotations was undertaken by the assessment panel (Attachment 1) on the 21 August 2020. Whilst all three were easily capable of fulfilling the requirements of the project, the panel came to the consensus that the submission received from Phase 3 represented the best value for money response to the RFQ.

The details of this RFQ assessment are provided under confidential cover.

As the quoted and recommended price was above the budgeted amount both Phase 3 and UDLA were then asked to advise what items of the scope could be reduced to make the project more affordable.

With the removal of 15 x 45L trees, a bit over half of the tubestock and mulching and a reduction in the turfing the quotation value dropped to \$138,419.66 giving a saving of \$30,563.56.

Based on the evaluation results it is recommended that Phase 3 be awarded the contract for RFQ 06 2020/21 at a fixed price of \$138,419.66 (Ex GST).

To allow for a contingency of approximately 13.5% (\$21,580) on the project, it is requested that the budget allocation be raised from \$100,000 to \$160,000.

6.1 OFFICER RECOMMENDATION

That Council:

1. accept the revised quotation submitted by Phase 3 for \$138,419.66 (Ex GST) to complete the works outlined in RFQ 06-2020/21.
2. delegate to the Chief Executive Officer the power to finalise a contract with Phase 3 within the defined parameters of RFQ06-2020/21.
3. authorise the Mayor and Chief Executive Officer to sign and affix the Town's Common Seal to the contract with Phase 3 for RFQ 06-2020/21
4. pursuant to section 6.8 of the *Local Government Act 1995*, approve the schedule of budget variations below resulting in a nil change in net current assets as at 30 June 2021:

Account Number	Description	Current Budget	Amended Budget	Variance	Comment
E12784	Riverside Rd Landscaping	(\$100,000)	(\$160,000)	(\$60,000)	Increased budget to cover contract price, plus provide a project contingency of \$21,580 (13.5%)
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	Change in Net Current Assets			\$0	

EAST FREMANTLE RIVERSIDE ROAD

LANDSCAPE DOCUMENTATION

ISSUED FOR QUOTATION

DRAWING NUMBER	SHEET NAME	SHEET NUMBER
L000	COVER SHEET	1
L101	SOFTWARES PLAN	2
L102	SOFTWARES PLAN	3
L103	SOFTWARES PLAN	4
L104	SOFTWARES PLAN	5
L105	SOFTWARES PLAN	6
L106	SOFTWARES PLAN	7
L201	LANDSCAPE DETAILS	8
L202	LANDSCAPE DETAILS	9

PLANT SCHEDULE				
SYM	BOTANICAL NAME	COMMON NAME	Sizes	Total
Trees:				
Aco	Araucaria columnaris	Cook Pine	500lt	11
Ahe	Araucaria heterophylla	Norfolk Island pine	500lt	7
Ego	Eucalyptus gomphocephala	Tuart tree	45lt	4
Efo	Eucalyptus foecunda	Fremantle mallee	45lt	18
Afl	Agonis flexuosa	WA Peppermint Tree	45lt	24
Eer	Eucalyptus erythrocorys	Red Flowering Gum	45lt	18
Mla	Melaleuca lanceolata	Rottnest Island Tea Tree	45lt	8
Eul	Eucalyptus utilis	Coastal moort	45lt	8
Total Number of Trees:				98
PM01: LARGE MEDIAN STRIP PLANTING (3 PER m2)				
Lbr	Leucophyta brownii	Silver Cushion Bush	tubestock	200
Gri	Grevillea crithmifolia prostrate	Grevillea (Dwarf)	tubestock	200
Chi	Calothamnus hirsutus	Hairy Claw Flower	tubestock	200
Oax	Olearia axillaris	Coastal Daisybush	tubestock	200
Total Number of Plants:				800
PM02: SMALL MEDIAN STRIP PLANTING (3 Per m2)				
Cca	Conostylis candicans	Grey Cottonheads	tubestock	38
Scr	Scaevola crassifolia	Purple Fanfare	tubestock	38
Total Number of Plants:				76
PM03: REVEGETATION PLANTING (1 Per m2)				
Mhu	Melaleuca huegii	Chenille Honey Myrtle	tubestock	165
Tre	Templetonia retusa	Cockie's Tongue	tubestock	165
Oax	Olearia axillaris	Coastal Daisybush	tubestock	165
Cqu	Calothamnus hirsutus	One Sided Bottle-brush (Dwarf)	tubestock	165
Chi	Calothamnus quadrifidus	Hairy Claw Flower	tubestock	165
Axa	Acacia xanthina	White-stemmed Wattle	tubestock	165
Ego	Eucalyptus gomphocephala	Tuart tree	45Lt	6
Mla	Melaleuca lanceolata	Rottnest Island Tea Tree	45Lt	8
Cpr	Callitris preissii	Rottnest Island Pine Tree	45Lt	8
Efo	Eucalyptus foecunda	Fremantle Mallee Tree	45Lt	8
Total Number of Plants:				1020
Total Number of TREES AND PLANTS:				1994
TURF Village Green Kikuyu				

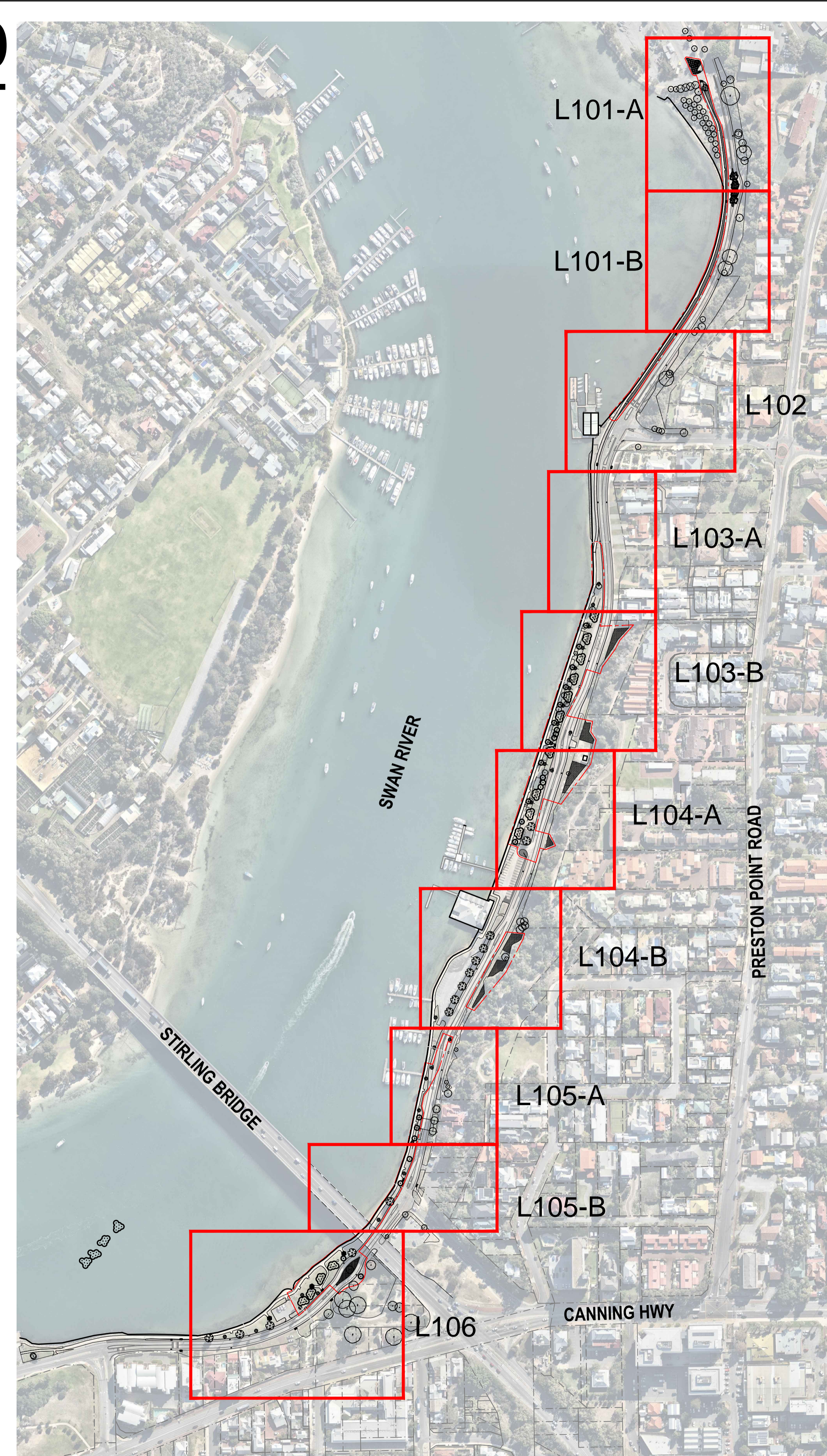
GENERAL NOTES:
ALL EXISTING PLANTING TO BE PROTECTED AND MAINTAINED.
FINAL LOCATIONS OF PLANTING TO BE APPROVED BY LANDSCAPE ARCHITECT.
ALL GARDEN BEDS AND RE VEGETATION AREAS TO BE CLEARED OF EXISTING WEEDS PRIOR TO PLANTING.

GENERAL NOTES

- ALL LEVELS AND DIMENSIONS INDICATED ON PLANS ARE INDICATIVE AND NEED TO BE CONFIRMED ON SITE BY THE CONTRACTOR. PRIOR TO COMMENCING WORKS THE CONTRACTOR SHALL LIAISE DIRECTLY WITH RELEVANT SERVICE AUTHORITIES TO ASCERTAIN THE LOCATION OF ANY SERVICES.

- ALL SERVICES SHALL BE PHYSICALLY LOCATED BY HAND PRIOR TO THE USE OF ANY EXCAVATION EQUIPMENT. SERVICES IN CLOSE PROXIMITY TO PROPOSED WORKS SHALL BE EXPOSED BY HAND BEFORE WORK IS TO COMMENCE.

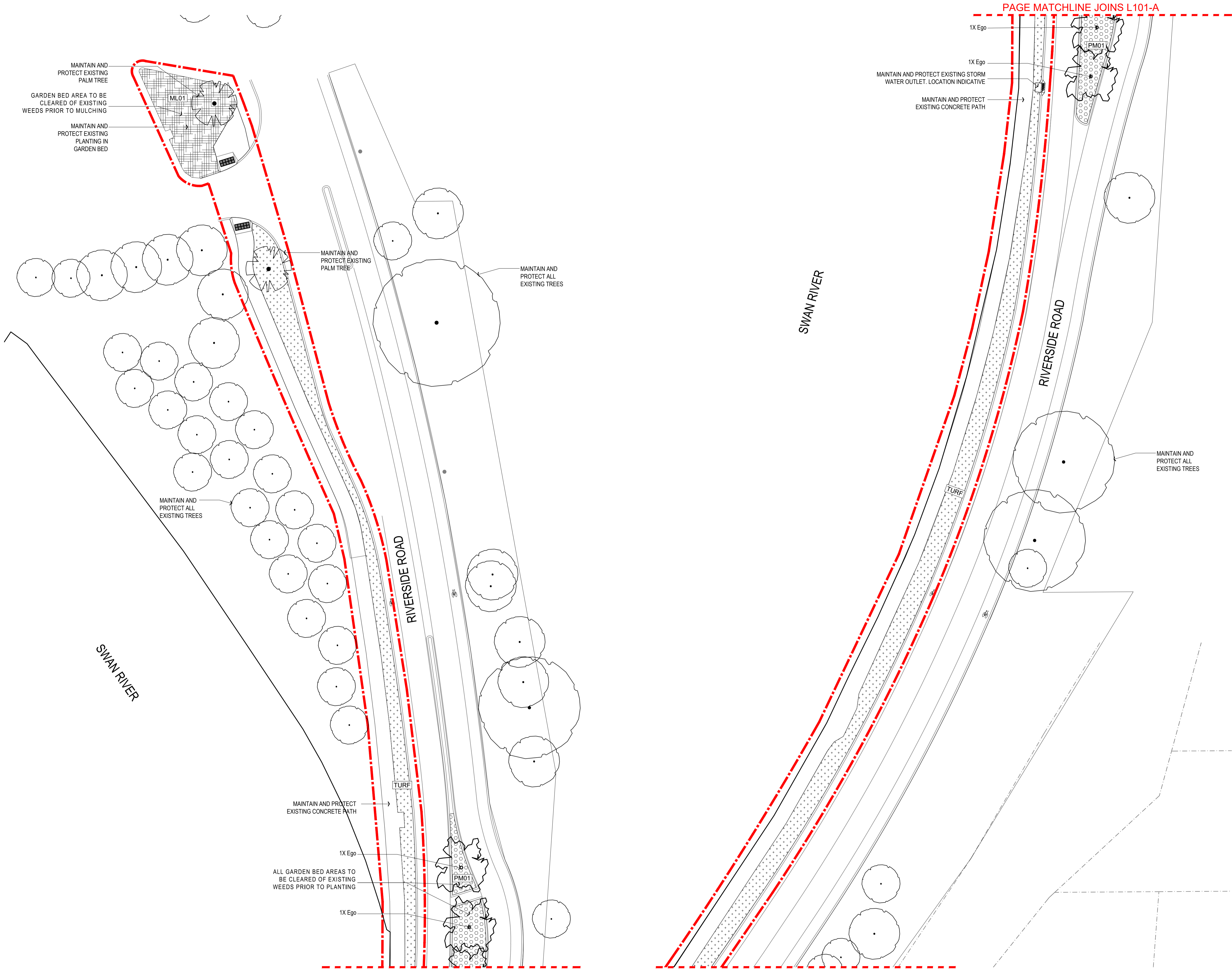
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A	ISSUED FOR QUOTATION	RD	29/07/20

Urban Design Landscape Architecture
LEVEL 1A, 3-5 JOSEPHSON STREET, FREMANTLE WA 6160
t +61 (08) 9336 7577
www.udla.com.au

Client TOWN OF EAST FREMANTLE ----			
Project EAST FREMANTLE RIVERSIDE ROAD LANDSCAPE PLAN			
Drawing COVER SHEET			
Drawing Number L000			
Issue ISSUED FOR QUOTATION			A
Project No. EFRRLD	Sheet 1 of 9	Scale 1:2500	
Approved CH	Drawn By RD	Date 26/05/20	



LEGEND		
	EXTENT OF WORKS	
	EXISTING TREES	
	EXISTING PALM TREES	
	TREE TYPE 01 Aco - <i>Araucaria columnaris</i> 'Cook Island Pine' 500Lt	
	TREE TYPE 02 Ego - <i>Eucalyptus gomphocephala</i> 'TUART' 45Lt	
	45Lt TREE CLUSTER PLANTING Type A, B and C	
	TREE TYPE 04 Ahe - <i>Araucaria heterophylla</i> 'Norfolk Island Pine' 500Lt	
	RECENTLY PLANTED TREE FOR RELOCATION	
	PLANT MIX 01	
	PLANT MIX 02	
	PLANT MIX 03 RE VEGETATION AREAS	
	TURF - Kikuyu, Village Green	
	MULCH ONLY AREA	
	LOT BOUNDARY LINE	
	PLANTING SETOUT LINE	
	EXISTING CIVIL WORKS: BIKE LANE	

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Client TOWN OF EAST FREMANTLE		
Project EAST FREMANTLE RIVERSIDE ROAD LANDSCAPE PLAN		
Drawing LANDSCAPE PLAN		
Drawing Number L101		
Issue ISSUED FOR QUOTATION		A
Project No. EFRRLD	Sheet 2 of 9	Scale 1:250
Approved CH	Drawn By RD	Date 26/05/20

L101-A

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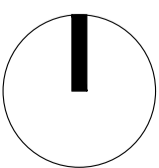
L101-B

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A	ISSUED FOR QUOTATION	RD	29/07/20

LEGEND			
	EXTENT OF WORKS		
	EXISTING TREES		
	EXISTING PALM TREES		
	TREE TYPE 01 Aco - <i>Araucaria columnaris</i> 'Cook Island Pine' 500Lt		
	TREE TYPE 02 Ego - <i>Eucalyptus gomphocephala</i> 'TUART' 45Lt		
	45Lt TREE CLUSTER PLANTING Type A, B and C		
	TREE TYPE 04 Ahe - <i>Araucaria heterophylla</i> 'Norfolk Island Pine' 500Lt		
	RECENTLY PLANTED TREE FOR RELOCATION		
	PM01	PLANT MIX 01	
	PM02	PLANT MIX 02	
	PM03	PLANT MIX 03 RE VEGETATION AREAS	
	TURF	TURF - Kikuyu. Village Green	
	ML01	MULCH ONLY AREA	
	LOT BOUNDARY LINE		
	PLANTING SETOUT LINE		
	EXISTING CIVIL WORKS: BIKE LANE		

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Client TOWN OF EAST FREMANTLE			
Project EAST FREMANTLE RIVERSIDE ROAD LANDSCAPE PLAN			
Drawing LANDSCAPE PLAN			
Drawing Number L102			
Issue ISSUED FOR QUOTATION			A
Project No. EFRRLD	Sheet 03 of 9	Scale 1:250	
Approved CH	Drawn By RD	Date 26/05/20	



GENERAL NOTES

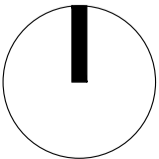
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PAGE MATCHLINE JOINS PAGE L102

PAGE MATCHLINE JOINS PAGE L103-A

L103-A PAGE MATCHLINE JOINS PAGE L103-B

L103-B PAGE MATCHLINE JOINS PAGE L104-A



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LEGEND

- EXTENT OF WORKS
- EXISTING TREES
- EXISTING PALM TREES
- TREE TYPE 01
Aco - *Araucaria columnaris*
'Cook Island Pine' 500Lt
- TREE TYPE 02
Ego - *Eucalyptus gomphocephala*
'TUART' 45Lt
- 45Lt TREE CLUSTER PLANTING
Type A, B and C
- TREE TYPE 04
Ahe - *Araucaria heterophylla*
'Norfolk Island Pine' 500Lt
- RECENTLY PLANTED TREE
FOR RELOCATION
- PLANT MIX 01
- PLANT MIX 02
- PLANT MIX 03
RE VEGETATION AREAS
- TURF - Kikuyu, Village Green
- MULCH ONLY AREA
- LOT BOUNDARY LINE
- PLANTING SETOUT LINE
- EXISTING CIVIL WORKS:
BIKE LANE



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Client

TOWN OF EAST FREMANTLE

Project

EAST FREMANTLE RIVERSIDE
ROAD LANDSCAPE PLAN

Drawing

LANDSCAPE PLAN

Drawing Number

L103

Issue

ISSUED FOR QUOTATION

A

Project No. EFRRLD	Sheet 4 of 9	Scale 1:250
Approved CH	Drawn By RD	Date 26/05/20

PAGE MATCHLINE JOINS L103-B

PAGE MATCHLINE JOINS L104-A

REFER TO PAGE L103-B
MAINTAIN AND PROTECT
EXISTING GYM EQUIPMENT
MAINTAIN AND PROTECT
EXISTING PALM TREES

1X Aco

MAINTAIN AND PROTECT
EXISTING CONCRETE PATH

MAINTAIN AND PROTECT
ALL EXISTING TREES

1X Eer

1X Afil

1X Efo

MAINTAIN AND PROTECT
EXISTING GYM EQUIPMENT

CLUSTER TYPE B
2X Eer, 2X Efo, 1X Afil

COOK ISLAND PINE PLANTING TO BE OFF
SET 2500mm TYPICAL FROM, AND INLINE
WITH, EXISTING PALMS

1X Aco

COOK ISLAND PINE PLANTING TO BE
OFFSET 3000mm TYPICAL FROM FOOTPATH

CLUSTER PLANTING TO BE OFFSET 7500mm
TYPICAL FROM FOOTPATH AND BE SPACED
EVENLY BETWEEN EXISTING PALMS

CLUSTER TYPE A
2X Eer, 2X Efo, 1X Afil

1X Aco

MAINTAIN AND
PROTECT ALL EXISTING
PALM TREES

CLUSTER TYPE B
2X Eer, 2X Efo, 1X Afil

MAINTAIN AND PROTECT
EXISTING DRAINAGE CELLS

1X Aco

RIVERSIDE ROAD

PM03-AREA FOR RE VEGETATION
ALL GARDEN BEDS AND
RE VEGETATION AREAS
TO BE CLEARED OF
EXISTING WEEDS
PRIOR TO PLANTING

ALL GARDEN BEDS TO BE
CLEARED OF EXISTING
WEEDS PRIOR TO PLANTING

PUMP HOUSE

PM02

PM03

PM03-AREA
ALL GARDI
RE VEGET,
TO BE CLE
EXISTING '1
PRIOR TO

MAINTAIN AND PROTECT
EXISTING TREES
RELOCATE RECENTLY PLANTED
45LT TREE TO ADJACENT PM03

DOMO CAFE

ALL GARDEN BEDS AND RE
VEGETATION AREAS TO BE
CLEARED OF EXISTING
WEEDS PRIOR TO PLANTING

PM03-AREA FOR RE VEGETATION

MAINTAIN AND
PROTECT ALL EXISTING
PALM TREES

PM03

MAINTAIN AND
PROTECT ALL
EXISTING TREES

PM03

PM03-AREA FOR RE VEGETATION
ALL GARDEN BEDS AND
RE VEGETATION AREAS
TO BE CLEARED OF
EXISTING WEEDS
PRIOR TO PLANTING

PM03-AREA FOR RE VEGETATION

ALL GARDEN BEDS AND
RE VEGETATION AREAS
TO BE CLEARED OF
EXISTING WEEDS
PRIOR TO PLANTING

RIVERSIDE ROAD

CAR PARK

L104-A

PAGE MATCHLINE JOINS L104-B

L104-B

PAGE MATCHLINE JOINS L105-A



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LEGEND

- EXTENT OF WORKS
- EXISTING TREES
- EXISTING PALM TREES
- TREE TYPE 01
Aco - *Araucaria columnaris*
'Cook Island Pine' 500Lt
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- RECENTLY PLANTED TREE
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- LOT BOUNDARY LINE
- PLANTING SETOUT LINE
- EXISTING CIVIL WORKS:
BIKE LANE

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Client

TOWN OF EAST FREMANTLE

Project

EAST FREMANTLE RIVERSIDE
ROAD LANDSCAPE PLAN

Drawing

LANDSCAPE PLAN

Drawing Number

L104

Issue

ISSUED FOR QUOTATION

A

Project No. EPRRLD	Sheet 5 of 9	Scale 1:250
Approved CH	Drawn By RD	Date 26/05/20

A	ISSUED FOR QUOTATION	RD	29/07/20

- LEGEND
- EXTENT OF WORKS
 - EXISTING TREES
 - EXISTING PALM TREES
 - TREE TYPE 01
Aco - *Araucaria columnaris*
'Cook Island Pine' 500Lt
 - TREE TYPE 02
Ego - *Eucalyptus gomphocephala*
'TUART' 45Lt
 - 45Lt TREE CLUSTER PLANTING
Type A, B and C
 - TREE TYPE 04
Ahe - *Araucaria heterophylla*
'Norfolk Island Pine' 500Lt
 - RECENTLY PLANTED TREE
FOR RELOCATION
 - PLANT MIX 01
 - PLANT MIX 02
 - PLANT MIX 03
RE VEGETATION AREAS
 - TURF - Kikuyu, Village Green
 - MULCH ONLY AREA
 - LOT BOUNDARY LINE
 - PLANTING SETOUT LINE
 - EXISTING CIVIL WORKS:
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Client
TOWN OF EAST FREMANTLE

Project
EAST FREMANTLE RIVERSIDE ROAD LANDSCAPE PLAN

Drawing
LANDSCAPE PLAN

Drawing Number

L105

Issue
ISSUED FOR QUOTATION

A

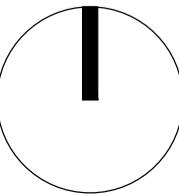
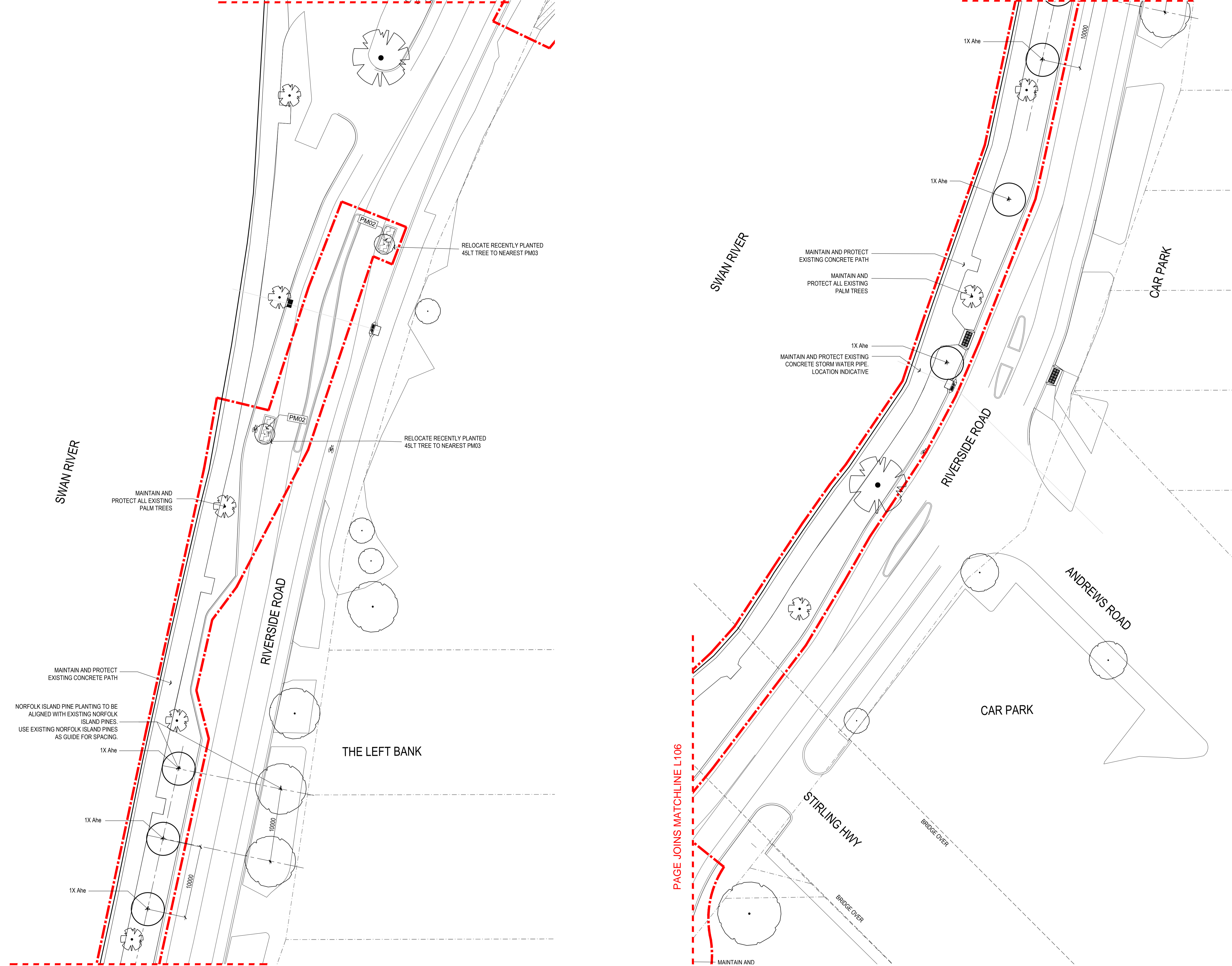
Project No. EFRRLD	Sheet 6 of 9	Scale 1:250
Approved CH	Drawn By RD	Date 26/05/20

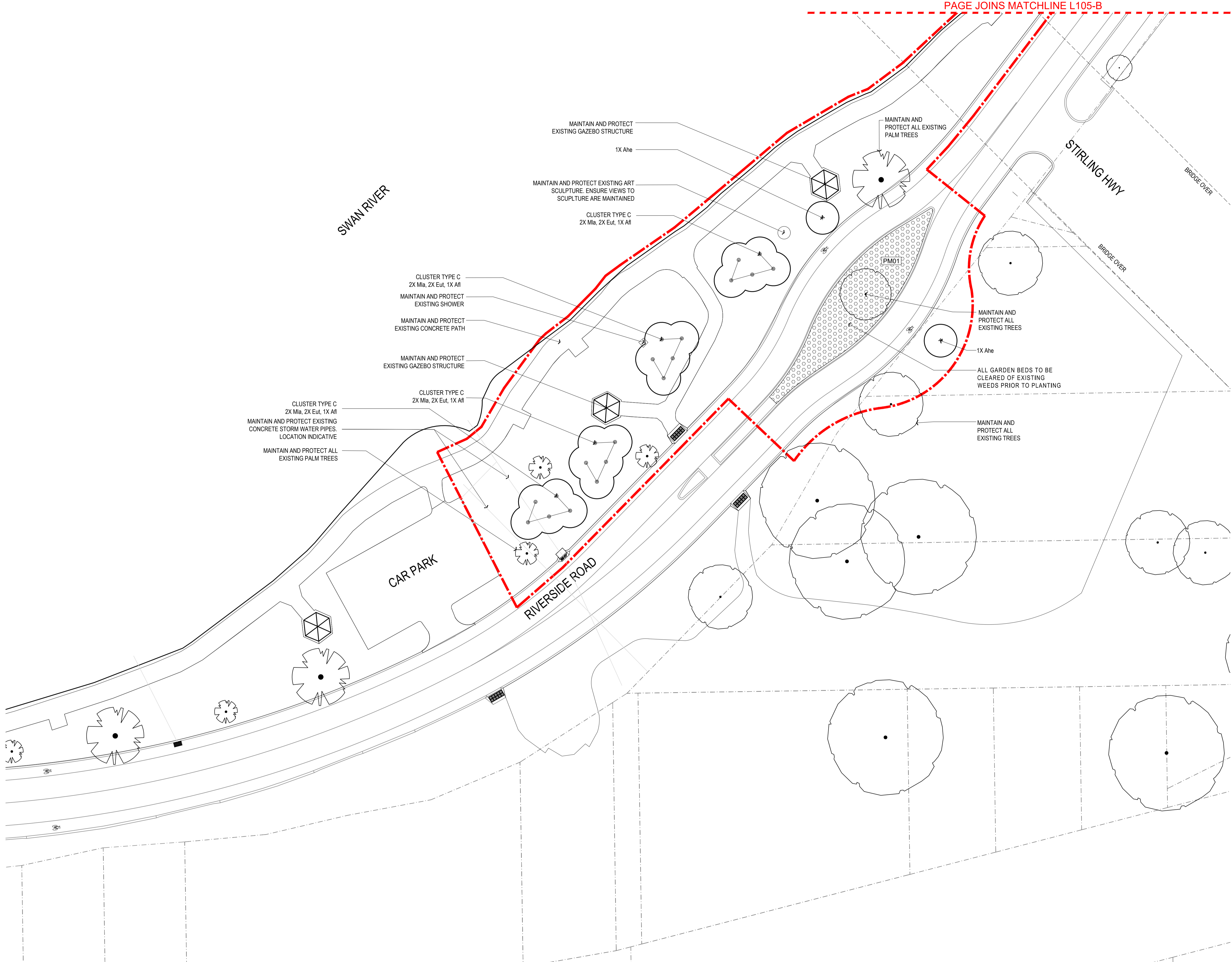
L105-A PAGE JOINS MATCHLINE L105-B

GENERAL NOTES
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PAGE JOINS MATCHLINE L105-B

LEGEND		
	EXTENT OF WORKS	
	EXISTING TREES	
	EXISTING PALM TREES	
	TREE TYPE 01 Aco - <i>Araucaria columnaris</i> 'Cook Island Pine' 500Lt	
	TREE TYPE 02 Ego - <i>Eucalyptus gomphocephala</i> 'TUART' 45Lt	
	45Lt TREE CLUSTER PLANTING Type A, B and C	
	TREE TYPE 04 Ahe - <i>Araucaria heterophylla</i> 'Norfolk Island Pine' 500Lt	
	RECENTLY PLANTED TREE FOR RELOCATION	
	PLANT MIX 01	
	PLANT MIX 02	
	PLANT MIX 03 RE VEGETATION AREAS	
	TURF - Kikuyu, Village Green	
	MULCH ONLY AREA	
	LOT BOUNDARY LINE	
	PLANTING SETOUT LINE	
	EXISTING CIVIL WORKS: BIKE LANE	



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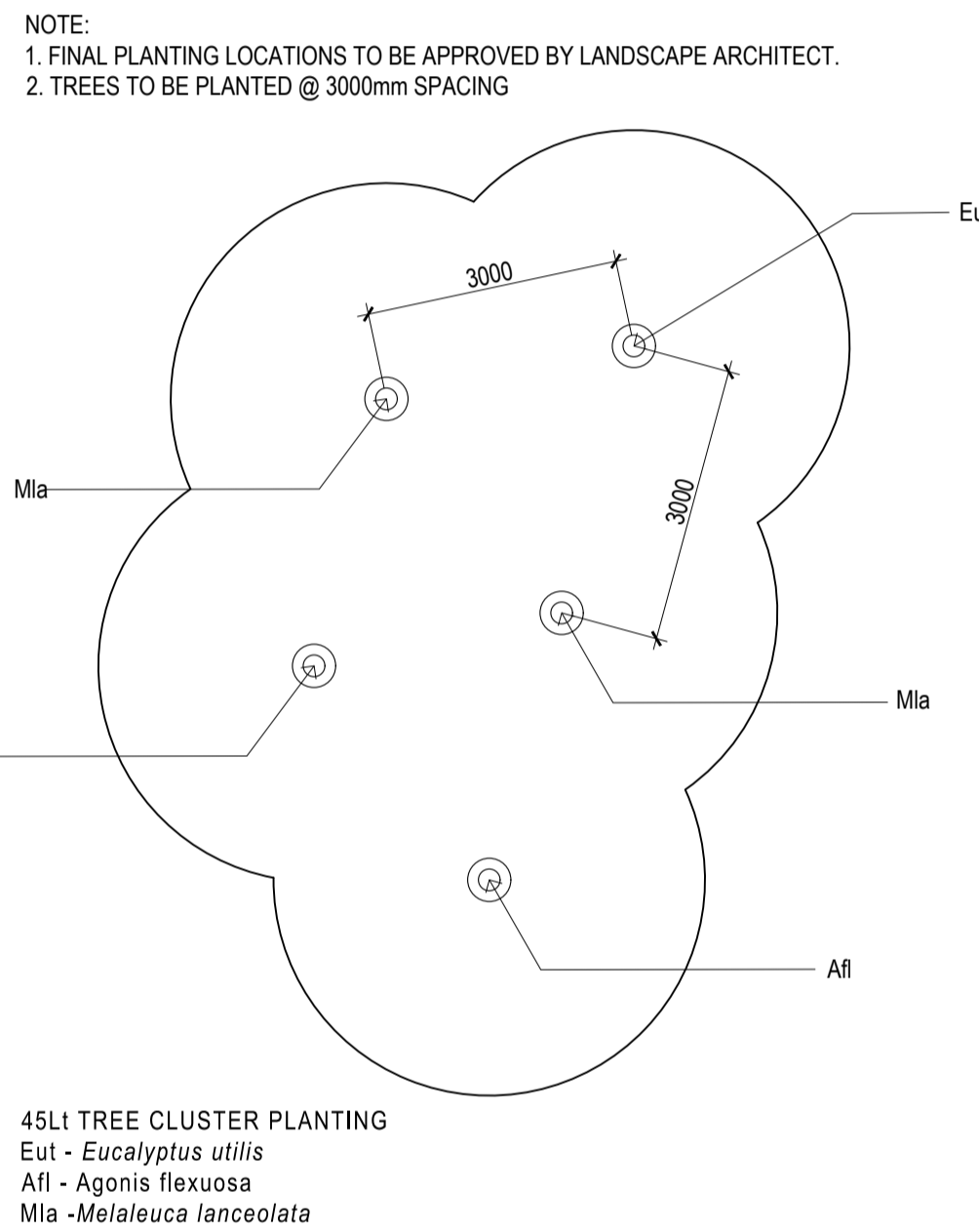
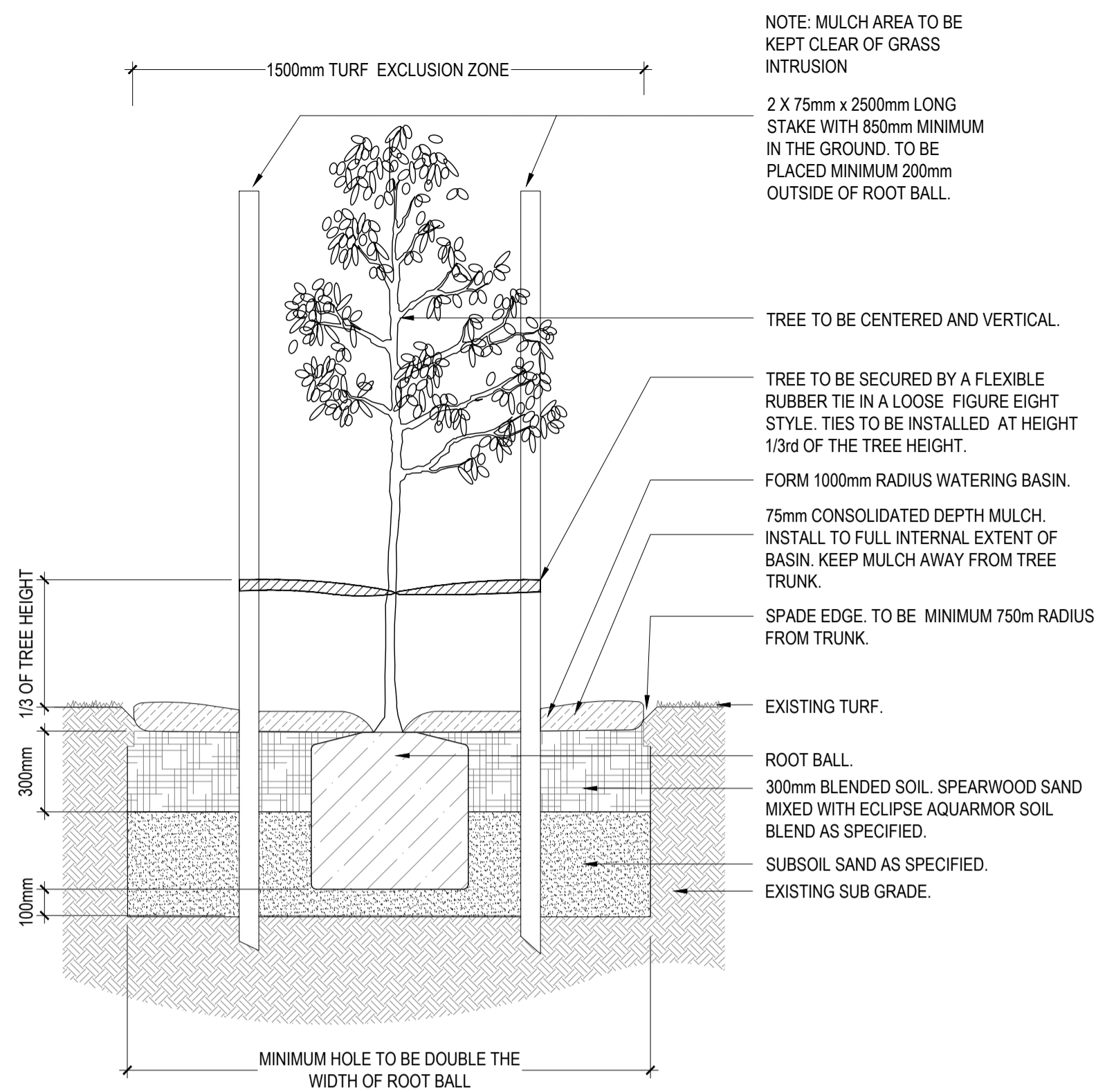
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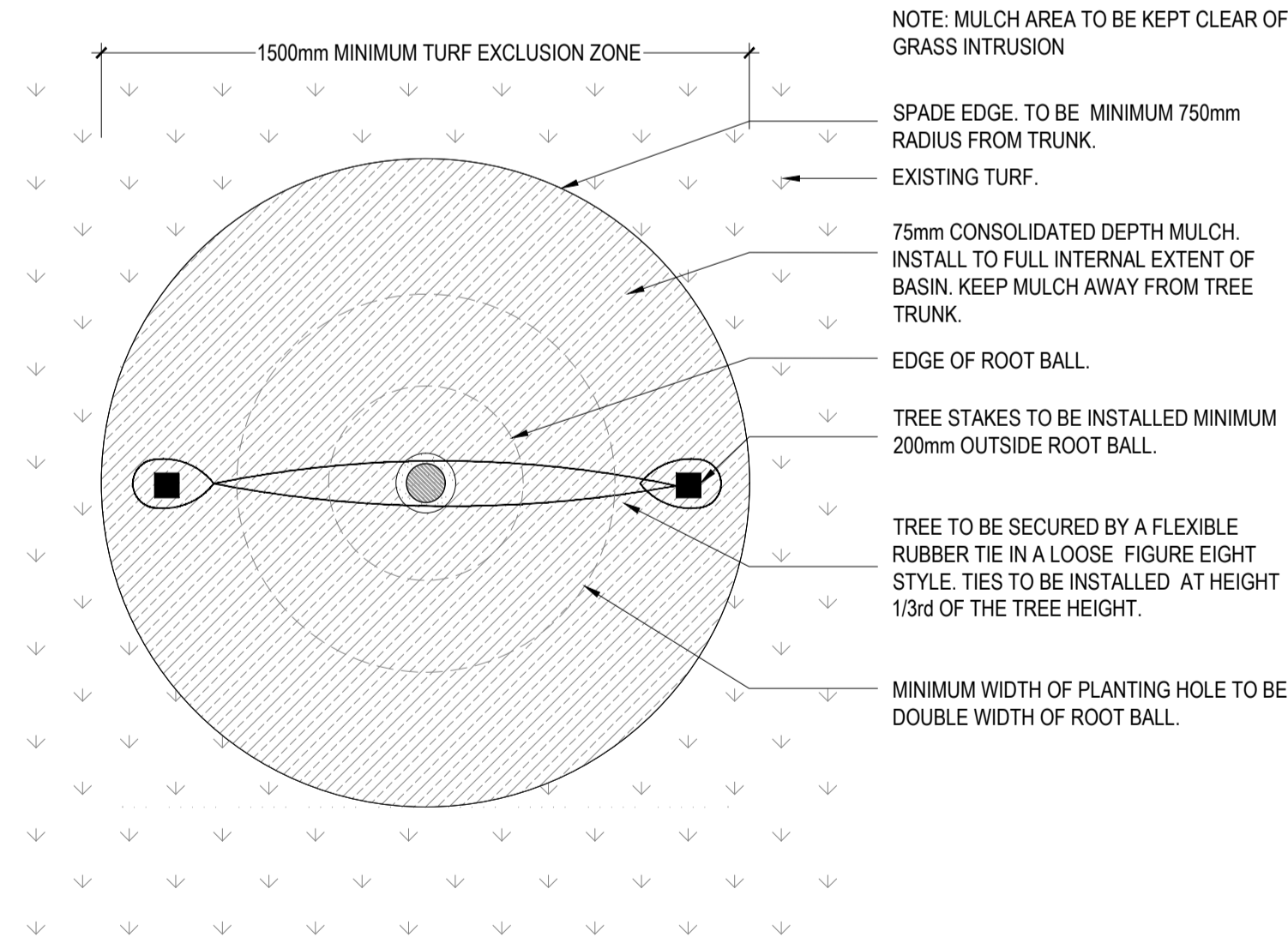
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Client TOWN OF EAST FREMANTLE		
Project EAST FREMANTLE RIVERSIDE ROAD LANDSCAPE PLAN		
Drawing LANDSCAPE PLAN		
Drawing Number L106		
Issue ISSUED FOR QUOTATION		
A		
Project No. EFRRLD	Sheet 7 of 9	Scale 1:250
Approved CH	Drawn By RD	Date 26/05/20



03 | 45-90Lt Tree
Section Scale 1:20

07 | 45Lt CLUSTER PLANTING TYPE C



04 | 45-90Lt Tree
Plan Scale 1:20

06 | 45Lt CLUSTER PLANTING TYPE B

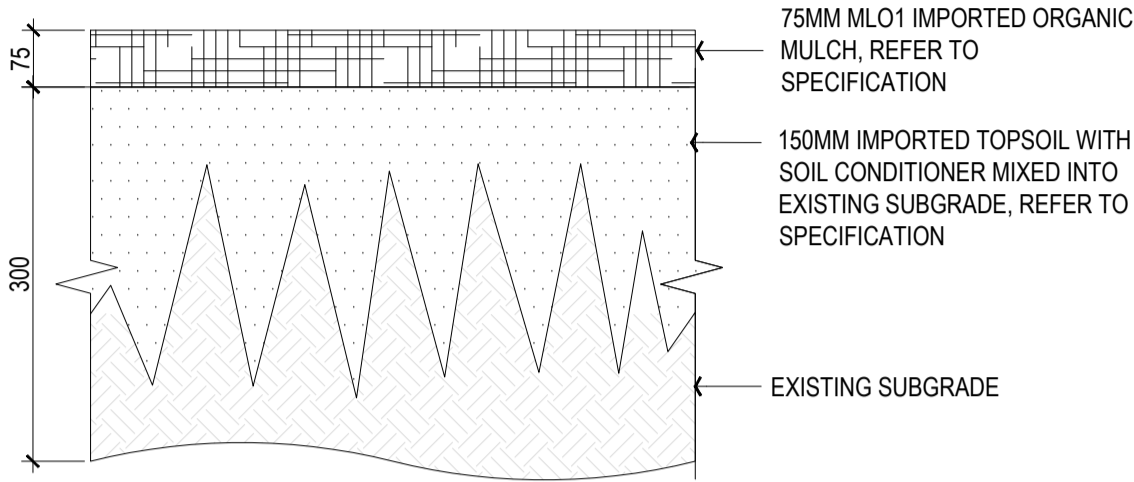
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Client			
TOWN OF EAST FREMANTLE			

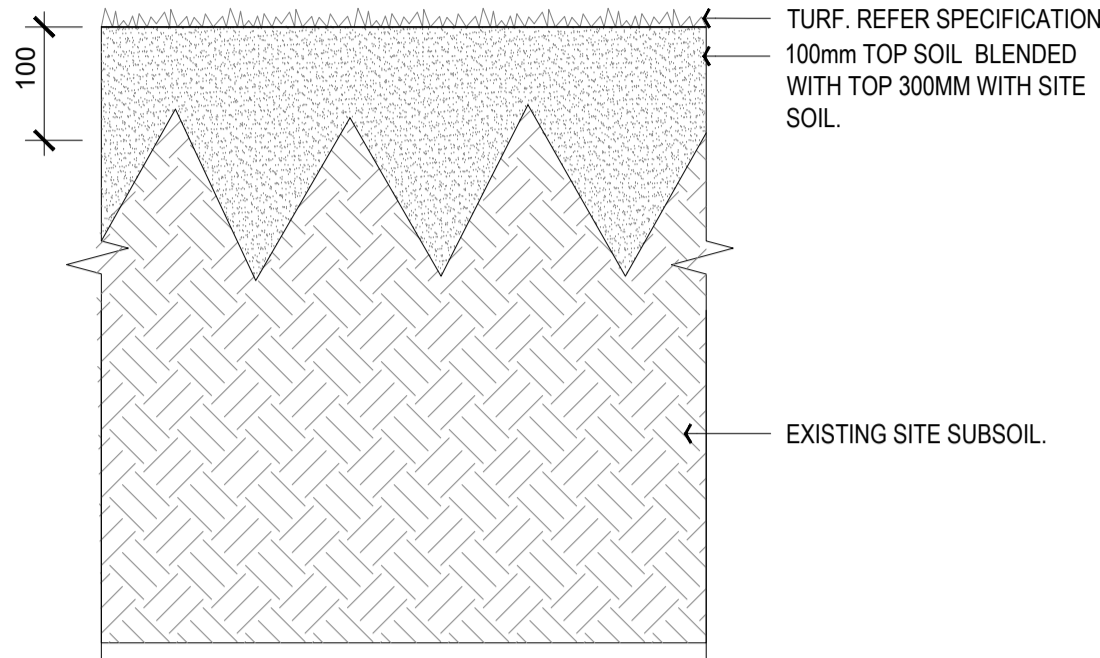
Project			
EAST FREMANTLE RIVERSIDE ROAD LANDSCAPE PLAN			
Drawing			
LANDSCAPE DETAILS			

Drawing Number			
L201			
Issue			Revision
ISSUED FOR QUOTATION			A
Project No.	Sheet	Scale	AS SHOWN
EFRLD	8 of 9		
Approved	Drawn By	Date	
CH	RD	26/05/20	

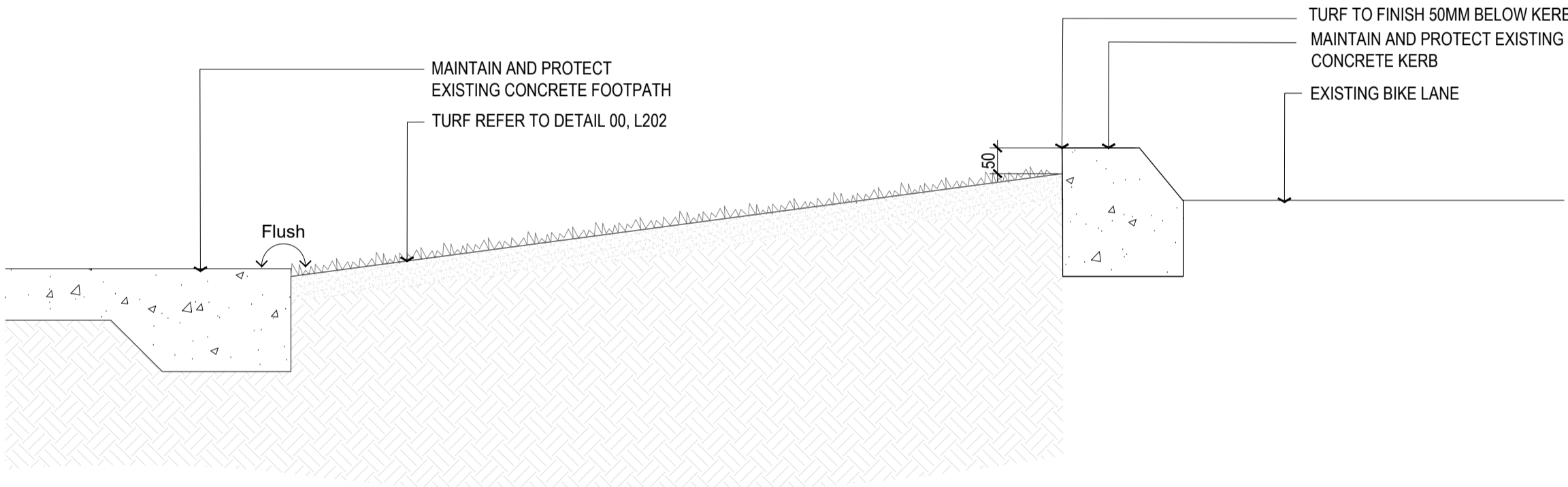
NOTE: ALL GARDEN BEDS TO BE CLEARED OF EXISTING WEEDS PRIOR TO PLANTING.



01 | GARDEN BED DETAIL
Section Scale 1:10

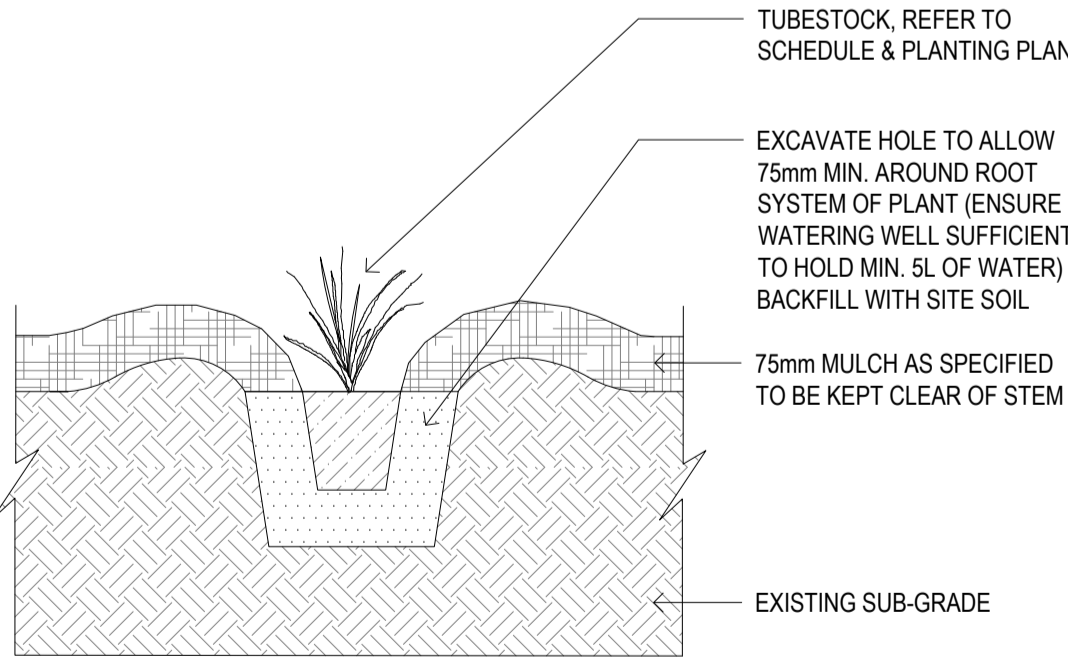


02 | TURF
Section Scale 1:10



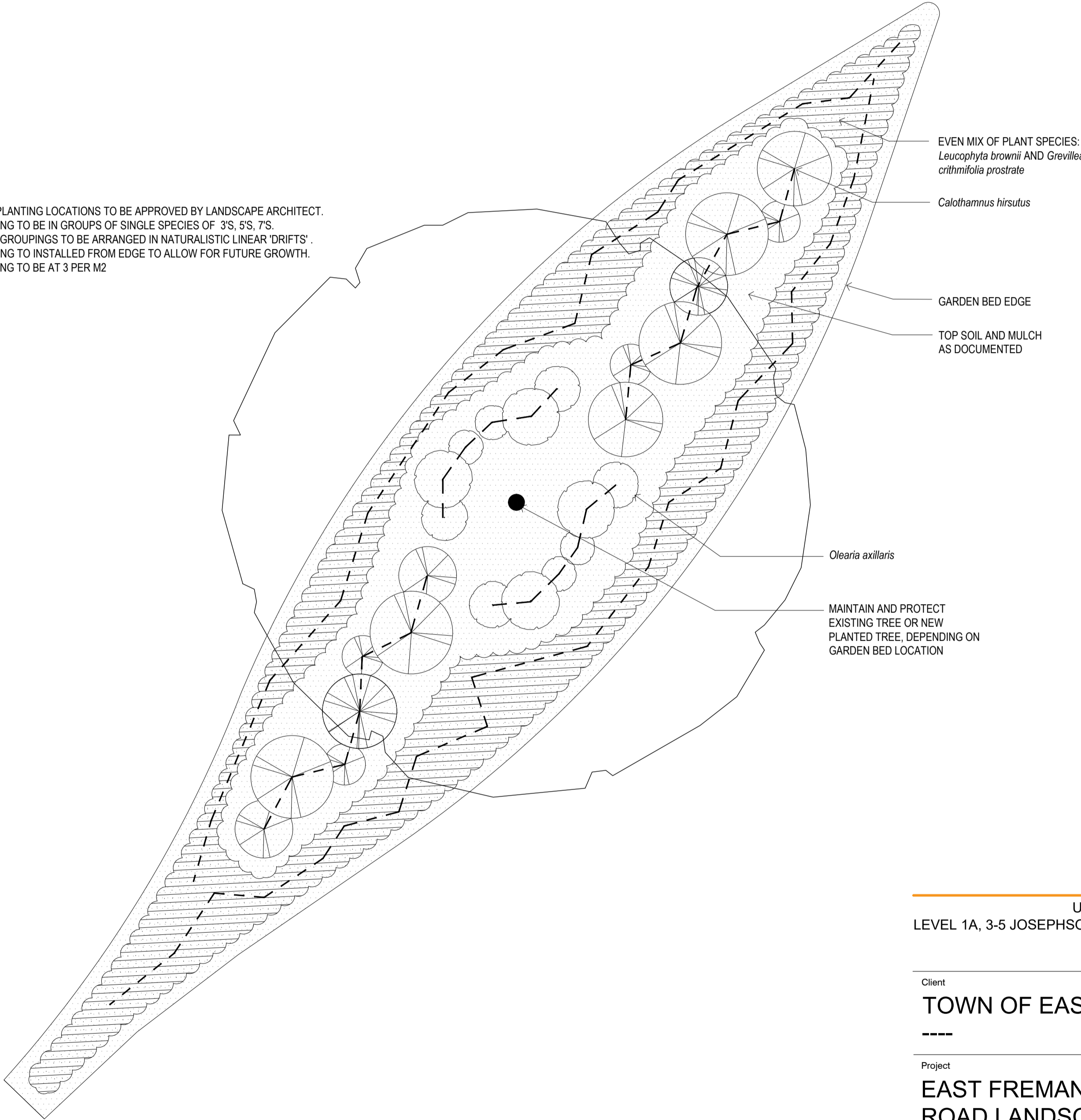
03 | CONCRETE PATH AND TURF INTERFACE
Section Scale 1:10

NOTE: ALL PLANTS PLANTED ADJACENT TO ANY FOOTPATHS SHOULD BE PLACED TO ALLOW FOR EXPECTED GROWTH RATE AND NOT TO OBSTRUCT THE PATHWAY



04 | TUBESTOCK SHRUB PLANTING
Section Scale 1:10

NOTE:
1. FINAL PLANTING LOCATIONS TO BE APPROVED BY LANDSCAPE ARCHITECT.
2. PLANTING TO BE IN GROUPS OF SINGLE SPECIES OF 3'S, 5'S, 7'S.
3. PLANT GROUPINGS TO BE ARRANGED IN NATURALISTIC LINEAR 'DRIFTS'.
4. PLANTING TO BE INSTALLED FROM EDGE TO ALLOW FOR FUTURE GROWTH.
5. PLANTING TO BE AT 3 PER M2



05 | INDICATIVE PM01 PLANTING ARRANGEMENT DETAIL
Section Scale 1:20

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Client
TOWN OF EAST FREMANTLE

Project
EAST FREMANTLE RIVERSIDE
ROAD LANDSCAPE PLAN

Drawing
LANDSCAPE DETAILS

Drawing Number

L202

Issue
ISSUED FOR QUOTATION
Revision
A

Project No. EFRRLD	Sheet 9 of 9	Scale AS SHOWN
Approved CH	Drawn By RD	Date 26/05/20



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East Fremantle Riverside Road Landscape Design

Client : Town of East Fremantle

Stage : Information

Note: The values and amounts are approximate only.

Date: 15/07/20

Revision: A



Item	DESCRIPTION		Unit	Rate	Total
1.00	<u>SITE PRELIMINARIES</u>				
1.01	Site project management, Site insurance & OHS Requirements & Mobilisation				\$9,000.00
	Subtotal				\$9,000.00
2.00	<u>SOFT LANDSCAPE & PLANTING</u>				
2.01	Supply and install advanced 500Lt incuding, soils, mulch, tree stakes and ties	18	each	\$1,500.00	\$27,000.00
2.02	Supply and install advanced 45Lt incuding, soils, mulch, tree stakes and ties	110	each	\$200.00	\$22,000.00
2.03	Supply & Install tubestock including soils and mulch	1,870	each	\$4.00	\$7,480.00
	Subtotal				\$56,480.00
3.00	<u>WEED CLEARING OF GARDEN BEDS AND RE-VEGETATION AREAS</u>				
4.01	Weed clearing of all garden bed areas and re-vegetation areas	1,220	m2	\$2.00	\$2,440.00
	Subtotal				\$2,440.00
4.00	<u>WATERING PROGRAM</u>				
4.01	water trucking to all planting, trees and turf.	1	allow	\$25,000.00	\$25,000.00
	Subtotal				\$25,000.00
5.00	<u>MAINTENANCE</u>				
5.01	12 Month Maintenance	12	monthly	\$500.00	\$6,000.00
	Subtotal				\$6,000.00
	SUBTOTAL				\$98,920.00
6.00	<u>CONTINGENCY 10%</u>				\$9,892.00
Total					
LANDSCAPE WORKS ex GST					\$108,812.00

Excluding: Water and Electrical Connection, Inflation, Electrical Works, Hard Digging and GST.

6.2 East Fremantle Oval Multi-disciplinary Services – Quote acceptance

Applicant:	Town of East Fremantle
File ref:	RFQ08-2020/21
Prepared by:	Gary Tuffin, Chief Executive Officer
Supervised by:	Gary Tuffin, Chief Executive Officer
Voting requirements:	Absolute Majority
Documents table:	Nil
Attachments:	<ol style="list-style-type: none">1. Evaluation Report RFT 08-2020/21 (Confidential Attachment)2. Submissions received (Confidential Attachment)3. Project Expenditure Summary (Confidential Attachment)4. Letter (19 June 2020) – Minister for Planning, Cash in lieu contribution.

Purpose

To advise Council on the evaluation of the Request for Quotation (RFQ) submissions received for the RFQ 08-2020/21 Multi-disciplinary Services and to award the contract.

Executive Summary

This Request for Quotation (RFQ) has been undertaken as part of Stage 2 of the East Fremantle Oval revitalisation project (Integrated Community, Sport and Leisure Precinct). The works are scheduled to be completed by 27th October 2020

A detailed evaluation of RFQ 08 has been provided as a confidential attachment #1

Background

The RFQ is seeking to appoint a suitably qualified consultant to provide multi-disciplinary design services in relation to the development of a proposed Integrated Community, Sport and Leisure Precinct at East Fremantle Oval. The consultant will be specifically required to provide services related to the following disciplines:

- Architectural Design (50% schematic design)
- Field of Play Assessment of Current Oval and Upgrade Recommendations
- Assessment of Current Sports Field Lighting and Upgrade Recommendations
- Preliminary Structural & Civil Engineering Assessment of Pavilion Design
- Site Service Infrastructure Review
- Preliminary Landscape Design
- Quantity Surveyor
- Town Planning Due Diligence
- Preliminary Traffic Engineering Assessment
- Preliminary Environmental and Geotechnical Assessment
- Preliminary Arboricultural Assessment (optional scope item)
- HAZMAT Audit of Existing Buildings for Demolition and in preparation for relocation of the Richmond Pavilion building (optional scope item)

The RFQ was sent direct to four architectural firms.

- GHD (Architectural services)
- Peter Hunt Architect (PHA)
- Cox Architects
- Carabiner Architects

Quotations closed at 4:00 pm Friday 14 August 2020 and there were two (2) submissions received from the following:

- Peter Hunt Architect (PHA)
- Cox Architects

Based on advice received from the Department of Local Government, Sport and Cultural Industries and the Town's objective to target State funding through either potential Covid-19 economic stimulus funding or a State election commitment (election to be held March 2021), there is a strong agreement that timing for completion of the Treasury Business Case is critical.

Therefore, in order to deliver the Treasury Business Case for the end of October 2020, it was critical to quickly appoint a design team who could undertake the multi-disciplinary design services in order for works to begin as soon as possible.

Consultation

Minister for Planning
Executive Manager Regulatory Services
Executive Manager Corporate Services

Quotation assessment panel;

- Chief Executive Officer
- Brad Paatsch (Paatsch Group)
- Maxwell Watkins (NS Advisory Pty Ltd)

Statutory Environment

As the estimated expenditure was estimated not to exceed the legislated tender threshold, and given the project's time constraints, a Request for Quotation (RFQ) process was used.

Local Government (Functions and General) Regulations 1996 require that tenders be publicly invited for such contracts where the estimated cost of providing the total service exceeds \$250,000.

Policy Implications

Purchasing Policy 2.1.3

Financial Implications

To fund this stage of the project, administration wrote to the Minister for Planning requesting the release of its cash in-lieu (POS) funds held in the Town's trust account. These funds (\$238,064) have been authorised for release by the Minister for this project.

Council has made a provision of \$200,000 for the stage 2 - East Fremantle Oval (Integrated Community, Sport and Leisure Precinct) in its 2020/21 Budget. This expenditure is allocated against account E11246, and includes the other activities identified in Stage 2 (further business plan development, funding procurement, market sounding, treasury business case etc).

The actual amount of trust funds released by the Minister for this project was \$212,400 (and accrued interest of \$25,664.41 = \$238,064) – refer to attachment 4. Income of \$234,000 is allocated against account I11167. Therefore, an additional amount of \$36,143 is required for this project, bringing the total project (Stage 2) budget to \$270,143.

The initial anticipated value of the contract for this work (RFQ-08) was \$110,000 (excl. GST), the preferred quotation is for \$135,643. As the preferred respondent's price exceeds the available project budget funds, Council is requested to give consideration to a budget variation as per the schedule below:

Account Number	Description	Current Budget	Amended Budget	Variance	Comment
E11246	EF Oval Masterplan	(\$200,000)	(\$270,143)	(\$70,143)	Increased budget to cover contract price
	Closing position	\$160,328	\$226,407	\$66,079	(19/20) Closing position higher than first estimated.
I11167	Trust fund transfers to Muni	\$234,000	\$238,064	\$4,064	Full amount of funds released from WAPC \$238,064, original budget income \$234,000.
	Change in Net Current Assets			\$0	

The actual surplus as at 30 June is estimated to be favourable compared to the opening budget position of \$160,328; therefore, the additional expenditure can be funded from the surplus result.

Strategic Implications

Nil

Site Inspection

A site inspection was undertaken by PHA.

Comment

A full assessment of the received quotations was undertaken by the assessment panel (Attachment 1) on the 19 August 2020, and whilst both respondents demonstrated satisfactory capacity, capabilities and experience, the panel came to the consensus that the submission received from Peter Hunt Architects (PHA) represented the most advantageous response to the RFQ. In fact, their proposal offered to take the schematic design to 100%, the original RFQ specifications only required 50%.

The details of this RFQ assessment are provided under confidential cover (attachment #1).

Based on the evaluation results it is recommended that Peter Hunt Architects be awarded the contract for RFQ 08 2020/21 at a fixed price of \$135,643 (Ex GST).

6.2 OFFICER RECOMMENDATION

That Council

1. accept the quotation submitted by Peter Hunt Architects for \$135,643 (Ex GST) to complete the works outlined in RFQ 08-2020/21.
2. delegate to the Chief Executive Officer the power to finalise a contract with Peter Hunt Architects (PHA) within the defined parameters of RFQ08-2020/21.
3. authorise the Mayor and Chief Executive Officer to sign and affix the Town's Common Seal to the contract with Peter Hunt Architects for RFQ 08-2020/21
4. pursuant to section 6.8 of the *Local Government Act 1995*, approve the schedule of budget variations below resulting in a nil change in net current assets as at 30 June 2021:

Account Number	Description	Current Budget	Amended Budget	Variance	Comment
E11246	EF Oval Masterplan	(\$200,000)	(\$270,143)	(\$70,143)	Increased budget to cover contract price
	Closing position	\$160,328	\$226,407	\$66,079	(19/20) Closing position higher than first estimated.
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	Change in Net Current Assets			\$0	

**Minister for Transport; Planning**

Our Ref: 72-26015

Mr Gary Tuffin
Chief Executive Officer
Town of East Fremantle
PO Box 1097
FREMANTLE WA 6959

Dear Mr Tuffin

**CASH IN LIEU CONTRIBUTION – PUBLIC OPEN SPACE – EAST FREMANTLE OVAL
PRECINCT**

Thank you for your letter of 15 April 2020 regarding the above matter.

Please be advised that pursuant to section 154 of the *Planning and Development Act 2005*, approval is granted for the expenditure of cash-in-lieu funds of \$212,400 (and accrued interest) for the East Fremantle Oval Precinct redevelopment.

I trust the above advice is of assistance.

Yours sincerely

**HON RITA SAFFIOTI MLA
MINISTER FOR PLANNING**

19 JUN 2020

7. CLOSURE