
TOWN OF
EAST FREMANTLE



MINUTES

Special Council Meeting

Tuesday, 1 December 2015 at 5.08pm

MINUTES OF A SPECIAL COUNCIL MEETING, HELD IN THE COUNCIL CHAMBERS, ON TUESDAY, 1 DECEMBER, 2015 COMMENCING AT 5.08PM.

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1 December 2015

MINUTES

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER ON TUESDAY, 1 DECEMBER 2015 AT 5.08PM.

1. DECLARATION OF OPENING OF MEETING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting.

2. ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member made the following acknowledgement:

“On behalf of the Council I would like to acknowledge the Nyoongar people as the traditional custodians of the land on which this meeting is taking place.”

3. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Mayor Jim O'Neill	Presiding Member
Cr Cliff Collinson	
Cr Jenny Harrington	
Cr Andrew McPhail	
Cr Michael McPhail	
Cr Tony Watkins	
Cr Andrew White	
Ms Janine May	Minute Secretary (From 5.08pm-5.10pm From 6.10pm-6.15pm)
Ms Lydia Highfield	WALGA Recruitment Services Manager

There were no apologies for the meeting.

4. CONFIDENTIAL BUSINESS

Cr A McPhail moved, seconded Cr White

That the meeting be closed to the public in accordance with the Local Government Act section 5.23(2)(a) for the purpose of considering a matter affecting an employee or employees. CARRIED 7:0

The Minute Secretary left the meeting at 5.10pm.

4.1 Chief Executive Officer Recruitment

Cr M McPhail moved, seconded Cr Harrington

That Standing Orders be suspended at 5.10pm. CARRIED 7:0

A confidential report prepared by WALGA Recruitment was considered.

CONFIDENTIAL ATTACHMENT

Cr Collinson moved, seconded Cr Harrington

That Standing Orders be resumed at 6.10pm CARRIED 7:0

The Minute Secretary returned to the meeting at 6.10pm.

5. OPENING OF MEETING TO PUBLIC

Cr White moved, seconded Cr Watkins

That the meeting be opened to the public at 6.10pm.

6. BUSINESS

6.1 Chief Executive Officer Recruitment (Continued)

Cr M McPhail moved, seconded Cr Harrington

That:

1. Council endorse the recommendation contained in the Committee Selection Report as follows:
 - (i) Applicant 13 is the CEO Selection Committee’s preferred applicant for the vacant and advertised Chief Executive Officer position.
 - (ii) In the event that Applicant 13 declines the position, it is recommended that the second preferred Applicant 16 be considered.
 - (iii) Council accept the employment contract.
 - (iv) WALGA Employee Relations team provide assistance to the Mayor and the CEO Selection Committee on the employment contract clauses and negotiate the contract with the preferred applicant.
 - (v) The employment contract term offered, as advertised, up to a maximum of five years.
 - (vi) The Remuneration and other benefits to be paid to the CEO on the appointment do not differ from the remuneration and benefits advertised for the position under Section 5.36(4) of the Local Government Act.
 - (vii) WALGA Recruitment conduct relevant checks and provide to Council prior to endorsement of the appointment.
2. Council authorise the Mayor to negotiate the final employment contract with the preferred applicant with assistance from WALGA Employee Relations team and Remuneration and other benefits to be paid to the CEO on the appointment do not differ from the remuneration and benefits advertised for the position under Section 5.36(4) of the Local Government Act.
3. Council expresses its thanks to WALGA Recruitment for their valuable guidance through this process. CARRIED 7:0

7. CLOSURE OF MEETING

There being no further business, the Presiding Member closed the meeting at 6.15pm.

I hereby certify that the Minutes of the special meeting of the Council of the Town of East Fremantle, held on 1 December 2015, Minute Book reference 1. to 7. were confirmed at the meeting of the Council on

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Presiding Member