

AGENDA

Council Meeting Tuesday, 20 August 2024 at 6:30 PM

Disclaimer

The purpose of this Council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Town of East Fremantle expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

Copyright

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Procedure for Deputations, Presentations and Public Question Time at Council Meetings

Council thanks you for your participation in Council Meetings and trusts that your input will be beneficial to all parties. Council has a high regard for community input where possible, in its decision making processes.

Deputations A formal process where members of the community request permission to address Council or Committee on an issue.	Presentations An occasion where awards or gifts may be accepted by the Council on behalf of the community, when the Council makes a presentation to a worthy recipient or when agencies may present a proposal that will impact on the Local Government.
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Procedures for Deputations

The Council allows for members of the public to make a deputation to Council on an issue related to Local Government business.

Notice of deputations need to be received **by 5pm on the day before the meeting** and agreed to by the Presiding Member. Please contact Executive Support Services via telephone on 9339 9339 or email admin@eastfremantle.wa.gov.au to arrange your deputation.

Where a deputation has been agreed to, during the meeting the Presiding Member will call upon the relevant person(s) to come forward and address Council.

A Deputation invited to attend a Council meeting:

- (a) is not to exceed five (5) persons, only two (2) of whom may address the Council, although others may respond to specific questions from Members;
- (b) is not to address the Council for a period exceeding ten (10) minutes without the agreement of the Council; and
- (c) additional members of the deputation may be allowed to speak with the agreement of the Presiding Member.

Council is unlikely to take any action on the matter discussed during the deputation without first considering an officer's report on that subject in a later Council agenda.

Procedure for Presentations

Notice of presentations being accepted by Council on behalf of the community, or agencies presenting a proposal, need to be received by **5pm on the day before the meeting** and agreed to by the Presiding Member. Please contact Executive Support Services via telephone on 9339 9339 or email admin@eastfremantle.wa.gov.au to arrange your presentation.

Where the Council is making a presentation to a worthy recipient, the recipient will be advised in advance and asked to attend the Council meeting to receive the award.

All presentations will be received/awarded by the Mayor or an appropriate Councillor.

Procedure for Public Question Time

The Council extends a warm welcome to you in attending any meeting of the Council. Council is committed to involving the public in its decision making processes whenever possible, and the ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective.

Council (as required by the *Local Government Act 1995*) sets aside a period of 'Public Question Time' to enable a member of the public to put up to three (3) questions to Council. Questions should only relate to the business of Council and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Mayor may either answer the question or direct it to a Councillor or an Officer to answer, or it will be taken on notice.

Having regard for the requirements and principles of Council, the following procedures will be applied in accordance with the ***Town of East Fremantle Local Government (Council Meetings) Local Law 2016***:

1. Public Questions Time will be limited to fifteen (15) minutes.
2. Public Question Time will be conducted at an Ordinary Meeting of Council immediately following "Responses to Previous Public Questions Taken on Notice".
3. Each member of the public asking a question will be limited to two (2) minutes to ask their question(s).
4. Questions will be limited to three (3) per person.
5. Please state your name and address, and then ask your question.
6. Questions should be submitted to the Chief Executive Officer in writing by **5pm on the day before the meeting and be signed by the author**. This allows for an informed response to be given at the meeting.
7. Questions that have not been submitted in writing by 5pm on the day before the meeting will be responded to if they are straightforward.
8. If any question requires further research prior to an answer being given, the Presiding Member will indicate that the "question will be taken on notice" and a response will be forwarded to the member of the public following the necessary research being undertaken.
9. Where a member of the public provided written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
10. A summary of the question and the answer will be recorded in the minutes of the Council meeting at which the question was asked.

During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation.

Members of the public shall ensure that their mobile telephone and/or audible pager is not switched on or used during any meeting of the Council.

Members of the public are hereby advised that use of any electronic, visual or audio recording device or instrument to record proceedings of the Council is not permitted without the permission of the Presiding Member.

CONTENTS

1	OFFICIAL OPENING	6
2	ACKNOWLEDGEMENT OF COUNTRY	6
3	ANNOUNCEMENT TO GALLERY	6
4	RECORD OF ATTENDANCE	6
4.1	ATTENDANCE	6
4.2	APOLOGIES	6
4.3	APPROVED	6
5	DISCLOSURES OF INTEREST	6
5.1	FINANCIAL	6
5.2	PROXIMITY	6
5.3	IMPARTIALITY	7
6	PUBLIC QUESTION TIME	7
6.1	RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE	7
6.2	PUBLIC QUESTION TIME	7
7	PRESENTATIONS/DEPUTATIONS	7
7.1	PRESENTATIONS	7
7.2	DEPUTATIONS	7
8	APPLICATIONS FOR LEAVE OF ABSENCE	7
8.1	CR WILSON	7
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	7
9.1	MEETING OF COUNCIL (16 JULY 2024)	7
10	ANNOUNCEMENTS BY THE PRESIDING MEMBER	7
11	UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS	7
12	REPORTS AND RECOMMENDATIONS OF COMMITTEES	7
13	REPORTS OF OFFICERS	8
13.1	EAST FREMANTLE FOOTBALL CLUB - SUBLEASE AND LICENCE AGREEMENT UPDATE	9
13.2	2 PHILIP STREET - PROPOSED SUBDIVISION	16
13.3	MONTHLY FINANCIAL REPORT - JUNE 2024	29
13.4	MONTHLY FINANCIAL REPORT - JULY 2024	50
13.5	ACCOUNTS FOR PAYMENT JULY 24	73
13.6	FREMANTLE CITY FOOTBALL CLUB - BUDGET REVIEW	87

13.7	OWL FRIENDLY COUNCIL ALLIANCE MOTION	91
13.8	EAST FREMANTLE COMMUNITY PARK - DUST ASSESSMENT	101
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	106
14.1	CR COLLINSON – PSWMA DELEGATION TO THE US.....	106
15	NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING	106
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	106
17	NEW BUSINESS OF AN URGENT NATURE	106
18	MATTERS BEHIND CLOSED DOORS.....	106
18.1	RESOURCE RECOVERY GROUP - WITHDRAWAL OF TOWN OF EAST FREMANTLE	107
18.2	EAST FREMANTLE FOOTBALL CLUB - LICENCE AGREEMENT - TRICOLORE COMMUNITY CENTRE	107
18.3	J & V EARTHMOVING - CONTRACT	107
19	CLOSURE	107

NOTICE OF MEETING

Elected Members

An Ordinary Meeting of the Council will be held on 20 August 2024 at 6:30 PM in the Council Chamber, 135 Canning Highway, East Fremantle and your attendance is requested.



JONATHAN THROSSELL
Chief Executive Officer
15 August 2024

AGENDA

1 OFFICIAL OPENING

2 ACKNOWLEDGEMENT OF COUNTRY

"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay my respects to Elders past, present and emerging."

3 ANNOUNCEMENT TO GALLERY

"Members of the gallery are advised that no Council decision from tonight's meeting will be communicated or implemented until 12 noon on the first clear working day after this meeting, unless Council, by resolution carried at this meeting, requested the CEO to take immediate action to implement the decision."

4 RECORD OF ATTENDANCE

4.1 ATTENDANCE

4.2 APOLOGIES

4.3 APPROVED

5 DISCLOSURES OF INTEREST

5.1 FINANCIAL

5.2 PROXIMITY

5.3 IMPARTIALITY

6 PUBLIC QUESTION TIME

6.1 RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE

Nil.

6.2 PUBLIC QUESTION TIME

7 PRESENTATIONS/DEPUTATIONS

7.1 PRESENTATIONS

7.2 DEPUTATIONS

8 APPLICATIONS FOR LEAVE OF ABSENCE

8.1 CR WILSON

Cr Wilson sought leave of absence from 16 September to 27 September 2024.

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 MEETING OF COUNCIL (16 JULY 2024)

OFFICER RECOMMENDATION

That the minutes of the Ordinary meeting of Council held on Tuesday, 16 July 2024 be confirmed as a true and correct record of proceedings

10 ANNOUNCEMENTS BY THE PRESIDING MEMBER

11 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

12 REPORTS AND RECOMMENDATIONS OF COMMITTEES

Nil.

13 REPORTS OF OFFICERS

Reports start on the next page

13.1 EAST FREMANTLE FOOTBALL CLUB - SUBLEASE AND LICENCE AGREEMENT UPDATE

Report Reference Number	OCR-3012
Prepared by	Jonathan Throssell, Chief Executive Officer and Andrew Malone, Executive Manager Regulatory Services
Supervised by	Jonathan Throssell Chief Executive Officer
Meeting date	Tuesday, 20 August 2024
Voting requirements	Simple
Documents tabled	Nil
Attachments	Nil

PURPOSE

This report requests Council consideration of an extension of the date outlined in part 1 of the Council resolution on 16 July 2024 (Resolution 011607) with regards to the negotiation and finalisation of the Sublease and Licence Agreements with the East Fremantle Football Club (EFFC) to enable occupancy of East Fremantle Community Park.

EXECUTIVE SUMMARY

The East Fremantle Community Park has passed all forms of Practical Completion for the building and the oval. The WA Football Commission has assessed the oval as suitable for the purposes of training and competition play. WAFL fixtures and training may proceed provided that appropriate agreements are in place between the Town of East Fremantle, Belgravia Health & Leisure Group Pty Ltd ("Belgravia") and the East Fremantle Football Club ("EFFC"). It is noted that the EFFC Colts are currently training at the facility.

The Council on 16 July 2024 resolved, in part:

- In order to facilitate the relocation of the East Fremantle Football Club Administration from Tricolore Community Centre, resolves to grant occupancy of East Fremantle Football Club's subleased building footprint at East Fremantle Community Park subject to the finalisation of the sublease Agreement on terms acceptable to the Town (which includes a provision to terminate the sublease on 3 months' notice if the parties fail to execute the Licence Agreement within three months of the commencement date of the sublease and an obligation on East Fremantle Football Club to play all WAFL home games and WAFL home finals at the East Fremantle Community Park) by 16 August 2024, inclusive of obtaining relevant Ministerial approval.*

The above recommendation provides for the Football Club to gain early access to the building through de-linking the sublease and licence agreements. On signing the sublease, the EFFC can gain occupancy of the building and resolve commercial terms as outlined in the licence within three months. The EFFC have not signed the sublease by 16 August, however negotiations regarding agreement on the outstanding concerns of the EFFC are ongoing. Whilst negotiations are ongoing, there still remains a potential for agreement not to be reached between the parties.

This report is to consider an extension of the time provided to the East Fremantle Football Club for signing the sublease agreement until the 30 September 2024.

BACKGROUND

There have been extensive negotiations with EFFC in regards to the proposed sublease and licence agreement since 2021. A table detailing the relevant meetings and correspondence se exchanges was provided to Council members in July. Notable dates in relation to the progression of the sublease include:

3 Sept 21 – Football Project Reference Group Meeting commenced - key component of the agenda was to discuss EFFC sub lease, license and commercial arrangements. Reference Group members for EFFC included previous EFFC CEO and EFFC President

15 May 23 - EFFC forwarded a template of the Sub Lease

12 June 23 - EFFC provided a Terms Sheet document to the Town in response to the Sub lease

28 June 23 - Town provided response to EFFC about Term Sheet along with further updated Sub Lease

28 Jul 23 - EFFC provided the Town with its proposed amendments to the Football Sublease

23 Oct 23 - Updated version of the sub lease, incorporating responses to issues from EFFC email of 28 July 23, sent to EFFC on 23 October 2023

30 Jan 24 – Copy of sublease resent to EFFC

27 Feb 24 – Further copy of sublease sent to EFFC

18 Mar 24 – EFFC provided comments on sublease

20 Mar 24 – Meeting with EFFC to discuss sublease and licence agreement

17 April 24 - Meeting with EFFC to discuss sublease and licence agreement

1 May 24 – Meeting with EFFC to discuss sublease and licence agreement

2 May 24 - Email to EFFC summarising the key outstanding issues from the sub lease and license agreement and possible solution

28 May 24 - EFFC provided response to 2 May 2024 email with further possible solutions to outstanding issues

6 Jun 24 – EFFC confirms EFFC Board has endorsed proposed solutions from 28 May 24 email

19 Jun 24 – Email to EFFC detailing table of outstanding issues

20 Jun 24 - Town circulated a revised table incorporating the further comments from EFFC and the Town's instructions to solicitor in reply

1 Jul 24 - Amended Sublease (Version 4) sent to EFFC

At the Ordinary Meeting of Council of 16 July 2024, Council resolved the following:

That Council, with respect to the request from the East Fremantle Football Club to be granted occupancy of the East Fremantle Community Park:

- 1. In order to facilitate the relocation of the East Fremantle Football Club Administration from Tricolore Community Centre, resolves to grant occupancy of East Fremantle Football Club's subleased building footprint at East Fremantle Community Park subject to the finalisation of the Sublease Agreement on terms acceptable to the Town (which includes a provision to terminate the Sublease on 3 months' notice if the parties fail to execute the Licence Agreement within three months of the commencement date of the Sublease and an obligation on East Fremantle Football Club to play all WAFL home games and WAFL home*

finals at the East Fremantle Community Park) by 16 August 2024, inclusive of obtaining relevant Ministerial approval.

2. *authorises the Chief Executive Officer to finalise the Sublease Agreement on the above basis and forward it to the Minister for Lands for consent, prior to execution.*
3. *resolves that the East Fremantle Football Club only be granted permission to use the oval at East Fremantle Community Park for match-day requirements, subject to the execution of the Licence Agreement.*
4. *instructs the Chief Executive Officer to advise the West Australian Football Commission that proposed match-day fixtures at East Fremantle Community Park can only proceed once the Licence Agreement with the East Fremantle Football Club has been executed. Thus, if the derby fixture on the 3 August 2024 is to be played at East Fremantle Community Park, then East Fremantle Football Club will need to agree to their Licence Agreement by Friday 19 July 2024, being two clear weeks' notice of the planned fixture.*
5. *(note the two-week clear notice is a requirement of the WAFC and could be relaxed to a shorter timeline at the discretion of the WAFC).*
6. *resolves that the East Fremantle Football Club be granted use of the oval and changerooms as the East Fremantle Community Park for training purposes only, prior to execution of the Sublease and Licence Agreement, under the following conditions to be imposed under a Hire Agreement with Belgravia Health & Leisure Group Pty Ltd ("Belgravia"):*
 - *Practical Completion of the oval has been achieved;*
 - *Access to the oval is to be no earlier than seven days after the Practical Completion Date for the oval;*
 - *A formal hire agreement is to be signed by East Fremantle Football Club.*
 - *East Fremantle Football Club is responsible for the cost of cleaning the changerooms at the East Fremantle Community Park.*
 - *East Fremantle Football Club must first produce to Belgravia a certificate of currency issued by EFFC's insurer for EFFC's public liability insurance.*
 - *The Town informs Belgravia that it agrees to waive the community hire charge of \$50 per hour for use of the oval as a gesture of good will.*
7. *notes that no club will receive any share of food and beverage revenue from the operation of the Food and Beverage Facilities at East Fremantle Community Park until such time as Licence Agreements are executed and the proposed profit share arrangement has been approved by the Director of Liquor Licensing.*
8. *notes the following approximate favourable annual budget implications for the East Fremantle Football Club under the proposed Sublease and Licence Agreements, illustrating that there is a financial incentive for the East Fremantle Football Club to commit to the operating model.*

<i>Description</i>	<i>Approximate Annual Value</i>
<i>Total facility expenditure saved by the East Fremantle Football Club</i>	<i>\$292,000</i>
<i>Loss of Gate Revenue (net of match day costs)</i>	<i>(\$60,000)</i>
<i>Ticketed Membership for Grandstand (net of costs)</i>	<i>\$20,000</i>
<i>Loss of Commercial Lease Revenue</i>	<i>(\$70,000)</i>
<i>Existing Food and Beverage Revenue</i>	<i>(\$150,000)</i>
<i>Replacement Food and Beverage Payment – Year 1</i>	<i>\$76,397 - \$140,000</i>
<i>Commercial Naming Rights conservatively estimated at equivalent level</i>	
<i>East Fremantle Football Club Favourable Net Position</i>	<i>\$108,397 - \$172,000</i>

CONSULTATION

Department of Local Government, Sport and Cultural Industries
East Fremantle Football Club CEO and Board Members

Belgravia Leisure Team
Jackson McDonald
Representatives from East Fremantle Bowling Club and Croquet Club
Nicola Parker and Brad Paatsch, Consultants
Luke Sanders, Head of WAFL Competitions, West Australian Football Commission

In August the Director General of the Department of Local Government, Sport and Cultural Industries commenced facilitation of discussions between the Town and EFC. Two meetings have occurred between the Department, EFC and the Town, where the EFC's concerns with the sublease and licence agreements have been discussed. The most recent discussion was held on 13 August 24 where negotiations concentrated on trying to finalise the sublease. EFC is required to provide the Town with further information on the matters it wishes the Town to consider amending in the draft sublease. Unfortunately, this information was not made available in sufficient time to enable the sublease to be agreed by 16 August 24, per Council's resolution.

As noted above, Council resolved to facilitate EFC the ability to gain early access to the building through de-linking the sublease and licence agreements. The Department has suggested that as progress on resolving the sublease is continuing it would be of benefit to extend the negotiation period beyond 16 August 24. (For the avoidance of doubt, negotiations in regard to the licence agreement are also continuing; however, there is provision in the sublease for the licence agreement to be finalised no later than three months after the sublease has been executed).

STATUTORY ENVIRONMENT

The Town is required to comply with its obligations in accordance with section 3.58 and section 3.59 of the *Local Government Act 1995*. In September 2023 the East Fremantle Oval Facility Operator Business Plan was endorsed by Council per the requirements of section 3.58 and section 3.59 of the Act. The Operator Agreement was subsequently signed by all parties. In December 2023 Council resolved to finalise the Head Lease Agreement with Belgravia.

The Minister for Lands has consented to the Head Lease being granted to Belgravia as Operator of the EFC. The Head Lease makes provision for the Operator to grant subleases and licences (if applicable) to East Fremantle Football Club, East Fremantle Bowling Club, East Fremantle Croquet Club, East Fremantle Child Health Clinic and East Freo Playgroup Inc.

The Minister for Lands is also required to consent to each sublease and licence granted to each of the above clubs or community organisations before they can be executed by the relevant parties.

POLICY IMPLICATIONS

There are no Council Policies relevant to this matter.

FINANCIAL IMPLICATIONS

Belgravia Leisure has provided the Town with an updated revenue forecast for food and beverage for the 2024/25 financial year, being \$4.2M. This is based on anticipated revenue of an average \$80,000 per week from the bar/bistro and café. This revised revenue forecast includes total sales to EFC of \$494,000 (assuming a full year of trading and home games being played at EFC); thus, it is assumed that the EFC will contribute approximately 12% of gross food and beverage revenue. More than half of the projected revenue from the EFC is attributable to match day football where all profit is redirected to the football club. Accordingly, the financial sustainability of EFC is not dependent on EFC turnover.

It is noted that a significant amount of additional legal fees has been accumulated because of amendments to the sublease and licence agreement and these costs are being directly borne by the Town.

Should the Town not provide a sublease and licence to the East Fremantle Football Club, there may be further financial impacts including, but not limited to, the payment of approximately \$72,000 owed to the Town by EFFC for project costs (joinery and audiovisual equipment in the EFFC subleased area). Additionally, should there be no WAFL football club at the facility, the payment of \$250,000 for projects costs by the AFL Facilities Fund would likely be withdrawn and the Town would be required to provide funding to address this shortfall.

STRATEGIC IMPLICATIONS

The Town of East Fremantle **Strategic Community Plan 2020-2030** states:

Strategic Priority 1 – Social – A socially connected, inclusive and safe community

1.1 Facilitate appropriate local services for the health and wellbeing of the community

- 1.1.1 *Facilitate or partner to ensure a range of quality services are provided at a local level*
- 1.1.2 *Strengthen the sense of place and belonging through inclusive community interaction and participation.*

1.2 Inviting open spaces, meeting places and recreational facilities

- 1.2.1 *Provision of adequate recreational, sporting and social facilities*
- 1.2.2 *Activate inviting open spaces that encourage social connection*

1.3 Strong community connection within a safe and vibrant lifestyle

- 1.3.1 *Partner and educate to build a strong sense of community safety*
- 1.3.2 *Facilitate opportunities for people to develop community connections through events and celebrations.*
- 1.3.3 *Facilitate community group capacity building.*

The Town of East Fremantle **Recreation and Community Facilities Strategy** adopted in 2016 identified that ‘the East Fremantle Oval Precinct is a major recreation and sporting precinct in East Fremantle that is currently perceived as poorly planned as a precinct, is underutilised in terms of community use and access and is an ineffective use of major open space.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Council does not grant an extension of time to finalise sublease, meaning EFFC does not move into the facility, therefore not fully activating the site as a community facility	Possible (3)	Major (4)	High (10-16)	FINANCIAL IMPACT \$250,001 - \$1,000,000	Accept Officer Recommendation
Council does not grant an extension of time to finalise sublease, meaning EFFC does not move into the facility	Possible (3)	Moderate (3)	Moderate (5-9)	REPUTATIONAL Substantiated, public embarrassment, high impact, high news profile, third party actions	Accept Officer Recommendation

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	12
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

Nil

COMMENT

Given that Council on 16 July 2024 resolved to grant occupancy of the EFFCs subleased area within EFCP "subject to the finalisation of the sublease Agreement ... by 16 August 2024, inclusive of obtaining relevant Ministerial approval" and that date will have passed by the date of the Council meeting without the sublease being finalised, a Council decision is required regarding suitable future actions to undertake, such as providing an extension of time to allow the negotiations to be completed.

The principal terms of the sporting club sublease and licence agreements were presented to the Ordinary Council Meeting on 21 May 2024. Council provided the Chief Executive Officer with delegation to finalise those agreements. Following an offer from the Department of Local Government, Sport and Cultural Industries to act as facilitator in the sublease and licence agreement negotiations between EFFC and the Town, ongoing discussions are being held. To date two meetings have been held with the parties.

Following the meeting held on 13 August 24 EFFC agreed to provide the Town with information on its proposed amendments to the sublease. Once received and evaluated this information will be provided to council members.

The Department of Local Government, Sport and Cultural Industries, EFFC and the Town continue to try to resolve EFFCs concerns and to finalise the sublease, however more time is required for these discussions. Assuming that negotiations conclude within two weeks, there will be a requirement for legal drafting and consideration of revised sublease terms by both parties (ie Council and the EFFC Board). This would be followed by a requirement to obtain Ministerial consent and then to execute the document. It is expected that this will take until 30 September 2024.

Should agreement not be reached by 30 September, it is further recommended that Council requests a report be prepared to review the options available for the EFCP.

CONCLUSION

Despite best efforts the Town has not been able to finalise the sublease with EFFC by 16 August 2024, as EFFC continues to negotiate for amendments. The Director General of the Department of Local Government, Sport and Cultural Industries has initiated discussions in an effort to assist the parties in reaching agreement.

While it is possible that agreement can be reached it is recommended Council resolve to provide an extension of time to 30 September 2024 to finalise the sublease, noting the various actions required in order for this date to be met.

13.1 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

1. agrees to amend its resolution 011607 by extending the time to finalise the sublease to grant East Fremantle Football Club occupancy of its subleased building footprint at East Fremantle Community Park to 30 September 2024;
2. notes a further report will be presented to Council regarding the proposed sublease with East Fremantle Football Club inclusive of recommended changes prior to its finalisation; and
3. requests the Chief Executive Officer prepare a report to Council reviewing the options available for the East Fremantle Community Park should agreement on the proposed sublease with East Fremantle Football Club not be reached by 30 September 2024.

REPORT ATTACHMENTS

No Attachments

13.2 2 PHILIP STREET - PROPOSED SUBDIVISION

Report Reference Number	OCR-3000
Prepared by	Stacey Towne
Supervised by	Andrew Malone
Meeting date	Tuesday, 20 August 2024
Voting requirements	Simple majority
Documents tabled	Consultant's Subdivision Report, July 2024 (Altus Planning)

Attachments

1. Location plan
2. Photographs
3. Subdivision plan date stamped by DPLH 2 August 2024
4. Recommended conditions of subdivision approval for 2 Philip Street, East Fremantle

PURPOSE

The purpose of this report is for Council to consider a referral from the Western Australian Planning Commission (WAPC) for the proposed subdivision of 2 (Lot 700) Philip Street, East Fremantle into two freehold (green title) lots.

EXECUTIVE SUMMARY

A subdivision proposal has been prepared by consultants (Altus Planning) on behalf of the owners of 2 Philip Street (Tony and Branka Musulin) to create two freehold (green title) lots of 368m² (proposed Lot 701) and 377m² (proposed Lot 702).

The subject property is zoned Residential R17.5 and the proposal does not comply with the minimum lot requirements as set out in SPP 7.3 - Residential Design Codes Vol. 1 (R-Codes Vol 1).

A similar application was previously considered in 2021 however, it was not supported by Council and was subsequently refused by the WAPC. The owners were informed that should they wish to continue to pursue subdivision of the lot that a review of the WAPC decision by the State Administrative Tribunal (SAT) or a Scheme Amendment would be the two available options. The matter was considered by SAT at mediation, however, was subsequently withdrawn by the owners to facilitate a Scheme Amendment to be submitted to the Town.

In 2022, an application was considered as proposed Amendment No. 19 to alter the density of 2 Philip Street from R17.5 to R 25 with the intent to allow the subdivision of the property. This was supported by Council however, Amendment No. 19 was not supported by the WAPC and was subsequently refused by the Minister for Planning on 8 June 2023.

In May 2024, a fresh application was submitted pursuing the same outcome as the previously considered Amendment No. 19 (proposed Amendment No. 20) to address the issues raised during the determination of Scheme Amendment No. 19 and to more thoroughly explore the relevant matters contained within the Local and State Planning Framework.

During preliminary administrative liaison regarding proposed Amendment No. 20, the applicant and landowners were encouraged by officers of the Department of Planning, Lands and Heritage (DPLH) to seek approval directly

through the subdivision process rather than pursuing a scheme amendment. The applicant therefore withdrew the application for proposed Amendment No. 20 and has instead made an application for subdivision accordingly.

The applicant argues that approval of the subdivision, on its merits, would be consistent with the principles of orderly and proper planning and justifies the resultant development of a future dwelling by:

- addressing the previous reasons for refusal of the proposed scheme amendment;
- citing relevant case law as to why there are no statutory hurdles in the application being considered on its merits;
- addressing the relevant provisions of the State Planning Framework;
- providing a detailed analysis of the Town's Local Planning Strategy and the objectives of the Residential zone;
- addressing why the pattern of subdivision on the streetscape will be completed not extended;
- outlining why intended built form outcomes will not have an adverse impact on the local character; and
- providing reasons why an undesirable precedent will not be set.

As the Council has previously supported the intent of the scheme amendment to subdivide 2 Philip Street, it is recommended that the subdivision application be supported, subject to standard conditions.

BACKGROUND

Zoning	Residential R17.5
Site Area	745m ² 2 green title lots proposed of 368m ² and 377m ²
Heritage	N/A
Fremantle Port Buffer	N/A
Previous Decision of Town and/or History of Issue Onsite	Subdivision application refused by WAPC 31 May 2021 (not supported by Council following referral). Proposed Amendment No. 19 to rezone 2 Philip Street from residential R17.5 to Residential R25 supported by Council 13 December 2022, not supported by WAPC and refused by Minister for Planning 8 June 2023.

CONSULTATION

Nil. Unlike applications for scheme amendments, advertising of subdivision proposals for public comment is not required.

STATUTORY ENVIRONMENT

Planning and Development Act, 2005

Local Planning Scheme No. 3 (LPS 3)

POLICY IMPLICATIONS

Local Planning Strategy 2022

Operational Policy 2.2 – Residential Subdivision – Department of Planning; Lands and Heritage

Local Planning Policy 3.1.1 - Residential Design Guidelines

Crossover Policy

Urban Streetscape and Public Realm Style Guide

Model Subdivision Conditions Schedule 2024 – Department of Planning; Lands and Heritage

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The Town of East Fremantle Strategic Community Plan 2020-2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

3.1 Facilitates sustainable growth with housing options to meet future community needs.

3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.

3.1.2 Plan for a mix of inclusive diversified housing options.

3.1.3 Plan for improved streetscapes.

3.2 Maintaining and enhancing the Town's character.

3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.

3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.

3.3.1 Continue to improve asset management within resource capabilities.

3.3.2 Plan and advocate for improved access and connectivity.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The risk rating is considered low. The Council is not the decision making authority in regard to subdivision applications. It provides advice and comments with a determination recommendation and appropriate conditions.	Unlikely (2)	Minor (2)	Low (1-4)	COMPLIANCE Minor regulatory or statutory impact	Accept Officer Recommendation

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

A site inspection was undertaken.

COMMENT

Subdivision background

The background to the subject site and previous parent lot is extensive and dates back to 2014. In summary, changes to the Town's local planning scheme relating to corner lot subdivision in this vicinity affected the development potential otherwise available to this property in the past. (A more comprehensive account of the details can be found in Section 2.3 of the tabled Consultant's Subdivision Report).

The WAPC's refusal of the subdivision application in 2021 was based on three main reasons. These are detailed further in this report together with the applicant's analysis and response in justifying this subdivision application.

A proposal to rectify this by increasing the density of the subject lot through Amendment No. 19 was supported by Council on 13 December 2022 for the following reasons:

- (i) the rezoning is in conformity with the objectives of Local Planning Scheme No. 3 for a Residential Zone and in alignment with the local planning framework in general;
- (ii) the creation of an additional lot of land and the construction of another dwelling is considered to result in a positive impact on the amenity of the surrounding residential area or the streetscape;
- (iii) the rezoning will facilitate for an increase in housing diversity within the Richmond Hill Precinct; and
- (iv) the rezoning will reflect the existing site circumstances.

The WAPC considered the amendment together with Council's support however, submitted its recommendation of refusal to the Minister for Planning. On 8 June 2023 the Minister for Planning refused to approve Amendment No. 19 for the following reasons:

- a) The amendment is inconsistent with the Central Sub-Regional Planning Framework, specifically urban consolidation principles 1 and 2. The proposed R25 density code represents ad-hoc planning that will not facilitate housing diversity and will enable the fragmentation of an established low-density suburb without any suitably endorsed strategic basis.
- b) The amendment is inconsistent with the objectives set out under State Planning Policy 3.0 – Growth and Settlement as it does not promote a well-planned pattern of settlement, facilitate housing diversity or promote the development of a sustainable and liveable neighbourhood form.
- c) The amendment is inconsistent with the Town of East Fremantle Local Planning Strategy as it proposes to increase residential density in an ad-hoc and uncoordinated manner and beyond areas appropriately identified for land use intensification.
- d) The amendment is inconsistent with the objectives of the Residential zone under Clause 4.2 of the Town of East Fremantle Local Planning Scheme No. 3 as it will introduce a density code that will not:
 - i. Provide for a range and variety of housing to meet the needs of the community or recognises re-development limitations necessary to protect local character;
 - ii. Safeguard or enhance the amenity of an established residential area;
 - iii. Recognise the importance of design elements such as the 'front yard' and the 'back yard' to the character, amenity and historical development of the locality and to the community.

Current subdivision proposal

The landowner was prepared to revisit the proposed scheme amendment proposal through a fresh application and subsequently submitted documentation to the Town in May 2024 for proposed Amendment No. 20. This aimed to address the issues raised during the determination of Scheme Amendment No. 19 and to more thoroughly explore the relevant matters contained within the Local and State Planning Framework.

Through preliminary discussions with DPLH regarding an administrative matter in relation to proposed Amendment No. 20, DPLH officers suggested that the applicant may wish to instead make a direct application to subdivide the property rather than pursuing facilitation of subdivision through the scheme amendment process. The applicant was keen to act upon the advice of DPLH officers and withdrew the Amendment No. 20 proposal in favour of an application to the WAPC to subdivide 2 Philip Street.

The subdivision application to be considered proposes to create two freehold (green title) lots of 368m² (proposed Lot 701 fronting Philip Street) and 377m² (proposed Lot 702 on the corner of Philip and Gordon Street).

The property at 2 Philip Street features an existing two storey residence, retained garden beds, small outbuilding and sea container storage. The site already has the appearance of being two separate lots as the residence (contained within proposed Lot 701) and an outbuilding (contained within proposed Lot 702) are separated by a 1.8m high brick rendered wall, address the streetscape differently (one fenced and the other not) and have separate vehicular access points.

The subject property is zoned Residential R17.5 and the proposal does not comply with the minimum lot requirements as set out in SPP 7.3 - Residential Design Codes Vol. 1 (R-Codes Vol 1). Notwithstanding this, the applicant's justification in support of subdivision is summarised as follows:

Location and street analysis

Immediate streetscape

- Findings highlight the prevalence of subdivision within the Richmond Hill Precinct. Within the immediate streetscape on the northern side of Philip Street, 7 of the 10 parent lots are subdivided as either side-by-side or battle-axe configurations.
- The two proposed lots resulting from subdivision would not be the smallest lots within the locality, nor the smallest within the streetscape.
- The locality features several other grouped dwelling developments that feature a smaller site area per dwelling than the proposed lots.
- Therefore, the intended lot sizes associated with the proposed two-lot subdivision do not set an undesirable precedent. It is contended that any perceived precedent has been set by smaller lots and lots that have been subdivided with an irregular shape or feature other constraints.

Lots smaller than the prescribed site area per dwelling requirements

- Other lots in the vicinity have subsequently been subdivided that do not meet the prescribed site area per dwelling requirements under the R-Codes and are less than the minimum site area per dwelling of 500m².
- Therefore, the proposed lots are not indistinguishable from many other lots in the locality.

Corner lots greater than 700m²

- A significant number of the corner lots in the locality have already been subdivided. In other circumstances, several of the corner lots in the locality appear to feature historical strata titled lots which are effectively grouped dwellings (such as No. 1 Philip). It is therefore considered that the likelihood of setting an undesirable precedent for corner lot subdivision is limited.
- All other existing corner lots within the Richmond Hill Precinct that are greater than 700m², feature either a well-established or contemporary dwelling, requiring demolition to facilitate a two-lot subdivision.
- Due to the triangular shape of lots bound by either Locke Crescent or Woodhouse Road located west of the subject land, the result of a subdivision would be two lots that are even more irregular in shape, posing significant development constraints.
- The subject lot is the only corner lot in the locality that will require no demolition of any existing dwellings to facilitate a two-lot subdivision.

Lots with smaller frontages than the proposed Lot 702

- There is an abundance of lots within the Richmond Hill Precinct that feature a frontage width smaller than the frontage of the proposed lot 702 (southernmost). This lot will have a primary street frontage to Gordon Street of approximately 18.9m.
- Within the immediate streetscape, No. 8A, and No.11 Gordon Street both feature a frontage width which is less than proposed lot 702 (southernmost). Furthermore, there is an abundance of subdivided lots to the east of the site on Philip Street, comprising of battleaxe configurations whereby the front lot has a narrower frontage than the proposed lot. Several of the lots along Preston Point Road to the north on the same block, are of a side-by-side subdivision configuration with narrow frontages. It is also noted that unlike the proposed corner lot, the abovementioned lots all feature a singular frontage, with no availability of a second frontage, nor ability to apply the provisions of WAPC's Development Control Policy 2.2.(DCP 2.2).
- The proposed corner lot will have two frontages to Gordon and Philip Streets, that are similar widths of approximately 18.9m-20.8m. This is coupled with a wide verge that is well vegetated. It is affirmed that the proposal does not facilitate a narrow side-by-side, nor a battleaxe configuration which often result in narrow frontages that do not complement suburban streetscapes of low density built form.
- Future development will consider the width of the frontage to ensure appropriate side setbacks are in place to be in keeping with the scale of existing built form.
- Notwithstanding, the percentage of the frontage that is occupied by a future carport or garage, will be subject to the relevant provisions of Clause 5.2.2 (Garage width) of the R-Codes.

Development Intentions

- The intent of the proposal is to facilitate a two-lot subdivision on the site. In the absence of any considerable constraints relating to the site, services, or access, the applicants submit there is merit in the intended subdivision proposal.
- Provided the subdivision application is approved by the WAPC, the intent of the proposed lot is to cater for a single house. Pursuant to Clause 4.3 of the Scheme, a single house is a 'P' use in the Residential zone which means that the use is permitted if it complies with the relevant development standards requirements of the Scheme.
- The intention is for a two-storey dwelling on the proposed Lot 702 with a site area of 368m². (For illustrative purposes, indicative Development Plans are provided as Figure 8 and Attachment 6 in the tabled Consultant's Subdivision Report). The applicant intends to design a two-storey dwelling that is consistent with the residential built form and density in the locality.
- More specifically, the future dwelling will complement the built form and scale of the two immediate dwellings to the north, namely No. 2 Philip Street and No. 11 Gordon Street. (Figure 8 in the Consultant's Subdivision Report).

Consideration of WAPC 2021 refusal

WAPC Reason for Refusal	Applicant's response in relation to this new application
1. The proposed subdivision does not comply with the Town of East Fremantle Local Planning Scheme No. 3 and the Residential Design Codes, by reason that the proposed lots do not comply with the minimum and average site area requirements of the R17.5 density coding.	<ul style="list-style-type: none"> • LPS3 has no provisions which specifically incorporate the R-codes as part of the Scheme. Whilst LPS3 contains Clause 5.3, which deals with special applications of the R-Codes, the proceeding Section 5.2, only makes reference to the R-Codes but does not specifically incorporate them into the Scheme in a manner consistent with the model provisions of the LPS Regs. • In the matter of the Taylor and Western Australian Planning Commission [2023] WASAT 16, the SAT determined on a preliminary issue that approval of a subdivision, which conflicts a Local Planning Scheme, is not necessarily or automatically in conflict with Section 138(2) of the Planning and Development Act (PD Act). • It is important to note that whilst in Taylor, the Scheme in that instance did have an explicit reference incorporating the R-Codes consistent with clause 77(1)(b) of the PD Act and Clause 25, Schedule 1 of the Planning and Development (Local Planning Schemes) Regulations 2015 (LP Regs), as already

WAPC Reason for Refusal	Applicant's response in relation to this new application
	<p>observed here, such an explicit incorporation of the R-Codes does not exist in LPS3.</p> <ul style="list-style-type: none"> Accordingly, to grant subdivisional approval which will allow lots to be created that vary by more than 5% from the Table D minimum and average lot sizes will not be a decision that is by default or automatically in conflict (is inconsistent) with the R-Codes, and therefore, the Scheme. As a result, it is not necessary to consider if any of the exceptions in (a) to (f) of section 138(3) of the PD Act apply in this case. Accordingly, the proposed subdivision is to be determined on its merits.
<p>2. The proposed subdivision does not comply with the Town of East Fremantle Local Planning Scheme No. 3 and the Residential Design Codes, by reason that the proposed lots do not comply with the minimum and average site area requirements of the R17.5 density coding.</p>	<ul style="list-style-type: none"> It is submitted that there are no issues regarding the capability and suitability of the proposed lot configuration to accommodate development, other than the fact the lot sizes are inconsistent with the current residential density code applicable to the land. It is noted that clause 4 of DCP 2.2 contains provisions, specifically at clause 4.2.4, that addresses variations to average lot size greater than the 5% criteria. This clause requires the proposal to meet all five criteria. It is accepted that the proposed subdivision cannot meet all the criteria. However, this does not mean the proposed subdivision must be refused given the accepted principles in respect to the correct application of 'policy' as per <i>Clive Elliot Jennings and Co Pty Ltd v Western Australian Planning Commission</i> (2002) 122 LGERA 433. The proposal is considered to meet the policy measures of DCP 2.2 pertaining to all new residential lots, for the following reasons: <ul style="list-style-type: none"> While proposed lot 701 contains an existing two storey dwelling to be retained, proposed lot 702 is capable of development in accordance with the relevant design provisions of the R-Codes and the local planning framework. The physical characteristics of the site and locality are suitable for subdivision. The site and proposal are consistent with the provisions of WAPC's Development Control Policy 2.6 – Residential Road Planning. The site is convenient to areas of passive and active open space in accordance with Liveable Neighbourhoods and WAPC's Development Control Policy 2.3 – Public Open Space, in terms of appropriate location and configuration, and having regard for the existing and proposed distribution of open space in the immediate locality. The site is located in a high amenity area served by a suitable level of community services, schools, retail and other facilities and services. Lot reconfiguration will not be required to facilitate retention of significant trees and mature vegetation. The subdivision will not impact upon existing verge tree. Notwithstanding the discretion sought to vary the minimum lot size, the proposal is considered to meet the criteria for variations to the average lot size greater than five per cent for the following reasons: <ul style="list-style-type: none"> A single residential coding of R17.5 applies to the land. The site is a corner lot with frontage to two different street names, namely Philip Street and Gordon Street. The two proposed lots comply with the frontage requirements specified in Table D of the R-Codes. For lots coded R17.5, the minimum frontage is 12m. The existing two storey dwelling on the site (proposed lot 701) is served by a double width crossover. The existing crossover to proposed lot 702 will be removed and replaced with a crossover and driveway designed in accordance with Australian Standard (AS) 2890, the R-Codes and to the satisfaction of the Town.

WAPC Reason for Refusal	Applicant's response in relation to this new application
	<ul style="list-style-type: none"> It is therefore considered that the subject land is capable and suitable of such a proposal, and it is uncontroversial that the proposed subdivision cannot meet all the criteria. As per the previous reason for refusal, there is no statutory prohibition as to why the subdivision proposal cannot be accepted on its merits.
3. Approval of the subdivision would set an undesirable precedent for the further non-compliant subdivision of lots of a similar size and shape in the locality which would undermine the objectives and provisions of the Town of East Fremantle Local Planning Scheme No. 3.	<ul style="list-style-type: none"> Given the unique historical circumstances to the subdivision and development of the site, there should be no concern that subdivision of the land into two lots will result in any form undesirable precedent for similar requests to follow from other proponents in the locality. A short summary of the Locational & Streetscape Analysis provides that: <ul style="list-style-type: none"> The two lots resulting from subdivision will not be the smallest lots in the locality. Any perceived precedent for small lots has been set by smaller lots, particularly those original parent lots that have been subdivided. Many subdivided lots in the locality do not currently meet the minimum site area per dwelling requirements of their assigned density code, pursuant to the R-Codes. An abundance of corner lots have already been subdivided. The subdivision will not require demolition of an existing dwelling to facilitate the two-lot subdivision. There is an abundance of lots in the locality that feature a frontage width that is smaller than the proposed lots. The proposal will allow for the pattern of subdivision and development in the relevant streetscapes to be completed rather than extended. <p>Accordingly, the resultant outcome will be indistinguishable from a streetscape perspective (on both Philip and Gordon Streets).</p>

CONCLUSION

Given Council's previous support for Amendment No. 19 to facilitate the intention of this subdivision application and based on the detailed justification contained in the Consultant's Subdivision Report, it is recommended Council supports the proposed subdivision.

13.2 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

- recommends support for the proposed subdivision of No. 2 (Lot 700) Philip Street, East Fremantle in accordance with Department of Planning, Lands and Heritage subdivision plan date stamped 2 August 2024 for the reasons outlined in the Officer Report; and
- authorises the Town's administration on behalf of the Council to provide a referral response to the Western Australian Planning Commission advising of Council's resolution to support the application subject to the conditions listed in Attachment 4.

REPORT ATTACHMENTS

Attachments start on the next page.

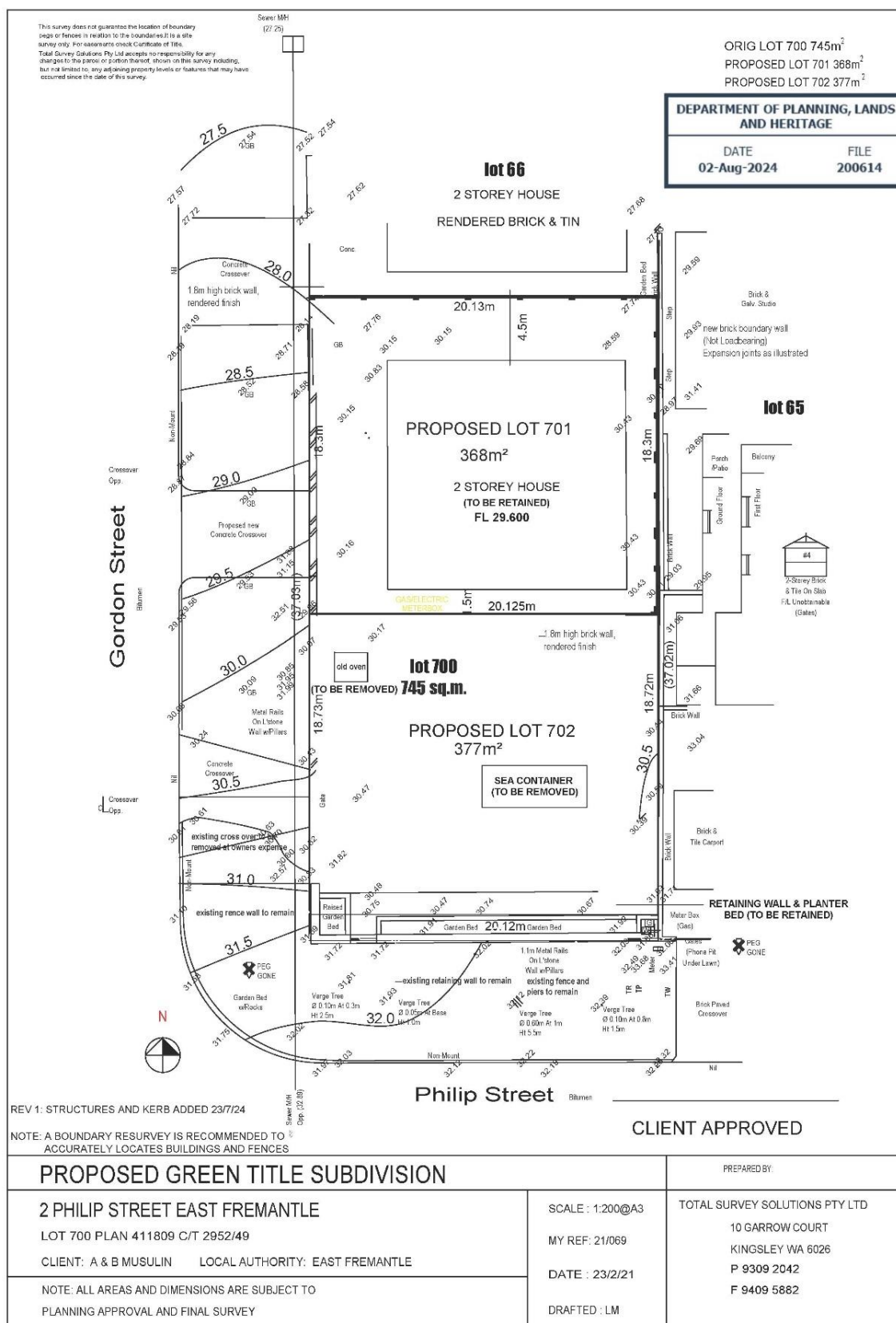
Location plan – subject site shaded in red



Photos – 2 Philip Street



Attachment -3
Subdivision plan



Recommended conditions of subdivision approval for 2 (Lot 700) Philip Street, East Fremantle

1. All outbuildings and/or structures shown on the approved plan at the time of subdivision approval being demolished and materials removed from Lot 702.
2. The land being filled, stabilised, drained and/or graded as required to ensure that:
 - a) the lot can accommodate their intended development; and
 - b) finished ground levels at the boundaries of the lots the subject of this approval match or otherwise coordinate with the existing and/or proposed finished ground levels of the land abutting; and
 - c) stormwater is contained on-site, or appropriately treated and connected to the local drainage system.
3. All septic sewer systems including all tanks and pipes and associated drainage systems (soak wells or leach drains) and any stormwater disposal systems are to be decommissioned, in accordance with the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974, removed, filled with clean sand and compacted. Proof of decommissioning is to be provided in the form of either certification from a licensed plumber or a statutory declaration from the landowner/applicant, confirming that the site has been inspected and all septic tanks, soak wells, leach drains, and any associated pipework have been removed.
4. The applicant/landowner is advised that pursuant to the Commonwealth Telecommunications Act 1997 there will generally be a requirement for the installation of fibre-ready telecommunications infrastructure. Exemptions can be sought for certain types of development. Further information is available from the Australian Government website at Department of Infrastructure, Transport, Regional Development, Communications and the Arts www.infrastructure.gov.au.
5. The landowner/applicant is advised that no street verge trees are to be removed. Street verge trees are to be retained and protected from damage, including unauthorised pruning, unless otherwise approved by the local government. In this regard, the landowner/applicant is advised to liaise with the Town of East Fremantle prior to commencement of subdivisional works.
6. Suitable arrangements being made with the local government for the provision of a vehicular crossover to service the lot shown on the approved plan of subdivision. Any proposal to remove or re-locate the crossovers will be subject to the submission of an application that is in accordance with the Town's crossover policy, Local Planning Policy 3.1.1 - Residential Design Guidelines and the Urban Streetscape and Public Realm Style Guide (or equivalent).
7. All development on the lot(s) is to comply with the requirements of the Town of East Fremantle's current Local Planning Scheme, Residential Design Codes and Local Planning Policy 3.1.1 - Residential Design Guidelines and any variations will be subject to a development approval application.

Advice Notes

- (i) In regard to Condition 1, the applicant is advised to contact the Town of East Fremantle prior to the commencement of demolition works to determine if a demolition permit is required.
- (ii) The applicant is advised that the Council has not granted approval for a sea container to be stored on Lot 700. Should subdivision approval be granted and a dwelling subsequently constructed the sea container is to be removed from the lot, post construction. If subdivision is not granted the Town will request the landowner remove the sea container.

13.3 MONTHLY FINANCIAL REPORT - JUNE 2024

Report Reference Number	OCR-2998
Prepared by	Phil Garoni, Finance Manager
Supervised by	Peter Kocian, Executive Manager Corporate Services
Meeting date	Tuesday, 20 August 2024
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	

1. Monthly Financial Report for the month ended 30 June 2024 containing the Statement of Financial Activity and Financial Position.

PURPOSE

The purpose of this report is to present to the Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature and Type) for the year ended 30 June 2024. A Capital Works report has been incorporated into the workbook.

EXECUTIVE SUMMARY

A Monthly Financial Report workbook has been prepared to provide an overview of key financial activity.

The WA Government recently amended regulation 34 of the *Local Government (Financial Management) Regulations 1996* to require the Statement of Financial Activity be presented according to nature or type classification.

Regulation 35 also requires local governments to prepare a monthly Statement of Financial Position. This has now been inserted into the Monthly Financial Report.

A Capital Works Report is presented detailing committed expenditure against budgets. This report is used to assess the clearance rate of capital projects.

BACKGROUND

Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:

- a. demonstrates the Town's commitment to managing its operations in a financially responsible and sustainable manner.
- b. provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
- c. ensures proper accountability to the ratepayers for the use of financial resources.

Financial information that is required to be reported to Council monthly includes:

- a. operational financial performance against budget expectations.
- b. explanations for identified variances from expectations.
- c. financial position of the Town at the end of each month.

Understanding the Financials

When reading the financial information/statements, variances (deviations from budget expectations) are classified as either:

- a. Favourable variance (F)
- b. Unfavourable variance (U)
- c. Timing variance (T)

A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur with the budget year. That is, the financial transaction will still occur, but just in a different month. This timing difference may require for the year-to-date budget to be amended for future periods.

A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.

A realised favourable variance on a revenue item is a positive outcome as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting in a decrease to the projected budget result.

A realised favourable variance on an expenditure item may have either of two causes – one being a saving because the outcome was achieved for lesser cost, which has the effect of increasing the projected budget result. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

If a realised favourable or unfavourable variance is material in value, a recommendation will be provided to Council to amend the budget.

CONSULTATION

Budget Managers are provided with a monthly Responsible Officer Report for review and reporting of budget variances.

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* detail the form and way a local government is to prepare its Statement of Financial Activity.

Regulation 35 of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Position to be prepared.

Expenditure from the municipal fund not included in the annual budget must be authorised in advance by an absolute majority decision of Council pursuant to section 6.8 of the *Local Government Act 1995*.

Fees and charges are imposed in accordance with section 6.16 of the *Local Government Act 1995*. Fees and charges imposed outside of the Annual Budget require an absolute majority decision of Council and must give local public notice of the new fees pursuant to section 6.19 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Significant Accounting Policies are adopted by Council on an annual basis. These policies are used in the preparation of the statutory reports submitted to Council.

FINANCIAL IMPLICATIONS

As part of the adopted 2023/24 Budget, Council adopted the following thresholds as levels of material variances for financial reporting:

That in accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023/24 for reporting material variances shall be:

- a) 10% of the amended budget; or*
- b) \$10,000 of the amended budget;*
- whichever is greater.*

In addition, that the material variance limit be applied to total revenue and expenditure for each Nature and Type classification and capital income and expenditure in the Statement of Financial Activity.

STRATEGIC IMPLICATIONS

The monthly financial report is the key financial reporting mechanism to Council, to provide oversight of the financial management of the local government. This ties into the Strategic Community Plan as follows:

4.9 A financially sustainable Town – Provide financial management services to enable the Town to sustainably provide services to the community.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inadequate oversight of the financial position of the Town may result in adverse financial trends	Rare (1)	Major (4)	Low (1-4)	FINANCIAL IMPACT \$50,000 - \$250,000	Manage by monthly review of financial statements and key financial information
Inadequate monitoring of grant funding and expenditure resulting in incorrect income transfers	Possible (3)	Moderate (3)	Moderate (5-9)	FINANCIAL IMPACT \$250,001 - \$1,000,000	Manage by updating the internal grants register and contract liabilities register each month

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	9
Does this item need to be added to the Town's Risk Register	Yes
Is a Risk Treatment Plan Required	No

SITE INSPECTION

Not applicable.

COMMENT

This report presents the Statement of Financial Activity by Nature and Type for the year ended 30 June 2024.

The following is a summary of headline numbers from the attached financial report, and explanations for variances is provided in Note 1 of the workbook:

	Original Budget	Current Budget	YTD Actuals
Opening Surplus	378,508	751,732	751,732
Operating Revenue	11,974,645	12,085,849	12,627,924
Operating Expenditure	(12,611,283)	(12,996,721)	(12,622,173)
Capital Expenditure	(22,424,516)	(24,307,046)	(22,833,906)
Capital Income	16,151,762	17,465,892	16,615,297
Financing Activities	4,449,554	5,083,227	4,603,469
Non-Cash Items	2,081,330	2,063,530	1,612,273
Closing Surplus/(Deficit)	0	146,463	948,879

The Net Current Asset Position (Forecast Surplus above) indicates a YTD net current position of \$948,879 versus the current budget of \$146,643. The favorable surplus is largely attributable to the following:

- Advance payment of 2024/25 Financial Assistance Grants \$264k.
- Favourable interest earnings of \$155k.
- 94% clearance rate of capital works including municipal funding contributions.

The Executive Summary in the workbook provides an overview of key indicators for the month. Further comments are provided below:

- Rate Notices were issued on the 19 July. The Town received \$10.96M in rates and charges revenue (including rates, ESL, service charges) by the end of June, equating to 99.3% of total rates and charges paid.
- Capital works finished with a financial completion rate of 94% against the full year budget.
- The EF Oval Redevelopment Project has reached practical completion. There will be some continued financial transactions to be incurred in 2024/25. These will be presented to Council to adopt any budget carry over.

CONCLUSION

Council is requested to receive the Monthly Financial Report. Noting the final position for June 30 is still fluid as end of financial year annual accounts are still being completed.

13.3 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

- 1. receives the Monthly Financial Report for the year ended 30 June 2024, as presented as attachment 1 to this report, inclusive of:**
 - (i) Statement of Financial Activity by Nature and Type**
 - (ii) Statement of Financial Position**
 - (iii) Capital Expenditure Report**
- 2. notes the unrestricted municipal surplus of \$948,879 for the year ended 30 June 2024. This may be subject to further adjustment as end of year accounting processes are finalised.**

REPORT ATTACHMENTS

Attachments start on the next page

TOWN OF EAST FREMANTLE
MONTHLY FINANCIAL REPORT
(Containing the Statements of Financial Activity and Financial Position)
For the period ended 30 June 2024
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Key Information	2
Statement of Financial Activity	4
Statement of Financial Position	5
Note 1 Explanation of Material Variances	6
Note 2 Statement of Financial Activity Information	7
Note 3 Cash & Cash Investments	8
Note 4 Reserve Accounts	9
Note 5 Capital Acquisitions	10
Note 6 Disposal of Assets	11
Note 7 Receivables	12
Note 8 Rate Revenue	13
Note 9 Borrowings	14
Note 10 Grants & Contributions	15
Note 11 Budget Amendments	16

**TOWN OF EAST FREMANTLE
FOR THE PERIOD ENDED 30 JUNE 2024**

KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.75 M	\$0.75 M	\$0.75 M	\$0.00 M
Closing	\$0.15 M	\$0.44 M	\$0.95 M	\$0.50 M
Refer to Statement of Financial Activity				

Cash and cash equivalents			Payables		Receivables			
	\$5.28 M	% of total		\$1.62 M	% Outstanding		\$0.71 M	% Collected
Unrestricted Cash	\$2.57 M	48.7%	Trade Payables	\$1.00 M		Rates Receivable	\$0.08 M	99.3%
Restricted Cash	\$2.71 M	51.3%	0 to 30 Days		0.0%	Trade Receivable	\$0.71 M	% Outstanding
			Over 30 Days		0.0%	Over 30 Days		0.1%
			Over 90 Days		0.0%	Over 90 Days		12.5%
Refer to 3 - Cash and Cash Investments					Refer to 7 - Receivables			

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.15 M	\$1.15 M	\$1.81 M	\$0.66 M
Refer to Statement of Financial Activity			

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$9.13 M	% Variance	YTD Actual	\$1.13 M	% Variance	YTD Actual	\$1.49 M	% Variance
YTD Budget	\$9.13 M	(0.0%)	YTD Budget	\$0.85 M	33.2%	YTD Budget	\$1.47 M	1.3%
Refer to 8 - Rate Revenue			Refer to 10 - Grants and Contributions			Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$6.84 M)	(\$6.93 M)	(\$6.22 M)	\$0.71 M
Refer to Statement of Financial Activity			

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.08 M	%	YTD Actual	\$0.55 M	% Spent	YTD Actual	\$16.52 M	% Received
Adopted Budget	\$0.17 M	(52.1%)	Adopted Budget	\$0.67 M	(18.7%)	Adopted Budget	\$17.29 M	(4.5%)
Refer to 6 - Disposal of Assets			Refer to 5 - Capital Acquisitions			Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$5.08 M	\$5.47 M	\$4.60 M	(\$0.87 M)
Refer to Statement of Financial Activity			

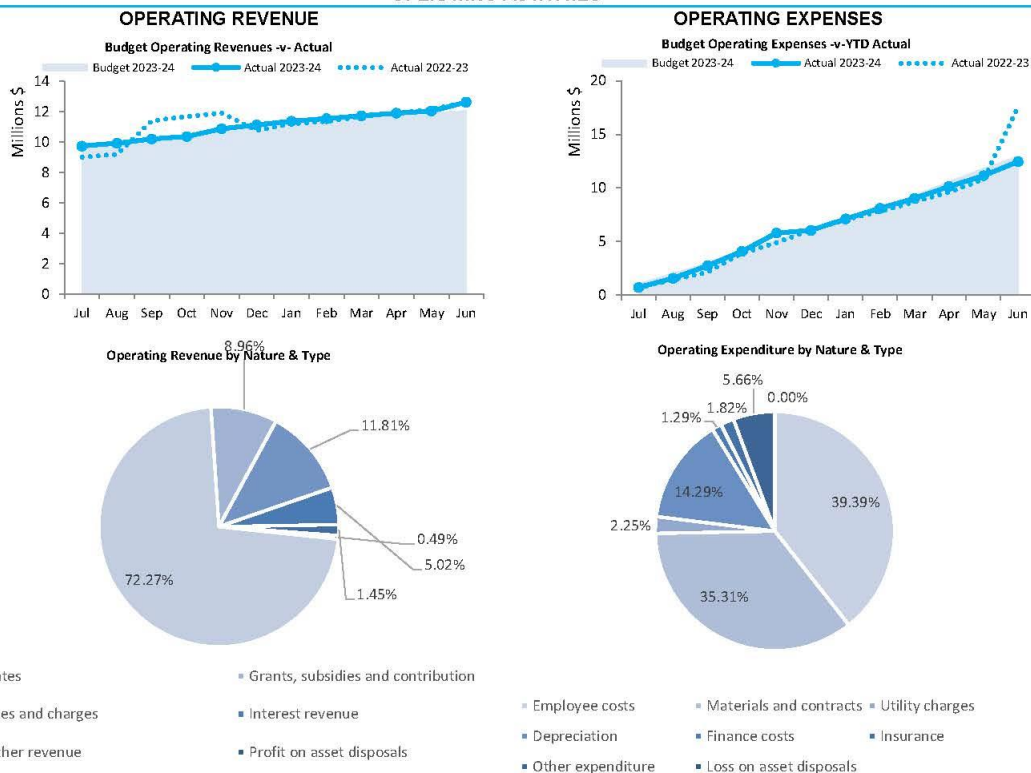
Borrowings		Reserves		Report Preparation	
Principal repayments	(\$0.08 M)	Reserves balance	\$2.71 M	Prepared by:	Manager Finance
Interest expense	\$0.16 M	Interest earned	\$0.53 M	Reviewed by:	Executive Manager Corporate Services
Principal due	\$4.82 M			Date Prepared:	7/08/2024
Refer to 9 - Borrowings		Refer to 4 - Cash Reserves			

This information is to be read in conjunction with the accompanying Financial Statements and notes.

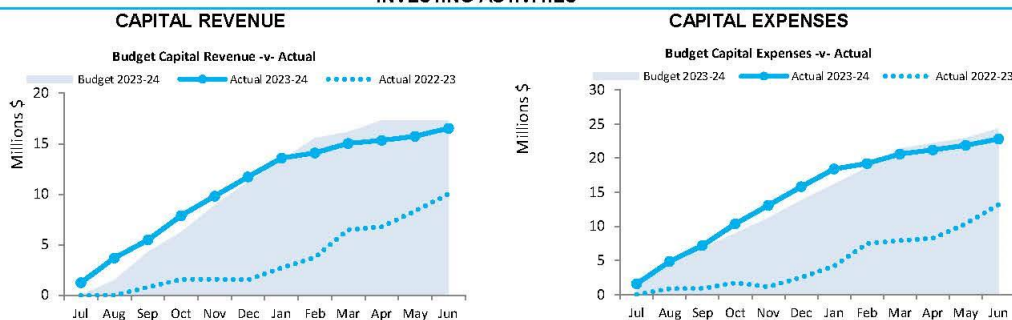
TOWN OF EAST FREMANTLE FOR THE PERIOD ENDED 30 JUNE 2024

KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES



INVESTING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF EAST FREMANTLE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

	Note	Current Budget (a) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
Rates	8	9,125,610	9,125,016	(594)	(0.01%)	
Grants, subsidies and contributions	10	848,836	1,130,919	282,083	33.23%	▲
Fees and charges		1,472,963	1,491,520	18,557	1.26%	▲
Interest revenue		479,440	633,888	154,448	32.21%	▲
Other revenue		56,000	183,635	127,635	227.92%	▲
Profit on asset disposals	6	103,000	61,265	(41,735)	(40.52%)	▼
		12,085,849	12,627,924	542,075	4.49%	
Expenditure from operating activities						
Employee costs		(4,969,094)	(4,971,652)	(2,558)	(0.05%)	
Materials and contracts		(4,441,516)	(4,457,057)	(15,541)	(0.35%)	▲
Utility charges		(243,950)	(283,870)	(39,920)	(16.36%)	▲
Depreciation		(2,166,530)	(1,803,217)	363,313	16.77%	▼
Finance costs		(134,490)	(163,393)	(28,903)	(21.49%)	▲
Insurance		(258,240)	(229,133)	29,107	11.27%	▼
Other expenditure		(782,901)	(713,851)	69,050	8.82%	▼
Loss on asset disposals	6	0	0	0	0.00%	
		(12,996,721)	(12,622,173)	374,548	2.88%	
Non-cash amounts excluded from operating activities	2(b)	2,063,530	1,806,536	(256,994)	(12.45%)	▼
Amount attributable to operating activities		1,152,658	1,812,287	659,629	57.23%	
INVESTING ACTIVITIES						
Proceeds from capital grants, subsidies and contributions	10	17,294,491	16,533,247	(761,244)	(4.40%)	▼
Proceeds from disposal of assets	6	171,401	82,050	1,763	2.20%	
Payments for property, plant and equipment	5	(23,690,046)	(22,287,639)	1,402,407	5.92%	▼
Payments for construction of infrastructure	5	(617,000)	(546,267)	70,733	11.46%	▼
Amount attributable to investing activities		(6,841,154)	(6,218,609)	713,659	10.29%	
FINANCING ACTIVITIES						
Proceeds from new debentures	9	4,800,000	4,800,000	0	0.00%	
Transfer from reserves	4	1,840,509	1,468,826	0	0.00%	
Repayment of borrowings	9	(77,534)	(77,610)	0	0.00%	
Payments for principal portion of lease liabilities		(49,807)	(47,806)	0	0.00%	
Transfer to reserves	4	(1,429,941)	(1,539,941)	(888,539)	(129.36%)	▼
Amount attributable to financing activities		5,083,227	4,603,469	(888,539)	(15.87%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year		751,732	751,732	0	0.00%	
Amount attributable to operating activities		1,152,658	1,812,287	659,629	57.23%	▲
Amount attributable to investing activities		(6,841,154)	(6,218,609)	713,659	10.29%	▲
Amount attributable to financing activities		5,083,227	4,603,469	(888,539)	(15.87%)	▼
Surplus or deficit after imposition of general rates		146,463	948,879	504,749	113.65%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**TOWN OF EAST FREMANTLE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2024**

	Note	30 June 2023	30 June 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	14,631,561	5,278,266
Trade and other receivables		741,694	948,111
Contract assets		6,829	0
Other assets		160,902	200,900
TOTAL CURRENT ASSETS		15,540,986	6,427,277
NON-CURRENT ASSETS			
Trade and other receivables		96,650	98,356
Other financial assets		81,490	83,171
Investment in associate		871,324	871,324
Property, plant and equipment		41,422,143	62,681,341
Infrastructure		45,730,099	45,538,174
Right-of-use assets		208,607	151,238
TOTAL NON-CURRENT ASSETS		88,410,313	109,423,604
TOTAL ASSETS		103,951,299	115,850,881
CURRENT LIABILITIES			
Trade and other payables		4,750,979	1,621,304
Other liabilities		6,642,115	340,343
Lease liabilities		44,114	(3,691)
Borrowings	9	5,068	150,656
Employee related provisions		757,227	806,704
Other provisions	11	268,434	268,434
TOTAL CURRENT LIABILITIES		12,467,937	3,183,750
NON-CURRENT LIABILITIES			
Lease liabilities		198,300	198,300
Borrowings	9	94,112	4,670,914
Employee related provisions		125,624	193,595
TOTAL NON-CURRENT LIABILITIES		418,036	5,062,809
TOTAL LIABILITIES		12,885,973	8,246,559
NET ASSETS		91,065,326	107,604,322
EQUITY			
Retained surplus		38,114,941	54,582,821
Reserve accounts	4	2,638,933	2,710,049
Revaluation surplus		50,311,452	50,311,452
TOTAL EQUITY		91,065,326	107,604,322

This statement is to be read in conjunction with the accompanying notes.

Movement in Equity	16,538,996
Explained by:	
Amount attributed to operating activities	1,812,291
Proceeds from capital activities	14,797,821
Net reserves movement	(71,115)
	16,538,996

TOWN OF EAST FREMANTLE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

1 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	Var.	Timing / Permanent	Explanation
	\$	%			
Revenue from operating activities					
Rates	(594)	(0.01%)		No variance	No material variance
Grants, subsidies and contributions	282,083	33.23%	▲	Permanent	Advance payment of 24/25 FAGS \$264,935
Fees and charges	18,557	1.26%	▲	Permanent	Favourable
Interest revenue	154,448	32.21%	▲	Permanent	Interest on municipal investments more than forecast. Interest received from rates higher than budgeted.
Other revenue	127,635	227.92%	▲	Permanent	Unbudgeted Workcover compensation claims
Profit on asset disposals	(41,735)	(40.52%)	▼	Permanent	Schedule of disposal of vehicles and plant delayed.
Expenditure from operating activities					
Employee costs	0	0.00%		No variance	
Materials and contracts	(15,541)	(0.35%)	▲	Permanent	Unfavourable - No material variance
Utility charges	(39,920)	(16.36%)	▲	Permanent	Unfavourable - No material variance
Depreciation	363,313	16.77%	▼	Timing	Asset register not finalised and final depreciation still to be run.
Finance costs	(28,903)	(21.49%)	▲	Permanent	No material variance
Insurance	29,107	11.27%	▼	Permanent	Favourable
Other expenditure	69,050	8.82%	▼	Permanent	Councillor training expenses below budget to date \$34.8k Building service levy below expected budget by \$27.7k Councillor sitting fees below budget to date \$5k
Loss on asset disposals	0	0.00%		No variance	
Non-cash amounts excluded from operating activities	(256,994)	(12.45%)	▼	Timing	Asset register not finalised and final depreciation still to be run.
Investing Activities					
Proceeds from capital grants, subsidies and contributions	(761,244)	(4.40%)	▼	Timing	See Note 10 Grants & Contributions for more detailed information
Proceeds from disposal of assets	1,763	2.20%		No variance	Schedule of disposal of vehicles and plant delayed.
Payments for property, plant and equipment	1,402,407	5.92%	▼	Timing	See Note 5 Capital Acquisitions for more detailed information
Payments for construction of infrastructure	70,733	11.46%	▼	Timing	See Note 5 Capital Acquisitions for more detailed information
Financing Activities					
Proceeds from new debentures	0	0.00%		No variance	
Transfer from reserves	0	0.00%		No variance	
Repayment of borrowings	0	0.00%		No variance	
Payments for principal portion of lease liabilities	0	0.00%		No variance	
Transfer to reserves	(868,539)	(129.36%)	▼	No variance	Unfavourable - Awaiting finalisation of the East Fremantle Community Park before settling on reserves final position
Surplus or deficit at the start of the financial year	0	0.00%		Permanent	
Surplus or deficit after imposition of general rates	504,749	113.65%	▲	Timing	Due to variances described above

TOWN OF EAST FREMANTLE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Current Budget Closing 30 June 2024	Last Year Closing 30 June 2023	Year to Date 30 June 2024
Current assets		\$	\$	\$
Cash and cash equivalents	3	4,715,756	14,631,561	5,278,266
Trade and other receivables		252,401	741,694	948,111
Contract assets	8	0	6,829	0
Other assets	8	52,099	160,902	200,900
		<u>5,020,256</u>	<u>15,540,986</u>	<u>6,427,277</u>
Less: current liabilities				
Trade and other payables	9	(1,854,815)	(4,750,979)	(1,621,304)
Other liabilities	11	(71,910)	(6,642,115)	(340,343)
Lease liabilities	10	0	(44,114)	3,691
Borrowings	9	(4,820,670)	(5,068)	(150,656)
Employee related provisions	11	(675,173)	(757,227)	(806,704)
Other provisions	11	(43,530)	(268,434)	(268,434)
		<u>(7,466,098)</u>	<u>(12,467,937)</u>	<u>(3,183,750)</u>
Net current assets		(2,445,842)	3,073,049	3,243,527
Less: Total adjustments to net current assets	2(c)	2,592,305	(2,321,317)	(2,294,649)
Closing funding surplus / (deficit)		146,463	751,732	948,879

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Current Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(103,000)	(103,000)	(61,265)
Less: Fair value adjustments to financial assets at fair value through profit or loss		0	0	(1,681)
Add: Depreciation		2,166,530	2,166,530	1,803,217
- Pensioner deferred rates		0	0	(1,706)
Total non-cash amounts excluded from operating activities		2,063,530	2,063,530	1,806,536

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Current Budget Opening 30 June 2024	Last Year Closing 30 June 2023	Year to Date 30 June 2024
Adjustments to net current assets		\$	\$	\$
Less: Reserve accounts	4	(2,228,365)	(2,638,933)	(2,710,048)
- Current portion of borrowings	9	4,820,670	5,068	150,656
- Current portion of lease liabilities	10	0	44,114	(3,691)
- Current provision for equity contribution - Investment in Associate			268,434	268,434
Total adjustments to net current assets	2(a)	2,592,305	(2,321,317)	(2,294,649)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

3 CASH AND CASH INVESTMENTS

Description	Unrestricted	Restricted	Total Cash	Institution	Risk Rating (LT)	Interest Rate	Maturity Date
	\$	\$	\$				
Cash Deposits							
Municipal Bank Account	1,945,807	0	1,945,807	CBA	AA-		At Call
Municipal Bonds & Deposits Account	621,611	0	621,611	CBA	AA-		At Call
Cash On Hand	800	0	800	Petty Cash/Till Float			On Hand
Term Deposits							
Pooled (Muni, Reserves, Bonds and Grants)	0	2,710,048	2,710,048	SUNCORP	A-	5.17%	Oct 24
Total	2,568,218	2,710,048	5,278,266			5.17%	
Comprising							
Cash and cash equivalents	2,568,218	2,710,048	5,278,266				
	2,568,218	2,710,048	5,278,266				

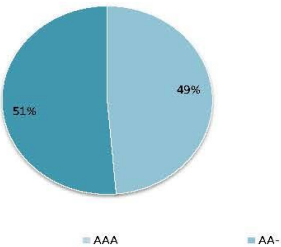
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Comments/Notes - Investments and Cash Deposits

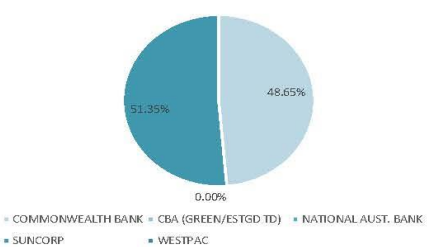
INSTITUTION	\$	(LT) RISK	%	(LT) RISK RATING	PORTFOLIO	\$	%
COMMONWEALTH BANK	\$2,567,418	AA-	48.65%	AAA	MAX 100%	\$0	0%
CBA (GREEN/ESTGD TD)	\$0	AA-	0.00%	AA-	MAX 100%	\$2,567,418	49%
NATIONAL AUST. BANK	\$0	AA-	0.00%	AA (GREEN TERM DEPOSITS)	MAX 100%	\$0	0%
SUNCORP	\$2,710,048	AA-	51.35%	A- (DIVESTMENT)	MAX 100%	\$2,710,048	51%
WESTPAC	\$0	AA-	0.00%	BBB+ (DIVESTMENT)	MAX 80%	\$0	0%
	\$5,277,466		100.00%			\$5,277,466	100%

The Town obtains quotes from three (3) financial institutions prior to placing investments. This ensures the Town is receiving the best return on investment possible. The amount the Town invests is dependent on cash flow requirements for business operations and capital works for upcoming months. As the financial year progresses, the Town's cash holdings decreases which means less investment of Municipal funds. The current monetary policy imposed by the Reserve Bank of Australia (RBA) is driving the interest rate environment. The Town's investment policy precludes investing in term deposits for more than 12 months.

Divestment v Non-Divestment - Term Deposits



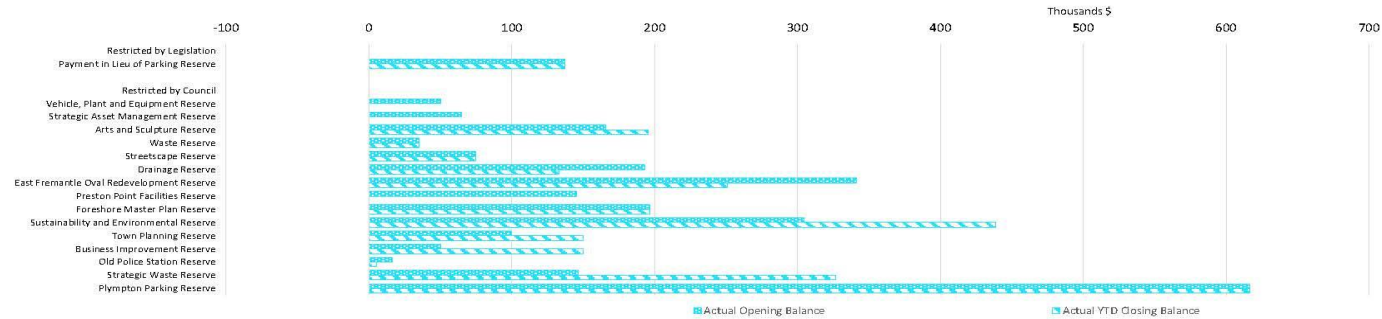
Values held by Institution



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

4 RESERVE ACCOUNTS

Reserve name	ORIGINAL				CURRENT				Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance	
	Budget Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance						
	\$	\$	\$	\$	\$	\$	\$	\$						
Restricted by Legislation														
Payment in Lieu of Parking Reserve	137,010	0	0	137,010	137,010	0	0	137,010	137,010	0	0	0	137,010	
Restricted by Council														
Vehicle, Plant and Equipment Reserve	50,407	0	0	50,407	50,407	0	(50,407)	0	50,407	0	0	(50,407)	(0)	
Strategic Asset Management Reserve	64,920	0	0	64,920	64,920	0	(64,920)	0	64,920	0	0	(64,920)	(0)	
Arts and Sculpture Reserve	165,664	30,000	(45,000)	150,664	165,664	30,000	(45,000)	150,664	165,664	0	30,000	0	195,664	
Waste Reserve	35,000	0	0	35,000	35,000	0	0	35,000	35,000	0	0	0	35,000	
Streetscape Reserve	75,000	0	0	75,000	75,000	0	0	75,000	75,000	0	0	0	75,000	
Drainage Reserve	216,000	0	0	216,000	193,293	0	(60,000)	133,293	193,293	0	0	(60,000)	133,293	
East Fremantle Oval Redevelopment Reserve	532,641	936,111	(688,879)	779,873	341,431	936,111	(1,137,013)	140,529	341,431	530,932	515,179	(1,137,013)	250,529	
Preston Point Facilities Reserve	65,290	0	(30,000)	35,290	145,290	0	(145,290)	0	145,290	0	0	(145,290)	0	
Foreshore Master Plan Reserve	213,618	0	0	213,618	196,344	0	0	196,344	196,344	0	0	0	196,344	
Sustainability and Environmental Reserve	304,723	133,830	(310,000)	128,553	304,723	133,830	0	438,553	304,723	0	133,830	0	438,553	
Town Planning Reserve	100,000	50,000	0	150,000	100,000	50,000	0	150,000	100,000	0	50,000	0	150,000	
Business Improvement Reserve	50,000	100,000	0	150,000	50,000	100,000	0	150,000	50,000	0	100,000	0	150,000	
Old Police Station Reserve	16,500	30,137	(16,244)	30,393	16,500	0	(11,195)	5,305	16,500	0	0	(11,195)	5,305	
Strategic Waste Reserve	146,684	180,000	(326,684)	0	146,684	180,000	(326,684)	0	146,684	0	180,000	0	326,684	
Plympton Parking Reserve	616,666	0	0	616,666	616,667	0	0	616,667	616,667	0	0	0	616,667	
	2,790,123	1,460,078	(1,416,807)	2,833,394	2,638,933	1,429,941	(1,840,509)	2,228,365	2,638,933	530,932	1,009,009	(1,468,826)	2,710,048	



Attachment 1

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

5 CAPITAL ACQUISITIONS

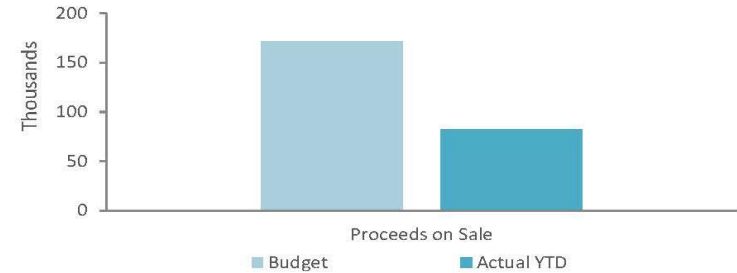
Account Description	Adopted Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance (Under)/Over	Completion	Comments
	\$	\$	\$	\$		\$	\$		
Plant & Equipment	706,200	370,705	370,705	162,999	0	162,999	207,705	44%	
E04629 VW Tiguan SUV (CEO)	46,200	0	0	0	0	0	0	0%	Vehicle sold, not for replacement
E04629 Mitsubishi Eclipse Cross (EMCS)	40,000	0	0	0	0	0	0	0%	Vehicle to be sold, not for replacement
E07405 Ford Focus Trend Sedan (EV vehicle)	40,000	39,341	39,341	39,341	0	39,341	0	100%	EV arrived Aug 2023
E08607 Vehicle Replacement CHSP	0	42,364	42,364	45,437	0	45,437	0	107%	Vehicles arrived
E10648 VW Golf Alltrack Wagon (EMRS)	40,000	0	0	0	0	0	0	0%	
E11716 Mustang RL65 Skidsteer	75,000	77,000	94,030	0	0	0	0	0%	
E11716 Ford Ranger Single Cab Ute	35,000	35,000	35,000	31,846	0	31,846	0	91%	Vehicle arrived, fitting out before June 2024
E11716 Cage Trailer	5,000	5,000	3,955	0	0	3,955	0	79%	Trailer delivered Nov 2023
E11716 Works Supervisor Ute	0	28,000	12,015	42,967	0	42,967	0	153%	Vehicle arrived
E11720 Toro Master 7000	0	30,000	30,000	0	0	0	0	0%	Carried forward to 2024/25
E11685 Public Art	45,000	45,000	45,000	0	0	0	0	0%	
E12810 Upgrade Street Lights LED Project	310,000	0	0	454	0	454	0	0%	Carried forward to 2024/25
E12812 Isuzu 4.5T Tipper	70,000	70,000	70,000	0	0	0	0	0%	Truck ordered, due for delivery July 2024
Furniture & Equipment	25,000	49,500	49,500	25,376	990	26,366	23,135	51%	
E04634 Furniture & Equipment - IT Equipment - Capex - New - Administration	25,000	30,000	30,000	5,656	0	5,656	0	19%	
E04635 EV Charging Station	0	19,500	19,500	19,720	990	20,710	0	101%	Installed in Feb 2024
Buildings	21,021,316	23,374,841	23,374,841	22,186,564	662,859	22,849,423	525,418	95%	
E14604 Buildings - Depot Administration Building and Surrounds	0	105,000	105,000	105,744	0	105,744	0	101%	Completed
E14605 Buildings - Specialised - Capex - Renewal - Unclassified Property	80,000	100,000	100,000	118,332	0	118,332	0	110%	Completed
E11623 Buildings - EFFF and EFGC Clubroom - Henry Jeffrey Pavilion	0	15,000	15,000	0	0	0	0	0%	Completed
E11736 EF Yacht Club - Dinghy Storage and Training Facility CSRF Cont.	30,000	30,000	30,000	30,552	0	30,552	0	102%	Completed
E11738 Buildings - East Fremantle Oval Precinct Redevelopment	19,776,296	21,654,942	21,654,942	21,270,254	2,299	21,272,553	0	98%	
E11747 East Fremantle Oval Precinct - Advanced trees and bushes	20,000	20,000	20,000	0	0	0	0	0%	Trees in stock, to be planted June 2024
E11746 East Fremantle Oval Precinct - Off Leash Dog Exercise Area	195,000	373,000	373,000	361,105	1,195	362,300	0	97%	To be completed before July 2024
E11748 East Fremantle Oval Precinct - Solar Installation	0	110,000	110,000	0	0	0	0	0%	
E11739 Buildings - Specialised - Capex - Fremantle Women's Football Club	920,000	966,899	966,899	300,577	659,365	959,942	0	31%	Works progressing, due for completion Sep 2024
Infrastructure - roads	80,000	72,399	72,399	74,250	0	74,250	(1,851)	103%	
INF620R Penhurst Road resurfacing project between Fraser Street and Pier Street	80,000	72,399	72,399	74,250	0	74,250	0	103%	To be completed June 2024
Infrastructure - drainage	100,000	17,601	17,601	17,562	0	17,562	39	100%	
E12833 Capex - Drainage Rationalisation - Foreshore	100,000	17,601	17,601	17,562	0	17,562	0	100%	Works completed
Infrastructure - parks & ovals	207,000	165,000	165,000	109,887	6,613	116,500	48,500	67%	
E11743 Infrastructure - Parks & Ovals - Playground - Various Upgrades	20,000	20,000	20,000	11,942	6,613	18,555	0	60%	Completed
E11742 Infrastructure - Parks & Ovals - Retic Controllers	32,000	0	0	0	0	0	0	0%	Completed
E11741 Infrastructure - Parks & Ovals - Retic Upgrades	70,000	60,000	60,000	56,044	0	56,044	0	93%	To be completed before June 2024
E11726 Infrastructure - Parks & Ovals - Bores and Pumps - Stratford Street Park	50,000	50,000	50,000	0	0	0	0	0%	To be completed before June 2024
E11734 Capex - BBQ Replacement	10,000	10,000	10,000	10,175	0	10,175	0	102%	Completed
E11735 Capex - Bench Seats - Various Locations	15,000	15,000	15,000	16,099	0	16,099	0	107%	Completed
E11745 Infrastructure - Parks & Ovals - Anollary - Drink Fountains	10,000	10,000	10,000	15,627	0	15,627	0	156%	Completed
Infrastructure - car parks	15,000	22,000	22,000	22,161	0	22,161	(161)	101%	
INF660R Carparks - General Allocation	15,000	11,500	11,500	22,161	0	22,161	0	193%	Completed
E12738 Carparks - General Allocation	0	10,500	10,500	0	0	0	0	0%	To be completed before July 2024
Infrastructure - Bus Shelter	0	0	0	10,914	0	10,914	(10,914)	0%	
INF672R Carparks - General Allocation	0	0	0	10,914	0	10,914	0	0%	Completed
Infrastructure - footpaths	270,000	235,000	235,000	224,194	0	224,194	10,806	95%	
E12740 Footpath Renewal - Clayton St	55,000	55,000	55,000	58,069	0	58,069	0	106%	Completed
Footpath Renewal - Clayton St (west side)	115,000	100,000	100,000	97,867	0	97,867	0	98%	Completed
E12801 George Street - general paving repairs	30,000	10,000	10,000	2,535	0	2,535	0	25%	Completed
E12837 Footpaths - Canning Highway (south side), between Bedford and Moss	70,000	70,000	70,000	66,723	0	66,723	0	94%	Completed
	22,424,516	24,307,046	24,307,046	22,833,905	670,462	23,504,367	802,679	94%	

● Total Actual < Current Budget
 ● No Current Budget
 ● No YTD Actual
 ● Total Actual > Current Budget

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
PEMV273	CEO Vehicle	14,360	30,495	22,340	0	14,360	30,495	16,135	0
PEMV272	EMRS Vehicle	8,658	0	0	0	0	0	0	0
PEMV268	EMCS Vehicle	5,682	18,000	15,318	0	5,682	16,631	10,950	0
PEMV264	PEHO Vehicle (Pooled Vehicle)	0	10,650	11,000	0	0	10,650	10,650	0
PEMV265	Isuzu 4.5T Tipper	20,000	30,000	10,000	0	0	0	0	0
PE278	Mustang R165 Skidsteer	37,914	37,914	0	0	0	0	0	0
PEMV262	Ford Ranger Single Cab Ute	0	11,200	11,200	0	0	0	0	0
PEMV266	Works Supervisor Vehicle	0	21,142	21,142	0	743	24,273	23,530	0
PE268	Toro Z Master 7000	0	12,000	12,000	0	0	0	0	0
		86,614	171,401	103,000	0	20,784	82,050	61,265	0



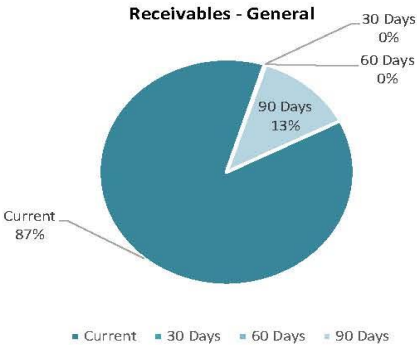
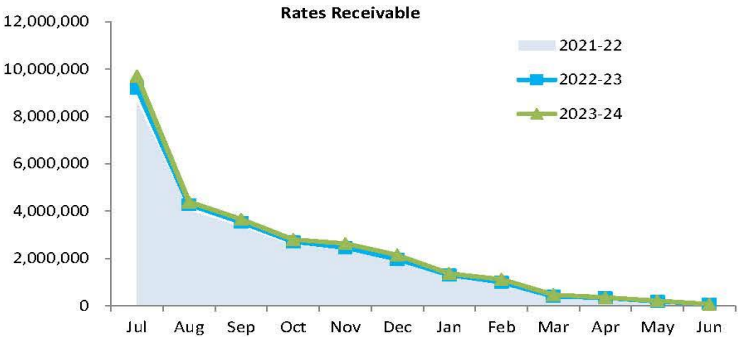
TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

7 RECEIVABLES

Rates receivable	30 June 2023	30 Jun 2024
	\$	\$
Opening arrears previous years	44,860	77,232
Levied this year	10,504,457	10,964,573
Less - collections to date	(10,472,085)	(10,963,533)
Net rates collectable	77,232	78,272
% Collected		99.3%

Other Receivables	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - general	556,340	749	250	79,846	637,184
Receivables - infringements					56,362
East Fremantle Lawn & Tennis Club					12,000
Total receivables general outstanding					705,546

Amounts shown above include GST (where applicable)

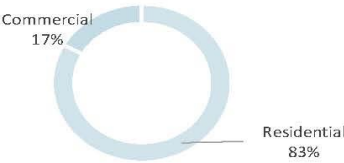
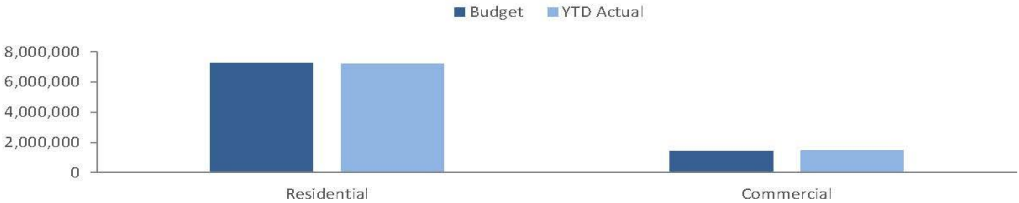


TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

8 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Revenue	Reassessed	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Residential	0.068930	2,964	104,528,640	7,205,159	50,000	7,255,159	7,205,159	17,576	7,222,735
Commercial	0.116840	119	12,639,425	1,439,790	0	1,439,790	1,439,790	31,829	1,471,619
Sub-Total		3,083	117,168,065	8,644,949	50,000	8,694,949	8,644,949	49,405	8,694,354
Minimum payment									
Gross rental value									
Residential	1,243.00	336	5,242,540	417,648	0	417,648	417,648	0	417,648
Commercial	1,859.00	7	62,500	13,013	0	13,013	13,013	0	13,013
Sub-total		343	5,305,040	430,661	0	430,661	430,661	0	430,661
Total						9,125,610			9,125,015



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

9 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
EF Oval Precinct Redevelopment	185	0	4,800,000	4,800,000	(72,634)	(72,634)	4,727,366	4,727,366	153,501	121,333
SMRC - Administration Building*	2-6	99,180	0	0	(4,976)	(4,900)	94,204	94,280	4,277	0
Total		99,180	4,800,000	4,800,000	(77,610)	(77,534)	4,821,570	4,821,646	157,778	121,333
Current borrowings		150,656					150,656			
Non-current borrowings		-51,476					4,670,914			
		99,180					4,821,570			

All debenture repayments were financed by general purpose revenue.

* The SMRC Administration Building loan is funded from the participants quarterly contributions towards the Office Project. The Town's share of liability is 5.41%.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
EF Oval Precinct Redevelopment	4,800,000	4,800,000	WATC	Fixed	20	3,131,329	4.82	4,800,000	4,800,000	0
	4,800,000	4,800,000				3,131,329		4,800,000	4,800,000	0

A firm loan quote has been executed and the loan funding date is 1 November 2023.

Unspent borrowings

The Town has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

Attachment 1

TOWN OF EAST FREMANTLE SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2024

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS OPERATING CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
			\$	\$	\$	\$
General Purpose Funding						
Grants Commission - General	WALGGC	Untied - General Purpose	191,670	8,596	8,596	191,696
Grants Commission - Roads	WALGGC	Untied - Road	85,665	4,665	4,665	86,500
Education and Welfare						
Commonwealth Home Support Programme	Commonwealth Dep. Health	Commonwealth Home Support Programme	668,578	668,578	668,578	668,578
Carers Association of WA	Carers Association of WA	Carers Week Activity		0	0	700
Recreation and Culture						
East Fremantle Festival	Port Authority/LotteryWest	East Fremantle Festival Funding	38,000	28,000	28,000	32,273
Sea Wall Works	DBCA	Foreshore Erosion Control and Seawalls	0	75,000	75,000	75,000
CHRMAP Funding			0	17,046	17,046	17,046
Community Amenities						
Bus Shelter - Maintenance Assistance Scheme	Public Transport Authority	Bus Shelter Maintenance	4,100	4,100	4,100	2,852
Better Bins - GO:FOGO	State Government		0	7,550	7,550	7,553
Trees	Water Corporation	Waterwise Greening Scheme	0	0	0	10,000
Transport						
Direct Grant	Main Roads	Direct Grant	19,245	22,501	22,501	22,501
Street Lighting Subsidy	Main Roads	Street Lighting Subsidy	4,800	4,800	4,800	5,763
Community Give Back	Main Roads	Waterwise Greening Scheme	0	0	0	3,000
Stirling Bridge Verge Maintenance Agreement	Main Roads	Stirling Highway Verge Maint. Agreement	8,000	8,000	8,000	7,658
			1,020,058	848,636	848,636	1,130,919

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
			\$	\$	\$	\$
Recreation and Culture						
East Fremantle Oval Redevelopment	State Government	Election Commitment - EF Oval Redevelopment	14,053,237	14,690,969	14,690,969	14,690,969
East Fremantle Oval Redevelopment	Lotterywest	Towards a multi-use community space and nature playground	672,530	1,305,147	1,305,147	1,305,147
East Fremantle Oval Redevelopment	AFL Facilities Fund		250,000	250,000	250,000	0
East Fremantle Oval Redevelopment	East Fremantle Football Club	Contribution for joinery works	0	59,706	59,706	72,587
Fremantle City Womens Football Club	State Government	Election Commitment	800,000	800,000	800,001	358,944
Fremantle City Womens Football Club	Soccer Club Contribution		120,000	95,738	95,737	12,230
Transport						
Federal Government Stimulus Payment (Phase 4)	Department of Infrastructure	Local Roads and Community Infrastructure Program	84,181	84,181	84,181	84,181
Administration						
Charge Up Project	State Government - Department of Mines, Industry Regulation and Safety	Town Hall EV Charger	0	9,750	9,750	9,189
			15,979,948	17,294,491	17,294,491	16,533,247

**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

11 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Date	Increase / (Decrease) to Net Surplus	Amended Budget Running Balance
		\$	\$
Annual Budget Adoption			0
General Purpose Grants - Grants Commission	15 Aug 23	-191,670	-191,670
General Purpose Grants (Roads) - Grants Commission	15 Aug 23	-85,665	-277,335
EF Oval Redevelopment Project			
Capex - EF Oval Redevelopment	15 Aug 23	-1,271,806	-1,549,141
DLOSC Grant - EF Oval Redevelopment	15 Aug 23	1,394,962	-154,179
Lottery/West Grant - EF Oval Redevelopment	15 Aug 23	158,620	4,441
AFL Facilities Funding	15 Aug 23	-95,518	-91,077
Loan Borrowings	15 Aug 23	0	-91,077
Transfer to EF Oval Redevelopment Reserve	15 Aug 23	-148,068	-239,145
Transfer from EF Oval Redevelopment Reserve	15 Aug 23	67,802	-171,343
Fremantle Womens Soccer Club Project			
Capex - Fremantle Womens Soccer Club Project	15 Aug 23	53,311	-118,032
Non-Operating Grants and Contributions	15 Aug 23	-122,184	-240,216
Transfer from Preston Point Reserve	15 Aug 23	80,000	-160,216
Seawall Reinstatement Works			
Operating Grants - Sea Wall Works	15 Aug 23	75,000	-85,216
Foreshore Erosion Control and Seawalls	15 Aug 23	-75,000	-160,216
General			
EFBC Operating Subsidy	15 Aug 23	-22,000	-182,216
Election Expenses	15 Aug 23	-40,000	-222,216
Town Planning Consulting	15 Aug 23	-29,474	-250,690
CHRMAP Funding	15 Aug 23	17,046	-233,644
Strategic and Business Planning Consultancy	15 Aug 23	-17,000	-250,644
Insurance Expenses - Administration	15 Aug 23	14,983	-235,661
Mooring Jetty Maintenance	15 Aug 23	-40,000	-275,661
Better Bins Funding	15 Aug 23	7,550	-268,111
Plant and Equipment - Light Fleet	15 Aug 23	-28,000	-296,111
Plant and Equipment - Mobile Plant	15 Aug 23	-30,000	-326,111
Proceeds from Sale of Plant	15 Aug 23	33,142	-292,969
Transfer from Plant Reserve	15 Aug 23	50,407	-242,562
Rates and Services Billing			
Rates Levied	15 Aug 23	1,627	-240,935
Swimming Pool Inspection Fees	15 Aug 23	7,565	-233,370
Commercial Waste Charges	15 Aug 23	2,177	-231,193
Additional Residential Waste Charges	15 Aug 23	4,509	-226,684
Sporting Club Waste Charges	15 Aug 23	935	-225,749
Financial Assistance Grants			
General Purpose Grants - Grants Commission	19 Sep 23	8,596	-217,153
General Purpose Grants (Roads) - Grants Commission	19 Sep 23	4,665	-212,488
Depot hardstand extension and drainage			
Capex - Depot hardstand extension and drainage	19 Sep 23	-87,000	-299,488
Capex - Buildings (general)	19 Sep 23	27,000	-272,488
Transfer from Drainage Reserve	19 Sep 23	60,000	-212,488
EV Charger			
Capex - EV charger	19 Sep 23	-18,500	-231,988
Non-Operating Grants and Contributions	19 Sep 23	9,750	-222,238
Henry Jeffrey Pavilion			
Capex - Henry Jeffrey Pavilion	19 Sep 23	-15,000	-237,238
Transfer from Preston Point Reserve	19 Sep 23	15,000	-222,238
General			
Strategic and Business Planning Consultancy	19 Sep 23	-14,030	-236,268
Plant and Equipment - Light Fleet			
Plant and Equipment - CHSP	19 Sep 23	-42,364	-278,632
DLOSC Grant - EF Oval Redevelopment	17 Oct 23	-757,230	-1,035,862
Lottery/West Grant - EF Oval Redevelopment	17 Oct 23	473,997	-561,865
AFL Facilities Funding	17 Oct 23	95,518	-466,347
Non-Operating Grants and Contributions	17 Oct 23	97,922	-368,425
Capex - EF Oval Redevelopment	17 Oct 23	-523,706	-892,131
Transfer from EF Oval Redevelopment Reserve	17 Oct 23	465,000	-427,131
Non-Operating Contribution - EFFC	17 Oct 23	58,706	-368,425
Interest Earnings - Reserves	17 Oct 23	200,000	-168,425
Transfer to EF Oval Redevelopment Reserve	17 Oct 23	-200,000	-368,425
Capex - Fremantle Womens Soccer Club Project	21 Nov 23	-100,210	-468,635
Transfer from Preston Point Reserve	21 Nov 23	20,290	-448,345
Transfer from Strategic Asset Management Reserve	21 Nov 23	64,920	-383,425
Drainage Maintenance	21 Nov 23	15,000	-368,425
Mid-year adopted adjustments	19 Mar 24		
Rates levied		30,601	-337,824
Operating grants and contributions		-6,744	-344,568
Fees and charges		-86,788	-431,356
Interest revenue		90,000	-341,356
Other revenue		14,000	-327,356
Materials and contracts		-175,904	-503,260
Utility charges		14,000	-489,260
Other expenditure		21,799	-467,461
Proceeds from disposal of assets		-33,555	-501,016
Property plant and equipment		322,879	-178,137
Infrastructure		152,000	-26,137
Transfer from reserves		-150,000	-176,137
Borrowings		-4,900	-181,037
Capex - Penhurst Street resurfacing	16 Apr 24	-72,399	-253,436
Capex - Drainage rationalisation - Foreshore	16 Apr 24	42,399	-211,037
Capex - Infrastructure - Parks & Ovals - Retc controllers	16 Apr 24	10,000	-201,037
Capex - George Street - general paving repairs	16 Apr 24	20,000	-181,037
Capex - Navy League Carpark	16 Apr 24	-110,500	-291,537
Donations	16 Apr 24	7,000	-184,537
Capex - Carpark general	16 Apr 24	3,500	-181,037
EF Oval Redevelopment Project			
Capex - EF Oval Redevelopment - Forecast variations	16 Apr 24	-181,334	-362,371
Transfer from EF Oval Redevelopment Reserve	16 Apr 24	181,334	-181,037
Capex - EF Oval Redevelopment - Consultant and contingency	16 Apr 24	-106,800	-287,837
Transfer from EF Oval Redevelopment Reserve	16 Apr 24	106,800	-181,037
EF Oval Community Park			
East Fremantle Oval Precinct Operational Expenses	21 May 24	-30,812	-211,849
Capex - EF Oval Redevelopment	21 May 24	-40,000	-251,849
Transfer of reserves			
Transfer to Old Police station	21 May 24	30,137	-221,712
Transfer from Old Police station	21 May 24	-5,049	-226,761
23/24 Budget Opening Surplus	378,508		
23/24 Actual B/F Surplus (as per AFS)	751,732	373,224	148,489

13.4 MONTHLY FINANCIAL REPORT - JULY 2024

Report Reference Number	OCR-2996
Prepared by	Phil Garoni, Manager Finance
Supervised by	Peter Kocian, Executive Manager Corporate Services
Meeting date	Tuesday, 20 August 2024
Voting requirements	Part 3 of the Officer's Recommendation requires an Absolute Majority decision
Documents tabled	Nil
Attachments	<ol style="list-style-type: none"> 1. Monthly Financial Report for the month ended 31 July 2024 2. Schedule of Budget Variations

PURPOSE

The purpose of this report is to present to the Council the Monthly Financial Report for the month ended 31 July 2024. A Capital Works report has been incorporated into the workbook.

EXECUTIVE SUMMARY

A Monthly Financial Report workbook has been prepared to provide an overview of key financial activity.

The WA Government recently amended regulation 34 of the *Local Government (Financial Management) Regulations 1996* to require the Statement of Financial Activity be presented according to nature or type classification.

Regulation 35 also requires local governments to prepare a monthly Statement of Financial Position. This has now been inserted into the Monthly Financial Report.

A Capital Works Report is presented detailing committed expenditure against budgets. This report is used to assess the clearance rate of capital projects.

BACKGROUND

Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:

- demonstrates the Town's commitment to managing its operations in a financially responsible and sustainable manner.
- provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
- ensures proper accountability to the ratepayers for the use of financial resources.

Financial information that is required to be reported to Council monthly includes:

- operational financial performance against budget expectations.
- explanations for identified variances from expectations.
- financial position of the Town at the end of each month.

Understanding the Financials

When reading the financial information/statements, variances (deviations from budget expectations) are classified as either:

- a. Favourable variance (F)
- b. Unfavourable variance (U)
- c. Timing variance (T)

A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur with the budget year. That is, the financial transaction will still occur, but just in a different month. This timing difference may require for the year-to-date budget to be amended for future periods.

A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.

A realised favourable variance on a revenue item is a positive outcome as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting in a decrease to the projected budget result.

A realised favourable variance on an expenditure item may have either of two causes – one being a saving because the outcome was achieved for lesser cost, which has the effect of increasing the projected budget result. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

If a realised favourable or unfavourable variance is material in value, a recommendation will be provided to Council to amend the budget.

CONSULTATION

Budget Managers are provided with a monthly Responsible Officer Report for review and reporting of budget variances.

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* detail the form and way a local government is to prepare its Statement of Financial Activity.

Regulation 35 of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Position to be prepared.

Expenditure from the municipal fund not included in the annual budget must be authorised in advance by an absolute majority decision of Council pursuant to section 6.8 of the *Local Government Act 1995*.

Fees and charges are imposed in accordance with section 6.16 of the *Local Government Act 1995*. Fees and charges imposed outside of the Annual Budget require an absolute majority decision of Council and must give local public notice of the new fees pursuant to section 6.19 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Significant Accounting Policies are adopted by Council on an annual basis. These policies are used in the preparation of the statutory reports submitted to Council.

FINANCIAL IMPLICATIONS

As part of the adopted 2024/25 Budget, Council adopted the following thresholds as levels of material variances for financial reporting:

That in accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2024/25 for reporting material variances shall be:

- a) 10% of the amended budget; or*
- b) \$10,000 of the amended budget;*
- whichever is greater.*

In addition, that the material variance limit be applied to total revenue and expenditure for each Nature and Type classification and capital income and expenditure in the Statement of Financial Activity.

STRATEGIC IMPLICATIONS

The monthly financial report is the key financial reporting mechanism to Council, to provide oversight of the financial management of the local government. This ties into the Strategic Community Plan as follows:

4.9 A financially sustainable Town – Provide financial management services to enable the Town to sustainably provide services to the community.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inadequate oversight of the financial position of the Town may result in adverse financial trends	Rare (1)	Major (4)	Low (1-4)	FINANCIAL IMPACT \$50,000 - \$250,000	Manage by monthly review of financial statements and key financial information
Inadequate monitoring of grant funding and expenditure resulting in incorrect income transfers	Possible (3)	Moderate (3)	Moderate (5-9)	FINANCIAL IMPACT \$250,001 - \$1,000,000	Manage by updating the internal grants register and contract liabilities register each month

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk

matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	9
Does this item need to be added to the Town's Risk Register	Yes
Is a Risk Treatment Plan Required	No

SITE INSPECTION

Not applicable.

COMMENT

This report presents the Statement of Financial Activity by Nature and Type for the month ending 31 July 2024.

The following is a summary of headline numbers from the attached financial report, and explanations for variances is provided in Note 1 of the workbook:

	Original Budget	YTD Budget	July Actuals
Opening Surplus	191,387	191,387	948,877
Operating Revenue	12,434,476	9,829,548	9,979,697
Operating Expenditure	(13,246,239)	(1,341,591)	(1,044,473)
Capital Expenditure	(3,788,113)	(250,000)	(37,669)
Capital Income	1,657,483	222,293	1,409
Financing Activities	588,806	(8,069)	(8,069)
Non-Cash Items	2,162,200	185,962	185,963
Closing Surplus/(Deficit)	0	8,829,530	10,025,735

The Executive Summary in the workbook provides an overview of key indicators for the month. Further comments are provided below:

- Rate Notices were issued on the 19 July. The Town receipted \$1.34m in rates and charges revenue (including rates, ESL, service charges) by the end of July, equating to 11.76% of total rates and charges paid.
- End of year accounting process for 23/24 are continuing, and there may be further adjustment to the carried forward surplus of \$949k. As the fixed asset register has not been finalised, no depreciation has been run in 24/25, although a manual entry has been applied in the Statement of Financial Activity.
- Capital works has yet to substantially commence in 24/25, with work continuing on the Fremantle Women's Soccer Club project.

Budget Variations

Surplus brought forward from 23/24 financial year – the 2024/25 Budget is framed on an estimated brought forward surplus of \$191,387 at 30 June 2024 compared to an actual surplus of \$948,877 reported in the June Monthly Financial Report. End-of-year accounting processes for 2023/24 are continuing and the actual surplus will be

adjusted, however, a favourable surplus is anticipated compared to the opening fund position in the 2024/25 Budget.

The variance between the estimated brought forward surplus (in the 24/25 Annual Budget) and actual surplus (in the June Monthly Report) of **\$757,490** is summarised as follows:

Description	2024/25 Budget – June 30 Forecast	June 2024 Financial Statements – June 30 Actual	Variance	Comment
Amount Attributable to Operating Activities	\$1,152,658	\$1,812,287	\$659,629	<ul style="list-style-type: none"> 85% advance payment of 24/25 FAGS received in June \$265k Additional \$155k interest revenue recognised in June Additional \$127k in other revenue recognised in June including workers comp reimbursement and liquidated damages on EFCP project Opex forecasts very approximate with actuals
Amount attributable to Investing Activities	(\$6,314,546)	(\$6,218,609)	\$95,937	Minor variance in capital works completion/non-operating income transfers
Amount attributable to Financing Activities	\$4,601,543	\$4,603,469	\$1,926	Immaterial variance
Total			\$757,492	

- The advance payment of 85% of the Town's 2024/25 Financial Assistance Grants allocation (received on 28th June) has resulted in the requirement for a budget amendment in 2024/25.
- As all June invoices and expenses for the 2023/24 financial year have been accounted for, a multi-year budget reconciliation of the East Fremantle Oval Redevelopment Project and Fremantle Women's Soccer Club Project has been completed (refer attachment) including recognition of non-operating grants and contributions associated with these projects.
 - Total approved budget for the East Fremantle Oval Redevelopment Project is \$34,669,229 ex GST - \$365,748 unspent at 30 June 2024 to be carried over. This amount does include allowances for the scoreboard (\$50,000) and public art (\$46,000), which the Town will procure separately in 2024/25.
 - The AFL Facilities funding of \$250,000 for the East Fremantle Oval Redevelopment Project is contingent on Agreements being signed with the East Fremantle Football Club, hence funding has been rephased.
 - Total approved budget for the Fremantle Women's Soccer Club Project is \$1,089,301 ex GST - \$666,322 unspent at 30 June 2024 to be carried over. A further \$50,000 has been requested for this project in another Council Report, to be funded from the Strategic Asset Management Reserve. Thus, the required budget for 2024/25 is \$716,322 ex GST.
- The Town did not complete any public art projects in 2023/24; hence a carryover of the \$45,000 budget is recommended, as well as the unspent public art allocation of \$46,000 against the East Fremantle Oval Project to be ring-fenced. This provides a total budget of \$91,000 for public art at East Fremantle Community

Park in 2024/25. Should further funds be required, Council by absolute majority resolution can elect to draw funds from the Arts and Sculpture Reserve which has a budgeted closing balance of \$150,664.

- The Executive Team has resolved on a green equipment lease to finance the replacement of the computer laptop fleet. Thus, the capex budget is to be converted to opex with nil impact on the overall budget.

The following schedule of Budget Variations is submitted for Council consideration, resulting in a forecast surplus of \$224,404 at 30 June 2025; however, this will be adjusted once the financial statements for 2023/24 have been audited and the brought forward surplus finalised.

General Ledger	Account Description	Current Budget	Amended Budget	Change in Net Current Assets
	Opening Surplus 1 July 2024	\$191,387	\$948,879	\$757,492
I03070	General Purpose Grants - Grants Commission	\$191,670	\$31,538	-\$160,132
I03071	General Purpose Grants (Roads) - Grants Commission	\$85,665	\$15,215	-\$70,450
	EF Oval Redevelopment Project			
E11738	Capex - EF Oval Redevelopment	-\$140,529	-\$506,277	-\$365,748
E11738	Capex - EF Oval Redevelopment	-\$506,277	-\$456,277	\$50,000
E11738	Capex - EF Oval Redevelopment	-\$456,277	-\$410,277	\$46,000
I11160	AFL Facilities Funding	\$0	\$250,000	\$250,000
New	East Fremantle Community Park - Scoreboard	\$0	-\$50,000	-\$50,000
E11685	East Fremantle Community Park - Public Art	\$0	-\$46,000	-\$46,000
	Fremantle Womens Soccer Club Project			
E11739	Capex - Fremantle Womens Soccer Club Project	-\$690,000	-\$666,322	\$23,678
E11739	Capex - Fremantle Womens Soccer Club Project	-\$666,322	-\$716,322	-\$50,000
341	Transfer from Strategic Asset Management Reserve	\$0	\$50,000	\$50,000
I11206	Non-Operating Grants and Contributions	\$690,000	\$524,564	-\$165,436
	General			
E04634	Capex - Laptop Replacement Program	-\$35,000	\$0	\$35,000
New Account	Opex - Green Finance Lease - Laptops	\$0	-\$35,000	-\$35,000
E11685	Capex - Public Art - East Fremantle Community Park	-\$46,000	-\$91,000	-\$45,000
		-\$1,381,683	-\$1,157,279	\$224,404

CONCLUSION

Council is requested to receive the Monthly Financial Report for the month ended July 2024 and approve the schedule of budget variations as submitted.

13.4 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

1. receives the Monthly Financial Report for the month ended 31 July 2024, as presented as attachment 1 to this report, inclusive of:
 - (i) Statement of Financial Activity by Nature and Type
 - (ii) Statement of Financial Position
 - (iii) Capital Expenditure Report
2. notes the unrestricted municipal surplus of \$10,025,735 for the month ended 31 July 2024.
3. pursuant to section 6.8 of the *Local Government Act 1995*, approve by absolute majority, the schedule of budget variations to the 2024/25 Budget, resulting in a \$224,404 increase in forecast net current assets at 30 June 2025, noting that this forecast surplus will be amended following audit confirmation of the 23/24 accounts.

General Ledger	Account Description	Current Budget	Amended Budget	Change in Net Current Assets
	Opening Surplus 1 July 2024	\$191,387	\$948,879	\$757,492
I03070	General Purpose Grants - Grants Commission	\$191,670	\$31,538	-\$160,132
I03071	General Purpose Grants (Roads) - Grants Commission	\$85,665	\$15,215	-\$70,450
	EF Oval Redevelopment Project			
E11738	Capex - EF Oval Redevelopment	-\$140,529	-\$506,277	-\$365,748
E11738	Capex - EF Oval Redevelopment	-\$506,277	-\$456,277	\$50,000
E11738	Capex - EF Oval Redevelopment	-\$456,277	-\$410,277	\$46,000
I11160	AFL Facilities Funding	\$0	\$250,000	\$250,000
New	East Fremantle Community Park - Scoreboard	\$0	-\$50,000	-\$50,000
E11685	East Fremantle Community Park - Public Art	\$0	-\$46,000	-\$46,000
	Fremantle Womens Soccer Club Project			
E11739	Capex - Fremantle Womens Soccer Club Project	-\$690,000	-\$666,322	\$23,678
E11739	Capex - Fremantle Womens Soccer Club Project	-\$666,322	-\$716,322	-\$50,000
341	Transfer from Strategic Asset Management Reserve	\$0	\$50,000	\$50,000
I11206	Non-Operating Grants and Contributions	\$690,000	\$524,564	-\$165,436
	General			
E04634	Capex - Laptop Replacement Program	-\$35,000	\$0	\$35,000
New Account	Opex - Green Finance Lease - Laptops	\$0	-\$35,000	-\$35,000
E11685	Capex - Public Art - East Fremantle Community Park	-\$46,000	-\$91,000	-\$45,000
		-\$1,381,683	-\$1,157,279	\$224,404

REPORT ATTACHMENTS

Attachments start on the next page

TOWN OF EAST FREMANTLE
MONTHLY FINANCIAL REPORT
(Containing the Statements of Financial Activity and Financial Position)
For the period ended 31 July 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Key Information	2
Statement of Financial Activity	4
Statement of Financial Position	5
Note 1 Explanation of Material Variances	6
Note 2 Statement of Financial Activity Information	7
Note 3 Cash & Cash Investments	8
Note 4 Reserve Accounts	9
Note 5 Capital Acquisitions	10
Note 6 Disposal of Assets	11
Note 7 Receivables	12
Note 8 Rate Revenue	13
Note 9 Borrowings	14
Note 10 Grants & Contributions	15
Note 11 Budget Amendments	16

**TOWN OF EAST FREMANTLE
FOR THE PERIOD ENDED 31 JULY 2024**

KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.19 M	\$0.19 M	\$0.95 M	\$0.76 M
Closing	\$0.00 M	\$8.83 M	\$10.03 M	\$1.20 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$5.98 M	% of total
Unrestricted Cash	\$3.27 M	54.7%
Restricted Cash	\$2.71 M	45.3%
Refer to 3 - Cash and Cash Investments		

Payables		
	\$2.50 M	% Outstanding
Trade Payables	\$1.88 M	
0 to 30 Days		0.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Receivables		
	\$0.28 M	% Collected
Rates Receivable	\$10.09 M	11.8%
Trade Receivable	\$0.28 M	% Outstanding
Over 30 Days		0.3%
Over 90 Days		36.9%
Refer to 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.35 M	\$8.67 M	\$9.12 M	\$0.45 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$9.52 M	% Variance
YTD Budget	\$9.52 M	0.0%
Refer to 8 - Rate Revenue		

Grants and Contributions		
YTD Actual	\$0.06 M	% Variance
YTD Budget	\$0.06 M	0.0%
Refer to 10 - Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.40 M	% Variance
YTD Budget	\$0.23 M	72.0%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.13 M)	(\$0.03 M)	(\$0.04 M)	(\$0.01 M)
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.11 M	(100.0%)
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$0.03 M	% Spent
Adopted Budget	\$1.37 M	(97.6%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$0.00 M	% Received
Adopted Budget	\$1.55 M	(99.9%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.59 M	(\$0.01 M)	(\$0.01 M)	\$0.00 M
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.00 M
Interest expense	(\$0.04 M)
Principal due	\$4.73 M
Refer to 9 - Borrowings	

Reserves	
Reserves balance	\$2.71 M
Interest earned	\$0.00 M
Refer to 4 - Cash Reserves	

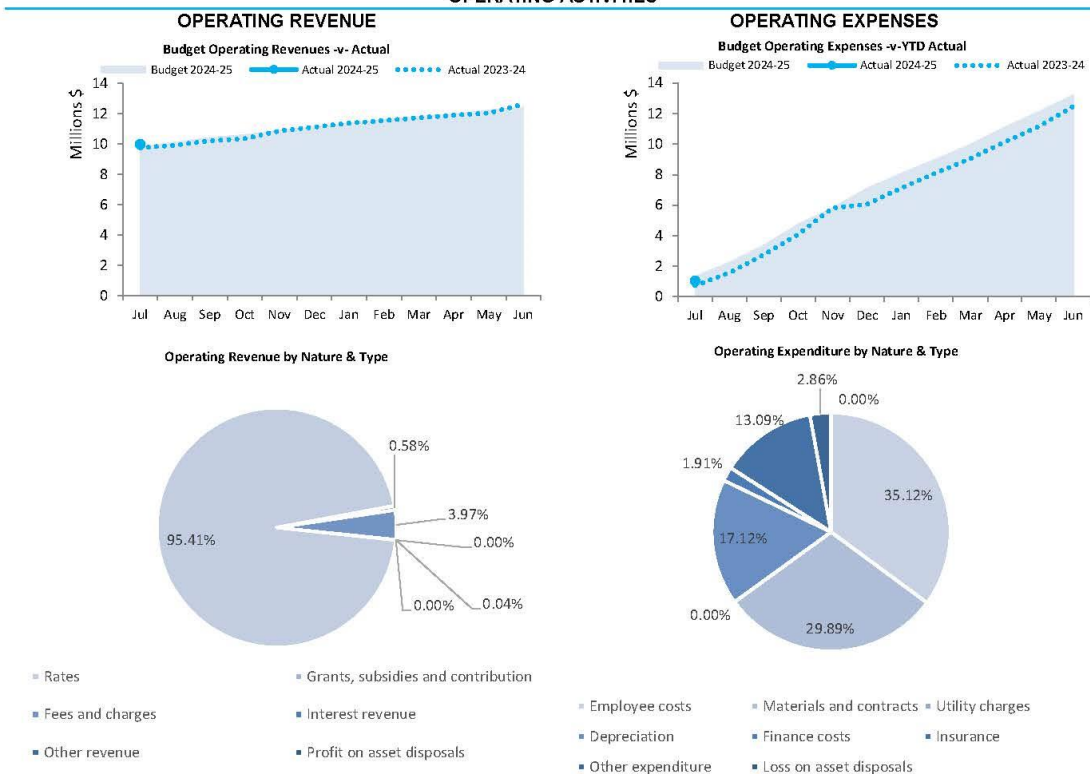
Report Preparation	
Prepared by:	Manager Finance
Reviewed by:	Executive Manager Corporate Services
Date Prepared:	7/08/2024

This information is to be read in conjunction with the accompanying Financial Statements and notes.

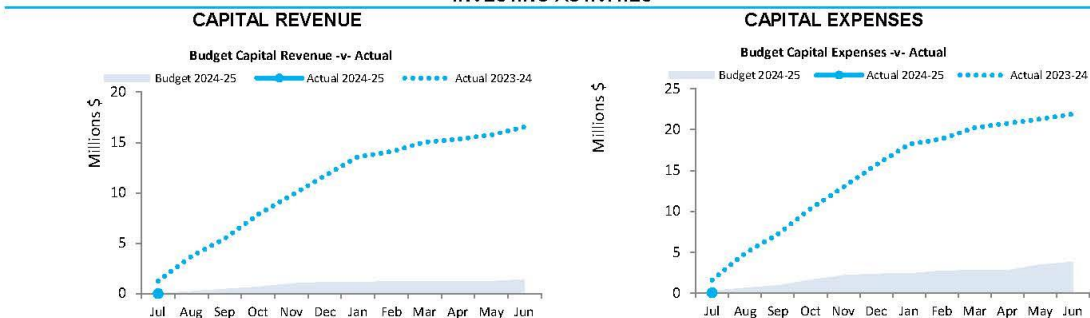
TOWN OF EAST FREMANTLE FOR THE PERIOD ENDED 31 JULY 2024

KEY INFORMATION - GRAPHICAL

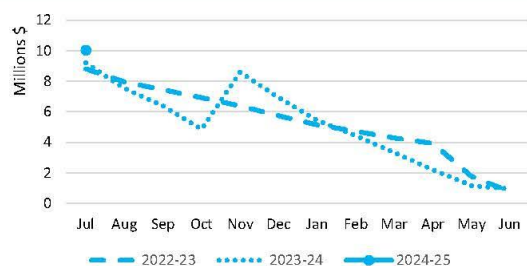
OPERATING ACTIVITIES



INVESTING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF EAST FREMANTLE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

Note	Original Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
Rates	8	9,537,944	9,519,611	9,521,836	2,225	0.02%
Grants, subsidies and contributions	10	1,025,458	57,665	57,665	0	0.00%
Fees and charges		1,535,567	230,093	395,862	165,769	72.04%
Interest revenue		173,265	14,438	4,235	(10,203)	(70.67%)
Other revenue		92,800	7,741	99	(7,642)	(98.72%)
Profit on asset disposals	6	69,342	0	0	0	0.00%
		12,434,476	9,829,548	9,979,697	150,149	1.53%
Expenditure from operating activities						
Employee costs		(5,352,443)	(443,129)	(381,401)	61,728	13.93%
Materials and contracts		(4,071,168)	(418,083)	(324,668)	93,415	22.34%
Utility charges		(304,213)	(25,354)	(27)	25,327	99.89%
Depreciation		(2,231,542)	(185,962)	(185,962)	0	0.00%
Finance costs		(287,405)	(16,669)	20,784	37,453	224.69%
Insurance		(267,536)	(133,768)	(142,177)	(8,409)	(6.29%)
Other expenditure		(751,932)	(118,626)	(31,022)	87,604	73.85%
Loss on asset disposals	6	0	0	0	0	0.00%
		(13,246,239)	(1,341,591)	(1,044,473)	297,118	22.15%
Non-cash amounts excluded from operating activities	2(b)	2,162,200	185,962	185,963	1	0.00%
Amount attributable to operating activities		1,350,437	8,673,919	9,121,187	447,268	5.16%
INVESTING ACTIVITIES						
Proceeds from capital grants, subsidies and contributions	10	1,549,483	222,293	1,409	(220,884)	(99.37%)
Proceeds from disposal of assets	6	108,000	0	0	0	0.00%
Payments for property, plant and equipment	5	(2,413,980)	(250,000)	(4,832)	245,168	98.07%
Payments for construction of infrastructure	5	(1,374,133)	0	(32,837)	(32,837)	0.00%
Amount attributable to investing activities		(2,130,630)	(27,707)	(36,261)	(8,554)	(30.87%)
FINANCING ACTIVITIES						
Proceeds from new debentures	9	0	0	0	0	0.00%
Transfer from reserves	4	1,166,309	0	0	0	0.00%
Repayment of borrowings	9	(150,564)	0	0	0	0.00%
Payments for principal portion of lease liabilities		(52,049)	(8,069)	(8,069)	0	0.00%
Transfer to reserves	4	(374,890)	0	0	0	0.00%
Amount attributable to financing activities		588,806	(8,069)	(8,069)	0	0.00%
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year		191,387	191,387	948,877	757,490	395.79%
Amount attributable to operating activities		1,350,437	8,673,919	9,121,187	447,268	5.16%
Amount attributable to investing activities		(2,130,630)	(27,707)	(36,261)	(8,554)	(30.87%)
Amount attributable to financing activities		588,806	(8,069)	(8,069)	0	0.00%
Surplus or deficit after imposition of general rates		0	8,829,530	10,025,735	1,196,204	13.55%

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF EAST FREMANTLE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2024

	Note	30 June 2024	31 July 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	5,278,266	5,978,921
Trade and other receivables		948,111	10,331,490
Contract assets		0	0
Other assets		200,900	68,578
TOTAL CURRENT ASSETS		6,427,277	16,378,989
NON-CURRENT ASSETS			
Trade and other receivables		98,356	98,355
Other financial assets		83,171	83,171
Investment in associate		871,324	871,324
Property, plant and equipment		62,681,341	62,734,028
Infrastructure		45,538,174	45,472,064
Right-of-use assets		151,238	151,238
TOTAL NON-CURRENT ASSETS		109,423,604	109,410,180
TOTAL ASSETS		115,850,881	125,789,169
CURRENT LIABILITIES			
Trade and other payables		1,621,304	2,500,067
Other liabilities		340,343	336,791
Lease liabilities		(3,691)	(11,760)
Borrowings	9	150,656	150,656
Employee related provisions		806,704	806,355
Other provisions	11	268,434	268,434
TOTAL CURRENT LIABILITIES		3,183,750	4,050,543
NON-CURRENT LIABILITIES			
Lease liabilities		198,300	198,300
Borrowings	9	4,670,914	4,670,914
Employee related provisions		193,595	193,595
TOTAL NON-CURRENT LIABILITIES		5,062,809	5,062,809
TOTAL LIABILITIES		8,246,559	9,113,352
NET ASSETS		107,604,322	116,675,817
EQUITY			
Retained surplus		54,582,821	63,654,316
Reserve accounts	4	2,710,049	2,710,049
Revaluation surplus		50,311,452	50,311,452
TOTAL EQUITY		107,604,322	116,675,817

This statement is to be read in conjunction with the accompanying notes.

Movement in Equity	9,071,495
Explained by:	
Amount attributed to operating activities	9,070,086
Proceeds from capital activities	1,409
Net reserves movement	0
	9,071,495

Attachment 1

TOWN OF EAST FREMANTLE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

1 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	Var.	Timing / Permanent	Explanation
	\$	%			
Revenue from operating activities					
Rates	2,225	0.02%		No variance	No material variance
Grants, subsidies and contributions	0	0.00%		No variance	No material variance
Fees and charges	165,769	72.04%	▲	Timing	\$126k mooring pen fees invoiced in July rather than August/September.
Interest revenue	(10,203)	(70.67%)	▼	Timing	
Other revenue	(7,642)	(98.72%)	▼	Timing	No material variance
Profit on asset disposals	0	0.00%		Timing	
Expenditure from operating activities					
Employee costs	61,728	13.93%	▼	Timing	Favourable
Materials and contracts	93,415	22.34%	▼	Timing	Favourable
Utility charges	25,327	99.89%	▼	Timing	No expenses allocated in July
Depreciation	0	0.00%		No variance	Manual posting as asset register not yet finalised for 23/24
Finance costs	37,453	224.69%	▼	Timing	Debit figure reported due to reversal of accrued interest on EF Oval Loan from prior year.
Insurance	0	0.00%		No variance	Favourable
Other expenditure	87,604	73.85%	▼	Timing	Council community grants to be allocated
Loss on asset disposals	0	0.00%		No variance	
Non-cash amounts excluded from operating activities	1	0.00%		No variance	No material variance
Investing Activities					
Proceeds from capital grants, subsidies and contributions	(220,884)	(99.37%)	▼	Timing	See Note 10 Grants & Contributions for more detailed information
Proceeds from disposal of assets	0	0.00%		No variance	Schedule of disposal of vehicles and plant delayed.
Payments for property, plant and equipment	245,168	98.07%	▼	Timing	See Note 5 Capital Acquisitions for more detailed information
Payments for construction of infrastructure	(32,837)	0.00%	▲	Timing	See Note 5 Capital Acquisitions for more detailed information
Financing Activities					
Proceeds from new debentures	0	0.00%		No variance	
Transfer from reserves	0	0.00%		No variance	
Repayment of borrowings	0	0.00%		No variance	
Payments for principal portion of lease liabilities	0	0.00%		No variance	
Transfer to reserves	0	0.00%		No variance	
Surplus or deficit at the start of the financial year	757,490	395.79%	▲	Permanent	Pending finalisation of annual report
Surplus or deficit after imposition of general rates	1,196,204	13.55%	▲	Timing	Due to variances described above

TOWN OF EAST FREMANTLE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

		Current Budget Closing 30 June 2025	Last Year Closing 30 June 2024	Year to Date 31 July 2024
Note		\$	\$	\$
	Current assets			
	Cash and cash equivalents	4,259,558	5,278,266	5,978,921
	Trade and other receivables	252,401	948,111	10,331,490
	Contract assets	0	0	0
	Other assets	52,099	200,900	68,578
		<u>4,564,058</u>	<u>6,427,277</u>	<u>16,378,989</u>
	Less: current liabilities			
	Trade and other payables	(1,854,815)	(1,621,304)	(2,500,067)
	Other liabilities	(71,910)	(340,343)	(336,791)
	Lease liabilities	(52,049)	3,691	11,760
	Borrowings	(157,911)	(150,656)	(150,656)
	Employee related provisions	(675,173)	(806,704)	(806,355)
	Other provisions	(43,530)	(268,434)	(268,434)
		<u>(2,855,388)</u>	<u>(3,183,750)</u>	<u>(4,050,543)</u>
	Net current assets	1,708,670	3,243,527	12,328,446
	Less: Total adjustments to net current assets	(1,708,670)	(2,294,650)	(2,302,719)
	Closing funding surplus / (deficit)	0	948,877	10,025,735

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Current Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
	Non-cash amounts excluded from operating activities			
	Adjustments to operating activities			
	Less: Profit on asset disposals	(69,342)	0	0
	Add: Loss on asset disposals	0	0	0
	Add: Depreciation	2,231,542	185,962	185,962
	- Pensioner deferred rates	0	0	1
	Total non-cash amounts excluded from operating activities	2,162,200	185,962	185,963

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Current Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 July 2024
		\$	\$	\$
	Adjustments to net current assets			
	Less: Reserve accounts	(1,918,630)	(2,710,049)	(2,710,049)
	- Current portion of borrowings	157,911	150,656	150,656
	- Current portion of lease liabilities	52,049	(3,691)	(11,760)
	- Current provision for equity contribution - Investment in Associate		268,434	268,434
	Total adjustments to net current assets	(1,708,670)	(2,294,650)	(2,302,719)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

3 CASH AND CASH INVESTMENTS

Description	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Risk Rating (LT)	Interest Rate	Maturity Date
Cash Deposits							
Municipal Bank Account	2,609,021	0	2,609,021	CBA	AA-		At Call
Municipal Bonds & Deposits Account	659,052	0	659,052	CBA	AA-		At Call
Cash On Hand	800	0	800	Petty Cash/Till Float			On Hand
Term Deposits							
Pooled (Muni, Reserves, Bonds and Grants)	0	2,710,048	2,710,048	SUNCORP	A-	5.17%	Oct 24
Total	3,268,873	2,710,048	5,978,921			5.17%	
Comprising							
Cash and cash equivalents	3,268,873	2,710,048	5,978,921				
	3,268,873	2,710,048	5,978,921				

Financial assets at amortised cost held with registered financial institutions are listed in this note, other financial assets at amortised cost are provided in Note 4 - Other assets.

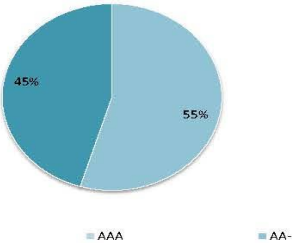
Comments/Notes - Investments and Cash Deposits

INSTITUTION	\$	(LT) RISK	%
COMMONWEALTH BANK	\$3,268,073	AA-	54.67%
CBA (GREEN/ESTGD TD)	\$0	AA-	0.00%
NATIONAL AUST. BANK	\$0	AA-	0.00%
SUNCORP	\$2,710,048	AA-	45.33%
WESTPAC	\$0	AA-	0.00%
	\$5,978,121		100.00%

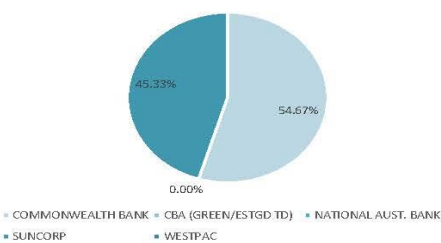
(LT) RISK RATING	PORTFOLIO	\$	%
AAA	MAX 100%	\$0	0%
AA-	MAX 100%	\$3,268,073	55%
AA (GREEN TERM DEPOSITS)	MAX 100%	\$0	0%
A- (DIVESTMENT)	MAX 100%	\$2,710,048	45%
BBB+ (DIVESTMENT)	MAX 80%	\$0	0%
		\$5,978,121	100%

The Town obtains quotes from three (3) financial institutions prior to placing investments. This ensures the Town is receiving the best return on investment possible. The amount the Town invests is dependent on cash flow requirements for business operations and capital works for upcoming months. As the financial year progresses, the Town's cash holdings decreases which means less investment of Municipal funds. The current monetary policy imposed by the Reserve Bank of Australia (RBA) is driving the interest rate environment. The Town's investment policy precludes investing in term deposits for more than 12 months.

Divestment v Non-Divestment - Term Deposits



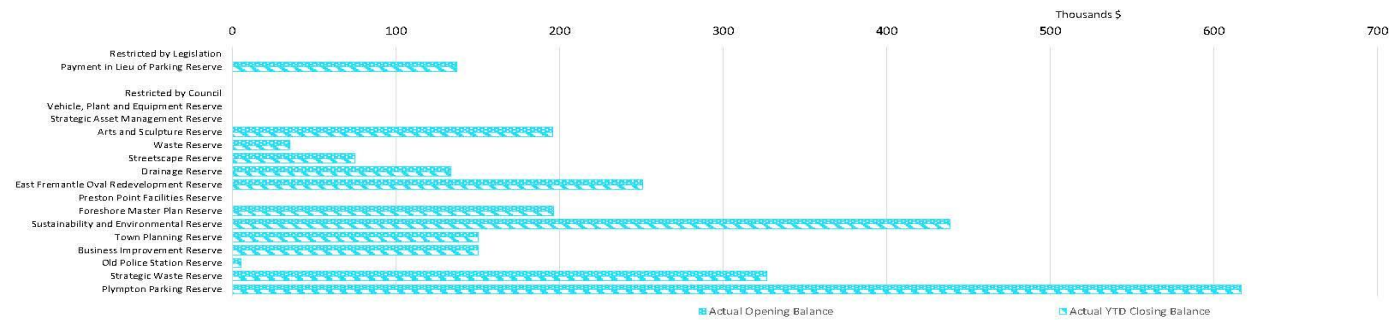
Values held by Institution



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

4 RESERVE ACCOUNTS

Reserve name	ORIGINAL				CURRENT				Actual Opening Balance \$	Actual Interest Earned \$	Actual Transfers In (+) \$	Actual Transfers Out (-) \$	Actual YTD Closing Balance \$
	Budget Opening Balance \$	Budget Transfers In (+) \$	Budget Transfers Out (-) \$	Budget Closing Balance \$	Actual Opening Balance \$	Budget Transfers In (+) \$	Budget Transfers Out (-) \$	Budget Closing Balance \$					
Restricted by Legislation													
Payment in Lieu of Parking Reserve	137,010	0	0	137,010	137,010	0	0	137,010	137,010	0	0	0	137,010
Restricted by Council													
Vehicle, Plant and Equipment Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0
Strategic Asset Management Reserve	0	166,275	0	166,275	0	166,275	0	166,275	0	0	0	0	0
Arts and Sculpture Reserve	195,664	0	(45,000)	150,664	195,664	0	(45,000)	150,664	195,664	0	0	0	195,664
Waste Reserve	35,000	0	0	35,000	35,000	0	0	35,000	35,000	0	0	0	35,000
Streetscape Reserve	75,000	0	(75,000)	0	75,000	0	(75,000)	0	75,000	0	0	0	75,000
Drainage Reserve	133,293	0	(133,293)	0	133,293	0	(133,293)	0	133,293	0	0	0	133,293
East Fremantle Oval Redevelopment Reserve	250,529	0	(250,529)	0	250,529	0	(250,529)	0	250,529	0	0	0	250,529
Preston Point Facilities Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0
Foreshore Master Plan Reserve	196,344	0	0	196,344	196,344	0	0	196,344	196,344	0	0	0	196,344
Sustainability and Environmental Reserve	438,553	137,197	(575,750)	0	438,553	137,197	(575,750)	0	438,553	0	0	0	438,553
Town Planning Reserve	150,000	40,000	0	190,000	150,000	40,000	0	190,000	150,000	0	0	0	150,000
Business Improvement Reserve	150,000	0	(70,000)	80,000	150,000	0	(70,000)	80,000	150,000	0	0	0	150,000
Old Police Station Reserve	5,305	31,418	(16,737)	19,986	5,305	31,418	(16,737)	19,986	5,305	0	0	0	5,305
Strategic Waste Reserve	326,684	0	0	326,684	326,684	0	0	326,684	326,684	0	0	0	326,684
Plympton Parking Reserve	616,666	0	0	616,666	616,666	0	0	616,666	616,667	0	0	0	616,667
	2,710,048	374,890	(1,166,309)	1,918,629	2,710,048	374,890	(1,166,309)	1,918,629	2,710,049	0	0	0	2,710,049



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

5 CAPITAL ACQUISITIONS

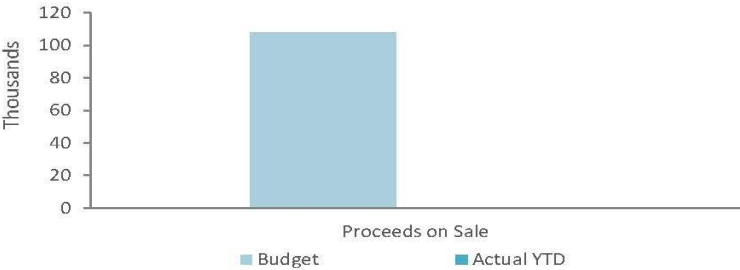
Account Description	Adopted Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance (Under/Over)	Completion	Comments
	\$	\$				\$	\$		
Plant & Equipment	599,000	599,000	0	0	26,067	27,057	571,943	0%	
E04635 Upgrade of EV charger power connection adjacent to Town hall car park	20,000	20,000	0	0	990	990		0%	
E10648 VW Golf Alltrack Wagon (EMRS)	40,000	40,000	0	0	0	0		0%	
E11720 Kobota F3690	55,000	55,000	0	0	26,067	26,067		0%	
E11723 Two EV Charges for East Fremantle Community Park	44,000	44,000	0	0	0	0		0%	
E12642 Isuzu MKR190 truck	90,000	90,000	0	0	0	0		0%	
E12802 Kobelco SK175R-S	40,000	40,000	0	0	0	0		0%	
E12810 Upgrade street lights to LED, including smart lighting for major roads	310,000	310,000	0	0	0	0		0%	
Furniture & Equipment	182,951	182,951	20,000	0	0	0	182,951	0%	
E04633 ERP Replacement - New Electronic Document Records Management System	70,000	70,000	0	0	0	0		0%	
E04634 Laptop Replacement Program (investigate green finance lease)	35,000	35,000	0	0	0	0		0%	
E04606 General Allocation	17,951	17,951	0	0	0	0		0%	
E04610 AV Council Chambers (Recording Equipment + Replace end of life equipment)	60,000	60,000	20,000	0	0	0		0%	
Buildings	1,632,029	1,632,029	230,000	4,232	682,802	687,034	944,995	0%	
E04604 Floorboard Sealing - enhancing thermal comfort	13,000	13,000	0	0	0	0		0%	
LB237R EH Gray various upgrades	22,500	22,500	0	0	0	0		0%	
LB221R Building upgrade - Hurricanes - Lighting	9,000	9,000	0	0	0	0		0%	
E11737 Building upgrade - Camp Waller - Eaves Lining	4,500	4,500	0	0	0	0		0%	
E11738 East Fremantle Community Park - Miscellaneous Works	140,529	140,529	0	2,682	6,819	9,301		2%	
E11748 Solar and Battery Installation East Fremantle Community Park. Solar installation Town Hall.	707,500	707,500	0	0	0	0		0%	
E11739 Tricolore Soccer Club Upgrades	690,000	690,000	230,000	1,560	676,183	677,733		0%	
E14601 Buildings upgrade RCD's switchboards - Various	10,000	10,000	0	0	0	0		0%	
E14605 Buildings upgrade door locks - Various	35,000	35,000	0	0	0	0		0%	
Infrastructure - roads	483,733	483,733	0	0	0	0	483,733	0%	
E12849 Riverside Road (adjacent to Leeuwin Boat Ramp)	483,733	483,733	0	0	0	0		0%	
Infrastructure - drainage	55,000	55,000	0	20,824	0	20,824	34,176	38%	
E12672 Preston Point Road - Above carpark near Tennis Club - Investigate and upgrade storage prior to water entering pipe to river	20,000	20,000	0	20,824	0	20,824		104%	
E12707 George Street - Drainage investigation and upgrades to allow underground piped water flow	20,000	20,000	0	0	0	0		0%	
E12761 Upgrade old pits to SEPs	15,000	15,000	0	0	0	0		0%	
Infrastructure - parks & ovals	310,000	310,000	0	12,013	6,613	10,626	291,374	4%	
E11673 Limestone wall replacement - Glasson Park	40,000	40,000	0	0	0	0		0%	
E11679 Extend cricket practice nets hardstand by approx 6m - Henry Jeff & Preston Point	30,000	30,000	0	0	0	0		0%	
E11686 Rotunda replacement - Merv Cowan Park	55,000	55,000	0	0	0	0		0%	
E11743 Bin upgrades	10,000	10,000	0	0	6,613	6,613		0%	
E11726 Bore test/replacement - Foreshore Parks	30,000	30,000	0	0	0	0		0%	
E11726 Bore pump test - Stratford Street Park	10,000	10,000	0	0	0	0		0%	
E11726 Irrigation upgrade - Marjorie Green Park	10,000	10,000	0	0	0	0		0%	
E11726 Irrigation upgrade tie in to existing system - Locke Park	35,000	35,000	0	0	0	0		0%	
E11741 Upgrade of Retic - Preston Point	20,000	20,000	0	4,368	0	4,368		22%	
E11745 Drink Fountains	10,000	10,000	0	7,645	0	7,645		76%	
E11749 Rotunda replacement - Wayman Park	40,000	40,000	0	0	0	0		0%	
E11750 Wayman softfall upgrade for exercise equipment	20,000	20,000	0	0	0	0		0%	
Infrastructure - car parks	200,000	200,000	0	0	0	0	200,000	0%	
E10604 Paid Parking and Streetscape Design Work and Preliminaries - Silas Street and Leeuwin	180,000	180,000	0	0	0	0		0%	
E12609 Carparks - General Allocation	20,000	20,000	0	0	0	0		0%	
Infrastructure - footpaths	325,400	325,400	0	0	0	0	325,400	0%	
E12836 Pram ramp upgrades to DDA standards (to do 20 pram ramps)	20,000	20,000	0	0	0	0		0%	
E12845 Moss St, (west side), between Canning Hwy & George St (Remove Concrete and replace with red asphalt, as per style guide)	86,400	86,400	0	0	0	0		0%	
E12846 George Street (north side), between Hubble St & Duke St (Remove brick paving and replace with red asphalt, as per style guide)	75,000	75,000	0	0	0	0		0%	
E12847 Riverside Road (West side), adjacent to Leeuwin Boat Ramp (do at same time as road upgrade)	49,500	49,500	0	0	0	0		0%	
E12848 Preston Point Rd (west side), between Bolton St & Pier St (Grey concrete) (420m length)	94,500	94,500	0	0	0	0		0%	
	3,788,113	3,788,113	250,000	37,070	715,977	753,542	3,034,571	1%	

Total Actual < Current Budget
 No Current Budget
 No YTD Actual
 Total Actual > Current Budget

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

6 DISPOSAL OF ASSETS

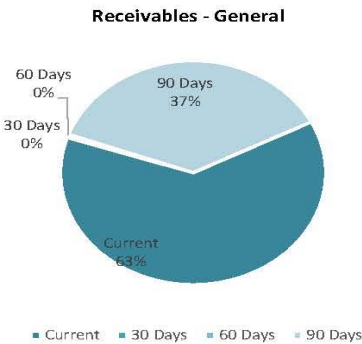
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
PEMV267	Isuzu MKR190 truck	15,000	45,000	30,000	0	0	0	0	0
PEMV272	EMRS Vehicle	8,658	25,000	16,342	0	0	0	0	0
PE284	Kobota F3690	5,000	22,000	17,000	0	0	0	0	0
PE274	Kobelco SK17SR-5	10,000	16,000	6,000	0	0	0	0	0
		38,658	108,000	69,342	0	0	0	0	0



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

7 RECEIVABLES

Rates receivable	30 Jun 2024	31 Jul 2024	Other Receivables	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening arrears previous years	77,232	77,232	Receivables - general	136,190	560	499	80,345	217,594
Levied this year	10,427,225	11,353,014	Receivables - infringements					53,411
Less - collections to date	(10,427,225)	(1,344,303)	East Fremantle Lawn & Tennis Club					12,000
Net rates collectable	77,232	10,085,943	Total receivables general outstanding					283,005
% Collected		11.8%	Amounts shown above include GST (where applicable)					

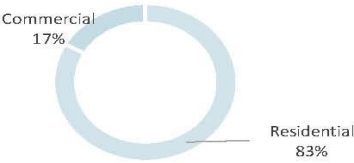
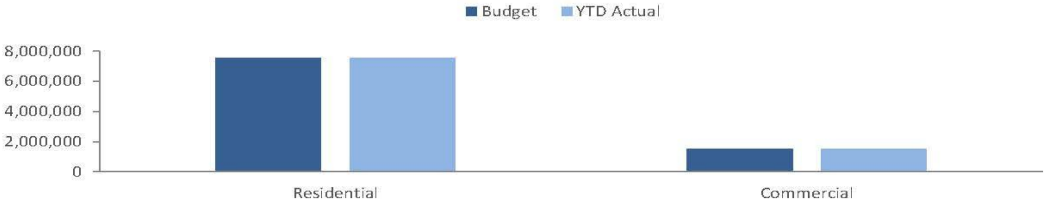


TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

8 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Revenue	Reassessed	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Residential	0.071860	2,966	104,808,541	7,531,492	20,000	7,551,492	7,534,084	0	7,534,084
Commercial	0.121806	120	12,621,985	1,537,430	0	1,537,430	1,537,434	0	1,537,434
Sub-Total		3,086	117,430,526	9,068,922	20,000	9,088,922	9,071,518	0	9,071,518
Minimum payment	Minimum Payment \$								
Gross rental value									
Residential	1,296.00	336	4,978,540	435,456	0	435,456	436,752	0	436,752
Commercial	1,938.00	7	79,940	13,566	0	13,566	13,566	0	13,566
Sub-total		343	5,058,480	449,022	0	449,022	450,318	0	450,318
Total						9,537,944			9,521,836



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

9 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
EF Oval Precinct Redevelopment	185	4,727,366	0	0	0	(150,564)	4,727,366	4,576,802	(37,783)	226,141
EF Oval Precinct Redevelopment - Loan guarantee	185	0	0	0	0	0	0	0	16,669	33,264
SMRC - Administration Building*	2-6	0	0	0	0	0	0	0	329	0
Total		4,727,366	0	0	0	(150,564)	4,727,366	4,576,802	(37,453)	226,141
Current borrowings		150,656					150,656			
Non-current borrowings		4,576,710					4,576,710			
		4,727,366					4,727,366			

All debenture repayments were financed by general purpose revenue.

* As the Town has withdrawn from the RRG, no loan liability exists. The \$329 expense relates to prior year and will be offset by an accrual.

Unspent borrowings

The Town has no unspent debenture funds as at 30th June 2024, nor is it expected to have unspent funds as at 30th June 2025.

Attachment 1

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS
OPERATING CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
			\$	\$	\$	\$
General Purpose Funding						
Grants Commission - General	WALGGC	Untied - General Purpose	191,670	191,670	0	0
Grants Commission - Roads	WALGGC	Untied - Road	85,665	85,665	0	0
Education and Welfare						
Commonwealth Home Support Programme	Commonwealth Dep. Health	Commonwealth Home Support Programme	691,978	691,978	57,665	57,665
Recreation and Culture						
East Fremantle Festival	Port Authority/LotteryWest	East Fremantle Festival Funding	20,000	20,000	0	0
Community Amenities						
Bus Shelter - Maintenance Assistance Scheme	Public Transport Authority	Bus Shelter Maintenance	4,100	4,100	0	0
Transport						
Direct Grant	Main Roads	Direct Grant	19,245	19,245	0	0
Street Lighting Subsidy	Main Roads	Street Lighting Subsidy	4,800	4,800	0	0
Stirling Bridge Verge Maintenance Agreement	Main Roads	Stirling Highway Verge Maint. Agreement	8,000	8,000	0	0
			1,025,458	1,025,458	57,665	57,665

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program	Grant Provider	Purpose of Grant	Current Budget Revenue	YTD Budget	YTD Revenue Actual
			\$	\$	\$
Recreation and Culture					
East Fremantle Community Park		EV chargers for the Community Precinct	22,000	13,200	0
East Fremantle Community Park	Australian Government - Community Energy Upgrade Fund	Towards a solar system and battery storage	353,750	0	0
Fremantle City Womens Football Club	State Government	Election Commitment	690,000	209,093	1,409
Fremantle City Womens Football Club	Soccer Club Contribution		0	0	0
Transport					
Regional Road Group	Main Roads WA	Riverside Road Upgrade	322,489	0	0
Roads to Recovery	Department of Infrastructure	Riverside Road Upgrade	161,244	0	0
			1,549,483	222,293	1,409

13.5 ACCOUNTS FOR PAYMENT JULY 24

Report Reference Number	OCR-2988
Prepared by	Natalie McGill Senior Finance Officer
Supervised by	Phil Garoni Finance Manager
Meeting date	Tuesday, 20 August 2024
Voting requirements	Simple Majority
Documents tabled	Nil

Attachments

1. List of Payments – July 2024
2. Fuel Summary – June 2024

PURPOSE

That Council, in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments made under delegated authority for the month ending 31 July 2024.

EXECUTIVE SUMMARY

Council has an Executive role in receiving the list of payments pursuant to Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*. It is therefore recommended that Council receives the List of Accounts paid for the period 1 July to 31 July 2024, as per the summary table.

BACKGROUND

The Chief Executive Officer has delegated authority to make payments from the Municipal and Trust Accounts in accordance with budget allocations.

The Town provides payments to suppliers by electronic funds transfer, cheque, or credit card. Attached are itemised lists of all payments made under delegated authority during the said period.

The bulk of payments are processed by electronic funds transfer (EFT) with the exception of occasional reimbursements and refunds.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Regulation 13: *Local Government (Financial Management) Regulations 1996 (as amended)* requires local governments to prepare a list of payments made under delegated authority to be prepared and presented to Council monthly.

A new regulation has been added to the *Local Government (Financial Management) Regulations 1996* to increase transparency and accountability in local government, through greater oversight of incidental spending.

Regulation 13A covers purchasing cards issued by local governments to their employees. Purchasing cards use a local government approved line of credit that allows for the timely payment of goods and services acquired in the ordinary course of business

Purchasing cards include the following:

- business or corporate credit cards
- debit cards
- store cards
- fuel cards
- taxi cards

Other than debit cards, purchasing cards all require a separate payment to the card provider.

Purchasing cards do not include:

- non-reloadable gift cards – these cards are not connected to a local government account or intended to be used as a means of making ordinary business transactions
- pre-loaded purchase or credit card advances – these are cash advances and should be recorded and acquitted accordingly
- SmartRider cards that are centrally controlled for general use – if these cards are managed under the cash advance provisions.

POLICY IMPLICATIONS

Policy 2.1.3 Purchasing. All supplier payments are approved under delegated authority pursuant to the authorisation limits outlined in Council's Purchasing Policy.

FINANCIAL IMPLICATIONS

All expenditure is incurred by authorised officers and made in accordance with the adopted Annual Budget. All amounts quoted in this report are inclusive of GST.

STRATEGIC IMPLICATIONS

A proactive, approachable Council which values community consultation, transparency and accountability

5.1 Strengthen organisational accountability and transparency

5.2 Strive for excellence in leadership and governance.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does not accept the list of payments	Rare (1)	Moderate (3)	Low (1-4)	COMPLIANCE Minor regulatory or statutory impact	Accept Officer Recommendation

RISK MATRIX

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	3
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

N/A

COMMENT

Payments for the period include the following significant items.

Payee	Particulars	Amount (GST inc)
LGISWA	INSURANCE POLICY RENEWAL 30/06/24 - 30/06/25	\$ 205,671.40
BELGRAVIA HEALTH AND LEISURE GROUP PTY LTD	OPERATOR AGREEMENT - EAST FREMANTLE OVAL PRECINCT - PRE-OPENING SERVICES FEE - JULY 23 - NOVEMBER 23	\$ 135,037.10
AE HOSKINS BUILDING SERVICES	FREMANTLE WOMENS SOCCER CLUB BUILDING UPGRADE - CLAIM 3 WORKS COMPLETED TO 25/06/24. BUILDING CONTRACTOR - VARIATIONS TO CONTRACT - CLAIM 3 TO 24/06/24. & VARIATIONS 4,5,6,7,8 - CLAIM 3 TO 25/06/24	\$ 75,109.00
SYNERGY	POWER SUPPLY VARIOUS LOCATIONS	\$ 60,032.46
COOPER & OXLEY GROUP PTY LTD - GENERAL	RFT08 2021/22 EAST FREMANTLE OVAL REDEVELOPMENT PRINCIPAL CONTRACTOR - PAYMENT CERTIFICATE 19	\$ 49,338.00
RESOURCE RECOVERY GROUP	WASTE & RECYCLING FEES – JUNE 24	\$ 45,596.75
WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION (WALGA)	RENEWAL OF WALGA MEMBERSHIPS & SUBSCRIPTIONS 24/25	\$ 43,244.04
VEOLIA RECYCLING & RECOVERY	WASTE & RECYCLING FEES – JUNE 24	\$ 36,483.77
J & V EARTHMOVING CONTRACTORS	PRESTON POINT DRAINAGE- INSTALL 3 1800X1800 SOAKWELLS, INSTALL 3 SECTIONS OF PIPE (300D), REINSTATE CONCRETE FOOTPATH	\$ 26,681.92
LOVEGROVE TURF SERVICES	EAST FREMANTLE OVAL EASTERN BANK - ADDITIONAL 2500M2 ROCK PICK & AMEND SOIL - SUPPLY & LAY ROLL-ON TURF & WAUHOP OVAL - TURF WORKS - 400M2, HENRY JEFFERY - TURF WORKS - 60M2	\$ 24,750.00

CONCLUSION

Nil

13.5 OFFICER RECOMMENDATION / COUNCIL RESOLUTION**Council Resolution** Choose an item. Click or tap to enter a date.**OFFICER RECOMMENDATION:**

That Council in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments made under delegated authority for the month ended 31 July 2024.

July 2024		
Voucher No.	Account	Amount
Cheque 5402-5404	Municipal (Cheques)	\$9,014.15
EFT 37700—37869	Municipal (EFT)	\$1,019,545.07
Payroll	Municipal (EFT)	\$347,041.50
	Municipal (Direct Debit)	\$89,870.21
	Credit Card	\$3,738.60
	Total Payments	\$1,469,209.53

REPORT ATTACHMENTS

Attachments start on the next page

TOWN OF EAST FREMANTLE					
List of Accounts paid by the Chief Executive for July 2024 submitted for the information of the Council Meeting to be held on Tuesday 20 August 2024					
Cheque	Payment Date	Supplier	Description	Inv Amount	Cheque
5402	17/07/2024	DEPARTMENT OF TRANSPORT	12 MONTH VEHICLE REGO RENEWAL - FLEET VEHICLES	8,813.50	8,813.50
5403	17/07/2024	TOEF	ADMIN PETTY CASH RECOUP 30/06/24	17.40	17.40
5404	17/07/2024	TOEF	CHSP PETTY CASH RECOUP 30/06/24	183.25	183.25
			CHEQUE TOTAL	9,014.15	9,014.15
EFTS		Supplier	Description	Inv Amount	EFT
EFT37700	03/07/2024	AUSTRALIA POST	MONTHLY POSTAL CHARGES - JUNE 24	375.70	375.70
EFT37701	03/07/2024	BUNNINGS BLDG SUPPLIES LTD	MATERIALS FOR PAVING REPAIRS	101.18	101.18
EFT37702	03/07/2024	BOC LIMITED	CONTAINER SERVICE - JUNE 2024	21.85	21.85
EFT37703	03/07/2024	MCLEODS	LEGAL SERVICES BY MCLEODS FOR REGULATORY SERVICES - BUILDING COMPLIANCE ISSUES	372.90	372.90
EFT37704	03/07/2024	PERTH AUTO ALLIANCE TRADING AS TITAN FORD	INSPECT & REPAIR FRONT PASSENGER SWAY BAR & WHEEL ALIGNMENT, TYRE ROTATION & BALANCE	930.00	930.00
EFT37705	03/07/2024	SYNERGY	POWER SUPPLY VARIOUS LOCATIONS	341.82	341.82
EFT37706	03/07/2024	KOOL LINE ELECTRICAL & REFRIGERATION	CALL OUT TO RECONNECT POWER FOR HOT WATER SYSTEM - LACROSSE/CRICKET	379.50	
			REPLACING FAULTY LIGHT ON THE BACK OF THE ADMIN BUILDING	731.50	1,111.00
EFT37707	03/07/2024	BATTERY WORLD	REPLACEMENT BATTERY FOR P5016 KUBOTA BARONESS	322.05	322.05
EFT37708	03/07/2024	CITY OF SOUTH PERTH	ANIMAL CARE ANNUAL OCCUPANCY FEE AND IMPOUND FEES - JUNE 24	390.50	390.50
EFT37709	03/07/2024	ENVIRO SWEEP	STREET SWEEPING - RFQ12-2020/21 - JUNE 2024 (INC FUEL SURCHARGE & WEEKLY AUTUMN SWEEPS IN DESIGNATED AREAS)	4,794.86	4,794.86
EFT37710	03/07/2024	APARC AUSTRALIAN PARKING & REVENUE CONTROL PTY LTD	ONGOING MONTHLY CHARGES - HOST CMS INCLUDING LICENSE & COMMUNICATION COSTS, COMPREHENSIVE MAINTENANCE & PARTS PER MONTH - JUNE 24	182.91	182.91
EFT37711	03/07/2024	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 26/06/24	15.00	15.00
EFT37712	03/07/2024	DANTHONIA DESIGNS	EAST FREMANTLE COMMUNITY PARK - ENTRANCE SIGNAGE	2,895.70	2,895.70
EFT37713	03/07/2024	THE FRUIT BOX GROUP	FRUITBOX TOWN HALL AND DEPOT - JUNE 24	315.00	315.00
EFT37714	03/07/2024	TRAFFIC EQUIPMENT AUSTRALIA T/AS VMS	VMS TRAILER SERVER UPDATE	565.00	565.00
EFT37715	03/07/2024	KYOCERA DOCUMENT SOLUTIONS	PRINTING COSTS 2023/24 - FINANCE , REG SVS & DEPOT JUNE 24	369.09	
			PURCHASE TA3554ic PHOTOCOPIER WITH PAPER CUT AND STAPLE FOR DOVENBY HOUSE	4,930.20	5,299.29
EFT37716	03/07/2024	PAATSCH CONSULTING PTY LTD	RFT01 2020/21 CONTRACT VARIATION 4 - PROPOSAL DATED 24 MARCH 2024 - JUNE 24	4,364.80	4,364.80
EFT37717	03/07/2024	PAPERSCOUT	BETTER BINS PLUS - WASTE LETTER/ RATES WASTE PAGES	231.00	231.00
EFT37718	03/07/2024	DEPARTMENT OF THE PREMIER & CABINET	GOVERNMENT GAZETTE - CERTIFICATE OF AUTHORISATION	109.20	109.20
EFT37719	03/07/2024	P TSEN	CHSP VOLUNTEER MEAL REIMBURSEMENT 03/05/24	6.50	
			CHSP VOLUNTEER EMAL REIMBURSEMENT 31/05/24	15.00	21.50
EFT37720	03/07/2024	PEACEFUL EARTH WELLBEING	NEIGHBOURHOOD LINK CLIENT ACTIVITY 25/06/24	50.00	50.00
EFT37721	03/07/2024	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 27/06/24	15.00	15.00
EFT37722	03/07/2024	BING TECHNOLOGIES PTY LTD	BING MAIL TRIAL 18/06/24 - 30/06/24	122.28	122.28
EFT37723	03/07/2024	MICHAEL WARD	BUILDING SURVEYOR SERVICES PROVIDED BY MICHAEL WARD 25/06/24 - 7 HOURS	700.00	700.00
EFT37724	03/07/2024	STEVEN TWEEDIE	REVIEW OF DELEGATION REGISTER AND REQUISITE TRAINING - JUNE 2024	660.00	660.00
EFT37725	03/07/2024	R & H PLUMBING AND GAS PTY LTD	INVESTIGATION AND REPAIR/ REPLACEMENT OF LEAKING HOT WATER SYSTEM - LACROSSE/CRICKET	2,398.00	2,398.00
EFT37726	03/07/2024	SCHIAVELLO SYSTEMS	CEO OFFICE REFURBISHMENT - SUPPLY AND INSTALLATION OF WORKTOP	1,665.40	1,665.40
EFT37727	03/07/2024	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL USE 01/06/24 - 30/06/24	4,623.18	4,623.18
EFT37729	17/07/2024	CONSTRUCTION TRAINING FUND	BCITF JUNE 24	342.27	342.27
EFT37730	17/07/2024	CITY OF COCKBURN	TIP FEES - JUNE 2024	980.00	980.00
EFT37731	17/07/2024	CITY OF FREMANTLE	1/3 SHARE OF COSTS - LEGAL AND CONSULTANTS FEES - RRG LEGAL, THOMPSON GREER & CJ WIGGINS	304.33	304.33
EFT37732	17/07/2024	IMPRINT PLASTIC	ID CARD - RANGER	32.45	32.45
EFT37733	17/07/2024	S LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 01/07/24	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 15/07/24	15.00	30.00
EFT37734	17/07/2024	OPTUS ADMINISTRATION PTY LTD	MOBILE PHONE USE 22/05/24 - 21/06/24	169.98	169.98
EFT37735	17/07/2024	TELSTRA LIMITED	CEO MOBILE PHONE USE TO 01/07/24	133.98	133.98
EFT37736	17/07/2024	SYNERGY	POWER SUPPLY VARIOUS LOCATIONS	60,032.46	60,032.46
EFT37737	17/07/2024	ALCHEMY TECHNOLOGY	CHSP CLIENT SERVICE - SMS SOFTWARE MAINTENANCE & SUPPORT 01/07/24 - 30/06/25	4,125.83	4,125.83
EFT37738	17/07/2024	RESOURCE RECOVERY GROUP (SMIRC)	MRF GATE FEES FOR JUNE 24	3,517.02	
			DIVERSIONS TO SUEZ/VEOLIA FOR JUNE 24	13,266.41	
			RRRC OVERHEADS & WCF FIXED COSTS CONTRIBUTIONS - JUNE 24	8,764.80	
			FOGO GATE FEES FOR JUNE 24	20,048.52	45,596.75
EFT37739	17/07/2024	DEPT OF MINES, INDUSTRY REGULATION & SAFETY	BSL COLLECTED JUNE 24	1,801.65	1,801.65
EFT37740	17/07/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	6 X STAFF MEMBERSHIP SUBSCRIPTIONS	2,990.00	2,990.00
EFT37741	17/07/2024	JTAGZ PTY LTD	500 x 95mm RED WRAP DOG REGISTRATION TAGS WITH EXPIRY DATE 31 OCTOBER 2027	285.45	285.45
EFT37742	17/07/2024	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES - CHSP 01/07/24	35.00	

			WOOLWORTHS PURCHASES - DEPOT 01/07/24	46.19	
			WOOLWORTHS PURCHASES - ADMIN 08/07/24	53.45	
			WOOLWORTHS PURCHASES - CHSP 09/07/24	72.20	
			WOOLWORTHS PURCHASES - DEPOT 10/07/24	13.15	219.99
EFT37743	17/07/2024	ASSA ABLOY ENTRANCE SYSTEMS AUSTRALIA PTY LTD	TOWN HALL - AUTOMATIC DOOR QUARTERLY MAINTENANCE - JULY 24	174.00	174.00
EFT37744	17/07/2024	FOCUS NETWORKS	RFT04-2021/22 - 23/24 FINANCIAL YEAR MANAGED PROACTIVE SERVICE (IT SUPPORT SERVICES) - JUNE 24	7,327.10	7,327.10
EFT37745	17/07/2024	DATANET ASIA PACIFIC PTY LTD	ZEBRA STANDARD BATTERY X 2	355.07	355.07
EFT37746	17/07/2024	THE TURBAN INDIAN RESTURANT	CATERING 01/07/24	453.10	453.10
EFT37747	17/07/2024	LANDMARK ENGINEERING AND DESIGN PTY LTD T/AS EXTERIA	PARK BENCHES - VASSE COMPOSITE, REPLACEMENT SLATS, PICNIC SETTING - SPORTS ALUMINIUM, REPLACEMENT TABLE & 1X BENCH FOR DOVENBY HOUSE, FREIGHT	17,708.90	17,708.90
EFT37748	17/07/2024	VOCUS COMMUNICATIONS	STANDING ORDER FOR VOIP SLIP LINES/SERVICES MONTHLY CHARGES - TO 30/06/24	363.73	363.73
EFT37749	17/07/2024	VEOLIA RECYCLING & RECOVERY	GENERAL WASTE PICKUP 46 EAST STREET - JUNE 24	624.36	
			FOGO GREEN BINS - RESIDENTIAL & PRIORITY , GENERAL WASTE RED BINS - RESIDENTIAL & PRIORITY , PARKS & RESERVES , STREET LITTER BINS , RECYCLING YELLOW BINS - RESIDENTIAL & PRIORITY , STREET LITTER BINS , GENERAL WASTE RED BINS - COMMERCIAL , RECYCLING YELLOW BINS - COMMERCIAL , RECYCLING YELLOW BINS & GENERAL WASTE RED BINS - 48-50 ALEXANDRA RD JUNE 24	35,859.41	36,483.77
EFT37750	17/07/2024	AMBIUS (RENTOKIL INITIAL PTY LTD)	TOWN HALL PLANT HIRE - 27/07/24 - 26/08/24	342.20	342.20
EFT37751	17/07/2024	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 03/07/24	15.00	15.00
EFT37752	17/07/2024	EASY ACCESS LIFTS	TOWN HALL - LIFT SERVICE 2023/24 - 3RD VISIT - 26/06/24	717.20	717.20
EFT37753	17/07/2024	GRACE RECORDS MANAGEMENT	STORAGE FEES AND FILE RETRIEVAL JUNE 24	362.98	
			DATA STORAGE, USER LICENCES & HOSTING - JUNE 24	713.38	1,076.36
EFT37754	17/07/2024	ONEMUSIC AUSTRALIA	ANNUAL MUSIC LICENCE FEES - 01/07/24 - 30/06/25 (EF FESTIVAL ETC)	1,485.97	1,485.97
EFT37755	17/07/2024	KYOCERA DOCUMENT SOLUTIONS	TA3554ic PHOTOCOPIER WITH PAPER CUT AND STAPLE FOR DOVENBY HOUSE	1,290.85	1,290.85
EFT37756	17/07/2024	M2M ONE PTY LTD	TOWN HALL LIFT EMERGENCY SIM CARD - JULY 24	19.25	19.25
EFT37757	17/07/2024	PAPERSCOUT	ACROSS THE TOWN JULY ADVERT	385.00	
			BETTER BINS PLUS - RATES WASTE PAGES	231.00	
			BETTER BINS PLUS - WASTE LETTER	308.00	924.00
EFT37758	17/07/2024	TPG NETWORK PTY LTD	INTERNET CHARGES JUNE 24	1,920.60	1,920.60
EFT37759	17/07/2024	M LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 01/07/24	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 15/07/24	15.00	30.00
EFT37760	17/07/2024	DONALD CANT WATTS CORKE (WA) PTY LTD	RFT03-2021/22 ARCHITECTURAL SERVICES - EF OVAL PRECINCT REDEVELOPMENT PROJECT- MAY TO JUNE 24	1,650.00	
			RFT01-2021/22 PROJECT MANAGER SERVICES EF OVAL PRECINCT REDEVELOPMENT - JUNE 24	8,800.00	10,450.00
EFT37761	17/07/2024	T BERNARDO ABELHA	CHSP VOLUNTEER MEAL REIMBURSEMENT 01/07/24	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 15/07/24	15.00	30.00
EFT37762	17/07/2024	SYSTEM MAINTENANCE	PRESTON POINT RESERVE - 6 MONTHLY - SEPTIC PUMP SERVICE - JUNE 2024	836.58	836.58
EFT37763	17/07/2024	SPORTENG	RFQ05-2021/22 EAST FREMANTLE OVAL REDEVELOPMENT - FIELD OF PLAY CONSULTANCY - PROVISION OF CONSTRUCTION PAHSE SERVICES INC - RFI - EXTENSION OF TIME, PROGRESS REPORTS AND ATTEND TURF HANDOVER TESTING & PROVIDE REPORT	4,740.55	4,740.55
EFT37764	17/07/2024	JACKSON MCDONALD BARRISTERS & SOLICITORS	LEGAL FEES - EAST FREMANTLE OVAL REDEVELOPMENT	19,093.46	19,093.46
EFT37765	17/07/2024	CALL ASSOCIATES PTY LTD	SERVICE AGREEMENT FOR AFTER HOURS CALL CENTRE SERVICES 23/24 - JUNE 24	221.27	221.27
EFT37766	17/07/2024	BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD	CLEANING SERVICES JUNE 2024	8,746.14	8,746.14
EFT37767	17/07/2024	DMG PROPERTY PTY LTD	PROJECT MANAGEMENT SERVICES - FREMANTLE WOMENS FOOTBALL CLUB BUILD UPGRADE - - JUNE 2024	6,528.50	6,528.50
EFT37768	17/07/2024	LOVEGROVE TURF SERVICES	WAUHOP OVAL - TURF WORKS - 400M2, HENRY JEFFERY - TURF WORKS - 60M2	12,650.00	
			EAST FREMANTLE OVAL EASTERN BANK - ADDITIONAL 2500M2 ROCK PICK & AMEND SOIL AS PER ORIGINAL SPECS, EAST FREMANTLE OVAL EASTERN BANK - ADDITIONAL 2500M2 SUPPLY & LAY ROLL-ON TURF	12,100.00	24,750.00
EFT37769	17/07/2024	COOPER & OXLEY GROUP PTY LTD - GENERAL	RFT08 2021/22 EAST FREMANTLE OVAL REDEVELOPMENT PRINCIPAL CONTRACTOR - PAYMENT CERTIFICATE 19	49,338.00	49,338.00
EFT37770	17/07/2024	PEACEFUL EARTH WELLBEING	NEIGHBOURHOOD LINK CLIENT ACTIVITY 02/07/24	50.00	50.00
EFT37771	17/07/2024	R BOWEN	REIMBURSEMENT OF COST OF WATER BOTTLES FOR CHSP 10/07/24	19.00	19.00
EFT37772	17/07/2024	S DOUGLAS	CHSP VOLUNTEER MEAL REIMBURSEMENT 11/07/24	15.00	15.00
EFT37773	17/07/2024	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 04/07/24	15.00	15.00
EFT37774	17/07/2024	VOCUS COMMUNICATIONS (AMCOM PTY LTD)	MANAGED HARDWARE UC ACCESS	202.40	202.40
EFT37775	17/07/2024	EASI PACKAGING PTY LTD	PAYROLL DEDUCTIONS JULY 24	3,159.05	3,159.05
EFT37776	17/07/2024	BELGRAVIA HEALTH AND LEISURE GROUP PTY LTD	OPERATOR AGREEMENT - EAST FREMANTLE OVAL PRECINCT - PRE OPENING SERVICES FEE - JULY 23 - NOVEMBER 23	135,037.10	135,037.10
EFT37777	17/07/2024	AE HOSKINS BUILDING SERVICES	FREMANTLE WOMENS SOCCER CLUB BUILDING UPGRADE - CLAIM 3 WORKS COMPLETED TO 25/06/24	66,362.51	
			RFT01 2023-24 FREMANTLE WOMEN'S SOCCER CLUB - BUILDING CONTRACTOR - VARIATIONS TO CONTRACT - CLAIM 3 TO 24/06/24	6,544.89	

			RFT01 2023-24 FREMANTLE WOMENS FOOTBALL CLUB BUILDING UPGRADE - VARIATIONS 4,5,6,7,8 - CLAIM 3 TO 25/06/24	2,202.20	75,109.60
EFT37778	17/07/2024	NICOLA PARKER	PROFESSIONAL SERVICES - CONTRACT MANAGEMENT - EAST FREMANTLE OVAL REDEVELOPMENT	15,990.00	15,990.00
EFT37779	17/07/2024	MORIN AND SON TREE SERVICES	CLEARING OF VEGETATION AROUND LIGHTS - WAUHOP	715.00	715.00
EFT37780	17/07/2024	UNITED RENTALS AUSTRALIA T/A ROYAL WOLF AUSTRALIA	HIRE OF 2x TEMPORARY OFFICE UNITS FOR WAUHOP PARK - 01/06/24 - 30/06/24	1,836.78	1,836.78
EFT37781	17/07/2024	MINTERELLISON	WASTE TO ENERGY WTE AGREEMENT REVIEW	5,548.40	5,548.40
EFT37782	17/07/2024	LITTLE FIRE	NEIGHBOURHOOD LINK TEAM EVENT - STAFF & VOLUNTEERS	720.00	720.00
EFT37783	17/07/2024	CARABINER ARCHITECTS PTY LTD	RFT03-2021/22 ARCHITECTURAL SERVICES - EF OVAL PRECINCT REDEVELOPMENT PROJECT- MAY TO JUNE 24	12,859.00	12,859.00
EFT37784	17/07/2024	M ABRUSCI	PARTIAL REFUND OF LIFETIME DOG REGISTRATION - DOG NOW STERILISED	150.00	150.00
EFT37785	17/07/2024	S BROWN	REFUND OF OVERPAYMENT OF PARKING FEES 02/07/24 - LEEUWIN LAUNCHING RAMP	18.80	18.80
EFT37786	17/07/2024	S REID	REFUND OF COST OF OBTAINING POLICE CLEARANCE	58.70	58.70
EFT37787	17/07/2024	A MULE	REFUND OF SUMPTON GREEN HIRE FEES - EVENT CANCELLED	194.00	194.00
EFT37788	31/07/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS JULY 24	369.24	369.24
EFT37789	31/07/2024	BUNNINGS BLDG SUPPLIES LTD	MATERIALS FOR DESK MODIFICATIONS	303.05	303.05
EFT37790	31/07/2024	FREMANTLE HERALD	ADVERTISING 13 JULY - LOCAL DEVELOPMENT PLAN	379.66	379.66
EFT37791	31/07/2024	LOCAL HEALTH AUTHORITIES ANALYTICAL COMM	LHAAC ANNUAL CONTRIBUTION - ANNUAL ANALYTICAL SERVICES	1,933.61	1,933.61
EFT37792	31/07/2024	OPTUS ADMINISTRATION PTY LTD	MOBLE PHONE USE 22/06/24 - 21/07/24	169.98	169.98
EFT37793	31/07/2024	MAYOR O'NEILL	SITTING FEES, ICT ALLOWANCE & MAYORAL ALLOWANCE JULY 24	5,909.35	5,909.35
EFT37794	31/07/2024	TELSTRA LIMITED	STANDING ORDER FOR MONTHLY DATA FEES FOR OPERATIONS & RANGERS TABLETS AND PHONES, RETIC AND VMS TRAILER 24/25 - 04/07/24 - 03/08/24	1,092.00	
			CEO MOBILE PHONE TO 01/07/24	133.98	
			DEPOT MOBILE BACKUP 04/07/214 - 03/08/24	19.00	1,244.98
EFT37795	31/07/2024	WATER CORPORATION	WATER USE & SERVICE CHARGES - GLASSON PARK	128.75	128.75
EFT37796	31/07/2024	LGISWA	INSURANCE POLICY RENEWAL 30/06/24 - 30/06/25	205,671.40	205,671.40
EFT37797	31/07/2024	RRG LOAN REPAYMENT ACCOUNT	RRG OFFICE PROJECT LOAN GURANTEE FEES JUNE 24	329.17	329.17
EFT37798	31/07/2024	FORESTVALE TREES	SUPPLY 35 X EUCALYPTUS ERTHHOCORYS 75LITRE AND 5 X AGONIS FLEXUOSA 75LITRE PLUS DELIVERY	10,197.00	10,197.00
EFT37799	31/07/2024	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION (WALGA)	RENEWAL OF WALGA MMBERSHIPS & SUBSCRIPTIONS 24/25	42,589.54	
			STAFF REGSTRATION FOR TRAINING COURSE- 06/08/24	654.50	43,244.04
EFT37800	31/07/2024	HOST DIRECT (HOST CORPORATION PTY LTD)	KITCHEN EQUIPMENT FOR EFCP	275.00	275.00
EFT37801	31/07/2024	CR.HARRINGTON	SITTING FEES & ICT ALLOWANCE JULY 24	1,767.62	1,767.62
EFT37802	31/07/2024	NUMERO UNO CATERING	CATERING FOR COUNCIL MEETINGS - 08/05, 21/05, 18/06& 16/07	1,904.00	1,904.00
EFT37803	31/07/2024	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES - ADMIN 05/07/24	101.00	
			WOOLWORTHS PURCHASES - DEPOT 11/07/024	28.85	
			WOOLWORTHS PURCHASES - DEPOT 12/07/24	111.03	
			WOOLWORTHS PURCHASES - DEPOT	28.20	
			WOOLWORTHS PURCHASES - DEPOT 23/07/24	6.20	
			WOOLWORTHS PURCHASES - DEPOT 29/7/24	6.20	
			WOOLWORTHS PURCHASES - CHSP 30/07/24	125.55	407.03
EFT37804	31/07/2024	CR COLLINSON	SITTING FEES & ICT ALLOWANCE JULY 24	1,767.62	1,767.62
EFT37805	31/07/2024	RAC BUSINESSWISE	12 MONTHS RAC ROADWISE ASSIST RENEWAL 24/25	2,420.48	2,420.48
EFT37806	31/07/2024	LANDSCAPE YARD O'CONNOR	MATERIAL FOR DOG PARK	188.10	188.10
EFT37807	31/07/2024	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATION DETAILS REQUEST FEES - JUNE 24	255.20	255.20
EFT37808	31/07/2024	FOCUS NETWORKS	2024/25 - RFT04 - 2021/22 SOFTWARE AS A SERVICE (SAAS) AND MANAGED HARDWARE - JULY 24	10,731.29	
			2024/25 PROJECT WORK RATE FOR OUT OF SCOPE WORKS	660.00	11,391.29
EFT37809	31/07/2024	THE TURBAN INDIAN RESTURANT	CATERING FOR COUNCIL MEETING - 23/07/24	177.40	177.40
EFT37810	31/07/2024	LANDGATE	GROSS RENTAL VALUATION (GRV) SCHEDULES - INTERIM VALUATIONS - DATED 22/06 - 05/07	37.40	37.40
EFT37811	31/07/2024	REPCO	MATERIALS FOR PLANT MAINTENANCE	345.39	345.39
EFT37812	31/07/2024	CR MACPHAIL	SITTING FEES & ICT ALLOWANCE JULY 24	1,767.62	1,767.62
EFT37813	31/07/2024	CR WHITE	SITTING FEES & ICT ALLOWANCE JULY 24	1,767.62	1,767.62
EFT37814	31/07/2024	APARC AUSTRALIAN PARKING & REVENUE CONTROL PTY LTD	PAYABLE CREDIT CARD TRANSACTIONS VIA TILL PER MONTH - JUNE 24	219.48	219.48
EFT37815	31/07/2024	CR. NATALE	SITTING FEES, ICT ALLOWANCE & DEPUTY MAYORAL ALLOWANCE JULY 24	2,600.74	2,600.74
EFT37816	31/07/2024	WINC	OFFICE STATIONERIES ORDERED ON 04/07/2024	128.52	128.52
EFT37817	31/07/2024	AMBIUS (RENTOKIL INITIAL PTY LTD)	TOWN HALL PLANT HIRE - 27/08/24 - 26/09/24	342.20	342.20
EFT37818	31/07/2024	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 05/07/24	8.63	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 19/07/24	14.11	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 24/07/24	12.13	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 26/07/24	14.15	49.02
EFT37819	31/07/2024	EASY ACCESS LIFTS	TOWN HALL - LIFT LED LIGHT REPLACEMENTS X3 - 50% DEPOSIT REQUIRED TO ORDER MATERIALS. BALANCE DUE ON COMPLETITION	1,638.45	1,638.45
EFT37820	31/07/2024	CONTRA-FLOW PTY LTD	TRAFFIC MANAGEMENT FOR ROAD WORKS (PER HOUR) - 24/07/24	1,294.78	1,294.78
EFT37821	31/07/2024	LIVING TURF	APPLY FERTILISER AND SPRAY FOR MITES, NEMATODES AND FUNGUS AT WAUHOP PARK, HENRY JEFFERY OVAL & PRESTON POINT RESERVE	9,992.40	9,992.40

EFT37822	31/07/2024	PTC IRRIGATION	INSTALL NEW IRRIGATION TO SUMPTON GREEN - 09/07/24	4,804.68	4,804.68
EFT37823	31/07/2024	THE FRUIT BOX GROUP	FRUITBOX DELIVERY - TOWN HALL AND DEPOT - 01/07/24 - 22/07/24	252.00	252.00
EFT37824	31/07/2024	WA FENCEWORKS PTY LTD	SUPPLY AND INSTALL 1 X 1200MM X 1000MM WIDE INFILL PANEL	1,563.10	1,563.10
EFT37825	31/07/2024	JAKO INDUSTRIES PTY LTD	TOWN HALL - AIRCONDITIONING MAINTENANCE SERVICE AGREEMENT 2024/25 - VISIT 1 25/07/24	987.25	987.25
EFT37826	31/07/2024	FRESH PROVISIONS BICTON	CHSP CLIENT & VOLUNTEER LUNCHES - 04/06/24	121.80	
			CHSP CLIENT & VOLUNTEER LUNCHES - 11/06/24	87.77	
			CHSP CLIENT & VOLUNTEER LUNCHES - 25/06/24	121.09	330.66
EFT37827	31/07/2024	CR DONOVAN	SITTING FEES & ICT ALLOWANCE JULY 24	1,767.62	1,767.62
EFT37828	31/07/2024	PAPERSCOUT	UPDATE BAG ARTWORK FOR THE GEORGE ST FESTIVAL 2024	77.00	
			ACROSS THE TOWN ADVERT FOR LATE JULY/AUGUST 2024	385.00	462.00
EFT37829	31/07/2024	STA PRINT PTY LTD	3 CORFLUTE SIGNS ADVERTISING DEVELOPMENT PLAN	220.00	220.00
EFT37830	31/07/2024	GRILLEX PTY LTD T/AS GX OUTDOORS	2X REVIVA DRINKING FOUNTAINS WITH DOG BOWL	8,409.50	8,409.50
EFT37831	31/07/2024	PROTEC ASPHALT	ROWING CLUB CAR PARK REMOVAL OF ASPHALT SINKING AREA (300MM DEEP), REINSTATE CONCRETE AND ASPHALT SURFACE, PATCHING TO FRONT OF ROWING CLUB CAR PARK	2,981.00	2,981.00
EFT37832	31/07/2024	K MCDONALD	CHSP VOLUNTEER MELA REIMBURSEMNT 11/07/24	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 18/07/24	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 25/07/24	15.00	45.00
EFT37833	31/07/2024	T ABELHA	CHSP VOLUNTEER MEAL REIMBURSEMENT 22/07/24	15.00	15.00
EFT37834	31/07/2024	CR. WILSON	SITTING FEES & ICT ALLOWANCE JULY 24	1,767.62	1,767.62
EFT37835	31/07/2024	ALL FENCE U RENT	TEMP FENCE SURROUNDING THE EFO DOG PARK 07/06/24 - 07/07/24	660.00	660.00
EFT37836	31/07/2024	LEMON LIGHT PRODUCTIONS	VIDEOGRAPHER - EAST FREO CARG EVENT - ELECTRIFY 6158	500.00	500.00
EFT37837	31/07/2024	J & V EARTHMOVING CONTRACTORS	INSTALL 3 1800X1800 SOAKWELLS, INSTALL 3 SECTIONS OF PIPE (300D), REINSTATE CONCRETE FOOTPATH	26,681.92	26,681.92
EFT37838	31/07/2024	PHOENIX CONTAINERS PTY LTD	SOCCER CLUB SEA CONTAINER HIRE JULY 24	144.93	144.93
EFT37839	31/07/2024	PEACEFUL EARTH WELLBEING	CHSP CLIENT ACTIVITY - 09/07/24	50.00	50.00
EFT37840	31/07/2024	PREMIUM BRAKE AND CLUTCH SERVICE	REPAIRS TO ROSA BUS	577.50	577.50
EFT37841	31/07/2024	SAFE T CARD AUSTRALIA PTY LTD	SAFE T CARD DEVICES - MONITORING FEES 24/25 - JULY, AUG SEPT 24	323.40	323.40
EFT37842	31/07/2024	REEVE ASSOCIATES PTY LTD	RFQ06-2021/22 - FCFC BUILDING UPGRADE - REVISED MECHANICAL DESIGN- TO END OF CONSTRUCTION ADMIN	1,705.00	1,705.00
EFT37843	31/07/2024	S DOUGLAS	CHSP VOLUNTEER MEAL REIMBURSEMENT 18/07/24	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 24/07/24	14.90	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 25/7/24	15.00	44.90
EFT37844	31/07/2024	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 11/07/24	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 25/07/24	15.00	30.00
EFT37845	31/07/2024	N PATTERSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 30/07/24	9.90	9.90
EFT37846	31/07/2024	BING TECHNOLOGIES PTY LTD	ELECTRONIC MAIL - 01/07/204 - 14/07/24	165.53	165.53
EFT37847	31/07/2024	EASI PACKAGING PTY LTD	PAYROLL DEDUCTIONS JULY 24	3,159.05	3,159.05
EFT37848	31/07/2024	ADAGE FURNITURE	EAST FREMANTLE PRECINCT - FURNITURE PURCHASE - 2 x CHAIR TROLLEYS	759.00	759.00
EFT37849	31/07/2024	CR. MAYWOOD	SITTING FEES & ICT ALLOWANCE JULY 24	1,767.62	1,767.62
EFT37850	31/07/2024	MICHAEL RICHARD WARD	BUILDING SURVEYOR SERVICES FOR 2024/25 -09/07 - 6 HOURS & 16/07 - 5 HOURS	1,100.00	1,100.00
EFT37851	31/07/2024	CAR CARE TOWING SERVICES	TOW/TRANSPORT FORD RANGER TO TITAN FORD FOR ESSENTIAL REPAIRS	275.00	275.00
EFT37852	31/07/2024	R & H PLUMBING AND GAS PTY LTD	DIG UP WATER LINE & CUT IN NEW ISOLATION VALVE - DRINKING FOUNTAIN LOCKE PARK	418.78	
			INVESTIGATION AND REPAIR OF BLOCKED DRAINS AT CROQUET	935.00	1,353.78
EFT37853	31/07/2024	SOUTH BEACH ECO TRUST T/AS ECOBURBIA	2 X ECOBURBIA WORKSHOPS - WATER & INFRASTRUCTURE	1,430.00	1,430.00
EFT37854	31/07/2024	SOURCE BUSINESS PARTNERS	EAST FREMANTLE OVAL REDEVELOPMENT FINALISATION - PROGRESS INVOICE #1	1,856.25	
			EOY FINANCIAL ACCOUNTS AND ANNUAL FINANCIAL STATEMENTS PREPARATION FOR THE YEAR ENDED 2023/24 - PROGRESS INVOICE 1	4,092.81	5,949.06
EFT37855	31/07/2024	METROWEST ELECTRICAL & COMMUNICATIONS PTY LTD	WAL75 - DC FANS WITH REMOTES	1,916.64	1,916.64
EFT37856	31/07/2024	MORIN AND SON TREE SERVICES	TREE REMOVALS, PRUINING & STUMP GRINDING - MAY , PETRA, OAKOVER, WALTER,OSBORNE, ALLEN, SILAS,VIEW AND MARMION STS	5,802.50	
			STREET TREE MAINTENANCE	5,445.00	
			TREE REMOVAL & PRUINING 19/07/24 - CNR VIEW & PENSHURST, STATON & FRASER	4,928.00	16,175.50
EFT37857	31/07/2024	B ACTIVE EAST FREMANTLE	TOWN CONTRIBUTION TO STAFF GYM MEMBERSHIPS - 06/06/24 - 03/07/24	904.00	904.00
EFT37858	31/07/2024	ASCENTION PROPERTIES T/AS CIVIL PRODUCTS WA	REPLACEMENT OF VARIOUS SIGNAGE	1,328.58	1,328.58
EFT37859	31/07/2024	READYTECH USER GROUP	24/25 MEMBERSHIP FEES FOR READYTECH USERGROUP (FORMALLY ITVISION USERGROUP)	847.00	847.00
EFT37860	31/07/2024	FULL FAT CONSULTING - N PARKER	CONSULTATION OF SERVICES SUPPORTING EAST FREMANTLE COMMUNITY PARK FROM HANDOVER TO BUSINESS AS USUAL OPERATION - FIRST STAGE - JULY 24	19,197.75	19,197.75
EFT37861	31/07/2024	M GREEN	REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 08/07/24	78.40	78.40
EFT37862	31/07/2024	INSTRUMENT CHOICE	THERMOMETERS FOR FOOD BUSINESS INSPECTIONS	658.90	658.90
EFT37863	31/07/2024	D BODWELL	REFUND FOR INCORRECT BILLING - CHSP	16.00	16.00
EFT37864	31/07/2024	M HECKER	REFUND FOR INCORRECT BILLING - CHSP	153.00	153.00
EFT37865	31/07/2024	D JAKOVICH	REFUND FOR INCORRECT BILLING - CHSP	34.00	34.00
EFT37866	31/07/2024	K LOUTHEAN	REFUND FOR INCORRECT BILLING - CHSP	20.00	20.00

EFT37867	31/07/2024	R PATERSON	REFUND FOR INCORRECT BILLING - CHSP	5.00	5.00
EFT37868	31/07/2024	W SHENSTONE	REFUND FOR INCORRECT BILLING - CHSP	6.00	6.00
EFT37869	31/07/2024	V HERDMAN	REFUND FOR INCORRECT BILLING - CHSP	135.00	135.00
			EFT TOTAL	1,019,545.07	1,019,545.07
	Direct Debit - July 2024	Supplier	Description	Inv Amount	EFT
		CBA	INTEREST ADJUSTMENT	0.05	0.05
		CBA	GURANTEE FEE	458.43	458.43
		CBA	MERCHANT FEE	236.97	236.97
		CBA	MERCHANT FEE	281.45	281.45
		FLEETCARE	FLEETCARE PAYMENT	2,560.53	2,560.53
		AMEX	AMEX FEE	30.98	30.98
		TILL	TILL SIMPLEPAY FEE	389.85	389.85
		SUPERCHOICE	EMPLOYEE SUPERANNUATION - FEBRUARY 24	60,478.26	60,478.26
		CBA	ACCOUNT SERVICE TRANSACTION FEES	4.00	4.00
		CBA	BPOINT TRANSACTION FEES	29.70	29.70
		CBA	BPAY TRANSACTION FEES	60.07	60.07
		CBA	BPAY CORRECTIONS - RATES OVERPAYMENT REFUND	8,530.00	8,530.00
		EXETEL	INTERNET ACCESS	99.00	99.00
		WA TREASURY CORP	LOAN REPAYMENT	16,669.00	16,669.00
		CBA	COMMBIZ TRANSACTION FEES	41.92	41.92
				89,870.21	89,870.21
	Credit Cards - July 2024	Supplier	Description	Inv Amount	EFT
		CREDIT CARD - A DRIVER	AMPOL - FUEL	64.23	64.23
			AMPOL - FUEL	84.36	84.36
			AMPOL - FUEL	68.69	68.69
		CREDIT CARD - NICK KING	OFFICEWORKS- ENTERTAINMENT EQUIPMENT	297.00	297.00
			UGG AUSTRALIA -WIDE BRIM HAT	49.00	49.00
			WOOLWORTHS PALMYRA - CATERING	11.00	11.00
			MELVILLE TOYOTA - VEHICLE SERVICE	311.05	311.05
		CREDIT CARD - PETER KOCIAN	WOOLWORTHS PALMYRA -EVENT PRIZE	50.00	50.00
			BROWNES DAIRY - MILK	29.75	29.75
			PICOBELLO - CATERING	60.00	60.00
			BROWNES DAIRY - MILK	29.75	29.75
			BROWNES DAIRY - MILK	- 29.75	- 29.75
			WANEWS - DIGITAL SUBSCRIPTION TO THE WEST AUSTRALIAN	312.00	312.00
			CANVA - SUBSCRIPTION	17.99	17.99
			MAILCHIMP - SUBSCRIPTION	86.24	86.24
			BROWNES DAIRY - MILK	29.75	29.75
			BROWNES DAIRY - MILK	29.75	29.75
			AUSSIE CLOTHESLINES - LETTER BOXES EF COMMUNITY PARK	737.50	737.50
			GURU BROTHERS CAFÉ - CATERING	42.00	42.00
		CREDIT CARD - ANDREW MALONE	SWAN YACHT CLUB - CATERING	140.00	140.00
			DYMOCKS ONLINE - EF CARG WORKSHOP PRIZES	89.97	89.97
			LOCAL GOVERNMENT PLANNERS ASSOCIATION - 2 X STAFF EVENT REGISTRATION	630.00	630.00
			FACEBOOK - SUBSCRIPTION	5.00	5.00
			NESPRESSO NORTH SYDNEY - COFFEE PODS	84.00	84.00
		CREDIT CARD - REGINA TETI	OFFICEWORKS FREMANTLE - STATIONERY	26.33	26.33
			WOOLWORTHS PALMYRA - CLIENT RAFFLE	171.04	171.04
			PALMYRA SUPA NEWS - RAFFLE TICKETS	6.00	6.00
			OFFICEWORKS FREMANTLE - STATIONERY	41.98	41.98
			WOOLWORTHS - CATERING	28.97	28.97
		CREDIT CARD - JONATHAN THROSSELL	OMAC ENTERPRISES - STEEL CAP SAFETY BOOTS	235.00	235.00
			CREDIT CARD TOTAL	3,738.60	3,738.60
			Description	GROSS PAY	EFT
			PAYROLL FORTNIGHT ENDING 09/07/24	174,953.83	174,953.83
			PAYROLL FORTNIGHT ENDING 23/07/24	172,087.67	172,087.67
			PAYROLL TOTALS	347,041.50	347,041.50
			AMPOL FUEL CARDS- JUNE24	4,623.18	4,623.18
			GRAND TOTAL	1,469,209.53	1,469,209.53



Tax Invoice

Need help?

Self Service:
<https://cards.ampol.com.au>
Email:
ampolcard@ampol.com.au
Call:
1300 365 096
Ampol Customer Service:
8:30am - 6:00pm EST, Mon to Fri

000067 000
TOWN OF EAST FREMANTLE
PO BOX1097
FREMANTLE WA 6959

Invoice date: 30/06/2024

Your account details	Due date	Total due inc GST
Invoice ref no: <div></div> Account no: <div></div>	21/07/2024	\$4,623.18

Your AmpolCard invoice summary01/06/2024 – 30/06/2024

Description	Product	Quantity	Amount \$ excl GST	GST amount	Total inc GST \$
FLEET	Unleaded	724.08	1,136.75	113.67	1,250.42
	Premium 95 A	95.56	167.05	16.71	183.76
	Premium 98 A	200.46	358.50	35.86	394.36
	Premium Diesel A	1,485.75	2,540.59	254.05	2,794.64
	Total for Fleet		4,202.89	420.29	4,623.18
Total			4,202.89	420.29	4,623.18

Payment options

 Biller Code: <div></div> Ref: <div></div>	Direct Payment BSB <div></div> Account <div></div>	 Visit pay.ampol.com.au or Phone: 1300 138 469. Surcharges apply.
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Breakdown of account summary

Details of fleet transactions processed from 01/06/2024 - 30/06/2024

Invoice date: 30/06/2024
Account no:
Invoice ref no:

Transaction Effective Date	Transaction Number	Customer Total	Customer Total GST
//		0.00	0.00
Total		0.00	0.00

Breakdown of fleet summary

Details of fleet transactions processed from 01/06/2024 - 30/06/2024

Invoice ref no:

Account no:

Invoice date: 30/06/2024

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
1207 Rego 1GUV822 Crd Holder ADMINISTRATION												
Ampal Foodary Willetton	09/06	17:34	E26145	83361	Premium 95 A	45.13	184.40	83.22	0.00	83.22	7.57	0.00
Ampal Foodary Willetton	27/06	08:05	E1902	83960	Premium 95 A	50.43	199.36	100.54	0.00	100.54	9.14	0.00
Card total						95.56		183.76	0.00	183.76	16.71	0.00
Domestic 4063												
2506 Rego 1DTJ953 Crd Holder HACC												
Ampal Foodary Fremantle East	11/06	13:13	E24560	96248	Unleaded	57.47	158.40	91.03	0.00	91.03	8.28	0.00
Ampal Foodary Fremantle East	20/06	07:14	E24869	96575	Unleaded	53.49	183.92	98.38	0.00	98.38	8.94	0.00
Card total						110.96		189.41	0.00	189.41	17.22	0.00
Domestic 4085												
0483 Rego 1GBT981 Crd Holder HACC												
Ampal Foodary Fremantle East	05/06	13:12	E24382	131253	Unleaded	27.41	183.44	50.28	0.00	50.28	4.57	0.00
Ampal Foodary Fremantle East	12/06	09:45	E17459	131586	Unleaded	33.96	181.56	61.66	0.00	61.66	5.61	0.00
Ampal Foodary Fremantle East	24/06	14:22	E25002	132098	Unleaded	37.37	166.40	62.18	0.00	62.18	5.65	0.00
Card total						98.74		174.12	0.00	174.12	15.83	0.00
Domestic 4088												
0467 Rego 1GCQ228 Crd Holder HACC												
Ampal Foodary Fremantle East	31/05	10:41	E24250	182053	Unleaded	23.77	180.40	42.88	0.00	42.88	3.90	0.00
Ampal Foodary O' Connor	07/06	13:01	E95205	182361	Unleaded	36.62	181.47	66.45	0.00	66.45	6.04	0.00
Ampal Foodary O' Connor	12/06	09:16	E95621	182603	Unleaded	25.88	181.41	46.95	0.00	46.95	4.27	0.00
Ampal Foodary O' Connor	18/06	12:46	E96125	182960	Unleaded	39.41	164.40	64.79	0.00	64.79	5.89	0.00
Ampal Foodary O' Connor	24/06	13:00	E96655	183248	Unleaded	35.05	165.40	57.97	0.00	57.97	5.27	0.00
Ampal Foodary Fremantle East	26/06	15:20	E25114	183442	Unleaded	20.50	186.28	38.19	0.00	38.19	3.47	0.00
Card total						181.23		317.23	0.00	317.23	28.84	0.00

Page: 3 of 7

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Domestic 4089												
0475 Rego 1GCQ227 Crd Holder HACC												
Ampal Foodary Fremantle East	04/06	12:43	E24349	90271	Premium 98 A	30.44	184.40	56.13	0.00	56.13	5.10	0.00
Ampal Foodary Fremantle East	07/06	15:41	E24436	90524	Premium 98 A	36.06	202.40	72.99	0.00	72.99	6.64	0.00
Ampal Foodary Fremantle East	10/06	14:49	E24511	90698	Premium 98 A	21.69	185.40	40.21	0.00	40.21	3.66	0.00
Ampal Foodary Fremantle East	17/06	15:22	E24758	91107	Unleaded	52.39	167.40	87.70	0.00	87.70	7.97	0.00
Ampal Foodary Fremantle East	19/06	16:09	E17558	91271	Premium 98 A	26.89	204.83	55.08	0.00	55.08	5.01	0.00
Ampal Foodary Fremantle East	24/06	15:04	E25004	91550	Premium 98 A	40.96	189.40	77.58	0.00	77.58	7.05	0.00
Ampal Foodary Melville	28/06	09:10	E54728	91827	Premium 98 A	44.42	207.94	92.37	0.00	92.37	8.40	0.00
Card total						252.85		482.06	0.00	482.06	43.83	0.00
Domestic 4091												
6959 Rego 1GDV315 Crd Holder												
Ampal Foodary Fremantle East	25/06	06:54	E25025	65508	Premium Diesel A	69.30	191.89	132.98	0.00	132.98	12.09	0.00
Card total						69.30		132.98	0.00	132.98	12.09	0.00
Domestic 5000												
7122 Rego 1GIY952 Crd Holder WORKS												
Ampal Foodary Fremantle East	17/06	14:11	E24750	1200	Premium Diesel A	26.33	187.79	49.45	0.00	49.45	4.50	0.00
Ampal Foodary Fremantle East	20/06	08:39	E24879	436	Premium Diesel A	21.23	189.91	40.32	0.00	40.32	3.67	0.00
Card total						47.56		89.77	0.00	89.77	8.17	0.00
Domestic 5002												
7015 Rego 1GKM815 Crd Holder WORKS												
Ampal Foodary Fremantle East	31/05	08:04	E24241	60335	Premium Diesel A	84.10	188.04	158.14	0.00	158.14	14.38	0.00
Ampal Foodary Fremantle East	12/06	09:48	E24599	60741	Premium Diesel A	82.16	184.17	151.31	0.00	151.31	13.76	0.00
Ampal Foodary Fremantle East	24/06	11:44	E24998	61192	Premium Diesel A	119.40	190.90	227.93	0.00	227.93	20.72	0.00
Card total						285.66		537.38	0.00	537.38	48.86	0.00
Domestic 5007												
4047 Rego 1GPJ542 Crd Holder WORKS												
Ampal Foodary Fremantle East	21/06	13:39	E24935	1207	Premium Diesel A	24.80	190.41	47.22	0.00	47.22	4.29	0.00

Page: 4 of 7

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Ampal Foodary Fremantle East	28/06	11:04	E25180	342	Premium Diesel A	15.83	192.07	30.40	0.00	30.40	2.76	0.00
Card total						40.63		77.62	0.00	77.62	7.05	0.00
Domestic 5008												
8765 Rego 1GQD688 Crd Holder GARDENS												
Ampal Foodary Fremantle East	06/06	07:30	E24391	58694	Premium Diesel A	74.13	187.06	138.67	0.00	138.67	12.61	0.00
Card total						74.13		138.67	0.00	138.67	12.61	0.00
Domestic 5009												
1945 Rego 1GQJ387 Crd Holder RANGERS SERVICES												
Ampal Foodary Fremantle East	03/06	15:41	E24319	92816	Premium Diesel A	23.93	188.52	45.11	0.00	45.11	4.10	0.00
Ampal Foodary Fremantle East	09/06	10:42	E24465	93097	Premium Diesel A	33.87	184.59	62.52	0.00	62.52	5.68	0.00
Ampal Foodary Fremantle East	13/06	13:12	E24649	93330	Premium Diesel A	30.79	185.45	57.10	0.00	57.10	5.19	0.00
Card total						88.59		164.73	0.00	164.73	14.97	0.00
Domestic 5020												
3076 Rego 1HMC350 Crd Holder WORKS												
Ampal Foodary Fremantle East	31/05	07:09	E24238	28900	Premium Diesel A	116.97	188.04	219.95	0.00	219.95	20.00	0.00
Ampal Foodary Fremantle East	18/06	12:54	E24804	29464	Premium Diesel A	101.61	188.75	191.79	0.00	191.79	17.44	0.00
Card total						218.58		411.74	0.00	411.74	37.44	0.00
Domestic 5021												
3159 Rego 1HLR056 Crd Holder WORKS												
Ampal Foodary Fremantle East	24/06	10:58	E24995	16791	Premium Diesel A	59.89	190.90	114.33	0.00	114.33	10.39	0.00
Card total						59.89		114.33	0.00	114.33	10.39	0.00
Domestic P5015												
7072 Rego 1GYB392 Crd Holder												
Ampal Foodary Fremantle East	06/06	07:03	E24390	1184	Premium Diesel A	21.13	187.06	39.53	0.00	39.53	3.59	0.00
Ampal Foodary Fremantle East	12/06	08:43	E24594	1193	Premium Diesel A	23.50	184.17	43.28	0.00	43.28	3.93	0.00
Ampal Foodary Fremantle East	13/06	14:37	E24654	344	Premium Diesel A	16.37	185.45	30.36	0.00	30.36	2.76	0.00
Card total						61.00		113.17	0.00	113.17	10.28	0.00

Page: 5 of 7

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Domestic P5016												
7106 Rego 1GYB393 Crd Holder												
Ampal Foodary Fremantle East	05/06	07:43	E24374	790	Premium Diesel A	30.26	188.43	57.02	0.00	57.02	5.18	0.00
Card total						30.26		57.02	0.00	57.02	5.18	0.00
Domestic P5018												
7406 Rego 1HHZ552 Crd Holder												
Ampal Foodary Fremantle East	05/06	08:19	E24377	68679	Premium Diesel A	51.15	188.43	96.38	0.00	96.38	8.76	0.00
Ampal Foodary Fremantle East	07/06	08:18	E24416	68935	Premium Diesel A	39.50	185.67	73.34	0.00	73.34	6.67	0.00
Ampal Foodary Fremantle East	13/06	08:27	E24628	69289	Premium Diesel A	67.27	185.45	124.75	0.00	124.75	11.34	0.00
Ampal Foodary Melville	17/06	09:28	E53511	69598	Premium Diesel A	40.60	178.90	72.63	0.00	72.63	6.60	0.00
Ampal Foodary Fremantle East	20/06	08:25	E24875	69946	Premium Diesel A	60.15	189.91	114.23	0.00	114.23	10.38	0.00
Ampal Foodary Fremantle East	24/06	08:16	E24985	70138	Premium Diesel A	26.11	190.90	49.84	0.00	49.84	4.53	0.00
Ampal Foodary Fremantle East	24/06	15:29	E25008	70277	Premium Diesel A	24.75	190.90	47.25	0.00	47.25	4.30	0.00
Ampal Foodary Fremantle East	28/06	08:17	E25170	70455	Premium Diesel A	29.45	192.07	56.56	0.00	56.56	5.14	0.00
Card total						338.98		634.98	0.00	634.98	57.72	0.00
Domestic P5022												
5194 Rego 1HSK094 Crd Holder												
Ampal Foodary Midvale	04/06	17:26	E7594	47198	Unleaded	38.13	165.40	63.07	0.00	63.07	5.73	0.00
Ampal Foodary Applecross	11/06	21:06	E15540	47908	Unleaded	44.07	161.40	71.13	0.00	71.13	6.47	0.00
Ampal Foodary Fremantle East	18/06	11:16	E24797	48569	Unleaded	43.15	165.40	71.37	0.00	71.37	6.49	0.00
Ampal Foodary Midvale	28/06	17:13	E41165	49392	Unleaded	40.31	176.40	71.11	0.00	71.11	6.46	0.00
Card total						165.66		276.68	0.00	276.68	25.15	0.00
Domestic P5025												
5727 Rego 1IEM002 Crd Holder OPERATIONS												
Ampal Foodary Fremantle East	06/06	08:02	E17371	3365	Premium Diesel A	66.76	187.06	124.88	0.00	124.88	11.35	0.00
Ampal Foodary Fremantle East	13/06	11:37	E24641	3866	Premium Diesel A	46.21	185.45	85.69	0.00	85.69	7.79	0.00
Ampal Foodary Fremantle East	25/06	14:34	E25065	4491	Premium Diesel A	58.20	191.89	111.68	0.00	111.68	10.15	0.00
Card total						171.17		322.25	0.00	322.25	29.29	0.00

Page: 6 of 7

Card details Location	Date	Time	Trans no	Octo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Domestic P5026												
7100 Rego 1IDR863 Crd Holder CHSP												
Ampol Foodary Melville	14/06	11:50	E53329	1762	Unleaded	24.74	179.40	44.38	0.00	44.38	4.03	0.00
Ampol Foodary Fremantle East	21/06	15:12	E24939	1995	Unleaded	19.30	183.40	35.40	0.00	35.40	3.22	0.00
Card total						44.04		79.78	0.00	79.78	7.25	0.00
Domestic P5027												
7118 Rego 1IDR864 Crd Holder CHSP												
Ampol Foodary Fremantle East	10/06	11:53	E24500	2457	Unleaded	26.02	162.40	42.26	0.00	42.26	3.84	0.00
Ampol Foodary Fremantle East	19/06	15:06	E24862	2863	Unleaded	26.63	183.81	48.95	0.00	48.95	4.45	0.00
Ampol Foodary Fremantle East	26/06	10:42	E25099	3106	Unleaded	18.41	186.28	34.29	0.00	34.29	3.12	0.00
Card total						71.06		125.50	0.00	125.50	11.41	0.00

13.6 FREMANTLE CITY FOOTBALL CLUB - BUDGET REVIEW

Report Reference Number	OCR-2990
Prepared by	Nicholas King, Executive Manager Technical Services
Supervised by	Jonathan Throssell, Chief Executive Officer
Meeting date	Tuesday, 20 August 2024
Voting requirements	Absolute Majority
Documents tabled	Nil
Attachments	Nil

PURPOSE

For Council to consider an increase to the budget for the Fremantle City Football Club (women's soccer) building upgrade project by \$50,000, from \$1,089,301 ex GST to \$1,139,301 ex GST.

EXECUTIVE SUMMARY

Following Council approval of the building contractor in November 2023 to upgrade the Fremantle City Football Club changing rooms, works have progressed to approximately 70% completion as of August 2024. Due to the unexpected additional cost of temporary changing rooms and toilets, as well as variations of \$34,102.12, the project budget is expected to be exceeded come practical completion.

An additional \$50,000 included within the budget, taking the total budget to \$1,139,301.00, will enable the project to be completed to the expected standard.

BACKGROUND

Council, at its ordinary meeting held on 21 November 2023, approved the building contractor AE Hoskins to undertake the Fremantle City Football Club building upgrade project, in addition to the budget increase of the project to \$1,089,301.

Works began in March 2024, with an estimated completion date of August/September 2024.

A report was brought back to Council in March 2024, amending the scope of the project to include temporary accommodation for the Club, with the amount of \$17,000 to be taken from the construction contingency.

CONSULTATION

Officers have consulted with the Fremantle City Football Club weekly in relation to the ongoing progress of the project.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

If approved by Council to increase the funding amount by \$50,000 to \$1,139,301.00, funds are proposed to be taken from the Town's Strategic Asset reserve, which currently has an amount of \$161,000.

The below table shows the current financial progress of the project and forecast to the end:

Description	Costs	Comments
TOTAL REPORTING BUDGET	\$1,089,301.00	
Expenditure from 21-22	\$17,995.00	
Expenditure from 22-23	\$104,407.32	
Expenditure from 23-24	\$300,577.26	*Includes variations to date of \$34,102.12 *Includes temporary change rooms & toilets of \$10,015.00
Current Balance Remaining of Budget	\$666,321.42	
Forecast Costs to Completion		*Includes \$5,000 for consultant services *Includes Project management to end of project of \$10,000 *Includes builders contract sum *Excludes any additional variations
	\$697,206.87	
Variance to Balance Remaining of existing budget	-\$30,885.45	

Variations approved to date as part of the project are below:

Number	Date	Amount (Ex GST)	Description
PCSA-001	30/05/2024	\$ 7,920.00	Existing Submain Replacement
PCSA-002	30/05/2024	\$ 9,086.00	Male WC Wall Revisions
PCSA-003	30/05/2024	\$ 4,587.00	Structural support extension required to changerooms 3 and 4
PCSA-004	10/06/2024	-\$ 1,574.58	Removal of three doors from scope of works, SAVING
PCSA-005	10/06/2024	\$ 3,753.20	Feature painting to the external walls
PCSA-006	10/06/2024	-\$ 2,800.00	Alternative Lighting Selection for Type B,D,G, SAVING
PCSA-007	26/06/2024	\$ 2,002.00	Retaining Wall - Cutting edge of wall to fit footing
PCSA-008	26/06/2024	\$ 1,567.50	Internal painting - Paint particular walls in club colours
PCSA-009	1/07/2024	\$ 7,818.60	Door Hardware, initial drawings did not include some door hardware
PCSA-010	15/07/2024	\$ 1,742.40	Additional Window to Shower 4
		\$ 34,102.12	TOTAL

STRATEGIC IMPLICATIONS

1.2.1 Provision of adequate facilities to support health and active lifestyles.

1.2.1.3 Provide community facilities and infrastructure in line with asset management planning.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
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Reputational risk with the Soccer club not being able to complete the project fully.	Unlikely (2)	Minor (2)	Moderate (5-9)	REPUTATIONAL Substantiated, low impact, low news item	Accept Officer Recommendation
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RISK MATRIX

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

N/A

COMMENT

Considering the progress of the building works and anticipated completion of September/October 2024, it would be difficult to reduce the scope of the project at this stage to make sure the project finished within its original approved budget. To date there have been 10 variations approved to a value of \$34,102.12, with two positive variations included within this amount.

If Council was to reduce scope, the easiest item to remove would be the provisional sum for the pergola proposed in the outside area of the changing rooms. This amount is \$40,000, however, would leave the outside area uncovered, meaning it is likely that it will be required at a later date.

It is not expected that there will be many more variations, as the project is at the stage where there are no more unknowns moving forward. It is only expected that minor variations may be received for smaller items such as fixtures and fittings within the changing rooms.

CONCLUSION

Considering the recent displacement of the Club from the Tricolore Community Centre building to accommodate the East Fremantle Football Club, it is recommended that the project budget be increased by \$50,000 to allow it to be completed to the best possible standard.

13.6 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

- 1 by absolute majority, pursuant to section 6.8 of the *Local Government Act 1995*, approves additional funding of \$50,000 to be transferred from the Strategic Asset Management Reserve to the Fremantle City Football Club Upgrade, and amends the 2024/25 Budget accordingly; and**
- 2 notes that the total project budget increases from \$1,089,301 ex GST to \$1,139,301 ex GST.**

REPORT ATTACHMENTS

No Attachments

13.7 OWL FRIENDLY COUNCIL ALLIANCE MOTION

Report Reference Number	OCR-2970
Prepared by	Megan Sargent, Environmental Health Officer
Supervised by	Andrew Malone, Executive Manager Regulatory Services
Meeting date	Tuesday, 20 August 2024
Voting requirements	Simple Majority
Documents tabled	Nil

Attachments

1. Action Kit for Councils – Phasing out Second Generation Anticoagulant Rodenticides (SGARS)

PURPOSE

To formally adopt the principles and practices of an Owl Friendly Council by restricting the use and provision of Second-Generation anticoagulant rodenticides (SGARs).

EXECUTIVE SUMMARY

The Town of East Fremantle has supported the *Owl Friendly Principles and Practices and Birdlife Australia Action Plan* since December 2022. The Town continues to provide a small volume of First-Generation Anticoagulant Rodenticides (FGARs) to residents, free of charge, with approximately 75 residents receiving rodenticide in the last financial year, 2023/24. This is to help in the last resort control of rats and mice and is provided with an information sheet on how to reduce rodent activity around the home without rodenticides.

The Town ceased the provision of SGARs in 2022 as it has been recognised to be affecting our owl populations, native animals, reptiles and domestic cats and dogs through secondary poisoning. It is noted that First Generation anticoagulant rodenticides are recognised as being toxic to cats, dogs and humans if ingested directly.

Birdlife Australia and Owl Friendly Alliance has contacted all local governments to ask councils to stop the provision of SGARs to residents and stop the use of SGARs on Council buildings and facilities. The Town has consulted with our pest control operator and confirmed that only FGARs are used in sealed bait boxes to prevent access to non-target specific animals.

The Town's Senior Environmental Health Officers recommend formalising our alliance and commit to being an Owl Friendly Council, joining the City of Fremantle, City of Cockburn, Shire of Mundaring, Shire of Augusta- Margaret River, Shire of Denmark and Shire of Nannup.

BACKGROUND

This matter first came to the Town's attention when all Local Governments received an open letter from Birdlife Australia to request a review of the Town's pest management practices and avoid the use of SGARs in July 2022.

Birdlife Australia is an independent, non-partisan science-based bird conservation charity with over 300,000 supporters. Their primary objective is to conserve and protect Australia's native birds and their habitat.

There are two major groups of poisons that are generally used to manage rat and mice infestations, known as First- and Second-Generation anticoagulant rodenticides. Both are similarly effective, but SARGs products pose an extreme threat to native birds and wildlife.

Rodenticides that contain only Warfarin or Coumatetralyl (Racumen) are considered first generation poisons or FGAR's, these poisons break down quickly and therefore minimise the risk of secondary poisoning. Rodenticides using Brodifacoum, Bromadiolone, Difenacoum, Difethialone or Flocoumafen are classed as SGARs.

Australian studies have found fatal levels of SGARs in dead birds of prey, including Southern Boobooks, Wedge Tailed Eagles and Powerful Owls. Further Australian and international studies implicate SGARs as a threat to native wildlife, including native mammals, birds and reptiles and a threat to pet cats and dogs.

In North America, Europe and the UK, the use of SGARs has been restricted in favour of alternatives that are more humane and pose reduced risk to pets and wildlife. Jurisdictions here in WA, the ACT and Victoria are now reassessing their pest control strategies.

The Shire of Augusta-Margaret River, Bayside City Council in Melbourne and Hobart City Council are already phasing out SGARs in their communities. A straw poll of Perth based Local Governments conducted in 2022 indicated that around 50% of metropolitan councils have phased out the provision of rat bait and instead provide information and education on responsible pest management.

CONSULTATION

The Senior Environmental Health Officer has consulted with Birdlife Australia, the Natural Resource Committee within the Perth South West Metropolitan Alliance and the West Australian Principal Environmental Health Officers' Group. It was found that about 50% of metropolitan councils have ceased providing rat bait to residents and encourage residents to practice responsible pest management.

This matter has also been discussed at several Council Forums since 2022.

STATUTORY ENVIRONMENT

Traditionally, rat bait was provided pursuant to the Health Act 1911, established when rats were at infestation levels and responsible for the spread of many diseases including leptospirosis and typhus. In the early settlements of Fremantle and East Fremantle, rats were established from the ships entering the Fremantle Ports and early health departments became focused on controlling and eliminating the breeding of rats.

Improved building, health and waste legislation has reduced rat breeding. Local governments have had a significant role in providing information on reducing rat breeding to residents and the practice of selling or providing free rat bait to residents.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Town is in discussion with Perth South West Alliance, Birdlife Australia and Murdoch University to partner on an owl friendly project to minimise harm to our local birdlife and this may require some limited funding from LGA partners.

STRATEGIC IMPLICATIONS

The alliance aligns with the Town's Strategic Community Plan and Public Health Plan to provide a healthy and safe environment and protect our natural community.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That there is accidental impact on non-target specific animals by FGARs not being used correctly by residents.	Unlikely (2)	Moderate (3)	Moderate (5-9)	ENVIRONMENT Uncontained, irreversible impact	Continue to promote alternate methods of rodent control and ensuring baits are secured and out of reach of non-target specific animals.

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	6
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

N/A

COMMENT

Birdlife Australia advise that SGAR poisons are so potent and damaging that they have been banned or heavily restricted across Europe, the UK and North America. Australian regulations lag behind those of its European counterparts. FGARs and SGARs are freely available to purchase from supermarkets and hardware shops throughout Australia. Evidence is growing that shows rat poison is not only being eaten by the targeted rodents, but also:

- Birds – from carnivores such as eagles, falcons, and owls, to omnivores such as ducks, waterfowl, ravens and currawongs;
- Native marsupials such as quolls and possums;

- Native reptiles such as lizards and snakes;
- Invertebrates such as slugs and insects;
- Domestic pets such cats and dogs.

The Town has provided rat bait for decades and, as baits are so widely available at low cost, the Senior Environmental Health Officers propose increasing community education on responsible pest management to protect our native birds and animals from the threats baits can pose. The Town can utilise free resources provided by Birdlife Australia for this purpose.

CONCLUSION

It is recommended Council resolves to be an Owl and Bird Friendly Council by continuing existing practices and increasing education.

13.7 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council continues with the principles and practices of an Owl Friendly Council by restricting the use and provision of Second-Generation anticoagulant rodenticides.

REPORT ATTACHMENTS

Attachments start on the next page.

Action Kit for Councils

Phasing out Second
Generation Anticoagulant
Rodenticides (SGARs).



Help save threatened birds like the Powerful Owl:
actforbirds.org/ratpoison



Will you help BirdLife Australia get these bird-killing poisons out of our local communities across the country?

Key problems with SGARs:

- SGARs don't kill instantly; poisoned rodents spread the threat around
- Rodents remain contaminated for many months, even after they die!
- Any animal that eats rodents is at risk – this includes owls and birds of prey, native mammals like quolls, reptiles like snakes and goannas, and even pet cats and dogs!



SGARs are regulated in the USA, Canada, and the EU because of the risks

Ways councils can help:

1. Resident education
2. Change your pest management practices
3. Sharing the knowledge

Unwelcome visits from rats or mice can make us reach straight for the rodent bait. While we ensure baits are put out of reach of children, we rarely think about where rodents go after they have eaten baits.

The most commonly used rodent poisons are **anticoagulant rodenticides (ARs)**. Newer ARs, called **second generation anticoagulant rodenticides (SGARs)**, are powerful enough that a single feed can be lethal.

But because of the **time lag** between taking a bait and feeling the effects, rodents can consume a more-than-lethal dose and still be wandering around - like **walking time bombs**.

Predators that naturally eat rodents, like owls and birds of prey, can then easily consume multiple poisoned rodents, in turn becoming poisoned themselves.

SGARs work by causing internal bleeding, but when rats and mice eat baits poisoned with SGARs, they become poisonous themselves, harming, and even killing other animals and birds that eat them.

Studies in Australia have found harmful, and often fatal levels of SGARs in dead birds of prey, including Southern Boobooks, Wedge-tailed Eagles, and Powerful Owls.

When we decide to use rodent baits around our homes and workplaces, **our choices can have a serious impact on the native wildlife around us.**



Educating the Community

SGAR poisons are so potent and damaging that they have been banned or heavily restricted across Europe, the UK and North America.

But Australian regulations lag behind and SGARs are freely available to purchase from supermarkets and hardware shops throughout Australia.

As a consequence, **it's not just rodents being harmed by SGARs.**

Evidence is growing that shows rat poison is not only being eaten by the targeted rodents, but also

- **birds** – from carnivores like eagles, falcons, and owls, to omnivores like ducks, waterfowl, ravens, and currawongs;
- **native marsupials** like quolls and possums;
- **native reptiles** like lizards and snakes;
- **invertebrates** like slugs and insects;
- **domestic pets** such as cats and dogs.



You can help your residents protect themselves, their pets, and native wildlife by sharing the following information via your preferred channels.

Keeping the Community safe from SGARs

Make your house and garden less friendly for rodents

- tidy up garden waste (like brush piles),
- pick up any fallen fruit,
- ensure excess pet food isn't accessible,
- rodent-proof chook pens and aviaries,
- replace rat-friendly palms with owl-friendly natives,
- seal potential roof/wall cavity access points that rodents might be using
- ensure you immediately dispose of any rodent carcasses to prevent harm of pets or wildlife.

Encourage native predators

- protect existing trees, especially those containing hollows that natural predators like birds of prey use for nesting
 - these hollows can take more than 150 years to develop, and are a rare and precious resource for the animals that need them
- plant native trees,
- install nest boxes for owls to breed in.

Reduce dependence on poison baits

- consider other, non-poison pest control, like snap traps,
- only put out baits when you actually need to,
- if you do need to use poison leave SGARs on the shelf and instead choose "Natural" alternatives or First Generation products
- "Natural" alternatives: These usually use salt to dehydrate rodents until they die. These products have not been shown to impact native wildlife through secondary poisoning
- First Generation products: Check labels for Active Constituents like Warfarin and Coumatetralyl

More information for residents:

Link your residents to <https://www.actforbirds.org/ratpoison>, where they can:

- Download bird- and pet-friendly rodent control brochures
- Learn about alternatives to SGARs
- Take the Owl-Friendly Pledge
- Find or start an action group
- Sign the petition urging Bunnings, Australia's largest retailer of SGARs, to take these harmful products off their shelves



Change Council pest management practices

Council has a lot of influence over many properties and venues.

Councils often manage a suite of properties (depots, council buildings, community venues etc.).

Taking the lead and employing wildlife-friendly rodent control on all council-managed properties will take measurable quantities of SGARs out of the environment, as well as modelling change for businesses and community.

Your council can establish best practices such as:

- If council manage pest control in-house, change policies to switch to safer rodent control such as First-Generation Anticoagulant Rodenticides (FGARs);
- If pest management is via an external provider, update your contract to include a clause that switches to safer rodent control;
- Ban use of SGARs in council-managed residential or domestic areas and restrict to within 100m of non-residential buildings;
- Only permit application of rodenticides in solid, non-pellet form in locked, tamper-resistant bait stations targeted to rodents only;
- Restrict permanent baiting and replace with pulsed baiting in areas where exposure to non-target wildlife is high.

You can take action in your local government area by:

- Specifying preferred rodenticide treatments in commercial pest operator contracts
- Investigating conditions that could be included to assist with rat control in demolition licences;
- Distributing information about the impacts of second-generation rodenticides on birds and other wildlife to your residents.

Influence council property pest management

- Provide information to tenants
- Make it a condition of leases that tenants use wildlife-safe pest control



Spread the word

Getting the word out there is the best way to drive nation-wide change, starting with our own local communities.

Below are just a few ideas of ways your council can spread the message about the dangers of SGARs and ways we can protect ourselves and our native birds and animals from the threats they pose.

Environmental and Community health

- Run custom training sessions for health inspectors so that they can educate food and beverage licensees.

Building, demolition and other services

- Provide information as part of the process of demolition permit application, and to service providers.
- Create a list of wildlife friendly pest services for community and businesses.

Pass a motion at council

- Highlight your council as a wildlife champion by passing a motion

Use existing resources to spread the word

We've put together the following resources to help you get the message out about protecting pets and wildlife from the dangers of SGARs:

- Social media squares
- Pre-written text to use in your newsletters, social media, or other shared media



[Click here to access our suite of existing resources designed to help your council share the word about SGARs](#)

13.8 EAST FREMANTLE COMMUNITY PARK - DUST ASSESSMENT

Report Reference Number	OCR-2968
Prepared by	Andrew Malone, Executive Manager Regulatory Services
Supervised by	Jonathan Throssell, Chief Executive Officer
Meeting date	Tuesday, 20 August 2024
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	Nil

PURPOSE

The purpose of this report is to present to Council the air quality and dust monitoring recordings and results taken during the demolition, earth works (including irrigation works), waste removal, and construction of the East Fremantle Community Park.

EXECUTIVE SUMMARY

To present to Council the air quality and dust monitoring recordings and results taken during the demolition, earth works (including irrigation works), waste removal, and construction of the East Fremantle Community Park.

The dust levels exceeded the required period for dust requirements on two occasions, as detailed below:

- Report 03 (4 January 2023 – 17 January 2023) - during this period there was one (1) recorded exceedance of the 50ug/m³ NEPM 24hr dust average: 11 January 2023 at the northwest and northeast monitoring locations.
- Report 04 (18 January 2023 – 31 January 2023) - during this period there was one (1) recorded exceedance of the 50ug/m³ NEPM 24hr dust average: 22 January 2023 at the northwest monitoring location.

The Town requested more effective dust suppression measures be applied to address the problem from early January 2023, which resulted in the implementation of additional measures, including:

- Large water cannons;
- Additional water carts;
- Running additional water connections to increase the water pressure;
- Bulk loading activities suspended as required; and
- Wind fencing being installed in sections along the boundary of the site.

It is considered the Town suitably addressed community concerns and actioned requirements for dust suppression.

BACKGROUND

This report is to address a motion by Mayor O'Neill. The motion reads:

Mayor O'Neill – East Fremantle Community Park – Air Quality and Dust Monitoring Results

That Council instruct the CEO to present a report at the 18 August OCM (or earlier if available) on the air quality and dust monitoring recordings and results taken during the demolition, earth works (including irrigation works), waste removal, and construction of the East Fremantle Community Park.

CONSULTATION

Cooper & Oxley – Project Builder
 The Department of Water and Environmental Regulation
 Town of East Fremantle Executive Officers
 Town of East Fremantle Environmental Health Officers

STATUTORY ENVIRONMENT

Environmental Protection Act 1986
Public Health Act 2008
 National Environment Protection (Ambient Air Quality) Measure

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

4.2 Enhance environmental values and sustainable natural resource use

- 4.2.1 *Reduce waste through sustainable waste management practices, including effective community and business education*

5.3 Strive for excellence in leadership and governance

- 5.3.1 *Deliver community outcomes through sustainable finance and human resource management.*
 5.3.2 *Improve organisational systems with a focus on innovation.*
 5.3.2 *Increased focus on strengthening and fostering a positive customer service experience.*

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The presenting of this information has minimal risk as it is considered the project was compliant with appropriate requirements.	Unlikely (2)	Minor (2)	Low (1-4)	REPUTATIONAL Substantiated, low impact, low news item	Accept Officer Recommendation

RISK MATRIX

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

Officers of the Town undertook regular site inspections throughout the whole project construction period.

COMMENT

The below comments reference the monitoring, assessment and actions of the environmental impact requirements regarding the dust monitoring recordings and results taken during the demolition, earth works (including irrigation works), waste removal, and construction of the East Fremantle Community Park.

The below assessment and actions are considered appropriate for the project. It is noted that because of the size of the project and the amount of land that required earthworks/ demolition dust was an issue during the construction of the project, however the actions taken to remedy the matter was considered suitable. It is further noted that during construction it would be impossible to stop all dust from exiting the site.

The East Fremantle Community Park is approximately 9 hectares, of which approximately 6 hectares was redeveloped and required some form of earth moving/ disturbance.

Dust monitoring

The builder was required to implement control measures to mitigate the escape of dust from site as far as practically possible from the commencement of the demolition and during construction. However, it became apparent dust suppression methods were not wholly effective during demolition and especially during the significant earth moving operations required for a level site.

The Town requested more effective dust suppression measures be applied to address the problem from early January 2023, which resulted in the implementation of additional measures, including:

- Large water cannons;
- Additional water carts;
- Running additional water connections to increase the water pressure;
- Bulk loading activities suspended as required; and
- Wind fencing being installed in sections along the boundary of the site.

To ensure dust levels were monitored, the builder installed three (3) dust monitoring stations to determine if the dust levels from the site exceeded the 50ug/m³ NEPM per 24hr dust average standard. Dust monitoring reports were provided from 7 December 2022 through to 13 April 2023. These reports outlined when the levels exceeded the acceptable standard under NEPM.

In summary, the levels exceeded the required period on two occasions, as detailed below:

- Report 03 (4th January 2023 – 17th January 2023) - during this period there was one (1) recorded exceedance of the 50ug/m³ NEPM 24hr dust average: 11 January 2023 at the northwest and northeast monitoring locations.
- Report 04 (18th January 2023 – 31st January 2023) - during this period there was one (1) recorded exceedance of the 50ug/m³ NEPM 24hr dust average: 22 January 2023 at the northwest monitoring location.

Based on these reports, the builder exceeded the acceptable NEPM dust standard twice during the four-month time frame that dust monitoring occurred. Dust monitoring ceased after the major demolition and earth moving was completed, however due to a dry autumn dust did continue to be an issue that was addressed by the above actions.

During the demolition of the original buildings, complaints were received which were monitored and addressed as required by the Town's Environmental Health Officers. The Town worked closely with the principal contractor and as a matter of course, every site meeting discussed WHS matters, including dust and attempted mitigation. The Town also had corresponded with Department of Energy, Mines, Industry Regulation and Safety regarding dust mitigation during the demolition phase of the project. The Department of Energy, Mines, Industry Regulation and Safety did not raise any matters which were not being adequately addressed.

When construction works commenced on the building the Town requested that areas of the site, including the oval, be further hydro-mulched in an effort to suppress dust. This was effective, however over time the hydro mulching deteriorated, causing increased dust emissions. As the Oval surface delivery was rescheduled to the back end of the project, stabilisation did not occur until late 2023. Additional changes to the eastern and southern banks further meant heavy earthworks were required between September 2023 and January 2024. These works did again trigger some complaints regarding dust suppression. The Town again worked with the builder and, in the case of the eastern bank, the Town's subcontractors to minimise dust on site.

Visual inspections and public complaints received about dust were raised with the principal contractor and addressed through remediation works including watering or mulching. However, due to extreme heat conditions and equipment movements onsite, water was not effective throughout summer months and dust was generated by the redevelopment.

It is noted that over the extreme summer months, management was difficult, and the dust could not be totally contained onsite. During the months of December 2022 and April 2023 dust monitoring undertaken by the builder only exceeded acceptable levels on two occasions and therefore substantially complied with the required standards.

Air Quality

No assessment was made of the air quality. The Department of Water and Environmental Regulation (DWER) operates a Pollution Response Unit with the ability to monitor air quality. The Town did not contact DWER and request assistance due to the low number of complaints, high dust compliance rates, and the responses and actions undertaken by the principal contractor.

Complaints Handling

Complaints received during the period of redevelopment of the East Fremantle Community Park were recorded and responded to by Town officers. Complaints were also forwarded to the principal contractor for appropriate action.

Soil Testing

Soil samples were taken from the southern and eastern banks and tested for asbestos contaminants in line with industry standards. No contaminants were found that exceeded industry standards.

Mulch/ Woodchips

The Town reported plastic in the mulch to the principal contractor as a defect on 15 April 2024. The mulch was then hand-picked to remove the plastic. Approximately one bucket of small pieces of plastic were removed from the site. This amount is less than 0.05% allowable standard under AS4454.

No identifiable asbestos contaminants have been located in the mulch following several inspections by officers, however, the mulch has not been tested for the presence of asbestos.

CONCLUSION

That Council receives and notes the above monitoring, assessment and actions of the environmental impact requirements regarding the dust monitoring recordings and results taken during the demolition, earth works (including irrigation works), waste removal, and construction of the East Fremantle Community Park.

13.8 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council receives the report regarding the air quality and dust monitoring recordings and results taken during the demolition, earth works (including irrigation works), waste removal, and construction of the East Fremantle Community Park.

REPORT ATTACHMENTS

No Attachments

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14.1 CR COLLINSON – PSWMA DELEGATION TO THE US

“That the proposed trip to the US in September by the Mayor and CEO not proceed”

Officer Comment (Executive Manager Corporate Services)

The above motion refers to the arranged visit of members of the South West Metropolitan Alliance to the United States to better understand the implications of the AUKUS Agreement on the Region. A public question was asked in relation to this planned visit at the last Council Meeting, and the following response was provided (in part):

You are correct in that member local governments provide funding to the Perth South West Alliance. The Town of East Fremantle’s member contribution in 2023/24 was \$38,269 ex GST.

This Alliance is a longstanding association of the local governments of Fremantle, East Fremantle, Melville, Cockburn, Kwinana and Rockingham. Whilst the Town of East Fremantle is relatively small in size (compared to the other member local governments), we are home to the Leeuwin Navy Barracks which is a significant Federal Government strategic site.

The focus of the delegation is to ascertain the implications of the Agreement on the Region. As the AUKUS Agreement has broader implications for regional security, further details about its impact on specific naval bases and defence interests may emerge as the partnership develops.

Planning for the trip is well advanced with all flights, accommodation and visas having been booked and paid for. The Alliance has arranged meetings with a range of stakeholders from local government, defence, defence contractors and community organisations. Meetings will also be held with groups involved in alternative housing, high-capacity public open space, environmental rehabilitation, net zero development and business ecosystem development. A full report on the engagements and findings will be written up and provided to member local governments following the trip, and the report will be published on the Alliance’s website.

An approximate cost of \$14,100 per participant has been provided by the Alliance.

15 NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 NEW BUSINESS OF AN URGENT NATURE

18 MATTERS BEHIND CLOSED DOORS

That the meeting be closed to the public to discuss confidential reports in relation to:

- **18.1 Resource Recovery Group – Withdrawal of Town of East Fremantle under the terms of the Local Government Act 1995, Section 5.23(2)(c), (d) & (e)**
- **18.2 East Fremantle Football Club – Licence Agreement – Tricolore Community Centre under the terms of the Local Government Act 1995, Section 5.23(2)(d) and**
- **18.3 J & V Earthmoving – Contract under the terms of the Local Government Act, 1995 Section 5.23(2)(c) & (e).**

18.1 RESOURCE RECOVERY GROUP - WITHDRAWAL OF TOWN OF EAST FREMANTLE

(Confidential Report)

18.2 EAST FREMANTLE FOOTBALL CLUB - LICENCE AGREEMENT - TRICOLORE COMMUNITY CENTRE

(Confidential Report)

18.3 J & V EARTHMOVING - CONTRACT

(Confidential Report)

19 CLOSURE