

MINUTES

Council Meeting

Tuesday, 19 October 2021 at 6.31pm

Disclaimer

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 I) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Town of East Fremantle expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

Copyright

The Town wishes to advise that any plans or documents contained within the Minutes may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction.



CONTENTS

1.	OFFICIAL OPENING	1
2.	ACKNOWLEDGEMENT OF COUNTRY	1
3.	ANNOUNCEMENT TO GALLERY	1
4.	RECORD OF ATTENDANCE	1
4.1	Attendance	1
4.2	Apologies	1
4.3	Approved	1
5.	ELECTION OF DEPUTY MAYOR	1
6.	DISCLOSURES OF INTEREST	2
6.1	Financial	2
6.2	Proximity	2
6.3	Impartiality	2
7.	PUBLIC QUESTION TIME	2
7.1	Responses to previous questions from members of the public taken on notice	2
7.2	Public Question Time	2
8.	PRESENTATIONS/DEPUTATIONS	2
8.1	Presentations	2
8.2	Deputations	2
9.	APPLICATIONS FOR LEAVE OF ABSENCE	2
10.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
10.1	Meeting of Council (21 September 2021)	3
11.	ANNOUNCEMENTS BY THE PRESIDING MEMBER	3
12.	UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS	3
13.	REPORTS AND RECOMMENDATIONS OF COMMITTEES	4
13.1	Town Planning Committee Meeting (5 October 2021)	4
14.	REPORTS	5
14.1	PLANNING	5
14.1.1	Riverside Road No 110 (Lot 7563) Proposed change of use from restaurant to ta	avern 5
1412	Community Design Advisory Committee	9
14.2	FINANCE	14
	Statement of Financial Activity for Period Ended 30 September 2021	14
	Accounts for Payment – September 2021	18
14.3	GOVERNANCE	21

MINUTES OF ORDINARY COUNCIL MEETING TUESDAY, 19 OCTOBER 2021



14.3.1	Appointment of Committees and Delegates to External Committees and Groups	s 21
14.3.2	2021 Corporate Business Plan Reporting	26
14.3.3	East Fremantle's George Street Festival – Extreme Risk Event Endorsement	29
14.3.4	Climate Action Reference Group Expressions of Interest Review	32
14.3.5	Proposal to Pay Superannuation to Elected Members	34
14.3.6	East Fremantle Oval Facility Operator Model	36
14.3.7	Legislative Compliance Policy, Procedure and Register	41
15.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	43
16.	NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING	43
17.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	43
18.	NEW BUSINESS OF AN URGENT NATURE	43
19.	MATTERS BEHIND CLOSED DOORS	43
20.	CLOSURE	43



MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER, 135 CANNING HIGHWAY EAST FREMANTLE ON TUESDAY 19 OCTOBER 2021

1. OFFICIAL OPENING

The Presiding Member opened the meeting at 6.31pm.

2. ACKNOWLEDGEMENT OF COUNTRY

"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay my respects to Elders past, present and emerging."

3. ANNOUNCEMENT TO GALLERY

"Members of the gallery are advised that no Council decision from tonight's meeting will be communicated or implemented until 12 noon on the first clear working day after this meeting, unless Council, by resolution carried at this meeting, requested the CEO to take immediate action to implement the decision."

4. RECORD OF ATTENDANCE

4.1 Attendance

The following members were in attendance:

Mayor J O'Neill Presiding Member

Cr C Collinson

Cr K Donovan

Cr L Mascaro

Cr A McPhail

Cr D Nardi

Cr A Natale

Cr A White

Cr M Wilson

The following staff were in attendance:

Mr G Tuffin Chief Executive Officer

Mr P Kocian Executive Manager Corporate Services
Mr A Malone Executive Manager Regulatory Services

Ms J May Minute Secretary

There was one member of the public in attendance.

4.2 Apologies

Nil.

4.3 Approved

Nil.

5. ELECTION OF DEPUTY MAYOR

Schedule 2.3 (8)(2) of the Local Government Act states "The election is to be conducted in accordance with the procedure prescribed by the Mayor".



The Mayor advised that two written nominations for the position of Deputy Mayor had been received from Cr Natale and Cr Collinson, and asked whether there were any other nominations. No further nominations were received.

Both candidates addressed the meeting in support of their nomination, following which the Mayor requested that the Chief Executive Officer conduct the election.

Following the counting of ballot papers, Mayor O'Neill declared Cr Natale Deputy Mayor for the period 2021-2023.

Cr Natale made a Declaration of Office as Deputy Mayor before Mayor O'Neill.

6. DISCLOSURES OF INTEREST

6.1 Financial

Nil.

6.2 Proximity

Nil

6.3 Impartiality

Nil

7. PUBLIC QUESTION TIME

7.1 Responses to previous questions from members of the public taken on notice Nil.

7.2 Public Question Time

Nil.

8. PRESENTATIONS/DEPUTATIONS

8.1 Presentations

Nil.

8.2 Deputations

Nil.

9. APPLICATIONS FOR LEAVE OF ABSENCE

9.1 Mayor O'Neill 15/11/21 to 12/12/21

Mayor O'Neill sought leave of absence for the period 15 November to 12 December 2021.

9.1 RECOMMENDATION

Moved Cr Natale, seconded Cr McPhail

That leave of absence be granted to Mayor O'Neill for the period 15 November to 12 December 2021.



10. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

10.1 Meeting of Council (21 September 2021)

10.1 OFFICER RECOMMENDATION

Moved Cr McPhail, seconded Cr Donovan

That the minutes of the Ordinary meeting of Council held on Tuesday, 21 September 2021 be confirmed as a true and correct record of proceedings.

(CARRIED UNANIMOUSLY)

11. ANNOUNCEMENTS BY THE PRESIDING MEMBER

11.1 Welcome to New and Returned Councillors

Mayor O'Neill welcomed new and returning Councillors and congratulated them on nominating and winning their election.

He looked forward to working with everyone for the next four years.

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS Nil.

3



13. REPORTS AND RECOMMENDATIONS OF COMMITTEES

13.1 Town Planning Committee Meeting (5 October 2021)

File ref C/MTP1

Prepared by Andrew Malone, Executive Manager Regulatory Services

Supervised by Gary Tuffin, Chief Executive Officer

Meeting Date:19 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Town Planning Committee Minutes 5 October 2021

Purpose

To submit the minutes and delegated decisions of the Town Planning Committee for receipt by Council

Executive Summary

The Committee, at its meeting on 5 October 2021, exercised its delegation in two statutory development applications where at least four members voted in favour of the Reporting Officer's recommendation.

A third application did not receive the required votes to be approved under delegation and is therefore referred to the October Council Meeting, in a separate report (Agenda Item 14.1.1), for consideration.

Consultation

Town Planning Committee.

Statutory Environment

Nil.

Policy Implications

Nil.

Strategic Implications

Nil.

Site Inspection

Not applicable.

Comment

The unconfirmed minutes of the Town Planning Committee meeting are now presented to Council to be received.

13.1 COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION 011021

Moved Cr Collinson, seconded Cr Natale

That the unconfirmed Minutes of the Town Planning Committee Meeting, held on 5 October 2021 be received.



14. REPORTS

14.1 PLANNING

14.1.1 Riverside Road No 110 (Lot 7563) Proposed change of use from restaurant to tavern

Owner WA State Government (Leased to Quayside Marinas Pty Ltd

trading as Aquarama Marina and subleased to Moonlighting

Enterprises Pty Ltd as trustee for Salinovich Trust)

Applicant GHD Pty Ltd File ref P70/21

Prepared by James Bannerman Planning Officer

Supervised by Andrew Malone, Executive Manager Regulatory Services

Meeting date19 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Location plan and advertising

2. Site photos

3. Plans date stamped 18 August 20214. Community consultation checklist

Purpose

The purpose of this report is for Council to consider a development application for a proposed change of use from restaurant to tavern at No 110 (Lot 7563) Riverside Road, East Fremantle and provide recommendations to be sent to the Department of Biodiversity Conservation and Attractions (DBCA) which is the ultimate decision maker with regards to this proposal.

Executive Summary

The applicant is seeking approval for a change of use from restaurant to tavern. Additional information was submitted to Council. Additional information has been provided by the applicant and requested it be noted:

- Application is for a "Tavern Restricted Licence" which does not permit the sale of liquor for consumption off the licensed premises.
- Written acknowledgement withdrawing the request to operate the TAB screens.

The applicant has indicated that this information will sufficiently address the Committee's concerns regarding the sale of takeaway liquor and incidental betting agency operations.

The Town is a referral body and are asked to make comment on the proposal and present a recommendation along with any necessary conditions to assist DBCA in reaching a final decision.

It is considered that the proposed change of use can be supported subject to conditions of development approval being imposed by the Department of Biodiversity, Conservation and Attractions.

Comment

Statutory Assessment

Additional information has been provided by the applicant and requested it be noted prior to any determination of the application:

MINUTES OF ORDINARY COUNCIL MEETING TUESDAY, 19 OCTOBER 2021



- A signed letter from Monoghan Lawyers clarifying that Moonlighting Enterprises Pty Ltd is applying for a "Tavern Restricted Licence" which does not permit the sale of liquor for consumption off the licensed premises.
- Written acknowledgement from applicant confirming his withdrawal of the request to operate the TAB screens at present, to enable the change of use application to be determined on its merits.

There has been a marina located on site for many years and a restaurant operating from the premises most recently. The previous restaurant *Eat Greek* shut down in early 2020 and the current owners have since decided to establish a new tavern in place of the restaurant. A new liquor license Tavern Restricted Licence is required to be approved for the site.

The application as proposed by the applicant simply seeks additional operational flexibility to allow the consumption of liquor while standing. It does not seek approval for the sale of takeaway liquor or the operation of the TAB screens.

The proposal has been assessed against the provisions of Local Planning Scheme No. 3. The site is located within an area zoned for Parks and Recreation and immediately adjacent to the Swan River. The proposed change of use will have to be formally approved by the DBCA as the land is within the Swan River control area. The land is leased from the state government and zoned as Parks and Recreation under the Town's Local Planning Scheme.

The proposed change of use has no significant amenity impacts on residential properties as it is separated from housing by the Leeuwin Naval Base on the southern side of Riverside Road. It is located between W Wayman Reserve to the east and Leeuwin Scout Hall and Norm McKenzie Park to the west.

The proposal is generally in keeping with this existing use, although by changing to a tavern it allows for additional flexibility. The change of use does not seek to increase capacity and it is believed that there will be no additional emission of light, noise, vibration, smell or other waste products from the premises. The proposal for the tavern licence is sports themed.

It is considered the proposal will not detrimentally impact on the amenity of the reserve or surrounding neighbourhood.

The proposal aligns with the aims of Town Planning Scheme No 3 and the considerations of s67 of the Deemed Provisions of the Planning and Development (Local Planning Scheme) Regulations 2015, having regard to the following:

- The proposal will enhance the character and amenity of the Town by reactivating a licensed hospitality venue that has been vacant since late 2019.
- The change of land use will not detrimentally impact the natural environment attributes or cultural significance of the surrounding foreshore as it is utilising an existing structure.
- The proposal is compatible within its setting, given that a licenced restaurant operated within the building for many years.
- The proposal is substantially separated from surrounding residential or other noise sensitive development.
- The proposed use is consistent with nearby licensed venues located within the Swan River Foreshore 'Parks and Recreation' reserve, including the Swan Yacht Club and the Left Bank which is located within 1.5km of the subject site.



• The proposal will not result in significant increases in parking demand.

Although the minimum car parking standards of the Local Planning Scheme do not specifically apply to land reserved under the MRS, due regard should be given to these standards to demonstrate the merits of the proposal. Schedule 10 of the Local Planning Scheme requires a tavern to provide 1 space for every $2.5m^2$ of bar area, plus 1 space for every $5m^2$ of lounge or other seating area, including eating areas. This indicative plan has been assessed against the 'Tavern' parking standards in Table 1 below.

Parking Ratio	Tenancy Area	No. of bays required
1 space per 2.5m ²	bar area of 55m ²	22
1 space per 5m ²	seating area 230m ²	46
Total Parking Required		68

The subject site currently provides approximately 66 parking bays which are *shared* between the restaurant, boat repair shops and users of the attached marina. However, in addition to formal parking bays, the boat repair shops are provided with general servicing areas on the eastern portion of the lot. Although the proposal represents a deficit if assessed against the parking standards of the Local Planning Scheme, the extent of parking available on the site is considered sufficient to support the proposed change of use for the following reasons. Whilst the change of use is considered as a different use, the restaurant and tavern will function in similar ways, providing meals and drinks for patrons.

The restaurant is currently licenced to accommodate up to 269 occupants. This application does not seek to change this. It is reiterated that the purpose of this application is simply to allow patrons to consume alcohol while standing in accordance with a tavern license.

No external works or signage is proposed as part of this application. A separate development application will be required for additional works or signage on site.

The applicant/owner is to contact Liquor Licensing to discuss the requirements for a tavern license and liaise with the Town to ensure any legislative or health requirements in relation to the liquor license are met.

Conclusion

Based on the assessment that has been completed for this development and the explanation provided in this report it is recommended that the proposed change of use from restaurant to tavern be supported subject to conditions and the recommendation proposed below is forwarded to the Department of Biodiversity Conservation and Attractions for their approval.



14.1.1 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 021021

Moved Cr Collinson, seconded Cr Nardi

That Council recommend support for the proposed change of use from restaurant to tavern to the Department of Biodiversity Conservation and Attractions Western Australian Planning Commission at No. 110 (Lot 7563) Riverside Road, East Fremantle, in accordance with the information received 18 August 2021, subject to the following conditions:

- The application is for a "Tavern Restricted Licence" only. No sale of liquor for consumption off the licensed premises is permitted, without a further application being submitted to and determined by Council.
- 2. The application does not include any TAB service, should such a service be proposed a further application should be submitted to and determined by Council.
- 3. This application does not include any proposals for signage for the proposed uses. All applications for proposed signage are to be submitted to the Town for the consideration of the Council and to comply with the requirements of the Town's Local Planning Policy Design Guidelines Signage and subsequent referral to the Department of Biodiversity Conservation and Attractions.
- 4. The proposed change of use does not give approval for any works on site. Works on site will be subject to the submission of an application for a building permit.
- 5. The commercial buildings are to be kept clean and free of graffiti and vandalism at all times and any such graffiti or vandalism to be remedied within 24 hours to the satisfaction of the Chief Executive Officer.
- 6. The proposed use is not to be commenced until all conditions attached to this planning approval have been finalised to the satisfaction of the Chief Executive Officer in consultation with relevant officers.
- 7. Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified or relocated then such works must be approved by Council and if approved, the total cost to be borne by the applicant. Council must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.
- 8. This planning approval to remain valid for a period of 24 months from date of this approval.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

- (i) this decision does not include acknowledgement or approval of any unauthorised development which may be on the site.
- (ii) a copy of the approved plans as stamped by Council are attached and the application for a Building Permit is to conform with the approved plans unless otherwise approved by Council.
- (iii) the applicant is to discuss matters relating to the Liquor License with the Environmental Health Officer and the Regulatory Services department at the Town of East Fremantle.

(CARRIED 8:1)



14.1.2 Community Design Advisory Committee

File Ref B/CDAC

Prepared by Andrew Malone, Executive Manager of Regulatory Services

Supervised by Gary Tuffin, Chief Executive Officer

Meeting date19 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Amended Community Design Advisory Committee Policy

(3.1.5) (Tracked changes)

Purpose

This report is to amend the terms of reference of the Community Design Advisory Committee (CDAC) to align with the requirements of the State Government Design WA State Planning Policy 7.0- Design of the Built Environment (SPP7.0), to reappoint all existing CDAC members previously appointed as per the Policy and to appoint two new members to the CDAC.

Executive Summary

It is recommended Council amend the terms of reference of the CDAC to align with the requirements of the State Government Design WA State Planning Policy 7.0 - Design of the Built Environment (SPP7.0) and reappoint all existing CDAC members previously appointed.

Background

At its meeting on 21 June 2016 Council agreed the terms of reference for the current Town Planning Advisory Panel (TPAP). The terms of reference were prepared in response to Council's determination in April 2016. It was resolved that Council continue with the Town's voluntary design panel in accordance with the Terms of Reference;

'That Council:

- 1. rename the Town Planning Advisory Panel to the Community Design Advisory Committee (CDAC) to better describe its proposed role and functions.
- 2. adopt the draft Policy for a Community Design Advisory Committee, attached to this report.
- 3. invite membership to the Community Design Advisory Committee in accordance with the Terms of Reference contained within the Policy.'

Further to the above resolution Council at its meeting on 19 July 2016 resolved as follows:

'That the Community Design Advisory Committee Policy, adopted 21 June 2016, be amended to increase the membership of the external members from five to a maximum of ten'.

As per the Town's Policy Tenure of Appointment, each CDAC member is appointed for a period of four year. The members of the CDAC were originally appointed in June 2016. Due to the difficulties in the last year regarding Covid-19, Committee members were not reappointed as required in 2020, however it is now considered appropriate to reappoint the Committee for a further four (4) year period.

The Town has two temporary members of the CDAC, both have been attending meetings over the previous year. These members have actively participated in the CDAC during this time. It is



further recommended to accept these two people as full-time members of the CDAC and appoint them for a period of four years.

It is further recommended the terms of reference of the CDAC be reviewed to align with the gazetted Design WA State Planning Policy 7.0 - Design of the Built Environment (SPP7.0) statement which outlines a set of performance-based design principles. These principles establish a definition of 'good design'. It is proposed the Terms of Reference of the CDAC be modified to align with Design WA State Planning Policy.

Consultation

No consultation was undertaken.

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Not applicable.

Comment

Membership

The Panel comprises a pool of highly experienced, multi-disciplinary built environment professionals from industry and academia, with demonstrated expertise in effective design review. The Panel composition draws from the four key disciplines of:

- Architecture
- Landscape architecture
- Urban design
- Planning

It is supplemented as required by Technical Specialist disciplines that may include:

- Heritage
- Sustainability (including environmental design, systems ecology, urban water integration and assessment frameworks)
- Accessibility and universal design
- Public health
- Transport planning
- Civil, structural and services engineering
- Public art
- Population health
- Law

The CDAC Membership is normally for a period of four (4) years from the period of the ratification of the CDAC by the Council. This occurred in June 2016. As such all Committee members are required to be reappointed. It is recommended Council reappoint all current members for another four year period.

The proposed two new members both have extensive experience in the architecture, construction and building industry. Both members add significant experience to the Committee



and add to the pool available for the CDAC should members be unavailable. Over the past year because of precautions regarding members being unwell, these two committee members have actively participated to assist with the Committee. It is recommended to appoint these two people to the current Committee members.

Panel Member Responsibilities

Participating in CDAC review will see Committee members make an important contribution to the design quality of public buildings and places in the Town of East Fremantle, ensuring benefit to the community and a valuable legacy for the Town. Meetings are held behind closed doors currently, however Committee members will be required to provide independent, fair, and reasonable professional advice that is clear and constructive.

Terms of Reference

It is proposed to amend the CDAC terms of Reference to align with Design WA State Planning Policy 7.0 - Design of the Built Environment (SPP7.0) and will include:

1. Context and character:

Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.

2. Landscape Quality:

Good design recognises that together landscape and buildings operate as an integrated and sustainable system within a broader ecological context.

3. Built form and scale:

Good design provides development with massing and height that is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.

4. Functionality and build quality

Good design meets the needs of users in an efficient and effective manner, balancing functional requirements to deliver optimum benefit, and performing well over the full life cycle.

5. Sustainability:

Good design optimises the sustainability of the built environment, delivering positive environmental, social, and economic outcomes.

6. Amenity:

Good design optimises internal and external amenity for occupants, visitors, and neighbours, contributing to living and working environments that are comfortable and productive.

7. Legibility:

Good design results in buildings and places that are legible, with clear connections and memorable elements to help people find their way around.

8. Safety:

Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.

9. Community:

Good design responds to local community needs as well as the wider social context, providing buildings and spaces that support a diverse range of people and facilitate social interaction.

10. Aesthetics

Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.



Whilst the proposed terms are different, the intent of the current and the proposed terms of reference are consistent and address such elements as design, bulk and scale, character, safety, and sustainability. The proposed terms of reference are simplified from the current terms of reference, however, they characterise what 'Good Design' should be. It is considered that the terms of reference provide better clarity to the CDAC and to owners/applicants.

Panel Management and Support

The Regulatory Services team will still manage the scheduling, preparation, coordination, reporting and monitoring of CDAC Sessions. CDAC support will provide notice of the agenda and meeting times. To enable preparation by Panel members, relevant material will be issued to the Committee generally a week prior to the design review meeting. CDAC meetings will still be held at the Town Hall.

Preparation

Committee members will be required to be familiar with all information issued prior to the meeting and prepare preliminary comments in advance, to enable the review discussion to be time efficient. Members may also choose to visit the sites of projects being reviewed.

Frequency

Design meetings will be convened for one evening per month dependant on number of development applications received by the Town. From time to time it may be necessary to seek advice from the Committee members without participation in a formal meeting. In these instances email advice will be requested. Following the design review meeting, Committee members may be contacted by CDAC support to clarify points raised during the meeting.

Confidentiality

All information relating to the design review process must be treated confidentially. Design review sessions will be carried out in strict confidence and Committee members will not discuss design work or development proposals, nor share or disclose any information received, before or after the review.

Conflicts of Interest

Committee members will declare in advance of the meeting (or at the meeting) any interests they might have either as an individual or a member of a group or organisation, including pecuniary, commercial, professional, or familial interests. Panel members will be expected to inform CDAC support, of the nature of any interests at the meeting. In light of the declaration, the Chair will decide whether the interest presents a conflict. In this event, the Committee members with a conflict of interest will not attend the design review session or take part in any design review discussions relating to the project.

Conclusion

It is recommended Council amend the terms of reference of the CDAC Policy to align with the requirements of the State Government Design WA State Planning Policy 7.0 - Design of the Built Environment (SPP7.0), make administrative amendments as required, reappoint all existing CDAC members previously appointed as per the Policy and to appoint two new members to the CDAC.



14.1.2 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 031021

Moved Cr Collinson, seconded Cr Nardi

That Council:

- amend Policy 3.1.5 Community Design Advisory Committee to include the new Terms of Reference and administrative amendments for the Community Design Advisory Committee, attached to this report.
- 2. reappoint all current external Committee members for another four (4) year period.
- 3. appoint the following new members to the Community Design Advisory Committee for a period of four (4) years:
 - (a) Mr Michael Norriss; and
 - (b) Mr David Bennett.



14.2 FINANCE

14.2.1 Statement of Financial Activity for Period Ended 30 September 2021

Applicant Not Applicable

File ref F/FNS2

Prepared by Sam Dolzadelli, Manager Finance

Supervised by Peter Kocian, Executive Manager Corporate Services

Meeting Date:19 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Statement of Financial Activity 30 September 2021

2. Capital Works Report 30 September 20213. Financial Health Check 30 September 2021

Purpose

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity) for the month ended 30 September 2021. A Capital Works Report and Financial Health Check summary is also appended.

Executive Summary

A Monthly Financial Report workbook has been prepared to provide an overview of key financial activity. Two Statements of Financial Activity are provided, one by program and the other by nature and type. Both of these Statements provide a projection of the closing surplus position as at 30 June 2022.

A Capital Works Report is presented detailing committed expenditure against budgets. This report is used to assess the clearance rate of capital projects.

A Monthly Financial Health Check has also been prepared which provides key financial information against benchmarks. This document is intended to provide a concise summary of the Town's financial performance.

Background

The Town of East Fremantle financial activity reports use a materiality threshold to measure, monitor and report on financial performance and position of the Town.

The monthly Financial Report is appended and includes the following:

- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature and Type
- Statement of Financial Position
- Notes to the Statement of Financial Activity including:
 - Explanation of Material Variances
 - Net Current Funding Position
 - Cash and Investments
 - Receivables
 - Cashed Back Reserves
 - Capital Disposals
 - Rating Information



Grants and Contributions

The attached Monthly Financial Report is prepared in accordance with the amended *Local Government (Financial Management) Regulations 1996*; together with supporting material to provide Council with easy to understand financial information covering activities undertaken during the financial year.

Consultation

Management team

Statutory Environment

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government* (Financial Management) Regulations 1996 detail the form and manner in which a local government is to prepare its Statement of Financial Activity.

Expenditure from the municipal fund not included in the annual budget must be authorised in advance by an absolute majority decision of Council pursuant to section 6.8 of the *Local Government Act 1995*.

Fees and charges are imposed under section 6.16 of the *Local Government Act 1995*. If fees and charges are imposed after the annual budget has been adopted, local public notice must be provided before introducing the fees or charges pursuant to section 6.19 of the *Local Government Act 1995*.

Policy Implications

Significant Accounting Policies are adopted by Council on an annual basis. These policies are used in the preparation of the statutory reports submitted to Council.

Financial Implications

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2021/22 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2021/22 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each Nature and Type classification and capital income and expenditure in the Statement of Financial Activity.

Strategic Implications

The monthly financial report is the key financial reporting mechanism to Council, to provide oversight of the financial management of the local government. This ties into the Strategic Community Plan as follows:



4.9 A financially sustainable Town – Provide financial management services to enable the Town to sustainably provide services to the community.

Risk Implications

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inadequate oversight of the financial position of the Town may result in adverse financial trends	Rare (1)	Major (4)	Low (1-4)	FINANCIAL IMPACT \$50,000 - \$250,000	Manage by monthly review of financial statements and key financial information

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

Site Inspection

Not applicable.

Comment

This report presents the Statement of Financial Activity for the period 30 September 2021. The following is a summary of headline numbers from the attached financial reports:



	Original Budget	YTD Budget	September Actuals
Opening Surplus	689,520	591,172	576,249
Operating Revenue	11,022,229	9,287,842	9,230,516
Operating Expenditure	(12,194,573	(3,072,501)	(2,742,161)
Capital Expenditure	(16,495,464)	(667,392)	(72,493)
Capital Income	10,558,322	0	0
Financing Activities	3,997,729	(180,800)	(182,842)
Non-Cash Items	2,422,237	642,794	642,794
Closing Surplus/(Deficit)	0	6,601,115	7,452,063
Unrestricted Cash			6,645,994
Restricted Cash			1,439,913

- The Capital Works Report is provided as Attachment 2 and includes actual expenditure as at **30 September 2021**. The full year capital works budget (amended) has been 0.4% expended with \$72,493 in actual expenditure.
- Rates were levied in the month of July with rate notices issued 19 July. At the end of September 67.19% of rates levied (including arrears) have been receipted. The due date for payment of rates including the election of instalments was the 23rd of August. As at 30 September, 1,202 assessments were on instalments, which represents 35% of all rateable properties. Of the \$3.3m rates outstanding, instalments account for approximately \$2.5m (77%). The remaining \$780k (23%) outstanding is made up of properties to be sent final notices (13%) and 10% is subject to rebates and payment arrangements/debt recovery. Final notices were issued on 29 September, with a due date of 8 October.
- The Town is holding unspent grants of \$316,844 as restricted cash, with a corresponding contract liability on the balance sheet. As the Town performs its obligations in the grant agreements, grant income will be recognised, and the contract liability reduced. This will move the unspent grants restricted cash to unrestricted municipal cash.
- There is a variance in the opening surplus position due to an end of financial year accounting entry required for the recognition of expected credit losses on infringements.

14.2.1 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 041021

Moved Cr McPhail, seconded Cr Natale

That Council:

- 1. receives the Monthly Financial Report (Containing the Statement of Financial Activity) for the month ended 30 September 2021, as presented as attachment 1 to this report.
- notes the unrestricted municipal surplus of \$7,452,063 as at 30 September 2021.
- 3. receives the Capital Works Report dated 30 September 2021, as presented as attachment 2 to this report.
- 4. receives the Monthly Financial Health Check, as presented as attachment 3 to this report.



14.2.2 Accounts for Payment – September 2021

File ref F/FNS2

Prepared by Sam Dolzadelli Manager, Finance

Supervised by Peter Kocian, Executive Manager, Corporate Services

Meeting Date19 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Monthly List of Payments – September 2021

Purpose

That Council, in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, <u>RECEIVES</u> the list of payments made under delegated authority for the month ended 30 September 2021 as recorded in the minutes of the Council.

Executive Summary

Council has an Executive role in receiving the list of payments pursuant to Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*. It is therefore recommended that Council receives the Lists of Accounts paid for the period 1 September to 30 September 2021, as per the summary table.

Background

The Chief Executive Officer has delegated authority to make payments from the Municipal and Trust Accounts in accordance with budget allocations.

The Town provides payments to suppliers by electronic funds transfer, cheque or credit card. Attached is an itemised list of all payments made under delegated authority during the said period.

The bulk of payments are processed by electronic funds transfer (EFT) with the exception of Water Corporation accounts which are paid by cheque and the occasional reimbursements and refunds.

Consultation

Nil.

Statutory Environment

Regulation 13: Local Government (Financial Management) Regulations 1996 (as amended) requires Local Governments to prepare a list of payments made under delegated authority to be prepared and presented to Council on a monthly basis.

Policy Implications

Policy 2.1.3 Purchasing. All supplier payments are approved under delegated authority pursuant to the authorisation limits outlined in Council's purchasing policy.

Financial Implications

Accounts for Payment are sourced from budget allocations.

All amounts quoted in this report are inclusive of GST.



Note: Payment EFT 31934 September sitting fee & ICT allowance, inadvertently paid to former Cr Michael McPhail, has since been refunded.

Risk Implications

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does				COMPLIANCE Minor	
not accept the list				regulatory or	Accept Officer
of payments	Rare (1)	Moderate (3)	Low (1-4)	statutory impact	Recommendation

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

Risk Rating	3
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

Strategic Implications

The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

STRATEGIC PRIORITY 5: Leadership and Governance

A proactive, approachable Council which values community consultation, transparency and accountability

- 5.1 Strengthen organisational accountability and transparency
- 5.3 Strive for excellence in leadership and governance

Site Inspection

Not applicable.



Comment

Payments for the period include the following significant items:

Payee	Particulars	Amount (GST Inc)
Dept Fire & Emergency Services	Quarter 1 ESL Contribution	421,915.18
Suez Recycling & Recovery	Waste Collection July	35,312.36
Fremantle Biennale	Contribution	25,000.00
East Fremantle Football Club	Ground Maintenance	27,500.00
SMRC	Waste Disposal Fees August	
Suez Recycling & Recovery	Waste Collection August	36,129.03
SMRC	Loan Repayment (1/7/21-30/9/21)	27,229.29

14.2.2 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 051021

Moved Cr Natale, seconded Cr McPhail

That Council, in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, <u>RECEIVES</u> the list of payments made under delegated authority for the month ended 30 September 2021 as recorded in the Minutes of the Council.

SEPTEMBER 2021						
Voucher No Account Amount						
5338-5340	Municipal (Cheques)	1,187.61				
EFT31903 - EFT32099	Municipal (EFT)	\$982,690.13				
Payroll	Municipal (EFT)	\$278,243.24				
Direct Debits	Municipal (Direct Debit)	\$69,011.96				
	Total Payments	\$ 1,331,132.94				



14.3 GOVERNANCE

14.3.1 Appointment of Committees and Delegates to External Committees and Groups

File ref C/REP1

Prepared by Janine May EA/GC

Supervised by Gary Tuffin, Chief Executive Officer

Meeting Date: 19 October 2021 Voting requirements Absolute Majority

Documents tabled Nil.

Attachments 1. External Committees/Groups delegate information

2. Public Art Panel Policy

3. Public Art Policy

4. Community Grants and Sponsorship Policy

5. WALGA Delegate Information

6. Resource Recovery Group Delegate Information

7. South West Group Environmental Forum/SWCDEF Delegate Information

Purpose

The purpose of this report is to facilitate, following the elections held on Saturday 16 October 2021, the:

- appointment of members to Council's committees; and
- appointment of delegates to represent Council on external committees and groups.

Executive Summary

It is recommended that elected members decide membership to Council committees and appointments to external committees/groups to ensure the uninterrupted operation of Council business and continued external representation, following Council elections.

Background

Following the election on Saturday, 16 October 2021, Council is required to appoint members to its Committees. Under s5.11 of the *Local Government Act 1995* (LGA) all previous elected member appointments expired on election day. Although not specifically required under this legislation, it is considered appropriate at this time to also make new appointments (or reappointments) to the various external committees/groups which elected members have previously been appointed to.

Consultation

Not applicable.

Statutory Environment

Local Government Act s5.11 & s7.1

Policy Implications

Nil

Financial Implications

N/A



Strategic Implications

STRATEGIC PRIORITY AREA 5: Leadership and Governance

A proactive, approachable Council which values community consultation, transparency and accountability.

- 5.1.1 Strengthen governance, risk management and compliance;
- 5.1.3 Improve the efficiency and effectiveness of services.

Site Inspection

Not applicable

Comment

The Town Planning Committee currently meets on the 1st Tuesday of the month (except January when the Council is in recess). The Committee has a conditional delegated authority to determine all applications for planning approval or advice to referral agencies and other planning agencies not otherwise included within the current delegations to the Chief Executive Officer.

Audit Committee meetings are generally convened on an "as needs" basis.

Council originally appointed community representatives to the Community Design Advisory Committee (CDAC) in February 2017. The CDAC Chairperson is an elected member appointed by Council. This Committee generally meets monthly (or as required) on a Monday, except in January.

A Public Art Panel Policy which sets out membership, terms of reference along with meeting procedure and process for this Panel was adopted by Council on 17 October 2017. The Panel consisted of two elected members (including the Mayor or representative), the CEO, a public art practitioner or coordinator and two other specialists. Two additional appointments have recently been made.

The Community Assistance Grants Advisory Group meet as required (up to two times per year), to assess submissions received from eligible groups via the Town's Community Assistance Grants Program, and make recommendations to Council. A Community Grants and Sponsorship Policy which sets out the objective and scope for this funded was adopted by Council on 21 June 2016.

In previous years an Events Committee has been appointed to oversee the East Fremantle Festival and consider other community events.

In June 2020 Council established a Climate Action Reference Group consisting of two elected members, two staff members and up to ten community, relevant industry or subject matter experts. The Group, which meets monthly, has prepared Strategic Objectives for a Climate Emergency Strategy which is currently being progressed.

As part of State legislation requiring Council to adopt a Code of Conduct Behaviour Complaints Management Policy, Council is required to appoint a Behaviour Complaint Committee. This Committee currently consists of three elected members and two deputy members.

Following is a list of external Committees/Groups which currently entail Council representation:

- Local Government Association (South Metropolitan Zone) (3 delegates)
- Glyde-In Community Group (1 delegate + deputy)
- Resource Recovery Group (1 delegate)



• Development Assessment Panel (2 members + 2 alternate members)

- South West Corridor Development & Employment Foundation/South West Group Environmental Forum (1 delegate + deputy)
- Fremantle Ports Inner Harbour Community Liaison Group (1 delegate + deputy)

Appointments to Council Committees require an absolute majority. A simple majority is required for all other appointments.

14.3.1.1. RECOMMENDATION/COUNCIL RESOLUTION 061021

Moved Cr White, seconded Cr Wilson

That Council appoint the following members to the Town Planning Committee;

- Mayor O'Neill
- Cr Natale
- Cr Mascaro
- Cr Collinson
- Cr White
- Cr Nardi

(CARRIED ABSOLUTE MAJORITY/UNANIMOUSLY)

14.3.1.2 RECOMMENDATION/COUNCIL RESOLUTION 071021

Moved Cr McPhail, seconded Cr Nardi

That Council appoint the following members to the Audit Committee;

- Mayor O'Neill
- Cr McPhail
- Cr White
- Cr Wilson
- Cr Donovan
- Cr Natale

(CARRIED ABSOLUTE MAJORITY/UNANIMOUSLY)

14.3.1.3 RECOMMENDATIONThat Council appoint Cr ______ to the Community Design Advisory Committee (CDAC) as Chairman.

14.3.1.3 PROCEDURAL MOTION

Moved Cr Natale, seconded Cr Donovan

That this matter be held over to the November Council Meeting.



14.3.1.4 RECOMMENDATION/COUNCIL RESOLUTION 081021

Moved Cr Natale, seconded Cr Nardi

That Council appoint Mayor O'Neill & Cr Mascaro to the Town of East Fremantle Public Art Panel.

(CARRIED UNANIMOUSLY)

14.3.1.5 RECOMMENDATION/COUNCIL RESOLUTION 091021

Moved Cr Nardi, seconded Cr Natale

That Council appoint Cr Donovan, Cr McPhail and Cr Wilson to the Town of East Fremantle Community Assistance Grants Advisory Group.

(CARRIED UNANIMOUSLY)

14.3.1.6 RECOMMENDATION/COUNCIL RESOLUTION 101021

Moved Cr McPhail, seconded Cr White

That Council appoint Cr Mascaro, Cr Donovan and Cr Wilson to the East Fremantle Events Committee.

(CARRIED UNANIMOUSLY)

14.3.1.7 RECOMMENDATION/COUNCIL RESOLUTION 111021

Moved Cr White, seconded Cr McPhail

That Council appoint Cr Natale, Cr Collinson & Cr Nardi to the Climate Action Reference Group.

(CARRIED UNANIMOUSLY)

14.3.1.8 RECOMMENDATION/COUNCIL RESOLUTION 121021

Moved Cr Wilson, seconded Cr Nardi

That Council appoint:

- 1. Mayor O'Neill, Cr Donovan and Cr Nardi to the Behaviour Complaint Committee
- 2. Cr White and Cr McPhail be appointed as deputies.

(CARRIED UNANIMOUSLY

Crs Collinson and White nominated for the position of Council representative to the Resource Recovery Group and both addressed Council in support of their nomination. The CEO conducted a ballot for the position and Cr White was declared elected as Council's representative.



14.3.1.9 RECOMMENDATION/COUNCIL RESOLUTION 131021

Moved Cr Natale, seconded Cr Nardi

That Council resolve:

- that all previous appointments to external committees/groups referred to in this report, have expired and make new appointments to those committees/groups.
- Cr Mascaro, Cr Donovan and Cr Colliinson be appointed Council's representatives on the WALGA South Metropolitan Zone Committee with Cr Natale being appointed as the deputy.
- Cr Collinson be appointed as Council's representative on the Glyde-In Community Group with Cr Wilson appointed as the deputy.
- 4. Cr White be appointed as Council's representative to the Resource Recovery Group.
- Cr Collinson and Cr Nardi be appointed as Council's representative on the Development
 Assessment Panel members with Cr Mascaro and Cr White appointed as the alternate
 members.
- 6. Cr Natale be appointed as Council's representative on the South West Corridor Development and Employment Foundation & South West Group Environmental Forum with Cr Nardi appointed as the deputy.
- 7. Cr Mascaro be appointed as Council's representative on the Fremantle Ports Inner Harbour Liaison Group with Cr McPhail appointed as the deputy.

(CARRIED UNANIMOUSLY

14.3.10 RECOMMENDATION/COUNCIL RESOLUTION 141021

Moved Cr Natale, seconded Cr Nardi

That Council

- 1. establish an East Fremantle Oval Precinct Redevelopment Project Group to provide strategic project oversight, and;
- 2. appoint Cr Natale, Cr Donovan, Cr Wilson, Cr McPhail, Cr White and Cr Nardi to the working group.



14.3.2 2021 Corporate Business Plan Reporting

File ref A/COM1

Prepared by Gary Tuffin, Chief Executive Officer

Meeting Date19 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. 2021 Corporate Business Plan Reporting table

Purpose

For Council to receive the Corporate Business Plan Progress Report.

Executive Summary

The Corporate Business Plan 2021-2025 contains a range of strategic and planning priorities which the Town proposes to deliver over the four-year period which and is aligned to the strategic direction and priorities set within the 10—year Strategic Community Plan 2021. It is intended that future reports will be provided on a quarterly basis.

It is therefore recommended that Council RECEIVES the:

Corporate Business Plan Progress Report for the period ending 1 July 2021 to 30 September 2021 which is shown as Attachment 1 to this Report

Background

Section 5.56 of the Local Government Act 1995 (the Act) "Planning for the Future" requires a local government to plan for the future of the district and to make plans in accordance with the regulations. Regulations came into effect 1 July 2013 requiring all local governments to have developed and adopted a Strategic Community Plan (SCP) and a Corporate Business Plan, supported and informed by resourcing and delivery strategies.

These plans will drive the development of each local government's annual budget and through a process of continuous improvement, local governments should be better able to plan for and meet the needs of their communities.

The reporting element is the process by which local government informs the community and statutory bodies on its progress in delivering services, projects and other operations to meet the community's short term, medium term and long-term aspirations.

Section 5.53 of the Act requires the annual report to contain an overview of the plan for the future of the district, including major initiatives that are proposed to commence or to continue in the next financial year.

The current Corporate Business Plan was adopted by Council at its meeting held on the 15 June 2021.

Statutory Environment

Section 5.56 of the *Local Government Act 1995* requires a local government to plan for the future of its district in accordance with any regulations made.



Regulation 19DA of the *Local Government (Administration) Regulations 1996* sets out the requirements for preparing, adopting, reviewing and modifying the Corporate Business Plan.

Policy Implications

Nil.

Financial Implications

Attachment 1 provides comparison between Budget and Actual year to date. Please note the list is not intended to be an exhaustive list, rather just to track those services or projects of interest.

Risk Implications

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequenc e	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
No identified risk – information item only	Rare (1)	Minor (2)	Low (1-4)	REPUTATIONAL Unsubstantiated, low impact, low profile or 'no news' item	Accept Officer Recommendation

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

Risk Rating	2
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

Strategic Implications

Strategic Priority 5: Leadership and Governance

Objective 5.1 - Strengthen organizational accountability and transparency



Site Inspection

Not applicable.

Comment

The Corporate Business Plan Progress Report provides information on progress against the milestones for the 2021-22 projects and programs within the Corporate Business Plan. A commentary is provided against each action, and project status is reported via colour coding which indicates if the project has been completed (green), is on track (orange) or at risk, and/or not yet commenced (red). Information is also provided on the budget status for each item.

The Corporate Business Plan Progress Report will provide a mechanism for tracking progress against milestones for major projects and programs.

No items have currently been identified at risk during this first quarter report.

14.3.2 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 151021

Moved Cr Natale, seconded Cr McPhail

That Council receives and notes the 2021 Quarterly Corporate Business Plan report for the period ending 1 July 2021 to 30 September 2021.



14.3.3 East Fremantle's George Street Festival – Extreme Risk Event Endorsement

File ref H/REV1 H/CFF1

Prepared by Shelley Cocks Principal Environmental Health Officer

Supervised by Andrew Malone, Executive Manager Regulatory Services

Meeting Date19 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. East Fremantle's George Street Festival 2021 Risk

Management and Response Plan

Purpose

Council is requested to approve the East Fremantle's George Street Festival 2021.

Executive Summary

The Town of East Fremantle has an event notification process in order to capture and review public events that are being hosted within the Town's boundaries.

Events are classified as "low", "moderate", "high" and "extreme" based on the evaluation of a number of factors. Council approval is required for events classified as extreme.

East Fremantle's George Street Festival 2021 is classified as an "Extreme" event, due mainly to its venue (including road closures and traffic management), the number of people expected (up to 10,000) and the presence of food / alcohol.

Background

The *George Street Festival* was, anecdotally, born 1989 as a collaboration between the businesses located on George Street. The Town of East Fremantle have been facilitating the *East Fremantle Festival* since the 1990s. For a number of those years the event was coordinated by a consultant third party with direction from the Town.

In 2018, the event re-branded "East Fremantle's George Street Festival" was coordinated by the Town 'in-house'. The aim is to ensure that the Festival continues to be unique to the area, with a strong sense of community.

Consultation

Executive Team
Council Forum
Local Businesses
Community Groups
Sporting Clubs

Statutory Environment

Public Health Act, Food Act 2008 Environmental Protection Act 1986 and all regulations thereunder

Policy Implications

Not applicable.



Financial Implications

The endorsement of the approval of this event as part of the event notification process has no financial implication for Council. However, it should be noted that as this event is presented by the Town of East Fremantle an amount of \$102,000 (cash and in-kind) has been allocated in the 2021-22 budget.

Strategic Implications

Town of East Fremantle Strategic Community Plan 2020-2030

<u>Strategic Priority 5 – Leadership and Governance – A proactive, approachable Council which values</u> community consultation, transparency and accountability

- 5.1 Strengthen organisational accountability and transparency
- 5.1.1 Strengthen governance, risk management and compliance
- 5.1.2 Ensure an effective engagement process is undertaken with community and stakeholders.
- 5.1.3 Improve the efficiency and effectiveness of services

Site Inspection

Not applicable.

Risk Implications

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council not endorse the approval of this event.	Unlikely (2)	Moderate (3)	Moderate (5- 9)	REPUTATIONAL Substantiated, public embarrassment, moderate impact, moderate news profile	Accept Officer Recommendation

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.



Risk Rating	6
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

Comment

Events are classified as "low", "moderate", "high" and "extreme" based on the evaluation of a number of factors, such as:

- Activities / Entertainment
- Alcohol / Food
- Attendance numbers and audience
- First Aid requirement in line with Department of Health recommendations
- Impact on neighbours / residents
- Insurance opportunity to check suitable in place
- Other Agencies consideration of
- Parking / Traffic Management, including site plan
- Risk Management, including temporary structures
- Time with a view to lighting and duration
- Toilets availability
- Waste / Water access to

East Fremantle's George Street Festival 2021 is classified as an "Extreme" event based on the assessment against the above criteria. The event is considered 'extreme' because of its venue (including road closures and traffic management), the number of people expected (up to 10,000) and the presence of food / alcohol.

An updated risk assessment has been sent to the Town's insurers for comment. This assessment is based on previously approved risk assessments. A Covid plan has also been submitted to the Town's Insurers and the event has been registered on the Department of Health event calendar.

The Town Administration has undertaken their due diligence and risk assessments. Approval is sought from Council for this public event, East Fremantle's George Street Festival 2021 because of the 'extreme' rating of the event.

14.3.3 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 161021

Moved Cr White, seconded Cr Collinson

That Council endorses East Fremantle's George Street Festival 2021 and the associated Risk Management and Response Plan.



14.3.4 Climate Action Reference Group Expressions of Interest Review

File ref H/CCAP

Prepared by Connor Warn, Waste and Sustainability Officer

Supervised by Andrew Malone, Executive Manager Regulatory Services

Meeting Date:19 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Summary of applicant for Climate Action Reference Group

Purpose

The purpose of this report is for Council to consider a submission for the Expression of Interest submitted for the Climate Action Reference Group (CARG) and to endorse the membership of Jane Melvin for the CARG. The purpose of the report is also to accept the resignations of Rodger Hughes and Duanne Ginger from the CARG.

Executive Summary

CARG is a community led reference group whose purpose is to assist in identifying targets, corporate and community projects as well as actions that the Town can undertake with community and local businesses to build the community's capacity to identify and address (where practicable) climate-based issues.

Background

On 19 November 2019 at the Ordinary Council meeting, Council recognised the Climate Emergency and supported the call to action for all levels of government in the goal of minimising the impacts of climate change.

On 25 February 2020 at the Annual Electors' meeting, a resolution was passed to develop a Climate Emergency Strategy (CES) and associated Climate Emergency Action Plan (CEAP). On the 16 June 2020, Council accepted the Terms of References for the CARG and authorised the CEO to call for nominations to appoint up to 10 community/expert members. On 18 June 2020 the Town released the Expressions of interest (EOI) for community members to make application to the CARG.

On the 18 August, Council formally accepted nine subject matter experts and community representatives as members of the new Climate Action Reference Group. CARG is currently in the process of formulating a Climate Emergency Strategy which will consist of high-level goals and aims relating to the future of the Town. In late November 2020, an additional expression of interest was presented to the Town which fulfilled the maximum 10 members for the CARG. Two members have since resigned from CARG due to other commitments and two vacancies are currently available.

Consultation

Nil.

Statutory Environment

Nil.

Policy Implications

Nil.



Strategic Implications

Town of East Fremantle Strategic Community Plan 2020-2030:

Strategic Priority 4: Natural Environment

4.3 Acknowledge the change in our climate and understand the impact of those changes

4.3.1 Improve systems and infrastructure standards to assist with mitigating climate change impacts.

Site Inspection

Not applicable.

Comment

Members of CARG assist in identifying targets, actions and projects for the Town's Climate Emergency Strategy for both Council and community. These actions strive to mitigate environmental impacts and adapt the community of East Fremantle to the future effects of climate change in the Town.

The initial Expressions of Interest period was open to the public for 23 days and resulted in nine submissions for a maximum of ten available positions. An expression of interest was received from Ms Melvin regarding membership of the CARG. Ms Melvin attended the last CARG meeting as an observer and requested to be formally considered for membership to the CARG.

It is recommended that the applicant is accepted as a member of the existing committee ensuring continuity of attendance and progression of the Strategy/ Plan at each meeting/workshop.

Based on the ability and experience of the applicant, it is recommended that they be nominated and appointed to the Climate Action Reference Group.

14.3.4 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 171021

Moved Cr Natale, seconded Cr Collinson

That Council:

- 1. accept and appoint Jane Melvin as a member of the Climate Action Reference Group
- 2. note the departure of:
 - Rodger Hughes
 - Duanne Ginger
- 3. instruct the CEO to write to the previous members of the Climate Action Reference Group to thank them for their services.



14.3.5 Proposal to Pay Superannuation to Elected Members

File ref A/WALGA

Prepared by Janine May EA/GC

Supervised by Gary Tuffin, Chief Executive Officer

Meeting Date:19 October 2021Voting requirementsSimple Majority

Documents tabled Nil.

Attachments 1. WALGA Draft Policy Proposal

Purpose

To provide feedback to WALGA on Council 's position regarding whether local governments should be <u>enabled</u> or <u>required</u> to pay superannuation to elected members.

Executive Summary

The WALGA Policy Paper is attached with excerpts reprinted throughout this report.

The Paper states it is crucial to the functioning of local government that elected members are appropriately remunerated for their time and contribution. In addition, it is hoped the payment of superannuation would lead to greater interest and more nominations to serve on Council from women and younger people, leading to greater representation by people from traditionally underrepresented demographics.

Background

Under current arrangements, elected members can voluntarily decide to have all or a portion of their allowance paid into a superannuation fund.

In addition, under the *Superannuation Guarantee* (Administration) Act 1992, local governments can unanimously resolve to be considered an 'eligible local governing body' through the *Taxation Administration Act 1953*.

As a consequence of such a resolution, elected members would then be treated similarly to employees and the local government would be required to make superannuation contributions in addition to payment of allowances. However, a resolution of this nature also has significant implications: pay as you go (PAYG) tax would be required to be withheld for remission to the Australian Taxation Office (ATO), and Fringe Benefit Tax (FBT) would be applicable to all benefits provided to elected members. For these reasons, local governments in Australia typically do not pursue this course of action.

Consultation

Concept Forum 12 October 2021.

Statutory Environment

Local Government Act 1995

Superannuation Guarantee (Administration) Act 1992

Salaries and Allowances Tribunal (2021) Determination of Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members 8/4/21

Policy Implications

Nil



Financial Implications

Presuming that all fees and allowances will attract the Superannuation Guarantee, the amount payable based on current entitlements will be $$215,532 \times 10\% = $21,553$.

Should the Local Government Act be amended it is understood that it would be compulsory for local governments to pay superannuation for elected members however Council could exercise discretion as to how those superannuation payments are to be funded ie out of current entitlements.

Strategic Implications

N/A

Site Inspection

Not applicable

Comment

WALGA's recommended advocacy approach is to propose that the *Local Government Act 1995* be amended to facilitate the payment of superannuation to elected members in addition to fees and charges.

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

A fundamental question relates to whether the proposed amendment to the Local Government should *require* local governments to pay superannuation, or whether the decision to pay superannuation should be a decision of Council.

It is considered to achieve the objectives of the superannuation system and to avoid politicisation of the decision at a local level, payment of superannuation should be a universal entitlement for elected members and therefore a requirement of local governments contained in the Local Government Act.

14.3.5 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 181021

Moved Cr Natale, seconded Cr Donovan

That Council supports WALGA recommending to the Minister for Local Government that the Local Government Act 1995 be amended to require local governments to pay elected members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with references to fees and allowances paid to each elected member.

(CARRIED UNANIMOUSLY)



14.3.6 East Fremantle Oval Facility Operator Model

File ref R/RSO9

Prepared by Gary Tuffin, Chief Executive Officer

Meeting Date: 19 October 2021 Voting requirements Simple Majority

Documents tabled Nil

Attachments 1. East Fremantle Oval Precinct Redevelopment – Operator

Market Sounding Key Outcomes (Confidential Report)

Purpose

To consider a preferred management and operation model for the East Fremantle Oval Precinct (EFOP), once the site is redeveloped.

Executive Summary

Market sounding has been undertaken in relation to the management and operation of the EFOP. The results of this process indicate a preferred model. That being, the Management and operation be provided by an external Management Organisation (Option 3) on behalf of the Town, on a fee for service basis.

The proposed service would be provided pursuant to a management agreement that would clearly identify all performance and community obligation requirements. This agreement once drafted will be used to call for Tenders from perspective facility operators.

Background

In August 2020, Paatsch Group led the commercial market engagement for four key components to be included within the East Fremantle Oval Precinct (EFOP). These included:

- Precinct Manager
- Health club
- Allied Health
- Café & function space

The purpose of this market engagement was to identify if there were any parties in the market who would be interested in leasing this space and if so, what would be their expected turnover, demand for services and leasing rates. The outcome of this initial market sounding established that there was interest from a number of facility operators in the management of the precinct as a whole. The benefit of this model is that the Town or Management Committee would only be dealing with one entity, rather than multiple entities.

On 5th October 2021 the Town called for Expressions of Interest (EOI) from local businesses to create a register. It is intended that this register will be provided to potential tenderers for the construction and future facility operators. It is hoped that this register will be used by tenderers to make contact with local businesses to discuss the opportunity of joining their team as either a subcontractor or once constructed a sub-lessee of the new facilities.

It is important to note that the formation of any potential partnership arrangement will solely be the responsibility of the tenderers, and the Town cannot influence the process in any way. The register is being provided to tenderers as an information source only and they will not be obligated to form any relationships.



Consultation

- Following the initial Operator Market Sounding conducted in 2020, Council was briefed in relation to the interest within the market to manage the facility as a whole.
- Subsequent market sounding conducted by Paatsch Group in June/July 2021 reaffirmed the interest from the market to operate the whole facility with limited interest in individual components. (See attached confidential report)
- Council was briefed on the proposed Management Model on 3 August 2021 as part of a project update provided.

Statutory Environment

The endorsed EF Oval Precinct Redevelopment Business Plan (s3.59) states;

Facility Management

It is proposed the facility's operations will <u>be outsourced to an experienced and professional</u> <u>facilities management organisation under a fee for service arrangement</u>. It is anticipated that the cost of the management arrangement will be offset by the facilities proposed commercial leases and commercial activities.

The proposed management agent (facility manager) would be an organisation whose sole responsibility is to manage the day-to-day responsibilities of the facility and the precinct overall and ensure that the facility is driving traffic to the area and is performing adequately. It is further proposed that with the appointment of an external management entity, the establishment of a lease agreement will be developed, outlining the terms of the lease and annual lease payments. Based on the market engagement undertaken, the following has been recommended:

- A 10 year lease agreement (5 X 5 year leases) with extension options in order to successfully attract an external management agency.
- Appropriate key performance indicators would be included in the lease agreement to ensure high levels of facility maintenance and upkeep, protection of interests of the tenant clubs and community service obligations

Policy Implications

Nil.

Strategic Implications

Town of East Fremantle Strategic Community Plan 2017-2027:

<u>Strategic Priority 1 (Social)</u> –A socially connected, inclusive and safe community

<u>Strategic Priority 5 (Leadership & Governance)</u> -A proactive, approachable Council which values community consultation, transparency and accountability

Site Inspection

Not applicable.



Comment

Facility Management and Operations

A review of the various potential management options was undertaken by Paatsch Group as part of the development of the comprehensive business plan. It explored 4 potential models based on a review of industry trends, previous project experience and benchmarking of the proposed facility that exist in relation to the overall governance and management of the redeveloped East Fremantle Oval, these being:

- 1. Management by Local Government (Town of East Fremantle).
- 2. Management by a locally appointed not for profit Trust established solely for the purpose of operating East Fremantle Oval.
- 3. Management by an external management agency.
- 4. Management by a consortium representing the key tenant club(s) or users.

Management Option	Benefits	Constraints
Option 1 – Management by Local Government (Town of East Fremantle).	 Opportunity to maximise focus on recreational and community benefit, diversity of usage and access. Leverage other events and opportunities through the Town of East Fremantle 	 Not considered to be core business Capacity does not exist within the local government to perform this role (no experience as facility operators).
Option 2 — Management by a locally appointed not for profit Trust established solely for the purpose of operating a redeveloped East Fremantle Oval.	 Understand the local issues and familiar with current site operations. Long term planning would be a focus for the board. Potential to co-opt members with a strong commercial understanding. 	Could detract from the viability of the tenants in the facility. Note: Initial legal advice advised that the establishment of a trust of this nature (Charitable Trust) would be very restrictive and complicated. Therefore, should be avoided.
Option 3 – Management by an external Management Organisation.	 Maximises investment by operator Cost effective solution by utilising resources of existing management group. Ability to gain specialist management expertise. Ability to operate commercial tenancies. Singular focus for management group. Likely to have a stronger commercial focus than other options. 	Greater focus on commercial driven outcomes. Need a very clear delineation of risk and responsibility (i.e. maintenance, accessibility and event management). Potential misalignment of objectives between operator and Town/Community.
Option 4 – Management by a consortium representing the key tenant club(s) or users.	 Understand the tenant issues. Likely to maximise commercial benefit to clubs involved in management. 	 Could detract from viable usage by other users. May not have commercial expertise within clubs to manage facility.



Management Option	Benefits	Constraints
	Most likely to ensure that role of clubs is maintained.	 Sports Clubs are more likely to have self-interest in managing facility Increased likelihood of inhouse tension.

Based on the analysis undertaken, it was determined that Option 1 (Town managed) and Option 4 (single club managed) were not appropriate options due to both entities lacking the required personnel and experience to manage a facility of this scale.

Option 2 was not considered viable due to legal complications associated with a charitable Trust.

Option 3 (appointed external management organisation) provides benefits such as management by an experienced and well resourced group,

Therefore, it is recommended that Option 3 is adopted as the preferred facility management structure on a fee service basis.

Should Council endorse Option 3 as the prefered option, a facilty Management and Operations Agreement will be drafted that will set out all terms and conditions (KPIs and community obligations). This document will be developed via a workshop with Council, and form a draft agreement for the purpose of calling Tenders from facility operators.

Upon closure of the proposed tender, an evaluation will be undertaken and reported back to council for further consideration.

Management Committee

To provide overall strategic direction for the facility, it is proposed that a Management Committee would be formed pursuant to the *Local Government Act 1995*, section 5.9(2)(c), with all members being appointed by a formal decision of Council.

Aims of the Committee

- <u>Strategic Planning</u>: Advising and supporting the paid professional management, clubs and recreational participants on the future direction of the redeveloped East Fremantle Oval Precinct.
- Management of Financial Resources: Determining the allocation of resources within their authority. Securing additional resources through commercial sponsorship opportunities or other sources.
- Enhancing the public image: Of the site and its activities.
- Management of Staff: Professional staff associated with the precinct.

Committee membership to be determined by Council.



14.3.6 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 191021

Moved Cr Donovan, seconded Cr Natale

That Council endorse the proposed operating model of appointing a sole facility management group to operate the facility on behalf of the Town, subject to Council agreed operational and community obligation KPIs being incorporated into a formal management agreement.

(CARRIED UNANIMOUSLY)



14.3.7 Legislative Compliance Policy, Procedure and Register

File ref F/AUD1

Prepared by Janine May EA/GC

Supervised by Gary Tuffin, Chief Executive Officer

Meeting Date:19 October 2021Voting requirementsSimple Majority

Documents tabled Nil.

Attachments 1. Legislative Compliance Policy & Procedure

2. Legislative Compliance Matrix Register

Purpose

To consider adopting the following:

- 1. Legislative Compliance Policy & Procedure
- 2. Legislative Compliance Matrix Register

Background

In order to meet the requirements under Regulation 5 (2)(c) of the *Local Government (Financial Management) Regulations 1996* and Regulation 17 of the *Local Government (Audit) Regulations 1996*, an independent consolidated report was prepared by Moore Australia following a review undertaken during November 2019 of the Town's financial management, risk management, legislative compliance, and internal control systems.

One of the findings of that report reads:

"The development and adoption of an internal legislative compliance policy may help formalise Council's commitment to legislative compliance."

Consultation

Concept Forum 12 October 2021.

Statutory Environment

Local Government Act 1995

Policy Implications

The attached Policy will form part of Council's policy register.

Financial Implications

N/A



Risk Implications

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That this finding from the FMR/Reg 17 Review is not actioned	Rare (1)	Minor (2)	Low (1-4)	Compliance	Adoption of Policy & Procedure to provide guidance to Council Officers

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

Risk Rating	2
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

Strategic Implications

Strategic Priority 5 – Leadership and Governance

- 5.1 Strengthen organisational accountability and transparency
- 5.3 Strive for excellence in leadership and governance

Site Inspection

Not applicable

Comment

The formulation of the attached policy, procedure and register will satisfy the Moore Australia's recommended action and audit finding No. 69 can be noted as completed on Council's Improvements Risk Register.



14.3.7 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 201021

Moved Cr Natale, seconded Cr Nardi

That Council adopts:

- 1. Legislative Compliance Policy & Procedure
- 2. Legislative Compliance Matrix Register

attached to this report.

(CARRIED UNANIMOUSLY)

- 15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil.
- 16. NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING Nil
- 17. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN Nil.
- 18. NEW BUSINESS OF AN URGENT NATURE Nil.
- 19. MATTERS BEHIND CLOSED DOORS
 Nil.

16 NOVEMBER 2021

20. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 8.09pm.

I hereby certify that the Minutes of the ordinary meeting of the **Council** of the Town of East Fremantle, held on **19 October 2021**, Minute Book reference **1.** to **20.** were confirmed at the meeting of the Council on

Presiding Member



ATTACHMENTS TO COUNCIL MEETING MINUTES 19 OCTOBER 2021

Minute No	Subject
13.1	Town Planning Committee Meeting (5 October 2021)
14.1.1	Riverside Road No 110 (Lot 7563) Proposed change of use from restaurant to tavern
14.1.2	Community Design Advisory Committee
14.2.1	Statement of Financial Activity for Period ended 30 September 2021
14.2.2	Accounts for Payment – September 2021
14.3.1	Appointment of Committees and Delegates to External Committees and Groups
14.3.2	2021 Corporate Business Plan Reporting
14.3.3	East Fremantle's George Street Festival – Extreme Risk Event Endorsement
14.3.4	Climate Action Reference Group Expressions of Interest Review
14.3.5	Proposal to Pay Superannuation to Elected Members
14.3.7	Legislative Compliance Policy, Procedure and Register

REPORT 13.1 ATTACHMENT 1



MINUTES

Town Planning Committee Tuesday, 5 October 2021 at 6.32pm

Disclaimer

The purpose of this Committee meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst the Committee has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Committee decision. No person should rely on the decisions made by the Committee until formal advice of the Committee decision is received by that person.

The Town of East Fremantle expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of the Committee, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Committee meeting.

Copyright

The Town wishes to advise that any plans or documents contained within this Agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction

REPORT 13.1 ATTACHMENT 1

MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



CONTENTS

1.	DECLARATION OF OPENING OF MEETING/ANNOUNCEMENTS OF VISITORS	1
2.	ACKNOWLEDGEMENT OF COUNTRY	1
3.	ANNOUNCEMENT TO GALLERY	1
4.	RECORD OF ATTENDANCE	1
4.1	Attendance	1
4.2	Apologies	1
4.3	Leave of Absence	1
5.	MEMORANDUM OF OUTSTANDING BUSINESS	1
6.	DISCLOSURES OF INTEREST	1
6.1	Financial	1
6.2	Proximity	1
6.3	Impartiality	2
7.	PUBLIC QUESTION TIME	2
7.1	Responses to previous questions from members of the public taken on notice	2
7.2	Public Question Time	2
8.	PRESENTATIONS/DEPUTATIONS	2
8.1	Presentations	2
8.2	Deputations	2
9.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	2
9.1	Town Planning Committee (6 September 2021)	2
10.	ANNOUNCEMENTS BY THE PRESIDING MEMBER	2
11.	REPORTS OF COMMITTEES	3
11.1	Community Design Advisory Committee (6 September 2021)	3
12.	REPORTS OF OFFICERS (COMMITTEE DELEGATION)	4
12.1	Hubble Street No 9 (Lot 56) Proposed alterations and additions	4
12.2	Glyde Street No 17 (Lot 26) Proposed new dwelling	13
12.3	Riverside Road No 110 (Lot 7563) Proposed change of use from restaurant to tavern	28
13.	MATTERS BEHIND CLOSED DOORS	34
1/1	CLOSLIDE OF MEETING	2/



MINUTES OF THE ORDINARY MEETING OF THE TOWN PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER, 135 CANNING HIGHWAY, EAST FREMANTLE ON TUESDAY, 5 OCTOBER 2021.

1. DECLARATION OF OPENING OF MEETING/ANNOUNCEMENTS OF VISITORS

Presiding member opened the meeting at 6.32 pm and welcomed members of the gallery.

2. ACKNOWLEDGEMENT OF COUNTRY

"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay my respects to Elders, past and present."

3. ANNOUNCEMENT TO GALLERY

"Members of the gallery are advised that no Committee decision from tonight's meeting will be communicated or implemented until 12 noon on the first clear working day after this meeting."

4. RECORD OF ATTENDANCE

4.1 Attendance

The following members were in attendance:

Cr C Collinson Presiding Member

Cr J Harrington

Cr A Natale

Cr D Nardi

Cr A Watkins

The following staff were in attendance:

A Malone Executive Manager Regulatory Services

J Bannerman Planning Officer

There were five members of the public in the gallery.

4.2 Apologies

Mayor Jim O'Neill

4.3 Leave of Absence

Nil

5. MEMORANDUM OF OUTSTANDING BUSINESS

Nil

6. DISCLOSURES OF INTEREST

Nil

6.1 Financial

Nil

6.2 Proximity

Nil

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



6.3 Impartiality

Nil

7. PUBLIC QUESTION TIME

Nil

7.1 Responses to previous questions from members of the public taken on notice

Nil

7.2 Public Question Time

Nil

8. PRESENTATIONS/DEPUTATIONS

8.1 Presentations

Nil

8.2 Deputations

Nil

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 Town Planning Committee (6 September 2021)

9.1 OFFICER RECOMMENDATION

Moved Cr Nardi, seconded Cr Natale

That the minutes of the Town Planning Committee meeting held on Tuesday, 6 September 2021 be confirmed as a true and correct record of proceedings.

(CARRIED UNANIMOUSLY)

10. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil



11. REPORTS OF COMMITTEES

11.1 Community Design Advisory Committee (6 September 2021)

Prepared by: Andrew Malone, Executive Manager Regulatory Services

Supervised by: Gary Tuffin, Chief Executive Officer

Authority/Discretion: Town Planning Committee

Attachments: 1. Minutes of the Community Design Advisory Committee meeting held

on 6 September 2021

PURPOSE

To submit the minutes of the Community Design Advisory Committee meeting held on the 6 September 2021 for receipt by the Town Planning Committee.

EXECUTIVE SUMMARY

The Committee, at its meeting held on 6 September 2021, provided comment on planning applications listed for consideration at the November 2021 Town Planning Committee meeting and other applications to be considered in the future. Comments relating to applications have been replicated and addressed in the individual reports.

There is no further action other than to receive the minutes.

11.1 OFFICER RECOMMENDATION

Moved Cr Nardi, seconded Cr Harrington

That the Minutes of the Community Design Advisory Committee meeting held on 6 September 2021 be received.

(CARRIED UNANIMOUSLY)



12. REPORTS OF OFFICERS (COMMITTEE DELEGATION)

12.1 Hubble Street No 9 (Lot 56) Proposed alterations and additions

Owner James Blue & Carolyn Park

Applicant John Chisholm

File ref P17/21

Prepared by James Bannerman Planning Officer

Supervised by Andrew Malone, Executive Manager Regulatory Services

Meeting date5 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Location and advertising plan

2. Site photos

3. Place record form

4. Plans date stamped 27 August 20215. Community consultation checklist

Purpose

The purpose of this report is for Council to consider a development application for proposed alterations and additions at No 9 (Lot 56) Hubble Street, East Fremantle.

Executive Summary

This development application proposes alterations and additions to an existing Category B heritage dwelling. The existing upper storey is being removed and a new second storey with a bedroom, ensuite, family room and balcony is being added. On the ground floor a new kitchen, living area, bathrooms and alfresco area is being added.

The applicant is seeking Council approval for the following variations to the Residential Design Codes and the Residential Design Guidelines;

- (i) Clause 5.1.3– Residential Design Codes Lot Boundary Setbacks Southern Wall Ground Floor 1.5m required, 0m provided;
- (ii) Clause 5.1.3— Residential Design Codes Lot Boundary Setbacks Southern Wall Upper Storey 1.9m required, 1.2m provided;
- (iii) Clause 3.7.8.3 Residential Design Guidelines Roof Pitch 28 to 36 degrees required, less than 28 degrees provided

It is considered that the above variations can be supported subject to conditions of development approval being imposed.

Background

Zoning: Residential R20 Site area: 510m² Heritage: Category B

Previous Decisions of Council and/or History of an Issue or Site

DA P01/16 - Development approval granted for alterations and additions to rear - 15 March 2018

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



Consultation

Advertising

The application was advertised to surrounding landowners from 10 to 25 March 2021. One submission was received and has been included below.

Submission	Applicant Response	Officer Response
Regarding the above development	Applicant responded with	This development application is dealing with
application, we have the following	significant changes to the original	proposed alterations and additions and is not
comments.	design.	related to a change of use for the rear studio.
1. The rear building is shown as a		
studio/shed. This is not correct, as		A change of use from studio/workshop to
the building is now used as		ancillary dwelling with bathroom was
accommodation. Under the original		approved on 15 March 2018 in accordance
approval this was not to be lived in!		with development application P001/16 and
We have been told that the		this was advertised to surrounding property
previous owner did in fact get		owners.
permission for a change of use. Is		
this correct? We don't mind this		The existing carport is not being removed.
change of use but would like this		
clarified. If it is not approved, we		Screening is required to be installed that
would not object to retrospective		meets the deemed to comply requirements of
approval!		the Residential Design Codes clause 5.4.1
2. There is no carport on the north		C1.2.
side of the house, over the		
driveway. Is the current carport to		
be removed?		
3. There is no real detail of the		
screening on the north side of the		
balcony. Is this to be open slats or		
fully screened? We have no real		
objections to this project but would		
like the above queries answered.		

Community Design Advisory Committee (CDAC)

The application was referred to CDAC in April 2021. The following comments were made.

- (a) The overall built form merits;
 - The Committee were not supportive of the proposal.
 - The Committee believed that there was limited cohesion between the original heritage structures on site, the proposed rear addition, and the existing structures at the rear (front, central and rear sections of the dwelling) of the lot.
 - The Committee believed that there was no dialogue between structures on site and connections between the existing and proposed buildings on site, resulting in a poor design outcome.
 - The Committee noted the existing and proposed materials shown on the plans are confused. There should be a clear separation between the heritage building and the rear additions in terms of materials. There should be a clear separation between the limestone in the heritage dwelling and the use of recycled bricks in the proposed rear addition.
 - The proposed double storey design in the middle of the building is overly large and not sympathetic with the original building.
- (b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development;

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



- The Committee considered there was no respect for the original character of the heritage dwelling with the proposed rear additions, noting it is considered the proposal does not respect the character of the area.
- The Committee believed the proposal does not follow the Burra Charter in terms of material. There should be a distinction/ differentiation between the old and the new parts of the development in terms of design and materials.
- (c) The relationship with and impact on the broader public realm and streetscape;
 - The Committee believed that the upper storey of the rear addition will not be visually discrete and will be able to be seen from the street front, impacting on the overall character of the area.
 - The Committee noted the current structures have limited impact on the heritage dwelling whereas the proposed development will have a significant impact on the heritage dwelling and appears to overwhelm the existing dwelling.
 - The Committee believed there should be some type of visual/ design separation between the old and the new.
- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features and landmarks;
 - See above
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability;
 - No comment at this time.
- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places;
 - No comment at this time.

Applicant Response to CDAC

We have taken the advice from the Council and have drastically amended the architectural design to address the comments made. The new proposed design reduces the footprint of the structure, changes the form of the structure, and has a complete change in materials and colour. The new structure is only slightly larger than what is already in place but dramatically increases the usability of the space, we do not believe this new design would be considered overly large or unsympathetic to the original property. We will leave the recycled brick paving in place which connects the rear studio to the front building creating cohesion between the two properties. We will no longer use recycled bricks on the exterior of the ground floor so as not to confuse the rendered walls of the original building and the newly renovated portion of the property. As the footprint of the structure is now smaller, there is a larger yard space separating the rear studio from the main building which should add enough space between the two to not confuse the spaces.

We believe the new structure has limited impact on the surrounding buildings and respects the heritage character of the building. The visibility of the structure from the street is minimal, as demonstrated in the new drawings. We are using standing seam metal cladding (Surfmist) on the top portion of the structure, and we will use vertical timber on the bottom portion of the build to make a strong contrast from the rendered walls of the original building. We have also added an articulation point between the original structure and the renovated rear section. This will show a distinct break from the original building and renovated bottom portion of the building.

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



The upper story will be very discrete from the street and will be a more attractive building for the neighbourhood. The ground floor of the property is approximately 2 meters above the street level and therefore cuts off most angles where the renovated structure can be seen. The existing second story is dilapidated and is in need of replacing. The materials and articulation point should make for a very clear separation between the original house and renovated rear portion.

This renovation will uplift the property and surrounding area as a demonstration of preserving an original cottage and adding a discrete and modern living space at the rear of the building.

Officer Comment

The applicant and owner has made significant modifications to the original proposal to address the concerns of CDAC. The changes have been welcomed and as a result there are a minimal number of variations being requested to the Residential Design Codes and Residential Design Guidelines.

External Consultation

Nil

Statutory Environment

Planning and Development Act 2005 Residential Design Codes of WA Town of East Fremantle Local Planning Scheme No. 3 (LPS No. 3)

Policy Implications

Town of East Fremantle Residential Design Guidelines 2016 (as amended)

Financial Implications

Nil

Strategic Implications

The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

- 3.1 Facilitate sustainable growth with housing options to meet future community needs.
 - 3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.
 - 3.1.2 Plan for a mix of inclusive diversified housing options.
 - 3.1.3 Plan for improved streetscapes.
- 3.2 Maintaining and enhancing the Town's character.
 - 3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.
- 3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.
 - 3.3.1 Continue to improve asset management within resource capabilities.
 - 3.3.2 Plan and advocate for improved access and connectivity.



Natural Environment

Maintaining and enhancing our River foreshore and other green, open spaces with a focus on environmental sustainability and community amenity.

- 4.1 Conserve, maintain and enhance the Town's open spaces.
 - 4.1.1 Partner with Stakeholders to actively protect, conserve and maintain the Swan River foreshore.
 - 4.1.2 Plan for improved streetscapes parks and reserves.
 - 4.1.3 Improve and protect the urban forest and tree canopy.
- 4.2 Enhance environmental values and sustainable natural resource use.
 - 4.2.1 Reduce waste through sustainable waste management practices, including effective community and business education.
- 4.3 Acknowledge the change in our climate and understand the impact of those changes.
 - 4.3.1 Improve systems and infrastructure standards to assist with mitigating climate change impacts.

Risk Implications

A risk assessment was undertaken and the risk to the Town was deemed to be negligible.

Site Inspection

A site inspection was undertaken.

Comment

Statutory Assessment

The proposal has been assessed against the provisions of Local Planning Scheme No. 3 and the Town's Local Planning Policies including the Residential Design Guidelines, as well as the Residential Design Codes. A summary of the assessment is provided in the following tables.

Legend	
(refer to tables below)	
Α	Acceptable
D	Discretionary
N/A	Not Applicable

Residential Design Codes Assessment

Design Element	Required	Proposed	Status
Street Front Setback			N/A
Secondary Street Setback			N/A
Lot Boundary Setbacks			
Southern wall – ground floor	1.5m	0m	D
Western wall - alfresco	1m	>1m	А
Northern wall – ground floor	1.5m	2.7m	А
Southern wall – upper storey	1.9m	1.2m	D
Western wall – verandah/balcony	1.2m	>1.2m	А
Northern wall – upper storey	1.2m	2.6m	А
Open Space	50%	58.35%	А
Wall height	7m	6.256m	А
Roof height	8m	6.256m	А
Setback of Carport			N/A
Car Parking			N/A
Site Works			N/A



Visual Privacy - Balcony	7.5m	<7.5m	Α
Overshadowing	25%	18%	Α
Drainage	To be conditioned		

Local Planning Policies Assessment

LPP Residential Design Guidelines Provision	Status
3.7.2 Additions and Alterations to Existing Buildings	Α
3.7.3 Development of Existing Buildings	Α
3.7.4 Site Works	Α
3.7.5 Demolition	A
3.7.6 Construction of New Buildings	A
3.7.7 Building Setbacks and Orientation	A
3.7.8 Roof Form and Pitch	D
3.7.9 Materials and Colours	Α
3.7.10 Landscaping	N/A
3.7.11 Front Fences	N/A
3.7.12 Pergolas	N/A
3.7.13 Incidental Development Requirements	
3.7.14 Footpaths and Crossovers	
3.7.15.4.3.1 Fremantle Port Buffer Area	
3.7.15.3.3 Garages and Carports	

This development application proposes alterations and additions to an existing Category B heritage dwelling. The existing upper storey is being removed and a new second storey with a bedroom, ensuite, family room and balcony is being added. On the ground floor a new kitchen, living area, bathrooms and alfresco area are being added. The proposed alterations and additions remove a previous addition and do not impact negatively on the existing heritage sections of the dwelling at the front which is being retained.

Three variations are requested to the requirements of the Residential Design Codes and one variation is requested to the Residential Design Guidelines. Proposed variations relate to lot boundary setbacks (2 locations), and roof pitch respectively.

The upper storey is setback in excess of 9.57m from the front lot boundary and designed in a way that minimises the impact of the second storey to the streetscape. It is noted that the dwelling is over 2m higher than the footpath at the front of the dwelling as the lot is located on the side of a hill. Images show that a minimal amount of the new upper storey addition will be able to be seen from the street and for this reason it meets the requirements of the Residential Design Guidelines.

<u>Lot Boundary Setback – Southern Wall – Ground Floor</u>

The southern wall on the ground floor of the proposed dwelling is 24.1m long and less than 3.5m high without major openings. In accordance with the Residential Design Codes Deemed to Comply provisions clause 5.1.3 C3.1 indicates a wall of the proposed dimensions should be located 1.5m from the boundary. In this case the original dwelling has a wall that is located almost on the boundary and the new wall for the additions is also a similar distance from the boundary. Based on the Design Principles provisions clause 5.1.3 P3.2 a reduced lot boundary setback can be supported for the following reasons;

- More effective use of space for enhanced privacy for the occupants and outdoor living areas,
- Minimal impacts from building bulk on adjoining properties,
- Adequate sunlight and ventilation to the building and open spaces on the site and adjoining properties,
- Minimal overlooking and any loss of privacy on adjoining properties

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



- Does not have adverse impacts on the amenity of the adjoining property
- Direct sun to major openings to habitable rooms and outdoor living areas for adjoining properties is not restricted,
- Positively contributes to the prevailing or future development context and streetscape as outlined in the local planning framework.

It is noted that there is a section of wall that is existing and built up to the boundary and there are many similar examples of this approach to boundary setbacks in the Plympton precinct. Reduced lot boundary setbacks throughout Plympton are not unusual given that many lots are relatively narrow and long and ultimately constrain dwelling design significantly.

The neighbouring property to the south is setback approximately 1m from the boundary so adequate sunlight and ventilation can enter the property. There are minimal negative amenity impacts on the neighbouring property to the south from the proposed wall. For these reasons, the reduced lot boundary setback can be supported.

Lot Boundary Setbacks - Southern Wall - Upper Storey

The southern wall on the upper floor of the proposed dwelling is 13.6m long and 6.3m high without major openings. In accordance with the Residential Design Codes Deemed to Comply provisions clause 5.1.3 C3.1 indicates that the wall should be located 1.9m from the boundary. In this case the original dwelling has a wall that is located 1.2m from the boundary. Based on the design principles clause 5.1.3 P3.1 a reduced lot boundary setback can be supported for the following reasons;

- · Minimal impacts from building bulk on adjoining properties,
- Adequate sunlight and ventilation to the building and open spaces on the site and adjoining properties,
- Minimal overlooking and any loss of privacy on adjoining properties

The wall location is such that it is 0.7m less than the setback required by the deemed to comply requirements. Sunlight and ventilation are still able to reach the area directly adjacent to the wall and there are no privacy issues from elevated windows or floor levels along this section of the proposed development. For these reasons, the reduced lot boundary setback can be supported.

Roof Pitch

The roof pitch of the proposed rear addition has a roof with a pitch of 3 degrees and therefore less than 28 degrees. This does not achieve the acceptable development requirements of clause 3.7.8.3 A4.1 of the Residential Design Guidelines. However, given that the development is concentrated to the rear of the dwelling and the pitch complements the traditional form of surrounding development in the immediate locality it can be supported in accordance with performance criteria 3.7.8.3 P4.

Overshadowing

A maximum of 25% of the neighbouring property can be overshadowed in accordance with the Residential Design Codes deemed to comply clause 5.4.2 C2.1. In this case it is shown that the proposed dwelling overshadows the neighbouring lot to a level of 36%. Given the narrow lot width it is difficult to have a double storey dwelling with low levels of overshadowing. There have been no negative submissions received in relation to this development from the owners of the neighbouring property that is impacted by the overshadowing and is also the designer of this proposal.



A recalculation of the overshadowing was carried out with the overshadowing of the dividing fence (assuming a height of 1.8m) being removed from the total area of overshadowing as permitted by the Residential Design Codes deemed to comply clause 5.4.3 C2.1 and it was found that the total overshadowing excluding that from the fence is equal to 92m2 which is equivalent to 18.1% which is less than 25% and therefore meets the deemed to comply requirements of the Residential Design Codes deemed to comply clause 5.4.3 C2.1.

Conclusion

Based on the assessment that has been completed for this development and the explanation provided in this report, the variations that have been proposed to the Residential Design Codes and the Residential Development Guidelines are considered acceptable. As such it is recommended that the proposed development be supported subject to development conditions.

• Carolyn Park (owner) spoke in support of the officer recommendation.

12.1 OFFICER RECOMMENDATION/COMMITTEE RESOLUTION TP011021

Moved Cr Harrington, seconded Cr Nardi

That development approval is granted under delegated authority and Council exercises its discretion regarding the following;

- (i) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Southern Wall Ground Floor 1.5m required, 0m provided
- (ii) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Southern Wall Upper Storey 1.9m required, 1.2m provided
- (iii) Clause 3.7.8.3 Residential Design Guidelines Roof Pitch 28 to 36 degrees required, less than 28 degrees provided

for alterations and additions at No. 9 (Lot 56) Hubble Street, East Fremantle, in accordance with the plans date stamped received 27 August 2021, subject to the following conditions:

- (1) Visual privacy screening that is a minimum of 1.6m from the finished floor level of the upper storey verandah/balcony and permanent, durable, fixed, and with no less than 75% obscurity is to be fitted to the northern, and western edges of the verandah/balcony as shown on the plans submitted 27 August 2021.
- (2) The works are to be constructed in conformity with the drawings and written information accompanying the application for development approval other than where varied in compliance with the conditions of this development approval or with Council's further approval.
- (3) The proposed works are not to be commenced until Council has received an application for a Building Permit and the Building Permit issued in compliance with the conditions of this development approval unless otherwise amended by Council.
- (4) Regarding the plans submitted with respect to the Building Permit application, changes are not to be made in respect of the plans which have received development approval, without those changes being specifically marked for Council's attention.
- (5) All stormwater is to be disposed of on site, an interceptor channel installed if required and a drainage plan be submitted to the satisfaction of the Chief Executive Officer in consultation with the Building Surveyor prior to the issue of a Building Permit.
- (6) If requested by Council within the first two years following installation, the roofing is to be treated to reduce reflectivity. The treatment is to be to the satisfaction of the Chief Executive Officer in consultation with relevant officers and all associated costs to be borne by the owner.

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



- (7) All introduced filling of earth to the lot or excavated cutting into the existing ground level of the lot, either temporary or permanent, shall be adequately controlled to prevent damage to structures on adjoining lots or in the case of fill, not be allowed to encroach beyond the lot boundaries. This shall be in the form of structurally adequate retaining walls and/or sloping of fill at the natural angle of repose and/or another method as approved by the Town of East Fremantle.
- (8) Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified, or relocated then such works must be approved by Council and if approved, the total cost is to be borne by the applicant. Council must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.
- (9) This development approval is to remain valid for a period of 24 months from date of this approval.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

- (i) this decision does not include acknowledgement or approval of any unauthorised development which may be on the site.
- (ii) a copy of the approved plans as stamped by Council are attached and the application for a Building Permit is to conform with the approved plans unless otherwise approved by Council.
- (iii) it is recommended that the applicant provides a Structural Engineer's dilapidation report, at the applicant's expense, specifying which structures on adjoining sites may be adversely affected by the works and providing a record of the existing condition of the structures. Two copies of each dilapidation report should be lodged with Council and one copy should be given to the owner of any affected property.
- (iv) all noise levels produced by the construction of the development are to comply with the provisions of the Environmental Protection (Noise) Regulations 1997 (as amended).
- (v) matters relating to dividing fences are subject to the Dividing Fences Act 1961.

(CARRIED UNAMIMOUSLY)

Note: As 4 Committee members voted in favour of the Reporting Officer's recommendation, pursuant to Council's decision regarding delegated decision making made on 20 April 2021, this application is deemed determined, on behalf of Council, under delegated authority.



12.2 Glyde Street No 17 (Lot 26) Proposed new dwelling

OwnerGeorge BaramilyApplicantHuston Architecture

File ref P67/21

Prepared by James Bannerman Planning Officer

Supervised by Andrew Malone, Executive Manager Regulatory Services

Meeting date5 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Location plan and advertising

2. Site photos

3. Plans date stamped 1 September 20214. Community consultation checklist

Purpose

The purpose of this report is for Council to consider a development application for a proposed new dwelling and alterations to an existing garage at No 17 (Lot 26) Glyde Street, East Fremantle.

Executive Summary

A large double storey dwelling is proposed for the subject lot. A previous development application was approved in December 2020 (P115/20). The current proposal is significantly different to the original approved development and consists of a single garage with 3 bedrooms and 2 bathrooms and activity room on the ground floor. Also on the ground floor is a kitchen, dining, and living room which are located towards the rear of the lot overlooking the pool and outdoor living area. The upper storey comprises a large study, 2 bedrooms and an ensuite. The property is not heritage listed. The outdoor living area is being constructed from the existing double garage located at the rear of the lot.

The applicant is seeking Council approval for the following variations to the Residential Design Codes and the Residential Design Guidelines;

- (i) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Southern Wall Hall, Laundry, Scullery, Kitchen, Outdoor Living 1.5m required, 0m provided
- (ii) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Western Wall Outdoor Living 1.1m required, 0m provided
- (iii) Clause 5.1.3 Residential Design Codes Lot Boundary Setback -Northern Wall Dining, Living, Ensuite, Bedroom 1 3m required, 1.5m provided
- (iv) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks -Upper Storey Southern Wall Study, Bedroom 5 2.2m required, 1.5m provided
- (v) Clause 3.7.8.3 Residential Design Guidelines Roof Pitch 28 to 36 degrees required, less than 28 and more than 36 degrees provided.

It is considered that the above variations can be supported subject to conditions of development approval being imposed.

Background

Zoning: Residential R20 Site area: 508m²



Previous Decisions of Council and/or History of an Issue or Site

P115/20 – development approval granted for alterations and additions – 1 December 2020

Consultation

Advertising

The application was advertised to surrounding landowners. Three submissions were received. The submissions and responses are included below.

Submission

Submission 1

Thank you for the opportunity to comment on the proposed plans for 17 Glyde Street, East Fremantle. What with ageing housing stock, development in the Plympton Ward is a given. So too is the expectation that:

- The development is mindful of neighbours
- The development adheres to the Residential Design Guidelines
- The development honours the culture and heritage of Plympton Ward - referencing the Town's own language in respect to the Plympton Ward, i.e.
- That it is 'appropriate for the area'
- That it is 'a better outcome for neighbouring properties and the Town'
- That it meets strategic implications of being 'in balance with the Town's unique heritage and open spaces'.

As a neighbour diagonally below the proposed structure, which appears to be three metres higher and three metres closer than that of the former residence, I object to the degree of overlooking that I and other neighbours will be subjected to. The raised level of the ground floor means that both levels will overlook several back yards to the north, east and west. It's size, scale and proximity will dominate the area to the detriment of the neighbours.

I expect the Town Planning Committee to undertake its role effectively, and demand that the building honours the Residential Design Guidelines, honours the

Applicant Response

Please find the following reply to the 2 submissions received in concern to the Development Approval application for 17 Glyde Street, East Fremantle.

Clearly both submissions are concerned with overlooking and variations to setbacks as the main issues.

We have provided revisions to the advertised drawing set that has addressed the overlooking concerns by lowering the overall floor levels by 370mm and provided privacy screens to the north and west boundaries where overlooking would have occurred. In addition to this, we have significantly reduced the first floor setback to the north elevation to make this compliant with the required setback for this wall with major openings.

Further to this, the slight reduction to the footprint and the lowering of the building height has made the proposed design compliant with overshadowing and the open area calculations required under the R-Codes.

Officer Response

There have been substantial modifications to the original design to reduce bulk and scale of development including lowering the finished floor level of the ground level of the proposed dwelling from 10.72m to 10.35m. It is noted that other than a rear garage that has been retained the existing dwelling has been demolished and a new dwelling has been proposed. Proponents are permitted to propose development in accordance with the Local Planning Scheme, Residential Design Codes, and the Residential Design Guidelines.

Applicants/owners are free to propose development that has variations to both the Residential Design Guidelines and the Residential Design Codes and have the Town assess the proposal and deliver a decision.

The Residential Design Guidelines requires that new dwellings do not imitate heritage properties and are not faux heritage.

The proposed dwelling achieves the minimum visual privacy setbacks to the rear properties with a setback equivalent of more than 6.5m from the windows of the study (which require a 4.5m visual privacy setback). Even if it was designated a lounge then the room would still achieve the minimum visual privacy setback to the rear properties.

Proponents are permitted to develop two storey homes and in this case the proposal achieves the deemed to comply requirements for building heights in accordance with Table 3 Category B of the Residential Design Codes



surrounding heritage of this unique and beautiful part of the world and respects the well-being of the neighbours.

Submission 2 & 3

My concerns regarding the plan relate to overlooking and setback issues. The plan proposes to fill the rear part of the site up to 1.32m above the natural ground level. This creates overlooking issues from my property from the north facing windows in the living and dining rooms. With these floor levels, the floor levels the windows should be setback by 6m or permanently screened. I am willing to work with the neighbours to find a solution to this issue. For example, the level could be stepped down in keeping with the natural floor level, which should avoid overlooking issues.

The other main issue relates to lot boundary setbacks. Due to the second storey northern wall having major openings, the current 1.5m setback is too lot. The R codes requires this to be setback by 4.1m. Again, I am happy to work with the neighbours to find a suitable solution.

Please see our comments below in relation to the development application for 17 Glyde Street, P67/21.

As per last week, we tried to make the submission online but the submission did not proceed for some reason. We were told by your admin staff last week, that this was a problem and that we should email our comments and we are doing so again this week. See below.

My concern in relation to setback remains the same as per my submission and objection to the plan made on 27 August 2021. (See See above

The proposed development achieves the visual privacy setbacks. Where it does not achieve these setbacks visual privacy screening 1.6m above the finished floor level of the rear of the property is proposed to reduce overlooking and maintain visual privacy in accordance with deemed to comply clause 5.4.1 C1.1 ii (page 37) of the Residential Design Codes.

The proponent has submitted a proposal to vary the lot boundary setbacks on the northern side of the dwelling. There are many examples within the Plympton precinct where proposals have reduced lot boundary setbacks. Given that many lots in Plympton are narrow there are often limited means to design a contemporary home without applying for variations to reduced lot boundary setbacks.

Both submissions have been included in the report as noted here.

In response to concerns that site levels are in excess of 0.5m above natural ground level privacy screening was added to the northern boundary/dividing fence to ensure adequate privacy was provided to the northern property. As such the design then achieves the deemed to comply requirements of the Residential Design Codes.

The screening is required to be installed in accordance with the approved plans and any subsequent conditions that are imposed as part of the approval. If the privacy screening is not installed prior to occupation of the premises then the submitter is welcome to contact the Town to request a compliance check.

Regarding overlooking and the infill The second storey northern wall of study 1 of the site: The proposed design for & 2 is required to have setback of 4.2m. In the Ground Floor has a FFL 10,350. this case there is a setback of 4.5m. The wall The previous house Ground Floor of study 1 & 2 can be calculated separately FFL was 10,470. So, the proposed from the setback of the ensuite and FFL is 120mm lower to the majority bedroom 4 in accordance with Figure Series of the ground floor. There is a small 4 Figure 4b page 62 of the Residential design Codes. section of the previous building that had a FFL of 9.610 that makes the

proposed FFL 740 higher. This only

occurs to a small section of the

building footprint to the northwest

corner. Any overlooking that occurs

to this area has been screened

appropriately, and details of the

screen have been added to the

storev northern side of the proposed dwelling are setback 1.5m from the boundary which is in excess of the minimum requirement of 1.2m in accordance with Table 2a of the Residential Design Codes. Both submissions have been included in the report.

The ensuite and bedroom on the upper

15



comments below from my prior submission in relation to overlooking and setbacks).

- 1. Overlooking: The plan proposes to fill the rear part of the site up to 1.32 metres above the natural ground level. This creates overlooking issues from my property. With these floor levels, the windows should be set back by 6 m or permanently screened. If the levels were stepped down in keeping with the natural floor levels it could overlooking. I see from the revised plan that screening appears to have been added on the back and side fence areas on the overlooking windows. This allays some of my concern with regard to overlooking. Does the Council ensure this screening in installed as per the plan or is it something we need to ensure is installed as per the plan?
- 2. Boundary Setbacks: Due to the second story northern wall having major openings, the current 1.5 metre setback is too low. The R codes require the setback to be 4.1 metres.

My final comment relates to the consultation process. The revised plan appeared on the Council website almost immediately or concurrently as my submission last Friday 27/8. Therefore, I am unsure whether my original objection and feedback was taken into account in the revised plan. The short turn around for the consultation on the revised plan (one week) has not been ideal. As an elderly non-English speaking resident and East Fremantle ratepayer for over 45 vears. I would have appreciated a little more notice enabling me to properly discuss this revised plan with my adult children who have been assisting me.

Submission 4

We wish to take the opportunity to comment on the revised plans for 17 Glyde Street, East Fremantle, seen on August 27. We understand drawings for clarity. Construction details will also be added to the Building Permit Documentation for the project at that time. We believe this is a reasonable solution and there will be no overlooking issues for the neighbours.

Regarding the setback to the north boundary to the first floor wall with major openings, this is 4.5 metres as shown by the cone of vision applied to the drawings. This is compliant under the R-Code requirements.

The amended plans were advertised. The amendments were in response to discussions held with the applicant and owner. Minor amendments are typically not advertised as there are time limits that have to be adhered to with regards to assessment of proposals. All comments regarding concerns about proposed designs are noted but ultimately decisions have to be made around approval of proposals in accordance with the local planning framework irrespective of the background of the resident or the length of residency.

Please find the following reply to the latest response to the revised drawings for the Development

Street, East Fremantle:

Approval application for 17 Glyde

The proposed development was advertised for over 14 days as required under the Local Planning Scheme and the Planning and Development regulations. The additional 7 days advertising was decided on August 27



that the revised plans were posted on the 27th. If this is the case, we query the tight timeline for responding to them, i.e., due by Friday September 3. We find this timeline most unusual.

We reiterate the following points: What with ageing housing stock, development in the Plympton Ward is a given. So too is the expectation that:

- · The development is mindful of neighbours
- · The development adheres to the Residential Design Guidelines.

The development honours the culture and heritage of Plympton Ward - referencing the Town's own language in respect to the Plympton Ward, i.e.

o That it is 'appropriate for the area' o That it is 'a better outcome for neighbouring properties and the Town'

o That it meets strategic implications of being 'in balance with the Town's unique heritage and open spaces'

We also reiterate our comments from earlier correspondence that the initial development application to the Town Planning Committee included the use of a dated aerial image which quite literally paints a very different picture to that of the current landscape. The first picture below is the one included in the initial application, and the latter is one we sourced online.





This is why our overlooking concerns remain. \

We note that the bulk of the residence to the northwest has been reduced, and that a screen to that corner has been introduced to raise the fence line. As a neighbour diagonally below the proposed structure, which appears to be three metres higher and three metres closer that the former residence we remain deeply

In regard to proposed and previous Finished Floor Levels (FFL) The previous of ground FFL 10.470 is higher than the proposed FFL 10.350.

The previously approved first floor FFL 13.180 and 2nd floor FFL15.330 is higher than the proposed first FFL13.450. We believe there is no planning issue with the proposed finished floor levels as we have also revised these FFL to lessen any impact to the neighbouring properties.

Regarding the proposed Study space to the first floor area. This area is intended as a dual study / home office space for both proprietors. George Baramily runs his own electrical business and requires a dedicated work from home office space. Likewise, Teghan Rann works two office jobs requiring an office space at home. More than ever, people are needing to have dedicated work from home office space. We have provided a revised layout to the first floor that will better suit the intended design. Please see attached amended first floor plan. It should also be noted that with a 6.0 metre cone of vision applied, the northwest and western setbacks are compliant.

when new amended plans were presented by the applicant at the end of the 14 day advertising period – there is no obligation to advertise amended plans as has been done. To ensure that all submitters were aware of the proposed changes that reduce impacts on neighbouring properties a decision was made to extend advertising for another 7 days.

It is noted that similar features of the subject lot are identified on the 2 different photos – they are at a different scale and as a result are going to show slightly different features. As the existing dwelling has been demolished then matters relating to this development and the previous development approval are less relevant.

The photos show little in relation to how the development application will be assessed and certainly do not demonstrate the visual privacy requirements for the Residential Design Codes. Any proposed development application must be assessed in accordance with compliance with the Residential Design Codes and the Residential Design Guidelines not photos of the same area but at different scales. The photos serve to identify the location of the development and some information relating to the context of the proposal but little with regards to actual assessment. Site levels. setbacks. development heights and elevations are not available from aerial photos.

The plans indicate the upper storey is to have a study and visual privacy setbacks have been assessed as such with a visual privacy setback of 4.5m which the design achieves to both the northern and western boundary. The proposal has a setback to the rear properties of more than 6.5m which is more than required for a lounge or games room on the second storey of a double storey dwelling. A visual privacy setback of 6m is required for habitable rooms other than bedrooms and studies in accordance with deemed to comply clause 5.4.1 C1.1 (page 37) of the Residential Design Codes.



troubled by the degree of	
overlooking we will be subjected to.	
The raised level of the ground floor	
means that both levels will be	
higher than the now demolished	
building.	
We expect robust interrogation by	
the Town Planning Committee of	
the 'study' status of the upper floor.	
As a space of some 55m2 (an	
estimate as actual figures were not	
easy to procure) it would appear to	
have the potential to be a gathering	
space of some magnitude and as	
such be an active rather than a	
passive area, meaning that the	
setback to the northern boundary in	
the revised plan would not be	
compliant.	
We expect the Town Planning	
Committee to undertake its role	
effectively, and demand that the	
building honours the Residential	
Design Guidelines, honours the	
surrounding heritage of this unique	
and beautiful part of the world and	
respects the well-being of the	
neighbours.	

Community Design Advisory Committee (CDAC)

The application was referred to CDAC.

- a) The overall built form merits.
 - The Committee were broadly supportive of the proposal.
 - Committee welcomed the fact that the design height had been limited to 8m.
 - Committee also welcomed considerable articulation of the design along the boundaries.
- b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development.
 - Committee recognised that the design is industrial in style and does not attempt to imitate heritage properties.
- c) The relationship with and impact on the broader public realm and streetscape.
 - Committee felt that the design integrated with the area and is consistent with the designs within the area.
- d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features, and landmarks.
 - Committee recognised that the proposal was introducing a new structure into the urban landscape.
 - Committee felt that the design could have been pushed back further but it is recognised that it is further back from the front boundary than the neighbouring properties.
 - Committee also recognised that the design was not replicating heritage.

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



- e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability.
 - Committee noted the northern boundary is well utilised to capture the northern light.
 - Committee also noted that solar panels are indicated on the plans.
- f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places.
 - Committee welcomed the deck at the front of the property which can allow the residents to connect with the street.
 - Committee noted that a visually permeable garage door is proposed.
 - Committee was happy that the design addresses the street.

Officers Comment

The applicant has provided a design that is significantly modified from the original proposal that was approved in December 2020 (P115/20). The changes are in response to issues that were highlighted when parts of the original dwelling were demolished and the Town advised that a new development application would be required to be submitted.

External Consultation

Nil

Statutory Environment

Planning and Development Act 2005 Residential Design Codes of WA Town of East Fremantle Local Planning Scheme No. 3 (LPS No. 3)

Policy Implications

Town of East Fremantle Residential Design Guidelines 2016 (as amended)

Financial Implications

Nil

Strategic Implications

The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

- 3.1 Facilitate sustainable growth with housing options to meet future community needs.
 - 3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.
 - 3.1.2 Plan for a mix of inclusive diversified housing options.
 - 3.1.3 Plan for improved streetscapes.
- 3.2 Maintaining and enhancing the Town's character.
 - 3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.
- 3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.
 - 3.3.1 Continue to improve asset management within resource capabilities.



3.3.2 Plan and advocate for improved access and connectivity.

Natural Environment

Maintaining and enhancing our River foreshore and other green, open spaces with a focus on environmental sustainability and community amenity.

- 4.1 Conserve, maintain and enhance the Town's open spaces.
 - 4.1.1 Partner with Stakeholders to actively protect, conserve and maintain the Swan River foreshore.
 - 4.1.2 Plan for improved streetscapes parks and reserves.
 - 4.1.3 Improve and protect the urban forest and tree canopy.
- 4.2 Enhance environmental values and sustainable natural resource use.
 - 4.2.1 Reduce waste through sustainable waste management practices, including effective community and business education.
- 4.3 Acknowledge the change in our climate and understand the impact of those changes.
 - 4.3.1 Improve systems and infrastructure standards to assist with mitigating climate change impacts.

Risk Implications

A risk assessment was undertaken and the risk to the Town was deemed to be negligible.

Site Inspection

A site inspection was undertaken.

Comment

Statutory Assessment

The proposal has been assessed against the provisions of Local Planning Scheme No. 3 and the Town's Local Planning Policies including the Residential Design Guidelines, as well as the Residential Design Codes. A summary of the assessment is provided in the following tables.

Legend (refer to tables below)	
Α	Acceptable
D	Discretionary
N/A	Not Applicable

Residential Design Codes Assessment

Design Element	Required	Proposed	Status
Street Front Setback	Average of 2 adjacent	3.56m	Α
	properties (3.2m & 1.5m)		
Secondary Street Setback			N/A
Lot Boundary Setbacks			•
Southern wall - front verandah, bed 3,	1m	1.03m	Α
bathroom, activity			
Southern wall – hall, laundry,	1.5m	0m	D
scullery, kitchen, outdoor living			
Western wall – outdoor living	1.1m	0m	D
Western wall - dining	2m	6.3m	Α
Northern wall - dining, living, ensuite,	3m	1.5m	D
bed 1			
Northern wall - activity	1.5m	4.2m	Α
Northern wall – garage wall - parapet	0m	0m	Α
wall			



Upper storey - southern wall – study	2.2m	1.5m	D
1 &2, bed 5			
Upper storey - western wall -study	3.5m	6.3m	Α
Upper storey – northern wall – ensuite, bedroom 4	1.2m	1.5m	Α
Upper storey – northern wall – study 1 & 2	4.2m	4.5m	Α
Open Space	50%	50%	Α
Wall height	7m	6.85m	Α
Setback of Garage	Demonstrate impact on new dwelling	6.08m	Α
Car Parking	2 car bays	2 car bays	Α
Site Works	<0.5m	0.5m -1m along southern boundary	D
Visual Privacy	Upper storey- study	4.5m	Α
	Ground floor – dining, living	<6m (screening)	Α
	Outdoor living	<7.5m (screening)	Α
Overshadowing	Maximum 25%	25%	Α
Drainage	To be conditioned		

Local Planning Policies Assessment

LPP Residential Design Guidelines Provision	Status
3.7.2 Additions and Alterations to Existing Buildings	А
3.7.3 Development of Existing Buildings	A
3.7.4 Site Works	D
3.7.5 Demolition	А
3.7.6 Construction of New Buildings	А
3.7.7 Building Setbacks and Orientation	А
3.7.8 Roof Form and Pitch	D
3.7.9 Materials and Colours	А
3.7.10 Landscaping	A
3.7.11 Front Fences	A
3.7.12 Pergolas	N/A
3.7.13 Incidental Development Requirements	A
3.7.14 Footpaths and Crossovers	A
3.7.15.4.3.1 Fremantle Port Buffer Area	To be conditioned
3.7.15.3.3 Garages and Carports	A

This development application proposes a new residential dwelling at 17 Glyde Street East Fremantle. A large double storey dwelling is proposed for the subject lot. This proposal which is quite different to the original approved development consists of a single garage with 3 bedrooms and 2 bathrooms and activity room on the ground floor. Also on the ground floor is a kitchen, dining, and living room which are located towards the rear of the lot and overlooking the pool and outdoor living area. The upper storey comprises a large study 2 bedrooms and an ensuite. The property is not heritage listed. The outdoor living area is being constructed from the existing double garage located at the rear of the lot.

Six variations are requested to the requirements of the Residential Design Codes and the Residential Design Guidelines in relation to lot boundary location (4 locations), site works and roof pitch.

This is the second proposal that has been received for this site. The previous development application (P115/20) involved alterations and additions to an existing dwelling, however, following removal of an existing balcony and bay windows on the north side of the dwelling the owner was advised that a new

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



development application would have to be submitted to gain approval for any new structures in these areas.

A decision was made by the owner to appoint a new designer and create a new dwelling. All structures on site apart from the existing rear garage have been demolished. The new amended proposal is lower, and the architect and owner have been cognisant of the issues relating to lot boundary setbacks and visual privacy setbacks.

The new proposal is a large house, however, it does achieve the deemed to comply requirements for many elements of the Residential Design Codes and Residential Design Guidelines. The design achieves the minimum of 50% of open space and 25% maximum overshadowing of adjacent dwellings. Visual privacy has been addressed using visual privacy screening attached to the top of the northern and western boundary fencing as well as lowering the height of the rear of the proposed dwelling. The dwelling is no higher than 8m above natural ground level.

The proposed development is located within Area 2 of the Fremantle Port Buffer area. As a result standard conditions have been included in the final recommendation that respond to the requirements of the Port Buffer Area 2.

The following variations to the Residential Design Codes and Residential Design Guidelines are discussed below.

Lot Boundary Setbacks - Southern Wall - Hall, Laundry, Scullery, Kitchen, Outdoor Living

In accordance with the Residential Design Codes Deemed to Comply provisions clause 5.1.3 C3.1 a wall that is 21.7m long and 3.5m high with major openings is required to be 1.5m from the lot boundary. In this case a portion of the wall of the outdoor living area which was already in place but nonetheless located along the southern boundary of the property and as there is no significant break in the wall the total length of the wall must be counted including the new section of wall that is setback further.

The reduced lot boundary setback can be supported based on the design principles P3.2 for the following reasons;

- Makes more effective use of the space for enhanced privacy for the occupants and outdoor living areas,
- Minimal impacts from building bulk,
- Adequate sunlight and ventilation can reach the building and open spaces on the site and adjoining properties,
- Minimal overlooking and loss of privacy to adjoining properties,
- Does not have an adverse effect on the amenity of adjoining properties,
- Positively contributes to the prevailing and future development context and streetscape as outlined in the local planning framework.

The section of the existing garage that is on the boundary is favoured by the southern neighbouring property owners as it improves privacy between properties and ensures that what will become an outdoor living area will be more private as it will be enclosed to the neighbours. The new house wall is setback from the boundary so is still well ventilated and will still get sunlight. The setback of the new section is greater than some existing wall setbacks of some dwellings in the locality and there are minimal windows along this wall. The applicant has also shown the dividing fence to be increased in height to 2.1m to provide greater privacy between dwellings and reduce any amenity impacts to neighbouring dwellings. For these reasons the reduced lot boundary setback can be supported.

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



Lot Boundary Setbacks - Western Wall - Outdoor Living

In accordance with the Residential Design Codes Deemed to Comply provisions clause 5.1.3 C3.1 a wall that is 6.37m long and 4.137m high without major openings is required to be 1.1m from the lot boundary. In this case the western wall of the outdoor living area was already in place on the boundary but as the use of the structure is changing it is necessary to assess the wall setback.

The reduced lot boundary setback can be supported based on the design principles P3.2 for the following reasons;

- Makes more effective use of the space for enhanced privacy for the occupants and outdoor living areas,
- Minimal impacts from building bulk,
- Adequate sunlight and ventilation can reach the building and open spaces on the site and adjoining properties,
- Minimal overlooking and loss of privacy to adjoining properties,
- Does not have an adverse effect on the amenity of adjoining properties,
- Positively contributes to the prevailing and future development context and streetscape as outlined in the local planning framework.

The wall ensures that the outdoor area is enclosed so it improves privacy between the subject property and the western neighbouring property. There is no overshadowing from the structure owing to its north south orientation. As it is utilising an existing wall there is minimal disruption to the neighbouring property. It is located at the rear of the lot so there is no impact on the streetscape. For these reasons the reduced lot boundary setback can be supported.

<u>Lot Boundary Setback -Northern Wall – Dining, Living, Ensuite, Bedroom 1</u>

In accordance with the Residential Design Codes deemed to comply clause 5.1.3 C3.1 a wall that is 15.28m long and 3.9m high with major openings is required to be 3m from the lot boundary. In this case the northern wall of the building is proposed to be 1.5m from the boundary.

The reduced lot boundary setback can be supported based on the design principles P3.1 for the following reasons;

- Minimal impacts from building bulk,
- Adequate sunlight and ventilation can reach the building and open spaces on the site and adjoining properties,
- Minimal overlooking and loss of privacy to adjoining properties,

The wall ensures that the outdoor area is enclosed so it improves privacy between the subject property and the western neighbouring property. There is no overshadowing from the dwelling as the subject property is south of the neighbouring property. It is in a similar position to the wall of the previous dwelling that has since been demolished. The applicant has agreed to install privacy screening 1.6m above the finished floor level of the rear living area along the northern dividing fence to ensure privacy between the 2 dwellings. This section of the dwelling is located towards the rear of the lot so there is no impact on the streetscape. For these reasons the reduced lot boundary setback can be supported.

<u>Lot Boundary Setbacks -Upper Storey - Southern Wall – Study, Bedroom 5</u>

In accordance with the Residential Design Codes Deemed to Comply provisions clause 5.1.3 C3.1 a wall that is 15.28m long and 7m high without major openings is required to be 2.2m from the lot boundary. In this case the northern wall of the building is proposed to be 1.5m from the boundary.

ATTACHMENT 1

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



The reduced lot boundary setback can be supported based on the design principles P3.1 for the following reasons;

- Minimal impacts from building bulk,
- Adequate sunlight and ventilation can reach the building and open spaces on the site and adjoining properties,
- Minimal overlooking and loss of privacy to adjoining properties,

The applicant/owner has agreed to install privacy screening to 1.6m from the finished floor level of the rear living area along the northern dividing fence to improve visual privacy between the subject lot and the northern property. There are no major openings in the wall that is located closest to the boundary. The upper storey is also inset more than the minimum 4.5m where there are major openings. Where there is a reduced lot boundary setback there are no major openings and so there is acceptable privacy between the properties. For these reasons the reduced lot boundary setback can be supported.

Site Works

The site is proposed to be lowered below the levels of the original dwelling that was on site. These levels extend to the area along the southern boundary such that there are changes in levels of between 0.5m and 1m. In accordance with the Residential Design Codes Deemed to Comply provisions clause 5.3.7 C7.2 a change of level up to 1m requires a setback from the boundary of at least 1m. In this case the proponents have shown a new wall to be constructed along the southern boundary that is up to 2.1m high. To ensure that there are no issues with changes in site levels between properties the wall will act as retaining between the subject lot and the southern property. The change in site level along the southern boundary can be supported in accordance with design principles 5.3.7 P7.3; retaining walls will allow the land to be used for the benefit of the residents and do not detrimentally affect adjoining properties and are designed, engineered and landscaped having due regard to clauses 5.3.7 (site works) and 5.4.1 (visual privacy). As the boundary wall on the southern side will have an impact on the neighbouring property a condition will be recommended to consult with the neighbouring property owners when the wall is constructed to ensure that there are no adverse impacts on them by the prosed wall and the associated works.

Roof Pitch

The Residential Design Guidelines acceptable development provisions 3.7.8.3 A4.1 requires that the roof pitch is between 28 and 36 degrees. In this case there are various roof pitches of 3, 5.6, 19 and 39 degrees. In accordance with the performance criteria 3.7.8.3 P4 alternative roof forms are permissible if they complement the traditional form of surrounding development in the immediate locality. The proposed roof pitches ensure that the building is lower than if it had a more traditional roof form and it is not unlike several properties in the Plympton precinct. This is turn ensures overshadowing is not as great and is less imposing on neighbouring properties. For these reasons the roof form of the proposed development can be supported.

General Comments on Submissions

It is noted that the applicant has submitted 3 iterations of the current plans being presented to Town Planning Committee. Following advertising and discussions with the Town the plans have been modified to address issues that have been raised during advertising. Privacy screening along the northern and western walls has been included to address privacy concerns as permitted under the Residential Design Codes. The setback from the upper storey study northern wall to the northern boundary has been increased such that it is deemed to comply. The finished floor level of the proposed dwelling has been lowered below the original height of 10.72m to 10.35m. The upper storey study has been divided into 2 study areas to address concerns that the visual privacy setbacks are not sufficient for this space, although



the minimum privacy setbacks for a study are all addressed. The design and the willingness of the designer and owner to make amendments to address concerns gives an indication of the willingness to work with the Town to address concerns and reduce the impact of the design on the surrounding properties and the neighbourhood and present an appropriate design for the area.

Conclusion

Based on the assessment that has been completed for this development and the explanation provided in this report, the variations that have been proposed to the Residential Design Codes and the Residential Development Guidelines are considered acceptable. As such it is recommended that the proposed development be supported subject to development conditions.

- Julian Iuliano spoke against the officer's recommendation
- Mark De Kluyver spoke against the officer's recommendation
- Carl Huston (applicant) spoke in support of the officer's recommendation.

12.2 OFFICER RECOMMENDATION/COMMITTEE RESOLUTION TP0210

Moved Cr Watkins, seconded Cr Harrington

That development approval is granted under delegated authority and Council exercises its discretion regarding the following;

- (i) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Southern Wall Hall, Laundry, Scullery, Kitchen, Outdoor Living 1.5m required, 0m provided,
- (ii) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Western Wall Outdoor Living 1.1m required, 0m provided,
- (iii) Clause 5.1.3 Residential Design Codes Lot Boundary Setback -Northern Wall Dining, Living, Ensuite, Bedroom 1 3m required, 1.5m provided,
- (iv) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks -Upper Storey Southern Wall Study, Bedroom 5 2.2m required, 1.5m provided,
- (v) Clause 3.7.8.3 Residential Design Guidelines Roof Pitch 28 to 36 degrees required, less than 28 and more than 36 degrees provided,

for a new dwelling at No. 17 (Lot 26) Glyde Street, East Fremantle, in accordance with the plans date stamped received 1 September 2021, subject to the following conditions:

- (1) The crossover widths are not to exceed the width of the crossovers indicated on the plans date stamped received 27 August 2021 and to be in accordance with Council's crossover policy, the Residential Design Guidelines and the Urban Streetscape and Public Realm Style Guide.
- (2) Visual privacy screening to 1.6m from the finished floor level of 10.35m is to be installed along the western and northern boundaries in accordance with the plans submitted 27 August 2021.
- (3) The southern boundary wall shall include retaining with a total maximum height of 2.1m in accordance with the plans submitted 27 August 2021.
- (4) The development shall achieve the following Fremantle Port Buffer (Area 2) built form requirements

A. Windows and opening requirements:

- i. Any glass used for windows or other openings shall be laminated safety glass of minimum thickness of 6mm or "double glazed" utilising laminated or toughened safety glass of a minimum thickness of 3mm; and,
- ii. All safety glass shall be manufactured and installed to an appropriate Australian Standard.



B. Air Conditioning Requirements:

- i. Multiple systems to have internally centrally located shut down point and associated procedures for emergency use; and,
- ii. Preference for split "refrigerative" systems.

C. Construction requirements:

- i. Adopt the general principles of quiet house design for residential developments; and,
- ii. All developments shall incorporate roof insulation.
- (5) The works are to be constructed in conformity with the drawings and written information accompanying the application for development approval other than where varied in compliance with the conditions of this development approval or with Council's further approval.
- (6) The proposed works are not to be commenced until Council has received an application for a Building Permit and the Building Permit issued in compliance with the conditions of this development approval unless otherwise amended by Council.
- (7) Regarding the plans submitted with respect to the Building Permit application, changes are not to be made in respect of the plans which have received development approval, without those changes being specifically marked for Council's attention.
- (8) All stormwater is to be disposed of on site, an interceptor channel installed if required and a drainage plan be submitted to the satisfaction of the Chief Executive Officer in consultation with the Building Surveyor prior to the issue of a Building Permit.
- (9) If requested by Council within the first two years following installation, the roofing to be treated to reduce reflectivity. The treatment is to be to the satisfaction of the Chief Executive Officer in consultation with relevant officers and all associated costs to be borne by the owner.
- (10) All introduced filling of earth to the lot or excavated cutting into the existing ground level of the lot, either temporary or permanent, shall be adequately controlled to prevent damage to structures on adjoining lots or in the case of fill, not be allowed to encroach beyond the lot boundaries. This shall be in the form of structurally adequate retaining walls and/or sloping of fill at the natural angle of repose and/or another method as approved by the Town of East Fremantle.
- (11) Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified, or relocated then such works must be approved by Council and if approved, the total cost to be borne by the applicant. Council must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.
- (12) This development approval is to remain valid for a period of 24 months from date of this approval.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

- (i) this decision does not include acknowledgement or approval of any unauthorised development which may be on the site.
- (ii) a copy of the approved plans as stamped by Council are attached and the application for a Building Permit is to conform with the approved plans unless otherwise approved by Council.
- (iii) an application for a new crossover is required to be submitted to the Operations Department of the Town and plans are to be included with the application that meet the requirements of the Council's crossover policy, the Residential Design Guidelines and the Urban Streetscape



and Public Realm Style Guide. The application and relevant information are available at the following links;

Crossover Specifications

https://www.eastfremantle.wa.gov.au/Profiles/eastfremantle/Assets/ClientData/Docume nts/works-reserves/Crossover_Specification_2017.pdf

Residential Design Guidelines

https://www.eastfremantle.wa.gov.au/Profiles/eastfremantle/Assets/ClientData/Docume nt-Centre/local-planning-

policies/3_1_1_LPP_Residential_Design_Guidelines_Amended_17_May_2016.pdf

Urban Streetscape and Public Realm Style Guide

https://www.eastfremantle.wa.gov.au/documents/914/urban-streetscape-and-public-realm-style-guide

Application to Conduct Crossover Works

https://www.eastfremantle.wa.gov.au/Profiles/eastfremantle/Assets/ClientData/Docume nts/works-reserves/Application_to_conduct_crossover_works.pdf

- (iv) it is recommended that the applicant provides a Structural Engineer's dilapidation report, at the applicant's expense, specifying which structures on adjoining sites may be adversely affected by the works and providing a record of the existing condition of the structures. Two copies of each dilapidation report should be lodged with Council and one copy should be given to the owner of any affected property.
- (v) all noise levels produced by the construction of the development are to comply with the provisions of the Environmental Protection (Noise) Regulations 1997 (as amended).
- (vi) matters relating to dividing fences are subject to the <u>Dividing Fences Act 1961</u>.

(CARRIED UNANIMOUSLY)

Note: As 4 Committee members voted in favour of the Reporting Officer's recommendation, pursuant to Council's decision regarding delegated decision making made on 20 April 2021, this application is deemed determined, on behalf of Council, under delegated authority.



12.3 Riverside Road No 110 (Lot 7563) Proposed change of use from restaurant to tavern

Owner WA State Government (Leased to Quayside Marinas Pty Ltd trading as

Aquarama Marina and subleased to Moonlighting Enterprises Pty Ltd as

trustee for Salinovich Trust)

Applicant GHD Pty Ltd File ref P70/21

Prepared by James Bannerman Planning Officer

Supervised by Andrew Malone, Executive Manager Regulatory Services

Meeting date5 October 2021Voting requirementsSimple Majority

Documents tabled Nil

Attachments 1. Location plan and advertising

2. Site photos

3. Plans date stamped 18 August 20214. Community consultation checklist

Purpose

The purpose of this report is for Council to consider a development application for a proposed change of use from restaurant to tavern at No 110 (Lot 7563) Riverside Road, East Fremantle and provide recommendations to be sent to the Department of Biodiversity Conservation and Attractions (DBCA) which is the ultimate decision maker with regards to this proposal.

Executive Summary

The applicant is seeking approval for a change of use from restaurant to tavern. The Town is a referral body and are asked to make comment on the proposal and present a recommendation along with any necessary conditions to assist DBCA in reaching a final decision.

There has been a marina located on site for many years and a restaurant operating from the premises for many years as well. The previous restaurant *Eat Greek* shut down in early 2020 and the current owners have since decided to establish a new tavern in place of the restaurant. A new liquor license is required to be approved for the site. No development application is required for works as only the internal fit out of the building will be undertaken.

The proposed change of use will have to be formally approved by the DBCA as the land is within the Swan Riverpark and on land that is leased from the state government.

It is considered that the proposed change of use can be supported subject to conditions of development approval being imposed by the Department of Biodiversity Conservation and Attractions.

Background

Zoning: Parks and recreation

Site area: 5817m²

<u>Previous Decisions of Council and/or History of an Issue or Site</u>

P074/17 – development application – replacement of entry statement – 1 October 2017

P064/19 – development application – jetty repair works – 21 October 2019

P29/2006 – development application – pillar sign

ATTACHMENT 1

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



Consultation

Advertising

The application was not advertised to surrounding landowners as it was considered a similar use to the previously approved restaurant.

Community Design Advisory Committee (CDAC)

The application was not referred to CDAC as there are no works external to the building and the Town is only a referral agency.

External Consultation

Nil

Statutory Environment

Planning and Development Act 2005 Town of East Fremantle Local Planning Scheme No. 3 (LPS No. 3) Swan and Canning Rivers Management Act 2006

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

- 3.1 Facilitate sustainable growth with housing options to meet future community needs.
 - 3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.
 - 3.1.2 Plan for a mix of inclusive diversified housing options.
 - 3.1.3 Plan for improved streetscapes.
- 3.2 Maintaining and enhancing the Town's character.
 - 3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.
- 3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.
 - 3.3.1 Continue to improve asset management within resource capabilities.
 - 3.3.2 Plan and advocate for improved access and connectivity.

Natural Environment

Maintaining and enhancing our River foreshore and other green, open spaces with a focus on environmental sustainability and community amenity.

- 4.1 Conserve, maintain and enhance the Town's open spaces.
 - 4.1.1 Partner with Stakeholders to actively protect, conserve and maintain the Swan River foreshore.
 - 4.1.2 Plan for improved streetscapes parks and reserves.
 - 4.1.3 Improve and protect the urban forest and tree canopy.

ATTACHMENT 1

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



- 4.2 Enhance environmental values and sustainable natural resource use.
 - 4.2.1 Reduce waste through sustainable waste management practices, including effective community and business education.
- 4.3 Acknowledge the change in our climate and understand the impact of those changes.
 - 4.3.1 Improve systems and infrastructure standards to assist with mitigating climate change impacts.

Risk Implications

A risk assessment was undertaken and the risk to the Town was deemed to be negligible.

Site Inspection

A site inspection was undertaken.

Comment

Statutory Assessment

The proposal has been assessed against the provisions of Local Planning Scheme No. 3. The site is located within an area zoned for Parks and Recreation and immediately adjacent to the Swan River.

The applicant is seeking Council support for a change of use from restaurant to tavern. There has been a marina with a licensed restaurant operating from the premises for many years. The previous restaurant *Eat Greek* shut down in 2020 and the current tenants are proposing to establish a new tavern in place of the restaurant. A new liquor license is required to be approved for the site. No development application is required for works as only the internal fit out of the building will be undertaken.

The proposed change of use will have to be formally approved by the DBCA as the land is within the Swan River area. The land is leased from the state government and zoned as Parks and Recreation under the Town's Local Planning Scheme.

The proposed change of use has no significant amenity impacts on residential properties as it is separated from housing by the Leeuwin Naval Base on the southern side of Riverside Road. It is located between W Wayman Reserve to the east and Leeuwin Scout Hall and Norm McKenzie Park to the west.

The proposal is generally in keeping with this existing use, although by changing to a tavern it allows for additional flexibility. The change of use does not seek to increase capacity and it is believed that there will be no additional emission of light, noise, vibration, smell or other waste products from the premises. As the proposal is for a tavern licence and will be designed as a tavern that is sports themed, a TAB self-serve has been requested comprising two discrete computer screens within the building. This application is being considered by Department of Local Government, Sport and Cultural Industries. The Town has provided comment and indicated that only a six-month approval should be granted as a trial and no advertising of the TAB external to the building is permitted. It is considered the TAB is an ancillary use to the tavern and therefore does not require any specific change of use application and can be considered under the current change of use application. Any social and amenity impacts will be assessed during the six-month trial.

It is considered the proposal will not detrimentally impact on the amenity of the reserve or surrounding neighbourhood.

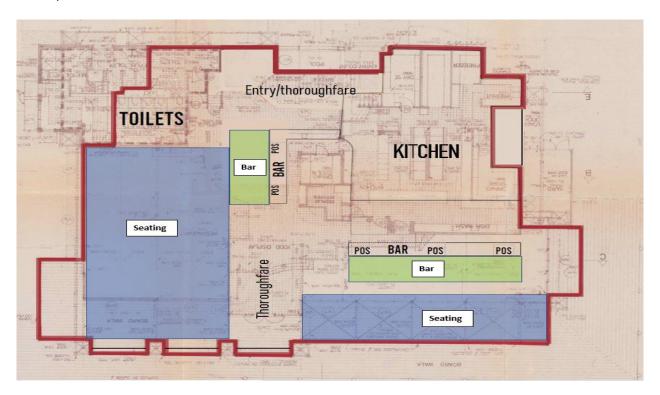


The proposal aligns with the aims of Town Planning Scheme No 3 and the considerations of s67 of the Deemed Provisions of the Planning and Development (Local Planning Scheme) Regulations 2015, having regard to the following:

- The proposal will enhance the character and amenity of the Town by reactivating a licensed hospitality venue that has been vacant since late 2019.
- The change of land use will not detrimentally impact the natural environment attributes or cultural significance of the surrounding foreshore as it is utilising an existing structure.
- The proposal is compatible within its setting, given that a licenced restaurant operated within the building for many years.
- The proposal is substantially separated from surrounding residential or other noise sensitive development.
- The proposed use is consistent with nearby licensed venues located within the Swan River Foreshore 'Parks and Recreation' reserve, including the Swan Yacht Club and the Left Bank which is located within 1.5km of the subject site.
- The proposal will not result in significant increases in parking demand.

Although the minimum car parking standards of the Local Planning Scheme do not specifically apply to land reserved under the MRS, due regard should be given to these standards to demonstrate the merits of the proposal. Schedule 10 of the Local Planning Scheme requires a tavern to provide 1 space for every $2.5m^2$ of bar area, plus 1 space for every $5m^2$ of lounge or other seating area, including eating areas.

Despite the parking standards above, the nature of the proposed tavern is to allow greater flexibility in the use of the premises by allowing patrons to be free to move around the premises, rather than have to remain seated at restaurant tables. Nonetheless, the tavern will have two seated areas and two bar areas as the plan below shows.



ATTACHMENT 1

REPORT 13.1 MINUTES OF TOWN PLANNING MEETING TUESDAY, 5 OCTOBER 2021



This indicative plan has been assessed against the 'Tavern' parking standards in Table 1 below.

Parking Ratio	Tenancy Area	No. of bays required
1 space per 2.5m ²	bar area of 55m ²	22
1 space per 5m ²	seating area 230m ²	46
Total Parking Required		68

The subject site currently provides approximately 66 parking bays which are *shared* between the restaurant, boat repair shops and users of the attached marina. However, in addition to formal parking bays, the boat repair shops are provided with general servicing areas on the eastern portion of the lot. Although the proposal represents a deficit if assessed against the parking standards of the Local Planning Scheme, the extent of parking available on the site is considered sufficient to support the proposed change of use for the following reasons. Whilst the change of use is considered as a different use, the restaurant and tavern will function in similar ways, providing meals and drinks for patrons.

The restaurant is currently licenced to accommodate up to 269 occupants. This application does not seek to change this. It is reiterated that the purpose of this application is simply to allow patrons to consume alcohol while standing in accordance with a tavern license.

Other tenancies onsite complement each other with respect to parking demand. The proposed tavern will reach peak capacity during dinner service, at which point the boat servicing shops and marina will be closed and thus have negligible demand for parking at these times.

A tavern often attracts patrons who wish to consume alcohol but opt for alternate transportation to and from the venue, thereby reducing total parking demand.

An additional 25 public parking bays are located along Riverside Road, within 100m of the subject site. These complement the onsite bays and can accommodate additional parking requirements, although they are not specifically earmarked for the subject site.

No external works or signage is proposed as part of this application. A separate development application will be required for additional works or signage on site.

The applicant/owner is to contact Liquor Licensing to discuss the requirements for a tavern license and liaise with the Town to ensure any legislative or health requirements in relation to the liquor license are met.

Conclusion

Based on the assessment that has been completed for this development and the explanation provided in this report it is recommended that the proposed change of use from restaurant to tavern be supported subject to conditions and the recommendation proposed below is forwarded to the Department of Biodiversity Conservation and Attractions for their approval.



12.3 OFFICER RECOMMENDATION/COMMITTEE RESOLUTION TP031021

Moved Cr Nardi, seconded Cr Collinson

That Council recommend support for the proposed change of use from restaurant to tavern to the Department of Biodiversity Conservation and Attractions Western Australian Planning Commission at No. 110 (Lot 7563) Riverside Road, East Fremantle, in accordance with the information received 18 August 2021, subject to the following conditions:

- This application does not include any proposals for signage for the proposed uses. All applications for proposed signage are to be submitted to the Town for the consideration of the Council and to comply with the requirements of the Town's Local Planning Policy Design Guidelines Signage and subsequent referral to the Department of Biodiversity Conservation and Attractions.
- 2. The proposed change of use does not give approval for any works on site. Works on site will be subject to the submission of an application for a building permit.
- 3. The commercial buildings are to be kept clean and free of graffiti and vandalism at all times and any such graffiti or vandalism to be remedied within 24 hours to the satisfaction of the Chief Executive Officer.
- 4. The proposed use is not to be commenced until all conditions attached to this planning approval have been finalised to the satisfaction of the Chief Executive Officer in consultation with relevant officers.
- 5. Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified or relocated then such works must be approved by Council and if approved, the total cost to be borne by the applicant. Council must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.
- 6. This planning approval to remain valid for a period of 24 months from date of this approval. *Footnote:*

The following are not conditions but notes of advice to the applicant/owner:

- (i) this decision does not include acknowledgement or approval of any unauthorised development which may be on the site.
- (ii) a copy of the approved plans as stamped by Council are attached and the application for a Building Permit is to conform with the approved plans unless otherwise approved by Council.
- (iii) the applicant is to discuss matters relating to the Liquor License with the Environmental Health Officer and the Regulatory Services department at the Town of East Fremantle.

(LOST 2:3)

In accordance with s5.21(4) of the Local Government Act 1995, Cr Watkins requested names be recorded for the vote:

For Crs Nardi & Collinson Against Crs Natale, Harrington & Watkins

Reason for Not Supporting Officer's Recommendation

Concerns relating to gambling and off licence sales relating to the Tavern use at No. 110 (Lot 7563) Riverside Road, East Fremantle

Note: As at least 4 Committee members did not vote in favour of the Reporting Officer's recommendation, pursuant to Council's decision regarding delegated decision making made on 20 April 2021, the application will be referred to the Ordinary Council Meeting for determination.

ATTACHMENT 1



13.	MATTERS	BEHIND	CLOSED	DOORS
	_			

Nil

14. CLOSURE OF MEETING

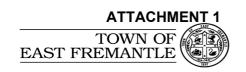
There being no further business the Presiding Member declared the meeting closed at 8.01pm.

I hereby certify that the Minutes of the ordinary meeting of the Town Planning Committee of the Town of East Fremantle, held on 5 October 2021 , Minute Book reference 1. to 14. were confirmed at the meeting of the Committee on:	-
Presiding Member	



ATTACHMENTS TO TOWN PLANNING COMMITTEE MINUTES 5 OCTOBER 2021

Minute No.	Subject
11.1	CDAC MINUTES OF 6 SEPTEMBER 2021
12.1	9 HUBBLE STREET
12.2	17 GLYDE STREET
12.3	110 RIVERSIDE ROAD



Minutes of a Community Design Advisory Committee Meeting, held at East Fremantle Town Hall, on Monday 6 September 2021 commencing at 6:25pm, closed at 7:25pm.

1. OPENING OF MEETING

Cr Nardi welcomed the Committee members.

Cr Nardi made the following acknowledgement:

"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay respects to the elders past and present."

2. PRESENT

Cr Dean Nardi Chair/ Elected Member

Mr David Tucker Jonathan Dalitz

Mr Andrew Malone Executive Manager Regulatory Services

Mr James Bannerman Planning Officer

Ms Amanda Padberg Administrative Officer Regulatory Services

It must be noted that a quorum for the meeting was not reached.

3. APOLOGIES

Cr Cliff Collinson
Mr Don Whittington
Mr Michael Norris
Mr Clinton Matthews
Mr David Bennett

4. LEAVE OF ABSENCE

Nil

5. DECLARATIONS OF INTEREST

David Tucker

As a consequence of both adjoining neighbours to 56A Pier Street being known to me as a friend, there may be a perception that my impartiality on the matter may be affected. I declare that I have considered this matter entirely on its merits and provide comment with complete impartiality and objectivity.

6. CONFIRMATION OF MINUTES

Moved David Tucker, seconded Dean Nardi

Minutes of the Community Design Advisory Committee meeting held on 5 July 2021 were confirmed.

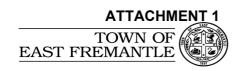
CARRIED UNANIMOUSLY

7. PRESENTATION

Nil.

8. BUSINESS

REPORT 13.1 MINUTES OF COMMUNITY DESIGN ADVISORY COMMITTEE MEETING MONDAY 6 SEPTEMBER 2021



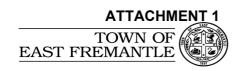
8.1 *56A Pier*

(Application P68/21 - 2/08/21)

Three storey dwelling

- (a) The overall built form merits.
 - The Committee were not support of the proposed development noting the below points.
 - The committee recognised that the design utilises the existing building.
 - Committee felt that the bulk and scale of the building is a key issue in the design, however, was considered to be too bulky.
 - Committee believed that space is needed for planting of vegetation to soften the streetscape and built structure. The Committee requests a full landscaping plan be submitted to Council.
 - Committee was concerned about the width of the driveway and crossover and the height and gradient of the driveway given the slope of the site.
 - Committee believed the proposed height is unacceptable.
- (b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development.
 - Committee believed that the dwelling is of a style like many contemporary dwellings in the Richmond Hill precinct, however, should be better articulated and reduced in height, bulk, and scale.
- (c) The relationship with and impact on the broader public realm and streetscape.
 - Committee felt that the dwelling will dominate the street.
 - Committee felt there was a need for the dwelling to better fit with the streetscape.
 - Committee requested that a landscape plan and a crossover and verge plan are necessary to gain an understanding of measures that will be taken to soften the design in the streetscape by way of planting vegetation.
- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features, and landmarks.
 - Committee believed that the upper storeys should be setback further to reduce the impact of the building on the streetscape.
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability.
 - Committee believed that the air-conditioning location and screening will need to be conditioned to prevent future issues with noise and height.
- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places.

REPORT 13.1 MINUTES OF COMMUNITY DESIGN ADVISORY COMMITTEE MEETING MONDAY 6 SEPTEMBER 2021

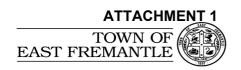


• Committee recognised that there was very good surveillance of the street and the front setback area.

8.2 17 Glyde Street (Application P67/21 – 6/08/21) Residential dwelling

- (a) The overall built form merits.
 - The Committee were broadly supportive of the proposal.
 - Committee welcomed the fact that the design height had been limited to 8m.
 - Committee also welcomed considerable articulation of the design along the boundaries.
- (b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development.
 - Committee recognised that the design is industrial in style and does not attempt to imitate heritage properties.
- (c) The relationship with and impact on the broader public realm and streetscape.
 - Committee felt that the design integrated with the area and is consistent with the designs within the area.
- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features, and landmarks.
 - Committee recognised that the proposal was introducing a new structure into the urban landscape.
 - Committee felt that the design could have been pushed back further but it is recognised that it is further back from the front boundary than the neighbouring properties.
 - Committee also recognised that the design was not replicating heritage.
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability.
 - Committee noted the northern boundary is well utilised to capture the northern light.
 - Committee also noted that solar panels are indicated on the plans.
- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places.
 - Committee welcomed the deck is at the front of the property which can allow the residents to connect with the street.

MINUTES OF COMMUNITY DESIGN ADVISORY COMMITTEE MEETING MONDAY 6 SEPTEMBER 2021



- Committee noted that a visually permeable garage door is proposed.
- Committee was happy that the design addresses the street.

8.3 Terms of Reference – Community Design Advisory Committee

- Explanation of CDAC Terms of Reference by Andrew Malone.
- Proposed terms of reference include criteria that are aligned with State Planning Policy
 7.0. Although there are more criteria, they are more specific than current criteria being utilised by CDAC.
- Committee requested that all proponents of new design should be made aware of the terms of reference to guide better design.
- Committee recommended that CDAC meetings should be able to proceed with a minimum of 3 members and if quorum is not met then feedback should be requested from absent members by email.
- Committee recommended that the proposed Terms of Reference should be emailed to Committee members for comment.

9. OTHER BUSINESS

Nil

10. BUSINESS WITHOUT NOTICE BY PERMISSION OF THE MEETING

Nil

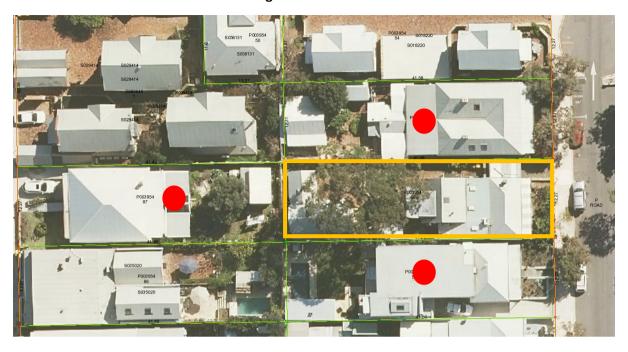
11. DATE & TIME OF NEXT MEETING

Monday 4 October 2021

12. CLOSURE OF MEETING

The meeting closed at 7.25pm.

9 Hubble Street – Location and Advertising Plan



9 Hubble Street – Site Photos







PLACE RECORD FORM



PRECINCT Plympton

ADDRESS 9 Hubble Street

PROPERTY NAME N/A
LOT NO Lot 56
PLACE TYPE Residence
CONSTRUCTION C 1890

DATE

ARCHITECTURAL

STYLE

Federation Bungalow

USE/S Original Use: Residence/ Current Use: Residence

STATE REGISTER N/A
OTHER LISTINGS N/A

MANAGEMENT Cate
CATEGORY

PHYSICAL DESCRIPTION

Category B

No 9 Hubble Street is a single storey cottage constructed in rendered masonry with a hipped corrugated iron roof. It is an expression of the Federation Cottage Bungalow style. It is symmetrically planned with a central door flanked by replacement picture and side hung sash windows. The facade features a full width bullnose roofed verandah. The verandah is supported on turned timber posts. A high limestone retaining wall frames the garden bed. To the north of this retaining wall is a masonry

stair that leads from the street level to the verandah.

There are additions to the rear.

The place is consistent with the pattern of development in Plympton and plays an important role in the pattern of development of a working class

suburb.

HISTORICAL NOTES Plympton is a cohesive precinct where most of the places were

constructed in the late nineteenth century and the first quarter of the twentieth century. It is comprised primarily of homes for workers and their families with a high concentration of small lots with timber, brick and

stone cottages.

OWNERS Unknown

HISTORIC THEME Demographic Settlements - Residential Subdivision

CONSTRUCTION MATERIALS

Walls - Rendered masonry

Roof - Corrugated roof sheeting

PHYSICAL SETTING The house is situated on a sloping site with a limestone retaining wall on

the front boundary.

STATEMENT OF SIGNIFICANCE

No 9 Hubble Street is a single storey house constructed in rendered masonry with a corrugated iron roof. The place has historic and aesthetic value with its contribution to Plympton's high concentration of worker's cottages and associated buildings. It contributes to the local community's sense of place.

The place has some heritage value for its intrinsic aesthetic value as a Federation Bungalow and it retains a moderate to low degree of authenticity and a high degree of integrity.

The rear additions have no significance.

AESTHETIC SIGNIFICANCE No 9 Hubble Street has considerable aesthetic value as a Federation Bungalow. It retains the characteristic features of the period with some

loss of detail.

HISTORIC SIGNIFICANCE No 9 Hubble Street has some historic value. It was part of the suburban residential development associated with the expansion of East Fremantle

during the Goldrush period of the 1880s and 1890s.

SCIENTIFIC SIGNIFICANCE N/A

SOCIAL SIGNIFICANCE No 9 Hubble Street has some social value. It is associated with a

significant area of worker's cottages which contributes to the community's

sense of place.

RARITY No 9 Hubble Street is not rare in the immediate context but Plympton has

rarity value as a working class suburb.

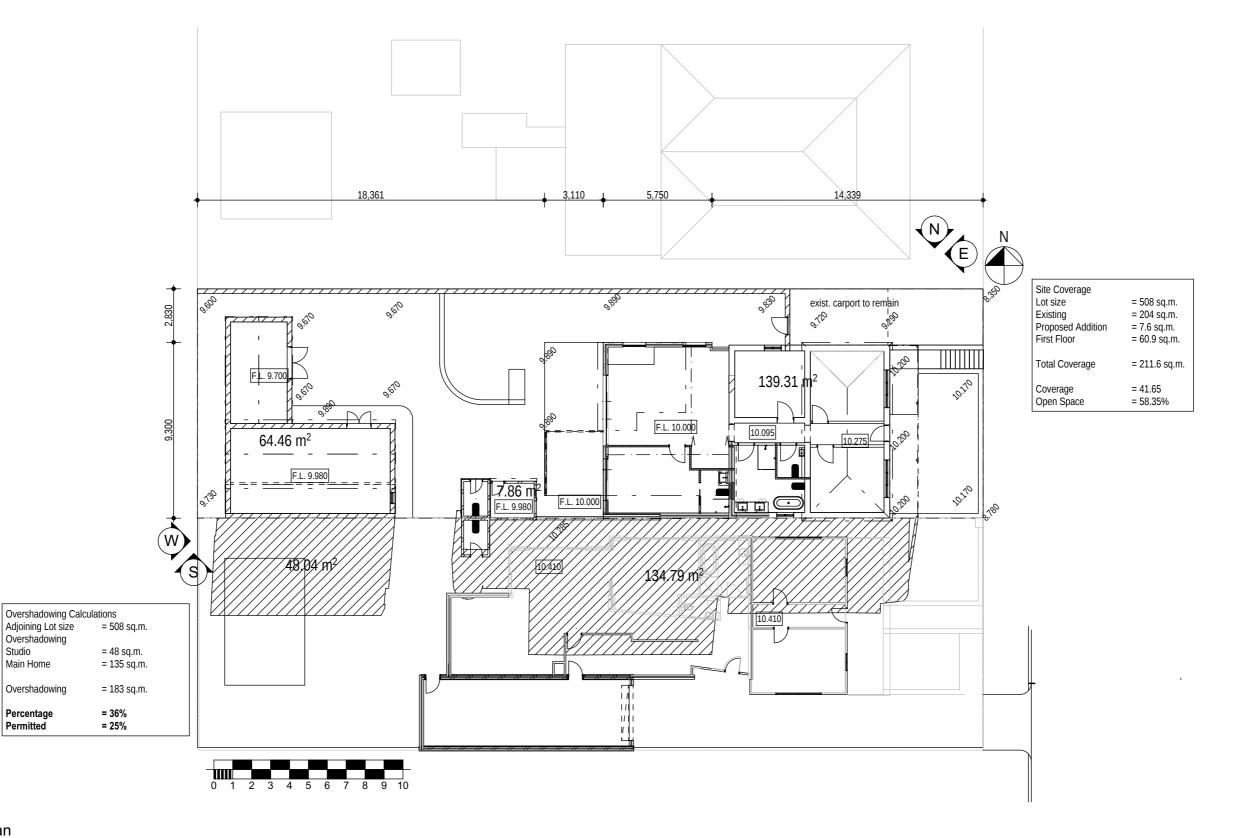
CONDITION No 9 Hubble Street is in good condition.

INTEGRITY No 9 Hubble Street retains a high degree of integrity.

AUTHENTICITY

No 9 Hubble Street retains a moderate to low degree of authenticity.

MAIN SOURCES





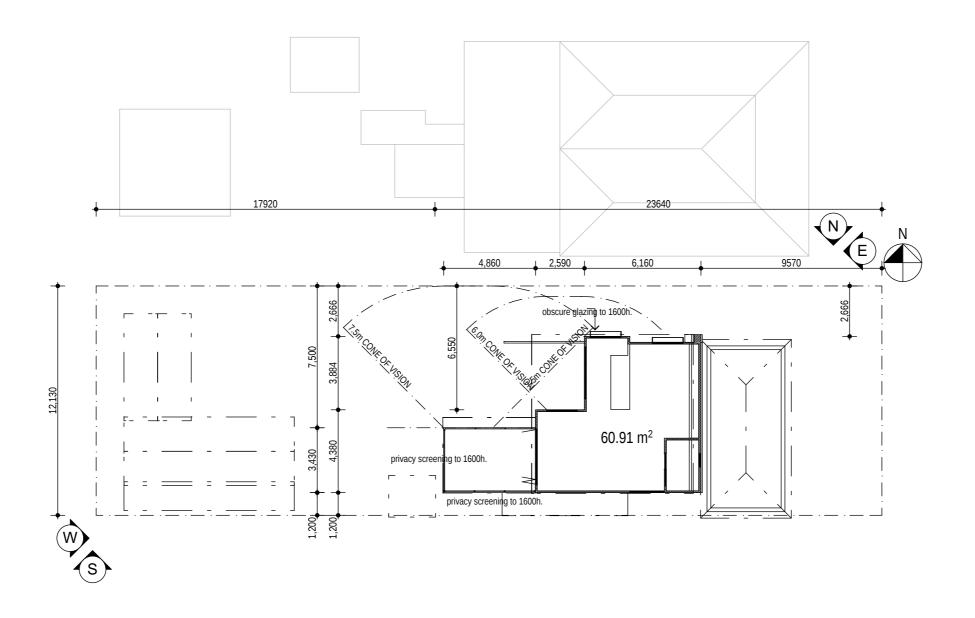
john Ghish	olm d	esign
environmental	heritage	contemporary



Project:
Alterations & Additions
9 Hubble St.
East Fremantle

rawing:		
Site	Plan	
	ı ıaıı	

			Date: 26/08/2021	JC	
3	issued for planning	26/8/2021	Job No:	Dwg No.:	Rev
)	issued for planning	24/3/2021	2049	A101	3
	issued for planning	2/3/2021	The builder must verify all dim	ensions on site	
REV.	AMENDMENT	DATE	before commencing any work		



Site Plan First Floor

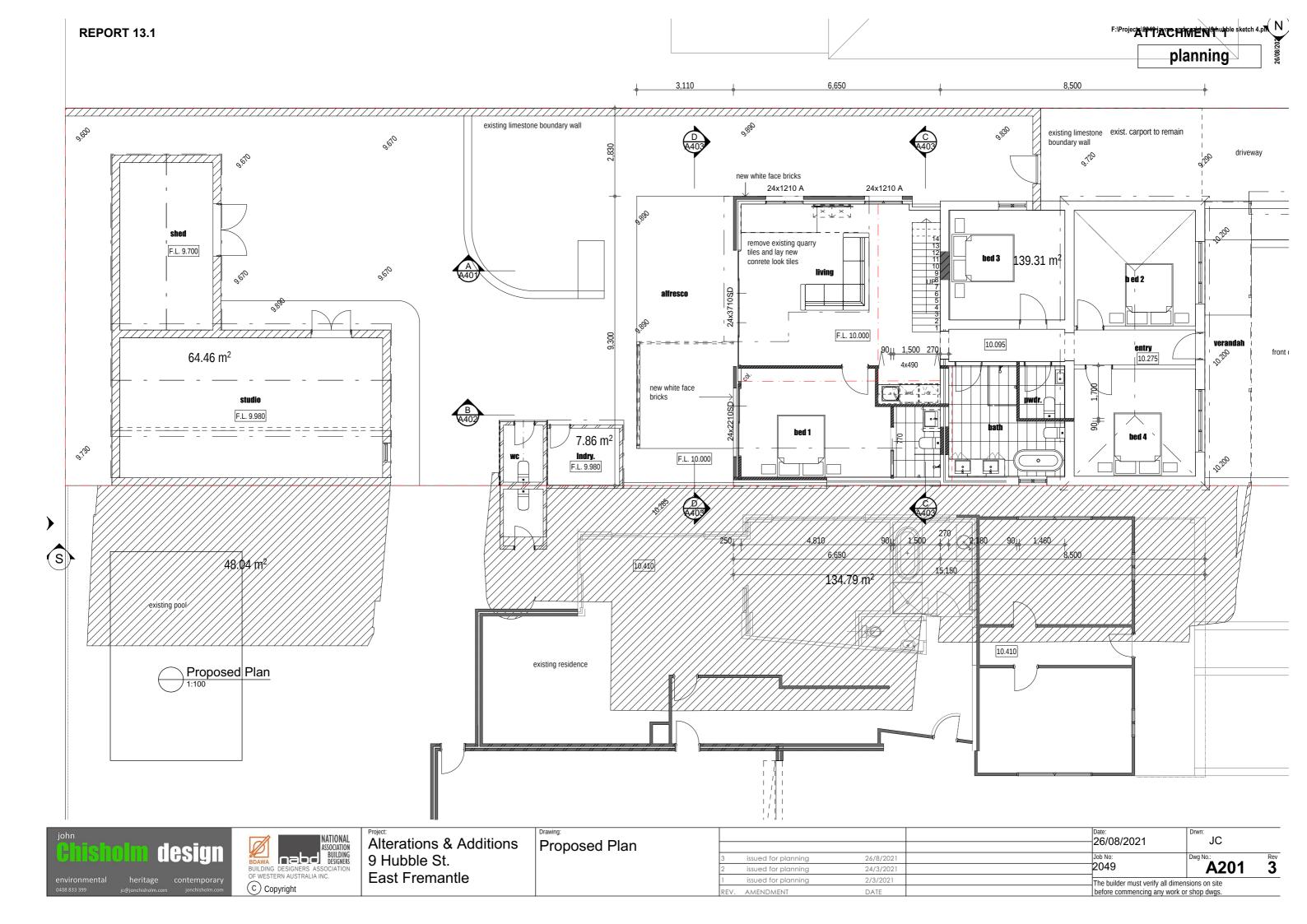


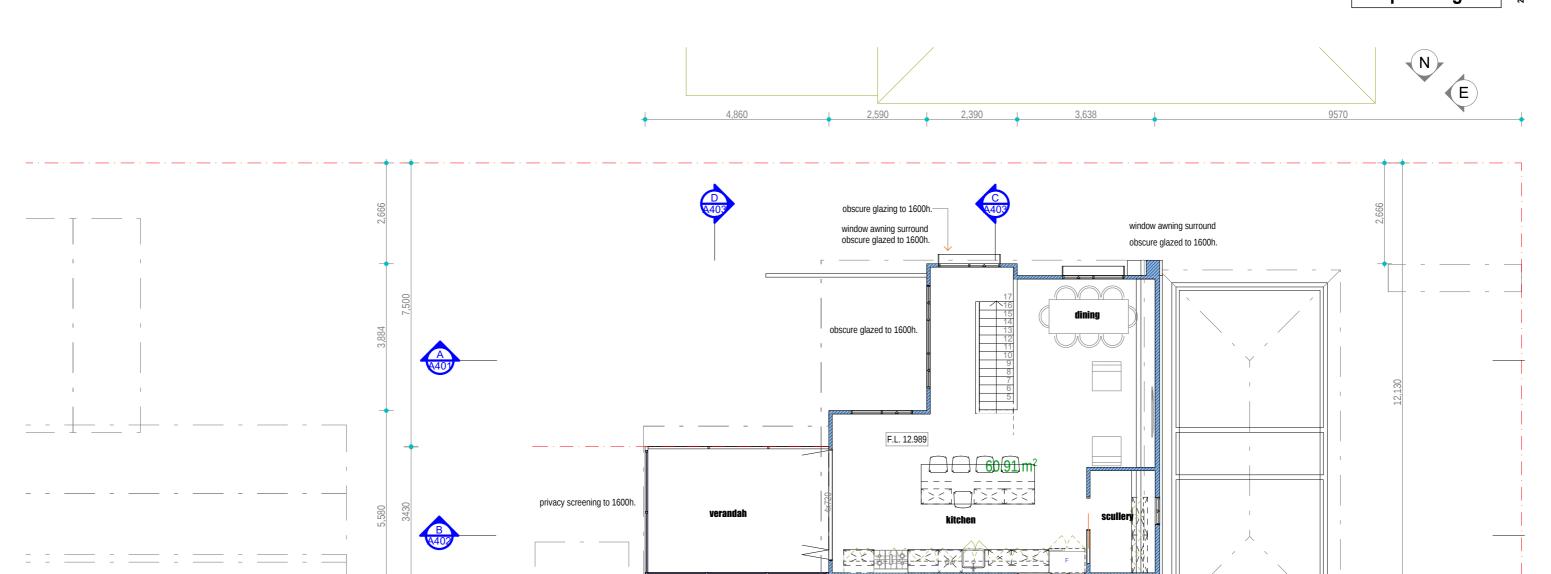


Project:
Alterations & Additions
9 Hubble St.
East Fremantle

Draming.			
Site	Plan	First	Floor

			Date: 26/08/2021	JC	
3	issued for planning	26/8/2021	Job No:	Dwg No.:	Rev
2	issued for planning	24/3/2021	2049	A102	3
1	issued for planning	2/3/2021	The builder must verify all	dimensions on site	
REV.	AMENDMENT	DATE		The builder must verify all dimensions on site before commencing any work or shop dwgs.	





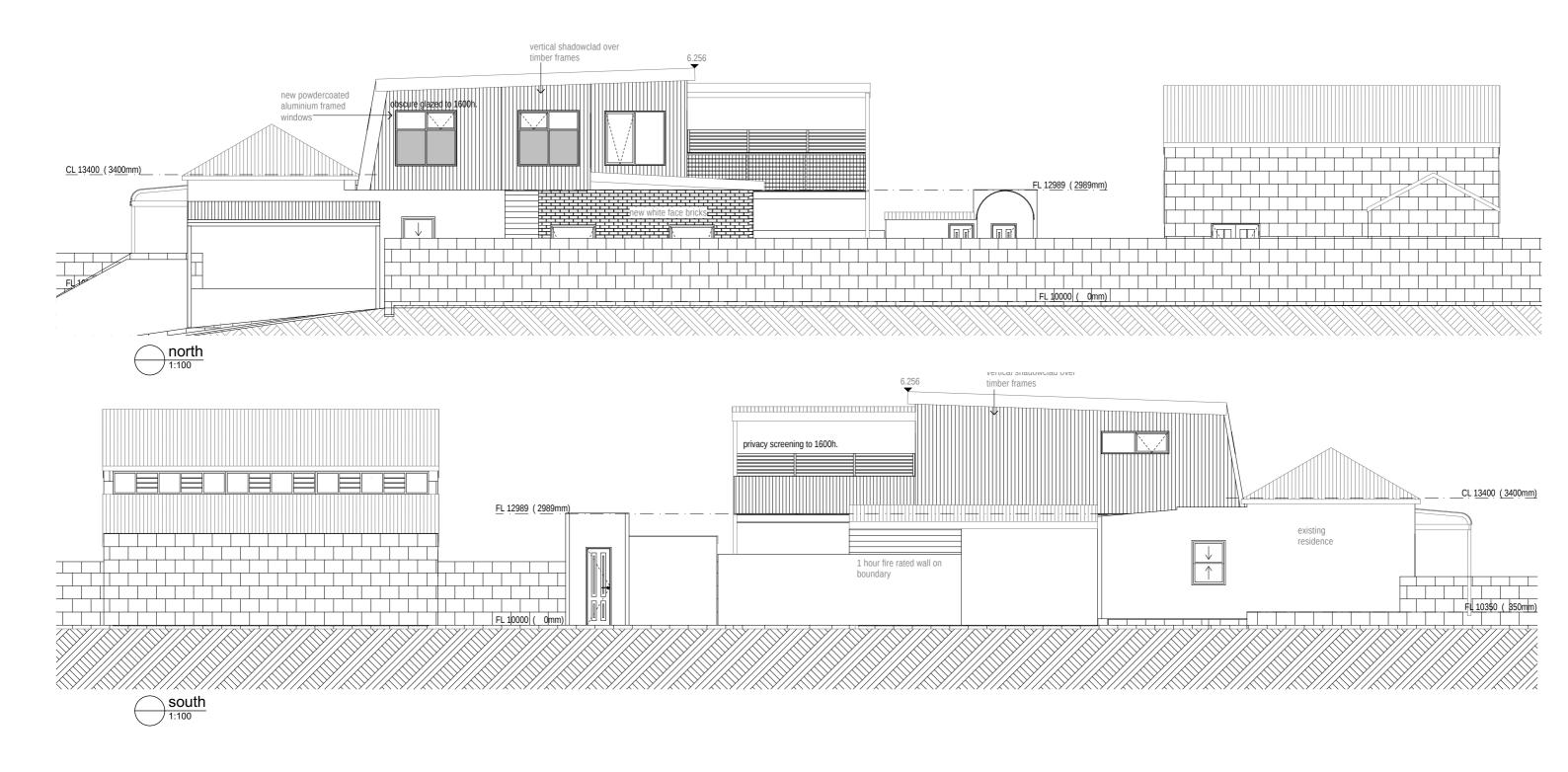
privacy screening to 1600h.



18380

john	NATIONAL	Project: Alterations & Additions	Drawing: First Floor			Date: 26/08/202	1 Drwn:
Gusholm design	NATIONAL ASSOCIATION BUILDING BUILDING DESIGNERS ASSOCIATION	9 Hubble St.	1 1131 1 1001	3 issued for planning 2 issued for planning	26/8/2021 24/3/2021	Job No: 2049	Dwg No.: A202
environmental heritage contemporary 0408 833 399 jc@jonchisholm.com jonchisholm.com	OF WESTERN AUSTRALIA INC. C Copyright	East Fremantle		1 issued for planning REV AMENDMENT	2/3/2021 2/3/2021	The builder must	t verify all dimensions on site cing any work or shop dwgs.

8,618







Project:
Alterations & Additions
9 Hubble St.
East Fremantle

awing.	
Elevations	

			Date: 26/08/2021	JC		
3	issued for planning	26/8/2021	Job No:	Dwg No.:	Rev	
2	issued for planning	24/3/2021	2049	A301	3	
1	issued for planning	2/3/2021	The builder must verify all	The builder must verify all dimensions on site before commencing any work or shop dwgs.		
REV.	AMENDMENT	DATE				





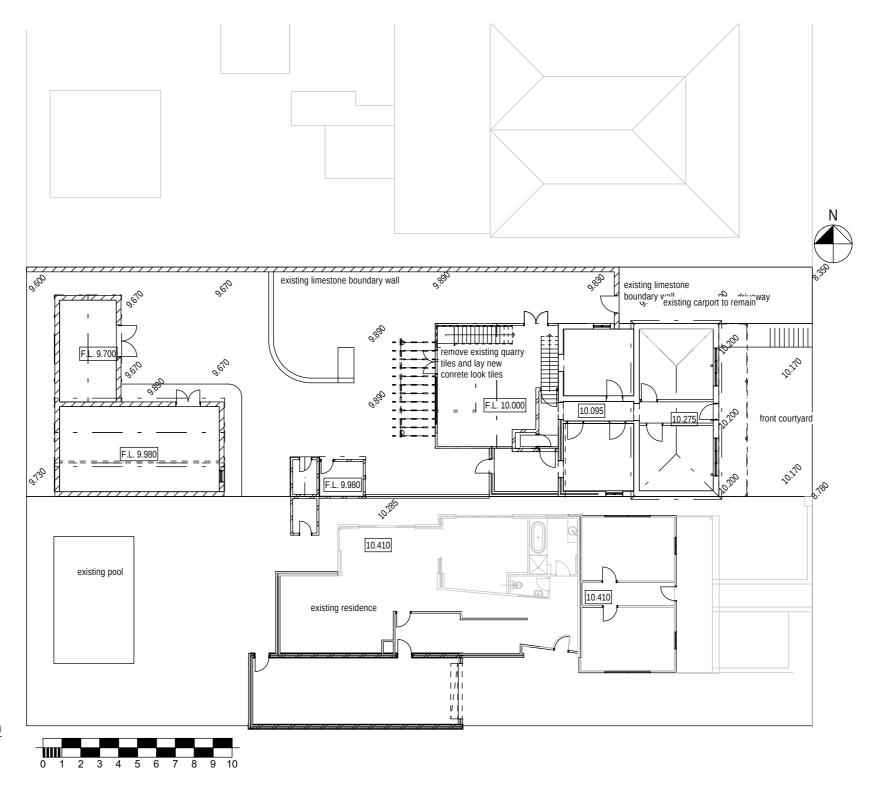




Project:
Alterations & Additions
9 Hubble St.
East Fremantle

rawing.	
Elevations	

			Date: 26/08/2021	Drwn:		
3	issued for planning	26/8/2021	Job No:	Dwg No.:	Rev	
2	issued for planning	24/3/2021	2049	A302	3	
1	issued for planning	2/3/2021	The builder must verify all	The builder must verify all dimensions on site before commencing any work or shop dwgs.		
REV.	AMENDMENT	DATE				



Existing Site Plan
1:200

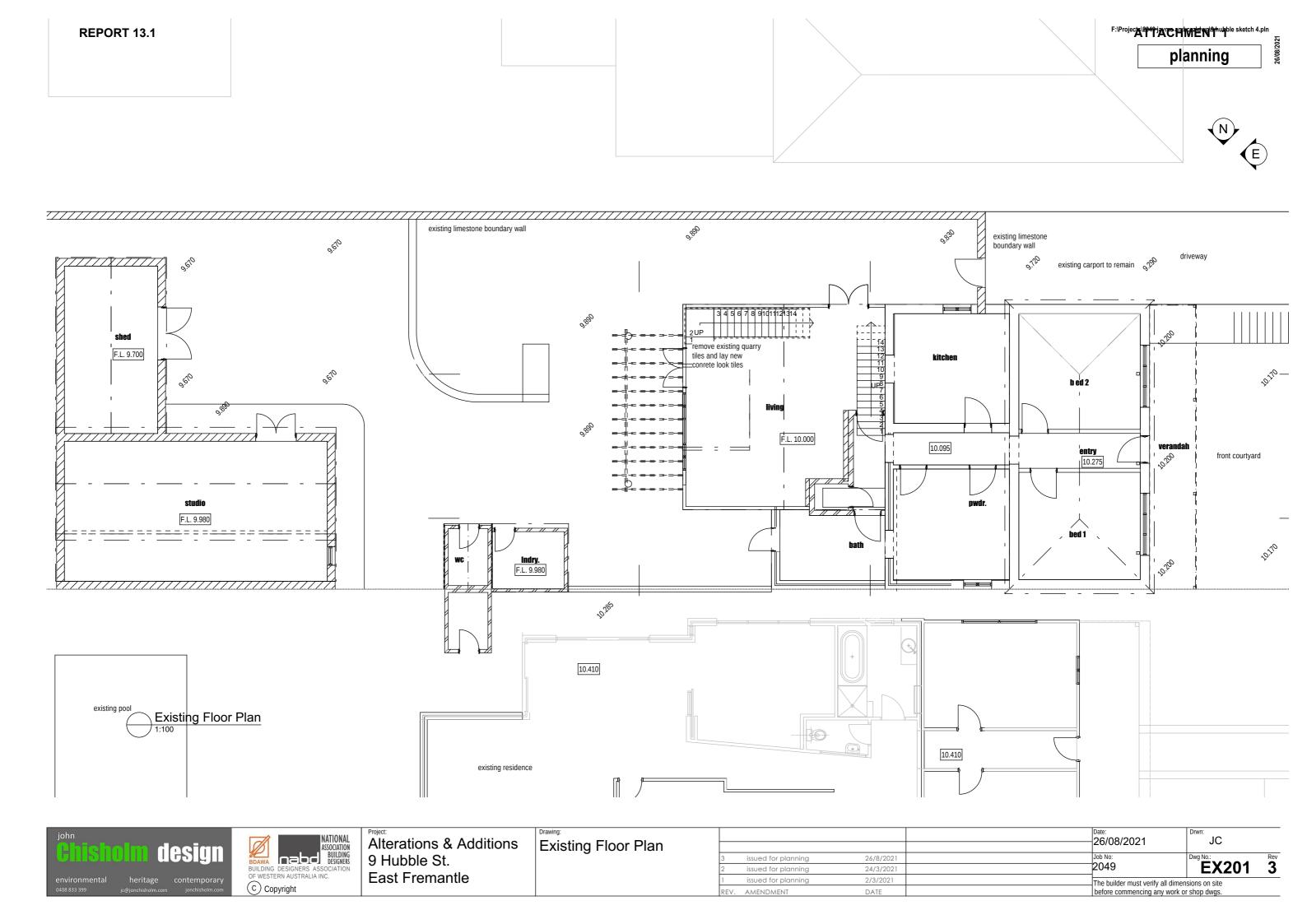
john
Chisholm design
environmental heritage contemporary
odo8 833 399 jc@jonchisholm.com jonchisholm.com

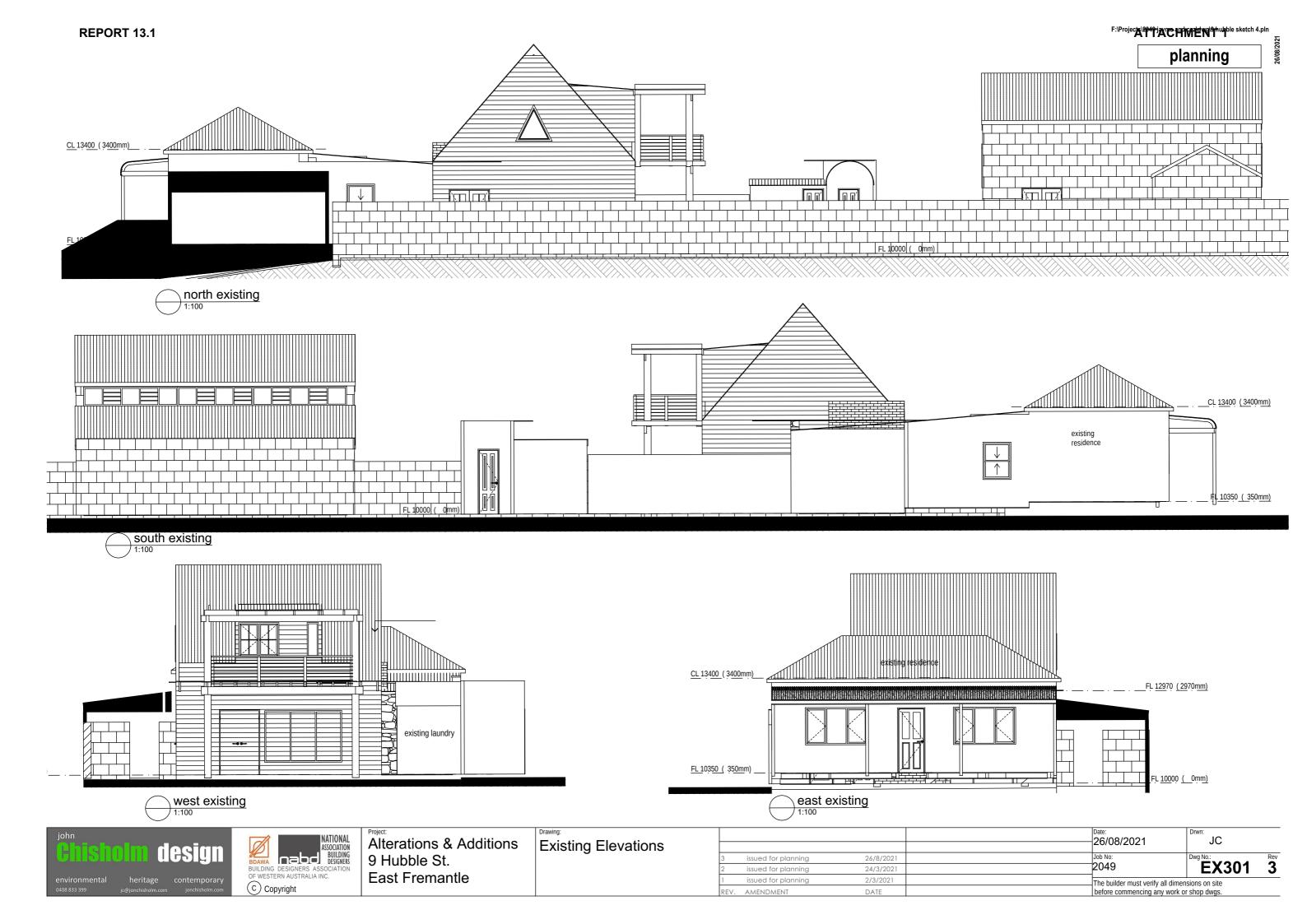


Project:
Alterations & Additions
Alterations & Additions 9 Hubble St.
East Fremantle

Site Plan	

			Date: 26/08/2021	JC		
3	issued for planning	26/8/2021	Job No:	Dwg No.:	Rev	
2	issued for planning	24/3/2021	2049	EX100	3	
1	issued for planning	2/3/2021	The builder must verify all o	The builder must verify all dimensions on site before commencing any work or shop dwgs.		
REV.	AMENDMENT	DATE				





REPORT 13.1









Project:
Alterations & Additions
9 Hubble St.
East Fremantle

Images

			Date: 26/08/2021	JC	
3	issued for planning	26/8/2021		Dwg No.:	Rev
)	issued for planning	24/3/2021	2049	P1	3
	issued for planning	2/3/2021	The builder must verify all dimensions on site		
REV.	AMENDMENT	DATE	before commencing any work or shop dwgs.		

REPORT 13.1

planning







Project:
Alterations & Additions
9 Hubble St.
East Fremantle

Drawing:					
lmages					

			Date: 26/08/2021	Drwn: JC	1	
_		0.4.0.4000	Job No:		Do	
3	issued for planning	26/8/2021	2049	Dwg No.:	Rev	
2	issued for planning	24/3/2021	2049	PZ	3	
1	issued for planning	2/3/2021	The builder must verify all	The builder must verify all dimensions on site before commencing any work or shop dwgs.		
REV.	AMENDMENT	DATE				



Community Engagement Checklist

Development Application P17/21 - 9 Hubble Street

Project Name							
Objective of Engagement: Neighbour Consultation							
Lead Officer:	d Officer: Regulatory Services						
Timeline:	Start Date: 10/03/2021		2021	Outcomes By:	Outcomes By: 25/3/2021		
	Stakeholders						
Stakeholders to be	Aged			Ratepayers (all / targ	geted)		
considered.	Businesses			Residents (all / targeted)			
Please highlight those to be	Children (School / Playgroup)			Service Providers			
targeted during engagement.	Community Groups			Unemployed			
	Disabled People			Visitors			
	Environmental			Volunteers			
	Families			Workers			
	Govt. Bodies			Youth			
	Indigenous						
	Neighbouring LGs						
Staff to be notified:	Office of the CEO			Councillors			
	Corporate Services			Consultant/s			
	Development Services	;					
	Operations (Parks/Wo	rks)					
	Commu	nity Engag	ement Plan	ı			
Methods	Responsible		Date Due	Refe	rence / Notes		
1.1 E News	Communications						
1.2 Email Notification ~	Relevant Officer						
1.3 Website	Communications						
1.4 Facebook	Communications						
1.5 Advert - Newspaper	Communications						
1.6 Fact Sheet	Communications						
1.7 Media Rel./Interview	Communications						
2.1 Information Stalls	Relevant Officer						
2.2 Public Meeting/Forum	Executive Direction	n					
2.3 Survey/Questionnaire	Relevant Officer						
3.1 Focus Group	Executive Direction	n					
3.2 Referendum/Ballot	Executive Direction	n					
3.3 Workshop Relevant Officer							
4.1 Council Committee	Executive Direction	n					
4.2 Working Group Executive Direction		n					
* Statutory Consultation	Relevant Officer			Advertised to properties.	to 3 surrounding		
# Heritage Consultation	Regulatory Service	es					
^ Mail out (note: timeliness)	Communications						

Evaluation					
Summa	ry of	Date Due	Complete / Attached		
Feedback / Results / Outcomes	/ Recommendations	25/3/2021			
Outcomes Shared					
Methods	Responsible	Date Due	Complete / Attached		
E-Newsletter	Communications				
Email Notification	Relevant Officer				
Website	Communications				
Facebook	Communications				
Media Release	Communications				
Advert - Newspaper	Communications				
Notes					

Location and Advertising Plan – 17 Glyde Street



17 Glyde Street Site Photos



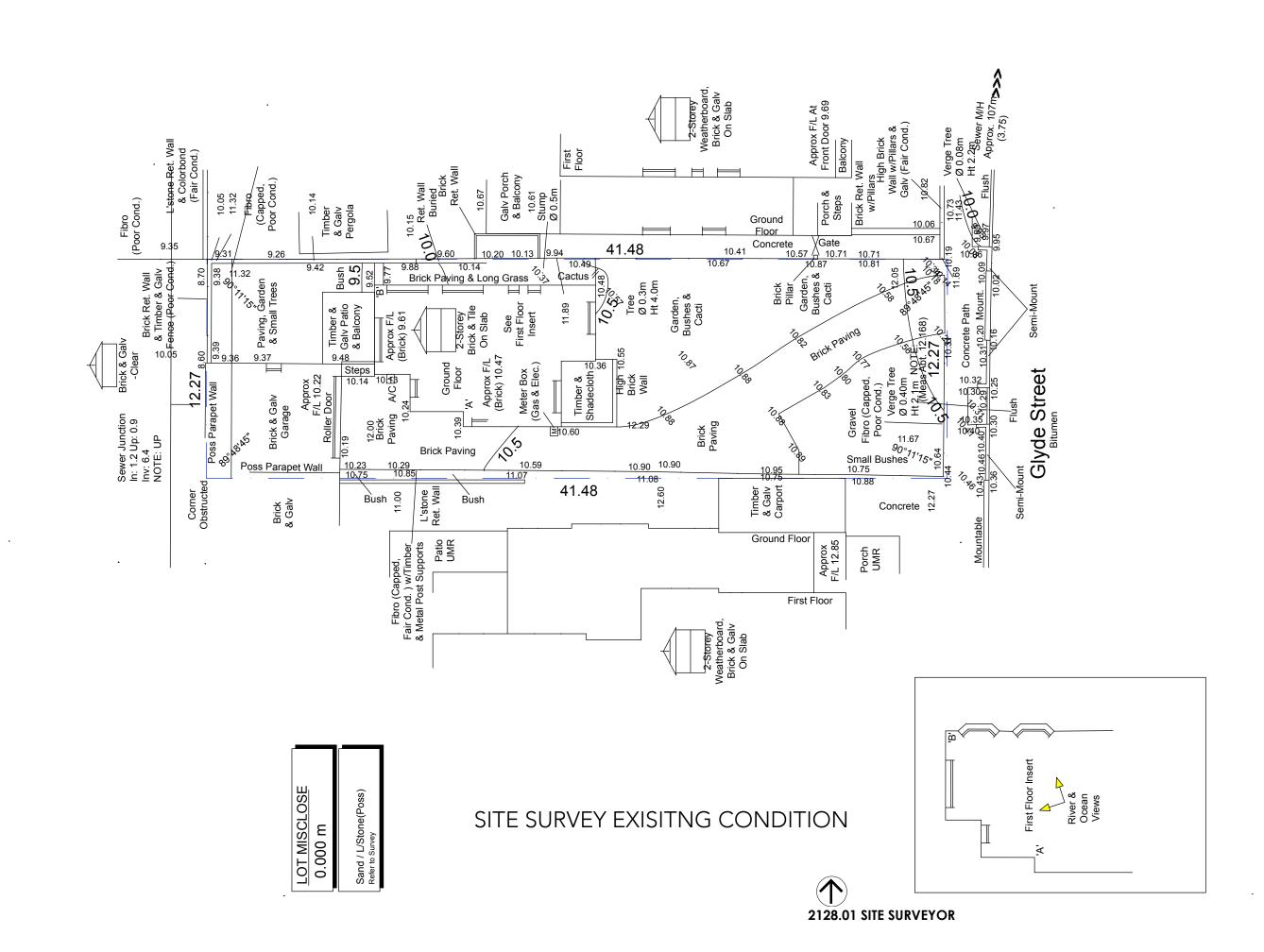


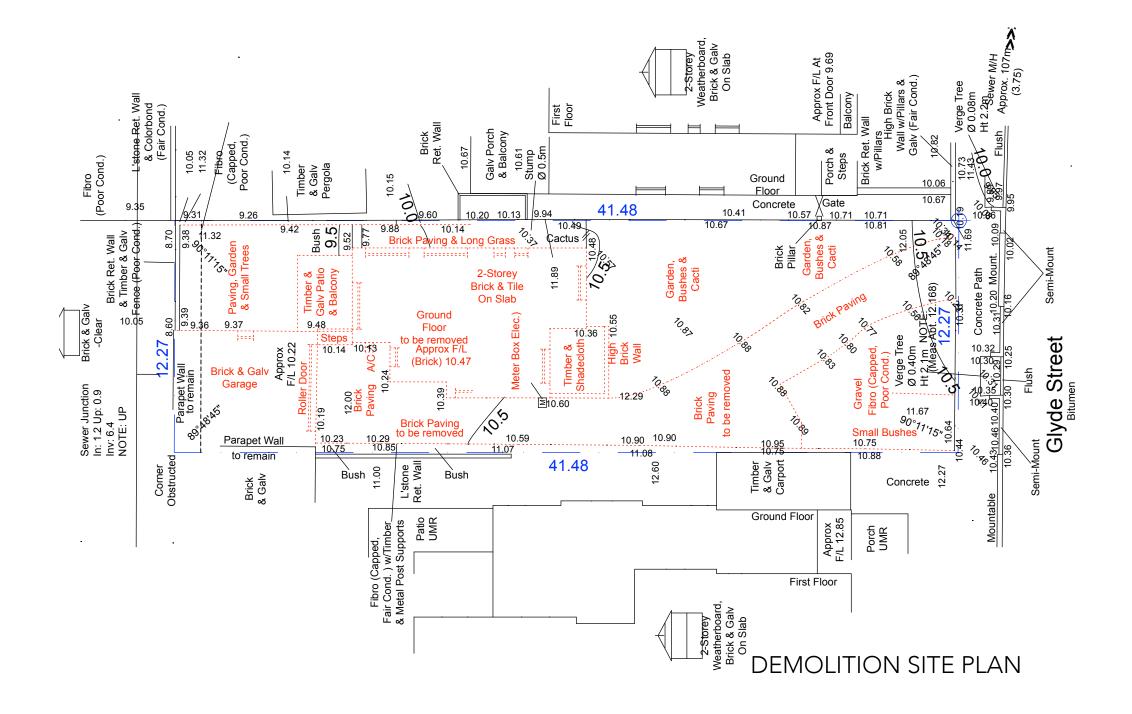


Builder : Result Developments CLIENT : LOT 26 #17 Glyde Street, East Fremantle

T.Currey

21 Jul 20





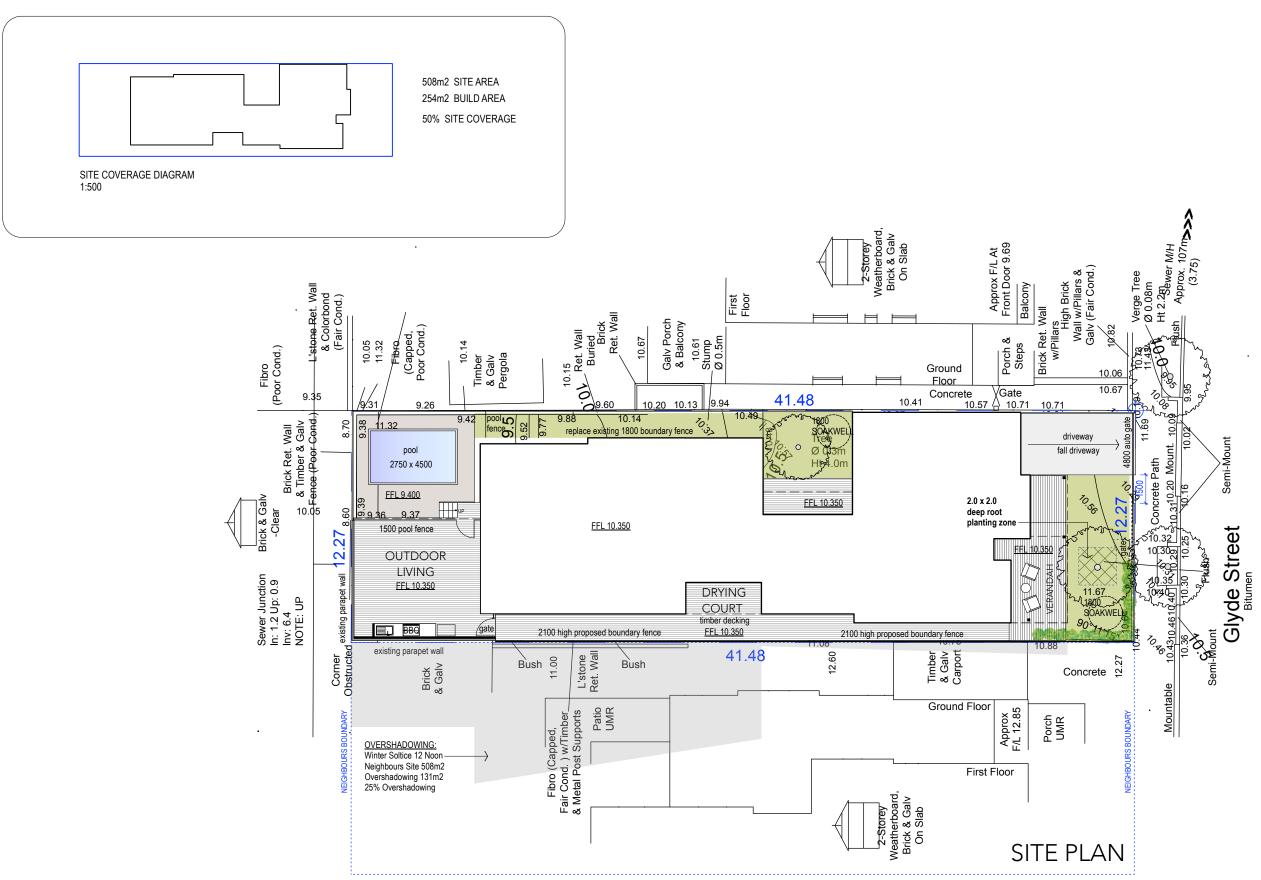
m 0402 284 067

e carl@hustonarchitecture.com

w www.hustonarchitecture.com



2128.02







CLIENT: BARAMILY

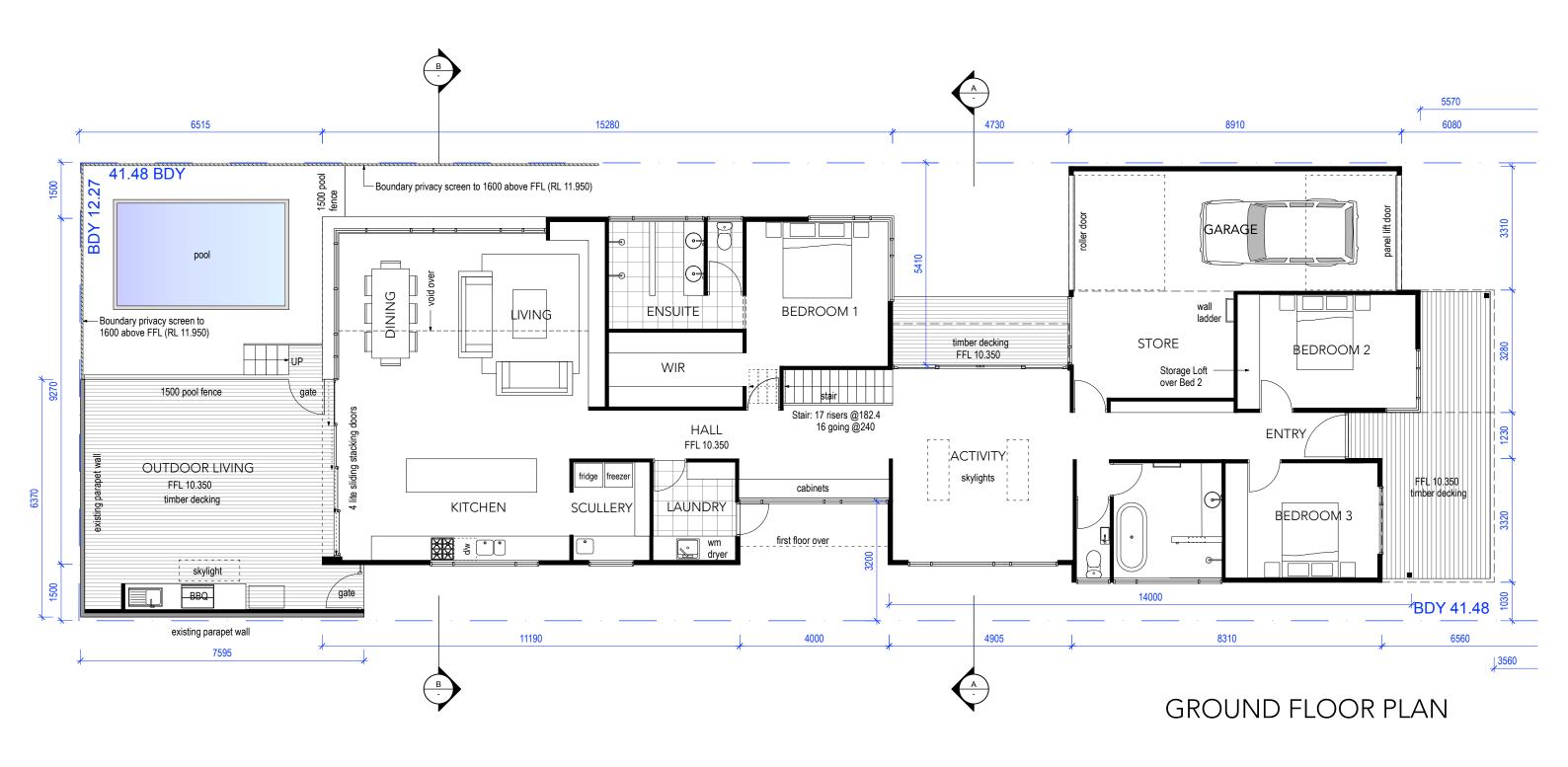
PROJECT: NEW RESIDENCE DRAWING:

PLAN

SCALE: DRAWN: 1:200 CJH @A3

DATE: AMENDMENTS: 27.8.21





LOT AREA 509.45m2 BUILDING AREA 298.06m2

AMENDMENTS:

2128.04

SCALE:

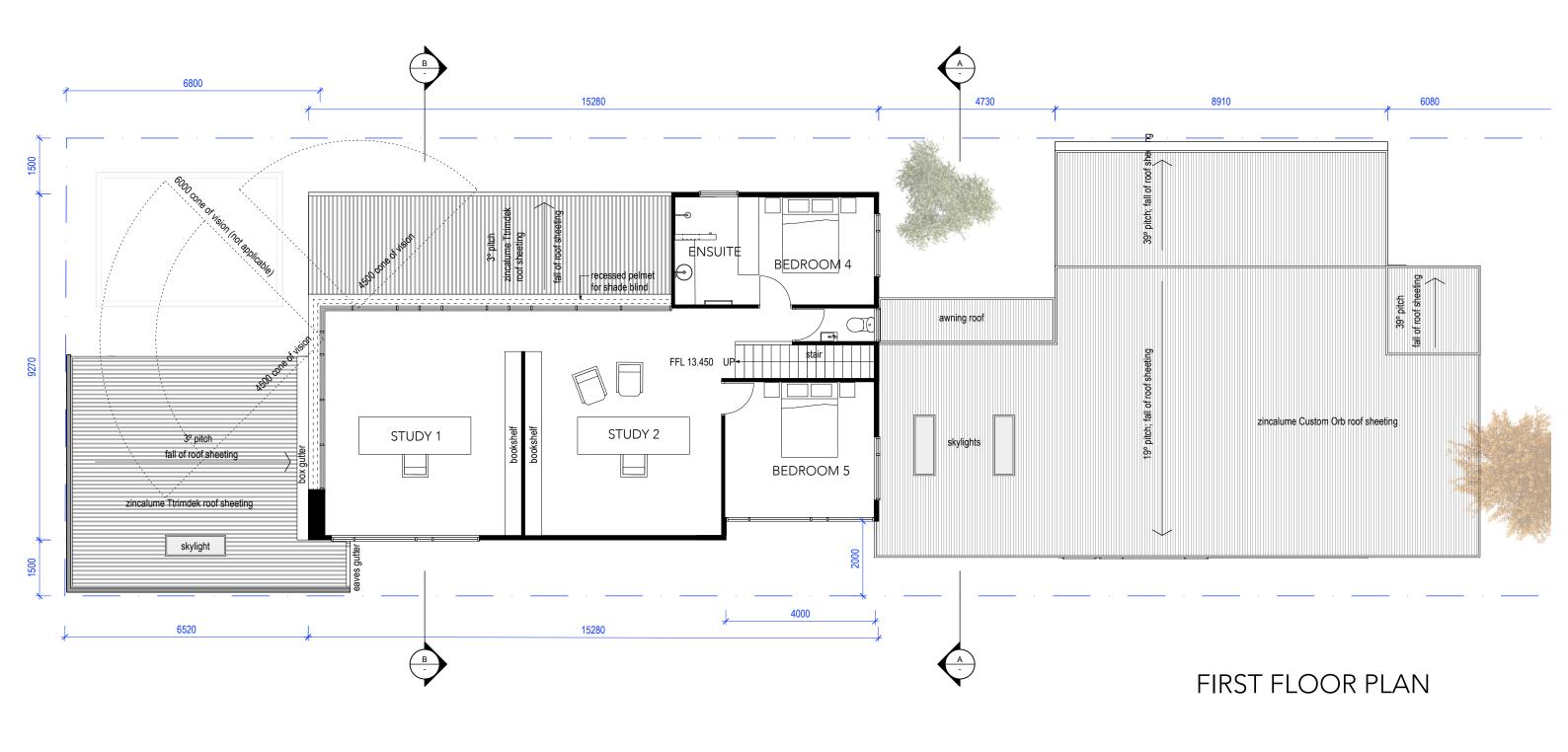
1:100

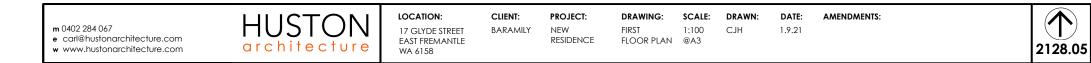
DRAWN:

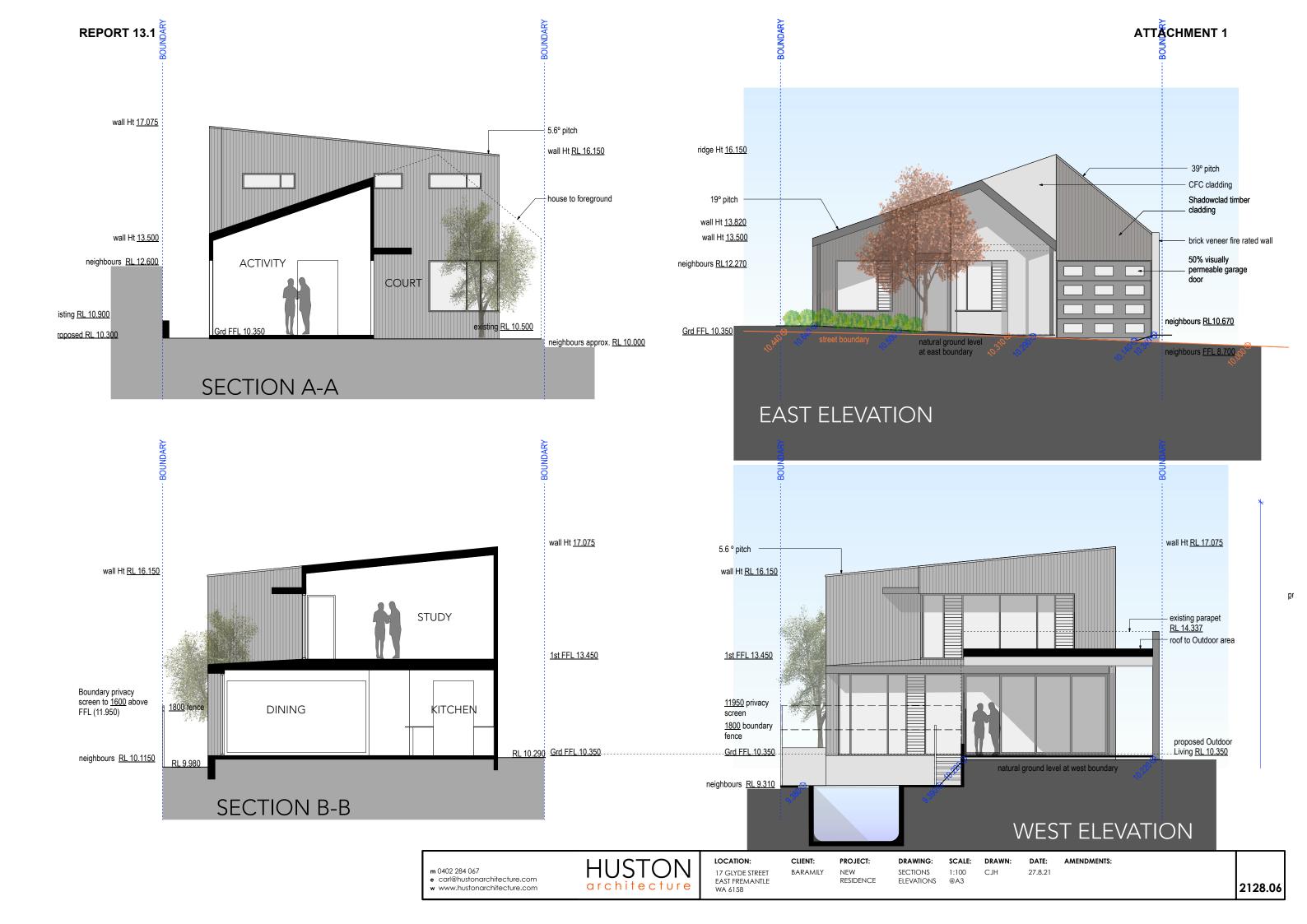
CJH

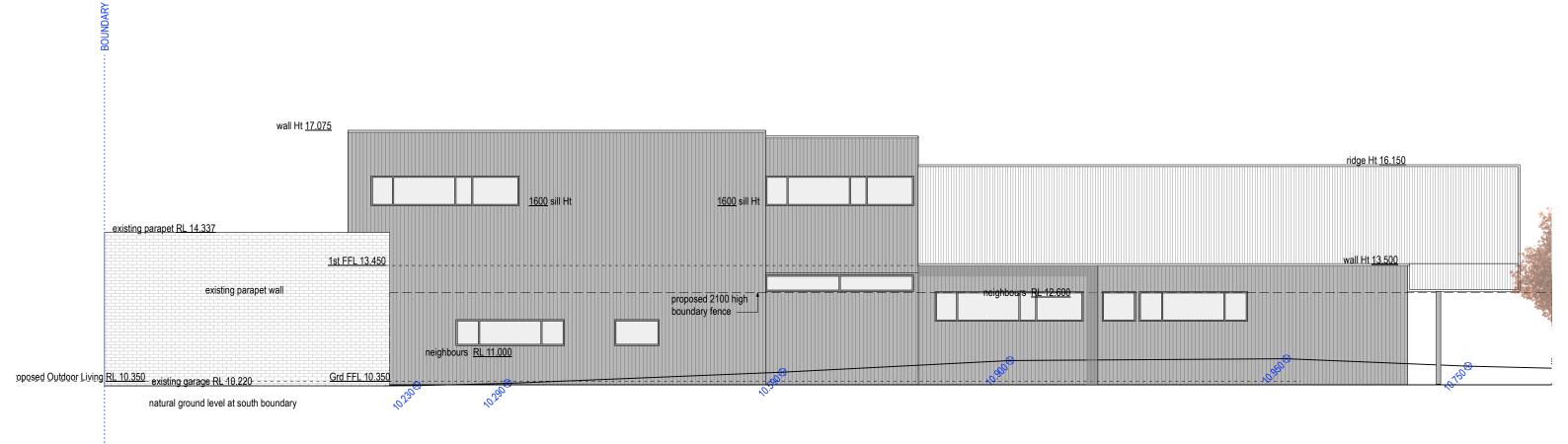
DATE:

27.8.21







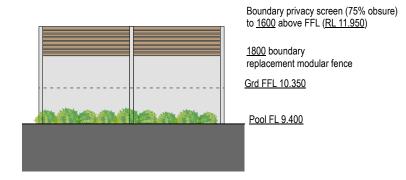


SOUTH ELEVATION

PROJECT:

NEW RESIDENCE SCALE:

1:100



NORTH BOUNDARY FENCE & SCREEN DETAIL



NEW

SCALE:

1:100

@A3





Community Engagement Checklist

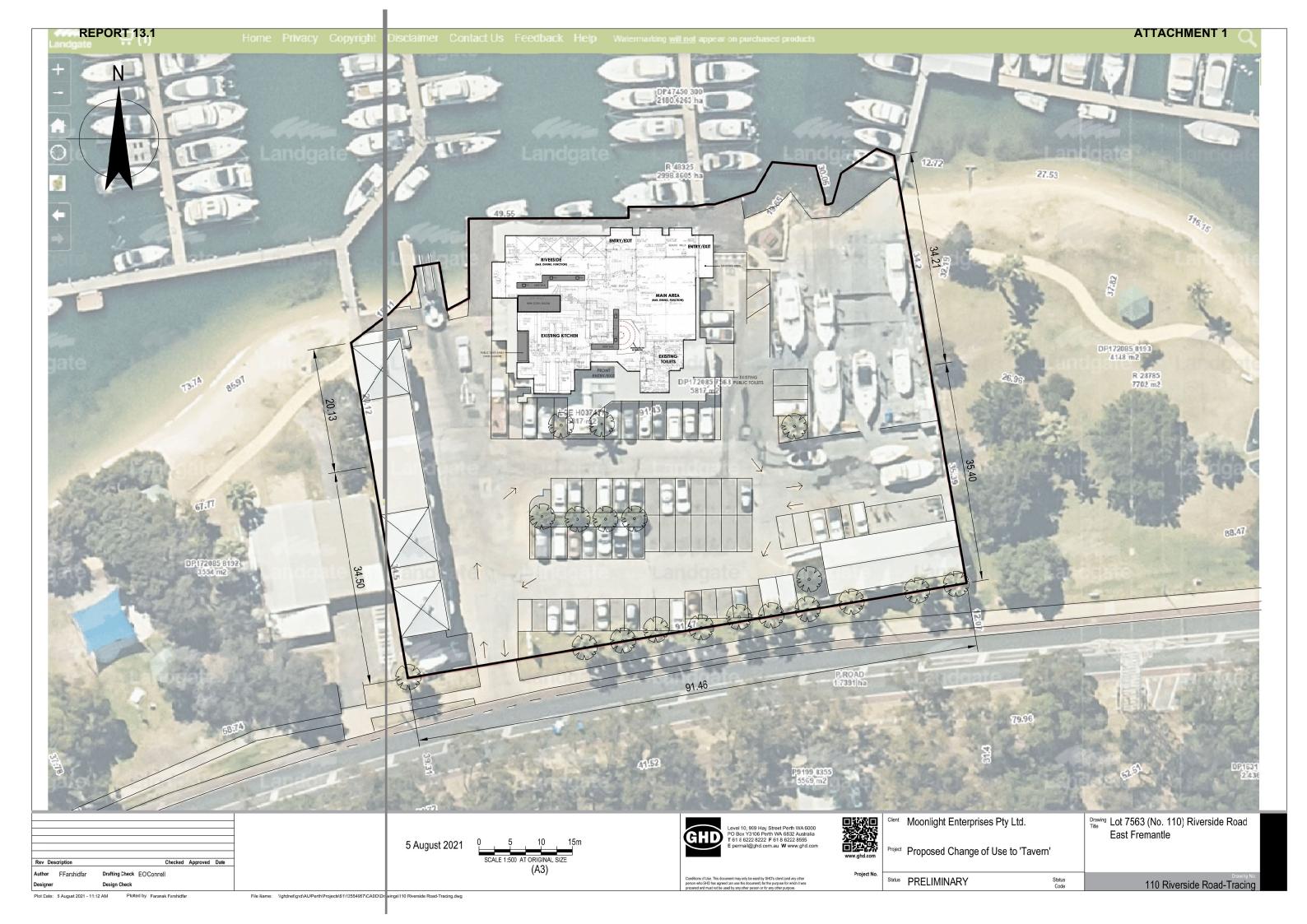
Development Application P67/21 - 17 Glyde Street

		Project Nai	me			
Objective of Engagement:	Neighbour Consultation	on				
Lead Officer:	Regulatory Services					
Timeline:	Start Date:	12/08/2	021	Outcomes By:	27/08/2021	
		Stakehold	ers			
Stakeholders to be	Aged			Ratepayers (all / tar	geted)	
considered.	Businesses			Residents (all / targeted)		
Please highlight those to be	Children (School / Pla	ygroup)		Service Providers		
targeted during engagement.	Community Groups			Unemployed		
	Disabled People			Visitors		
	Environmental			Volunteers		
	Families			Workers		
	Govt. Bodies			Youth		
	Indigenous					
	Neighbouring LGs					
Staff to be notified:	Office of the CEO			Councillors		
	Corporate Services			Consultant/s		
	Development Services	S				
	Operations (Parks/Wo	orks)				
	Commu	ınity Engag	ement Plan			
Methods	Responsible		Date Due	Refe	erence / Notes	
1.1 E News	Communications					
1.2 Email Notification ~	Relevant Officer					
1.3 Website	Communications					
1.4 Facebook	Communications					
1.5 Advert - Newspaper	Communications					
1.6 Fact Sheet	Communications					
1.7 Media Rel./Interview	Communications					
2.1 Information Stalls	Relevant Officer					
2.2 Public Meeting/Forum	Executive Direction	on				
2.3 Survey/Questionnaire	Relevant Officer					
3.1 Focus Group	Executive Direction	on				
3.2 Referendum/Ballot	Executive Direction	on				
3.3 Workshop	Relevant Officer					
4.1 Council Committee	Executive Direction	on				
4.2 Working Group	Executive Direction	on				
* Statutory Consultation	Relevant Officer			Advertised properties	to 8 surrounding	
# Heritage Consultation	Regulatory Servic	es				
^ Mail out (note: timeliness)	Communications					
	П			П		

Evaluation						
Summary of Date Due Complete / Attached						
Feedback / Results / Outcomes / Recommendations 27/08/2021						
	Outcome	s Shared				
Methods	Responsible	Date Due	Complete / Attached			
E-Newsletter	Communications					
Email Notification	Relevant Officer					
Website	Communications					
Facebook	Communications					
Media Release	Communications					
Advert - Newspaper	Communications					
	No	tes				

110 Riverside – Location and Advertising Plan







Community Engagement Checklist

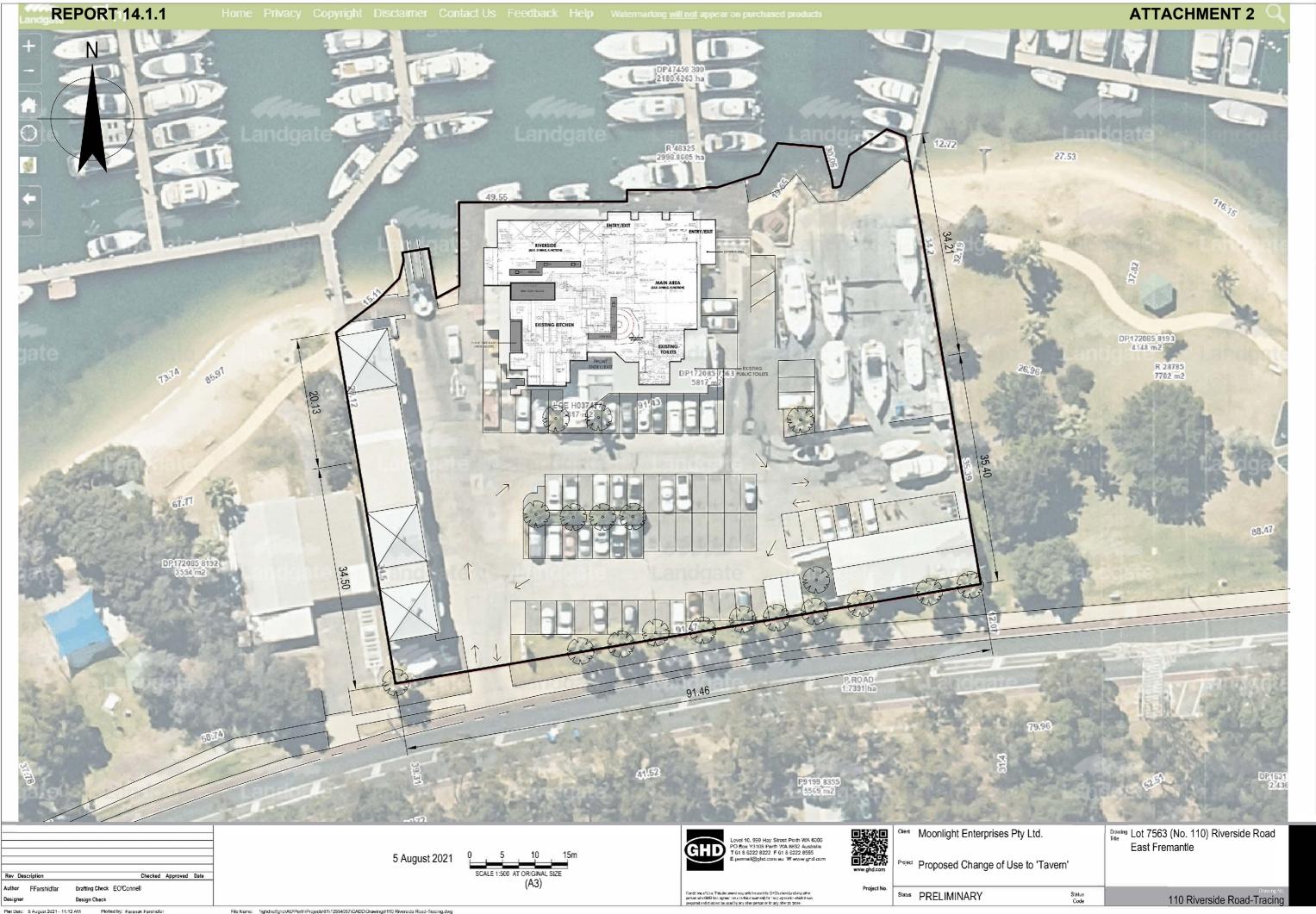
Development Application P70/21 - 110 Riverside Road

Objective of Engagement: Neighbour consultation **Lead Officer: Regulatory Services** Timeline: Start Date: **Outcomes By: Stakeholders** Stakeholders to be Ratepayers (all / targeted) Aged considered. \boxtimes **Businesses** Residents (all / targeted) Children (School / Playgroup) **Service Providers** Please highlight those to be targeted during engagement. **Community Groups** Unemployed **Disabled People** Visitors Environmental Volunteers Families Workers Govt. Bodies Youth Indigenous Neighbouring LGs Staff to be notified: Office of the CEO Councillors **Corporate Services** Consultant/s **Development Services** Operations (Parks/Works) **Community Engagement Plan** Methods Responsible **Date Due** Reference / Notes **1.1 E News** Communications 1.2 Email Notification ~ **Relevant Officer** 1.3 Website Communications 1.4 Facebook Communications 1.5 Advert - Newspaper Communications 1.6 Fact Sheet Communications 1.7 Media Rel./Interview Communications 2.1 Information Stalls **Relevant Officer** 2.2 Public Meeting/Forum **Executive Direction Relevant Officer** 2.3 Survey/Questionnaire Executive Direction 3.1 Focus Group 3.2 Referendum/Ballot **Executive Direction** Relevant Officer 3.3 Workshop 4.1 Council Committee Executive Direction 4.2 Working Group Executive Direction Relevant Officer * Statutory Consultation The application was not advertised to surrounding landowners as it was considered a similar use to the previously approved restaurant # Heritage Consultation Regulatory Services ^ Mail out (note: timeliness) Communications

Evaluation Summary of Date Due Complete / Attached eedback / Results / Outcomes / Recommendations Outcomes Shared Methods Responsible Date Due Complete / Attached -Newsletter Communications Co	Evaluation Summary of Date Due Complete / Attached eedback / Results / Outcomes / Recommendations Outcomes Shared Methods Responsible Oate Due Complete / Attached Complete / Attached Responsible Newsletter Communications Relevant Officer Website Communications Com	Evaluation Summary of Date Due Complete / Attached eedback / Results / Outcomes / Recommendations Outcomes Shared Methods Responsible Oate Due Complete / Attached Complete / Attached Newsletter Communications Media Relevant Officer Mebiste Communications Communicat	Evaluation Summary of Date Due Complete / Attached eedback / Results / Outcomes / Recommendations Outcomes Shared Methods Responsible Oate Due Complete / Attached -Newsletter Communications mail Notification Relevant Officer Vebsite Communications acebook Communications Addia Release Communications Communicati	EPORT 13.1			
Evaluation Summary of Date Due Complete / Attached eedback / Results / Outcomes / Recommendations Outcomes Shared Methods Responsible Oate Due Complete / Attached -Newsletter Communications mail Notification Relevant Officer Vebsite Communications Com	Evaluation Summary of Date Due Complete / Attached eedback / Results / Outcomes / Recommendations Outcomes Shared Methods Responsible Oate Due Complete / Attached Complete / Attached Newsletter Communications Media Relevant Officer Mebsite Communications Communicat	Evaluation Summary of Date Due Complete / Attached eedback / Results / Outcomes / Recommendations Outcomes Shared Methods Responsible Oate Due Complete / Attached Complete / Attached Newsletter Communications Media Relevant Officer Mebsite Communications Communicat	Evaluation Summary of Date Due Complete / Attached eedback / Results / Outcomes / Recommendations Outcomes Shared Methods Responsible Oate Due Complete / Attached -Newsletter Communications mail Notification Relevant Officer Vebsite Communications Com				
Summary of Peedback / Results / Outcomes / Recommendations Outcomes Shared	Summary of Peedback / Results / Outcomes / Recommendations Outcomes Shared	Summary of Peedback / Results / Outcomes / Recommendations Outcomes Shared	Summary of Peedback / Results / Outcomes / Recommendations Outcomes Shared				
Complete Attached	Peedback / Results / Outcomes / Recommendations Country Complete Complete Attached -Newsletter Communications Communications -Newsletter Communications Communications -Newsletter Communications Communications	Peedback / Results / Outcomes / Recommendations Country Complete Complete Attached -Newsletter Communications Communications -Newsletter Communications Communications -Newsletter Communications Communications	Complete Attached		Eva	luation	
Outcomes Shared Methods Responsible Date Due Complete / Attached -Newsletter Communications Image: Communication of the communicatio	Outcomes Shared Methods Responsible Date Due Complete / Attached -Newsletter Communications	Outcomes Shared Methods Responsible Date Due Complete / Attached -Newsletter Communications	Outcomes Shared Methods Responsible Date Due Complete / Attached -Newsletter Communications Image: Communication of the communicatio	Sur	mmary of	Date Due	Complete / Attached
Methods Responsible Date Due Complete / Attached -Newsletter Communications	Methods Responsible Date Due Complete / Attached -Newsletter Communications	Methods Responsible Date Due Complete / Attached -Newsletter Communications	Methods Responsible Date Due Complete / Attached -Newsletter Communications	eedback / Results / Outco	omes / Recommendations		
-Newsletter	-Newsletter	-Newsletter	-Newsletter		Outcon	nes Shared	
mail Notification Relevant Officer	mail Notification Relevant Officer	mail Notification Relevant Officer Substitute Communications Substitute Substitute Communications Substitute Subs	mail Notification Relevant Officer	Methods	Responsible	Date Due	Complete / Attached
Vebsite Communications Communication Communica	Vebsite Communications Communication Communica	Vebsite Communications Communication Communica	Vebsite Communications Communication Communica	Newsletter	Communications		
acebook Communications Communication	acebook Communications Communication	acebook Communications Communication	acebook Communications Communication	mail Notification	Relevant Officer		
Media Release	Media Release	Media Release	Media Release	ebsite/	Communications		
Advert - Newspaper Communications	dvert - Newspaper	dvert - Newspaper	Advert - Newspaper Communications				
Notes	Notes	Notes Notes	Notes	dvert - Newspaper	Communications		
Notes	Notes Notes	Notes Notes	Notes				
Notes	Notes	Notes	Notes				
					N	otes	

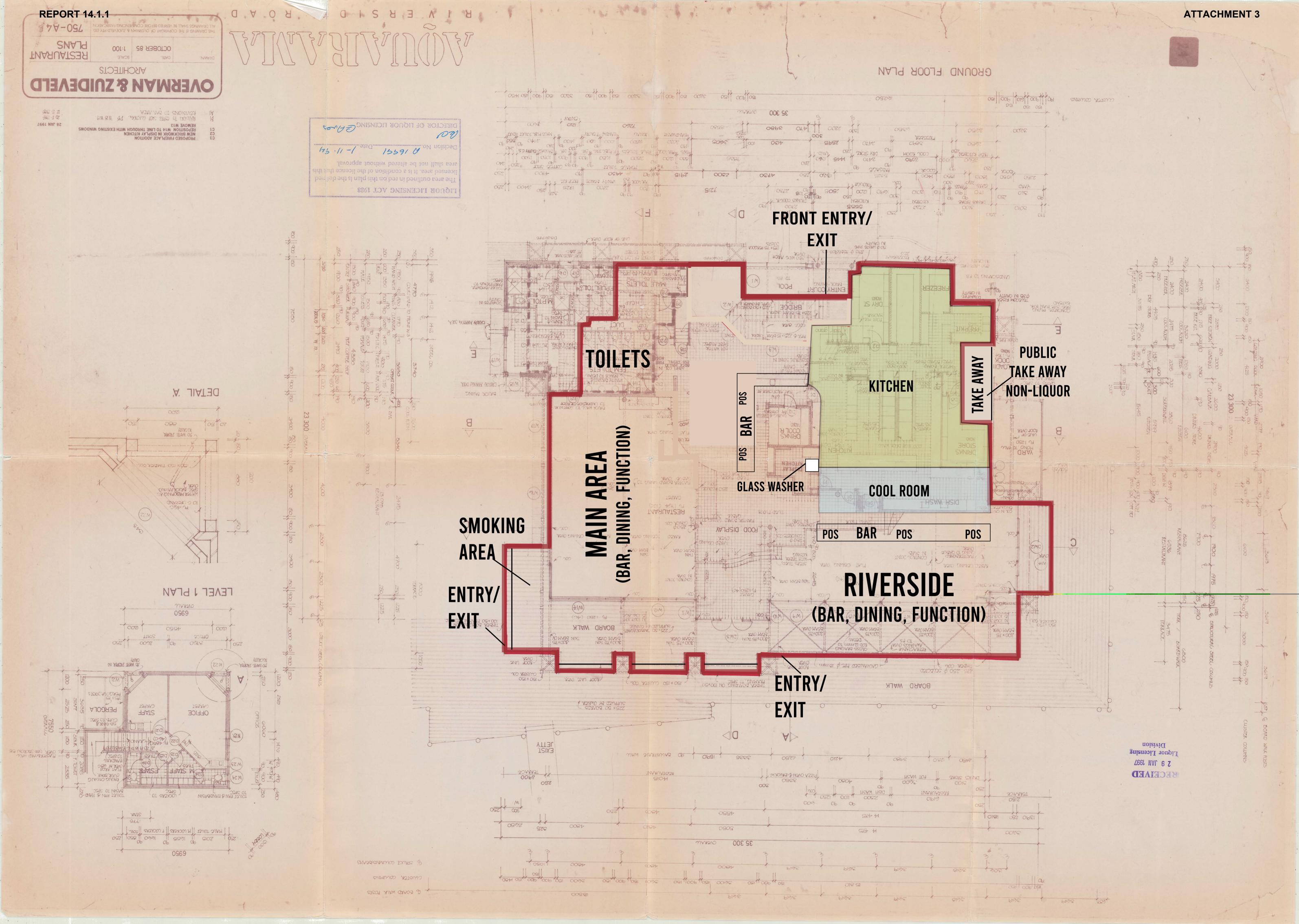
110 Riverside – Location and Advertising Plan







JOB No. ___





Community Engagement Checklist

Development Application P70/21 - 110 Riverside Road

	FIC	oject Nume					
Objective of Engagement:	Neighbour consultation						
Lead Officer:	Regulatory Services						
Timeline:	Start Date:			Out	comes By:		
	Sta	keholders					
Stakeholders to be	Aged			Rate	epayers (all / targete	ed)	
considered.	Businesses			Res	idents (all / targeted	d)	
Please highlight those to be	Children (School / Playgro	рир)		Serv	vice Providers		
targeted during engagement.	Community Groups			Une	employed		
	Disabled People			Visi	tors		
	Environmental			Vol	unteers		
	Families			Wo	rkers		
	Govt. Bodies			You	th		
	Indigenous						
	Neighbouring LGs						
Staff to be notified:	Office of the CEO			Cou	ıncillors		
	Corporate Services			Con	sultant/s		
	Development Services						
	Operations (Parks/Works)					
	Community	/ Engageme	nt Plan)			
Methods	Responsible	Da	te Due		Referen	ice / Notes	
1.1 E News	Communications						
1.2 Email Notification ~	Relevant Officer						
1.3 Website	Communications						
1.4 Facebook	Communications						
1.5 Advert - Newspaper	Communications						
1.6 Fact Sheet	Communications						
1.7 Media Rel./Interview	Communications						
2.1 Information Stalls	Relevant Officer						
2.2 Public Meeting/Forum	Executive Direction						
2.3 Survey/Questionnaire	Relevant Officer						
3.1 Focus Group	Executive Direction						
3.2 Referendum/Ballot	Executive Direction						
3.3 Workshop	Relevant Officer						
4.1 Council Committee	Executive Direction						
4.2 Working Group	Executive Direction						
* Statutory Consultation	Relevant Officer				The application		
					to surrounding land considered a simila		vas
					previously approve		
# Heritage Consultation	Regulatory Services					<u> </u>	
^ Mail out (note: timeliness)	Communications						

	Eva	luation	
Sum	mary of	Date Due	Complete / Attached
Feedback / Results / Outcor	mes / Recommendations		
	Outcon	nes Shared	
Methods	Responsible	Date Due	Complete / Attached
E-Newsletter	Communications		
Email Notification	Relevant Officer		
Website	Communications		
Facebook	Communications		
Media Release	Communications		
Advert - Newspaper	Communications		
	N	otes	



3.1.5 Community Design Advisory Committee

Туре:	Regulatory Services - Planning
Legislation:	Local Government Act 1995
Delegation:	N/A
Other Related Document:	State Government Design WA Planning Policy 7.0 Design of the
	Built Environment (SPP7.0)

Objective

- To provide independent expert advice to the Council, Town's Administration and applicants on the design of specified development proposals. This shall be limited to, architectural and urban design elements, heritage, landscape architecture, and environmental sustainability.
- To facilitate an improvement in urban design and the quality of the built environment within the Town of East Fremantle through the provision of information, expert advice and recommendations.

Policy Statement Definitions

"CDAC" means the Community Design Advisory Committee referred to in this Policy.CDAC

"Financial Interest" has the same meaning as given by Section 5.60A of the Local Government Act 1995.

"Proximity Interest" has the same meaning as given by Section 5.60B of the Local Government Act 1995.

"Impartiality Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having interest arising from kinship, friendship or membership of an association.

Policy Scope

Status and Role of the CDAC

- The CDAC (the Committee) provides professional and technical advice, in a non- adversarial and informal manner to the Town's Administration and the Council in relation to the design of buildings and other related matters. The CDAC performs an advisory function only and does not make decision on, or approve applications.
- The CDAC is not a committee established pursuant to Section 5.8 of the *Local Government Act* 1995.
- CDAC members either collectively or individually are not authorised to speak on behalf of the Town or provide comment to the media or other persons, in respect of any item under consideration, unless authorised by the Chief Executive Officer.
- The CDAC (or its members) are not to provide advice directly to an applicant or Council Members in respect of any item under consideration at the CDAC meeting.
- The CDAC are to provide comments and advice to the Town's Officers to assist the Town's
 Officers in formulating recommendations to the Council meetings on particular applications for
 planning approval, or in determining applications under delegated authority.

• The Committee shall only deal with matters which have been referred to them by the Executive Manager Regulatory Services.

Policy

Terms of Reference

1. To provide the Town of East Fremantle with independent expert advice and expertise on urban design, architecture, landscape design, sustainability and heritage in relation to proposals referred to the Committee for consideration.

2. To act in an advisory capacity on specified proposals with respect to matters including, but not limited to:

(a) Context and character:

Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.

(b) Landscape Quality:

Good design recognises that together landscape and buildings operate as an integrated and sustainable system within a broader ecological context.

(c) Built form and scale:

Good design provides development with massing and height that is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.

(d) Functionality and build quality

Good design meets the needs of users in an efficient and effective manner, balancing functional requirements to deliver optimum benefit, and performing well over the full lifecycle.

(e) Sustainability:

Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.

(f) Amenity:

Good design optimises internal and external amenity for occupants, visitors and neighbours, contributing to living and working environments that are comfortable and productive.

(g) Legibility:

Good design results in buildings and places that are legible, with clear connections and memorable elements to help people find their way around.

(h) Safety:

Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.

(i) Community:

Good design responds to local community needs as well as the wider social context, providing buildings and spaces that support a diverse range of people and facilitate social interaction.

(i) Aesthetics

Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.

- (a) The overall built form merits;
- (b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development;
- (c) The relationship with and impact on the broader public realm and streetscape;
- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features and landmarks;
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability;
- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention through Environmental Design performance, protection of important view corridors and lively civic places.
- (g) To examine the plans of all development proposals referred to them, and provide professional and technical advice to the Town's Planning Services in relation to matters identified in the Residential Design Guidelines, Burra Charter and R Codes etc., relating to urban design, architecture, landscape design, sustainability or heritage.

Membership

- 1. The Membership of the CDAC shall comprise of up to ten (10) external members approved by the Council and appointed by the Chief Executive Officer.
- 2. The Town will seek to engage external members so that the CDAC meetings will consist of ten (10) members (excluding Chairperson) having:
 - (a) a demonstrated high level of expertise and knowledge in their particular field of architecture, urban design, landscape architecture, sustainability or heritage; or
 - (b) the relevant skills and experience to provide independent expert advice.

Preference will be given to residents of the Town who have a detailed knowledge of the composition of the Town. Non-residents may be appointed if suitable candidates cannot be established from the Town's residents or if determined by the Council.

The Chairperson

- 1. The CDAC Chairperson is an Elected Member of Council and appointed by Council.
- The Chief Executive Officer Executive Manager Regulatory Services shall give all assistance to the CDAC Chairperson in respect to administrative support for the Committee.

Applications to be Referred to the Committee

- 1. The following applications for development approval for proposed development (Development Applications) are to be referred to the CDAC for their consideration and comment:
 - (a) Development which will have a significant impact upon the significance of a Heritage
 - (b) Development which will have a significant impact upon the streetscape character of the locality or in the opinion of the Chief Executive Officer/Executive Manager Regulatory Services is likely to have a significant impact on the locality or the Town;
- The Executive Manager Regulatory Services may refer an application to the CDAC, regardless of whether the application is to be determined by the Council or under delegated authority.
- 3. The Executive Manager Regulatory Services may refer other planning matters to the CDAC where it is considered that the Town will benefit from the CDAC members' input.

4. The CDAC will examine design elements of development applications having regard to the Town's Residential Design Guidelines, the Residential Design Codes (R-Codes) and Burra Charter.

- 5. Matters referred for review at the State Administrative Tribunal will not be referred to the CDAC.
- 6. Matters to be determined by a Development Assessment Panel will not be referred to the CDAC.

Meeting Procedure and Process

- 1. Unless approved by the Council or there is a need to address an urgent issue (the latter to be agreed by the Chairperson and the Chief Executive Officer), the CDAC shall meet as required. Additional meetings may be convened at the discretion of the Chief Executive Officer.
- 2. Members will be required to provide sufficient notice of their ability or inability to attend the next scheduled meeting.
- 3. CDAC Meetings are not open to the Public.
- 4. Having reviewed the development application, the CDAC members are to provide comments and advice within the context of the relevant provisions of the Town's <u>Terms of Reference of this Policy, noting the</u> Residential Design Guidelines, Burra Charter and R-Codes, together with any other comments or advice the CDAC wishes to provide.

Quorum

- 1. A quorum for the meeting of the Committee will be four (4) voting members (including the Chairperson).
- 2. The CDAC meeting shall not proceed unless a quorum is present.

Chairperson

The Council appointed Chairperson will preside at all meetings. In the absence of the Chairperson, a person elected by the quorum will assume the Chair.

Agendas

- The Executive Manager Regulatory Services (or an Officer authorised by the Executive Manager Regulatory Services) will determine the Agenda for each meeting.
- 2. All meetings shall be confined to items listed on the Agenda.
- 3. Agendas will be distributed to all members at least five (5) working days in advance of meeting dates. The Agendas are to provide only descriptive headings of items to be discussed.
- 4. Detailed plans of the proposal will be distributed to Committee members at least five (5) working days in advance of the meeting dates.

Minutes

- 1. The CDAC Chairperson (in liaison with the Executive Manager Regulatory Services) shall be responsible to ensure the preparation and accuracy of the Minutes/Meeting notes.
- 2. Items considered at the meeting will not be formally voted upon. The Minutes/Meeting notes of the Committee will record consensus agreement and any points of agreement/disagreement. They will not reflect verbatim discussion on issues or matters discussed during debate prior to consensus agreement being reached. At the end of each meeting, the Minute Taker in attendance will read out the agreed actions and any points of agreement to the meeting to ensure they are accurately reflected to the consensus view.
- 3. The Minutes/Meeting notes of the Meeting will be prepared by the Responsible Officer and distributed to members within five (5) working days after the date of the meeting.
- 4. The CDAC Minutes/Meeting notes are to be presented in the form of:
 - (a) explanatory comments on each proposal conveying the CDAC's general views regarding the proposal; and

(b) a formal recommendation to the Town, where appropriate reflecting the views of the majority of members present at the meeting.

- 5. The CDAC Chairperson will endorse the Minutes/Meeting notes and proposed design recommendations.
- 6. An original copy of the endorsed Minutes/Meeting notes is to be retained for record purposes, and a copy provided to the applicant.

Administrative Support

A Town employee will be assigned to provide administrative support to the CDAC. This person will be responsible for the following;

- Issuing of the Agenda;
- Recording of Apologies prior to the meeting;
- Preparation of the Minutes/Meeting notes;
- Room booking; and
- Catering requirements.

Code of Conduct

- 1. The Town's Code of Conduct shall apply to members of the CDAC.
- 2. All CDAC members shall be required to declare any conflicts of interest in matters being considered.
- 3. A copy of the Town's Code of Conduct will be provided to each member upon their appointment.
- 4. The Town's Chief Executive Officer is available to provide any assistance or guidance concerning the Code or any matters of Interest.
- 5. Contact and lobbying of Community Design Advisory Committee members by applicants is considered to be inappropriate.
- 6. The presentation of proposals by applicants to the Community Design Advisory Committee members, either jointly or severally, is not permitted.

Conflict of Interest

- 1. All members need to be aware that any conflict of interest needs to be recognised. On receipt of the Agenda, if a member has an interest in the matter, then the member is required to declare the interest.
- 2. Any person who has a financial and proximity interest in a matter shall exclude themselves from the room and not participate in that part of the meeting.

Financial and Insurances

The Town will arrange all insurance to cover CDAC members whilst discharging their normal course of duty, including travel to and from the meeting.

Tenure of Appointment

- 1. The Council will appoint a member to the CDAC including the prescribed Term and any conditions.
- 2. The CDAC Membership is normally for a period of four (4) years from the period of the ratification of the CDAC by the Council. (Generally the term is from November after the Ordinary local government elections to October of the fourth year).
- 3. Once selected by the Council, if a member fails to attend three (3) consecutive meetings of the CDAC, his/her appointment shall be automatically terminated, unless Leave of Absence has been granted and approved by the CDAC. The Chief Executive Officer shall advise any member, in writing, when their membership of a Committee is terminated.
- 4. The Council may terminate the appointment of any member prior to the expiry of his/her term, if:
 - (a) The Chairperson and Chief Executive Officer consider that the member is not making a

- positive contribution to the CDAC; or
- (b) The member is found to be in breach of the Town of East Fremantle Code of Conduct or a serious contravention of the Local Government Act 1995; or

(c) A member's conduct, action or comments brings the Town of East Fremantle into disrepute.

Vacancies

Vacancies shall be filled by calling for nominations of external members. Members filling a vacated position will hold that position for the remainder of the four (4) years duration of the convened CDAC, as approved by the Council.

Responsible Directorate:	Regulatory Services
Reviewing Officer:	Executive Manager Regulatory Services
Decision making Authority:	Council
Policy Adopted:	21/6/16
Policy Amended:	19/7/16, 15/10/19
Former Policy No:	3.1.6

TOWN OF EAST FREMANTLE

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)
For the Period Ended 30 September 2021

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Executive Sum	nmary	71
Illustrative Gra	aphs	72
Dashboard Inf	ographics	73
Statement of F	Financial Activity by Program	74
Statement of F	Financial Activity By Nature or Type	75
Statement of F	Financial Position	76
Note 1	Explanation of Material Variances	77
Note 2	Net Current Funding Position	78
Note 3	Cash and Investments	79
Note 4	Receivables	80
Note 5	Cash Backed Reserves	81
Note 6	Capital Disposals	82
Note 7	Rating Information	83
Note 8	Grants and Contributions	84

ATTACHMENT 1

MONTHLY FINANCIAL REPORT

For the Period Ended 30 September 2021

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

	Funding sui	plus / (defici	(t)	
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.69 M	\$0.59 M	\$0.58 M	(\$0.01 M)
Closing	\$0.00 M	\$6.60 M	\$7.45 M	\$0.85 M
Refer to Statement of Financial Activ	ity			

Cash and o	cash equiv	alents
	\$8.09 M	% of total
Unrestricted Cash	\$6.65 M	82.2%
Restricted Cash	\$1.44 M	17.8%

Payables	
\$78.7 K	% Outstanding
\$78.6 K	99.9%
\$0.1 K	0.1%
\$0.0 K	0.0%
	\$78.7 K \$78.6 K \$0.1 K

	Receivables	5
	\$3,414.6 K	% Collected
Rates Receivable	\$3,309.0 K	67.19%
Trade Receivable	\$56.8 K	% Outstanding
30 to 90 Days	\$39.1 K	31.58%
Over 90 Days	\$17.9 K	68.42%
Infringements	\$61.9 K	
Refer to Note 4 - Receival	bles	

Key Operating Activities

Refer to Note 3 - Cash and Investments

Amount attributable to operating activities YTD YTD YTD Amended Budget Budget Actual (a) (b) \$1.25 M \$6.86 M \$7.13 M \$0.27 M Refer to Statement of Financial Activity

Rates Revenue					
\$8.28 M	% Variance				
\$8.28 M	(0.1%)				
	\$8.28 M				

Refer to Statement of Financial Activity

Operating Grants and Contributions

YTD Actual	\$0.24 M	% Variance
YTD Budget	\$0.23 M	3.7%

Refer to Statement of Financial Activity

F	ges	
YTD Actual	\$0.51 M	% Variance
YTD Budget	\$0.58 M	(11.5%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities YTD YTD Amended Budget (a) (b) (\$5.97 M) (\$0.67 M) (\$0.07 M) \$0.59 M Refer to Statement of Financial Activity

Pro	ceeds on sa	ale
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.24 M	0.0%
Refer to Note 6 - Disposa	l of Assets	

Ass	set Acquisitio	n
YTD Actual	(\$0.07 M)	% Spent
Adopted Budget	(\$16.56 M)	0.4%
Refer to Statement of Fi	nancial Activity	

Ca	apital Gran	ts
YTD Actual	\$0.00 M	% Received
Adopted Budget	\$10.35 M	0.0%
Refer to Note 8 - Grants a	nd Contributions	

Key Financing Activities

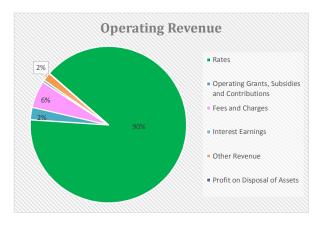
Amount attributable to financing activities YTD YTD Amended Budget Budget (a) (b) (b)-(a) \$4.04 M (\$0.18 M) (\$0.18 M) (\$0.00 M) Refer to Statement of Financial Activity

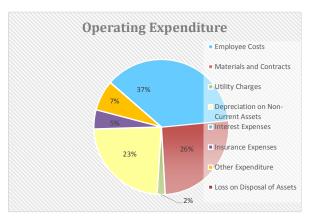
Borrowings
\$0.03 M
\$0.00 M
\$0.23 M

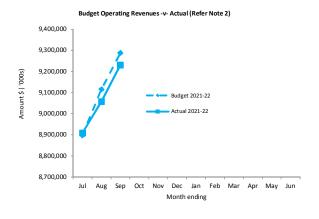
	Reserves
Reserves balance	\$1.12 M
Interest earned	\$0.00 M
Refer to Note 5 - Cash Ba	cked Reserves

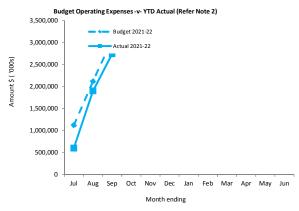
Prepara	ition	
Prepared	by: Sam Dolzadelli	
Reviewed	by: Peter Kocian	
Date Prep	pared: 04/10/2021	

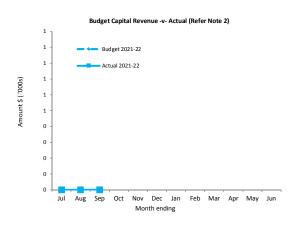
Town of East Fremantle Information Summary For the Period Ended 30 September 2021

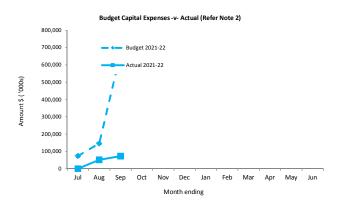


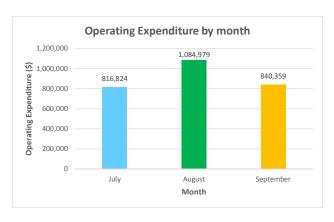


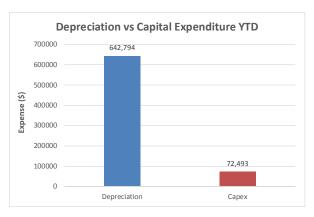












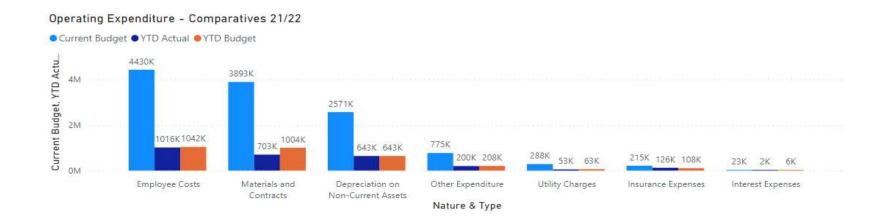
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Town of East Fremantle Dashboard For the period ended 30 September 2021









REPORT 14.2.1

ATTACHMENT 1

TOWN OF EAST FREMANTLE STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 30 September 2021

	Note	Hardcoded	Annual Budget - Synergy	Current Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a) va	ar.
Opening Funding Surplus(Deficit)	3	\$ 689,520	689,520	591,172	\$ 591,172	\$ 576,249	\$ (14,923)	% (3%)	
		,		,	,		(//	(/	
Revenue from operating activities		25.404	25.404	25 104	1 250	2.407			
Governance General Purpose Funding - Rates	9	25,194 8,289,211	25,194 8,289,211	25,194 8,299,919		2,197 8,277,194	947	76%	
General Purpose Funding - Nates General Purpose Funding - Other	9	308,828	308,828	308,828	, ,	113,846	(4,725) (18,111)	(0%) (14%)	_
Law, Order and Public Safety		27,000	27,000	27,000		3,331	(18,111)	(32%)	٠.
Health		36,420	36,420	36,420		13,221	1,651	14%	
Education and Welfare		799,290	799,290	810,290		185,317	(9,554)	(5%)	
Housing		78,500	78,500	78,500		22,070	2,445	12%	
Community Amenities		247,835	247,835	227,835		127,447	6,510	5%	
Recreation and Culture		527,552		571,700		220,731	(19,727)	(8%)	
Transport		493,060	493,060	494,055		207,161	(30,344)	(13%)	•
Economic Services		130,000	130,000	130,000		21,385	(11,115)	(34%)	•
Other Property and Services		59,339	59,339	59,339		36,616	26,241	253%	•
• •		11,022,229	11,022,229	11,069,080		9,230,516			
Expenditure from operating activities									
Governance		(1,308,739)	(1,308,739)	(1,289,239)	(338,290)	(351,907)	(13,617)	(4%)	
General Purpose Funding		(134,050)	(134,050)	(134,050)	(33,513)	(28,538)	4,975	15%	
Law, Order and Public Safety		(192,744)	(192,744)	(192,744)	(43,847)	(39,448)	4,399	10%	
Health		(210,931)	(210,931)	(232,931)	(57,570)	(54,756)	2,814	5%	
Education and Welfare		(1,160,391)	(1,160,391)	(1,160,391)	(304,143)	(283,349)	20,794	7%	
Housing		(40,650)	(40,650)	(40,650)	(10,468)	(12,502)	(2,034)	(19%)	
Community Amenities		(3,010,434)	(3,010,434)	(3,010,434)	(730,952)	(578,150)	152,802	21%	•
Recreation and Culture		(2,954,981)	(2,954,981)	(3,009,481)	(765,859)	(598,818)	167,041	22%	•
Transport		(2,847,092)	(2,847,092)	(2,847,092)	(682,017)	(638,092)	43,925	6%	
Economic Services		(156,050)	(156,050)	(156,050)	(39,012)	(24,903)	14,109	36%	•
Other Property and Services		(178,511)	(178,511)	(166,511)	(66,829)	(131,698)	(64,869)	(97%)	•
		(12,194,573)	(12,194,573)	(12,239,573)	(3,072,500)	(2,742,161)			
Operating activities excluded from budget									
Add back Depreciation		2,571,177	2,571,177	2,571,177	642,794	642,794	0	0%	
Adjust (Profit)/Loss on Asset Disposal	8	(148,940)	(148,940)	(148,940)		0	0		
		2,422,237	2,422,237	2,422,237		642,794	0	0%	
Amount attributable to operating activities		1,249,893	1,249,893	1,251,744	6,858,136	7,131,149			
Investing Activities									
Non-operating Grants, Subsidies and Contributions	11	10,317,662	10,317,662	10,352,894	0	0	0		
Proceeds from Disposal of Assets	8	240,660	240,660	240,660	0	0	0		
Purchase of Property, Plant and Equipment	Ū	(15,730,400)	(15,730,400)	(15,730,400)		(41,002)	459,148	92%	
Purchase and Construction of Infrastructure		(765,064)	(765,064)	(829,064)	(167,242)	(31,491)	135,751	81%	_
Amount attributable to investing activities		(5,937,142)	(5,937,142)	(5,965,910)	, , ,	(72,493)			
Financing Actvities									
Transfers from Reserves	7	1,264,366	1,264,366	1,304,897	0	0	0		
Transfer from Restricted Cash	,	1,204,300	1,204,300	1,304,837		0	U		
Payments for principal portion of lease liabilities		(45,000)		(45,000)		(20,066)	(66)	(0%)	
Repayment of borrowings	10	(95,160)	(95,160)	(95,160)	. , ,	(25,499)	(1,709)	(7%)	
Proceeds from new borrowings		5,000,000	5,000,000	5,000,000		(23,433)	(1,703)	(770)	
Transfers to Reserves	7	(2,126,477)	(2,126,477)	(2,126,477)		(137,277)	(267)	(0%)	
Amount attributable to financing activities	•	3,997,729	3,997,729	4,038,260		(182,842)	(2,042)	(1%)	
Closing Funding Surplus (Deficit)	3	0	0	(84,734)	6,601,116	7,452,063	850,947		

REPORT 14.2.1

ATTACHMENT 1

TOWN OF EAST FREMANTLE STATEMENT OF FINANCIAL ACTIVITY (By Nature or Type) For the Period Ended 30 September 2021

	Note	Annual Budget - Hardcoded	Annual Budget - Synergy	Current Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus (Deficit)	3	\$ 689,520	689,520	591,172	\$ 591,172	\$ 576,249	\$ (14,923)	% (3%)	
Opening Funding Surplus (Dentity	3	089,320	089,320	391,172	331,172	370,243	(14,923)	(3%)	
Revenue from operating activities									
Rates	9	8,289,211	8,289,211		8,281,919	8,277,194	(4,725)	(0%)	
Operating grants, subsidies and contributions		984,759	984,759	1,007,902	228,101	236,543	8,442	4%	
Fees and Charges		1,328,630	1,328,630	, ,	580,825	514,246	(66,579)	(11%)	•
Interest Earnings		105,000	105,000	105,000	56,250	41,682	(14,568)	(26%)	•
Other Revenue		165,689	165,689	165,689	140,747	160,851	20,104	14%	A
Profit on asset disposals	8	148,940	148,940	148,940	0	0	0		
		11,022,229	11,022,229	11,069,080	9,287,842	9,230,516			
Expenditure from operating activities									
Employee Costs		(4,429,855)	(4,429,855)	(4,429,855)	(1,041,670)	(1,016,200)	25,470	2%	
Materials and Contracts		(3,893,041)	(3,893,041)	(3,938,041)	(1,003,962)	(703,125)	300,837	30%	A
Utility Charges		(287,750)	(287,750)	(287,750)	(62,925)	(52,636)	10,289	16%	_
Depreciation on Non-Current Assets		(2,571,177)	(2,571,177)	(2,571,177)	(642,794)	(642,794)	0	0%	
Interest Expenses		(22,500)	(22,500)	(22,500)	(5,625)	(1,730)	3,895	69%	
Insurance Expenses		(215,216)	(215,216)	(215,216)	(107,608)	(125,712)	(18,104)	(17%)	•
Other Expenditure		(775,034)	(775,034)		(207,917)	(199,964)	7,953	4%	
Loss on asset disposals	8	(-, ,	0		0	0	0		
·		(12,194,573)	(12,194,573)	(12,239,573)	(3,072,501)	(2,742,161)			
Operating activities excluded from budget									
Add back Depreciation		2,571,177	2,571,177	2,571,177	642,794	642,794	0	0%	
Adjust (Profit)/Loss on Asset Disposal	8	(148,940)	(148,940)	, ,	0	0	0		
· · · · · · · · · · · · · · · · · · ·		2,422,237	2,422,237	2,422,237	642,794	642,794	0	0%	
Amount attributable to operating activities		1,249,893	1,249,893		6,858,135	7,131,149			
Investing activities									
Non-operating Grants, Subsidies and Contributions	11	10,317,662	10,317,662	10,352,894	0	0	0		
Proceeds from Disposal of Assets	8	240,660	240,660		0	0	0		
Purchase of Property, Plant and Equipment	Ü	(15,730,400)	(15,730,400)	,	(500,150)	(41,002)	459,148	92%	
Purchase and Construction of Infrastructure		(765,064)	(765,064)		(167,242)	(31,491)	135,751	81%	
Amount attributable to investing activities		(5,937,142)	(5,937,142)	. , ,	(667,392)	(72,493)	133,731	8170	
Financing Activities									
Transfers from Reserves	7	1,264,366	1,264,366	1,304,897	0	0	0		
Payments for principal portion of lease liabilities	,	(45,000)	(45,000)		(20,000)	(20,066)	(66)	(0%)	
Repayment of borrowings	10	(95,160)	(95,160)		(23,790)	(25,499)		(7%)	
Proceeds from new borrowings	10	5,000,000	5,000,000		(23,790)	(25,499)	(1,709)	(7%)	
Transfers to Reserves	7		, ,	, ,	(137,010)	(137,277)	(207)	(00/)	
	,	(2,126,477)	(2,126,477)				(267)	(0%)	
Amount attributable to financing activities		3,997,729	3,997,729	4,038,260	(180,800)	(182,842)			
Closing Funding Surplus (Deficit)	3	0	0	(84,734)	6,601,115	7,452,063	850,948	13%	A

TOWN OF EAST FREMANTLE STATEMENT OF FINANCIAL POSITION For the Period Ended 30 September 2021

	Sep-21 \$
CURRENT ASSETS	·
Cash and cash equivalents	8,085,907
Trade and other receivables	3,414,614
Other assets	-
TOTAL CURRENT ASSETS	11,500,521
NON-CURRENT ASSETS	
Trade and other receivables	64,586
Other financial assets	73,807
Investment in associate	1,094,618
Property, plant and equipment	32,388,129
Infrastructure	38,953,316
Right of use assets	276,841
TOTAL NON-CURRENT ASSETS	72,851,297
TOTAL ASSETS	84,351,818
CURRENT LIABILITIES	
Trade and other payables	1,621,945
Contract liabilities	316,844
Lease liabilities	17,433
Borrowings	51,477
Employee related provisions	669,756
TOTAL CURRENT LIABILITIES	2,677,455
NON-CURRENT LIABILITIES	
Lease liabilities	253,765
Borrowings	204,842
Employee related provisions	95,032
TOTAL NON-CURRENT LIABILITIES	553,639
TOTAL NON-CORRENT LIABILITIES	
TOTAL LIABILITIES	3,231,094
NET ASSETS	81,120,724
EQUITY	
EQUITY Potained surplus	40 46E 100
Retained surplus	40,465,100
Reserves - cash backed	1,123,070
Revaluation surplus	39,532,554
TOTAL EQUITY	81,120,724

TOWN OF EAST FREMANTLE NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2021

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 or 10% whichever is the greater.

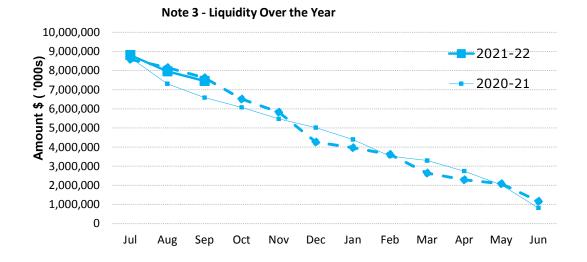
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
					Less rates instalment interest/admin charges ytd and interest on
General Purpose Funding	(18,111)	(14%)		Timing	investments
Transport	(30,344)	(13%)		Timing	Reduced parking fees and infringements YTD.
Economic Services	(11,115)	(34%)		Timing	Less DA/building permits ytd
					Workers comp paid from LGIS (offset by workers comp paid by
Other Property and Services	26,241	253%		Permanent	the Town to employees).
Operating Expense					
Community Amenities	152,802	21%		Timing	Favourable - Underspend ytd
Recreation and Culture	167,041	22%		Timing	Favourable - Underspend ytd
Economic Services	14,109	36%		Timing	September BCITF & BSL payments to be processed.
	(5.1.050)	(0=0)			\$11k LSL paid and \$11k workers comp paid not budgeted for. LSL will be recouped from the balance sheet at EOFY and the workers
Other Property and Services	(64,869)	(97%)		Permanent	comp is recouped from LGIS as above.
Capital Expenses					
Purchase Property, Plant and Equipment	459,148	92%		Timing	Capital works program to fully commence.
Purchase and Construction of Infrastructure	135,751	81%		Timing	Capital works program to fully commence.
Nature and Type Classifications:					
Fees and Charges	(66,579)	(11%)		Timing	Increase in vacant mooring pens, less parking fees and infringements
Interest Earnings	(14,568)	(26%)		Timing	Interest on investments and rates penalty interest less ytd.
Other Revenue	20,104	14%		Permanent	Insurance recovered (incl. worker's comp).
Materials and Contracts	300,837	30%		Timing	Favourable - Underspend ytd.
Utility Charges	10,289	16%		Timing	Favourable - Utility bills to be paid in October Second instalment to be paid in October. Actuals will align with
Insurance Expenses	(18,104)	(17%)		Timing	budget.

TOWN OF EAST FREMANTLE NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2021

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	Current
	Note	30 June 2021	30 Sep 2021
		\$	\$
Current Assets			
Cash Unrestricted	4	2,409,250	6,645,994
Cash Restricted - Reserves	4	985,793	1,123,070
Cash Restricted - Unspent Grants		316,844	316,844
Receivables - Rates	6	162,222	3,287,508
Receivables - Other	6	119,829	97,063
Interest/ATO Receivable/Trust		73,736	30,043
Inventories	_	0	0
		4,067,674	11,500,522
Lace Command Linkillidian			
Less: Current Liabilities Payables		(1,192,840)	(1,621,945)
Contract Liabilities - Unspent grants		(316,844)	(316,844)
Contract Liabilities - Income in advance		(11,309)	(310,844)
Provisions		(667,795)	· ·
11041310113	_	(2,188,788)	(2,608,545)
		(,,,	() = = = ;
Less: Restricted Cash - Reserves	7	(985,793)	(1,123,070)
Less: Restricted Cash - Unspent Grants		(316,844)	(316,844)
Less: Trust Interfund Transfer Account		0	0
		(1,302,637)	(1,439,914)
Net Current Funding Position		576,249	7,452,063



- . .

TOWN OF EAST FREMANTLE NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2021

Note 3: Cash and Investments

				Total			Interest	Maturity	Interest
	Unrestricted	Restricted	Trust	Amount	Institution	Risk Rating (LT)	Rate	Date	\$
	\$	\$	\$	\$					
(a) Cash Deposits									
Municipal Bank Account - On-Call	1,335,984			1,335,984	CBA	AA-	0.01%	At Call	
Municipal Bank Account	2,360,881			2,360,881	CBA	AA-		At Call	
Municipal Bonds & Deposits Account	447,926			447,926	CBA	AA-		At Call	
Reserve Bank Account (Reserves)		0		0	CBA	AA-		At Call	
Reserve Bank Account (Unspent Grants)		316,844		316,844	CBA	AA-		At Call	
Cash On Hand	1,100			1,100	Petty Cash/Till Float		Nil	On Hand	
(b) Term Deposits									
Municipal	1,000,103			1,000,103	NAB	AA-	0.27%	13-Dec-21	2,700
Municipal	500,000			500,000	Suncorp	A+	0.27%	10-Nov-21	1,350
Municipal	500,000			500,000	CBA (Green)	AA-	0.27%	10-Nov-21	1,350
Municipal	500,000			500,000	Suncorp	A+	0.27%	13-Dec-21	1,350
Reserves		1,123,070		1,123,070	NAB	AA-	0.30%	12-May-22	3,369
Total	6,645,994	1,439,913	0	8,085,907			0.28%		10,119
Less: Cash on hand				(1,100)					
Total Investments and Cash Deposits				8,084,807					

Comments/Notes - Investments and Cash Deposits

(LT) RISK RATING	PORTFOLIO	\$	%
AAA	MAX 100%	\$0	0.00%
AA	MAX 100%	\$6,584,807	81.45%
AA (GREEN TERM DEPOSITS)	MAX 100%	\$500,000	6.18%
A (DIVESTMENT)	MAX 80%	\$1,000,000	12.37%
BBB+ (DIVESTMENT)	MAX 80%	\$0	0.00%
		\$8,084,807	100.00%

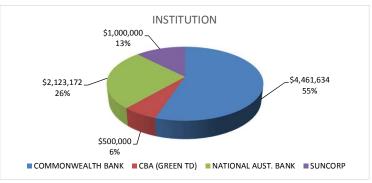
INSTITUTION	\$	%	(LT) RISK
COMMONWEALTH BANK	\$4,461,634	55.19%	AA-
CBA (GREEN TD)	\$500,000	6.18%	AA-
NATIONAL AUST. BANK	\$2,123,172	26.26%	AA-
SUNCORP	\$1,000,000	12.37%	A+
	\$8,084,807	100.00%	

The Town obtains quotes from three (3) financial institutions prior to placing investments. This ensures the Town is receiving the best return on investment possible. The amount the Town invests is dependent on cash flow requirements for business operations and capital works for upcoming months. As the financial year progresses, the Town's cash holdings decreases which means less investment of Municipal funds.

The current monetary policy imposed by the Reserve Bank of Australia (RBA) is driving the low-interest rate environment. Indicative pricing from financial institutions show that terms of 90 days are equivalent to 180 days and only slightly lower than terms between 180 and 365 days. The Town's investment policy precludes investing in term deposits for more than 12 months.





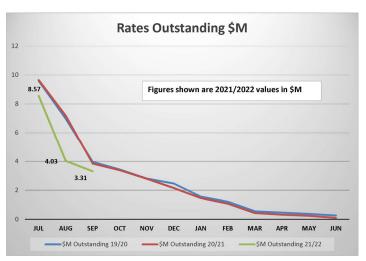


REPORT 14.2.1 ATTACHMENT 1 TOWN OF EAST FREMANTLE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2021

Note 4: Receivables

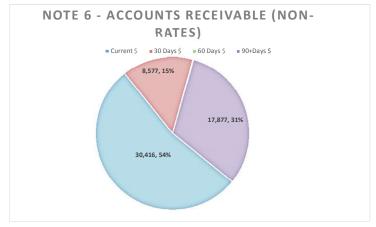
Receivables - Rates Receivable	30 September 2021	30 June 2021	Receivables - General	Current	30 Days	60 D
	\$	\$		\$	\$	\$
Opening Arrears Previous Years	102,602	270,487	Receivables - General	30,416	8,577	
			Receivables - Infringements			
Rates, ESL and Service Charges Levied this year			East Fremantle Lawn & Tennis			
rates, ESE and Service charges Levied this year	9,984,005	9,921,457	Club			
<u>Less</u> Collections to date	-6,777,619	-9,818,854				
Net Rates Collectable	3,308,988	102.602	Total Receivables General Outstan	ding		
		102,002	Total Receivables General Guestan	ub		
% Outstanding	32.81%					



Receivables - General	Current	30 Days	во рауѕ	90+Days	Credit Balances	iotai
	\$	\$	\$	\$		
Receivables - General	30,416	8,577	76	17,877	-100	56,845
Receivables - Infringements						61,929
East Fremantle Lawn & Tennis						
Club						21,000
Total Receivables General Outstan	ding					139,774

Amounts shown above include GST (where applicable)

Control Account	GL	Balance
Sundry Debtors	104	56,845
SSL - Current EFTC	114	3,000
SSL - Non-Current EFTC	1684	18,000
Infringement Debtors	180	61,929
		139,774

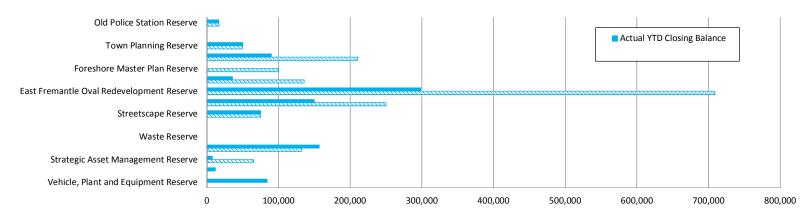


TOWN OF EAST FREMANTLE NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2021

Note 5: Cash Backed Reserve

		Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	
		Interest	Interest	Transfers In	Transfers In	Transfers Out	Transfers Out	Closing	Actual YTD Closing
Name	Opening Balance	Earned	Earned	(+)	(+)	(-)	(-)	Balance	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non Current Leave Entitlements Reserve	10,000	0	0	0	0	(10,000)	0	0	10,000
Unspent Grants and Restricted Cash Reserve	0	0	0	0	0	(22,186)	0	(22,186)	0
Vehicle, Plant and Equipment Reserve	84,127	0	0	0	0	(84,127)	0	0	84,127
Aged Services Reserve	11,803	0	0	0	0	(11,803)	0	0	11,803
Strategic Asset Management Reserve	7,542	0	0	57,378	0	0	0	64,920	7,542
Arts and Sculpture Reserve	156,772	0	0	45,000	0	(70,000)	0	131,772	156,772
Waste Reserve	0	0	0	1,042,250	0	(1,042,250)	0	0	0
Committed Works Reserve	0	0	0	0	0	0	0	0	0
Streetscape Reserve	75,000	0	0	0	0	0	0	75,000	75,000
Drainage Reserve	150,000	0	0	100,000	0	0	0	250,000	150,000
East Fremantle Oval Redevelopment Reserve	298,228	10,000	194	400,502	267	0	0	708,730	298,495
Preston Point Facilities Reserve	35,821	0	0	100,000	0	0	0	135,821	35,821
Foreshore Master Plan Reserve	0	0	0	100,000	0	0	0	100,000	0
Sustainability and Environmental Reserve	90,000	0	0	120,337	0	0	0	210,337	90,000
Town Planning Reserve	50,000	0	0	0	0	0	0	50,000	50,000
Business Improvement Reserve	0	0	0	0	0	0	0	0	0
Old Police Station Reserve	16,500	0	0	24,000	0	(24,000)	0	16,500	16,500
Payment in Lieu of Parking Reserve	0	0	0	137,010	137,010	0	0	137,010	137,010
Payment in Lieu of Public Open Space Reserve	0	0	0	0	0	0	0	0	0
	985,793	10,000	194	2,126,477	137,277	(1,264,366)	0	1,857,904	1,123,070

Note 5 - Year To Date Reserve Balance to End of Year Estimate



TOWN OF EAST FREMANTLE NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2021

Note 6: Disposal of Assets

				2021/22	! Budget			2021/22	Actuals	
	Plant		Net Book		_		Net Book			
Asset Number	Number	Asset Description	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
			\$	\$	\$	\$	\$	\$	\$	\$
		Plant and Equipment								
PEMV273	P5013	CEO Vehicle	22,938	32,340	9,402					
PEMV272	P5012	EMRS Vehicle	14,641	20,400	5,759					
PEMV268	P5003	EMCS Vehicle	9,608	20,400	10,792					
PEMV269	P5006	EMTS Vehicle	9,608	20,400	10,792					
PEMV264	P4093	PEHO Vehicle	0	14,520	14,520					
PEMV266	P4098	Works Supervisor Vehicle	7,473	14,520	7,047					
PEMV262	P4091	Ford Ranger Single Cab Ute (Ovals & Verges)	0	17,160	17,160					
PEMV257	P4088	CHSP Coordinator Vehicle	0	26,400	26,400					
PEMV255	P4085	CHSP Officer Vehicle	0	14,520	14,520					
PEMV245	P4072	Mitsubishi Fuso Tip Truck (Parks)	27,452	60,000	32,548					
		. , ,	91,720	240.660	148,940	0	(0	0	0

TOWN OF EAST FREMANTLE NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 September 2021

Note 7: Rating Information

Note 7: Rating information			YTD /	<u>Actual</u>				Adopted	Budget	
RATE TYPE	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
Differential General Rate	\$		\$	\$	\$	\$	\$	\$	\$	\$
Residential GRV	0.076377	2,961	86,072,665	6,573,972	(2,725)	6,571,247	6,570,498	20,000	0	6,590,498
Commercial GRV	0.113749	114	11,541,395	1,312,822		1,312,822	1,304,450	0	0	1,304,450
Sub-Totals		3,075	97,614,060	7,886,794	(2,725)	7,884,070	7,874,948	20,000	0	7,894,948
	Minimum									
Minimum Payment	\$									
Residential GRV	1,138.00	329	4,219,274	374,402		374,402	375,540	0	0	375,540
Commercial GRV	1,702.00	11	117,220	18,722		18,722	18,722	0	0	18,722
Sub-Totals		340	4,336,494	393,124	-	393,124	394,262	0	0	394,262
	_									
		3,415	101,950,554	8,279,918	(2,725)	8,277,194	8,269,210	20,000	0	8,289,210
Amount from General Rates						8,277,194				8,289,210
Less Concessions						0				
Totals				8,279,918		8,277,194	8,269,210	20,000	0	8,289,210

TOWN OF EAST FREMANTLE NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2021

Note 8: Grants and Contributions

	Grant Provider	Purpose of Grant	Acquittal Date	Acquittal Requirement	Туре	Current Budget		YTD	YTD Actual
						Operating	Capital	Budget	Revenue
						\$	\$	\$	\$
General Purpose Funding									
Grants Commission - General	WALGGC	Untied - General Purpose	NA	NA	Operating	75,450		18,863	20,965
Grants Commission - Roads Education and Welfare	WALGGC	Unitied - Road	NA	NA	Operating	33,378		8,345	9,340 0
Commonwealth Home Support Programme	Commonwealth Dep. Health	Commonwealth Home Support Programme	31-Oct	Financial Declaration Acquittal	Operating - Tied	591,000		147,750	155,846
Home and Community Care	State Government	Commonwealth Home Support Programme	NA	NA	Operating - Tied	11,000		2,751	0
Community Amenities									0
Recycling Grant	Dept. Regional Development	Better Bins Program	31 July annually	Audited financial statement	Operating - Tied	31,976		0	0
Bus Shelter - Maintenance Assistance Scheme	Public Transport Authority	Bus Shelter Maintenance	NA	NA	Operating	4,100		0	0
Local Government Heritage Consultancy	Dept. Planning, Lands and Heritage	Review of Town's Municipal Heritage Inventory	NA	NA	Operating - Tied	0		0	0
Recreation and Culture									0
East Fremantle Festival	Port Authority	East Fremantle Festival Funding	NA	NA	Operating - Tied	7,273		7,273	7,273
East Fremantle Oval Redevelopment	State Government	Election Commitment - EF Oval Redevelopment	NA	NA	Non-operating	0	10,000,000	0	0
Foreshore Erosion	DBCA	Various seawall works	NA	NA	Operating - Tied	75,000		0	0
Henry Jeffery Resurfacing	CSRFF	Lacrosse lighting	NA	NA	Non-operating	0	15,000	0	0
				Financial statement/budget					
Urban Canopy Grant Program	WALGA/Water Corp	Implementation of urban canopy program	30/9/21 and 25/7/22	reconciliation	Operating - Tied	70,805		0	0
State Government Election Commitment	DLGSC	Removing of fencing around HMAS Leeuwin Playing Fields	NA	NA	Operating - Tied	52,000		0	0
CMPAP Funding	WAPC - Dept. Planning	Coastal Hazard Risk Management Plan	22/23	Financial statement	Operating - Tied	23,875		23,875	23,875
Transport						0			0
Direct Grant	Main Roads	Direct Grant	July	Certificate of completion	Operating	19,245		19,245	19,245
Federal Government Stimulus Payment	Department of Infrastructure	Local Roads and Community Infrastructure Program	31/10/21 and 31/12/21	Audited financial statement	Non-operating	0	337,894	0	0
Street Lighting Subsidy	Main Roads	Street Lighting Subsidy	NA		Operating	4,800		0	0
Stirling Bridge Verge Maintenance Agreement	Main Roads	Stirling Highway Verge Maint. Agreement	NA		Operating	8,000		0	0
TOTALS						1,007,902	10,352,894	228,102	236,543
SUMMARY									
Operating	Operating Grants, Subsidies and Cont	tributions				144,973	0	46,453	49,550
Operating - Tied	Tied - Operating Grants, Subsidies an	d Contributions				862,929	0	181,649	186,994
Non-operating	Non-operating Grants, Subsidies and	Contributions				0	10,352,894	0	0
TOTALS						1,007,902	10,352,894	228,102	236,543

TOWN OF	EAST FREMANTLE - CAPITA	L WORKS REPO	RT - 30 SEPTEMBER	2021						
COA/		Budget								
Job Description	Original Budget		Current Budget	YTD Actual	Order Value	Total Actual	Variance (\$)	Variance (%)	Indicator	Completion 9
E04629 Plant & Equipment - CEO and EM Corporate Services Vehicle Replacement	\$80,200.00	\$0.00	\$80,200.00	\$0.00	\$0.00	\$0.00				0%
E07404 Plant & Equipment - Principal Environmental Health Officer Vehicle Replacement	\$24,200.00	\$0.00	\$24,200.00	\$0.00	\$0.00	\$0.00				0%
E08626 Plant & Equipment - CHSP Coordinator and CHSP Support Officer Vehicle Replacement	\$68,200.00	\$0.00	\$68,200.00	\$0.00	\$0.00	\$0.00				0%
E10648 Plant & Equipment - EM Regulatory Services Vehicle Replacement	\$34,000.00	\$0.00	\$34,000.00	\$0.00	\$0.00	\$0.00				0%
E11716 Plant & Equipment - Parks Ute replacement	\$28,600.00	\$0.00	\$28,600.00	\$0.00	\$0.00	\$0.00				0%
E11718 Plant & Equipment - Parks Truck replacement	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$89,560.00	\$89,560.00				0%
E14609 Plant & Equipment - EM Technical Services vehicle replacement and works supervisor ute replacement	\$58,200.00	\$0.00	\$58,200.00	\$0.00	\$30,903.02	\$30,903.02				0%
E11685 Plant & Equipment - Public Art	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$31,500.00	\$31,500.00				0%
E12810 Plant & Equipment - Works Ute replacement	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00				0%
Plant & Equipment	\$468,400.00	\$0.00	\$468,400.00	\$0.00	\$151,963.02	\$151,963.02	-\$468,400.00	-100.00%		0%
	4			4						
E11736 Buildings - Upgrades - Various Locations	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00				0%
E11737 Buildings - Camp Waller Upgrades	\$50,000.00	\$0.00	\$50,000.00	\$7,107.27	\$13,500.00	\$20,607.27				14%
E11738 Buildings - East Fremantle Oval Precinct Redevelopment	\$15,132,000.00	\$0.00	. , ,	\$33,895.01	\$0.00	\$33,895.01				0%
E14601 Buildings - Renewals and Electrical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$4,989.09	\$4,989.09				<u> </u>
Buildings	\$15,262,000.00	\$0.00	\$15,262,000.00	\$41,002.28	\$18,489.09	\$59,491.37	-\$15,220,997.72	-99.73%		0%
TATACA Liferatura de la Contra de Contra Del Contra de C	ć0.00	¢24.000.00	ć24 000 00	¢24.000.00	¢0.000.04	624.070.04				720/
E11622 Infrastructure - Parks & Ovals - Lee Park - Bore Renewal	\$0.00	\$34,000.00	\$34,000.00	\$24,980.00	\$9,090.91	\$34,070.91				73%
E11637 Infrastructure - Miscellaneous Sports and Recreation - Youth Facilities Upgrades	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00				0%
E11733 Infrastructure - Parks & Ovals - Preson Point Oval Lighting Upgrade	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00				0%
E11727 Infrastructure - Parks & Ovals - Henry Jeffery Oval Resurfacing & reticulation upgrades	\$121,594.00	\$0.00	\$121,594.00	\$0.00	\$105,712.50	\$105,712.50				0%
E11731 Infrastructure - Parks & Ovals - Stratford Park Fencing Replacement	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00				0%
E11732 Infrastructure - Parks & Ovals - Softfall - Exercise equipment near Dome	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00				0%
E11734 Infrastructure - Parks & Ovals - Tricolore BBQ replacement	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00				0%
E11735 Infrastructure - Parks & Ovals - Bench seats - various locations	\$12,500.00	\$0.00	\$12,500.00	\$4,471.15	\$0.00	\$4,471.15				36%
E12832 Infrastructure - Drainage - Silas Street	\$196,000.00	\$0.00	\$196,000.00	\$0.00	\$54,500.43	\$54,500.43				0%
E12833 Infrastructure - Drainage - Zephyr Car Park	\$50,370.00	\$0.00	\$50,370.00	\$2,040.00	\$0.00	\$2,040.00				4%
E12838 Infrastructure - Drainage - Locke Crescent	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00				0%
E12834 Infrastructure - Footpaths - Gill Street	\$64,200.00	\$0.00	\$64,200.00	\$0.00	\$0.00	\$0.00				0%
E12835 Infrastructure - Footpaths - Irwin Street Kerbing	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00				0%
E12836 Infrastructure - Footpaths - Angwin Street	\$8,400.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$0.00				0%
E12837 Infrastructure - Footpaths - Canning Highway	\$90,000.00	\$0.00	\$90,000.00	\$0.00	\$0.00	\$0.00				0%
E11726 Infrastructure - Parks & Ovals - Locke Park Pump	\$0.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00				0%
Infrastructure	\$765,064.00	\$64,000.00	\$829,064.00	\$31,491.15	\$169,303.84	\$200,794.99	-\$797,572.85	-96.20%		
	\$16,495,464.00	\$64,000 00	\$16,559,464.00	\$72,493,43	\$339,755.95	\$412,249 38	-\$16.486.970.57	-99.56%		0%
	Ç10,733,73 7. 00	70-7,000.00	Ç_0,000,404.00	7,2,733.73	+333,733.33	7712/273130	7-0,700,570.57	33.3070		

Total Actual < Current Budget No Current Budget No YTD Actual Total Actual > Current Budget







As at 30 September 2021

Highlighting how the Town of East Fremantle is tracking against financial ratios





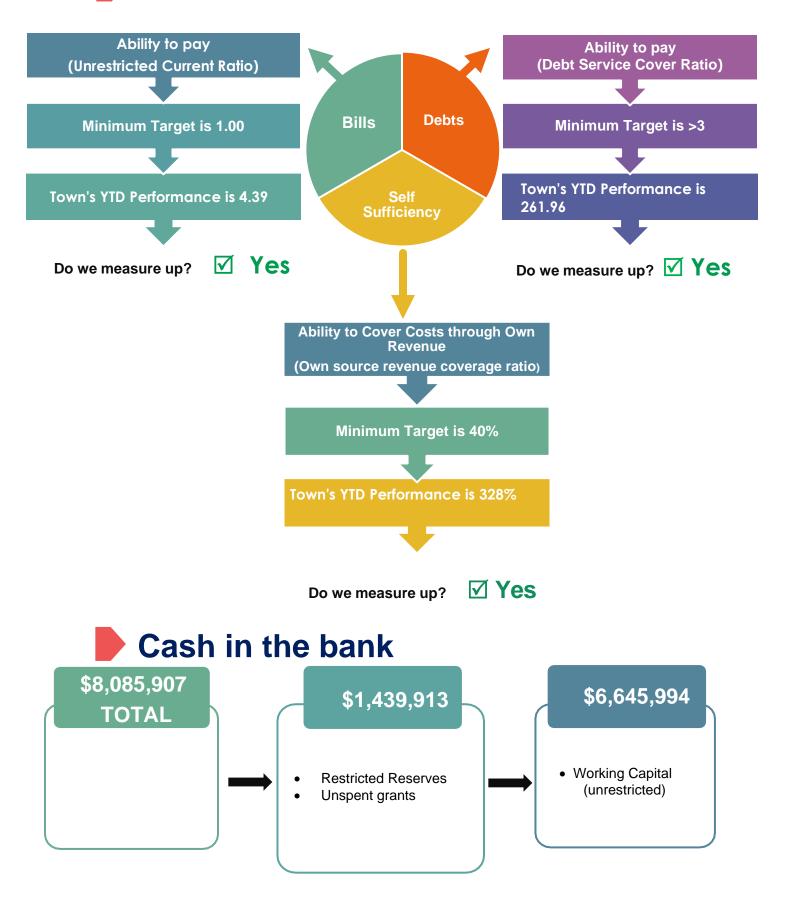




Financial Snapshot (Year to Date)	Actual
Operating Revenue	
	\$9,230,516
Operating Expenditure (Including Non-Cash Items)	(40 = 10 101)
N. O. I. I.	(\$2,742,161)
Non-Cash Items	\$642,794
Capital Revenue	_
	\$0
Capital Expenditure	(672,402)
Lean Denouments	(\$72,493)
Loan Repayments	(\$25,499)
Lease Liability Principal Repayments	
	(\$20,066)
Transfers (to)/from Reserves	
	(\$137,277)
Surplus Brought Forward 1 July 2020	A 0.10
	\$576,249
Current Municipal Surplus	.
	\$7,452,063



Financial health indicators





How are we tracking against our budgeted targets?

Adjusted Operating Surplus

A measure of the Town's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.



Adjusted operating surplus and self-sufficient ratios are high in the earlier part of the year due to rates being
fully invoiced in July. However, as the year progresses, operating expenditure will continue to draw on this
revenue source reducing to target by 30 June 2022.

Asset Sustainability Ratio

Measures if the Town is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.



 Capital works program is yet to significantly commence, this ratio will increase as the year goes on and more capital works are completed.

TOWN OF FAST FREMANTI F

List of Accounts paid by the Chief Executive for September 2021 & submitted for the information of the Council Meeting to be held on 19 October 2021

Cheque CHEQUE	Payment Date	Supplier	Description	Inv Amount	Cheque
5338	02/09/2021	TOWN OF EAST FREMANTLE	ADMIN PETTY CASH RECOUP 26/08/21	303.45	303.45
5339	02/09/2021	DEPARTMENT OF TRANSPORT	12 MONTHS REGO WATER TANK TRAILER	24.40	24.40
5340	02/09/2021	D HILL	RATES REFUND	859.76	859.76
			CHEQUE TOTAL	1,187.61	1,187.61
EFTs		Supplier	Description	Inv Amount	EF1
EFT31903	31/08/2021	HANNAH O'NEILL	TOWN OF EAST FREMANTLE MUNI BOND REFUND 30/08/2021	300.00	300.00
EFT31904	02/09/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS AUGUST 21	213.23	213.23
EFT31905 EFT31906	02/09/2021 02/09/2021	CONSTRUCTION TRAINING FUND BOC LIMITED	BCITF LEVY AUGUST 2021 CONTAINER SERVICE FOR PERIOD 28/06/2021 - 28/07/2021	1,292.77 27.29	1,292.77 27.29
EFT31907	02/09/2021	FREMANTLE HERALD	ADVERTISING - CLOSE OF ENROLMENTS - COUNCIL ELECTION (14/08/21 EDITION)	477.91	27.23
EF131907	02/03/2021	PREMIANTE HERALD		477.91	
			ADVERTISING - CALL FOR NOMINATIONS ELECTION (28/8/21 EDITION)	477.91	955.82
EFT31908	02/09/2021	MCLEODS	LEGAL ADVICE - UNLAWFUL DEVELOPMENT	2,755.60	
			PROFESSIONAL FEES- EF OVAL REDEVELOPMENT	2,540.45	5,296.05
EFT31909	02/09/2021	MELVILLE TOYOTA	MECHANICAL SERVICE FOR TOYOTA CAMRY MECHANICAL SERVICE FOR TOYOTA TARAGO - INCLUDING REPLACEMENT OF REAR	541.11 689.54	1,230.65
			BRAKE PADS		
EFT31910	02/09/2021	MAYOR JIM O'NEILL	SITTING FEES, ICT ALLOWANCE & MAYORAL ALLOWANCE - SEPTEMBER 2021	4,708.34	4,708.34
EFT31911	02/09/2021	SOUTH WEST GROUP	2021 - 2022 MEMBER COUNCIL CONTRIBUTIONS IN RESPECT OF SWG	19,627.50	19,627.50
EFT31912	02/09/2021	TELSTRA CORPORATION LIMITED	ADMINISTRATION AND PROJECT - FIRST INSTALMENT MONTHLY DATA FEES FOR OPERATIONS/RANGERS TABLETS AND PHONES, RETIC,	748.69	
	,		VMS TRAILER TO 03/08/2021		
	-		TOEF DIRECTORY LISTINGS AND SUMPTON GREEN PHONE TO 07/08/21	364.52	
			HACC MOBILE USAGE TO 03/08/2021, DEPOT MOBILE DATA BACKUP 04/08 - 03/09/2021	19.06	1,132.27
EFT31913	02/09/2021	SYNERGY	POWER SUPPLY TOWN HALL - 20/07/2021 - 16/08/2021	1,358.84	1,358.84
EFT31914	02/09/2021	ZIPFORM PTY LTD	2021-2022 ANNUAL RATE NOTICE PACK AND MAIL OUT	10,766.85	_,
			2021-2022 ANNUAL RATE NOTICE PACK AND MAILOUT- RECYCLING LETTER	502.54	11,269.39
EFT31915	02/09/2021	YOUNGS PLUMBING SERVICE P/L	CAMP WALLER - TOILET & DRAINAGE REPLACEMENT / UPGRADES DUE TO INVASIVE	2,488.00	2,488.00
	/ /		TREE ROOTS		
EFT31916	02/09/2021	FASTA COURIERS	COURIER SERVICES FOR ENVIRONMENTAL SAMPLING PROGRAM AUGUST 2021	310.82	310.82
EFT31917 EFT31918	02/09/2021	FORESTVALE TREES FLEXI STAFF PTY LTD	8 X JACARANDA IN 90 LITRE, 3 X JACARANDA IN 150 LITRE LABOUR HIRE OPERATIONS W.E 06.08.21	1,727.00 1,604.46	1,727.00 1,604.46
EFT31918	02/09/2021 02/09/2021	MCGEES NATIONAL PROPERTY CONSULTANTS	SEABED LEASE 01/09/21 AND JETTY MOORING LICENCE 01/9/21 - 31/08/22	13,751.82	13,751.82
EFT31919	02/09/2021	SOUTHERN METROPOLITAN REGIONAL COUNCIL	GATE FEES- GREEN WASTE FOR JULY 2021	20,383.29	20,383.29
EFT31921	02/09/2021	DEPT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY AUGUST 2021	2,283.97	2,283.97
EFT31922	02/09/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	1 X STAFF 2021- 2022 AFFILIATE MEMBERSHIP	185.00	185.00
EFT31923	02/09/2021	WA			
		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	4 X STAFF REGISTRATION FOR WALGA LOCAL GOVERNMENT PLANNING SHOWCASE	260.00	260.00
EFT31924	02/09/2021	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2021/22 ESL QUARTER 1 CONTRIBUTION - OPTION B AGREEMENT	421,915.18	421,915.18
EFT31925	02/09/2021	STRATA GREEN	1 X PACK OF JARRAH TREE STAKES, 1 X PACK OF 500 ARBORTAB NATIVE TREE TABLETS	936.62	936.62
EFT31926	02/09/2021	CR. JENNY HARRINGTON	DEPUTY MAYORAL ALLOWANCE , SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021	2,167.00	2,167.00
EFT31927	02/09/2021	CR. CLIFF COLLINSON	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021	1,583.66	1,583.66
EFT31928	02/09/2021	CR. DEAN NARDI	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021	1,583.66	1,583.66
EFT31929	02/09/2021	KONICA MINOLTA BUSINESS SOLUTIONS	PHOTOCOPY SERVICES KONICA MINOLTA - 13/07/2021 - 12/08/2021	274.22	
			KONICA MINOLTA PHOTOCOPIER CONTRACT - HACC 4130730. 01/08/2021 -	19.32	293.54
EFT31930	02/09/2021	CARINYA OF BICTON	31/08/2021 RESPITE CENTRE MEALS FOR AUGUST 2021	1,233.96	1,233.96
EFT31931	02/09/2021	DEPARTMENT OF TRANSPORT	VEHICLE SEARCH FEES JULY 2021	246.00	246.00
EFT31932	02/09/2021	FOCUS NETWORKS	COMSOL DISPLAY PORT HDMI CABLES FOR DOVENBY HOUSE	107.80	
			IT FIT OUT FOR DOVENBY HOUSE	3,385.80	
			MONITORS AND DOCKING STATIONS - DOVENBY HOUSE	3,204.23	
			MONTHLY MPS SUPPORT + ADDITIONAL TIME CHARGES: CHARGE FOR TICKET TIME	961.95	
	+	_	IN EXCESS OF 1 HOUR - AUGUST 2021	20.20	7.000.67
EET21022	02/00/2024	LANDGATE	1 X OFFICE 365 LICENCE LANDGATE - GROSS RENTAL VALUATIONS - DATED 24/07/2021 - 06/08/2021	30.39	7,690.17
EFT31933	02/09/2021	LANDGATE	LANDGATE - GROSS RENTAL VALUATIONS - DATED 24/07/2021 - 06/08/2021 LANDGATE - GROSS RENTAL VALUATIONS - DATED 10/07/2021 -23/07/2021	122.24 103.44	225.68
EFT31934	02/09/2021	CR. MICHAEL MCPHAIL	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021	103.44 1,583.66	1,583.66
EFT31934 EFT31935	02/09/2021	CR. TONY WATKINS	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021 SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021	1,583.66	1,583.66
EFT31936	02/09/2021	CR. ANDREW MCPHAIL	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021	1,583.66	1,583.66
EFT31937	02/09/2021	APARC AUSTRALIAN PARKING & REVENUE CONTROL	ONGOING MONTHLY CHARGES - AUGUST 2021	165.00	165.00
EFT31938	02/09/2021	PTY LTD TREE'S A CROWD TREE CARE	TREE PRUNING SILAS STREET AND SAINT PETERS ROAD	1,980.00	1,980.00
EFT31939	02/09/2021	CR. TONY NATALE	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021	1,583.66	1,583.66
EFT31940	02/09/2021	EMBROID ME MYAREE	CHSP STAFF UNIFORMS. 2 X JACKETS AND 2 X POLO SHIRTS	268.40	268.40
EFT31941	02/09/2021	SUEZ RECYCLING & RECOVERY PTY LTD	FOGO - GREEN BINS - RESIDENTIAL & PRIORITY , RECYCLING - YELLOW BINS &	35,312.36	35,312.36
			PRIORITY, GENERAL WASTE RED BINS RESIDENTIAL & PRIORITY , RECYCLING YELLOW BIN & GENERAL WASTE - RED BINS COMMERCIAL, GENERAL WASTE - RED BINS PARKS & RESERVES & STREET LITTER BINS, 48-50 ALEXANDRA ROAD RECYCLE & WASTE		
EFT31942	02/09/2021	AMBIUS (RENTOKIL INITIAL PTY LTD)	ILLLY 2021 PLANT HIRE - TOWN HALL 27/09/2021 - 26/10/2021	278.58	278.58
EFT31943	02/09/2021	THE FRUIT BOX GROUP	FRUIT BOX - TOWN HALL AND DEPOT 02/08/2021 - 23/08/2021	211.20	211.20
EFT31944	02/09/2021	RAW CREATIVE	DESIGN AND ARTWORK - GEORGE STREET FESTIVAL ARTWORK - FULL PAGE PRESS	195.00	195.00
			ADVERT UPDATE DL FLYER/ADVERT GREEN AND SUPPLY ARTWORK		
EFT31945	02/09/2021	CR KERRY DONOVAN	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 2021	1,583.66	1,583.66
EFT31946	02/09/2021	ZEDS MECHANICAL AND MAINTENANCE	MECHANICAL SERVICE FOR BUS	429.56	429.56
EFT31947	02/09/2021	THE ROYAL LIFE SAVING SOCIETY WA INC	HOME POOL BARRIER INSPECTIONS 01/06/2021 - 30/06/2021	3,292.30	3,292.30
EFT31948	02/09/2021	PROTEC ASPHALT	DOME CAR PARK INCREASED TURNING CIRCLE FOR TRUCKS - KERB & ASPHALT	1,298.00	

			MARMION ST FOOTPATH PATCH, CANNING HWY & EAST STREET - LRG POTHOLE, MINOR FOOTPATH REPAIR - OFF ST PETERS RD	3,520.00	4,818.00
EFT31949	02/09/2021	XIA (VICKY) WANG	CHSP VOLUNTEER MEAL REIMBURSEMENT 19/08/2021	11.50	11.50
EFT31950	02/09/2021	KEITH MCDONALD	CHSP VOLUNTEER MEALS REIMBURSEMENT - 05/08/2021	15.00	15.00
EFT31951	02/09/2021	JANE CLARKE	CHSP VOLUNTEER MEAL REIMBURSEMENT 29/07/2021	15.00	15.0
EFT31952	02/09/2021	DONALD CANT WATTS CORKE (WA) PTY LTD	PROFESSIONAL FEES- QUANTITY SURVEYING PEER REVIEW SERVICES - EAST FREMANTLE OVAL PRECINCT REDEVELOPMENT	4,950.00	4,950.00
EFT31953	02/09/2021	DIRECT OFFICE & COMMERCIAL FURNITURE	DOVENBY HOUSE - OFFICE FURNITURE SUPPLY, DELIVERY & INSTALLATION	6,672.60	6,672.60
EFT31954	02/09/2021	KULBARDI	TOEF LANYARDS - 100 x INDIGENOUS DESIGN	434.50	434.50
EFT31955	02/09/2021	TERESA ABELHA	CHSP VOLUNTEER MEAL REIMBURSEMENT 17/08/2021	15.00	15.00
EFT31956	02/09/2021	FREMANTLE BIENNALE INC	CONTRIBUTION FROM THE PUBLIC ART RESERVE TO SUPPORT THE THREE ART INSTALLATIONS PROPOSED WITH EAST FREMANTLE THEMED 'THE CROSSING' AS	25,000.00	25,000.00
EFT31957	02/09/2021	NORMA SILICH	PART OF THE FREMANTLE BIENNALE 2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 03/08/2021	11.50	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 10/08/2021	15.00	26.5
EFT31958	02/09/2021	IRIS CONSULTING GROUP PTY LTD	IRIS RECORDS ONLINE ACCESS AND COURSE REGISTRATIONS X 4 STAFF	1,960.00	1,960.00
EFT31959	02/09/2021	J RATAJCZAK I DILLON	DOG REGISTRATION FEE REFUND FOR STERILISED DOG RATES REFUND	150.00	150.0
EFT31960 EFT31961	02/09/2021 02/09/2021	K BRANDENBURG	TOWN OF EAST FREMANTLE MUNI BOND REFUND 02/09/2021	4,200.00 300.00	4,200.0
EFT31962	02/09/2021	M JOHNSTON	TOWN OF EAST FREMANTLE MUNI BOND REFUND 02/09/2021	2,000.00	2,000.0
EFT31963	03/09/2021	BUNNINGS BLDG SUPPLIES LTD	VARIOUS HARDWARE	367.94	2,000.0
			DEPOT - CONCRETE & VARIOUS HARDWARE	315.00	
			15 X BAGS OF DRY PREMIX CONCRETE	96.00	778.9
EFT31964	03/09/2021	SUE LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 30/08/2021	15.00	15.00
EFT31965	03/09/2021	WATER CORPORATION	WATER USE AND SERVICE CHARGES -VARIOUS LOCATIONS	923.55	923.5
EFT31966	03/09/2021	SYNERGY	POWER SUPPLY VARIOUS LOCATIONS	8,878.46	8,878.4
EFT31967	03/09/2021	ELLENBY TREE FARM	SUPPLY 9 X MELALEUCA CUTICLARIS 75L, SUPPLY 9 X METROSIDEROS EXCELSA 35L, SUPPLY 11 X EUCALYPTUS SIDEROXYLON, SUPPLY 36 X EUCALYPTUS UTILIS 35L	8,173.00	
			5 X METROSIDEROS EXCELSA IN 150LITRE	1,760.00	9,933.0
EFT31968	03/09/2021	FLEXI STAFF PTY LTD	LABOUR HIRE OPERATIONS W.E 13/08/21	1,580.87	
			LABOUR HIRE OPERATIONS W.E. 20/08/21	1,604.46	3,185.33
EFT31969	03/09/2021	KENNARDS HIRE	EQUIPMENT HIRE - CONCRETE GRINDER 25/08/21	360.00	360.00
EFT31970	03/09/2021	SATELLITE SECURITY SERVICES	TOWN HALL ALARM - FIND FAULT 13/08/21	261.80	261.80
EFT31971	03/09/2021	PETRACLEAN	CLEANING SERVICES - SUMPTON GREEN, TOWN HALL, DEPOT, DOVENBY HOUSE,	8,399.56	8,399.56
			HACC , GLASSON PARK PUBLIC TOILET PLUS CONSUMABLES AUG 21		
EFT31972	03/09/2021	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES AUGUST 21 - ADMIN & CHSP/HACC	379.87	379.87
EFT31973	03/09/2021	HYDRO JET	GRAFFITI REMOVAL - EFFC, MIDWIFE CENTRE, GEORGE STREET UNDERPASS, LOCKE PARK ROTUNDA	671.00	671.00
EFT31974	03/09/2021	ADCO SERVICES	CROQUET CLUB - REPAIR CEILING DAMAGE & ROOF LEAK	5,170.00	
			DEPOT - GUTTER REPAIR, TRICOLORE - REPAIR ROOF DAMAGE & CLEAR GUTTERS,	2,926.00	8,096.00
			SUMPTON GREEN - REMOVE & REPLACE ENTRY STAIRS	·	
EFT31975	03/09/2021	ENVIRO SWEEP	STREET SWEEPING - AUGUST 2021	4,158.00	4,158.00
EFT31976	03/09/2021	ERGOLINK	SIT-STAND CORNER DESK	1,582.99	1,582.99
EFT31977	03/09/2021	COASTLINE MOWERS	2 X ROLLS OF BRUSHCUTTER CORD, 3 X CHAINS FOR MS261 AND 1 X BAR NUT FOR MS291	229.80	229.80
EFT31978	03/09/2021	LINXIO	GPS VEHICLE TRACKING - AUG 2021	145.20	145.20
EFT31979	03/09/2021	HAZEL DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 20/08/2021	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 25/08/2021	15.00	30.00
EFT31980	03/09/2021	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	RFQ06-2020/21- RIVERSIDE ROAD REVEGETATION CONTINUATION OF	547.04	547.04
FFT24004	02/02/2024	TEDS MESSUANUSAL AND MAINTENANCE	MAINTENANCE - PROGRESS CLAIM TO 31/07/21		
EFT31981 EFT31982	03/09/2021 03/09/2021	ZEDS MECHANICAL AND MAINTENANCE SOUTHERN BINS	MECHANICAL SERVICE FOR BUS 1HHZ552 - FUEL FILTER BULK BINS - WAUHOP ROAD - AUGUST 2021 - 23/08/21	77.77 1,140.00	77.77
LI 131382	03/03/2021	300THERN BINS	BULK BINS - WAUHOP ROAD - AUGUST 2021 - 25/08/21.	570.00	1,710.00
EFT31983	03/09/2021	MICHAEL LIMBERT			15.00
EFT31984	03/09/2021	XIA (VICKY) WANG	CHSP VOLUNTEER MEAL REIMBURSEMENT 30/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 30/08/2021	15.00 14.50	14.50
EFT31985	03/09/2021	CLEAN SWEEP - SPECIALIZED CLEANING GROUP PTY	ROAD MAINTENANCE - CLEANING & PIT EDUCTION - 20/07/21	1,650.00	1,650.00
		LTD			
EFT31986	03/09/2021	JANE CLARKE	CHSP VOLUNTEER MEAL REIMBURSEMENT 25/08/2021	15.00	15.00
EFT31987	15/09/2021	AUSTRALIA TAXATION OFFICE	GST PAYABLE AUGUST 2021	6,392.00	6,392.00
EFT31988	15/09/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS SEPTEMBER 21 HARDWARE - VARIOUS	213.23	213.23
EFT31989	15/09/2021	BUNNINGS BLDG SUPPLIES LTD	1 X 6 BURNER BBQ, GATE FITTINGS VARIOUS HARDWARE	192.12 1,285.02	
	-		VARIOUS MATERIALS FOR WORKS	1,285.02	1,595.06
EFT31990	15/09/2021	BOORAGOON TYRE SERVICE	FIT TYRES TO KUBOTA OUT FRONT MOWER	66.00	66.00
EFT31990	15/09/2021	BOC LIMITED	CONTAINER SERVICE - AUGUST 2021	23.19	23.19
EFT31992	15/09/2021	CITY OF COCKBURN	TIP FEES - AUGUST 2021	3,055.00	3,055.00
EFT31993	15/09/2021	EAST FREMANTLE FOOTBALL CLUB	GROUND MAINTENANCE 2021 - 2022	27,500.00	27,500.00
EFT31994	15/09/2021	FREMANTLE HERALD	ADVERTISING EXPRESSION OF INTEREST - AUDIT COMMITTEE EXTERNAL MEMBER	322.88	322.88
EFT31995	15/09/2021	IT VISION	ALTUS PAYROLL SUBSCRIPTION FOR SEPTEMBER 2021	220.00	220.00
EFT31996	15/09/2021	MCLEODS	PROFESSIONAL FEES LICENCE AGREEMENT	1,196.18	
			PROFESSIONAL FEES LICENCE AGREEMENT	1,112.41	
FFT2400T	45 (00 (05 - :	MELVILLE TOYOT	PROFESSIONAL FEES ADVICE DOGS	405.34	2,713.93
EFT31997 EFT31998	15/09/2021 15/09/2021	MELVILLE TOYOTA OPTUS ADMINISTRATION PTY LTD	MECHANICAL SERVICE FOR TOYOTA HIACE BUS	305.38 278.99	305.38 278.99
EFT31998 EFT31999	15/09/2021	SYNERGY SYNERGY	MOBILE PHONE USE 22/07/21 - 21/08/21 POWER SUPPLY VARIOUS LOCATIONS	12,680.30	12,680.30
EFT32000	15/09/2021	YOUNGS PLUMBING SERVICE P/L	PRESTON POINT RESERVE - SEPTIC PUMP FAULT	151.80	12,080.30
Li 132000	13/03/2021	TOUNGS FEDIVIDING SERVICE F/E	DOVENBY HOUSE - MEN'S TOILET REPAIR	189.30	341.10
EFT32001	15/09/2021	LGISWA	EXCESS ON PROPERTY DAMAGE CLAIM LI0077360	1,500.00	341.1
2. 132001	13/33/2021	COUNT	ACTUAL WAGES ADJUSTMENT FOR PERIOD 30/06/18 TO 30/06/19	4,721.76	6,221.70
EFT32002	15/09/2021	EAST FREMANTLE CRICKET CLUB INC	COMMUNITY ASSISTANCE GRANT 2021/2022	1,100.00	1,100.0
EFT32003	15/09/2021	JONATHAN EPPS	2 X TREE INSPECTION AND REPORTS - SEWELL STREET AND ALCESTER STREET	760.00	760.0
EFT32004	15/09/2021	FLEXI STAFF PTY LTD	LABOUR HIRE OPERATIONS W.E. 27/08/21	1,203.35	700.00
'	-,,		LABOUR HIRE OPERATIONS W.E. 03/09/21	1,604.46	2,807.83
EFT32005	15/09/2021	WA RANGERS ASSOCIATION	1 X STAFF REGISTRATION FOR PROFESSIONAL DEVELOPMENT CONFERENCE	300.00	300.00
LI 132003					
EFT32006	15/09/2021	SOUTHERN METROPOLITAN REGIONAL COUNCIL	GATE FEES - GREEN WASTE TRAILER PASS & BUND GREENWASTE AUGUST 2021	30.00	

			GATE FEES - DISPOSAL (FOGO) AUGUST 2021	23,229.29	
			GATE FEES - WASTE DISPOSAL (GENERAL WASTE) AUGUST 2021,	14,247.54	43,227.10
EFT32007	15/09/2021	WATERLOGIC AUSTRALIA PTY LTD	RENTAL - MAINTENANCE OF EQUIPMENT - SEPTEMBER-NOVEMBER 2021	188.33	188.33
EFT32008	15/09/2021	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASE S - ADMIN, CATERING, REFRESHMENTS - SEPTEMBER 21	198.61	198.61
EFT32009	15/09/2021	EAST FREMANTLE CROQUET CLUB	COMMUNITY ASSISTANCE GRANT 2021/2022 - PURCHASE OF CROQUET BALLS	980.00	980.00
EFT32010	15/09/2021	CITY OF SOUTH PERTH	ANNUAL OCCUPANCY FEES 2021/2022 FOR ANIMAL CARE FACILITY	1,650.00	1,650.00
EFT32011	15/09/2021	GRIFFITHS ARCHITECTS	PROFESSIONAL FEES - HERITAGE ASSESSMENT BY CONSULTANT -CLAIM 1	3,168.00	3,168.00
EFT32012	15/09/2021	DAVID GRAY & CO. PTY LTD	30 X COMPLETE SETS - 240L GENERAL WASTE BINS	1,715.67	1,715.67
EFT32013	15/09/2021	TOOLMART AUSTRALIA	MATERIALS FOR WORKS - WHEEL BARROW AND SPANNER SET	289.95	289.95
EFT32014	15/09/2021	LANDSCAPE YARD O'CONNOR	LANDSCAPE MATERIAL FOR ROAD AND VERGE REPAIRS	114.00	114.00
EFT32015	15/09/2021	KONICA MINOLTA BUSINESS SOLUTIONS	DEPOT PHOTOCOPIER - KONICA MINOLTA BIZHUB C224E - PRINTING COSTS - 13/08/2021 - 12/09/2021 PHOTOCOPY SERVICES KONICA MINOLTA - 13/08/2021 - 12/09/2021	149.34 377.59	526.93
EFT32016	15/09/2021	SUNNY SIGN COMPANY PTY LTD	STREET SIGNS - ALEXANDRA, WALTER, ALCESTER, NO DOG SYMBOLIC - DOGS PROHIBITED, PARKING SIGNS - 1/4P MON - SAT, PARKING SIGNS - LOADING ZONE - 9AM - 5PM - MON - FRI	523.33	523.33
EFT32017	15/09/2021	FOODWORKS EAST FREMANTLE	WORKS, ADMIN, MEETING, EVENTS AND HEALTH INSPECTION CONSUMABLES AUGUST 2021	586.32	586.32
EFT32018	15/09/2021	DEPARTMENT OF TRANSPORT	DISCLOSURE OF INFORMATION FEES - AUGUST 2021	41.00	41.00
EFT32019	15/09/2021	FOCUS NETWORKS	MANAGED PROACTIVE SERVICE 21-22 - AUGUST 21	4,268.00	
			IT SERVICES PURSANT TO MANAGED SERVICES, EMAIL PROTECTION SERVICE, HOSTED ANTI VIRUS, WIF MANAGEMENT, MICROSOFT CSP PRODUCTS SUBCRIPTION &	5,311.76	9,579.76
EFT32020	15/09/2021	THE TURBAN INDIAN RESTURANT	RECOVERY - SEPTEMBER 21 CATERING - 8/9/21	266.30	266.30
EFT32021	15/09/2021	PRIME CIVIL PTY LTD	PAYMENT OF RETENTION RFT01-2019-20 (CAR PARK WORKS)	10,138.16	10,138.16
EFT32022	15/09/2021	LANDGATE	ONLINE LAND ENQUIRIES FOR AUGUST 2021	136.00	136.00
EFT32023	15/09/2021	VOCUS COMMUNICATIONS	ADSL INTERNET - TRICOLORE CENTRE - OCTOBER 21	1,171.50	
			IP VOICE CALL CHARGES AUGUST & SEPTEMBER 21	942.16	2,113.66
EFT32024	15/09/2021	SONIC HEALTH PLUS	PRE-EMPLOYMENT MEDICAL 1 X NEW STAFF	148.50	148.50
EFT32025	15/09/2021	APARC AUSTRALIAN PARKING & REVENUE CONTROL	MONTHLY CHARGES FOR PARKING MACHINE INCLUDING LICENCE AND	178.46	178.46
EFT32026	15/09/2021	PTY LTD CELLARBRATIONS AT EAST FREMANTLE	COMMUNICATION AUGUST 2021 REFRESHMENTS	75.00	75.00
EFT32027	15/09/2021	SUEZ RECYCLING & RECOVERY PTY LTD	WASTE COLLECTION 46 EAST STREET & LEEUWIN BOAT RAMP - AUGUST 2021	843.63	
			FOGO - GREEN BINS - RESIDENTIAL & PRIORITY, GENERAL WASTE RED BINS RESIDENTIAL & PRIORITY, GENERAL WASTE - RED BINS PARKS & RESERVES, GENERAL WASTE - RED BINS - STREET LITTER BINS, RECYCLING - YELLOW BINS & PRIORITY, GENERAL WASTE - RED BINS COMMERCIAL FORTNIGHTLY, RECYCLING YELLOW BIN COMMERCIAL, 48-50 ALEXANDRA ROAD RECYCLE & WASTE AUGUST 2021	35,285.40	36,129.03
EFT32028	15/09/2021	WINC	PLANET ARK COPY PAPER A4 X 50 REAM, WINC COPY PAPER A3 X 6 REAM, OFFICE STATIONERY ORDERED ON 08.03.2021	692.13	
			DEPOT STATIONERY ORDER 10/06/2021 OFFICE STATIONERY & 50 REAMS OF A4 PRINTING PAPER PLANET ARK ORDER ON	8.18 322.60	
			27.07.2021 OFFICE STATIONERY ORDERED ON 30/08/2021	138.89	1,161.80
EFT32029	15/09/2021	HAZEL DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 03/09/2021	13.00	1,101.80
EF132029	15/09/2021	HAZEL DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 03/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 08/09/2021	8.95	21.95
EFT32030	15/09/2021	SHRED-X PTY LTD	240 LITRE SECURITY BIN EXCHANGE FOR TOWN HALL AUGUST 2021	20.24	20.24
EFT32031	15/09/2021	JAYBRO GROUP PTY LTD	FOOTPATH SIGNAGE FOR WORKS CREW (INC DELIVERY)	1,443.75	1,443.75
EFT32032	15/09/2021	COLLEAGUESNAGELS	USB CABLE FOR RANGERS ZEBRA 510 PRINTER	71.06	71.06
EFT32033	15/09/2021	GRACE RECORDS MANAGEMENT (AUSTRALIA)	SCAN ON DEMAND FOR SERVICES FOR PLANNING AND BUILDING SERVICES AUGUST 2021	281.45	670.06
EFT32034	15/09/2021	JAKO INDUSTRIES PTY LTD	STANDING ORDER FOR TRANSPORT AND STORAGE OF RECORDS AUGUST 2021 TOWN HALL A/C FILTER REPLACEMENTS X7	391.61 649.00	673.06 649.00
EFT32035	15/09/2021	PLANNING INSTITUTE OF AUSTRALIA PTY LTD	1 X STAFF MEMBERSHIP PLANNING INSTITUTE OF AUSTRALIA	560.00	560.00
EFT32036	15/09/2021	KYOCERA DOCUMENT SOLUTIONS	PRINTING COSTS 2021-2022 - AUGUST 21	61.51	61.51
EFT32037	15/09/2021	C'EST BIEN THAI	CATERING - 7/9/21	175.90	175.90
EFT32038	15/09/2021	CIVCON CIVIL & PROJECT MANAGEMENT	REINSTATEMENT OF 8 LOCATIONS OF LIQUID LIMESTONE FOOTPATH AROUND THE TOWN - PROGRESS CLAIM 1 - AUGUST 21	7,127.62	7,127.62
EFT32039	15/09/2021	COLUMN FRANCES COLUMN			
LI 132033	13/03/2021	SOUTHERN BINS	BULK BINS - WAUHOP ROAD - 01/09/2021	570.00	
1132033	15/05/2021	SOUTHERN BINS	BULK BINS - WAUHOP ROAD - 07/09/21	570.00	4.475.00
			BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21	570.00 35.00	1,175.00
EFT32040	15/09/2021	M2M ONE PTY LTD	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021	570.00 35.00 13.20	13.20
			BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21	570.00 35.00	
EFT32040 EFT32041	15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES -	570.00 35.00 13.20 687.50	13.20 687.50
EFT32040 EFT32041 EFT32042	15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21	570.00 35.00 13.20 687.50 1,920.60	13.20 687.50 1,920.60
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND PLINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00	13.20 687.50 1,920.60 80.30
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00	13.20 687.50 1,920.60 80.30 30.00 15.00
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045 EFT32046	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 20/07/2021	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 15.00	13.20 687.50 1,920.60 80.30 30.00 15.00
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00	13.20 687.50 1,920.60 80.30 30.00 15.00
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045 EFT32046 EFT32047 EFT32048	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 30/07/2021 2 x KEYS SD424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOEF 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 15.00 743.00	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32044 EFT32046 EFT32047 EFT32048 EFT32049	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 2 x KEYS SD424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOEF 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 15.00 17.00 17.00 17.00 17.00 17.00 17.00	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32044 EFT32046 EFT32047 EFT32048 EFT32048 EFT32049 EFT32050	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD SALVATORE TORRE SUNSET CREATIVE	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 30/07/2021 2 x KEYS SD424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOEF 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN RATES REFUND FURTHER EDITS TO EF OVAL REDEVELOPMENT BROCHURE	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 15.00 17.00 15.00 121.50 743.00 1,000.00 385.00	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045 EFT32046 EFT32047 EFT32048 EFT32049	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 20/07/2021 2 x KEYS SD424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOFE 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN RATES REFUND FURTHER EDITS TO EF OVAL REDEVELOPMENT BROCHURE RATES REFUND REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 15.00 17.00 17.00 17.00 17.00 17.00 17.00	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045 EFT32046 EFT32047 EFT32048 EFT32049 EFT32050 EFT32051	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD SALVATORE TORRE SUNSET CREATIVE V BOYS	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 2 x KEYS 50424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOEF 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN RATES REFUND FURTHER EDITS TO EF OVAL REDEVELOPMENT BROCHURE RATES REFUND	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 17.00	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00 1,000.00 385.00 970.50
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32044 EFT32046 EFT32047 EFT32048 EFT32049 EFT32050 EFT32051 EFT32052	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD SALVATORE TORRE SUNSET CREATIVE V BOYS G LOWRY	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 2 x KEYS SD424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOEF 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN RATES REFUND FURTHER EDITS TO EF OVAL REDEVELOPMENT BROCHURE RATES REFUND REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 24/08/21 REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 17.00 15.00 17.00	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00 1,000.00 385.00 970.50
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045 EFT32046 EFT32047 EFT32049 EFT32050 EFT32051 EFT32053 EFT32053 EFT32054 EFT32055	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD SALVATORE TORRE SUNSET CREATIVE V BOYS G LOWRY V DERRIMAN	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 20/07/2021 2 x KEYS SD424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOEF 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN RATES REFUND FURTHER EDITS TO EF OVAL REDEVELOPMENT BROCHURE RATES REFUND REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 24/08/21 REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 08/09/21 REFUND OF HOME OCCUPATION FEES GAS USAGE - RESPITE CENTRE 28/05/2021 - 26/08/2021	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 121.50 743.00 1,000.00 385.00 970.50 90.00	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00 1,000.00 385.00 970.50 90.00
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045 EFT32046 EFT32047 EFT32048 EFT32049 EFT32050 EFT32051 EFT32052 EFT32054 EFT32054	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD SALVATORE TORRE SUNSET CREATIVE V BOYS G LOWRY V DERRIMAN L MCALPINE ALINTA ENERGY AMPOL AUSTRALIA PETROLEUM PTY LTD (CALTEX)	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 30/07/2021 2 x KEYS SD424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOFF 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN RATES REFUND FURTHER EDITS TO EF OVAL REDEVELOPMENT BROCHURE RATES REFUND REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 24/08/21 REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 08/09/21 REFUND OF HOME OCCUPATION FEES GAS USAGE - RESPITE CENTRE 28/05/2021 - 26/08/2021	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 15.00 121.50 743.00 1,000.00 385.00 970.50 90.00 36.00 222.00 1,403.35 4,012.89	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00 1,000.00 385.00 970.50 90.00 222.00 1,403.35 4,012.89
EFT32040 EFT32041 EFT32042 EFT32043 EFT32044 EFT32045 EFT32046 EFT32047 EFT32049 EFT32050 EFT32051 EFT32053 EFT32053 EFT32054 EFT32055	15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021 15/09/2021	M2M ONE PTY LTD PAPERSCOUT TPG NETWORK PTY LTD THE ROYAL LIFE SAVING SOCIETY WA KEITH MCDONALD JANE CLARKE JENNY HARRISON SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD) MARKET CREATIONS AGENCY PTY LTD SALVATORE TORRE SUNSET CREATIVE V BOYS G LOWRY V DERRIMAN L MCALPINE ALINTA ENERGY	BULK BINS - WAUHOP ROAD - 07/09/21 BULK BINS - WAUHOP ROAD - MATTRESS - 07/09/21 TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 2021 125TH ANNIVERSARY LOGO - CONCEPT DEVELOPMENT AND DESIGN OF LOGO FAST FIBRE AND IP LINK, TOWN HALL, DEPT, TRICOLORE MONTHLY CHARGES - 01/08/21 - 31/08/21 HOME POOL BARRIER INSPECTIONS JULY 2021 01/07/21 - 31/07/21 CHSP VOLUNTEER MEAL REIMBURSEMENT 26/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 20/07/2021 2 x KEYS SD424 - MK3 TRICOLORE ENTRANCE/CLEANERS CUPBOARD, 1 x KEY SD424 - 1210 HACC PADLOCK AND GATE KEY TOEF 2021/22 ANNUAL REPORT AND BUDGET, A4 PORTRAIT 60PP BUDGET DESIGN RATES REFUND FURTHER EDITS TO EF OVAL REDEVELOPMENT BROCHURE RATES REFUND REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 24/08/21 REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 08/09/21 REFUND OF HOME OCCUPATION FEES GAS USAGE - RESPITE CENTRE 28/05/2021 - 26/08/2021	570.00 35.00 13.20 687.50 1,920.60 80.30 15.00 15.00 15.00 15.00 170.00 15.00 100.00 385.00 970.50 90.00 36.00 222.00 1,403.35	13.20 687.50 1,920.60 80.30 30.00 15.00 121.50 743.00 1,000.00 385.00 970.50 90.00 36.00 222.00 1,403.35

EFT32060	23/09/2021	SUE LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 13/09/2021	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 20/09/2021	14.50	29.50
EFT32061	23/09/2021	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY SERVICE - SUMPTON GREEN, LAUNCHING RAMP , TRICOLORE 24/10/21 -	241.23	241.23
EFT32062	23/09/2021	TELSTRA CORPORATION LIMITED	23/04/22 HACC MOBILE TO 03/09/21, DEPOT MOBILE DATA BACK UP 04/09/21 - 03/10/21	19.24	
11132002	23/03/2021	TEESTINA CONTONIATION ENVITED		15.24	
			MONTHLY DATA FEES FOR OPERATIONS/RANGERS TABLETS AND PHONES, RETIC,	748.69	
			VMS TRAILER 04/09/21 - 03/10/21 SUMPTON GREEN PHONE TO 07/09/2021	85.24	853.17
EFT32063	23/09/2021	SYNERGY	POWER SUPPLY TOWN HALL 17/08/2021 - 20/09/2021	1,491.02	1,491.02
EFT32064	23/09/2021	MAJOR MOTORS	CHSP VEHICLE SERVICE	1,637.48	•
			CHSP VEHICLE SERVICE	2,014.77	3,652.25
EFT32065	23/09/2021	SMRC LOAN REPAYMENT ACCOUNT	RRRC LOAN REPAYMENTS FOR 01/07/21 - 30/09/21	27,229.29	27,229.29
EFT32066	23/09/2021	FLEXI STAFF PTY LTD	LABOUR HIRE OPERATIONS W.E.10/09/21	1,179.75	1,179.75
EFT32067 EFT32068	23/09/2021	TOTAL PACKAGING (WA) PTY LTD SOUTHERN METROPOLITAN REGIONAL COUNCIL	15 CARTONS (60 BOXES) OF BIODEGRADABLE DOG BAGS	3,775.20	3,775.20
EF132008	23/09/2021	SOUTHERN METROPOLITAN REGIONAL COUNCIL	CORRECTION TO INVOICE 15807 - RRRC OVERHEADS & WCF FIX COSTS CONTRIBUTION FOR JULY 2021 - INVOICED WITH INCORRECT RATE	-9,872.77	
			RRRC OVERHEADS & WCF FIXED COSTS CONTRIBUTION FOR AUGUST 2021	25,124.00	
			CORRECTION TO INVOICE 15849 - RRRC OVERHEADS & WCF FIX COSTS	-11,305.80	
			CONTRIBUTION FOR AUGUST 2021 - INVOICED WITH INCORRECT RATE CORRECTION TO INVOICE 15752 - RED BIN WASTE GATE FEE FOR JULY 2021 -	262.64	4,208.07
			DIVERSIONS TO SUEZ - INVOICED WITH INCORRECT RATE	202.04	4,200.07
EFT32069	23/09/2021	STRATA GREEN	3 X ROLLS OF 30MM FLAT TREE TIE FT30030, 4 X LARGE GREENWELL IN GREEN	475.95	475.95
FFT22070	22/00/2021	FRANK CHAROLIR REST CONTROL	GWELL2G DOVENBY HOUSE - MEN'S TOILET - ANT TREATMENT AS REQUIRED	220.00	220.00
EFT32070 EFT32071	23/09/2021 23/09/2021	FRANK GILMOUR PEST CONTROL ABC BLINDS & CURTAINS	TRICOLORE - SUPPLY & INSTALL REPLACEMENT BLINDS	330.00 3,130.00	330.00 3,130.00
EFT32072	23/09/2021	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASE - ADMIN 08/09/2021	13.98	3,130.00
	20,00,2021		WOOLWORTHS PURCHASE - ADMIN 08/09/2021	115.94	129.92
EFT32073	23/09/2021	EAST FREMANTLE LAWN TENNIS CLUB	HIRE OF THE EAST FREMANTLE TENNIS CLUB FOR NAPPY WORKSHOP - 14/09/21	140.00	140.00
	, ,				
EFT32074	23/09/2021	FOCUS NETWORKS	NEW MODEM AND ONSITE VISIT FOR TRICOLORE	727.10	
		+	NESSUS VULNERABILITY SCAN MANAGED FIREWALL SERVICE - TOWN HALL (TEFFRMCFWL1)	1,320.00 1,083.50	3,130.60
EFT32075	23/09/2021	VOCUS COMMUNICATIONS	UNLIMITED INTERNET - ENHANCED TOWN HALL (1EFFRINGFWL1)	1,171.50	3,130.00
LI 132073	23/03/2021	VOCOS COMMONICATIONS	UNLIMITED INTERNET - ENHANCED TOWN HALL 01/09/21 - 30/09/21 UNLIMITED INTERNET - ENHANCED TOWN HALL 01/09/21 - 30/09/21	1,171.50	2,343.00
EFT32076	23/09/2021	SNAP PRINTING	HEALTHY LIVING FRIDGE DECALS FOR TOWN HALL FRIDGE	508.20	508.20
EFT32077	23/09/2021	REDFISH TECHNOLOGIES PTY LTD	REVIEW OF AUDIO SYSTEM - COUNCIL CHAMBER 30/8/2021	764.50	764.50
EFT32078	23/09/2021	REPEAT PLASTICS (WA)	REPLACEMENT PARK BENCHES x 6	4,918.27	4,918.27
EFT32079	23/09/2021	WINC	OFFICE STATIONARY ORDERED ON 16.09.2021	124.26	
			OFFICE STATIONERY ORDERED ON 30.08.2021	228.00	
			RANGERS' HP LASER PRINTER PRO TONER CARTRIDGES - YELLOW, CYAN & MAGENTA	278.09	630.35
EFT32080	23/09/2021	AMBIUS (RENTOKIL INITIAL PTY LTD)	PLANT HIRE - TOWN HALL 27/10/2021 - 26/11/2021	278.58	278.58
EFT32081	23/09/2021	HAZEL DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 22/09/2021	13.00	13.00
EFT32082	23/09/2021	PTC IRRIGATION	REPAIR FAULTY CIRCUIT BREAKERS AT WAUHOP PARK BORE	1,233.56	1,233.56
EFT32083	23/09/2021	DRAFFIN STREET FURNITURE	2X DOUBLE BAY BIN SURROUND - RECYCLING + GENERAL WASTE - LEEUWIN BOAT RAMP	8,349.22	8,349.22
EFT32084	23/09/2021	PAATSCH CONSULTING PTY LTD	RFT01-2020/21 EAST FREMANTLE OVAL REDEVEOPMENT CLIENT PROJECT LEAD - FOR AUGUST 2021	13,079.69	13,079.69
EFT32085	23/09/2021	STA PRINT PTY LTD	3 X A1 CORFLUTE SIGNS WITH LPS MAP FOR INFORMATION SESSIONS	164.00	164.00
EFT32086	23/09/2021	THE NAPPY GURU	CLOTH NAPPY WORKSHOPS - 14/09/21	300.00	300.00
EFT32087	23/09/2021	CONNOR WARN	REIMBURSEMENT - ADVERTISING GENERAL BULK WASTE COLLECTION	78.45	78.45
EFT32088	23/09/2021	MICHAEL LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 13/09/2021 CHSP VOLUNTEER MEAL REIMBURSEMENT 20/09/2021	15.00 14.50	29.50
EFT32089	23/09/2021	AMANA LIVING TRAINING INSTITUTE	PROVIDE SUPPORT TO PEOPLE LIVING WITH DEMENTIA - GROUP TRAINING CHSP	600.00	600.00
	25, 05, 2021				
EFT32090	23/09/2021	XIA (VICKY) WANG	CHSP VOLUNTEER MEAL REIMBURSEMENT 09/09/2021	15.00	
FFT00004	22 /22 /2224	XIA (VICKY) WANG	CHSP VOLUNTEER MEAL REIMBURSEMENT 20/09/2021	15.00	30.00
EFT32091 EFT32092	23/09/2021	KEITH MCDONALD CLEAN SWEEP - SPECIALIZED CLEANING GROUP PTY	CHSP VOLUNTEER MEAL REIMBURSEMENT 09/09/2021 ROAD MAINTENANCE - CLEANING & PIT EDUCTION - 5 DAYS	15.00	15.00
LF132092	23/09/2021	LTD	MAINTENANCE - CLEANING & FIT EDUCTION - 3 DATS	6,600.00	6,600.00
EFT32093	23/09/2021	JANE CLARKE	CHSP VOLUNTEER MEAL REIMBURSEMENT 08/09/2021,	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 14/09/2021	15.00	· · · · · · · · · · · · · · · · · · ·
			CHSP VOLUNTEER MEAL REIMBURSEMENT 22/09/2021	13.00	43.00
EFT32094	23/09/2021	TERESA ABELHA	CHSP VOLUNTEER MEAL REIMBURSEMENT 31/08/2021	15.00	
EFT32095	22/00/2024	SCOUTS WA	CHSP VOLUNTEER MEAL REIMBURSEMENT 14/09/2021	15.00	30.00
EFT32095 EFT32096	23/09/2021 23/09/2021	MARKET CREATIONS AGENCY PTY LTD	SUPPLY AND FIT EXTERNAL WINDOW SCREENS AT CAMP WALLER BUDGET PRINT X 50	5,330.00 1,056.00	5,330.00 1,056.00
EFT32096 EFT32097	23/09/2021	A EDWARDS	REFUND OF OVERPAYMENT OF PARKING TICKET LEEUWIN LAUNCHING RAMP	36.00	36.00
	23, 33, 2021		16/09/21		
EFT32098	23/09/2021	E MCSWEENEY	CLOTH NAPPY REBATE (50% WAS REIMBURSED, THRESHOLD IS \$100)	200.00	200.00
EFT32099	23/09/2021	A OGG	PARTIAL REIMBURSEMENT DOG REGISTRATION FEES - DOG NOW STERILISED	150.00	150.00
	-				
		+			
			EFT TOTAL	982,690.13	982,690.13
	Direct Debit	Supplier	Description	Inv Amount	EFT
		EXETEL	EXETEL INTERNET TOWN HALL	99.00	99.00
		SUPERCHOICE PTY LTD	EMPLOYEE SUPERANNUATION - SEPTEMBER 2021	50,624.63	50,624.63
		SHERIFF'S OFFICE PERTH	LODGEMENT FEE	874.50	874.50
	-	TILL	TILL SIMPLEPAY FEE	303.09	303.09
		CBA	OVERDRAFT LINE FEE	504.11	504.11
		CBA	REJECT RETURN FEE AMEX FEE	5.00	1,344.28
		CRA			
		CBA CBA		1,344.28 6 785 19	
		CBA	CBA MERCHANT FEE AUDIT CERTIFICATE FEE	6,785.19	6,785.19
			CBA MERCHANT FEE		6,785.19 60.00 48.68

	CBA	COMMBIZ TRANSACTION FEES	97.96	97.
	CBA	BPOINT TRANSACTION FEES	180.59	180.
	CBA	ADMIN TRACE FEE	25.00	25.
Credit Cards	CREDIT CARD - GARY TUFFIN	FOODWORKS EAST FREMANTLE - CATERING 31/08/2021	20.00	20.
		MAY STREET LARDER - MEETING REFRESHMENTS	18.40	18.
		CITY OF PERTH - PARKING	7.17	7
		CITY OF PERTH - PARKING	23.22	23
		MELVILLE VOLKSWAGEN - VEHICLE SERVICE	649.00	649
	CREDIT CARD - PETER KOCIAN	OFFICEWORKS - MONITOR RISERS	649.00	649
		AUSTRALIA WIDE FIRST AID - FIRST AID COURSE	129.00	129
		RUOK - RUOK MERCHANDISE	47.00	47.
		AUTO DESK -1 YEAR AUTO CAD LICENSE	2,969.65	2.969.
		PTA - CORPORATE SMART RIDER RECHARGE	40.00	40.
		MAILCHIMP - MONTHLY SUBSCRIPTION	42,50	42
		AUSTRALIA POST - GIFT CARD	55.95	55.
		DOMINO PIZZA - LUNCH TIME LEARNING	60.00	60
		ZOOM - MONTHLY SUBSCRIPTION	138.53	138
	CREDIT CARD - JANINE MAY	CBA - ANNUAL FEE	20.00	20
		HAMPERS BY DESIGN - HAMPER FOR STAFF MEMBER	143.50	143
		IGA LEEMING - FRUIT PLATTER - SCHOOL VISIT TO TOEF	65.00	65.
		GILBERTS FRESH HAMILTON HILL - CATERING 20/09/2021	197.00	197.
		ZEPHYR CAFÉ - CATERING 23/09/2021	26.80	26.
	CREDIT CARD - NICHOLAS KING	AQUASTREAM - DEPOT ZIP WATER FILTER X 3	494.40	494
	CREDIT CARD - NICHOLAS KING	GREEN ACRES MOWERS - PARTS FOR HIGH PRESSURE CLEANER	86.85	86
		GARDEN FOOTWEAR - UNIFORMWORK BOOTS	235.00	235
	CREDIT CARD - RACHAEL GARDNER	OFFICEWORKS - EPSON PRINTER INK	108.99	108
	CREDIT CARD - RACHAEL GARDINER	THE PERTH MINT 7X CLIENT ENTRY - CLIENTS TO REIMBUSE BY DIRECT DEBIT	105.00	108
		SQ ARALUEN BOTANIC PARK - 19X CLIENT, 5 STAFF ENTRY, CLIENTS TO REIMBUSE BY	103.00	103
		DIRECT DEBIT	240.00	240
		DIRECT DEBIT TOTAL	69,011.96	69,011.96
		Description	Inv Amount	E
		PAYROLL FORTNIGHT ENDING 07/09/21	141,979.72	141,979.72
		PAYROLL FORTNIGHT ENDING 22/09/21	136,263.52	136,263.52
			·	•
		PAYROLL TOTALS	278,243.24	278,243.24
		CRAND TOTAL	4 224 425 54	4 224 422
		GRAND TOTAL	1,331,132.94	1,331,132.



Various External Committees & Organisations

Local Government Association (South Metropolitan Zone)

Membership: 3 elected member delegates (currently Crs Collinson, Natale and Donovan

deputy Cr Nardi) plus Chief Executive Officer

Meeting Day/Time: Bi-monthly (generally the fourth Monday of the month) at 5.30pm.

Summary/Purpose: To represent Council at the Local Government Association Zone meetings.

Glyde-In Community Group

Membership: 1 delegate & deputy (currently Cr Collinson & deputy Cr Nardi)

Meeting Day/Time: 3rd Tuesday of each month 1.30pm-3.30pm

Summary/Purpose: To represent Council on the Glyde-In Community Group.

Resource Recovery Group

Membership: 1 delegate (currently Cr Collinson)

Meeting Day/Time: Attendance at approx. 15 meetings per year. The Ordinary Council

Meetings are held bi-monthly (normally 4th Thursday of month) at 5.00pm.

Regional Councillors are paid \$660 per month.

Summary/Purpose: To be Council's representative as a Regional Councillor on the Resource

Recovery Group. It primary purposes are:

(i) to plan, coordinate and implement the removal, processing, treatment and disposal of waste for the benefit of the communities of the Participants

(ii) to influence local, state and federal governments in the development

of regional waste management policies and legislation.

Development Assessment Panel

Membership: 2 delegates (currently Crs Collinson & Nardi & 2 alternate (deputies) Cr

Harrington and former Cr M McPhail).

Note any new appointees must undertake state government training for the

position before being able to act in the position.

Meeting Day/Time: As required.

Summary/Purpose: To be Council's representative as a DAP representation expiring 26 January

2024. Each Panel will determine development applications that meet set type and value thresholds as determined by the Planning and Development (Development Assessment Panels) Regulations 2011 as if it were the responsible authority under the relevant planning instrument, such as the local planning scheme or region planning scheme. The DAP regulations state that DAP applications cannot be determined by local government or

the Western Australian Planning Commission (WAPC).

South West Corridor Development and Employment Foundation Inc (SWCDEF) & South West Group Environmental Forum

(Previously Council had provided representatives to the SWCDEF and South West Reference Group. The South West Group have now requested one member and one deputy member be nominated to sit on both of the above Groups, in a combined capacity.)

Membership: 1 Delegate & Deputy (member or staff) (previously Cr Donovan was the

member & Cr Watkins the deputy on the SWCDEF. Cr Nardi was the

representative on the South West Reference Group)

Representatives from Melville, Fremantle, Cockburn, Kwinana &

Rockingham

Meeting Frequency: <u>SWCDF</u>: Four times per year including AGM.

Environmental Forum: Four to six times per year

Summary/Purpose: SWCDF: To facilitate and promote sustainable development of the South

West Metropolitan Region.

<u>Environmental Forum:</u> To oversee the implementation of the Regional Natural Resources Management (NRM) Strategy Development by the

South West Group.

Fremantle Ports Inner Harbour Community Liaison Group

Membership: 1 delegate & deputy (currently Cr Watkins & deputy Cr McPhail)

Representatives from various government and community agencies.

Meeting Day/Time: Quarterly on a Tuesday at 5.00pm

Summary/Purpose: To represent Council in relation to Fremantle Port issues.



4.1.2 Public Art Panel

Туре:	Operations – Public Infrastrucure
Legislation:	Local Government Act 1995
Delegation:	
Other Related Document:	Public Art Policy 4.1.3

Objective

To establish a Public Art Panel to guide the Town of East Fremantle Public Art Strategy in accordance with associated policies, processes and procedures.

Policy Statement Definitions

"The Panel" means the Public Art Panel referred to in this Policy.

"Financial Interest" has the same meaning as given by Section 5.60A of the Local Government Act 1995.

"Proximity Interest" has the same meaning as given by Section 5.60B of the Local Government Act 1995.

"Impartiality Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having interest arising from kinship, friendship or membership of an association.

Policy Scope

Background

Consultation and research undertaken has shown that it is best practice for Local Government Authorities to appoint a panel or committee with responsibility for making decisions and recommendations about public art.

The Town of East Fremantle Public Art Panel should comprise Elected Members, staff and dedicated experts in the field. It is important that Panel Membership covers a range of expertise in public art to ensure a balance of skill and opinion.

The Panel would conduct itself according to the role given to it by the Council, which would outline the Panel's responsibilities, operations and composition.

Status and Role of the Panel

The Public Art Panel will:

- 1. oversee and make recommendations to the Council on matters related to:
 - the strategic direction, policy and public program matters of the Town of East Fremantle Public Art Strategy;
 - 1.2 the development of public art project briefs;
 - 1.3 the deaccession, relocation, removal and disposal of public artworks; and
 - 1.4 to assess and determine the suitability of percent for public art proposals submitted in accordance with the Town's Percent for Public Art Policy

- 2. consider the recommendations of specialist selection panels;
- 3. assess the implementation of the public art annual action plan.

Positions on the Panel will be non-paid.

Policy

Section 1: Terms of Reference

- To provide guidance for the Town of East Fremantle Public Art Strategy.
- To act in an advisory capacity and make recommendations on specified projects in relation the
 acquisition of public art; development projects with public art components; and any proposed
 projects that have the potential for public controversy and/or risk to the Town's reputation (noting
 that this does not include the selection or approval of new works where they meet the Policy;
- The Panel will provide expert advice in the development and review of the Town's public art program and on public art projects.
- The Panel's advice will help the Town achieve high-quality public art outcomes; an excellent reputation with stakeholders; effective relationships with partners and the arts sector.

Section 2: Membership

- The Town will engage the correct or suitable expertise (art, architecture, urban design and cultural expertise) to achieve high-quality art outcomes for the Town.
- It is important that Panel Members are specialists in their field and that the membership covers a range of expertise in public art to ensure a balance of skill and opinion.
- Artists, curators, architects and other design and cultural experts will help the Council achieve
 public art outcomes for the Town of East Fremantle that are world-class and innovative, and that
 surprise, delight, challenge and stimulate.
- Invitations to nominate for the Public Art Panel are to be advertised biennially. Nominees will be invited to provide a response to the criteria.
- The Council will appoint Panel Members on the recommendation of the administration following the assessment of applications.
- The Panel should have up to eight representatives (including the Chair) covering a range of expertise and ideally made up as follows:
 - Two Elected Members (including the Mayor or representative);
 - Chief Executive Officer (or representative)
 - Five other specialists such as a practising artist, public art coordinator, curator, art historian, academic, art critic or design professional (expertise in theory and/or practice of contemporary art, urban design or related practice or national and international public art perspectives should be rated highly).

The Chairperson

- The Panel Chairperson is an Elected Member of Council and appointed by Council.
- The Chief Executive Officer shall give all assistance to the Panel Chairperson in respect to administrative support for the Panel.

Section 3: Meeting Procedure and Process

• Unless approved by the Council or there is a need to address an urgent issue (the latter to be agreed by the Chairperson and the Chief Executive Officer), the Panel shall meet as required. Additional meetings may be convened at the discretion of the Chief Executive Officer.

 Members will be required to provide sufficient notice of their ability or inability to attend the next scheduled meeting.

Panel Meetings are not open to the Public.

Quorum

- A quorum for the meeting of the Committee will be at least 50% of voting members (including the Chairperson).
- The Panel meeting shall not proceed unless a quorum is present.

Chairperson

The Council appointed Chairperson will preside at all meetings. In the absence of the Chairperson, a person elected by the quorum will assume the Chair.

Agendas

- The Chief Executive Officer will determine the Agenda for each meeting. All meetings shall be confined to items listed on the Agenda. Agendas will be distributed to all members at least four (4) working days in advance of meeting dates.
- Detailed documents will be distributed to Panel members at least four (4) working days in advance of the meeting dates.

Minutes

- The Panel Chairperson (in liaison with the Chief Executive Officer) shall be responsible to ensure the preparation and accuracy of the Minutes/Meeting notes.
- Items considered at the meeting will not be formally voted upon. The Minutes/Meeting notes
 of the Panel will record consensus agreement and any points of agreement/disagreement. They
 will not reflect verbatim discussion on matters discussed during debate prior to consensus
 agreement being reached. The Minutes/Meeting notes of the Meeting will be prepared by an
 officer of the Town and distributed to members within five (5) working days after the date of the
 meeting.
- The Panel Minutes/Meeting notes are to be presented in the form of:
 - o explanatory comments on the matters before Panel and general views regarding the proposal;
 - o formal recommendation to the Council, where appropriate reflecting the views of the majority of members present at the meeting;
 - o The Panel Chairperson will endorse the Minutes/Meeting notes and proposed recommendations; and
 - o Original copy of the endorsed Minutes/Meeting notes to be retained for record purposes.

Administrative Support

A Town employee will be assigned to provide administrative support to the Panel. This person will be responsible for the following;

- Issuing of the Agenda;
- Recording of Apologies prior to the meeting;
- Preparation of the Minutes/Meeting notes;
- Room booking; and
- Catering requirements.

Code of Conduct

- The Town's Code of Conduct shall apply to members of the Panel.
- All Panel members shall be required to declare any conflicts of interest in matters being considered.
- A copy of the Town's Code of Conduct will be provided to each member upon their appointment.
- The Town's Chief Executive Officer is available to provide any assistance or guidance concerning the Code or any matters of Interest.

Conflict of Interest

- All members need to be aware that any conflict of interest needs to be recognised. On receipt
 of the Agenda, if a member has an interest in the matter, then the member is required to declare
 the interest.
- Any person who has a financial and proximity interest in a matter shall exclude themselves from the room and not participate in that part of the meeting.

Financial and Insurances

The Town will arrange all insurance to cover Panel members whilst discharging their normal course of duty, including travel to and from the meeting.

Tenure of Appointment

- The Council will appoint a member to the Panel including the prescribed term and any conditions.
- The Panel Membership is normally for a period of 2 years from the period of the ratification of the Panel by the Council. (Generally the term is from November after the Ordinary local government elections.).
- Once selected by the Council, if a member fails to attend three (3) consecutive meetings of the Panel, his/her appointment shall be automatically terminated, unless Leave of Absence has been granted and approved by the Panel. The Chief Executive Officer shall advise any member, in writing, when their membership of Panel is terminated.
- The Council may terminate the appointment of any member prior to the expiry of his/her term, if:
- The Chairperson and Chief Executive Officer consider that the member is not making a positive contribution to the Panel; or
- The member is found to be in breach of the Town of East Fremantle Code of Conduct or a serious contravention of the Local Government Act 1995; or
- A member's conduct, action or comments brings the Town of East Fremantle into disrepute.

Vacancies

Vacancies shall be filled by calling for nominations of external members. Members filling a vacated position will hold that position for the remainder of the vacant positions' term as approved by the Council.

Section 4: Related Policies and Plans

Interpretation and implementation of this Policy is in accordance with the Town of East Fremantle documents as outlined below.

- Town of East Fremantle Public Art Strategy
- Town of East Fremantle Local Planning Policy Percent for Public Art
- Town of East Fremantle Public Art Annual Action Plan 2017/18 2020/21

• Town of East Fremantle Public Art Panel Policy

Other Related Policies or Plans

Town of East Fremantle Strategic Community Plan 2017-2027

Section 5: Definitions

Public Art

For the purposes of this Policy, public art is defined as a work of art that is created by an artist, sited in a visually accessible public location. Public art can include (but is not limited to):

- the artistic treatment of functional equipment such as bike racks, benches, fountains, playground equipment, light posts or shade structures which are unique;
- landscape art enhancements such as walkways, bridges or art features within a public garden;
- murals, tiles and mosaics covering walls, floors and walkways; and
- sculptures, free-standing or incorporated as an integral element of a building's design, paintings, pictures and photographic works.

Public art does not include:

- business logos;
- advertising signage;
- art objects which are mass produced or off the-shelf reproductions; and
- landscaping or architectural features which are considered by the Town to be normally integrated into the building or development.

Attachment

For an extended list of detailed definitions please refer to the Appendix.

Responsible Directorate:	Corporate Services
Reviewing Officer:	Executive Manager Corporate Services
Decision making Authority:	Council
Policy Adopted:	21/10/17
Policy Amended/Reviewed:	17/04/18, 17/9/19, 15/10/19
Former Policy No:	4.1.6

Appendix

A. Types of public art

The descriptors that follow indicate the diversity of approaches to public art projects.

Ephemeral Artworks: those works that are short lived, based on a specific occasion or event and are transitory in nature. Ephemeral art describes projects that may be environmental, lighting or projection where there is no physical artwork created. The term also applies to physical works in non-permanent materials such as natural found materials that degrade as part of the art process.

Functional Artworks: where the primary purpose of the element is utilitarian such as seating, lighting, bollards, rubbish bins, bike racks, shelters and paving. These can vary in form, scale or quantity, dependent on the location. Functional works can reinforce a design aesthetic or thematic concern and be playful, delightful or sophisticated.

Ground Plane Artworks: form part of the ground in a public setting and may be experienced as carved/shaped paving elements, metal relief elements, toughened glass panels and ceramic or mosaic inserts, amongst others. Ground plane works are designed to be viewed closely by pedestrians in the space, potentially slowing their movement through the area and creating the opportunity for an intimate and personal engagement between the work and the viewer. Ground Plane works are useful as a way finding tool.

Iconic Artworks: a significant, freestanding work, where the approach is largely independent of other considerations.

Integrated Artworks: works that are fully incorporated within the design of the built or natural environment.

Interactive Artworks: are works that are designed to encourage a tactile response.

Interpretive Artworks: where the primary purpose of the artwork is to tell a story, describe, educate or comment on an issue, event or situation.

Intervention Artworks: provoke an idea or thought or an element of surprise often in an unexpected location.

Landmark Artworks: could be considered a signature or icon for a city. Large in scale or ambitious in concept, such works tend to be major stand-alone commissions and not part of a capital works project.

Medium Scale/Human Scale Artworks: are artworks approximately the size of an average person. These artworks are easily interacted with and are accessible to pedestrians.

Memorial: a structure, sculpture or other object erected to commemorate a person or an event.

Nodal Artwork: an artwork that comprises of a series of component parts and a central focus element.

Site Specific Artworks: designed specifically for and responding to a particular site through scale, material, form or concept.

Permanent Artworks: refers to public art with a lifespan of at least twenty years.

Plaque: a flat tablet or sign, affixed to an object, building or pavement, of metal, stone or other appropriate material, which may include text and/or images in order to provide interpretive information. Plaques may identify an artwork, commemorate a person, place, object or an event and/or provide historical text or information relevant to its location.

Street Art: may include spray or aerosol art, stencils, sticker art, paste-ups (wheat pasting and poster art), video projection, art interventions, guerrilla art, flash-mobbing and installations.

Temporary Artwork: refers to artwork that is made to last for a specific duration for example, one week or one year. This may include one off or scheduled events such as outdoor exhibitions or installations. The dynamic nature of temporary works are an important place activation tool.

Textural Artworks: are small in scale, often items of architectural, streetscape and landscape detail, which contributes to the local character of a place.

Transition Artworks: provide an element that links one space to another such as an internal to an external public space or a hardscaped space to a landscaped space.

B. Definitions

Artist

A professional visual artist can be defined as a person who fits into at least two of the following categories:

- a person who has a tertiary qualification in the visual arts, or when the brief calls for it, other art forms such as multimedia;
- a person who has a track record of exhibiting their artwork at reputable art galleries that sells the work of professional artists;
- a person whose work is represented in major public or private collections; and

A person who earns more than 50% of their income from arts related activities, such as teaching, selling artwork or undertaking public art commissions. In some cases, this definition may be relaxed where it may be specified for a particular project.

For example, a project involving emerging artists, Indigenous artists, students or street/graffiti artists.

Artist Fees

That portion of the art project budget reserved for payment to the artist for his/her creative services for design, fabrication, and/or project management services.

Artwork or Work of Art

Any work or object designed by an Artist.

Collection Management

The administration and management of an Art Collection. This encompasses the management of collection records both electronic and hard copy, the database, catalogues, inventories and condition assessments, maintenance and conservation programs, accession of new acquisitions and overseeing the deaccession, disposal or relocation of public artwork.

Community Art

A process where the community initiates or participates in the art project.

Contemporary Art

Artwork created in the present day that engages with issues relevant to its time or uses materials and processes that are at the forefront of arts practice.

Hand-over

The transfer of ownership of an artwork from one party to another. This includes the transfer of legal title and the supplying of the Maintenance Manual and other associated contractual documents.

Maintenance Manual

Those forms completed by the artist detailing the maintenance and technical information for the completed artwork.

Public Art

Public art is a work of art that is created by an artist, sited in a visually accessible public location. Public art can include (but is not limited to):

- the artistic treatment of functional equipment such as bike racks, benches, fountains, playground equipment, light posts or shade structures which are unique;
- landscape art enhancements such as walkways, bridges or art features within a garden;
- · murals, tiles and mosaics covering walls, floors and walkways; and
- sculptures, free-standing or incorporated as an integral element of a building's design, paintings, pictures and photographic works.

Public art does not include:

business logos;

- advertising signage;
- · art objects which are mass produced or off the-shelf reproductions; and
- · landscaping or architectural features which would normally be integrated into the building or development.

Public Art Maintenance & Conservation Program

The coordinated administration of regular treatments, professional conservation and repairs to works in an Art Collection to maintain their integrity.

Public Art Consultant

A professional specialising in public art, engaged to provide expert advice or project management.

Public Art Project Manager

A professional employee or contractor responsible for the planning, execution, contract management and closeout of the public art project.



4.1.3 Public Art

Туре:	Operations – Public Infrastructure
Legislation:	N/A
Delegation:	
Other Related Document:	Public Art Strategy, Public Art Plan, Public Art Panel Policy 4.1.2,
	Percent for Public Art Local Planning Policy 3.1.9

Objective

This Public Art Policy has been developed to clearly articulate how the Town of East Fremantle will administer the procurement and management of public art.

Other documents have been developed to support this policy and provide detailed procedures for administering aspects of the Public Art Strategy.

The vision is to develop public art that captures the spirit of East Fremantle, is responsive to East Fremantle's history, distinct neighbourhoods, Town Centre and river foreshore.

Policy Scope

This policy will affect art and public art acquisitions including paintings and donated artworks, pictures and photographic works and functional equipment for public places.

Policy

Section 1: Objectives

The objectives of the Public Art Policy provide the strategic context and direction for all public art planning.

1.1 Cultural

To enhance the cultural and aesthetic environment of East Fremantle by:

- interpreting aspects of its unique cultural heritage;
- ensuring that public artworks respond to the site;
- valuing quality over quantity; and
- acknowledging and celebrating Aboriginal culture and stories.

1.2 Sustainability

To contribute to a sustainable environment by using public art to:

- develop environments where walking and cycling is encouraged; and
- demonstrate environmentally responsible use of materials, services and lighting.

1.3 Social

To enhance social cohesion within East Fremantle by:

- creating landmarks that provide reference points and enable people to orientate themselves;
- using public art to develop attractive, diverse places, that the community enjoy; and

• using public art to develop meeting places, that community members want to visit.

1.4 Economic

To contribute to economic vitality within East Fremantle by using public art to develop:

- unique and recognisable places, enhancing the 'place brand';
- employment opportunities for local artists, craftspeople and associated businesses; and
- social, cultural and economic confidence, thereby stimulating investment and economic growth.

Section 2: Principles

The following principles should be used to guide the development of all public artwork in the Town of East Fremantle:

2.1 Place-making

Public art should be designed to enhance the experience of and activate public spaces.

2.2 Site Specific

Public art should be designed to be responsive to its specific location.

2.3 Universal Access

Public art should be designed to engage, and include our diverse community, irrespective of age, ability, social or cultural background.

2.4 Local and Unique

Public art should be designed to contribute to creating a sense of place developing identity and pride in a community.

2.5 Best Practice

Public art should be designed in accordance with professional standards, to ensure public safety and the longevity of the work in accordance with the intent of the artwork.

2.6 Collection Management

Any public artwork commissioned should be maintained, conserved and preserved in accordance with a Maintenance Plan, which should be provided to the Town by the Artist at hand-over.

2.7 Criteria

Public art in the Town of East Fremantle should satisfy all the following criteria:

- be located where it can be clearly seen from the public realm;
- be an original artwork;
- be of high quality;
- be durable, sustainable and easy to maintain;
- contribute to an attractive and stimulating environment;
- not detract from the amenity or safety of the surrounding area;
- where considered appropriate, be lit at night;
- be responsive to the site and reflect the local area's natural, physical, cultural and/or social history, considering surrounding buildings and activities;
- consider the existing public art in the vicinity to avoid repetition and to ensure the artwork is unique;
- the project may be curated and coordinated by a specialist public art consultant;

- be resistant as possible to vandalism; and
- have a minimum lifespan of twenty years unless otherwise stated in the Artist's brief.

Section 3: Resources

The Town of East Fremantle will ensure the successful progression of public art and allocating appropriate funds in accordance with the Town's budget.

The Town of East Fremantle will allocate an annual budget to enable the delivery of a quality public art program. If these funds are not spent within the financial year, the budget allocation will be included in the Arts & Sculpture Reserve.

The Town of East Fremantle will also make budget provisions to care for works in the Council's Public Art Collection.

3.1 Percent for Public Art - Town of East Fremantle Works

The Town of East Fremantle will allocate a minimum of one percent (1%) of any capital building works project budget to integrating public art into each Council project. This applies to, but is not limited to, all Capital Works Building Projects (excluding public works infrastructure) and all Urban Design Projects with a minimum budget of \$1 million with a maximum cap of \$100,000

Maintenance projects, land acquisitions and general capital expenditure are exempted.

Private developers are required to adhere to the Town of East Fremantle's Local Planning Policy - Percent for Art.

3.2 Arts & Sculpture Reserve

The Arts & Sculpture Reserve is the means for collecting and administering monies for the Public Art Strategy. The purpose of the Reserve is to fund the Public Art Strategy and to accumulate a fund to support major public art projects.

Council will consider a contribution to the Arts & Sculpture Reserve each year. Of this, an amount is made available for the implementation of the Public Art Strategy as outlined in the Public Art Annual Action Plan. Reserve funds are also acquired through developer contributions via the Local Planning Policy - Percent for Art. .

3.3 Project Planning

The Town of East Fremantle will endeavour to take a design exemplar approach to all public art projects by taking time to design well in the initial planning stage and by involving artists at the earliest stage of the design of public spaces and new developments.

3.4 Public Art Panel

A Public Art Panel will be appointed to provide guidance for the Council's Public Art Strategy. The Public Art Panel has responsibility for overseeing and making recommendations to the Council on matters related to the Public Art Strategy.

See Public Art Panel Policy 4.1.2

3.5 Acquisitions

The Council may consider employing a public art curator to prepare a report on proposed new acquisitions. The report will include an assessment against the criteria and principals outlined in this policy as well information on installing the work and best practice. This report will be provided to the Public Art Panel to ensure informed decisions are made.

3.6 Management of the Collection

The Town will:

 Review the collection, update the database and submit a condition and insurance report (as required) and make recommendations regarding the general maintenance and conservation of the collection and an appropriate maintenance budget allocation for the collection;

- The collection shall be well maintained and the annual budget allocation should reflect the conservation requirements of the current collection based on recommendations sought from suitably qualified professionals;
- The public art collection database shall detail all works, including the name of artists, work title, date of production, media, technical details, size, preferred viewing specifications, inscriptions, comments or background by the artist and others etc;
- A comprehensive photographic archive shall be maintained; and
- The collection shall be valued at least every five years, or as recommended by professional advice and the valuation is to be recorded in the collection database.

3.7 Planning

The Town of East Fremantle will prepare a Four Year Public Art Action Plan as a framework to guide the implementation of the Public Art Strategy.

The Four Year Public Art Action Plan will provide a strategic platform for the ongoing development of the Public Art Strategy with clear direction and enough flexibility to evolve and change as necessary.

3.8 Promote

The Town of East Fremantle will provide media announcements, signage, publications, online and other methods to promote its Public Art Collection.

Section 4: Related Policies and Plans

Interpretation and implementation of this Policy is in accordance with the Town of East Fremantle documents as outlined below.

- Town of East Fremantle Public Art Strategy
- Town of East Fremantle Local Planning Policy Percent for Public Art
- Town of East Fremantle Public Art Annual Action Plan 2017/18 2020/21
- Town of East Fremantle Public Art Panel Policy

Other Related Policies or Plans

Town of East Fremantle Strategic Community Plan 2017-2027

Section 5: Definitions

Public Art

For the purposes of this Policy, public art is defined as a work of art that is created by an artist, sited in a visually accessible public location. Public art can include (but is not limited to):

- the artistic treatment of functional equipment such as bike racks, benches, fountains, playground equipment, light posts or shade structures which are unique;
- landscape art enhancements such as walkways, bridges or art features within a public garden;
- murals, tiles and mosaics covering walls, floors and walkways; and

• sculptures, free-standing or incorporated as an integral element of a building's design, paintings, pictures and photographic works.

Public art does not include:

- business logos;
- advertising signage;
- art objects which are mass produced or off the-shelf reproductions; and
- landscaping or architectural features which are considered by the Town to be normally integrated into the building or development.

Attachment

For an extended list of detailed definitions please refer to the Appendix.

Responsible Directorate:	Corporate Services
Reviewing Officer:	Executive Manager Corporate Services
Decision making Authority:	Council
Policy Adopted:	21/10/17
Policy Amended/Reviewed:	17/9/19
Former Policy No:	4.2.6

Appendix

A. Types of public art

The descriptors that follow indicate the diversity of approaches to public art projects.

Ephemeral Artworks: those works that are short lived, based on a specific occasion or event and are transitory in nature. Ephemeral art describes projects that may be environmental, lighting or projection where there is no physical artwork created. The term also applies to physical works in non-permanent materials such as natural found materials that degrade as part of the art process.

Functional Artworks: where the primary purpose of the element is utilitarian such as seating, lighting, bollards, rubbish bins, bike racks, shelters and paving. These can vary in form, scale or quantity, dependent on the location. Functional works can reinforce a design aesthetic or thematic concern and be playful, delightful or sophisticated.

Ground Plane Artworks: form part of the ground in a public setting and may be experienced as carved/shaped paving elements, metal relief elements, toughened glass panels and ceramic or mosaic inserts, amongst others. Ground plane works are designed to be viewed closely by pedestrians in the space, potentially slowing their movement through the area and creating the opportunity for an intimate and personal engagement between the work and the viewer. Ground Plane works are useful as a way finding tool.

Iconic Artworks: a significant, freestanding work, where the approach is largely independent of other considerations.

Integrated Artworks: works that are fully incorporated within the design of the built or natural environment.

Interactive Artworks: are works that are designed to encourage a tactile response.

Interpretive Artworks: where the primary purpose of the artwork is to tell a story, describe, educate or comment on an issue, event or situation.

Intervention Artworks: provoke an idea or thought or an element of surprise often in an unexpected location.

Landmark Artworks: could be considered a signature or icon for a city. Large in scale or ambitious in concept, such works tend to be major stand-alone commissions and not part of a capital works project.

Medium Scale/Human Scale Artworks: are artworks approximately the size of an average person. These artworks are easily interacted with and are accessible to pedestrians.

Memorial: a structure, sculpture or other object erected to commemorate a person or an event.

Nodal Artwork: an artwork that comprises of a series of component parts and a central focus element.

Site Specific Artworks: designed specifically for and responding to a particular site through scale, material, form or concept.

Permanent Artworks: refers to public art with a lifespan of at least twenty years.

Plaque: a flat tablet or sign, affixed to an object, building or pavement, of metal, stone or other appropriate material, which may include text and/or images in order to provide interpretive information. Plaques may identify an artwork, commemorate a person, place, object or an event and/or provide historical text or information relevant to its location.

Street Art: may include spray or aerosol art, stencils, sticker art, paste-ups (wheat pasting and poster art), video projection, art interventions, guerrilla art, flash-mobbing and installations.

Temporary Artwork: refers to artwork that is made to last for a specific duration for example, one week or one year. This may include one off or scheduled events such as outdoor exhibitions or installations. The dynamic nature of temporary works are an important place activation tool.

Textural Artworks: are small in scale, often items of architectural, streetscape and landscape detail, which contributes to the local character of a place.

Transition Artworks: provide an element that links one space to another such as an internal to an external public space or a hardscaped space to a landscaped space.

B. Definitions

Artist

A professional visual artist can be defined as a person who fits into at least two of the following categories:

- a person who has a tertiary qualification in the visual arts, or when the brief calls for it, other art forms such as multimedia;
- a person who has a track record of exhibiting their artwork at reputable art galleries that sells the work of professional artists;
- a person whose work is represented in major public or private collections; and

A person who earns more than 50% of their income from arts related activities, such as teaching, selling artwork or undertaking public art commissions. In some cases, this definition may be relaxed where it may be specified for a particular project.

For example, a project involving emerging artists, Indigenous artists, students or street/graffiti artists.

Artist Fees

That portion of the art project budget reserved for payment to the artist for his/her creative services for design, fabrication, and/or project management services.

Artwork or Work of Art

Any work or object designed by an Artist.

Collection Management

The administration and management of an Art Collection. This encompasses the management of collection records both electronic and hard copy, the database, catalogues, inventories and condition assessments, maintenance and conservation programs, accession of new acquisitions and overseeing the deaccession, disposal or relocation of public artwork.

Community Art

A process where the community initiates or participates in the art project.

Contemporary Art

Artwork created in the present day that engages with issues relevant to its time or uses materials and processes that are at the forefront of arts practice.

Hand-over

The transfer of ownership of an artwork from one party to another. This includes the transfer of legal title and the supplying of the Maintenance Manual and other associated contractual documents.

Maintenance Manual

Those forms completed by the artist detailing the maintenance and technical information for the completed artwork.

Public Art

Public art is a work of art that is created by an artist, sited in a visually accessible public location. Public art can include (but is not limited to):

- the artistic treatment of functional equipment such as bike racks, benches, fountains, playground equipment, light posts or shade structures which are unique;
- landscape art enhancements such as walkways, bridges or art features within a garden;
- · murals, tiles and mosaics covering walls, floors and walkways; and
- sculptures, free-standing or incorporated as an integral element of a building's design, paintings, pictures and photographic works.

Public art does not include:

· business logos;

- advertising signage;
- · art objects which are mass produced or off the-shelf reproductions; and
- · landscaping or architectural features which would normally be integrated into the building or development.

Public Art Maintenance & Conservation Program

The coordinated administration of regular treatments, professional conservation and repairs to works in an Art Collection to maintain their integrity.

Public Art Consultant

A professional specialising in public art, engaged to provide expert advice or project management.

Public Art Project Manager

A professional employee or contractor responsible for the planning, execution, contract management and close-out of the public art project.



2.1.11 Community Grants & Sponsorship

Туре:	Corporate Services – Financial Management
Legislation:	
Delegation:	
Other Related Document:	Community Assistance Grants & Sponsorship Funding Guidelines
	Community Grants & Sponsorship Process

Objective

To provide financial assistance to community groups and individuals that will build capacity within the community, stimulate volunteering and youth development, and deliver sustainable, accessible and demonstrated social, environmental and economic benefits.

Policy Scope

Funding for individuals and incorporated not-for-profit organisations/associations that are resident-based or those providing services within the East Fremantle community.

Policy

The Community Grants Assistance Program aims to provide assistance to individuals and incorporated associations that can deliver meaningful benefits and outcomes in the following target areas:

- Community Development
- Sport and Recreation
- Economic Development
- Environment and Heritage
- Culture and the Arts
- Emergency Services

Grant Categories

"Community Assistance Grants" refers to funding towards infrastructure and equipment. Examples of this type of funding are uniforms or equipment.

"Sponsorships" refers to funding towards events, projects (annual or one off), Community Bus use and Photocopying/Printing.

Funding of up to \$5,000 will be considered for Community Assistance Grants.

Funding of up to \$3,000 will be considered for Sponsorship Funding.

Council contributions will generally be limited to:

\$0 - \$1,000 100% funded

\$1,001 - \$3,000 50% matching contribution (dollar for dollar up to \$3,000)

\$3,001 - \$5,000 1/3 matching contribution

The value of in-kind work undertaken by volunteers may not exceed one third of the completed value of the project. The voluntary work should be described and valued at a rate of \$20 per hour (generally \$15 per hour for unskilled works and \$20 per hour for skilled labour).

Minor grants are to be considered by the Mayor. Formal acquittal processes are not mandatory but may be requested if considered appropriate.

Funding Application Assessment Criteria

Consideration will be given to priority areas, not limited to, emergency services, education, youth, sports, recreation, heritage and culture within the Town of East Fremantle.

Only one application for assistance towards one project will be assessed for the provision of minor sporting, recreation, cultural or other project.

The applicant organisation must operate from the Town of East Fremantle and beneficiaries must be residents of the Town of East Fremantle. If managed by an outside group, demonstrated evidence that a high percentage of members/users reside in the Town of East Fremantle must be included in the application.

Only groups who can demonstrate that they are a not-for-profit community organisation will be considered eligible for funding.

Community Grants Committee

The Community Grants Advisory Group will consist of the following membership;

- Mayor (or his/her representative) & two Councillors
- 2 x staff members
- 2 x Community members.

Retrospective Funding

No application for retrospective projects will be considered as part of this grant/funding scheme.

Projects may not materially commence before the announcement of successful applicants.

Ineligibility

State and Federal Government agencies, incorporated associations whose members derive individual benefit or financial return from their activities, individuals outside of Travel Subsidy and Youth Encouragement grants.

Perception of Bias

In accordance with best practice public sector transparency and accountability principles, all committee members and staff who are, or have in the last three years, been a board member, committee member, executive member or life member of an association applying for funds, shall disqualify themselves from all aspects of the consideration process from receipt of application through to consideration at the Community Grants Committee.

Responsible Directorate:	Corporate Services
Reviewing Officer:	CEO
Decision making Authority:	Council
Policy Adopted:	21/06/16
Policy Amended/Reviewed:	17/9/19, 19/11/19
Former Policy No:	1.2.2



Elected Member Prospectus Becoming a Zone Delegate or State Councillor

2021



About WALGA

WALGA is an independent, member-based, not for profit organisation representing and supporting the WA Local Government sector.

Our purpose is to leverage the collective strength and influence of the Local Government sector for the benefit of WA Local Governments and their communities.

What Does WALGA Do

WALGA provides value to Member Local Governments by advocating and facilitating sector solutions and policy, and by delivering member-centric, quality services.

How Does WALGA Work

WALGA employs approximately 100 staff across the areas of:

- Policy portfolios including asset management, community, emergency management, environment, infrastructure, planning, roads and waste;
- Services and advice including governance, industrial relations, procurement, recruitment, supplier panels, tender management, and training for officers and Elected Members; and,
- Operational functions including events, finance, human resources, information technology, marketing and media management.

How is WALGA Funded

A number of components contribute to the WALGA operational budget. As with most member-based organisations, WALGA has an annual Membership fee paid by all Member Councils. To ensure fairness, the annual Membership fee is indexed to the size and capacity of each Local Government. It contributes less than 10 per cent of WALGA total turnover.

WALGA secures additional funding through: charges to State and Federal departments and agencies for the administration of grants; fee-for-services selected for use by Member Local Governments; and returns from supplier contracts as part of group buying arrangements that guarantee lowest market rates for Members.

www.walga.asn.au 2



Role of Zones

State Councillors are elected to State Council from one of 17 Zones, which are groupings of Local Governments convened together on the basis of population, commonalities of interest and geographical alignment.

The relationship between State Council and Zones within the Western Australian Local Government Association is a critical one in the political representation of Local Government at the State and Federal levels.

Zones have an integral role in shaping the political and strategic direction of WALGA. Not only are Zones responsible for bringing relevant local and regional issues to the State Council decision making table, they are a key player in developing policy and legislative initiatives for Local Government.

WALGA's Constitution outlines that the functions of Zones are to:

- Elect one or more State Councillors;
- Consider the State Council agenda;
- Provide direction and feedback to their State Councillor; and,
- Any other function deemed appropriate by the Zone.

Additional activities undertaken by Zones include:

- Developing and advocating on positions on regional issues affecting Local Government;
- Progressing regional Local Government initiatives;
- Identifying relevant issues for action by WALGA;
- Networking and information sharing; and,
- Contributing to policy development through policy forums and other channels.

Zones provide input into State Council's advocacy agenda in two critical ways: by passing resolutions on items contained in the State Council agenda, and by generating new agenda items for consideration by State Council.

Zone Motions

To generate new agenda items for consideration by State Council, a Zone may pass a resolution requesting that WALGA take action. For example, a Zone motion may request WALGA to investigate an issue, undertake advocacy, or develop policy.



It is best practice that Zone motions are submitted with the backing of a resolution of Council; however, as Zones are self-governing and autonomous, individual Zone delegates may submit motions for the Zone to consider.

It is recommended that the Zone be advised whether a motion to be considered has been endorsed by Council, or has been submitted by an individual Zone delegate.

Role of Zone Delegates

Zone delegates are elected or appointed to represent their Council on the Zone and make decisions on their Council's behalf at the regional level.

In fulfilling their role as Council's delegate, the Zone delegate should give regard to their Council's positions on policy issues.

There is also an expectation that Zone delegates will report back to their Council about decisions made by the Zone.

Role of State Council

WALGA is governed by a President and a 24 member State Council, elected from the Local Government sector.

Each State Councillor represents a WALGA Zone. There are 12 metropolitan zones and 12 regional zones. All 139 WA Local Governments are invited to be Members of WALGA and a zone.

Elected Members are able to nominate to represent their Local Government on their zone and in turn, through the zone election process, to represent the zone on State Council.

State Council's primary role is to govern the successful operation of WALGA and broadly includes:

- i. Strategy formulation and policy making;
- ii. Development, evaluation and succession of the Chief Executive Officer;
- iii. Monitoring financial management and performance, including the annual budget;
- iv. Monitoring and controlling compliance and organisational performance;
- v. Ensuring effective identification, assessment and management of risk;
- vi. Promoting ethical and responsible decision making;



- vii. Ensuring effective communication and liaison with members and stakeholders; and:
- viii. Ensuring an effective governance framework and culture.

Role of State Councillor

State Councillors have ultimate responsibility for the overall successful operations of WALGA.

The principal roles of State Councillors relate to:

- Policy positions and issues;
- The strategic direction of WALGA;
- Financial operations and solvency; and,
- · All matters as prescribed by law.

State Councillors, as directors of a board, are required to act consistently in the "best interests of the organisation as a whole". This effectively means that the duties of a State Councillor are owed to all Member Local Governments.

State Councillors are also expected to be 'champions' for WALGA and for the Local Government sector.

Commitment of the Role of State Councillor

State Councillors are expected to attend State Council meetings, of which there are six per year. As State Councillors are elected to State Council by their Zone, State Councillors would also be expected to attend and play a prominent role in Zone meetings, including reporting back to their Zone about WALGA's activities and advocacy.

State Councillors are also expected to attend WALGA events and functions and play an active role in representing the Local Government sector, and contributing to policy debates and other forums.

State Council operates a number of internal and external committees and policy forums. There is an expectation that State Councillors play a leading role in serving on State Council's committees on behalf of WALGA and the Local Government sector.

State Councillors are paid a sitting fee of \$3,580 per annum (rate applicable for the 2021-22 financial year) and expenses incurred to attend State Council meetings are reimbursable.



Opportunities for State Councillors

State Councillors, as board members of WALGA, are key leaders in the Local Government sector in Western Australia. Not only do State Councillors represent their community on their Council, they also have the opportunity to represent their region (Zone) and the Local Government sector at the state level.

All State Councillors will be appointed to a Policy Team or the Finance and Services Committee. Policy Teams provide State Councillors with hands-on exposure to development of policy positions and submissions to Government on behalf of the Local Government sector in WA. The Chair of the relevant Policy Team will also have the opportunity to attend meetings with Government Ministers to advocate on behalf of Local Government.

Become Involved

We hope that involvement in your Association – by representing your Council on the Zone, or representing your Zone on State Council – will be an enriching and rewarding experience.

Consider nominating for a position on the Zone or State Council and you play a role in shaping policy and advocacy on behalf of Local Government in Western Australia!

Contacts

For more information contact:

Chantelle O'Brien, Governance Support Officer – (Zones) (08) 9213 2013 cobrien@walga.asn.au

Kathy Robertson, Executive Officer Governance – (State Council) (08) 9213 2036 krobertson@walga.asn.au

Tim Lane, Manager Strategy and Association Governance (08) 9213 2029 <u>tlane@walga.asn.au</u>

Tony Brown, Executive Manager, Governance and Organisational Services (08) 9213 2051 tbrown@walga.asn.au



Our Ref: FD/Corporate/Council Liaison/Council Delegates

Recycle. Innovate. Educate.

October 2021

1. ABOUT THE REGIONAL COUNCIL

DELIVERING SUSTAINABLE WASTE MANAGEMENT SOLUTIONS

The Southern Metropolitan Regional Council (SMRC)) recently trading as the Resource Recovery Group is one of five regional councils in the Perth metropolitan area and is a local government entity. It was established in 1991 as a Regional Local Government to develop innovative and sustainable waste management solutions for the benefit of communities and the environment.

The regional council owns and operates a state-of-the-art \$100 million facility in Canning Vale, which receives, recycles, and processes waste from some of its member local councils and the community.

Our Participant local governments are:

Town of East Fremantle City of Fremantle City of Melville

The Participants have jointly agreed to establish the regional local government under an Establishment Agreement.

The Resource Recovery Group is committed to assisting the State Government to work towards its targets of diversion of waste from landfill. We employ over 50 staff and provide work for 100 local small businesses and contractors each month.

Resource Recovery Group Canning Vale (formerly known as the RRRC).



P (08) 9329 2700 E admin@resourcerecoverygroup.com.au 9 Aldous Place, Booragoon WA 6154 • PO Box 1501, Booragoon WA 6954

1.1 Rebranding of Southern Metropolitan Regional Council



The Regional Council and its Participants have resolved to change its name to **Resource Recovery Group** and is in the process of amending its Establishment Agreement with the Minister's approval.

The change in name and logo demonstrates our ongoing vision to maximise material recovery and minimise climate impact by providing best practice resource recovery solutions with high recovery rates and ethical supply chains.

1.2 Regional Purpose

The regional purposes for which the regional council is established are:

- (a) to plan, coordinate and implement the removal, processing, treatment and disposal of waste for the benefit of the communities of the Participants;
- (b) to influence local, State and Federal Governments in the development of regional waste management policies and legislation;

Further information is available on our website https://www.resourcerecoverygroup.com.au/

2. COUNCIL ELECTED MEMBER

2.1 Appointment of Members

A Participant is to appoint <u>one</u> elected member of the council of the Participant to be a member of the Council of the Regional Local Government. (Under the current agreement no deputies or proxies can be appointed)

Footnote: Section 3.62(b) of the Act provides that a regional local government is to have, as its governing body, a council established under the Establishment Agreement and consisting of members of the councils of the participants.

2.2 Tenure of Members of the Council

A member of the Council shall hold office until the member ceases to be a member of the Council of the Participant or until the member is removed by the Participant.

2.3 Role of Members of Council

A member of the Council:

- 2.3.1.1 represents the interests of the ratepayers and residents of the Region;
- 2.3.1.2 facilitates communication between the community of the Region and the Council;
- 2.3.1.3 participates in the Regional Local Government's decision-making processes at meetings of the Council and its committees; and
- 2.3.1.4 performs such other functions as are given to the member by the Act or any other written

Footnote: The region consist of all the present local government areas that make up the regional local government and the appointed council member represents the region and must vote on decisions effecting the region and the regional local government.

2.4 Representation of Executive Officers of the Participant

Participants appoint two senior employees of the participant to be a member of the Regional Executive Group (non-voting representative).

3. MEETINGS

There may be approximately **15 meetings per year** as well as other industry external working groups and committees. The membership role demands a high level of commitment and time.

As a guide, SMRC has the following formal meeting structure:

- Ordinary Council meetings held per quarter (Feb, May, Aug and Nov)
 - The last Thursday of the month
- Special Council Meetings (as required)
- Audit & Risk Committee (min 2 per year Feb and Nov)
 - The third Monday of the month
- Stakeholder Relations Committee (min 2 per year Feb and Nov)
- RRRC Project Committee (as required)
- CEO Performance Committee (min 1 per year Aug)
- Information Briefing Sessions (as required)

4. REGIONAL COUNCILLOR ANNUAL FEES AND ALLOWANCES 2021/22

Fees set out in the Local Government Act and Regulations and the Salaries and Allowances Tribunal determination for Regional Local Governments.

The current adopted fees for regional councillors are \$660 per month.(\$7,920 pa) The appointed Chair is paid an additional allowance.

Fees are paid in arrears at the end of each month directly into councillors' bank accounts.



A Co-operative venture of the municipalities of: Cockburn, East Fremantle, Fremantle, Kwinana, Melville & Rockingham

Thursday, 30 September 2021

Enquiries: Joanna Ong – 9364 0637 Our Reference: SWG Nominations 2020

Mr Gary Tuffin Chief Executive Officer Town of East Fremantle PO Box 1097 FREMANTLE WA 6959



Dear Gary

SOUTH WEST GROUP ENVIRONMENTAL FORUM AND AFFILIATED ASSOCIATION SWCDEF – COMBINED COUNCILLOR NOMINATIONS FROM 18 OCTOBER 2021

The South West Group (SWG) recently completed a governance review of its affiliate association the South West Corridor Development and Employment Foundation Inc. (SWCDEF) and at the September 2021 SWG Board meeting, the following review recommendation was approved:

Following October 2021 Local Government Elections, South West Group member Councils combine calls for Councillor Nominations for the South West Corridor Development and Employment Foundation Incorporated (SWCDEF) and the Environmental Forum so that each Council nominates a representative and a Deputy for SWCDEF and the Environmental Forum in a combined capacity.

Therefore, following the October 2021 Local Government elections, we request that you call for Town of East Fremantle Councillor nominations for:

South West Corridor Development and Employment Foundation Inc (SWCDEF) <u>and</u> South West Group Environmental Forum (in a combined capacity)

We request that you call for one nominee Councillor and one deputy nominee Councillor.

The 2021 Role Statements for SWCDEF and the South West Group Environmental Forum are attached for your guidance. Also attached is a record of Councillor nominees and deputies for the 2019 — 2021 term. Please submit nominations by post or email to Joanna Ong, (joanna.ong@melville.wa.gov.au) at the earliest convenience.

Yours sincerely

Tom Griffiths

Director South West Group

Encs: 2019-2021 Councillor nominees and deputies

2021 Role Statements

Page 1 of 4

COUNCILLOR NOMINEES AND DEPUTIES 2019 – 2021 TERM

SOUTH WEST CORRIDOR DEVELOPMENT AND EMPLOYMENT FOUNDATION INC

LOCAL GOVERNMENT AUTHORITY	COUNCILLOR NOMINEES 2019-2021 TERM		
Cockburn	Cr Tom Widenbar		
East Fremantle	Cr Kerry Donovan Cr Tony Watkins (Deputy)		
Fremantle	Cr Doug Thompson		
Kwinana	Cr Dennis Wood Cr Sherilyn Wood (Deputy)		
Melville	Cr Steve Kepert Cr Duncan Macphail (Deputy)		
Rockingham	Cr Leigh Liley Cr Sally Davis		

SOUTH WEST GROUP ENVIRONMENTAL FORUM

LOCAL GOVERNMENT AUTHORITY	COUNCILLOR NOMINEES 2019-2021 TERM		
Cockburn	Cr Phoebe Corke Cr Lee-Anne Smith (Deputy)		
East Fremantle	Cr Dean Nardi		
Fremantle	Cr Adin Lang Cr Su Groome		
Kwinana	Cr Sandra Lee Cr Matthew Rowse (Deputy)		
Melville	Cr Karen Wheatland Cr Clive Robartson (Deputy)		
Rockingham	Cr Rae Cottam		

Page 2 of. 4

ROLE STATEMENT 2021 - ENVIRONMENTAL FORUM

Membership	 Councillor delegate and deputy nominated by each member Local Government for a two-year period coinciding with Local Government elections. Nominated environmental officers of each of the six South West Group member Local Governments Stakeholder representation by invitation or by expression of interest from industry, government, education or research institutions, community groups and/or peak bodies as determined by the group.
Chair	Based on nominations and votes from Councillors
Voting	Recommendations to South West Group Board based on officer recommendations and votes from Councillors
Proxies	Members may nominate deputies meeting by meeting where they are unable to attend that meeting
Meeting Frequency	 Four to six times per year generally preceding the South West Group CEOs Forum Meeting Executive support provided to the Committee by the South West Group Natural Resource Management Facilitator
Quorum	Half of the group membership
Reporting	Reporting to the South West Group CEOs Forum and the Board
Role	 To oversee the implementation of the Regional Natural Resources Management (NRM) Strategy development by the South West Group. To provide advice and feedback on the identification and implementation of priority projects and activities progressed through the Regional NRM Strategy. To actively engage with key stakeholders (government, corporate and community) to progress NRM projects and activities that benefit the region. To identify opportunities to improve collaboration on NRM activities between South West Group member Councils and stakeholder organisations.
Confidentiality	 Issues discussed and material presented to be treated as confidential unless material has already been released in the public arena or discussion authorised by the Chairperson South West Group Board.
Additional information	• n/a

SOUTH WEST CORRIDOR DEVELOPMENT FOUNDATION INC. (SWCDEF INC.)

Note. Please note that SWCDEF is an independent incorporated association. A copy of the SWCDEF Constitution can be provided upon request.

Membership	 Staff and/or elected representative from each of the six region Local Governments in the south West Metropolitan Region Representatives from State or Federal Agencies* Representatives from organisations* Individuals* *as approved by the Management Committee
Chair	Based on nominations and votes from committee members
Proxies	Members may appoint proxies under the Constitution
Meeting Frequency	Four times per year including Annual General meeting
Quorum	Greater than 50% of Management Committee members
Reporting	 President's Annual Report and audited Financial Report presented to the Annual General Meeting Annual Information Statement to Department of Mines, Industry Regulation and Safety
Role	To facilitate and promote sustainable development of the South West Metropolitan Region
Confidentiality	 Issues discussed and material presented to be treated as confidential unless material has already been released in the public arena or discussion authorised by the Chairperson.
Additional information	Affiliated body to the South West Group

East Fremantle's George Street Festival 2021

RISK MANAGEMENT AND RESPONSE PLAN To be read in conjunction with the COVID Safety Plan



1. CONTEXT

East Fremantle's George Street Festival will be held on Sunday 5 December from 11am to 6pm. This community event will be coordinated by the Town of East Fremantle. The event will be located on George Street, East Fremantle. Up to 10,000 people – predominantly families – are expected to attend.

2. SETTING

- **2.1** Location: George Street, East Fremantle, with a road closure in place from East Street to Duke Street.
- **2.2 Buildings:** George Street is a mixed use street within the Town, with both residences and business premises located along the street.
- 2.3 Temporary Structures: there will be a number of small marquees utilised during the event, with some minor staging and other infrastructure.
- **2.4 Crowded Places Assessment:** a self-assessment has been undertaken, with a low risk score of 28 achieved.

3. KEY STAKEHOLDERS

- EVENT ORGANISER on site, Town of East Fremantle
- EMERGENCY SERVICES on call, Fire & Emergency Services
- FIRST AID on site, St John Ambulance
- POLICE on call, WA Police
- **SECURITY** on site, Corporate Security
- TRAFFIC MANAGEMENT on site, Contraflow
- RANGER SERVICES 3 on site, Town of East Fremantle
- CONTRACTORS / VOLUNTEERS / STAFF in attendance prior to and at event

This Plan and the COVID Safety Plan will be communicated with the key stakeholders via email prior to the event and internal staff and contractors via a briefing a week prior to the event.

4. RESPONSE

- **4.1 Coordination:** an emergency response at East Fremantle's George Street Festival will be coordinated by the Event Organiser, who will be assisted as required by other agencies.
- **4.2 Egress Points:** in case of an evacuation visitors will be directed, by the Event Organiser, Security Staff and nominated volunteers, to the egress points highlighted on the attached map Appendix 1.

4.3 Response Team

4.3.1 The Event Organiser is responsible for initiating a response. Duties include contacting and liaising with the local Police. The public will be advised via the public address system located at the Main Stage.

- 4.3.2 The Event Organiser, in the case of an emergency, initially directs all volunteers and / or staff.
- 4.3.3 In the unlikely event of an emergency, coordination of emergency services is the responsibility of the local Police.
- 4.3.5 Identification: the Event Organiser, will wear a *Festival Event Ambassador* shirt to ensure easy identification by the public and volunteers. Volunteers will have ID badges to ensure easy identification by the public.
- 4.3.6 Communication: the Event Organiser will be in contact with security via handheld radio, and with other volunteers, staff and stallholders by mobile phone.

5. COMMUNICATIONS

- **5.1** In the event of an emergency the Event Organiser is to be advised in person or via mobile phone, the Event Organiser will then;
 - 1 Advise the public via public address.
 - 2 Call 000.
 - 3 Establish contact with the local Police coordinate the emergency.
- **5.2** In the event of the requirement to cancel the event the following steps will be undertaken by, or under the direction of, the Event Organiser;
 - 1 Signage to be placed at the event site to advise of cancellation.
 - 2 Stallholders / entertainers to be contacted via telephone to advise of cancellation.
 - 3 Main media outlets to be contacted via telephone to advise of cancellation.
 - 4 Social media platforms to be utilised to share the information.

5.3 Emergency Contacts and Mobile Numbers – see Appendix 2

6. THE RISKS

6.1 Primary Objective

The primary objective is to ensure the safety of the public attending this event.

6.2 Risk Matrix

Likelihood:	1 – Rare	2 – Unlikely	3 – Possible	4 – Likely	5 – Certain
Consequence:	1 – Negligible	2 – Marginal	3 – Problematic	4 – Critical	5 – Catastrophic
Rating Calculation:	Likelihood multiplied by Consequence				
Level:	<5 – Negligible	<10 – Low	<15 – Medium	<20 – High	>20 – Extreme
Descriptor:			Moderate financial costs. Serious injury. Moderate interruption to event.	Major financial costs. Serious long term injury / temporary disablement. Major interruption to event.	Major financial costs. Major injury / disablement / death. Event cancelled.

6.3 Identified Risks and Hazards

Risk / Hazard (Listed alphabetically)	Likelihood (1-5)	Consequence (1-5)	Rating /25	Risk Reduction	Action to be Undertaken by Whom
Animal Incident	2	3	6	All dogs have to be on leash or lead, signage is displayed. Animals attending as part of the Animal Farm will be contained in yards or leashed.	Upon advice, <u>Event Organiser</u> to call <u>Ranger</u> in order for an attempt at animal capture to be made. The public should be removed from the area.
Children's Activity Incident	1	3	3	Check risk management of all services hired to provide activities on event day.	Zone Coordinator / Security to assist, upon advice Event Organiser to liaise with relevant stakeholder and / or attendees.
Disability Access and Inclusion (lack of)	2	3	6	The site is level with a bituminised road surface and ramp access at intersections to associated footpaths. Mobility impaired accessible toilets are available in each zone. Young George, Hubbles Yard and Cook & Mason have disability accessible toilets. Parking and drop-off is available at a number of intersections along George Street. Promotion is undertaken through a number of mediums	Event Organiser to raise any access or inclusion issues that may arise at a debrief in order to ensure future prevention.
Electrical Cabling / Devices (unsafe)	2	3	6	All extension leads will have outdoor covers on connections. There will be an electrician on site who will ensure items have been tagged. Stallholders and suppliers will have been advised of requirements prior to attending.	Event Organiser, Electrician or Principal Environmental Health Officer to request the removal of any unsafe items.
Environmental Conditions (cold)	3	2	6	There will be buildings, umbrellas and marquees available to enable attendees to shelter from wind and rain.	Event Organiser to activate the cancellation plan should the weather conditions deem it necessary.
Environmental Conditions (storm)	2	3	6	Should the weather forecast be for electrical storms, the cancellation plan will be ready for activation.	Event Organiser to activate the cancellation plan should the weather conditions (heat or storm) deem it necessary.
Fight	1	3	3	This is a low risk event.	Upon advice, <u>Event Organiser</u> to request that <u>Security</u> remove public from the area and call 000.
Fire (building, bush, vehicle)	2	3	6	The Town's Ranger Services will ensure that all risks are mitigated through ongoing property and firebreak maintenance.	Upon advice, <u>Event Organiser</u> to cause evacuation via egress points as appropriate, dependent on location and call 000.

2	4	8	The application process will reduce the risk through education. The checklist requires access to a fire extinguisher. All Stallholders serving food provide licenses	Operator to attend to incident as per their Stallholder Approval. Zone Coordinator / Security to assist as required. Event Organiser to evacuate as appropriate dependent on location and call 000.	
2	2		All Stallholders serving food provide licenses	·	
	3	6	for food stalls under the Food Act. All food stalls will be inspected by a contracted EHO during operation.	Event Organiser to seek medical assistance should the issue arise at the event, noting that food poisoning can occur between 2 and 48 hours after ingestion.	
1	2	2	Stallholder Application process will reduce the risk through education. All food stalls will be inspected by an EHO during operation.	Complaints or observations may be reported to the <u>Principal Environmental Health Officer</u> during Administration office hours.	
1	1	1	All stall holders will be required to hold public liability insurance.	<u>Event Organiser</u> will refuse entry to anyone not supplying proof of insurance.	
2	3	6	All drains to be inspected by Operations during the week before the event.	Zone Coordinator / Security to immediately assist stallholder/s with the removal of items from ground. Event Organiser to facilitate relocation of stall if required.	
Medium			St John Ambulance will be providing an onsite first aid post.		
2	3	6	Parking is available in the grounds of East Fremantle Primary School along with street parking in other locations within walking distance. Public transport, bikes and walking will be promoted.	Rangers will be on duty on the day.	
3	2	6	All possible trip and other hazards will be minimised prior to the start of the event.	St John Ambulance volunteers will be onsite to administer first aid.	
2	2	4	The reticulation system will be switched off at Glasson Park prior to the commencement of set-up.	Event Organiser to cause immediate deactivation of reticulation, via phone call to the Operations Manager should it activate during the event.	
3	3	9	Marquees will be inspected prior to event commencement by Operations Staff.	Zone Coordinator / Security to assist and, upon advice, Event Organiser to coordinate removal of structure and request that St John Ambulance	
				assist anyone who requires first aid.	
	2 2 3	1 1 2 3 Medium 2 3 3 2 2 2	1 1 1 1 2 3 6 Medium 2 3 6 6 3 2 6 4	will be inspected by an EHO during operation. 1	

Vehicle Accident(on site)	1	3	3	Parking attendants and appropriate signage will be in place, along with traffic management on the roadway.	Upon advice, <u>Event Organiser</u> to organise for area to be cordoned if appropriate and call 000
COVID Exposure Identified	3	4	12	Comply with COVID safety plan	On advice of DOH or WAPOL, <u>Event Organiser</u> to activate the cancellation plan.
Change in Directions	3	4	12	Comply with updated directions	Follow the updated directions from DOH and WAPOL

All risks have been assessed by the Event Organiser and deemed acceptable, as they are determined to be low or negligible. Risks are assessed prior to the event, monitored during the event and reviewed following the event.

6. APPENDICES

- 6.1 Appendix 1 Egress Points
- 6.2 Appendix 2 Emergency, and other, Contacts
- 6.3 Traffic Management Plan

Appendix 1 – Egress Points



Appendix 2 – Emergency Contacts

• The following list will be carried by the Event Organiser and be available at the Event Information Tent. The Event Organiser's contact number will be made available to all suppliers, volunteers, staff and stallholders.

East Fremantle's George Street Festival Contact List					
Event Organiser, Town of East Fremantle					
Ambulance (St John on site)	000				
Doctor (91 Hampton Rd, Fremantle: Sun 12-4pm)	9239 0200				
Hospital (11 Robin Warren Dve, Murdoch)	6152 2222				
Police (88 High St, Fremantle)	9430 1222				
Town Ranger (on site)	0418 947 312				
Town PEHO (on call)	0427 004 152				
Town Operations (on call)	0400 082 291				
Electrician Kool Line (on site then on call)	0409 102 600				
Plumber Youngs (on call)	0413 868 888				
Contractors					
Corporate Security (security)	0421 771 578				
Contraflow (traffic)					
Marquee Magic (major infrastructure)	0413 435 500				
Cockburn Party Hire (major infrastructure)	9418 8418				
Picnic Tables Hire (major infrastructure)	0406 448 286				
Stallholders / Entertainers	Refer to separate list				



Call for Expressions of Interest

The Town of East Fremantle is calling for expressions of interest from community members and relevant industry experts in relation to the Town of East Fremantle's Climate Action Reference Group (CARG).

On 19 November 2019 at the Ordinary Council meeting, the Town of East Fremantle recognised the Climate Emergency and supported the call to action for all levels of government in the goal of minimising the impacts of climate change. Furthermore on 17 March 2020, an action arising from the Annual Electors meeting was for the Town to develop a Community Climate Action Plan (CCAP). CARG will be a Community Reference Group aimed to assist in identifying targets, projects, and actions that the Town and its community can undertake to assist with meeting the challenges of the future in relation to climate change. CARG will act as a conduit between the Council and community in providing recommendations to assist the Town in developing a Community Climate Action Plan (CCAP) and other sustainability issues. The CCAP will be developed collaboratively with the community and be guided by local priorities and expertise to develop actions and strategies for the reduction of community wide greenhouse gas emissions and find ways to prepare the community and Council to mitigate and adapt to the impacts of climate change.

Membership is on a voluntary basis and no meeting fees are paid.

A full copy of the Terms of Reference can be found on the Town's website at eastfremantle.wa.gov.au.

If you have any questions about your application or eligibility, please call Connor Warn at the Town of East Fremantle on 9339 9339 or email admin@eastfremantle.wa.qov.au



To reduce unnecessary paper waste please submit your application in a digital format to admin@eastfremantle.wa.gov.au by **11 July**

Climate Action Reference Group				
Expression of Interest				
First Name:	Surname:			
Phone:	Email:			
Postal address:				
Briefly explain why you are interested in become Group (CARG)?	ning a member of the Climate Action Reference			
Please provide details of any relevant qualificat sustainability or climate change (Qualification &				
Any other relevant information to support your	· EOI			
Signed				





Superannuation for Elected Members

Draft Policy Proposal

September 2021



About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 139 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,222 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.67 million constituents of Local Governments in Western Australia.

Contacts

Tim Lane
Manager Strategy and Association
Governance
tlane@walga.asn.au

Tony Brown
Executive Manager Governance and
Organisational Services
tbrown@walga.asn.au



Contents

About WALGA	
Contacts	
Entitlement to Superannuation	4
Current Arrangements	4
Other Jurisdictions	5
Proposed Approach	5
Costs	6
Recommendation	7
Process for Consultation	7



Entitlement to Superannuation

Elected Members, like all workers, should be entitled to payment of superannuation. Payment of superannuation to Elected Members would address a historical anomaly that has seen Elected Members denied a benefit enjoyed by the broader workforce.

Given community expectations and the time commitment of serving on or leading a Council, many Elected Members are sacrificing opportunities for paid work to serve their community on Council.

As has been well documented through recent Inquiries into Local Government, "the role of a Councillor is challenging. Councillors are responsible for overseeing a complex business – that provides a broad range of functions, manages significant public assets, and employs in some cases hundreds of staff – all in a political and publicly accountable environment."

It is crucial to the functioning of Local Government that Elected Members are appropriately remunerated for their time and contribution.

Payment of superannuation to Elected Members aligns with the objective of the superannuation system, which is "to provide income in retirement to substitute or supplement the Age Pension."²

In addition, it is hoped that payment of superannuation would lead to greater interest and more nominations to serve on Council from women and younger people, leading to greater representation on Councils by people from traditionally underrepresented demographics.

Current Arrangements

Under current arrangements, Elected Members can voluntarily decide to have all or a portion of their allowances paid into a superannuation fund.

In addition, under the *Superannuation Guarantee (Administration) Act 1992* (Cth), Local Governments can unanimously resolve to be considered an 'eligible local governing body' through the *Taxation Administration Act 1953* (Cth).

As a consequence of such a resolution, Elected Members would then be treated similarly to employees and the Local Government would be required to make superannuation

¹ WALGA (2019) *Final Submission: Select Committee into Local Government.* Page 35. https://www.parliament.wa.gov.au/Parliament/commit.nsf/lulnquiryPublicSubmissions/DCCAD309ECAE29E04825848100171E77/\$file/lo.lgi.150.190910.sub.walga.pdf

² Australian Government: The Treasury (2021) *Superannuation Reforms*. https://treasury.gov.au/superannuation-reforms



contributions in addition to payment of allowances. However, a resolution of this nature also has significant implications: pay as you go (PAYG) tax would be required to be withheld for remission to the Australian Taxation Office (ATO), and Fringe Benefit Tax (FBT) would be applicable to all benefits provided to Elected Members. For these reasons, Local Governments in Australia typically do not pursue this course of action.

Other Jurisdictions

Approaches in other jurisdictions are mixed, however the issue of superannuation entitlements for Elected Members has increasingly been the subject to public debate in other states of Australia.

In New South Wales, following a state-led discussion paper and consultation process, amendments to the Local Government Act have been put forward that would enable Councils to resolve to pay superannuation contributions from July 2022.

This mirrors the approach in Queensland where, under the state's Local Government Act, Councils may resolve to pay superannuation contributions to Elected Members.

Elected Members in Victoria are paid a cash loading equivalent to the superannuation guarantee, but this is not required to be paid into a superannuation fund.

No superannuation is paid in Tasmania, South Australia or the Northern Territory.

Proposed Approach

The recommended advocacy approach is to propose that the *Local Government Act 1995* be amended to facilitate the payment of superannuation to Elected Members in addition to fees and allowances.

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

A fundamental question relates to whether the proposed amendment to the Local Government Act should *require* Local Governments to pay superannuation, or whether the decision to pay superannuation should be a decision of Council.

Under the principle of general competence, Local Governments should be empowered to manage their own affairs and the case could be made that this ought to extend to the payment of superannuation to Elected Members. However, as the superannuation system is underpinned by its universality, and there is potential for payment of superannuation to



become a political debate around the Council table, a strong case can be made for the payment of superannuation to Elected Members to be a legislative requirement.

On balance, it is posited that, to achieve the objectives of the superannuation system and to avoid politicisation of the decision at a local level, payment of superannuation should be a universal entitlement for Elected Members and therefore a requirement of Local Governments contained in the Local Government Act.

Feedback is sought from Members on this specific issue:

Should Local Governments be <u>enabled</u> or <u>required</u> to pay superannuation to Elected Members?

Why is that approach preferred?

As is the case in other jurisdictions, the Salaries and Allowances Tribunal should not consider the payment of superannuation as part of their deliberative process. Specifically, payment of superannuation, equivalent to the superannuation guarantee, should be over and above the fees and allowances determined by the Salaries and Allowances Tribunal.

Costs

There will be a cost associated with the payment of superannuation to Elected Members. These costs will be particularly noticeable in the first year when superannuation becomes payable.

The table below identifies the maximum possible cost of paying superannuation based on the current Salaries and Allowances Tribunal (SAT) determination³, and the current superannuation guarantee of ten percent.

The second column in the table identifies the maximum number of Elected Members currently elected to at least one Local Government in each SAT band in Western Australia. The third column then assumes that the maximum allowances are paid to all Councillors, the Mayor or President and the Deputy Mayor or Deputy President. From this, the maximum superannuation liability, based on the current SAT determination and the current superannuation guarantee of ten percent, per SAT band is calculated.

www.walga.asn.au 6

³ Salaries and Allowances Tribunal (2021) *Determination of the Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members, 8 April 2021*. https://www.wa.gov.au/sites/default/files/2021-

 $[\]underline{04/Local\%20Government\%20Chief\%20Executive\%20Officers\%20and\%20Elected\%20Members\%20Determina}\\ \underline{tion\%20No\%201\%20of\%202021.pdf}$



It is acknowledged that the actual liability for each Local Government is likely to be less than the maximum due to fewer Elected Members than the maximum listed in the second column, and / or paying less than the maximum allowances to Elected Members. In this way, the table below represents the **maximum** potential cost to Local Governments in each band.

Band	Maximum number of Elected Members (currently)	Maximum fees and allowances	Maximum Superannuation liability
1	15	\$603,199	\$60,320
2	13	\$389,101	\$38,910
3	11	\$235,208	\$23,521
4	11	\$139,653	\$13,965

While the costs are acknowledged, it is argued that on balance the benefits of paying superannuation to Elected Members as outlined in this paper outweigh the costs.

Recommendation

WALGA recommends to the Minister for Local Government:

That the *Local Government Act 1995* be amended to require Local Governments to pay Elected Members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each Elected Member.

Process for Consultation

This paper has been prepared as a *Draft Policy Position Paper*. Feedback is sought from members in regards to the recommendation put forward by this paper.

Comments or submissions should be made to Tim Lane, Manager Strategy and Association Governance, at tlane@walga.asn.au by Friday, 22 October.

State Council's Governance Policy Team will meet in late October to consider member comments and submissions and provide guidance to inform a State Council agenda item, which will be considered at November Zone meetings and the 1 December meeting of State Council.

Following a State Council decision, advocacy will be undertaken with the Minister for Local Government.



2.2.9 Legislative Compliance Policy and Procedure

Туре:	Corporate Services – Risk Management
Legislation:	All current Acts and Regulations applicable to Local Government
Delegation:	N/A
Other Related Document:	

Objective

The primary objective of this Policy is to ensure that the Town of East Fremantle (TOEF) complies with its legislative and regulatory requirements. A fundamental principle of good public administration is that public officials comply with both the letter and the spirit of the law.

The Town will maintain the highest standards of diligence in all areas of public accountability, through its policies and processes, to meet its legal obligations.

Policy Scope

This Policy, and the principles set out in this Policy, aim to:

- (a) outline TOEF's commitment to legislative compliance
- (b) prevent, and where necessary, identify and respond to breaches of laws, regulations, codes or organisational standards occurring in the organisation.
- (c) promote a culture of compliance within the organisation; and
- (d) assist the Council in achieving the highest standards of governance.

Policy Statement

Council shall have appropriate processes and structures to ensure that legislative requirements are achievable and are integrated into the everyday running of the Council.

These processes and structures will aim to:

- (a) develop and maintain a system for identifying the legislation that applies to Council's activities.
- (b) assign responsibilities for ensuring that legislation and regulatory obligations are fully implemented in Council.
- (c) provide training for relevant staff, elected members, volunteers and other relevant people in the legislative requirements that affect them.
- (d) provide people with the resources to identify and remain up-to-date with new legislation.
- (e) conduct audits to ensure there is compliance.
- (f) establish a mechanism for reporting non-compliance.
- (g) review accidents, incidents and other situations where there may have been non-compliance.
- (h) review audit reports, incident reports, complaints and other information to assess how the

systems of compliance can be improved.

General Principles

Council has adopted the following principles based on the Australian Standards AS ISO 19600:2015 Compliance Management Systems - Guidelines.

- (a) Commit to achieving compliance in all areas of it's operations.
- (b) Maintain a Legislative Compliance Policy_that sets out its commitment to compliance with applicable laws and regulations.
- (c) Provide sufficient resources to ensure that this legislative compliance program can be implemented, maintained and improved.
- (d) Ensure that all managers, supervisors and staff generally understand, promote and be responsible for compliance with relevant laws, regulations, codes and standards that apply to activities within their day-to-day responsibilities.
- (e) Use its established risk management practices to accurately identify, rate and treat compliance risks.
- (f) Ensure that compliance requirements are integrated into day-to-day operating procedures as appropriate.
- (g) Maintain an effective complaints management system, including the coverage of compliance failures.
- (h) Council will maintain a Statute and Regulation Register_and all identified legislation imposing compliance and impacting on Council will included on the Register.
- (i) Use the Annual Compliance Return as the register to record any non-compliance matters
- (j) Will investigate, rectify and report all compliance failures.
- (I) Appropriate practical education and training of staff will be provided in order for them to meet their compliance obligations
- (m) Actively promote the importance of compliance to staff, contractors and other relevant third parties.

Roles and Responsibilities

- (a) Elected Members and Committee Members
 - Elected members and Committee members have a responsibility to be aware of and abide by legislation applicable to their role.
- (b) Senior Management Team (Executive Managers)
 - Senior Management should ensure that directions relating to compliance are clear and unambiguous and that legal requirements which apply to each activity for which they are responsible are identified.
 - Senior Management should have systems in place to ensure that all staff are given the opportunity to be kept fully informed, briefed and/or trained about key legal requirements relative to their work within the financial capacity to do so.

(c) Employees

 Comply with relevant legislative obligations within the scope of their roles and their delegated authority;

 Follow relevant procedures, guidelines and checklists as far as practicable and implement this Policy

- Employees have a duty to seek information on legislative requirements applicable to their area of work and to comply with the legislation.
- Employees shall report through their supervisors to senior management any areas of non-compliance that they become aware of.

Procedure

As part of its Legislative Compliance Management System, Council will have in place a Legislative Compliance Procedure to ensure that staff utilise the latest version of legislation and when legislation changes, steps are taken to ensure that staff are aware of amendments to legislation. The Legislative Compliance Procedure is an attachment to this policy.

Responsible Directorate:	Office of the CEO
Reviewing Officer:	Chief Executive Officer
Decision making Authority:	CEO
Policy Adopted	
Policy Amended/Reviewed	



LEGISLATIVE COMPLIANCE PROCEDURE (PRO2.2.9)

1. Identifying Current Legislation

1.1 <u>Electronic Versions of Legislation</u>

Council accesses electronic up-to-date versions of legislation through the Western Australian legislation website at www.legislation.wa.gov.au. The WA legislation website is the official WA Government site for the online publication of legislation and is provided and maintained by the Parliamentary Counsel's Office.

Council staff should utilise this website as it is updated on a daily basis.

Federal laws and instruments should be accessed through the Federal Register of Legislation at www.legislation.gov.au

1.2 Australian Standards

The Standards purchased by Council are made available to staff through the Y drive.

2. Identifying New or Amended Legislation

2.1 WA Government Gazette

Council provides website access for its staff to the WA Government Gazette which publishes all new or amended legislation applicable to Western Australia.

2.2 Department of Local Government, Sport and Cultural Industries

Council receives regular circulars from the Department of Local Government, Sport & Cultural Industries on any new or amended legislation relevant to local government. Such advices are received through Council's Records Section and must be distributed by the Records staff to the relevant Council Officers for implementation and elected members for information where applicable.

2.3 Department of Planning

Council receives notification from the Department of Planning on any new or amended legislation. Such advice is received through Council's Records Section and must be distributed by the Records staff to the relevant Council officers for implementation.

2.4 WA Local Government Association

Council receives a weekly circular from the WA Local Government Association. These circulars have sections on finance, planning and environmental law that highlight changes in legislation applicable to Councils and must be distributed to relevant Council officers and elected members for information.

3. Obtaining Advice on Legislative Provisions

Advice on matters of legislative interpretation may be sought when deemed necessary. Contact

may be made with the respective legal officer/solicitor from the following sources:

- (a) WALGA (Legal Officer),
- (b) Department of Local Government (Legal Services Branch), or
- (c) Council's Panel of Solicitors.

Note: Accessing of any legal advice must first be approved by the staff member's relevant Manager

4. Informing Council of Legislative Change

If deemed necessary, the Executive Manager or a nominated officer, will, on receipt of advice of legislative amendments, advice Council via a Concept Forum/Briefing on the new or amended legislation where any changes will impact <u>significantly</u> on Council or its operations.

5. Review of Incidents and Complaints for Non-compliance

Council shall review all incidents and complaints in accordance with its incident reporting and complaint handling procedures. Such reviews and investigations will assess compliance with legislation, standards, policies and procedures that are applicable.

6. Reporting of Non-compliance

6.1 All instances of non-compliance shall be reported as soon as practicable to the respective Executive Manager. The Executive Manager shall determine the appropriate response. If the matter is deemed a significant breach or significant fines and/or criminal sanctions apply, the matter must be reported immediately to the Chief Executive Officer.

The Chief Executive Officer may instigate an investigation into any non-compliance matter and will report significant non-compliance matters to the Council and external agencies as required.

6.2 <u>Compliance Audit Return</u>

Undertake annual review of compliance requirements in accordance with Regulation 14 of the *Local Government (Audit) Regulations 1996.*

7. Auditing Legislative Compliance

Council shall incorporate a review of its processes to ensure legislative compliance is included in its internal audit function.

8. Corporate Calendar

Monthly review of Corporate Calendar to ensure all legislative requirements are being met.

9. Review of Legislative Compliance Procedures

This Procedure will be reviewed every two years.

Legislation	Office of CEO	Corporate Services				Regulato	Operations			
		Admin & Fin	Rangers	HACC	Building	Health	Planning	Environment	Transport	Parks & Reserves
Animal Welfare Act 2002										
Animal Welfare (General) Regulations 2003										
Building Act 2011										
Building and Construction Industry Training Fund and Levy Collection Regulations 1991										
Building Regulations 2012										
Bush Fires Act 1954										
Bush Fires Regulations 1954										
Bush Fires (Infringements) Regulations 1978										
Cat Act 2011										
Cat Regulations 2012										
Conservation & Land Management Act 1984										
Conservation & Land Management Regulations 2002										
Control of Vehicles (Off Road Areas) Act 1978										
Control of Vehicles (Off Road Areas) Regulations 1979										
Corruption and Crime Commission Act 2003										
Corruption, Crime and Misconduct Act 2003										
Disability Services Act 1993										
Disability Services Regulations 2004										
Dividing Fences Act 1961										
Dividing Fences Regulations 1971										
Dog Act 1976										1
Dog Regulations 2013										
	I	1		1	l .	1	1	I	I.	<u> </u>

Legislation	Office of CEO	Corporate Services				Regulato	Operations			
		Admin & Fin	Rangers	HACC	Building	Health	Planning	Environment	Transport	Parks & Reserves
Emergency Management Act 2005										
Emergency Management Regulations 2006	1									
Environmental Protection Act 1986										
Environmental Protection Regulations 1987										
Equal Opportunity Act 1984										
Equal Opportunity Regulations 1987										
Fair Work Act 2009										
Fines, Penalties and Infringement Notices Enforcement Act 1994										
Fines, Penalties and Infringement Notices Enforcement Regulations 1994										
Fire and Emergency Services Authority of WA Act 1998										
Fire and Emergency Services Authority of WA Regulations 1998										
Food Act 2008										
Food Regulations 2009										
Freedom of Information Act										
Freedom of Information Regulations 2020										
Heritage Act 2018										
Heritage Regulations 2019										
Interpretation Act 1984										
Jetties Act 1926										
Land Administration Act 1997										
Land Administration Regulations 1998										
Library Board of Western Australia Act 1951										

Legislation	Office of CEO	Corporate Services				Regulato	Operations			
		Admin & Fin	Rangers	HACC	Building	Health	Planning	Environment	Transport	Parks & Reserves
Liquor Licensing Act 1988										
Liquor Licensing Regulations 1989										
Litter Act 1979										
Litter Regulations 1981										
Local Government Act 1995										
Local Government (Administration) Regulations										
1996										
Local Government (Audit) Regulations 1996										
Local Government (Constitution) Regulations										
1998										
Local Government (COVID-19 Response) Order										
2020										
Local Government (Elections) Regulations 1997										
Local Government (Employee Superannuation)										
Regulations 2016										
Local Government (Financial Management)										
Regulations 1996										
Local Government (Functions and General)										
Regulations 1996										
Local Government (Long Service Leave)										
Regulations										
Local Government (Miscellaneous Provisions) Act										
1960										
Local Government (Model Code of Conduct)										
Regulations 2021										
Local Government (Parking for People with										
Disabilities) Regulations 2014										
Local Government (Regional Subsidiaries)										
Regulations 2017										
Local Government (Uniform Local Provisions)										
Regulations 1996										
Main Roads Act 1930										
Main Roads (Control of Advertisements)										
Regulations 1996										
24										
Planning & Development Act 2005										

Office of CEO Operations Legislation **Corporate Services Regulatory Services** Admin & Fin Rangers HACC Building Health **Planning Environment Transport Parks & Reserves** Planning & Development (Consequential) Regulations 2006 Planning & Development (Development Assessment Panels) Regulations 2011 Planning & Development (Fees) Notice 2021 Planning & Development (Local Planning Schemes) Regulations 2015 Planning & Development (Part 17 Fees) Notice 2020 Planning & Development Regulations 2009 Planning & Development (Transitional) Regulations 2006 Public Interest Disclosure Act 2003 Public Interest Disclosure Regulations 2003 Public Health Act 2016 Health (Miscellaneous Provisions) Act 1911 Public Health Regulations 2017 Health Act (Carbon Monoxide) Regulations 1975 Health Act (Laundries and Bathrooms) Regulations Health Act (Sewerage Drainage and Underground Water Supply) Regulations 1959 Health Act (Underground Water Supply) Regulations 1959 Health (Air-handling and Water Systems) Regulations 1994 Health (Aquatic Facilities) Regulations 2007 Health (Asbestos) Regulations 1992 Health (Cloth Materials) Regulations 1985 Health (Construction Work) Regulations 1973 Health (Garden Soil) Regulations 1998 Health (Offensive Trades Fees) Regulations 1976 Health (Pesticides) Regulations 2011 Health (Public Buildings) Regulations 1992

Legislation	Office of CEO	Corporate Services				Regulato	Operations			
		Admin & Fin	Rangers	HACC	Building	Health	Planning	Environment	Transport	Parks & Reserves
Health (Skin Penetration Procedure) Regulations 1992										
Health (Temporary Sanitary Conveniences) Regulations 1997										
Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974										
Public Sector Management Act 1994										
Public Works Act 1902										
Rates and Charges (Rebates and Deferments) Act 1992										
Rates and Charges (Rebates and Deferments) Regulations 1992										
State Administrative Tribunal Act 2004										
State Records Act 2000										
Strata Titles Act 1985										
Strata Titles (General) Regulations 2019										
Swan and Canning Rivers Management Act 2006										
Swan and Canning Rivers Management Regulations 2007										
Waste Avoidance and Resource Recovery Act Waste Avoidance and Resource Recovery										
Regulations 2008										
Local Laws Cat Local Law 2016										
Dog Local Law 2016										
Fencing Local Law										
Meeting Procedure Local Law 2016										

Town of East Fremantle - Legislative Compliance Matrix Register

Legislation	Office of CEO	Corporate Services				Regulator	Operations			
		Admin & Fin	Rangers	HACC	Building	Health	Planning	Environment	Transport	Parks & Reserves
Public Places and Local Government Property										
Local Law 2016										
Parking Local Law 2016										
Penalty Units Local Law 2016										
Waste Local Law 2017										
Waste Amendment Local Law 2017										

Office of CEO
Corporate Services
Regulatory Services
Operations