

AGENDA

Council Meeting Tuesday, 18 November 2025 at 6:30 PM

Disclaimer

The purpose of this Council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Town of East Fremantle expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

Copyright

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Procedure for Deputations, Presentations and Public Question Time at Council Meetings

Council thanks you for your participation in Council Meetings and trusts that your input will be beneficial to all parties. Council has a high regard for community input where possible, in its decision making processes.

Deputations	Presentations
A formal process where members of the community request permission to address Council or Committee on an issue.	An occasion where awards or gifts may be accepted by the Council on behalf of the community, when the Council makes a presentation to a worthy recipient or when agencies may present a proposal that will impact on the Local Government.

Procedures for Deputations

The Council allows for members of the public to make a deputation to Council on an issue related to Local Government business.

Notice of deputations need to be received **by 5pm on the day before the meeting** and agreed to by the Presiding Member. Please contact Executive Support Services via telephone on 9339 9339 or email admin@eastfremantle.wa.gov.au to arrange your deputation.

Where a deputation has been agreed to, during the meeting the Presiding Member will call upon the relevant person(s) to come forward and address Council.

A Deputation invited to attend a Council meeting:

- (a) is not to exceed five (5) persons, only two (2) of whom may address the Council, although others may respond to specific questions from Members;
- (b) is not to address the Council for a period exceeding ten (10) minutes without the agreement of the Council; and
- (c) additional members of the deputation may be allowed to speak with the agreement of the Presiding Member.

Council is unlikely to take any action on the matter discussed during the deputation without first considering an officer's report on that subject in a later Council agenda.

Procedure for Presentations

Notice of presentations being accepted by Council on behalf of the community, or agencies presenting a proposal, need to be received by **5pm on the day before the meeting** and agreed to by the Presiding Member. Please contact Executive Support Services via telephone on 9339 9339 or email admin@eastfremantle.wa.gov.au to arrange your presentation.

Where the Council is making a presentation to a worthy recipient, the recipient will be advised in advance and asked to attend the Council meeting to receive the award.

All presentations will be received/awarded by the Mayor or an appropriate Councillor.

Procedure for Public Question Time

The Council extends a warm welcome to you in attending any meeting of the Council. Council is committed to involving the public in its decision making processes whenever possible, and the ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective.

Council (as required by the *Local Government Act 1995*) sets aside a period of 'Public Question Time' to enable a member of the public to put up to three (3) questions to Council. Questions should only relate to the business of Council and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Mayor may either answer the question or direct it to a Councillor or an Officer to answer, or it will be taken on notice.

Having regard for the requirements and principles of Council, the following procedures will be applied in accordance with the ***Town of East Fremantle Local Government (Council Meetings) Local Law 2016***:

1. Public Questions Time will be limited to fifteen (15) minutes.
2. Public Question Time will be conducted at an Ordinary Meeting of Council immediately following "Responses to Previous Public Questions Taken on Notice".
3. Each member of the public asking a question will be limited to two (2) minutes to ask their question(s).
4. Questions will be limited to three (3) per person.
5. Please state your name and address, and then ask your question.
6. Questions should be submitted to the Chief Executive Officer in writing by **5pm on the day before the meeting and be signed by the author**. This allows for an informed response to be given at the meeting.
7. Questions that have not been submitted in writing by 5pm on the day before the meeting will be responded to if they are straightforward.
8. If any question requires further research prior to an answer being given, the Presiding Member will indicate that the "question will be taken on notice" and a response will be forwarded to the member of the public following the necessary research being undertaken.
9. Where a member of the public provided written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
10. A summary of the question and the answer will be recorded in the minutes of the Council meeting at which the question was asked.

During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation.

Members of the public shall ensure that their mobile telephone and/or audible pager is not switched on or used during any meeting of the Council.

Members of the public are hereby advised that use of any electronic, visual or audio recording device or instrument to record proceedings of the Council is not permitted without the permission of the Presiding Member.

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NOTICE OF MEETING

Elected Members

An Ordinary Meeting of the Council will be held on 18 November 2025 at 6:30 PM in the Council Chamber, 135 Canning Highway, East Fremantle and your attendance is requested.



JONATHAN THROSSELL
Chief Executive Officer
13 November 2025

AGENDA

1 OFFICIAL OPENING

2 ACKNOWLEDGEMENT OF COUNTRY

"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay my respects to Elders past, present and emerging."

3 ANNOUNCEMENT TO GALLERY

"Members of the gallery are advised that no Council decision from tonight's meeting will be communicated or implemented until 12 noon on the first clear working day after this meeting, unless Council, by resolution carried at this meeting, requested the CEO to take immediate action to implement the decision."

4 RECORD OF ATTENDANCE

4.1 ATTENDANCE

4.2 APOLOGIES

4.3 APPROVED

5 DISCLOSURES OF INTEREST

5.1 FINANCIAL

5.2 PROXIMITY

5.3 IMPARTIALITY

6 PUBLIC QUESTION TIME

6.1 RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE

Nil

6.2 PUBLIC QUESTION TIME

7 PRESENTATIONS/DEPUTATIONS

7.1 PRESENTATIONS

Nil

7.2 DEPUTATIONS

8 APPLICATIONS FOR LEAVE OF ABSENCE

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 MEETING OF COUNCIL (16 SEPTEMBER 2025)

OFFICER RECOMMENDATION

That the minutes of the Ordinary meeting of Council held on Tuesday, 16 September 2025 be confirmed as a true and correct record of proceedings

9.2 SPECIAL MEETING OF COUNCIL (28 OCTOBER 2025)

OFFICER RECOMMENDATION

That the minutes of the Special meeting of Council held on Tuesday, 28 October 2025 be confirmed as a true and correct record of proceedings

10 ANNOUNCEMENTS BY THE PRESIDING MEMBER

11 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

Nil

12 REPORTS AND RECOMMENDATIONS OF COMMITTEES

Nil

13 REPORT OF OFFICERS

Reports start on the next page

13.1 10 WINDSOR ROAD - PROPOSED ALTERATIONS AND ADDITIONS

Report Reference Number	OCR-3763
Prepared by	James Bannerman, Town Planner
Supervised by	Fraser Henderson, Executive Manager Regulatory Services
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil

Attachments

1. Location and advertising plan
2. Photos
3. Plans

PURPOSE

The purpose of this report is for Council to consider a development application for alterations and additions at a residential aged care facility located at 10 (Lot 57) Windsor Road, East Fremantle.

EXECUTIVE SUMMARY

This development application proposes alterations and additions to an existing approved residential aged care facility located at 10 (Lot 57) Windsor Road, East Fremantle. The proposed development is concentrated in the western section of the site with a considerable proportion of the works concentrated inside the building. There are changes to the Windsor Road frontage and the northern wall facing the adjoining residential dwelling to the north (which was advertised to and no submissions received). The proposed development represents a small expansion of the current approved use.

A residential aged care facility is an unlisted use in the Zoning Table of Local Planning Scheme No 3, although it was previously approved for use by Council. It is a commercial use located in a residential zone with a density code of R12.5. It is surrounded by low density single dwellings with large yards to the north, south and west.

It is noted that the site is listed as A13 in *Schedule 2: Additional Use Sites and Requirements of Local Planning Scheme No 3* where it specifically mentions that “any change in the nature of use or occupancy requires the approval of the local government.” Clause 5.5.1 of LPS 3 requires that *non-residential development in a residential zone shall accord with the requirements of the Scheme for residential development under the relevant density code*.

There will be significant internal changes including the addition of 6 new bedrooms and private ensuites on the ground floor, new staff areas including offices, toilets, end of trip facilities, and training rooms. Eight bedrooms will be ungraded, and a new visitor entry will be created on Windsor Road.

It is proposed to remove the existing northern crossover and the existing 2 bay carport on Windsor Road and provide 4 additional on-street parking bays on Windsor Road. Waste and service vehicles will continue to access the site via the existing southern crossover.

It is recommended that Council support the proposed alterations and additions subject to the conditions included in the final recommendation.

BACKGROUND

Applicant	Planning Solutions
Owner	BVAC3 Pty Ltd
Zoning	Residential R12.5
Site Area	3712m2
Heritage	N/A
Fremantle Port Buffer	N/A
Previous Decision of Town and/or History of Issue Onsite	N/A

CONSULTATION

Advertising

The proposed development was advertised from 8 to 23 October 2025 online and to the northern neighbouring residential property. No submissions were received.

Operations

The proposed development was referred to the Town's Operations Department. Advice was provided that an application with plans must be submitted to the Operations Department and approved prior to any works being undertaken on the pedestrian footpath or the car bays in the road reserve. All stormwater from the development must be contained on site. Both requirements will be included in the final recommendation.

Water Corporation

The proposed development was referred to the Water Corporation and the following response was received.

Thank you for your email dated 7th October 2025. We offer the following comments regarding this proposal.

Water

Reticulated water is available to the subject lot. A 50mm water service exists on the property.

Wastewater

I can confirm that there is a 150mm VC sewer main running parallel along the inside of the right hand side boundary (Windsor Rd) at approx. 7.6m and is approx. 2.7m deep. The minimum distance a building can be to the centre of this sewer main is 0.6m with piling and 2.5m without piling. A site survey will be required to determine the alignment and depth of the main. Any portion of the proposed building which is within the zone of influence to sewer main may require suitable footings in accordance with our technical guidelines. Please refer to our website:

www.watercorporation.com.au/Developing-and-building/Working-near-assets.

Approval for works

Any works carried out in proximity to our Assets must receive prior approval by applying for an Asset Protection Risk Assessment (APRA). To assess whether the proposed development will require an APRA, details of the Prescribed Proximities are available on our website: www.watercorporation.com.au/Developing-and-building/Working-nearassets/Approval-for-works.

Building Approval Application

The applicant is required to submit an Additions/Alterations Application by using our online portal, BuilderNet: login-buildernet.watercorporation.com.au.

Attachments required for approval will include:

- Final construction site & architectural floor plans
- Engineer certified piling detail plans (if required)

Please provide the above comments to the landowner, developer, and/or their representative.

STATUTORY ENVIRONMENT

Planning and Development Act 2005
Local Planning Scheme No 3
Residential Design Codes

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The Town of East Fremantle Strategic Community Plan 2020-2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

3.1 Facilitates sustainable growth with housing options to meet future community needs.

3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.

3.1.2 Plan for a mix of inclusive diversified housing options.

3.1.3 Plan for improved streetscapes.

3.2 Maintaining and enhancing the Town's character.

3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.

3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.

3.3.1 Continue to improve asset management within resource capabilities.

3.3.2 Plan and advocate for improved access and connectivity.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to comply with the requirements of the Planning & Development Act 2005	Possible (3)	Minor (2)	Moderate (5-9)	COMPLIANCE Minor regulatory or statutory impact	Accept Officer Recommendation

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives:

occupational health and safety, financial, service interruption, compliance, reputation, and environment. A risk matrix has been prepared, and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	6
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

A site inspection was undertaken.

COMMENT

This development application proposes alterations and additions to an existing approved residential aged care facility located at 10 (Lot 57) Windsor Road, East Fremantle. The proposed development is concentrated in the western section of the site with a significant proportion of the works concentrated inside the building. There are changes to the Windsor Road frontage and the northern wall facing the adjoining residential dwelling to the north (which was advertised to and no submissions received). The proposed development represents a small expansion of the current approved use.

Residential aged care facility is an unlisted use in the Zoning Table of Local Planning Scheme No 3, although it was previously approved for use by Council. It is a commercial use located in a residential zone with a density code of R12.5 so is surrounded by relatively low density single dwellings with large yards.

It is noted that the site is listed as A13 in Schedule 2: Additional Use Sites and Requirements of Local Planning Scheme No 3 where it specifically mentions that "any change in the nature of use or occupancy requires the approval of the local government." Clause 5.5.1 of LPS 3 requires that non-residential development in a residential zone shall accord with the requirements of the Scheme for residential development under the relevant density code.

On the ground floor it is proposed to demolish and remove the existing main building entry and reception, internal staff areas including offices, conference room, staff room, staff toilets and end of trip facilities, internal storage areas, mechanical plant room, kitchen and dining areas and loading dock gates. On the first floor it is proposed to remove corridors, interconnecting room walls and shared bathrooms.

It is proposed to add 6 new bedrooms and private ensuites, new staff kitchen, locker room and 2 staff bathrooms, staff training room, new storage areas, modified service entry, upgraded kitchen, and an expanded resident activity area. On the first floor 8 upgraded bedrooms with private ensuites, new entry and lounge, new office, a new fire escape route and a new entry and landscaping around the entry are to be added.

The existing pedestrian footpath will be upgraded to match the existing footpath and meet the new building entry.

The façade will also be upgraded.

It is proposed to remove the existing northern crossover on Windsor Road and provide an additional 4 on-street parking bays on Windsor Road. Waste and service vehicles will continue to access the site via the existing southern crossover. It is noted that the car parking bays located on Windsor Road are public bays and are not exclusively for the use of the residential aged care facility. There is no agreement between the landowners and the Town that allows for exclusive use of the parking bays along Windsor Road by visitors and staff.

Although the applicant has provided calculations on parking provision based on the RTA Guide to Traffic Generating Developments (NSW, 2002) according to LPS 3 Schedule 10 a nursing home is required to provide 1 car bay per 5 beds and 1 car bay for every staff member present at any one time. A summary of the Town's parking requirements according to LPS 3, current and proposed parking provision on site and on the verge, as well as the car bay deficit/surplus are provided below.

	Number	LPS 3 Required Parking Bays
Staff	13	13 (1 bay per staff member)
Beds	64	13 (1 bay per 5 beds)
Total		26

Current Car Bays	Current Car Bay Deficit	Proposed Parking Bays	Proposed Car Bay Deficit/Surplus
17 – on site - private	9 - on site - private	15 - on site - private	11 – on site - private
8 – on verge - public		12 - on verge public	
25 - including verge parking	1 (including verge parking)	27 – including verge parking	+1

It is proposed to have 15 car bays on site; 7 bays accessible from the southern entry on Gill Street, 2 car bays accessible from the northern entry on Gill Street, 6 bays accessible from the southern entry on Windsor Road and 1 loading dock (although this is not a formal car bay). There are an additional 4 car bays to be provided on Windsor Road to be added to the existing 8 car bays on the verge.

The proposed works will add 4 public parking bays on the verge but reduce on-site private bays by 2. This results in 15 on-site bays for staff and 12 public bays on the verge. Without the verge bays, the on-site parking shortfall increases from 9 to 11 bays. However, if verge bays are included in the calculation, the shortfall of 1 becomes a surplus of 1. While verge bays are not exclusively for the aged care facility, the site is the only large commercial use in the residential area. Therefore, the additional verge bays are considered to adequately support the facility's parking needs and offset the on-site requirement. Council has previously accepted this approach.

A traffic impact statement was provided that showed that there would be only minor impacts on the adjoining road network with less than 10 additional vehicle trips per hour and as a result no response is required.

Two visitor bike bays would be provided at the first floor entry and 4 staff bike bays along with staff bathrooms and lockers would also be provided to ensure alternatives to use of a car to travel to the aged care facility.

It is also noted that regular and frequent bus services are available on Canning Highway between Fremantle and Canning Bridge. There are bus stops on either side of Canning Highway heading west and east within 100 metres of the subject site that can be utilised by both staff and visitors to the facility.

An acoustic report was provided to study the impact of an intensification of the existing use noting that the subject site is adjacent to Canning Highway which is a major vehicle traffic route and subject to State Planning Policy 5.4 – Road and Rail. It is noted that compliance with the recommendations of the report in terms of construction treatments and operational measures will result in the development complying with the requirements of the Environmental Protection (Noise Regulations) 1997 and SPP 5.4.

A Waste Management Plan has been prepared in response to the proposed development. The existing waste management practices will continue to accommodate the additional waste generated by the proposed development. The loading dock will be upgraded, and a modified waste storage area will be provided adjacent to this loading dock on the ground level. A new entry gate will be added to the existing loading area accessible from Windsor Road.

Natural light and ventilation will be provided to each new room. The development is primarily within the building envelope of the existing building and is respectful of the existing streetscape and surrounding residential area. The proposed development improves the integration of the building with the street and contributes positively to the surrounding residential area and does not detract from the amenity of the neighbourhood.

As the property is located within a residential area assessment is in accordance with the Residential Design Codes. There is only 1 variation to the Residential Design Codes in relation to the primary street setback. This is explained below.

Primary Street Setback

The Residential Design Codes deemed to comply clause 5.1.2 C2.1 requires that buildings are located 7.5m from the front boundary in accordance with the appropriate density code Residential R12.5. In this case the modified entry statement to the building is located between 2.51m and 3.47m from the front boundary. The reduced primary street boundary setback can be supported in accordance with design principles 5.1.2 P2.1 for the following reasons.

- The setback is consistent with an established streetscape.
- Adequate privacy and open space are provided.
- It accommodates site planning requirements such as parking, landscape, and utilities and
- Allows safety clearances for easements for essential service corridors.

There is currently a carport located in the space that is proposed to become the new visitor entry for the facility. Although there is a reduced setback from the street it is consistent with the current setback of the carport, does not reduce privacy or open space on site and allows for the creation of 4 additional car bays on the street and new landscaping around the entry area. There are no easements that are impacted by the reduced street setback. For these reasons the reduced primary street setback is recommended for support.

Advertising

The proposed development was advertised online and to the northern neighbouring property from 8 to 23 October 2025. No submissions were received.

Water Corporation Advice

The applicant responded to the referral advice by stating that a site plan showed that the development would not impact on Water Corporation assets. The Water Corporation requested that formal approval be sought for the proposed development. A condition has been included in the final recommendation that requires the proponent to submit Water Corporation approval and submit with the future building permit application. It is considered prudent to have this condition to verify that there are no issues with the proposed development and Water Corporation assets.

Trees on Site

It is noted that no trees are to be removed as a result of the proposed development.

CONCLUSION

The proposed development is intended to upgrade the residential aged care facility, increase the number of residents by a small number, improve staff facilities, and also improve the streetscape presentation of the building. The proposed development is considered relatively minor but had to be presented to Council in accordance with the requirements of A13 in Schedule 2: Additional Use Sites and Requirements of Local Planning Scheme No 3. There are no significant detrimental impacts on the surrounding neighbourhood. Based on the assessment the proposed development is recommended for support, subject to conditions.

13.1 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That, in accordance with the *Planning and Development Act (2005)*, development approval be granted and discretion be exercised regarding the following;

- (i) Clause 5.1.2 – Residential Design Codes – Primary Street Setback – 7.5m required, minimum 2.51m provided,

for alterations and additions at No. 10 (Lot 57) Windsor Road, East Fremantle, in accordance with the plans submitted 25 September 2025, subject to the following conditions:

- (1) Written approval from the Water Corporation for the proposed works is to be submitted with the building permit application.
- (2) No new signage or advertising for the residential aged care facility is to be installed without the submission of a development application for the consideration of the Town.
- (3) Existing trees located within the verge are a Town asset and as such must be retained and not pruned, shaped, or modified except where otherwise approved for removal or modification by the Town.
- (4) During construction, the verge trees are to be protected with cages around the trunks to ensure that they are not damaged by surrounding works, vehicles, or materials.
- (5) The footpath is to remain accessible to pedestrians.
- (6) Prior to the submission of a building permit application, a Construction Management Plan shall be prepared to the satisfaction of the Town. This plan is to address the following matters during the construction/development period:
 - (a) Noise, vibration, air, and dust management;
 - (b) Contact details of essential site personnel, construction periods and construction operating hours;
 - (c) Traffic management, including footpath closures and proposed signage;
 - (d) Parking management for all trades, contractors, and visitors to site;
 - (e) Public safety and amenity (traffic control and pedestrian management);
 - (f) Site access/egress management;
 - (g) Scaffolding management plan;
 - (h) Management plan for the loading and unloading of vehicles;
 - (i) Heavy construction machinery and deliveries;
 - (j) Bulk earthwork operations;
 - (k) Stormwater and sand/sediment control;
 - (l) Street tree management and protection;
 - (m) Protection of footpath;
 - (n) Details of all concrete pours and requirements relating to piling methods or associated works;
 - (o) Temporary fencing;
 - (p) Temporary toilets;
 - (q) Dilapidation of Town infrastructure and nearby properties;
 - (r) Waste management;
 - (s) Hoardings and gantries; and
 - (t) Any other relevant matters.

The requirements of this plan are to be observed at all times during the construction process.

- (7) The development is to comply with WAPC State Planning Policy 5.4 Road and Rail Noise. Confirmation of achievement of the requirements of this condition is to be included with the building permit application.
- (8) A detailed landscaping plan including details of the irrigation of all garden beds and planter boxes is to be submitted for approval by the Town prior to the submission of a Building Permit application and the landscaping is to be maintained to the satisfaction of the Town for a period of two years.
- (9) The works are to be constructed in conformity with the drawings and written information accompanying the application for development approval other than where varied in compliance with the conditions of this development approval or with the Town's further approval.
- (10) The proposed works are not to be commenced until the Town has received an application for a Building Permit and the Building Permit issued in compliance with the conditions of this development approval unless otherwise amended by the Town.
- (11) All stormwater is to be disposed of on site, an interceptor channel installed if required and a drainage plan be submitted to the satisfaction of the Town prior to the issue of a Building Permit.
- (12) If requested by the Town within the first two years following installation, the roofing to be treated to reduce reflectivity. The treatment to be to the satisfaction of the Chief Executive Officer in consultation with relevant officers and all associated costs to be borne by the owner.
- (13) All introduced filling of earth to the lot or excavated cutting into the existing ground level of the lot, either temporary or permanent, shall be adequately controlled to prevent damage to structures on adjoining lots or in the case of fill, not be allowed to encroach beyond the lot boundaries. This shall be in the form of structurally adequate retaining walls and/or sloping of fill at the natural angle of repose and/or another method as approved by the Town.
- (14) Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified, or relocated then such works must be approved by the Town and if approved, the total cost to be borne by the applicant. The Town must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.
- (15) This development approval is to remain valid for a period of 24 months from date of this approval.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

- (a) *This decision does not include acknowledgement or approval of any unauthorised development which may be on site.*
- (b) *A copy of the approved plans as stamped by Town are attached and the application for a Building Permit is to conform with the approved plans unless otherwise approved by the Town.*
- (c) *Detailed plans of the proposed car parking area, footpath and kerb that meet the Town's requirements are to be submitted and approved by the Town's Operations department prior to the commencement of such works.*
- (d) *It is recommended that the applicant provides a structural engineer's dilapidation report, at the applicant/owner expense, specifying which structures on adjoining sites may be adversely affected by the works and providing a record of the existing condition of the structures. Copies*

of the dilapidation report should be lodged with the Town and the owner of any affected property.

- (e) All noise levels produced by the construction of the development are to comply with the provisions of the Environmental Protection (Noise) Regulations 1997 (as amended).***
- (f) Matters relating to dividing fences are subject to the Dividing Fences Act 1961.***
- (g) Any damage to other Town assets, including but not limited to, the kerb, drainage, footpaths, roads, and signage will have to be repaired by the applicant/owners/contractors at their cost.***
- (h) Properties immediately adjacent and surrounding the development are to remain accessible at all times.***
- (i) Utilisation of the Town's verges, roads or footpaths for skip bins, sand, mulch or loose materials, cranes, 20ft/40ft containers, building materials or similar will require an Activities on a Road or Verge application to be submitted and approved by the Town.***
- (j) If the applicant is requesting an asset belonging to the Town (signpost, bollard etc.) to be moved or adjusted, they are to contact the Towns Engineering Department a minimum 15 working days prior to the work being undertaken. You are not permitted to modify any Town assets. Penalties including infringements apply for modifications. The Town will conduct a site visit to determine the best outcome and if possible, relocate the asset.***

REPORT ATTACHMENTS

Attachments start on the next page

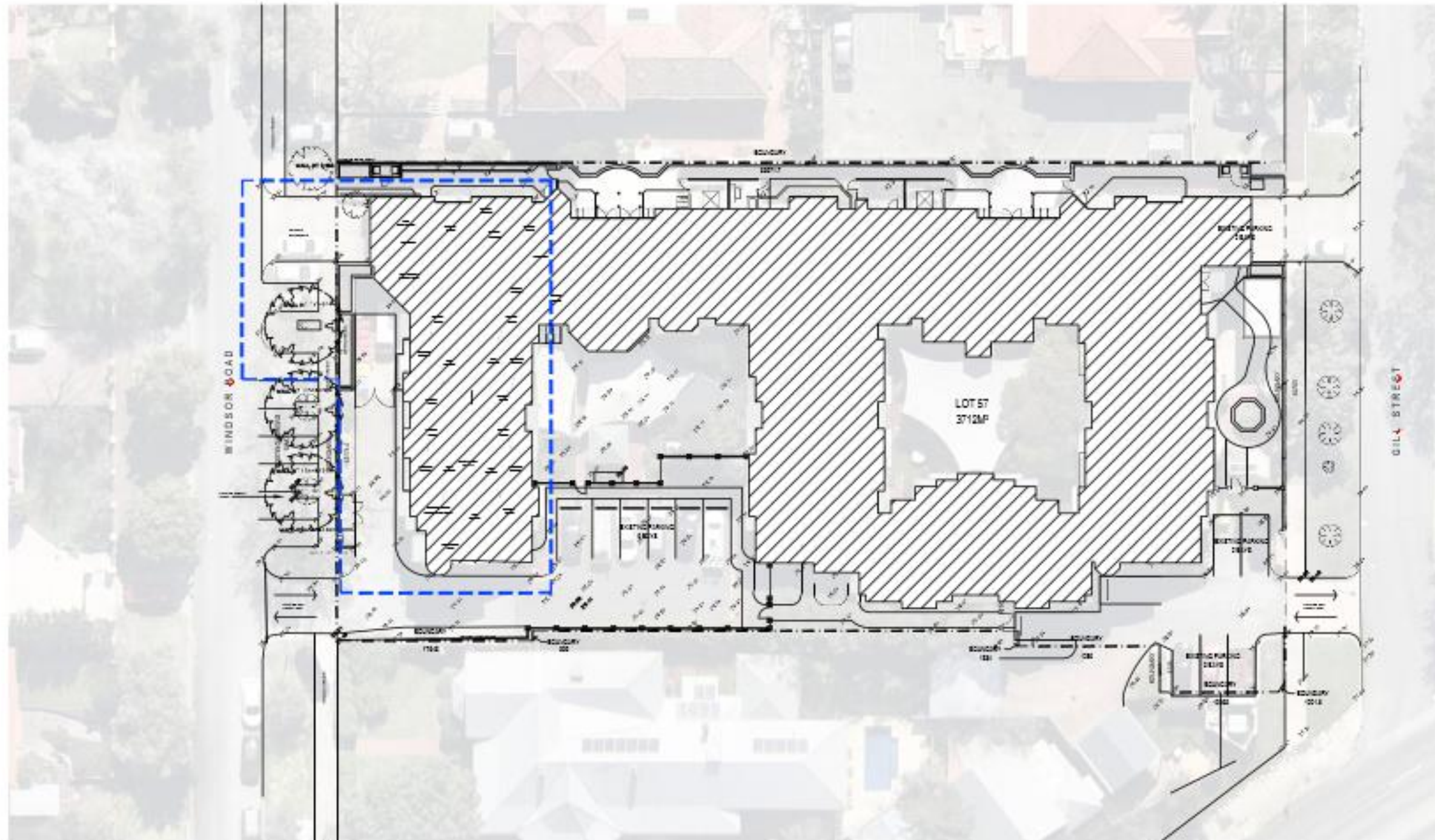


10 Windsor Road - Photos



Attachment -2

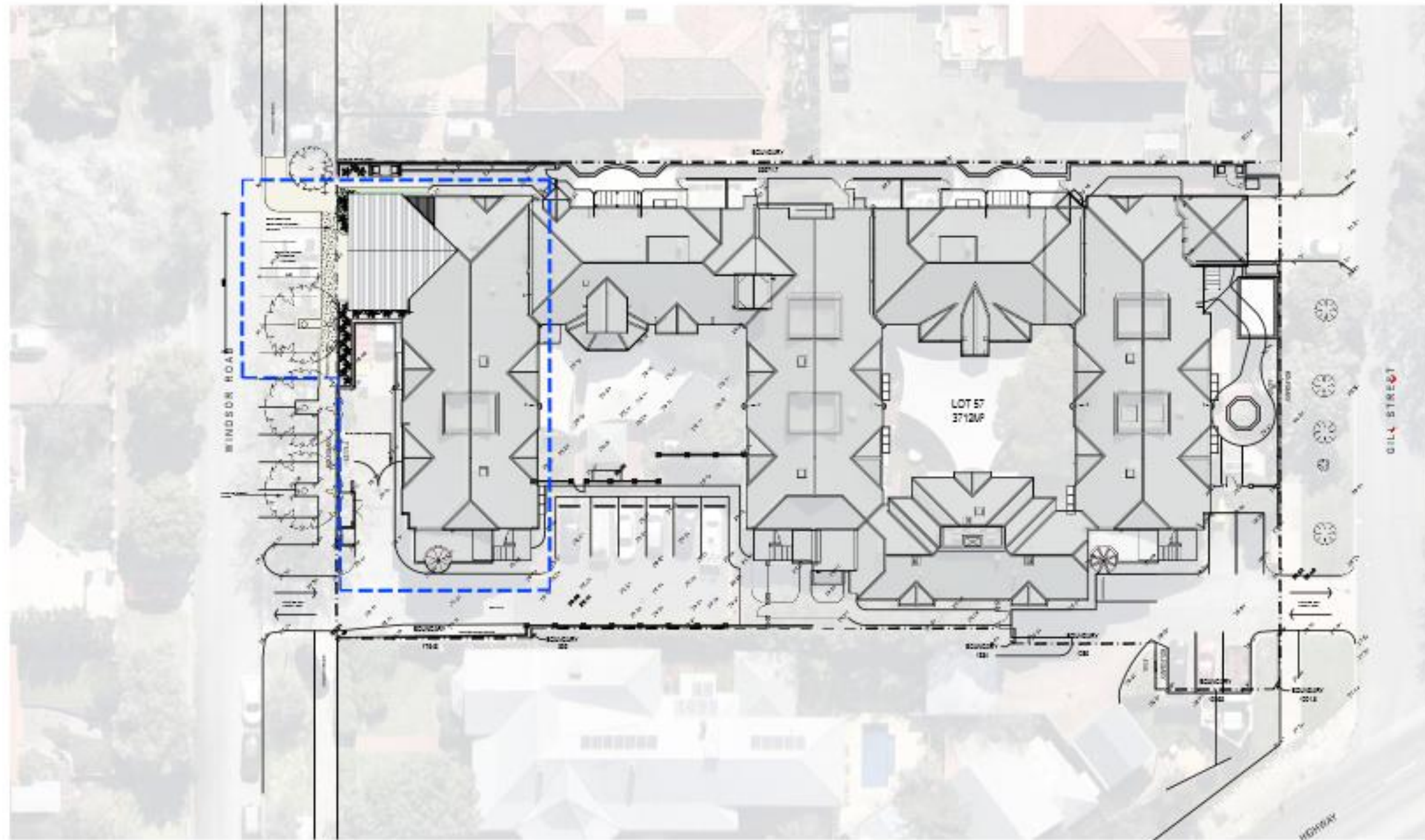


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DA ISSUE
NOT FOR CONSTRUCTION

TZA THE ZEPHYRUS
 441 S PAGE ROAD
 CLAYTON, MISSOURI 63105
 314-891-1234

ARCHITECTURAL			
BRAEMAR HOUSE			
10 WINDSOR ROAD, EAST FREMANTLE, 6155			
ALTERATIONS AND REFURBISHMENTS			
EXISTING SITE PLAN			
DATE	12	DRAWN BY	REVISION
CHECKED BY	10	APPROVED BY	
SCALE	1:100 @ A	DATE	12/10/00
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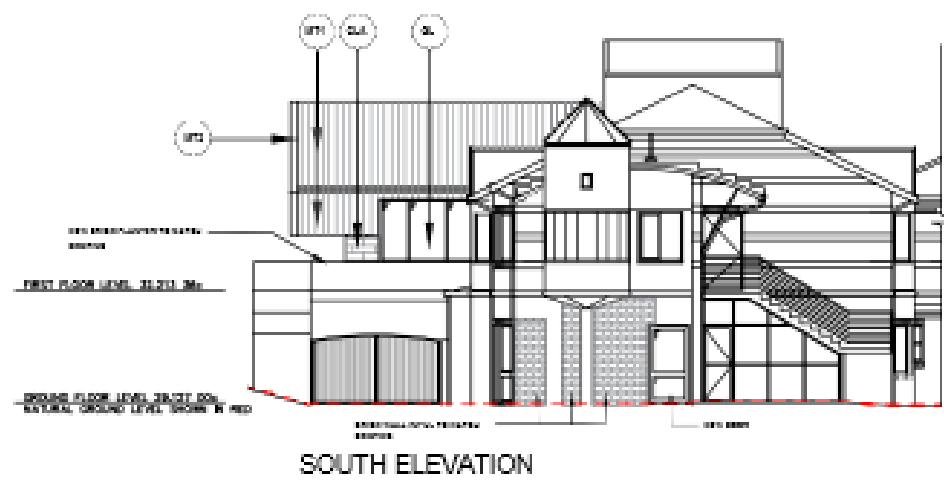
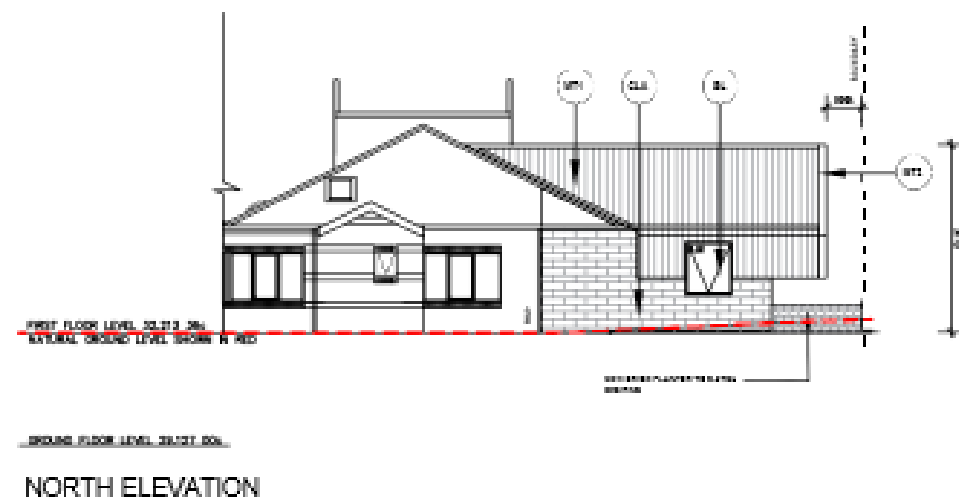
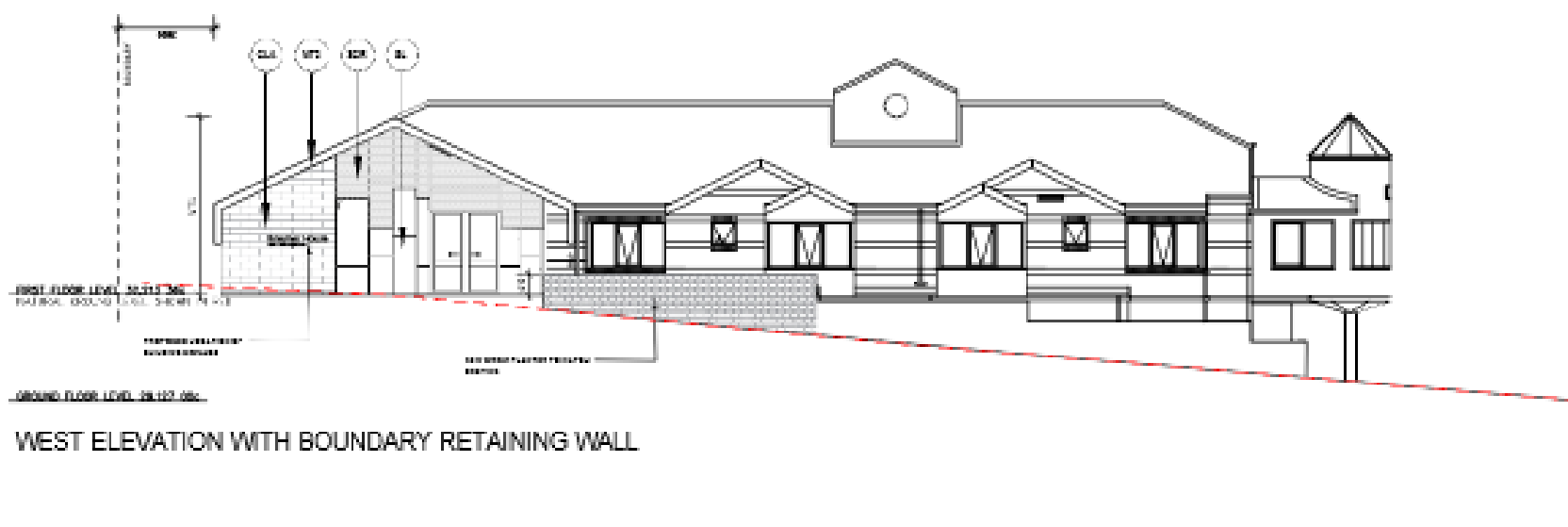
**ARCHITECTURAL
BRAEMAR HOUSE**
10 WINDSOR ROAD, EAST FREMANTLE, 6155
ALTERATIONS AND REFURISHMENTS
PROPOSED SITE PLAN & ROOF PLAN

DATE	12	CHECKED BY	REVISION
CHECKED BY	12/12/01	APPROVED BY	
SCALE	1:500	DATE	12/12/01
FILE NO.	12/12/01	DA1.01	A

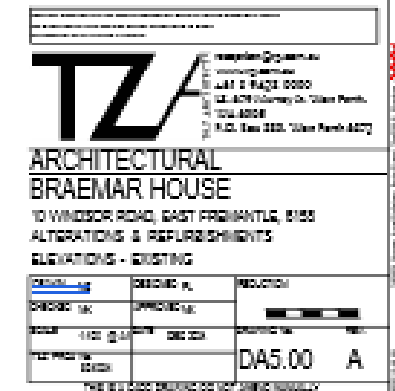
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A	BUTTONS	REQUISITION REVIEW		06
MIC	COPY	SUBMITTAL		08

DA ISSUE
NOT FOR CONSTRUCTION

13.2 UNIT 16 NO 46 EAST STREET - PROPOSED SHORT TERM RENTAL ACCOMMODATION

Report Reference Number	OCR-3765
Prepared by	James Bannerman, Town Planner
Supervised by	Fraser Henderson, Executive Manager Regulatory Services
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil

Attachments

1. Location and Advertising Plan
2. Photos
3. Plan

PURPOSE

The purpose of this report is for Council to consider the development application for a change of use to gain approval for unhosted short term rental accommodation at Unit 16 No 46 East Street, East Fremantle.

EXECUTIVE SUMMARY

This development application proposes a change of use to gain approval for unhosted short term rental accommodation (STRA) at Unit 16 No 46 East Street, East Fremantle. The unit is within a ten storey apartment complex. The property is currently zoned residential with a density code of R40. No works are proposed. The property is comprised of a small unit with 3 bedrooms and a bathroom, with a kitchen, dining, and living area. The owner/operator will not reside at the premises, so the proposal is considered unhosted.

The proposed use for short term rental accommodation is an “unlisted use” within a residential zone, however, local government may “determine that the use is consistent with the objectives and purposes of the particular zone and is therefore permitted” (clause 4.4.2a of Local Planning Scheme No.3). The Town does not have any specific local planning policies or local laws that regulate STRA.

A management plan was provided to control potential amenity issues and other operational matters. A fire escape plan was also provided as part of the application. Maximum accommodation will be set at 5 people.

Conditions will be recommended that aim to minimise the amenity impacts from the STRA on the neighbouring properties and surrounding area.

BACKGROUND

Applicant	Vanessa Nielsen & Adam Foley
Owner	Dentalxo Pty Ltd
Zoning	Residential R40
Site Area	107m ²
Heritage	N/A
Fremantle Port Buffer	N/A
Previous Decisions of Council and/or History of an Issue or Site	N/A

CONSULTATION

The proposed change of use to STRA was advertised from 21 October to 5 November 2025. No submissions were received.

STATUTORY ENVIRONMENT

Town of East Fremantle Local Planning Scheme No 3 (LPS No 3)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

3.1 Facilitate sustainable growth with housing options to meet future community needs.

3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.

3.1.2 Plan for a mix of inclusive diversified housing options.

3.1.3 Plan for improved streetscapes.

3.2 Maintaining and enhancing the Town's character.

3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.

3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.

3.3.1 Continue to improve asset management within resource capabilities.

3.3.2 Plan and advocate for improved access and connectivity.

Natural Environment

Maintaining and enhancing our River foreshore and other green, open spaces with a focus on environmental sustainability and community amenity.

4.1 Conserve, maintain and enhance the Town's open spaces.

4.1.1 Partner with Stakeholders to actively protect, conserve and maintain the Swan River foreshore.

4.1.2 Plan for improved streetscapes parks and reserves.

4.1.3 Improve and protect the urban forest and tree canopy.

4.2 Enhance environmental values and sustainable natural resource use.

4.2.1 Reduce waste through sustainable waste management practices, including effective community and business education.

4.3 Acknowledge the change in our climate and understand the impact of those changes.

4.3.1 Improve systems and infrastructure standards to assist with mitigating climate change impacts.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to comply with the requirements of the Planning & Development Act 2005	Unlikely (2)	Minor (2)	Low (1-4)	COMPLIANCE Some temporary non-compliances	Accept Officer Recommendation

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared, and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

A site inspection was undertaken.

COMMENT

This development application proposes a change of use to gain approval for unhosted short term rental accommodation (STRA) at Unit 16 No 46 East Street, East Fremantle. The property is currently zoned residential with a density code of R40. No works are proposed. The property is comprised of a small unit with 3 bedrooms and a bathroom, with a kitchen, dining, and living area. The owner/operator will not reside at the premises, so the proposal is considered unhosted.

The proposed use for short term rental accommodation is an "unlisted use" within a residential zone, however, local government may "determine that the use is consistent with the objectives and purposes of the particular zone and is therefore permitted" (clause 4.4.2a of Local Planning Scheme No.3). The Town does not have any specific local planning policies or local laws that regulate STRA.

A management plan was provided to control potential amenity issues and other operational matters. A fire escape plan was also provided as part of the application. Maximum accommodation will be set at 5 people.

Conditions will be recommended that aim to minimise the amenity impacts from the STRA on the neighbouring properties and surrounding area.

State Government Regulation

The State government has introduced a new regulatory framework for short term rental accommodation. In accordance with these regulations hosted short term rental accommodation does not require development approval, but unhosted short term rental accommodation that is occupied for more than 90 days requires Council approval. From 1 January 2025 it is mandatory for STRA operators to have registered their accommodation with Department of Energy, Mining, Industry Regulation and Safety (DMIRS).

The application has been assessed with regards to the relevant sections of the Department of Planning Lands and Heritage's Position Statement – Planning for Tourism, LPS 3 provisions, residential amenity, and the impact that the use could have on surrounding neighbours and conditions imposed accordingly.

The following issues are relevant to the determination of this application;

- impact on residential amenity,
- number of bedrooms and the number of people accommodated,
- adequacy of car parking,
- management of the property, and
- length of planning approval.

Management Plan

A comprehensive management plan was submitted which covered a range of matters including:

- the property manager's contact details,
- details of how issues such as noise and anti-social behaviour would be addressed,
- waste management,
- a fire and emergency plan, and
- details of parking arrangements for guests.

Time Limit for Approval

A time limit will be imposed on the approval such that a maximum period of 12 months will be recommended as a condition of approval. This allows the Town to re-assess the proposal should there be any adverse and unforeseen outcomes from the approval of the premises as a STRA provider.

Maximum Number of Guests

The maximum number of guests will be limited to 5 people based on there being 2 queen sized beds, and a single bed located across 3 bedrooms. This will also be included as a condition in the final recommendation for approval.

Car Parking

As STRA is an unlisted use there are no specified parking standards. One on site parking bay is available and on-street parking is also available, however, it is not reserved and there can be no guarantee that spaces will be available near the proposed STRA. The maximum number of people permitted to be accommodated (5 people) imposed as a condition of approval will limit parking demand. In line with the Residential Design Codes reduced parking provision is an acceptable outcome if proposed development occurs near major transport routes. It is noted that the property is located relatively close to a bus stop on Canning Highway (under 250m in walking distance) and has the benefit of high frequency bus routes travelling in both directions to and from Fremantle Train Station and Canning Bridge Train Station. This has the potential to reduce the need for guests to have a car and therefore reduce the demand for parking.

Signage

Commercial operations in residential areas that impact on the amenity of surrounding residents should be mitigated, including matters such as excessive signage, which can create visual pollution. No signage is referred to in the development application and a condition will be recommended that does not permit signage.

Noise

Noise is a legitimate concern for surrounding residents of STRA. It is considered that the day-to-day operations of STRA should not exceed normal household levels. In this case the property managers will be able to be contacted if there are issues with noise. The management plan states that noise must be kept to a minimum.

Time Limit for Approval

A time limit of twelve months will be recommended as a condition of approval to ensure that the Town can monitor and respond to any adverse issues that may occur at the property. Applicants will have to seek re-approval prior to the expiry of the 12 month approval period.

Submissions from Advertising

One submission was received from advertising and is included below.

Submission	Applicant Response	Town Response
I'm disappointed there is intention to use 16/46 east st for unsupervised short term accommodation. Both properties neighbouring this unit are owner occupied. I reside at unit 17. This is a quiet complex. What guarantee is there that short term tenants will be unobtrusive and what recourse is there if they are not? What recourse is there if tenants are regularly disruptive and the arrangement of short term accommodation is not supportive of neighbours?		Owners have the ability to submit a development application for short term rental accommodation. There are no guarantees regarding the behaviour of tenants, however, a number of conditions have been included in the final recommendation which are intended to control the behaviour of disruptive tenants. If there are complaints the Town will investigate the issue. A 12 month approval period is recommended as a means to limit the approval period before re-assessment of a new development application. The Town can take action against the operators of short term rental accommodation if there are ongoing issues with regards to noise or behaviour of the tenants.

CONCLUSION

It is noted that there are multiple properties within residential zones in East Fremantle that are currently approved for use as STRA. This proposal is similar to these and represents a relatively low risk consideration based on the information supplied by the applicant/owner.

Based on the information supplied by the applicant the STRA is considered to be a land use that will have minimal impact on the amenity of nearby properties or on the neighbourhood generally providing the management plan is adhered to and matters considered in this report are addressed by way of the recommended conditions of development approval.

Based on the preceding assessment the proposed application to operate the short term rental accommodation at Unit 16 No 46 East Street, East Fremantle is recommended for support subject to the conditions included in the final recommendation.

13.2 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That approval to operate short term rental accommodation be granted by Council at Unit 16 No 46 East Street, East Fremantle, in accordance with correspondence and plans received on 16 July 2025, subject to the following conditions:

- (1) This development approval is to remain valid for a period of 12 months from date of this approval.
- (2) Continuation of the short term rental accommodation after the 12 month approval period has expired will require the submission of a new development application for the consideration of the local government.
- (3) The owner/owner's representative is to advise guests of key elements of the management plan including;
 - a) Emergency evacuation procedures,
 - b) Noise is to be kept to a minimum at all times,
 - c) Correct waste disposal procedures, and
 - d) Parking availability.
- (4) Maximum accommodation is for 5 people.
- (5) No guest or occupant vehicles are to be parked on the verge, footpath, or crossovers due to inadequate parking on-site or in the street.
- (6) No on-site signage is permitted.
- (7) Compliance with the Management Plan submitted with the application to the satisfaction of the local government.
- (8) The approval may be revoked, prior to the expiry of the 12 month period referred to in (1) above, if any adverse impacts involving noise, anti-social behaviour, breaches of the management plan, waste removal, security or parking are unable to be controlled by the applicant/owner or their representative in a timely and effective manner which is to the satisfaction of the local government.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

- a) *A new development application is to be submitted before the expiry of the approval period should the applicant wish to continue the use.*
- b) *This decision does not include acknowledgement or approval of any unauthorised development including signage.*
- c) *A copy of the approved plans as stamped by the local government are attached and the use is to conform with the development approval.*

REPORT ATTACHMENTS

Attachments start on the next page

16/46 East Street – Location and Advertising Plan

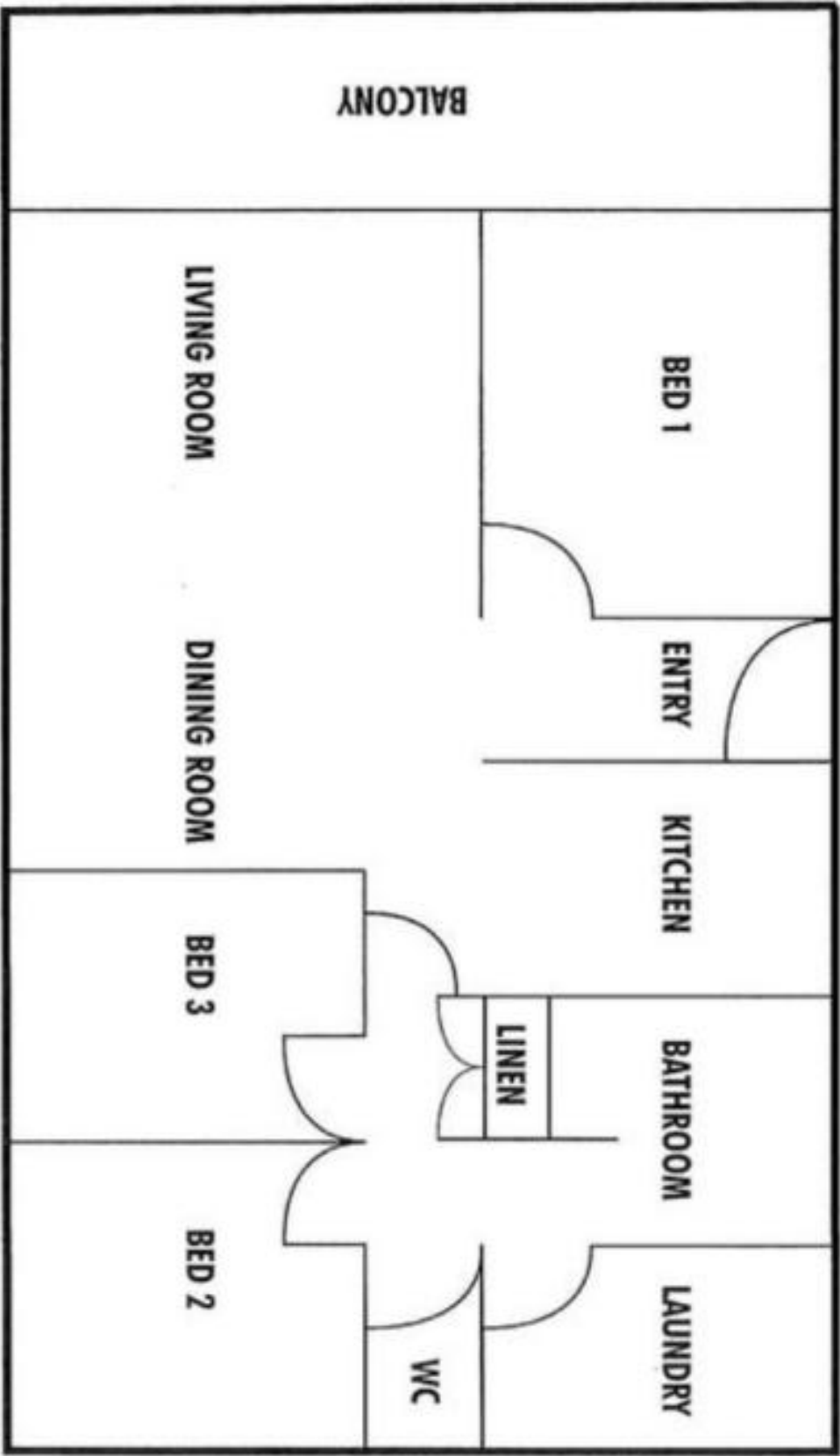


Advertise to Units 15 & 17 No 46 East Street

16/46 East Street – Photos



16/46 East Street, East Fremantle



13.3 SWAN YACHT CLUB - MARQUEE, PROPOSED POP-UP BAR AND ARTIFICIAL TURF

Report Reference Number	OCR-3767
Prepared by	James Bannerman Town Planner
Supervised by	Fraser Henderson Executive Manager Regulatory Services
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil
Attachments	
	1. Location plan
	2. Photos
	3. Plans

PURPOSE

The purpose of this report is to inform Council of the intention of the Swan Yacht Club, (located at Reserve 27376 and 27377 (Lot 7771) Riverside Road, East Fremantle) to seek approval from Department of Biodiversity, Conservation and Attractions (DBCA) for a marquee tent, pop-up sea container bar and artificial turf on the western side of the existing club building.

DBCA is the decision maker for the proposed development in accordance with the *Swan and Canning Rivers Management Act 2006* and the Town is a referral agency only.

This report will provide Council with an update on actions by the Swan Yacht Club, as well as inform Council of the referral comments the Town administration will make to DBCA regarding the application.

It is noted that the Town administration provided signed support for the application form to DBCA as the landowner of property. As the leaseholder the Swan Yacht Club is the applicant.

EXECUTIVE SUMMARY

The Swan Yacht Club is seeking formal approval from DBCA for a marquee tent, pop-up sea container bar and artificial turf. The artificial turf and the marquee tent have already been installed on-site, and the pop-up sea container bar is yet to be installed. The existing and proposed structures are located in an area that has recently been landscaped following the removal of boat repair facilities at the Club, and formed part of the works described in the Master Plan that was presented to Council in July 2023. According to the Master Plan the structures are located in an area labelled for possible additional club buildings in the future.

It is recommended that Council support the proposal and recommended conditions that will be submitted to DBCA, noting that the Town is only a referral agency and the DBCA is the formal decision making authority.

BACKGROUND

Applicant	Swan Yacht Club
Owner	Town of East Fremantle
Leaseholder	Swan Yacht Club
Zoning	MRS Parks and Recreation Reserve Crown Reserves 27376 & 27377
Site Area	11034m ²
Heritage	N/A
Fremantle Port Buffer	N/A

Previous Decision of Town and/or History of Issue Onsite	Master Plan and proposed works – supported by Council – 17 July 2023 P004/23 – roof terrace extension – approved by DBCA - 9 June 2023 P030/19 – installation of light poles – approved by DBCA – 11 June 2019 P134/14 – renovation and extension of clubhouse and redevelopment of surrounds – approved by DBCA – 2 February 2018
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CONSULTATION

The Town is a referral agency only.

STATUTORY ENVIRONMENT

The proposed works will be assessed in accordance with the *Swan and Canning Rivers Management Act and Associated Regulations* by DBCA. The Town will provide referral comments and recommended conditions and advice to DBCA who is the formal decision making authority.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All works are to be funded by the Swan Yacht Club. The Town has not made any commitment to funding the proposed works.

STRATEGIC IMPLICATIONS

The Town of East Fremantle Strategic Community Plan 2020-2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

3.1 Facilitates sustainable growth with housing options to meet future community needs.

3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.

3.1.2 Plan for a mix of inclusive diversified housing options.

3.1.3 Plan for improved streetscapes.

3.2 Maintaining and enhancing the Town's character.

3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.

3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.

3.3.1 Continue to improve asset management within resource capabilities.

3.3.2 Plan and advocate for improved access and connectivity.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to comply with the Swan and Canning River Management Act and associated regulations	Possible (3)	Minor (2)	Moderate (5-9)	COMPLIANCE Some temporary non-compliances	Accept Officer Recommendation

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation, and environment. A risk matrix has been prepared, and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	6
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

A site inspection was undertaken, and photographs were taken and included in the attachment below.

COMMENT

The Swan Yacht Club, located at Reserve 27376 and 27377 (Lot 7771) Riverside Road, East Fremantle, is seeking approval from the Department of Biodiversity, Conservation and Attractions (DBCA) for a marquee tent, pop-up sea container bar and artificial turf on the western side of the existing club building. DBCA is the decision maker for the proposed development in accordance with the *Swan and Canning Rivers Management Act 2006* and the Town is a referral agency.

It is noted that the Town administration provided signed support for the application form as the landowner of the property, although the Swan Yacht Club (as the leaseholder) is the applicant.

The artificial turf and marquee tent have already been installed on-site, and the pop-up sea container bar is yet to be installed. Development is located on the western side of the existing club building in an area that was recently landscaped following the removal of boat repair facilities at the Club as part of the Master Plan that was brought before Council in July 2023.

This area has now been opened up through the addition of the grassed area that faces the riverfront and is suitable for events with temporary structures. The site where the marquee tent, pop-up sea container bar and artificial turf are located was marked on the Master Plan as being the future site for an expanded Club building.

The Town does not expect that the location or use of the structures will be an issue subject to compliance with the recommended conditions and advice notes that have been included in the final recommendation and in accordance with DBCA requirements. Ultimately the structures can be removed if necessary. The marquee tent is a steel frame with soft roof and walls, the sea container is portable and can be relocated quickly with a crane and truck and the artificial turf can be rolled up and moved.

Pop-Up Sea Container Bar

A converted sea container measuring 12m (length) by 2.4m (width) by 2.6m (height) is to be located on the southern end of the marquee tent. The sea container will be fitted out to become a bar to serve food and beverages. Power, water and waste will be connected to existing Club infrastructure. The structure can be relocated if necessary. The pop-up bar will operate under the Club's Operations Management Plan and hours of use will align with the Club's liquor license. The facility will be designed for seasonal and event use. The sea container will be painted and will utilise UV stable cladding on the exterior. It will have an insulated interior, servery windows with lockable shutters, and weatherproof roofing. It will require a building permit as it is a commercial space.

Artificial Turf

Approximately 450m² of artificial turf has been installed adjoining the pop-up bar location and marquee tent. It is designed to withstand high levels of foot traffic and reduce wear and tear on natural turf. The artificial turf will be UV stabilized, lead free polyethylene turf with permeable backing to allow infiltration and drainage. Crushed rock and clean sand have been placed underneath.

The Town's Operations Department provided advice that the artificial turf was not supported. It is recognised that the lack of sunlight and increased pedestrian traffic will have an impact on the natural turf. However, the use of artificial turf is not supported as it breaks down and plastics are released into the environment. It is therefore recommended that options to replace the turf be investigated that are environmentally safer.

Marquee Tent

The marquee tent measuring approximately 15m (width) by 25m (length) by 6m (height) has already been installed on site to the west of the existing club buildings.

The club has submitted documentation associated with the application that seeks temporary approval for the marquee tent structure to be used for events at the Club. The Town's environmental health officers are currently reviewing the application to ensure that the marquee tent meets the requirements of the *Health (Public Building) Regulations 1992*, the *Food Act 2008* and relevant *Food Safety Standards*.

Recommended Conditions and Advice Notes

The conditions that have been included in the final recommendation are a means to control detrimental impacts on the surrounding environment, maintain the aesthetics of the structures, and also ensure the safety and well-being of the public and Club members who visit the area. Due to the nature of the proposed development the Town is also recommending a 6 month approval period to ensure that temporary structures remain as temporary structure.

Concerns Regarding the Development

Discussions were held between the Town and DBCA concerning both the existing and proposed development. There were concerns expressed regarding the lack of a definitive date for the removal of the structures despite being referred to as temporary, and the installation of both the marquee tent and the artificial turf prior to formal approval from DBCA.

The DBCA has advised that they can only approve a temporary structures for a maximum of 6 months under the Swan and Canning River Regulations and the administration takes the view that such a term should be included in the final recommendation.

CONCLUSION

The Town is supportive of improvements and additions to the Club, subject to conditions that ensure that the surrounding environment is protected, the works are carried out in a safe manner and the proposed and actual development is in accordance with both the Town's requirements as the landowner and the statutory requirements of the Department of Biodiversity Conservation and Attractions (DBCA). It is recommended that Council support a

referral letter being sent to the DBCA regarding the proposal with conditions and advice notes that are recommended to be included in any approval granted by the DBCA.

13.3 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council advises the Department of Biodiversity, Conservation and Attractions it supports the proposed works for the marquee tent, artificial turf and pop-up sea container bar at the Swan Yacht Club at Reserve 27376 and 27377 (Lot 7771) Riverside Road, East Fremantle in accordance with plans submitted 24 September 2025, and recommends that the following conditions are imposed in respect to the proposed works and existing structures:

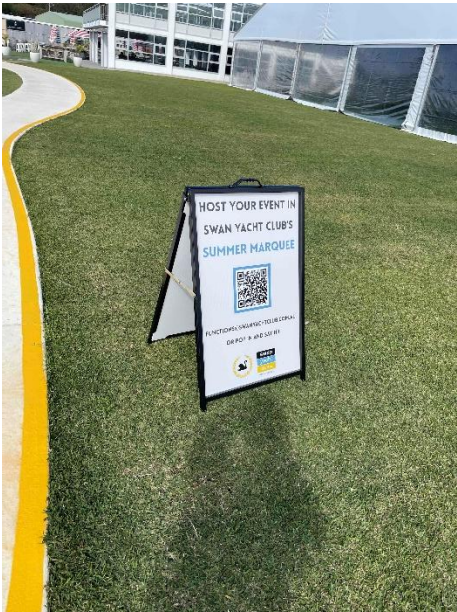
1. Approval for the structures is to be for a maximum period of 6 months with a new application to be submitted for the proposed development prior to the expiry of the approval period.
2. Works are to be constructed in conformity with the drawings and written information submitted on 24 September 2025, other than where varied in compliance with the conditions of any subsequent approvals.
3. All structures are to be kept clean and free of graffiti and vandalism, and any graffiti or vandalism is to be remedied within 24 hours to the satisfaction of the Town.
4. No additional signage or advertising is approved. A separate application for signage or advertising is required to be submitted for consideration by the Town and the Department of Biodiversity, Conservation and Attractions.
5. Use of the sea container is not to be commenced until the Town has received an application for a Building Permit and the Building Permit (or Building Approval Certificate) issued in compliance with the conditions of the approval granted by the Department of Biodiversity Conservation and Attractions unless otherwise amended by the Town and the Department of Biodiversity Conservation and Attractions.
6. The application for a Building Permit is to conform with the approved plans unless otherwise approved by the Town and the Department of Biodiversity Conservation and Attractions.
7. Changes are not to be made in respect of the approved plans under this application and those submitted with any building permit application, without those changes being specifically marked for the attention of the Town and the Department of Biodiversity, Conservation and Attractions.
8. Works are to be undertaken from 7am to 5pm Monday to Saturday. No work is to be undertaken on Sundays or public holidays.
9. The site is to be cleared of any equipment or materials upon the completion of works.
10. Removal of the marquee tent and the sea container shall require removal of the artificial turf and remediation of the site with the installation of alternatives (that are less environmentally harmful) in its place.
11. The alternative surface treatments to the artificial turf are to be investigated and discussed with the Town and DBCA prior to formal approval and installation.

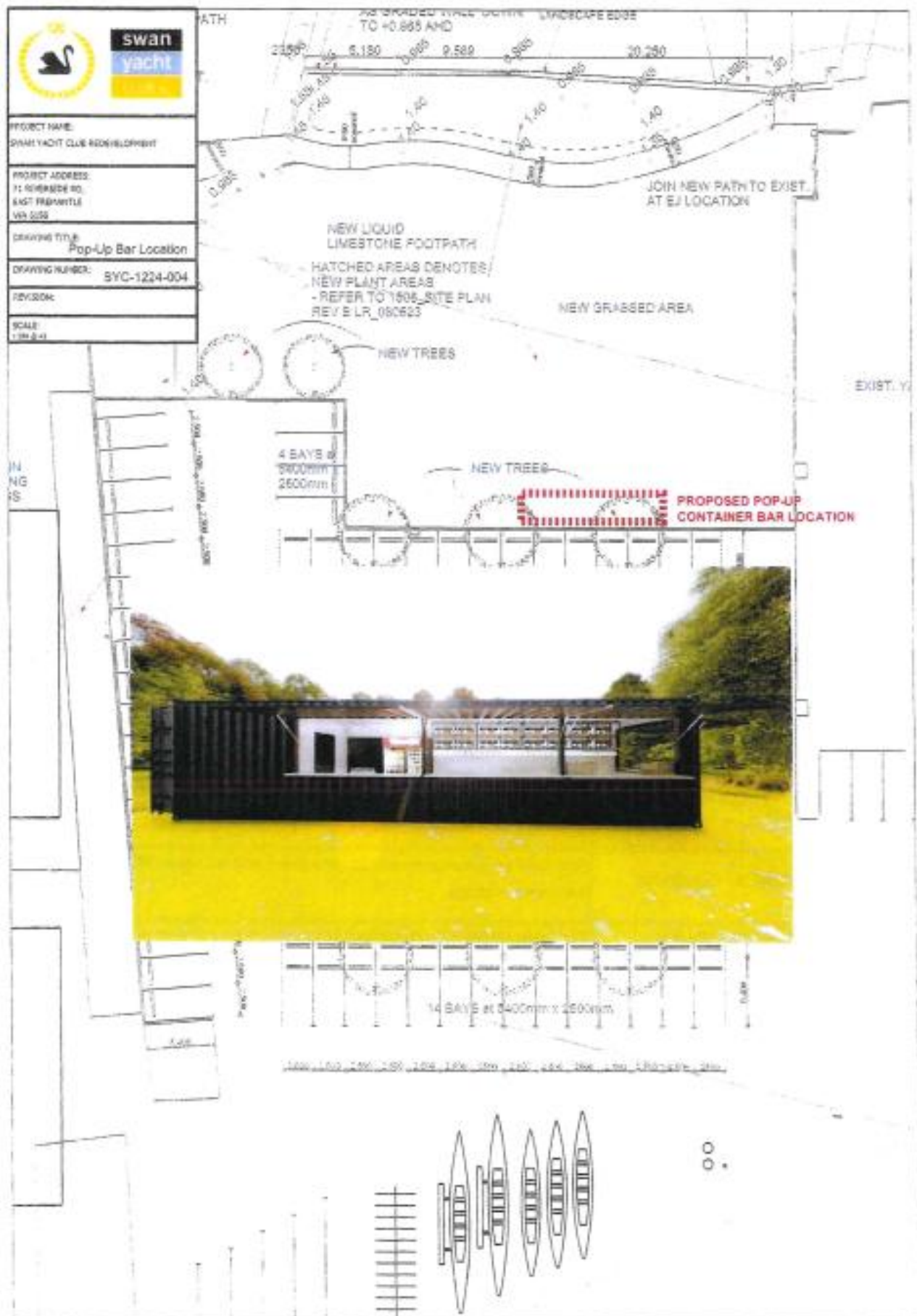
REPORT ATTACHMENTS

Attachments start on the next page

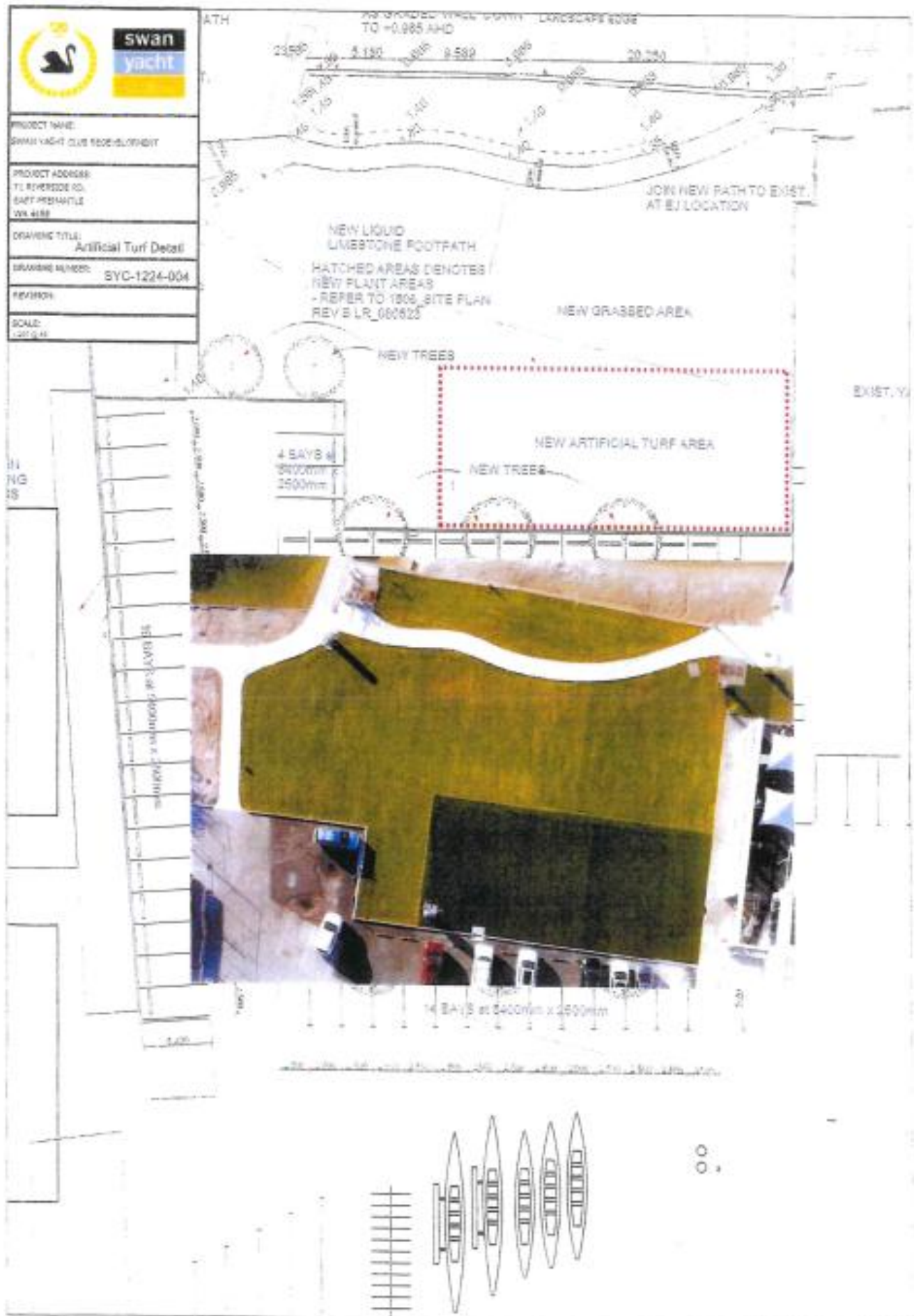


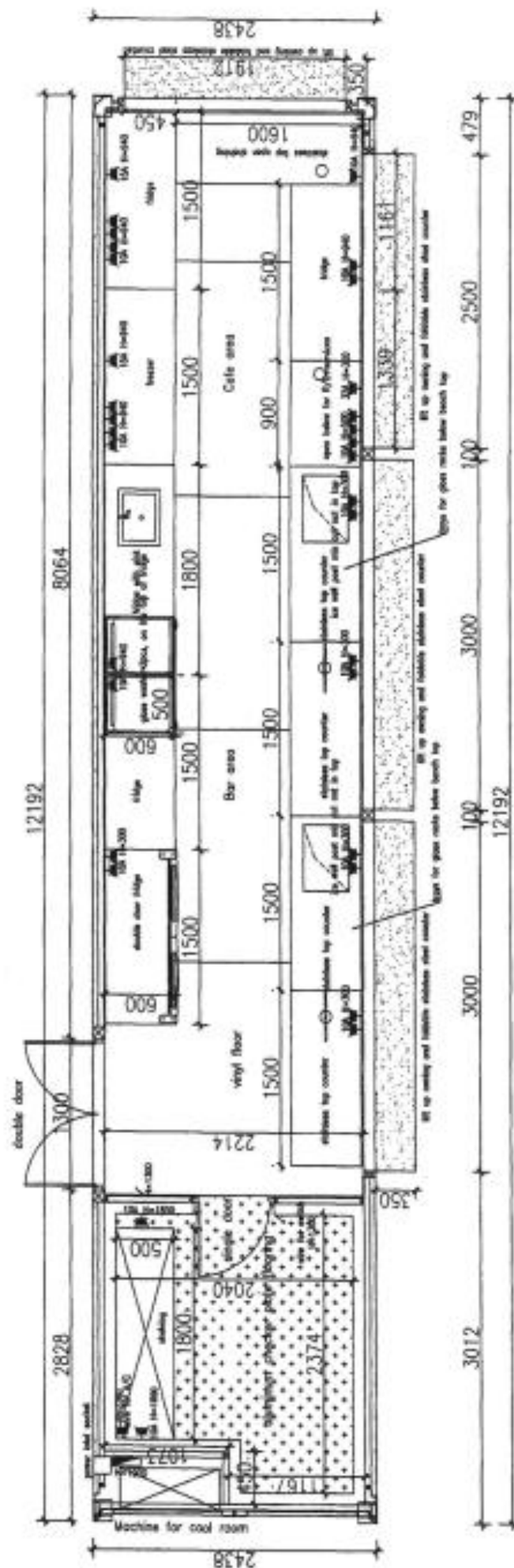
Attachment -2
Swan Yacht Club – Photos



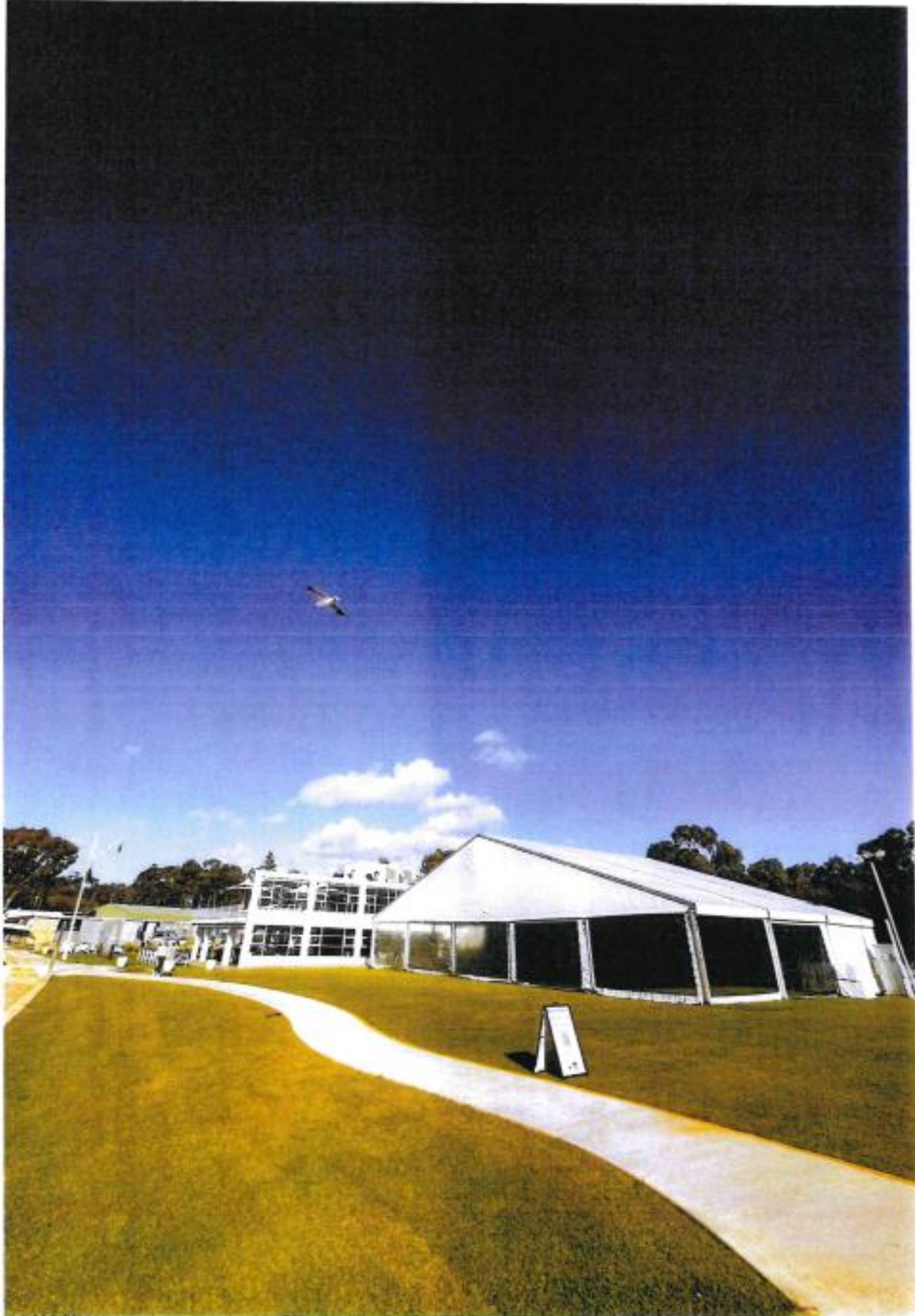


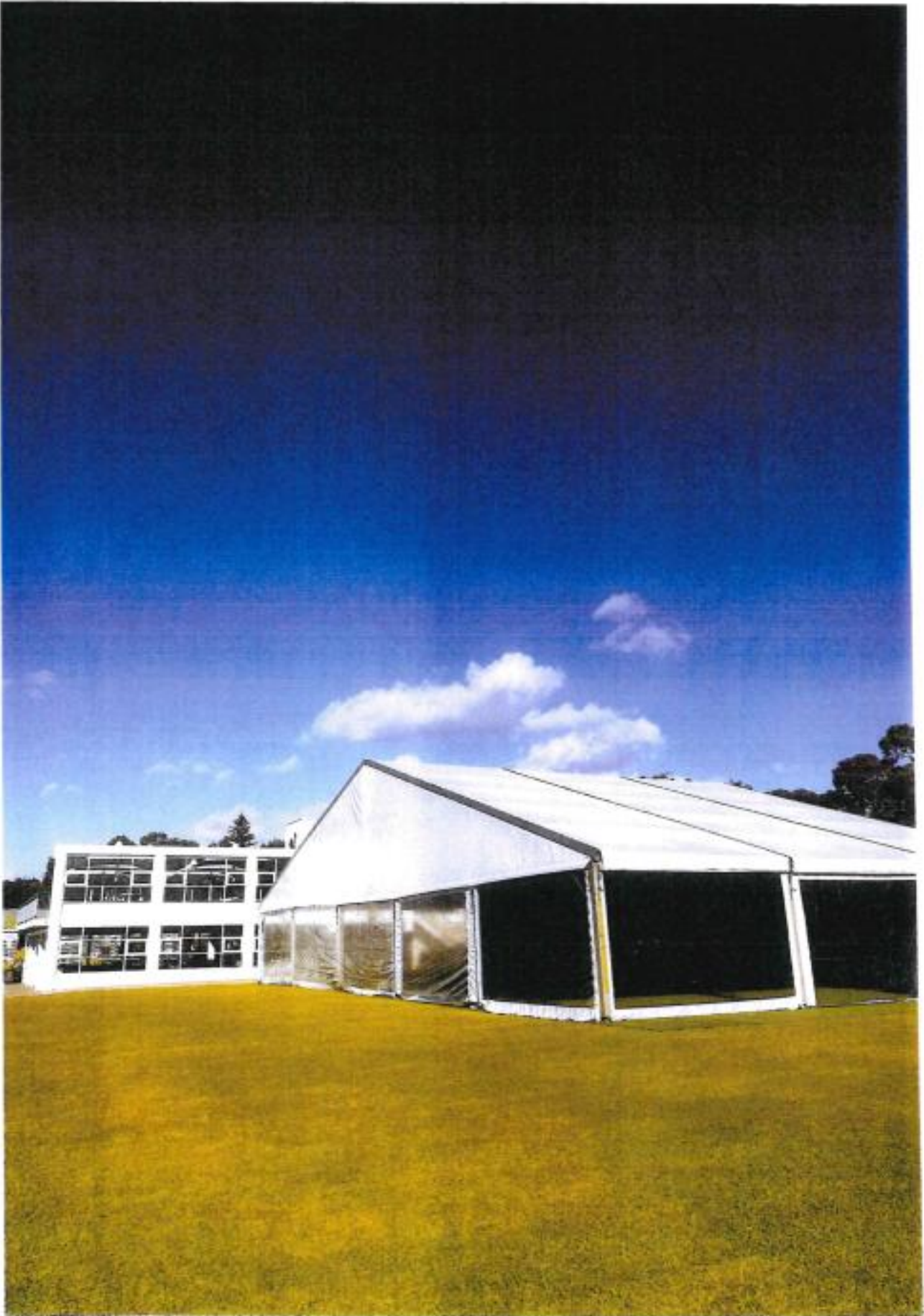
Plans

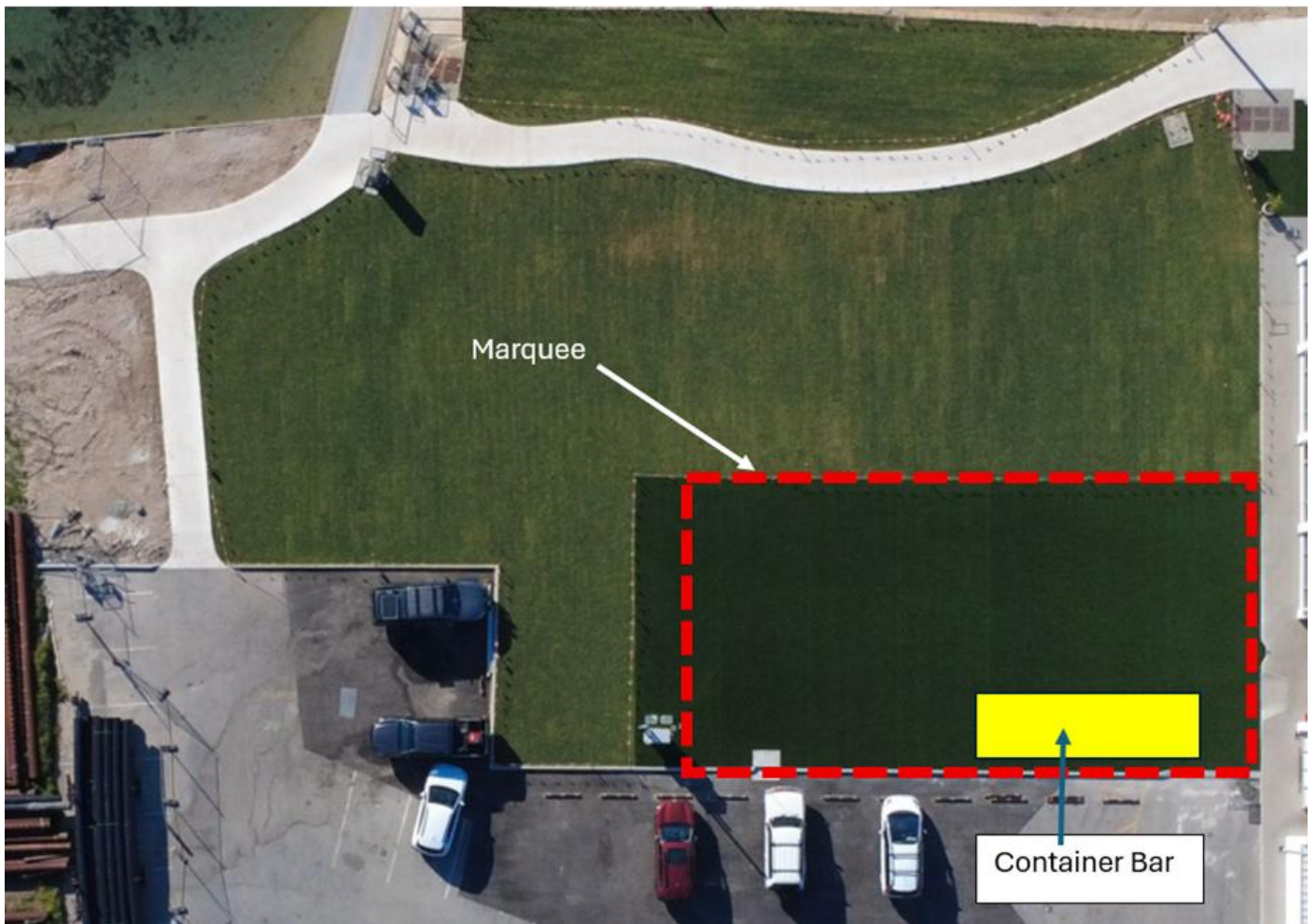




LAYOUT PLAN SCALE 1:30







13.4 FEASIBILITY AND ESTIMATE REVIEW OF CYCLIST BOXES

Report Reference Number	OCR-3795
Prepared by	Jacqueline Scott, Executive Manager Technical Services
Supervised by	Jonathan Throssell, Chief Executive Officer
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil
Attachments	Nil

PURPOSE

To provide information to Council on the feasibility and cost implications of installing the Cyclist Boxes at:

- Preston Point Rd/Canning Highway
- Petra St/Canning Highway
- East St/Canning Highway
- Marmion St/Stirling Highway

A proposal was raised at the Annual Electors' Meeting (AEM) in January 2025 regarding this matter. Following a report to the Ordinary Council Meeting (OCM) held on 20 May 2025, Council resolved a request for information on cost implications.

This paper provides the costing information and a more detailed technical review on feasibility, to support Council in deciding whether to consider allocating funds to the proposal.

EXECUTIVE SUMMARY

This report responds to a Council resolution at the May 2025 OCM requesting costing information on the installation of Cyclist Boxes at four intersections within the Town.

Cyclist Boxes as a specific solution are not found to provide a level of benefit commensurate with the financial investment required. All intersections proposed are on higher order roads where bicycle rider safety is better supported through the provision of measures that separate bicycle riders from through traffic. Cyclist Boxes would not be the preferred solution for these intersections and are not expected to reduce risks to bicycle riders at each intersection, with the potential for new hazards to be introduced or existing ones exacerbated.

Cyclist Boxes at the proposed intersections are estimated to cost from \$200,000 to more than \$480,000 depending on the complexity. Costs provided are rough order of magnitude (ROM) cost estimates only, based on a high-level feasibility review of each intersection. The expenditure is not considered justified given the low or negative safety benefits that would result.

Active Transport interventions for pedestrians, bicycle riders and e-mobility users, should be prioritised by need. The George Street Place Plan Concept and Preston Point Road to Riverside Road Cycle Lane Link are recommended as the appropriate projects for the allocation of funds in this and the immediate upcoming financial years, providing greater capacity for improvements supporting the safety of bicycle riders within the Town. These projects will fully utilise the Town's current resourcing capability for the next 2-3 years, providing a clear foundation for future priorities to be strategically considered via the integrated corporate planning process.

BACKGROUND

In response to a decision adopted at the Annual Electors' Meeting (AEM) held on 29 January 2025 regarding measures to increase safety for bicycle riders, a report was presented to the Ordinary Council Meeting held on [20 May 2025](#) (pp17-28) covering the four requested interventions in the AEM motion.

Item 1 was a request to improve cycle access to Stirling Bridge. Whilst a barrier was not supported by MRWA some measures to improve the area have been agreed for implementation by the Fremantle Bridge Alliance.

Item 2 was the installation of Cyclist Boxes and was not recommended for prioritisation by officers however Council requested a report on the cost implications of installing the proposed Cyclist Boxes. This current report provides feedback on the costing and feasibility of the intersections proposed.

Item 3 requested prioritising cycle and pedestrian access along Fraser & George Streets and is currently being progressed via the current George Street Place Plan Concept.

Item 4 requested the continuation of cycle lanes along Preston Point Road. This is being progressed with a scoping study to be undertaken in 2025/26 to link the cycle lanes on Preston Point Road currently terminating at Petra Street with the Riverside Road cycle lanes. Due to safety concerns on Preston Point Road, this will also consider the Jerrat Drive route, as this is not only shorter but also presents the option for improved safety outcomes for active transport.

An identification and prioritisation process has identified the Preston Point Road to Riverside Road Cycle Lane Link as the most appropriate intervention for prioritisation to improve the safety of bicycle riders in the Town. This is due to this being located on the Long-Term Cycle Network (LTCN) and the safety data indicating it is not performing appropriately with respect to the safety of bicycle riders. This is an active project, with funding for a scoping study to be completed this financial year has been confirmed as the most appropriate project for further investigation. It is not currently funded within the Town's Long-Term Financial Plan and additional funding internal and external would need to be identified for implementation to progress.

CONSULTATION

Council was provided with a detailed briefing on the findings at the Council Forum on 7 October 2025. A similar presentation was provided to the Climate Action Reference Group on 10 November 2025.

The Town has consulted with Main Roads WA (MRWA) to ascertain whether there is support for Cyclist Boxes at the proposed intersections. A response had not been received at the time of writing, potentially as it is a complex question with the answer highly dependent on the site and any proposed solution. This complexity is demonstrated within this report.

Several local governments generously provided practical advice and current costing information to support this study.

The consolidated advice was:

- Cyclist Boxes are good to have, providing the greatest benefit when aligned to high bicycle rider numbers, and on routes with approaching cycle lanes.
- MRWA support the provision of Cyclist Boxes on key routes.
- There is a traffic signal approval process when seeking to implement the changes and LinSig modelling would be required. The modelling and design drawings costs range from \$20,000 to \$30,000.
- Where able to be accommodated within the existing traffic lanes, installation will generally require a combination of new signal poles, new signal lanterns, traffic loop relocation, signal controller updates and resurfacing (including green surfacing).

- The costs range from \$50,000-\$70,000 for two approaches, not including the costs of traffic management, or road modifications.

The Town has not undertaken any consultation on the proposals regarding Cyclist Boxes or the Preston Point Road to Riverside Road Cycle Lane Link with bicycle riders or the community at this stage. This type of consultation is most appropriate once viable options and suitable funding have been established and would be undertaken at a future stage of the project.

STATUTORY ENVIRONMENT

N/A

POLICY IMPLICATIONS

There are no Policy implications.

FINANCIAL IMPLICATIONS

The cost estimates for a complete project to install Cyclist Boxes include a number of components and are Rough Order of Magnitude (ROM) costs only. ROM estimates are preliminary and have a typical accuracy range of -25% to +75%. They are intended to provide a rough idea of the potential costs, to assist in determining feasibility and to secure initial funding allocations.

The ROM cost estimates for the installation of cyclist boxes at each signalised intersection have been compiled using the various cost components and are:

Intersection	Design	Cyclist boxes	Road Modifications	Traffic Management	TOTAL
Preston Point Rd/Canning Highway	\$20,000	\$50,000	\$100,000	\$30,000	\$200,000
Petra Street/Canning Highway	\$30,000	\$70,000	\$60,000	\$50,000	>\$210,000
Marmion Street/Stirling Highway	\$30,000	\$70,000	\$300,000	\$80,000	>\$480,000

The cost of Cyclist Box installation on a single pair of approaches with the capacity to accept them are estimated, based on consultation with other local governments, to generally be in the range of \$50,000-70,000, including: traffic loop relocation; signals modification; controller re-programming; re-surfacing (including green surfacing); and line marking. Road Modifications and Traffic Management are additional costs. Extensive road modifications required at all sites to accommodate the required approach lanes to support the introduction of cyclist boxes. The sites are located on key metropolitan arterial roads. Traffic management is estimated at 20% of total project cost. This allowance may be conservative given projects would need to be completed under nightworks.

The work to evaluate the Cyclist Box options to this point has been undertaken by Town staff. This is conservatively estimated to have taken over 160 hours of officer time to date, and has required a level of external consultation and literature reviews, together with the applied knowledge and experience of the relevant staff members. Should further investigation be required this would need to be outsourced to consultants both from a resourcing perspective and also to access more specialist expertise.

STRATEGIC IMPLICATIONS

Making a street attractive to all users is a more efficient way of providing improvements, when compared to measures focussed on individual user types of active transport. Taking a more holistic approach: streets that are more attractive and safer for pedestrians are also safer for bicycle riders, and streets that are safer for bicycle riders are also safer for vehicles. In seeking to support active transport interventions for pedestrians, bicycle riders and e-

mobility scooters by need, the recommendation for the immediate allocation of resources remains on the George Street Place Plan Concept and the Preston Point Road to Riverside Road Cycle Lane Link. The former will seek active transport improvements that will also benefit cyclists, whilst the latter is prompted by the needs of cyclists and will seek to provide holistic active transport improvements.

If focusing on bicycle riders, as per the cyclist boxes proposal, sites selected for treatment to improve bicycle riders' safety should generally align with the LTCN. Accident statistics also play a crucial role in targeting sites for upgrades. Efforts to support the safety of bicycle riders within the Town are accordingly best focussed on the sections of the LTCN where safety statistics indicate that the network is not performing appropriately. This again would support the focus to be on the Preston Point Rd to Riverside Rd Link and the George Street Place Plan Concept. As these projects move to implementation phases a holistic and data-informed review will confirm the next priorities for consideration and implementation.

Items to be considered for future implementation should be considered as part of the Town's Integrated Planning Framework. Consideration should be given to improvements to key LTCN routes such as George Street/Fraser Street (expanding on the initial George Street Project), improved active transport routes to schools and civic areas, identification and improvement of other higher-demand routes. Selected projects should be prioritised into the Long-Term Financial Plan as funding opportunities become available as current priority projects are completed.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Physical Risks to Cyclists	Possible (3)	Moderate (3)	Moderate (5-9)	HEALTH Medical type injuries	Accept Officers Recommendation to control through appropriate identified measures to support cyclist safety
Community discontent that provision of Cyclist Boxes is not progressed	Possible (3)	Insignificant (1)	Low (1-4)	REPUTATIONAL Unsubstantiated, low impact, low profile or 'now news' item	Manage by clearly explaining reasons (eg cost vs lack of safety benefits noting level of risk is not supported by crash evidence; advise of other methods of improving cyclist safety which are being addressed)

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	6
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

COMMENT

Cycle network upgrade planning

It is acknowledged that people want to cycle and use micromobility, such as e-scooters, and that the infrastructure to support this requires ongoing upgrade to achieve improved outcomes. This is a currently developing area of highway engineering, with Austroads (the association of Australian and NZ transport agencies) currently reviewing standards to further support planning for bicycle and micromobility device riders. Austroads and Department of Transport publications are the primary technical documents referenced by officers conducting this study.

A key requirement of best practice is to ensure that planning supports all ages and abilities of bicycle riders.

Cycle planning principles are to design routes and facilities that are:

- Direct – Provide the most direct route
- Safe – ensure Bicycle riders are provided with safe facilities
- Connected – Enable riders to reach their destinations easily via routes that are connected across the network
- Comfortable – Ensure that riders of all ages and abilities can ride at a speed they are comfortable
- Attractive – Provide safe and attractive surrounding that help deliver well-designed public spaces
- Adaptable – Incorporate flexibility in design to accommodate changes in user needs and demand over time.

With this in mind, sites selected for treatment to improve bicycle riders' safety should generally align with the LTCN and accident statistics also play a crucial role in targeting sites for upgrades.

Suitability of Sites

It must be acknowledged that cycling in traffic lanes, whether in designated lanes or shared lanes, brings an inherent level of risk. Both the likelihood and severity of injury increases in line with the speed and volume of vehicular traffic sharing the road. As traffic speeds and volumes increase it becomes a more effective safety intervention to separate bicycle riders from the vehicular traffic and provide off-road facilities. The State Government's Principal Shared Path (PSP) program seeks to provide separated bicycle rider facilities on these routes with the program currently focussed on freeway and rail corridors.

DoT advice notes (*source: Planning and Design for Active transport in Western Australia Guide, All ages and Abilities Contextual Guidance: Selecting and Designing High-Comfort Bicycle Facilities*):

"Mixing with motor traffic is one of the main barriers to riding, with two of the biggest contributors to stress being vehicle speed and volume. These factors are inversely related – the stresses generated by speed are compounded by volume, and vice versa. When speeds and volumes are low,

more people feel comfortable riding in mixed traffic environments as they are able to maintain a reasonable and steady speed, feel less pressure to move over for passing motor vehicles, and experience fewer passing events. Where motor traffic is routinely above 30 km/h, or where volumes result in consistent passing events (i.e. more than 1,500 vehicles per day or congestion pressure at specific times), pressure on bike riders from passing vehicles increases perceived and actual risk and reduces comfort."

Highly confident cyclists make up 4% of the WA population and include those who ride frequently and have a high level of confidence mixing with motor traffic. The remainder of bicycle riders are more likely to preference separation, quieter streets and more separated facilities. The least confident will seek quiet streets and protection from both traffic and higher speed bicycle riders. Bicycle rider safety interventions should be focussed on those routes most bicycle riders prefer and most commonly use, rather than those preferred by vehicular traffic. The proposed intersections for interventions are on routes that would not be preferred for on-road cycling by the majority of bicycle riders, due to the high volumes and speeds of traffic sharing the road.

In assessing the sites, officers referred to the latest Austroads guidance – “*Improving Austroads Guidance for Cycling and Micromobility Planning*” (2025). The report is a publication of Austroads: an organisational collective of Australasian transport and traffic agencies including Main Roads Western Australia.

The report was published earlier this year to address the growing need for safe connections and infrastructure for cycling and micromobility devices such as e-scooters. The report seeks to provide improved guidance for planning suitable facilities that incorporates movement and place principles. Figure 1 is an extract from the report that allows road practitioners to determine the suitability of various cyclist interventions dependant on the nature of the environment. The traffic context for the sites has been overlain and indicates that all meet criteria where in road painted cycle lanes are **not recommended** for installation of painted cycle lanes and reinforces the unsuitability of Canning Highway and Stirling Highway as an appropriately safe route for cyclists on lane, and that appropriate measures require physical separation from traffic.

Three of the four sites have been investigated with concept designs undertaken to support the provision of the estimates requested by Council. The East Street Intersection is not signalised and therefore a Cyclist Box solution is not appropriate, and this intersection was not costed. Cyclist Boxes are a specific solution to signalised intersections, as they provide cyclists with an advanced waiting area and provide safety by making cyclists more visible to waiting motorists when signals are red. Cyclist boxes may also provide an advanced start for cyclists to allow them to enter the intersection in advance of vehicles and this requires additional bicycle signals and phasing, which has not been costed in this report.

Speed Limit ¹	Two-way traffic flow (peak hour pcus)	Off-road cycle track	Raised cycle track adjacent to kerb	On-road Protected Cycle Lane	Painted Cycle Lane	Mixed Traffic
20 km/h	< 200					
	200-400					
	> 400					
30 km/h	< 200					
	200-400					
	> 400					
40 km/h	< 200					
	200-400					
	> 400					
50 km/h	< 200					
	200 - 400				● ●	
	> 400				●	
60 km/h	Any				●	
≥ 80 km/h	Any	*				

	Provision should be suitable for most users.	●	Preston Pt Road
	Provision is not suitable for all ages and abilities, and will exclude some users.	●	Canning Highway and Stirling Highway
	Provision not recommended because it will not be suitable for most users.	●	Petra Street
	Provision not suitable.	○	Marmion Street

Figure 1: Extract from Huggins, Clare, et al. "Improving Austroads Guidance for Cycling and Micromobility Planning." (2025). Fig 6.9 with site details overlain to indicate acceptability

Preston Point Rd/Canning Highway:

This location is a T-junction, and a Cyclist Box at this site would provide access for cyclists directly onto Canning Highway: a higher speed, higher volume traffic Primary Distributor where separated cycling facilities are the appropriate intervention. The volume and speed of traffic on each approach will not provide a comfortable and safe environment for the majority of cyclists to mix in-lane with traffic.

From a geometric perspective there are complexities that will require kerb and island modifications in order to incorporate an approach cycle lane (Figure 2). This would be limited to 1.5m, rather than the preferred 2m width, in order to fit within the available road reserve.

From a safety perspective the benefits of a Cyclist Box for highly skilled cyclists are outweighed by concern of providing less skilled bicycle riders with an inappropriate impression that both this section of Preston Point Road and Canning Highway are routes that are safe for the majority of bicycle riders.

The on-road route through this intersection is not part of the LTCN and there have been no recorded bicycle accidents at this intersection in the last 5 years. The LTCN route in the north-south direction is via the adjacent Staton Road, utilising the northern footpath on Canning Highway, crossing at the signals on the pedestrian phase to the southern side, and then rejoining the roadway at Council Place. Any changes at this intersection would require the approval of MRWA.

The ROM estimate is \$200,000 due to the road modification required.

Officers do not consider this to be a feasible or appropriate solution. There is the potential for increased bicycle accidents to result where bicycle riders are encouraged onto Canning Highway. It is more appropriate to encourage bicycle riders to remain on the lower order roads, aligning to routes defined on the LTCN, where speeds and volumes of traffic are generally lower, and a majority of bicycle riders are comfortable.

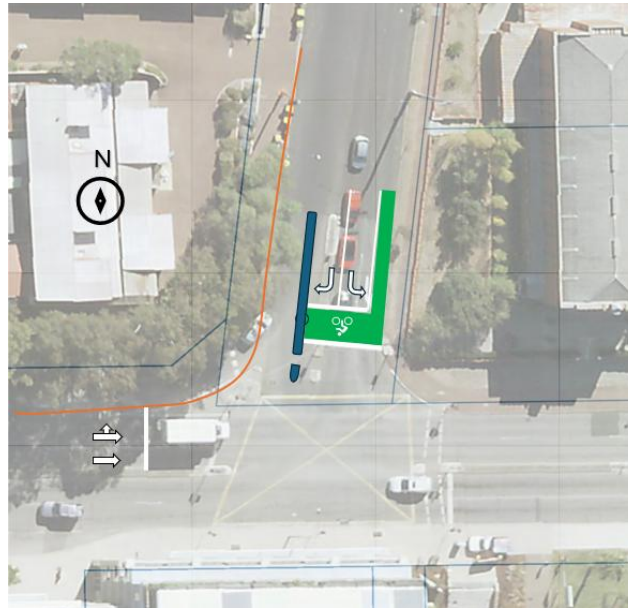


Figure 2: Concept of Preston Point Rd Cyclist Box

Petra St/Canning Highway:

The Petra Street approaches on which the Cyclist Boxes would be installed present an offset intersection. This is a legacy intersection with minimal public land available to provide a suitable upgrade to meet modern standards. This intersection does fall on the LTCN, however the on-road cycle lanes on the southern approach to Petra Street currently terminate in advance of the intersections.

Whilst there is sufficient road width to accommodate approach cycle lanes these would result in a significant increase in the offset of the traffic lanes at the intersection (Figure 3). There would be no full width Cyclist Box, as it would not be the intention to encourage cyclists to turn onto Canning Highway. It would need to be determined as to whether the increased offset would trigger a requirement for the Petra Street approaches to be phased independently through the signals, bringing additional costs and reducing efficiency of the signals. The intersection would continue to not be in accordance with modern standards and would introduce a number of new risks to all road users, including bicycle riders.

For signalised intersections, vehicles at the stop line intending to travel straight through should be directly facing the respective exit lane. This reduces potential sideswipe problems that present a hazard to both bicycle riders and vehicles. The installation of cycle lanes would result in drivers waiting at the stop line directly facing the opposing cycle lane and offset from the exit lane by over 7metres (an increase of 4m over the existing offset with the provision of 2 x 2 metre on-road cycle lanes). Drivers would also need to negotiate right-turning vehicles from the other direction further increasing the risks of sideswipes to bicycle riders.

This is a local route on the LTCN. There have been no recorded bicycle accidents at this intersection in the last 5 years. Cycle lanes to the south terminate in advance of the intersection, with bicycle riders of all abilities able to utilise the off-road route through the signals.

The ROM estimate is >\$210,000 due to the road modification required and the potential for a required variation to signal phasing, that has not been included in the estimate.

Officers do not consider this to be a feasible or appropriate solution. Any changes at this intersection would require the approval of MRWA and support from the City of Melville. Given the increased offset and resultant increase in the risk of sideswipe accidents this is not expected to be provided. Bicycle riders should be encouraged to utilise

footpaths as they near Canning Highway crossing on the pedestrian phases of the signalised intersection to reduce the risk through the intersection. The existing layout supports this.

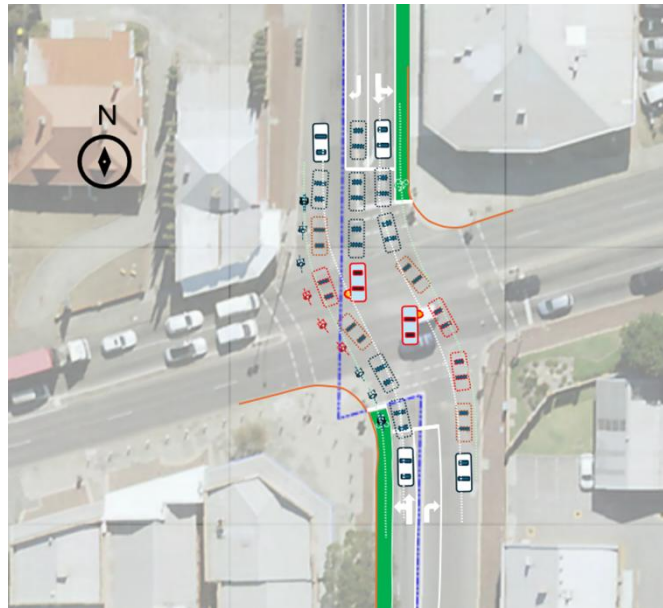


Figure 3: Concept Layout of Petra Street Cyclist Boxes demonstrating increased sideswipe risk

East St/Canning Highway:

The East Street/Canning Highway intersection is not signalised and as such a Cyclist Box is not an applicable solution, as there are no signals at which a cyclist would be required to wait. An alternative solution would be required for this intersection.

There have been no recorded bicycle accidents at this intersection in the last 5 years and it is not on the LTCN.

Officers do not consider this to be a feasible or appropriate solution and it is not recommended for prioritisation at this time.

Marmion St/Stirling Highway:

Marmion Street carries > 6000 vehicles per day west of Stirling Highway and >10,000 to the east. It is not suitable for the majority of bicycle riders to mix within the traffic lanes, therefore approach cycle lanes would be an essential element. There would be no full width Cyclist Box, as it would not be the intention to encourage cyclists to turn onto Stirling Highway and cyclists would remain to the left of the lane.

A review of this intersection identified that there is insufficient space to incorporate the cyclist approach lanes within the currently available road surface (Figure 4). To accommodate the minimum 1.5m width cycle lanes significant modifications are required. This includes relocation of all four splitter islands, a noise attenuation wall (NW corner), a transmission power pole (NE corner), footpaths (SE and NW). In addition, the northeastern footpath would need to be removed with a new pedestrian crossing of Marmion St then required to the east near the existing bus-stop. Pedestrian crossing of Stirling Highway would be available on the southern side only. Traffic speeds and volumes on Marmion Street indicate this should be a signalised crossing increasing the costs, and there are complexities in identifying a suitable location for this.

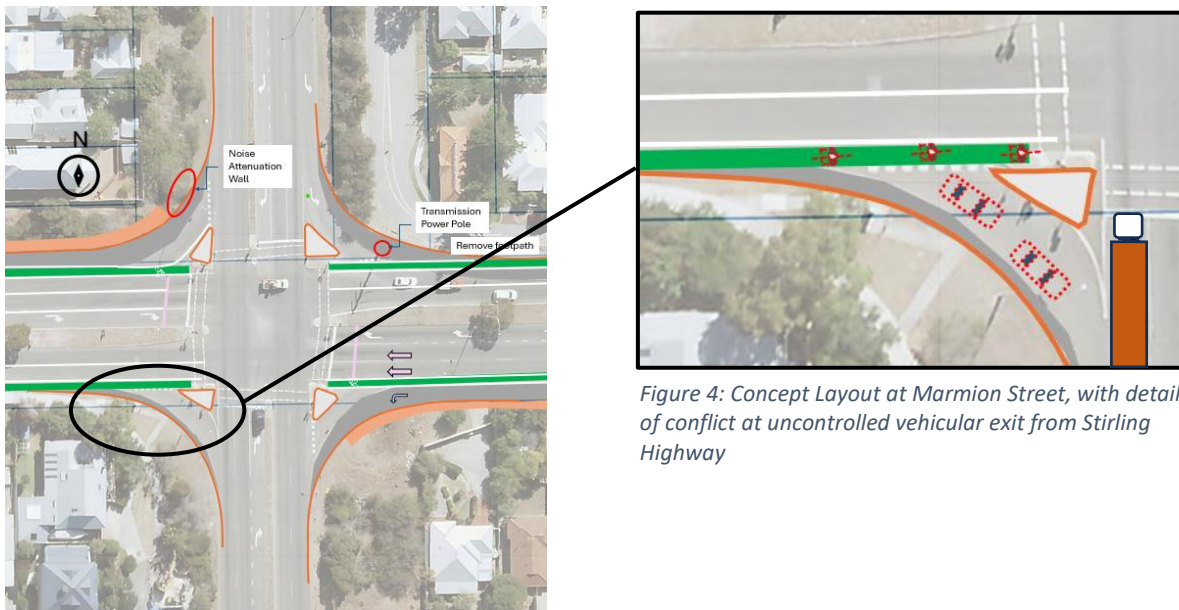


Figure 4: Concept Layout at Marmion Street, with detail of conflict at uncontrolled vehicular exit from Stirling Highway

The roadworks component ROM estimate alone is \$300,000 and does not account for service and noise barrier relocations or the provision of a new pedestrian crossing point on Marmion St.

A significant safety concern is the conflict between bicycle riders and left-turning vehicles exiting Stirling Highway. These movements are currently on an uncontrolled filter and there would inevitably be a level of conflict. Trucks stopped at the Stirling Highway lights would obstruct visibility of bicycle riders to the left-turning vehicles. This risk would be further exacerbated by encouraging bicycle riders to remain on road. The lower-risk route for bicycle riders is to utilise footpaths where the cycle lanes end, crossing Stirling Highway on the pedestrian phases of the signalised intersection, before rejoining when the cycle lanes recommence.

There have been no recorded bicycle accidents at this intersection in the last 5 years. Bicycle riders should be encouraged to select alternative routes on the adjacent LTCN links on the lower order roads, where speeds and volumes of traffic are lower, particularly during the Fremantle Road Traffic Bridge closure.

The ROM estimate for the project is >\$480,000 due to the extensive road modifications required. This does not include service relations; noise barrier relocations; or the new signalised pedestrian crossing.

Officers do not consider this to be a feasible or appropriate solution, and that it would be likely to increase risks to bicycle riders by encouraging them to mix with traffic in lane in an unsuitable environment. Any changes at this intersection would require the approval of MRWA and the support of the City of Fremantle.

CONCLUSION

The installation of Cyclist Boxes at the proposed intersections are not indicated to present clear safety benefits as they would also introduce new hazards. There is not a safety benefit to be derived that is commensurate with the expenditure required. Accordingly the proposal for Cyclist boxes are not recommended for further development at this time.

It is recommended that the Annual Elector's Motion of 29 January 2025 regarding measures to increase safety for bicycle riders has now been appropriately addressed. The various measures that were identified as being a priority are now integrated into the annual budget for 2025/26 and the Strategic Planning Framework more broadly. Approved measures include the prioritisation of the George Street Place Making Plan and the Preston Point Road to Riverside Road Cycle Lane Link.

Future projects will be considered as part of the Town's Integrated Planning Process, with consideration will be given to improvements to key LTCN routes such as George Street/Fraser Street (expanding on the initial George Street Project), improved active transport routes to schools and civic areas, identification and improvement of other higher-demand routes.

Selected future projects will be prioritised via the Integrated Planning Process and incorporated into the Long-Term Financial Plan. Allowing them to be scheduled as funding opportunities become available and as resources become available following completion of the current priority projects.

13.4 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

1. notes the cost estimates for the installation of Cyclist Boxes at the signalised intersections of Petra Street/Canning Highway, Preston Point Road/Canning Highway and Marmion Street/Stirling Highway do not demonstrate sufficient safety benefits to recommend their prioritisation at this time.
2. notes that East Street/Canning Highway, being unsignalised, is not an appropriate site for the consideration of a Cyclist Box solution.
3. notes the Preston Point Rd to Riverside Road Cycle Lane Link and George Street Place Making Concept are funded for development in the 2025/2026 and remain the appropriate projects to provide improvements for cyclist safety.
4. notes that future initiatives to support Cyclists through the development of project to support and encourage active transport will be developed through the Town's Integrated Planning Process.
5. resolves that the Annual Elector's Motion of January 2025 regarding measures to increase safety for bicycle riders has been adequately addressed.

REPORT ATTACHMENTS

No Attachments

13.5 AUDIT, RISK & IMPROVEMENT COMMITTEE - PRESIDING MEMBER & DEPUTY PRESIDING MEMBER

Report Reference Number	OCR-3845
Prepared by	Janine May, EA/Governance Coordinator
Supervised by	Peter Kocian, Executive Manager Corporate Services
Meeting date	Tuesday, 18 November 2025
Voting requirements	Absolute Majority
Documents tabled	Nil

Attachments

1. EOI – Candidate 1 (Confidential)
2. EOI – Candidate 2 (Confidential)
3. EOI – Candidate 3 (Confidential)
4. WALGA Pool for the South Metropolitan Zone (Confidential)
5. Assessment Summary – Independent Candidates (Confidential)

PURPOSE

This report seeks to appoint two independent members, one as Presiding Member and the other as Deputy Presiding Member, to the Audit, Risk & Improvement Committee.

EXECUTIVE SUMMARY

The Audit, Risk & Improvement Committee is an advisory committee formally appointed by the Council and is responsible to the Council. Pursuant to the Terms of Reference, the Audit, Risk & Improvement Committee is to comprise of five council members and up to two external independent members

BACKGROUND

Impending changes to the *Local Government Act 1995*, will require the Presiding Member and Deputy Presiding Member of this Committee to be independent members appointed by Council resolution.

The Town advertised Expressions of Interest (EOI) for independent external members from the 23 September to 17 October 2025. The EOI was advertised on the website and on social media channels. WALGA also advertised for a pool of independent members from which Local Governments may select persons for appointment to their ARIC.

The Town received several enquiries from Audit Firms during the EOI process, but these enquiries related to commercial services.

Three (3) nominations for appointment as external independent members to the ARIC are thus submitted to Council for consideration. These nominations are discussed in the confidential summary attached to this report.

At the Special Council Meeting held on 28 October 2025, the following council members were appointed to the Audit, Risk and Improvement Committee for a two year period:

- Mayor Tony Natale
- Cr Rebecca Cutter
- Cr Jenny Harrington

- Cr Andrew White
- Cr Mark Wilson

with the appointment of the independent members being deferred to the November Council Meeting.

CONSULTATION

Chief Executive Officer

Council Concept Forum 4 November 2025

STATUTORY ENVIRONMENT

Committee appointments are made in accordance with section 5.10 of the *Local Government Act 1995*. Impending changes to the Act will require the Presiding Person (and the Deputy Presiding Person) to be independent members of the committee.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The *Local Government Act 1995* (see extract below) has been amended to provide for the payment of meeting attendance fees for external independent members of Council committees.

5.100. Fees paid and expenses reimbursed to committee members

(1) In this section —

committee member means a person who is a committee member but who is neither a council member nor an employee;

determined means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7BAA.

(2) A committee member who attends a meeting of the committee is entitled to be paid —

- (a) the fee determined for attending a committee meeting; or
- (b) if the local government has set a fee within the range determined for committee meeting attendance fees — that fee.

The determination of the Salaries and Wages Tribunal dated 4 April 2025 prescribes for external independent members a Council Meeting attendance fee per meeting of between \$0 - \$450 for a Band 3 Local Government. Given the amount of reading preparation, Council adopted a meeting fee of \$450 for external independent members within the 2025/26 budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2020-2030

Strategic Priority 5: Leadership and Governance

5.1.1 Strengthen organisational accountability and transparency

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does not appoint independent members in line with legislation	Rare (1)	Extreme (5)	Moderate (5-9)	COMPLIANCE Short term non-compliance but with significant regulatory requirements imposed	Accept Officer Recommendation

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	5
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

N/A

COMMENT

Given the impending change to the *Local Government Act 1995* requiring the Presiding Member (and Deputy Presiding Member) to be the external independent members of the Committee, it is recommended Council be proactive and take the opportunity at this time to implement this requirement.

CONCLUSION

It is recommended that the following appointments be made prior to the next Audit, Risk & Improvement Committee meeting scheduled for Wednesday, 26 November 2025.

13.5 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council, by absolute majority in accordance with section 5.10 of the *Local Government Act 1995*, appoints:

- **Candidate 1 (Deputy Presiding Member)**
- **Candidate 2 (Presiding Member)**

as independent members of the Audit, Risk & Improvement Committee.

REPORT ATTACHMENTS

Confidential Attachments

13.6 TOWN OF EAST FREMANTLE INTEGRATED PLANNING, REPORTING AND BUDGET TIMETABLE 2026-27

Report Reference Number	OCR-3755
Prepared by	Peter Kocian, Executive Manager Corporate Services
Supervised by	Jonathan Throssell, Chief Executive Officer
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple
Documents tabled	Nil
Attachments	
	1. Council Plan – Project Plan

PURPOSE

The purpose of this report is to provide Council with the 2026-27 Integrated Planning, Reporting (IPR) and Budget Timetable. The Town's annual IPR process includes the development of a new Council Plan (combined Strategic Community Plan and Corporate Business Plan), a review of the Strategic Resource Plan (Long-term financial plan) and development of the Annual Budget.

EXECUTIVE SUMMARY

The Department of Local Government has announced reforms to replace the Strategic Community Plan and Corporate Business Plan with a 'Council Plan'. Regulations are being developed to include:

- Information and contents to be contained in the Council Plan
- The period a Council Plan is to cover
- When a Council Plan must be prepared, published, reviewed, modified and replaced
- Procedures to be followed in preparing, reviewing, modifying and replacing a Council Plan.

Council Members were briefed on the Council Plan model at the Concept Forum on 1 July 2025 and indicated support for this model.

BACKGROUND

The Integrated Planning and Reporting (IPR) framework is designed to articulate the community's vision, outcomes and priorities, balanced with the application and projection of finances and resources, and supported by consistent monitoring and reporting of progress.

The major components of the IPR framework are outlined below.

Council Plan

The Council Plan will be an integrated Strategic Community Plan and Corporate Business Plan that will meet legislative requirements and the IPR guidelines.

The Plan will clearly articulate the community's vision, priorities and aspirations and reflect findings from the Community Scorecard.

It will provide a clear and realistic plan to address community needs, with consideration for the role of Local Government and resourcing parameters. Based on the attached project plan, the draft Council Plan will be finalised and presented to Council in May 2026.

Strategic Resource Plan

The current Strategic Resource Plan (SRP) 2025/26 – 2034/35 was adopted at the Special Council Meeting of 24 June 2025.

The SRP is the Town's long-term financial plan which is integrated with asset funding requirements determined from the Town's Asset Management Plans.

The Forecast Financial Statements demonstrates the Town's capacity to meet short-term community and infrastructure needs as well as providing a level of asset renewal predictability in the longer term. It is revised and updated annually. The annual update will review the assumptions, take into consideration economic conditions and inflation, and use current available financial information and forecasts. For these reasons, it is not a static document. Its purpose is to provide broad financial projections to assist in making key decisions.

Revenue Strategy

The Town's Revenue Strategy 2025/26 – 2034/35 was endorsed at the Special Council Meeting of 24 June 2025.

The objectives of the Revenue Strategy are to:

- Provide a robust and considered framework for Rates categories, Minimum Rates, and Differential Rates that incorporates the following principles outlined in the Department of Local Government's Rating Policy for Local Governments:
 - Objectivity
 - Fairness and equity
 - Consistency
 - Transparency
 - Administrative efficiency
- Ensure a stable rates revenue stream for the Town from year to year.
- Deliver a stable rating price pathway for our community.
- Consider a framework for the setting of fees and charges.

Workforce Plan

The Workforce Plan is an informing strategy identifying the human resources and skills required to deliver on the medium to long-term strategic objectives.

The Workforce Plan is to be updated during 2025-26 and will capture the following:

- Profile of the current Town of East Fremantle workforce
- Assess the impact of labour market forces on the Town's current and future workforce
- Identify the workforce implications arising from the new Council Plan
- Detail strategies for addressing these implications

Annual Budget

The Annual Budget activates the Corporate Business Plan which in turn implements the Strategic Community Plan. With the introduction of the new Council Plan, the Annual Budget needs to include sufficient resourcing to fund the plan.

The Annual Budget is derived from the rolling Strategic Resource Plan and therefore Council resolution on the SRP is required prior to the adoption of the Annual Budget.

CONSULTATION

Executive Leadership Team

Community Workshops in February 2026 are proposed to inform the development of the Council Plan

Council Workshops as proposed in this paper

STATUTORY ENVIRONMENT

Council is required to plan for the future of the district pursuant to section 5.56 of the *Local Government Act 1995* and supporting regulations.

Pursuant to section 5.4 (b) of the *Local Government Act 1995*, a Special Meeting of Council can be called by a resolution of Council.

POLICY IMPLICATIONS

There are no Council Policies relevant to this item.

FINANCIAL IMPLICATIONS

Costs have been incurred in relation to key inputs into the IPR process including the Community Scorecard survey, development of the Council Plan and other related external services. These costs have been captured in the Town's 2025/26 Annual Budget.

STRATEGIC IMPLICATIONS

The Town's Strategic Community Plan 2020-2030 and Corporate Business Plan 2025-2029 will be replaced by a new Council Plan (when adopted) and thus will become obsolete.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inadequate consultation and a failure to capture priorities and aspirations	Possible (3)	Major (4)	High (10-16)	REPUTATIONAL Substantiated, public embarrassment, moderate impact, moderate news profile	Manage by community engagement.
Community expectations exceed the Town's capacity to deliver	Possible (3)	Major (4)	High (10-16)	FINANCIAL IMPACT \$250,001 - \$1,000,000	Manage by implementation of IPR process.
Council expectations exceed the Town's capacity to deliver	Possible (3)	Major (4)	High (10-16)	FINANCIAL IMPACT \$250,001 - \$1,000,000	Manage by implementation of IPR process.

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	12
Does this item need to be added to the Town's Risk Register	Yes
Is a Risk Treatment Plan Required	No

SITE INSPECTION

Not Applicable.

COMMENT

The 2026-27 IPR and Budget Timetable below outlines the core activities to be completed and the associated anticipated timeframes for completion, including any planned workshops with the Community, Council and the Executive.

The purpose of these workshops is to facilitate the development of the new Council Plan and review the Strategic Resource Plan. This will then enable the Annual Budget to be prepared.

Date:	Milestone/Event	Purpose:
*Tuesday 11 November 2025	Council Plan Workshop 1	- Community priorities and aspirations - Principal activities - Strategic initiatives - Key performance measures
*Wednesday 12 November 2025	Council Plan Workshop 2	
Monday 16 or 23 February 2026 (tbc)	Council Plan – Community Workshop 1	Community engagement
Tuesday 16 or 23 February 2026 (tbc)	Council Plan – Community Workshop 2	
4 March 2026 (6.00pm)	Council Workshop - Overview of Financial Planning Framework (EMCS to lead)	Overview of SRP and Revenue Strategy
8 April 2026 (6.00pm)	Council Workshop - Capital Works and Asset Management Planning (EMTS to lead)	Presentation of 10-Year Capital Works Plan and Asset Management Plan's

6 May 2026 (6.00pm)	Council Workshop – Rate Setting (EMCS to lead)	Overview of Operating Budgets and Rate Setting
19 May 2026	May 2026 – Ordinary Council Meeting	Council Consideration to advertise Rates
19 May 2026	May 2026 – Ordinary Council Meeting	Council Adoption of Schedule of Fees and Charges (Discussion Paper to May Concept Forum)
19 May 2026	May 2026 – Ordinary Council Meeting	Council Adoption of EFCP Business Plan and Operating Budget (Discussion Paper to May Concept Forum)
19 May 2026	May 2026 – Ordinary Council Meeting	Council Adoption of Council Plan
3 June 2026 (6.00pm)	Council Workshop – Presentation of Draft Strategic Resource Plan and 26-27 Annual Budget	Final Budget Workshop including Operating Schedules
30 June 2026	Special Meeting of Council	Council Adoption of Strategic Resource Plan and Revenue Strategy
		Council Adoption of Annual Budget 2026-27

*Already completed

It should be noted that the above dates are subject to the progress of several interdependent internal processes with the Executive and other key internal stakeholders meaning the dates and times may change. Council Members will be updated accordingly.

CONCLUSION

Council is requested to formally approve the timetable to provide guidance to the Town's Administration as well as schedule personal attendance to the workshops.

13.6 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council, with respect to the development of the Town of East Fremantle Integrated Planning and Reporting Framework for the 2026-27 financial year:

1. endorses the following meeting schedule

Date:	Milestone/Event	Purpose:
Monday 16 or 23 February 2026 (tbc)	Council Plan – Community Workshop 1	Community engagement
Tuesday 16 or 23 February 2026 (tbc)	Council Plan – Community Workshop 2	
4 March 2026 (6.00pm)	Council Workshop - Overview of Financial Planning Framework (EMCS to lead)	Overview of SRP and Revenue Strategy
8 April 2026 (6.00pm)	Council Workshop - Capital Works and Asset Management Planning (EMTS to lead)	Presentation of 10-Year Capital Works Plan and Asset Management Plan's
6 May 2026 (6.00pm)	Council Workshop – Rate Setting (EMCS to lead)	Overview of Operating Budgets and Rate Setting
19 May 2026	May 2026 – Ordinary Council Meeting	Council Consideration to advertise Rates
19 May 2026	May 2026 – Ordinary Council Meeting	Council Adoption of Schedule of Fees and Charges (Discussion Paper to May Concept Forum)
19 May 2026	May 2026 – Ordinary Council Meeting	Council Adoption of EFCP Business Plan and Operating Budget (Discussion Paper to May Concept Forum)
19 May 2026	May 2026 – Ordinary Council Meeting	Council Adoption of Council Plan
3 June 2026 (6.00pm)	Council Workshop – Presentation of Draft Strategic Resource Plan and 26-27 Annual Budget	Final Budget Workshop including Operating Schedules
30 June 2026	Special Meeting of Council	Council Adoption of Strategic Resource Plan and Revenue Strategy
		Council Adoption of Annual Budget 2026-27

2. pursuant to section 5.4 (b) of the *Local Government Act 1995*, calls a Special Meeting of Council for Tuesday 30 June 2026 to consider and adopt the following documents:

- Strategic Resource Plan (Long Term Financial Plan)
- Annual Budget for the Year Ended 30 June 2027

REPORT ATTACHMENTS

Attachments start on the next pageS

TIMING PLAN

Prepared for: **Town of East Fremantle**
 Project: **FUTYR® Council Plan**
 Date: **8 October 2025**
 Job number: **25-044**



Project Plan

		25-Aug-25	1-Sep-25	8-Sep-25	15-Sep-25	22-Sep-25	29-Sep-25	6 Oct-25	13 Oct-25	20-Oct-25	27-Oct-25	3 Nov 25	10 Nov 25	17 Nov 25	24 Nov 25	Dec/Jan	February	March	April	May	June
Commission study by 29 August 2025	ToEF	■																			
Review current SCP and CBP to prepare a draft FUTYR® Council Plan framework to support the review.	CAT		■	■																	
Executives Presentation Workshop to consider MARKYT® Community Scorecard findings and review FUTYR® framework (90 min), 16 September	CAT/ToEF				■																
Provide qualitative analysis of community suggestions in the MARKYT® VoiceBank and prepare and circulate new or revised projects for Executives to consider.	CAT					■	■														
Council Forum for FUTYR® Briefing and MARKYT® presentation (30 min) – 7 Oct								7													
Facilitate 4 x team meetings with Executives supported with key team members to consider new or revised project suggestions from community feedback, aligned with outstanding actions in the SCP/CBP/supporting plans and strategies, and update draft Council Plan.	CAT/ToEF								13												
FUTYR® Executive / Manager Workshop (3 hours) to review and finalise FUTYR® Planning Workshop agenda and key concepts for testing with Council, 9am-1pm, Thur 16 October	CAT								16												
Council Elections	ToEF								18												
Follow up on FUTYR® Executive / Manager Workshop, as needed, to update and revise content for the FUTYR® Planning Workshop	CAT/ToEF									■	■										
Circulate background briefing materials to Councillors 1 week ahead of the FUTYR® Planning Workshop. The briefing materials would include the MARKYT® Community Scorecard and core elements of the draft Council Plan.	CAT/ToEF											■									

		25-Aug-25	1-Sep-25	8-Sep-25	15-Sep-25	22-Sep-25	29-Sep-25	6 Oct-25	13 Oct-25	20-Oct-25	27-Oct-25	3 Nov 25	10 Nov 25	17 Nov 25	24 Nov 25	Dec/Jan	February	March	April	May	June
FUTYR® Planning Workshop with Council, Executive and key managers – 6pm-9pm, Tue 11 Nov + 6pm-9pm, Wed 12 Nov In these sessions, we would cover the following areas: • Current situation: community priorities and aspirations • Community vision, outcomes and objectives • The role and responsibilities of local government • Principal activities: what we will continue to do • Strategic initiatives: priority projects, responsibility, timing and costs • Key performance measures	ToEF												11 + 12								
CEO / Exec to review workshop feedback and agree on materials to test in the community workshops	ToEF													■	■	■					
Town to arrange a workshop venue and refreshments, and commence recruitment for community workshops at least 3 weeks prior to the workshops to include: • Announcements in Town-owned channels (website, social media, newsletters etc) and non-owned channels (Facebook ads, local newspaper etc) • Targeted email invitations to community members • Targeted email invitation and follow up phone calls to key stakeholders (politicians, special interest groups, schools, sporting clubs, community groups, local Police, local businesses etc) • Snowball recruitment (asking those who RSVP to invite a friend)	ToEF															■	■				
CATALYSE® will send an email invitation and one reminder to community members who completed a MARKYT® Community Scorecard and opted-in to participate in future engagement activities for the Town.	CAT															■					
Town to print Community Workshop materials (artwork to be supplied)	ToEF																■				
FUTYR® Community workshops: • 9.30-11.30am, Tue 17 or 24 Feb - TBC • 6.00pm-8.00pm, Tue 17 or 24 Feb - TBC	CAT																■				
Town to facilitate optional engagement activities , such as key stakeholder interviews and pop-ups (if needed) and provide summary report.	ToEF																■				
Articulate draft Council Plan (Word format).	CAT																	■			
Review and finalise draft Council Plan; integrating with LTFP, annual budget and workforce plan.	ToEF																	■	■		
Circulate draft Council Plan (Word format) to Councillors mid-April, at least 3 weeks prior to the Council Forum. Councillors to provide written feedback in a shared file by 1 week prior to the Council Forum.	CAT/ToEF																		■		
Facilitate 2-hour Council Forum to review and discuss feedback on draft Council Plan – DATE TBC	CAT/ToEF																			■	
Circulate final draft Council Plan ahead of Council Meeting.	ToEF																			■	

Attachment -1

		25-Aug-25	1-Sep-25	8-Sep-25	15-Sep-25	22-Sep-25	29-Sep-25	6 Oct-25	13 Oct-25	20-Oct-25	27-Oct-25	3 Nov 25	10 Nov 25	17 Nov 25	24 Nov 25	Dec/Jan	February	March	April	May	June
ToEF to facilitate Council Meeting to a) endorse content of draft Council Plan (Word format), and b) delegate responsibility to the CEO to finalise the designed version (InDesign format) ready for public exhibition – DATE TBC	ToEF																			■	
Design services We will deliver the final Council Plan in InDesign format using our standard FUTYR® design template (up to 60 pages). ToEF will be required to supply the brand style guide and required photos and images. Design services will be in two stages: Stage 1: Deliver and finalise design template and images. Fees cover 1 round of revisions. As we use the FUTYR® template, Council brand style guide, and image selection is agreed prior to creating the design, we find that 1 round of revisions is sufficient. We aim to have the draft design ready to present to Council for consideration in the FUTYR® Planning Workshop	CAT/ToEF															■					
Stage 2: Deliver and finalise the final Council Plan (InDesign format). We allow for one round of revisions. As the final content is endorsed by the Town of East Fremantle before we add content to the design files, we find that one round of revisions is sufficient to check for and correct any data entry errors by the designer. To manage costs, requests to change endorsed content will incur additional design fees at the standard hourly rate, or there is an option for the ToEF to manage any final, minor edits and revisions in-house. We generally find that one round of revisions is sufficient to meet our clients' needs.																			■		
Town to arrange optional Sundowner to launch draft Council Plan and Public Exhibition period.	ToEF																				■
ToEF to arrange Public Exhibition (4 weeks) and make final edits.	ToEF																				■

13.7 RFT01 2025-2026 NORM MCKENZIE RIVERWALL REDEVELOPMENT TENDER

Report Reference Number	OCR-3799
Prepared by	Jacqueline Scott, Executive Manager Technical Services
Supervised by	Jonathan Throssell, Chief Executive Officer
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil

Attachments

1. Tender Evaluation Report (Confidential)
2. Project Cost Report (Confidential)

PURPOSE

The purpose of the report is for Council to accept the evaluation and recommendation for the award of RFT01 2025-2026 Norm McKenzie Riverwall Development Tender.

EXECUTIVE SUMMARY

The Town of East Fremantle undertook an open public tender process to appoint a suitable Contractor/s to undertake the Norm McKenzie Riverwall Redevelopment project. The scope of this project includes the removal of an existing revetment located in front of the car park adjacent Norm McKenzie Reserve and replacement with a terraced block wall 20 m in length. The Works are located on the Swan River in East Fremantle, within the Town of East Fremantle.

The Town, in partnership with the Department of Biodiversity, Conservation and Attractions WA, is upgrading the existing river wall structure, improving access to the river and providing a new plaza. The Town has invested substantial planning and research to the redevelopment of the river wall structure and associated works to enhance the local area.

Three (3) Tenders were received by the deadline of the Request for Tender – Company A, B and C are identified in confidential attachment 1. The Tender submissions were reviewed by an evaluation panel consisting of a Town Officer and a representative from each of the Department of Biodiversity, Conservation and Attractions (co-funding body), MP Rogers & Associates (Design Consultant for Riverwall).

Company B is recommended for appointment to the new Norm McKenzie Riverwall Redevelopment Contract, subject to contracting and satisfaction of outstanding clarifications and minor variations.

Further details of the evaluation are provided in the confidential Tender Evaluation Report in Attachment 1.

It is further recommended that the CEO be given delegated authority to award the Contract subject to the above conditions being met, or if required, to enter into negotiations with the second preferred respondent.

BACKGROUND

The Norm McKenzie Riverwall Project was approved in the Annual Budget for inclusion within the Town's Capital Works Program for the 2025/2026 financial year with a total project budget of \$430,000.

The tender was subject to the Caretaker Provisions during the Ordinary Local Government Elections and could not be either advertised or considered between 4 September and 19 October 2025 under the *Local Government Act* s.3.73 and Functions and General Regulations 11(1), 11(2) and 12(2).

The Request for Tender was advertised in the West Australian on Wednesday 3 September 2025 and on Tenderlink where it was opened for submissions from 3 September 2025 with an initial closing date of 4pm on 3 October 2025.

A Tender Addendum was issued on 24 September 2025 providing minutes of the Tender Site Briefing and a word version of Parts 5-9 of the RFT document to allow tenderers to complete those portions of their submission.

A tender extension was provided for two weeks with the final tender closing date being 12pm on 13 October 2025.

The Town received a total of three compliant submissions and no non-compliant submissions.

The tender evaluation was supported by the Department of Biodiversity, Conservation and Attractions and an external consultant involved in the design of the riverwall (MP Rogers and Associates). Both organisations provided a member to the evaluation panel, who along with a Town Officer as the evaluation panel chair, undertook the evaluation.

The Tender Evaluation and Recommendation Report is provided in Confidential Attachment 1.

CONSULTATION

No consultation was required during the Procurement Process for this project.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

The Local Government (Functions and General) Regulations 1996 require a local government to publicly invite tenders in accordance with the process detailed in Division 2 where the value exceed \$250,000.

POLICY IMPLICATIONS

Town of East Fremantle Purchasing Policy

FINANCIAL IMPLICATIONS

The preferred tender's tendered price is \$327,170. This is within the allocated budget for this portion of work subject to providing a reduced construction contingency.

The total project budget provided is \$430,000. A detailed Project Budget is provided in Confidential Attachment 2.

STRATEGIC IMPLICATIONS

The contract is required to deliver the Norm McKenzie Riverwall Redevelopment Project that forms part of the 2025/2026 capital works program. The project is part of the essential and ongoing asset management of the Town's Riverwalls and foreshore.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Risk Events occur that are included as a Client risk within the Contract conditions resulting in additional amounts (variations) being due to the Contractor under the contract.	Possible (3)	Minor (2)	Moderate (5-9)	FINANCIAL IMPACT \$10,000 - \$50,000	Manage by proactive contract supervision.

Good contracts assign risk to the party best able to manage it. This results in the most cost-effective delivery of a project as the contractor has clarity and control over the inherent risks included within their price. A suitable contingency has been provided to allow for minor variations of this nature for which the Town retains liability under the contract. The project team has allocated additional supervision resources to support the delivery of the project to an acceptable level and to manage these risks proactively.

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

COMMENT

After the Tender period ended, an evaluation panel was formed comprising of one Town Officer and two external assessors. The Town's Officer was the panel chairperson. The evaluation panel assessed the submitted tenders against the following criteria:

- Contractor's Relevant Skills and Experience (20%)
- Construction Timeline (20%)
- Tenderer's Resources (20%)
- Demonstrated Understanding (30%)

- Added Value (10%)

After the Tender evaluation panel assessed the submissions, Company B was nominated as the preferred supplier for this project based on their submitted methodology, program and schedule of rates.

Company B demonstrated sufficient capability to undertake the works at the best value for money for the Town.

Company C was considered to demonstrate an equivalent capability however submitted a higher price for the works. Should negotiations with Company B not be successful, they would provide a suitable alternative.

CONCLUSION

Company B has demonstrated that it has the understanding to complete the required works for the Norm McKenzie Riverwall Redevelopment. They have performed similar works on the Swan Canning River System.

As such the Evaluation Panel recommends that Company B be awarded the contract for the Norm McKenzie Riverwall Redevelopment. In the event that a contract is not formed within 10 days, then negotiations should be commenced with Company C as a suitable alternative.

13.7 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

1. approves the award of the contract for the of RFT01 2025-2026 Norm McKenzie Riverwall Development to Company B, in accordance with the Town's request for tender number RFT01 2025-2026 and comprising of that request, the Town's conditions of Contract and Company B's submission.
2. instructs the CEO to arrange for a Letter of Acceptance and a Contract document to be sent to Company B;
3. authorises the CEO that should a contract not be formed within 10 days, to enter into negotiations with Company C, as the second preferred responder, and
4. instructs the CEO to arrange for all other quote respondents to be advised of the outcome.

REPORT ATTACHMENTS

Confidential Attachments

13.8 RFT02 2025-2026 - RIVERSIDE ROAD RESURFACING TENDER

Report Reference Number	OCR-3859
Prepared by	James Morrison, Supervisor Infrastructure and Assets
Supervised by	Jacqueline Scott, Executive Manager Technical Services
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil
Attachments	

1. Tender Evaluation Report (Confidential)**2. Cost Report (Confidential)****PURPOSE**

The purpose of the report is for Council to accept the evaluation and recommendation for the award of RFT02 2025-2026 Riverside Road Resurfacing Tender.

EXECUTIVE SUMMARY

The Town of East Fremantle undertook an open public tender process to appoint a suitable Contractor/s to undertake the Riverside Road Resurfacing project and associated footpath works. The scope of this project is for the resurfacing of Riverside Road between the Swan Yacht Club and Wayman Road and adjacent footpaths.

Two Tenders were received by the deadline of the Request for Tender – Company A provided both tenders, one conforming and one non-conforming. The Tender submissions were reviewed by an evaluation panel consisting of two Town Officers, supported by a technical expert.

Company A's Non-conforming is recommended for appointment to the Riverside Road Resurfacing Contract, subject to contracting and satisfaction of outstanding clarifications and minor variations.

Further details of the evaluation are provided in the confidential Tender Evaluation Report in Attachment 1.

BACKGROUND

The Riverside Road Resurfacing Project was approved in the Annual Budget for inclusion within the Town's Capital Works Program for the 2025/2026 financial year with a total project budget of \$405,000.

The tender was subject to the Caretaker Provisions during the Ordinary Local Government Elections and therefore could not be either advertised or considered between 4 September and 19 October 2025 under the Local Government Act s.3.73 and Functions and General Regulations 11(1), 11(2) and 12(2).

The Request for Tender was advertised in the West Australian on Wednesday 3 September 2025 and on Tenderlink where it was opened for submissions from 3 September 2025 with an initial closing date of 4pm on 3 October 2025.

A tender extension was provided for two weeks with the final tender closing date being 12pm on 13 October 2025.

The Town received one compliant submission and one non-compliant submission from the same tenderer.

The tender evaluation was supported by an external consultant involved in the scoping of the project who provided technical advice to the evaluation panel.

The Tender Evaluation and Recommendation Report is provided in Confidential Attachment 1.

CONSULTATION

No Consultation was required during the Procurement Process for this project.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

The Local Government (Functions and General) Regulations 1996 require a local government to publicly invite tenders in accordance with the process detailed in Division 2 where the value exceed \$250,000.

POLICY IMPLICATIONS

Town of East Fremantle Purchasing Policy

FINANCIAL IMPLICATIONS

The preferred tender's tendered price is 362,340.

The total project budget provided is \$405,000 - this incorporates the road resurfacing budget of \$360,000 and the footpath replacement budget of \$45,000.

With the addition of additional site supervision and a 5% contingency the total forecast cost should the alternate tender be accepted is \$26,910 above the allocated budget.

STRATEGIC IMPLICATIONS

The contract is required to deliver the Riverside Road Resurfacing Project that forms part of the 2025/2026 capital works program. The project is part of the essential and ongoing asset management of the Town's Roads and footpaths.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Risk Events occur that are included as a Client risk within the Contract conditions resulting in additional amounts (variations) being due to the Contractor under the contract.	Unlikely (2)	Minor (2)	Low (1-4)	FINANCIAL IMPACT \$10,000 - \$50,000	Manage by effective contract management

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

COMMENT

After the Tender period ended, an evaluation panel was formed comprising two Town Officers. The evaluation panel assessed the submitted tenders against the following criteria:

- Contractor's Relevant Skills and Experience (20%)
- Construction Timeline (20%)
- Tenderer's Resources (20%)
- Demonstrated Understanding (30%)
- Added Value (10%)

After the Tender evaluation panel assessed the submissions, Company A's Non-conforming tender was nominated as the preferred option for this project based on the submitted methodology, program and schedule of rates. Company A demonstrated adequate capability to undertake the works.

CONCLUSION

Company A has demonstrated that it has the understanding to complete the required works for the Riverside Road Resurfacing Project to an adequate standard.

As such the Evaluation Panel recommends that Company A be awarded the contract.

13.8 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council

5. approves the awarding of the contract for RFT02 2025-2026 Riverside Road Resurfacing to Company A, in accordance with the Town's request for tender number RFT02 2025-2026 and comprising of that request, the Town's conditions of Contract and Company A's submission.
6. instructs the CEO to arrange for a Letter of Acceptance and a Contract document to be sent to Company A;

REPORT ATTACHMENTS

Confidential Attachments

13.9 SUPERANNUATION PAYMENTS FOR COUNCIL MEMBERS

Report Reference Number	OCR-3722
Prepared by	Pratigya Pandeya, Manager Finance
Supervised by	Peter Kocian, Executive Manager Corporate Services
Meeting date	Tuesday, 18 November 2025
Voting requirements	Absolute Majority
Documents tabled	Nil

Attachments

1. WALGA Superannuation for Council Members position summary February 2025
2. DLG advice on superannuation

PURPOSE

Following passage of the *Local Government Amendment Act 2024*, new sections 5.99B to 5.99E of the *Local Government Act 1995* provides for local governments to make superannuation contributions for council members.

A Discussion Paper on superannuation contributions was presented to the March 2025 Concept Forum. There appeared to be an appetite to bring this matter to Council for formal consideration; however, not until after the October election.

Council is requested to consider the superannuation contribution as referred in *Superannuation Guarantee (Administration) Act 1992* (currently 12% p.a.) for the council members, which would be applied against the amount of fees and allowances paid to Council Members (assessed to be ordinary time earnings).

EXECUTIVE SUMMARY

From 1 February 2025 all local governments had the option to resolve by absolute majority to make superannuation contributions for council members. It is now mandatory for class 1 and 2 local governments to make superannuation contributions. For class 3 and 4 local governments, the payment is optional.

Where a local government resolves to make superannuation contributions, individual council members may choose to opt out of receiving superannuation.

BACKGROUND

Council has previously resolved:

14.3.5 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 181021

Moved Cr Natale, seconded Cr Donovan

That Council supports WALGA recommending to the Minister for Local Government that the Local Government Act 1995 be amended to require local governments to pay elected members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with references to fees and allowances paid to each elected member.

(CARRIED UNANIMOUSLY)

A discussion paper was also presented to the Council Concept Forum in March 2025.

CONSULTATION

Chief Executive Officer
Executive Manager Corporate Services
Council Forum March 2025

STATUTORY ENVIRONMENT

Superannuation Guarantee (Administration) Act 1992

Sections 5.99B to 5.99E of the Local Government Act 1995 detailed as below

- 5.99B. Superannuation for council members: main provisions
- 5.99C. Superannuation for council members: opt outs
- 5.99D. Superannuation for council members: other exceptions
- 5.99E. Superannuation for council members: supplementary provisions

POLICY IMPLICATIONS

NA

FINANCIAL IMPLICATIONS

The provision for superannuation for the council members has not been budgeted in the 2025/2026 budget. Should Council resolve to pay superannuation to Council Members, financial implications are depicted below.

	Sitting Fees	Mayoral/Deputy Mayoral Allowance	Superannuation @12%
Mayor	\$28,385	\$41,388	\$8,373
Deputy Mayor	\$18,835	\$10,347	\$3,502
Councillors	\$131,845		\$15,821
	\$179,065		\$27,696

Yearly additional expenses on superannuation is \$28K, based on 25/26 sitting fees and allowances.

Should the commencement of the payment start from January 2026, the additional expense for FY25/26 is \$14K and requires a budget adjustment. This can be done through the mid-year budget review.

STRATEGIC IMPLICATIONS

Town of East Fremantle Strategic Community Plan 2020-2030

5.3 Strive for excellence in leadership and governance

RISK IMPLICATIONS

Council members are requested to seek independent financial advice to consider their personal circumstances. Thus, this report does not provide guidance on whether superannuation payments to council members should be supported or not.

SITE INSPECTION

NA

COMMENT

Option 1

Council resolves not to make superannuation contributions to council members.

Option 2

Council resolves by absolute majority for the Town to make superannuation contributions for council members, effective from 1 January 2026.

Option 3

Council resolves by absolute majority for the Town to make superannuation contributions for council members, effective from 1 July 2026 (new budget and financial year for taxation purposes).

Individual council members may opt out of receiving superannuation contribution payments by providing a notice in writing to the CEO.

CONCLUSION

Should Council resolve to make superannuation contributions for council members, option 3 is recommended to coincide with a new budget and tax year.

13.9 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

1. resolves by absolute majority for the Town of East Fremantle to make superannuation contributions to council members as per the *Superannuation Guarantee (Administration) Act 1992* (currently 12% p.a.) and sections 5.99B to 5.99E of the *Local Government Act 1995*, effective from 1 July 2026.

OR

2. resolves for the Town of East Fremantle not to make superannuation contributions to council members.

REPORT ATTACHMENTS

Attachments start on the next page



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18 February 2025

Dear WALGA members

Summary of position: superannuation for council members

Following an amendment to the *Local Government Act 1995 (Western Australia)* last year, local governments may decide to make payments as a contribution to a superannuation account nominated by their council members from 1 February 2025. These superannuation contributions will be mandatory for class 1 and 2 local governments from 19 October 2025.

Where a council resolves to make superannuation contribution payments for its council members, the amount of the payment is to be the amount the council would have been required to contribute under the Commonwealth *Superannuation Guarantee (Administration) Act 1992* as superannuation if the council members were employees of the local government.

It is considered the following payments to council members will be ordinary time earnings for superannuation purposes:

- Meeting attendance fees.
- Annual allowance for mayor, president, chair, deputy mayor, deputy president and deputy chair.

It is considered the following payments will NOT be ordinary time earnings for superannuation purposes:

- Expenses to be reimbursed on claim, such as travel, vehicle, childcare and professional development expenses.
- An annual allowance in lieu of reimbursement of expenses.

Payment type	OTE/Superannuation
Meeting attendance fees	YES
Annual allowance for mayor, president, chair, deputy mayor, deputy president and deputy chair	YES
Travel expenses	NO
Vehicle expenses	NO
Childcare expenses	NO
Professional development expenses	NO
Annual allowance in lieu of reimbursement of expenses	NO

Background

We need to look to the *Superannuation Guarantee (Administration) Act 1992* to determine from the range of remuneration paid to council members in the form of allowances, fees and expense reimbursements, which would be classified "salary or wages" for the purpose of calculating superannuation contributions now provided by the *Local Government Act 1995*.

Based on the Commissioner's Ruling SGR 2009/2, it seems clear the following payments would be considered OTE and subject to superannuation.

- Meeting attendance fees.
- Annual allowance for mayor, president, chair, deputy mayor, deputy president and deputy chair.

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It also seems uncontroversial the following payments are not OTE:

- Expenses to be reimbursed on claim, such as travel, vehicle, childcare and professional development expenses.

This leaves us to determine how to treat an annual allowance paid in lieu of reimbursement of expenses. It is unconditional and the council member has complete discretion on if or how the allowance is spent. On the other hand, there is an expectation it will be fully expended while acting as a council member.

It is our considered view an annual allowance paid in lieu of reimbursement paid to a council member would not be OTE and therefore not subject to superannuation.

A local government or regional local government may decide, by absolute majority, instead of reimbursing council members for all of a particular type of expense, it will pay all council members, for this type of expense, an annual allowance within the range determined by the Act.

In determining the maximum annual allowance for expenses of a particular type, the Salaries and Allowances Tribunal considers a range of factors including the following:

- the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
- the capacity of local governments to set allowances appropriate to their varying operational needs;
- the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
- the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

Given the strict legislative requirements and the explicit comments of the Salaries and Allowances Tribunal where these annual allowances in lieu of reimbursement of expenses should not result in a windfall gain for council members, we consider it to be an allowance which is a predetermined amount which has been calculated to cover the estimated expense and is given with the expectation it will be fully expended in the course of the council member providing their services.

An allowance in lieu of reimbursement of expense which does not result in a windfall gain for council members would not be considered OTE and not attract superannuation contributions.

WALGA Tax Service Subscribers may direct any inquiries to: walgataxi@moore-wa.com.au

Yours faithfully

A handwritten signature in blue ink, appearing to read "Daniel Pegdon".

Daniel Pegdon
Director – WALGA Tax
Moore Australia (WA) Pty Ltd



Disclaimer: This letter has been created for WALGA members by Moore Australia (WA) and aims to provide Western Australian local governments guidance on which types of payments to council members will attract mandatory superannuation at the prevailing rate in the circumstances set out in this letter. It is not intended to be used to provide guidance on the administration of the superannuation payments, nor will it be relevant for local governments who have made a unanimous election to become an Eligible Local Governing Body under Division 446 of the Tax Administration Act 1953.

It is also acknowledged this letter does not contain a complete list of payments which can be made to council members and in this regard, cannot be relied upon where payments are made outside of the circumstances mentioned above, although the principles can be applied. If in doubt, please contact WALGA Tax.

We believe the statements made in this letter of advice are accurate, but no warranty of accuracy or reliability is given and should be taken to be guidance only. Accordingly, neither Moore Australia (WA) Pty Ltd nor any member or employee of Moore Australia, undertakes responsibility arising in any way whatsoever to any persons other than the addressee in respect of this letter of advice, for any error or omissions herein, arising through negligence or otherwise howsoever caused.

The letter of advice is not to be used for any purposes other than those specified herein, nor may extracts or quotations be made without our express written consent.

Our letter is also based on the facts and tax laws current at the date of this advice. We will not be obliged to update our advice for any future changes in the facts or the tax law unless specifically requested in writing.



Department of
Local Government, Sport
and Cultural Industries



Superannuation for council members

What's changing?

New provisions streamline the provision of superannuation to council members.

Following passage of the *Local Government Amendment Act 2024*, new sections 5.99B to 5.99E of the *Local Government Act 1995* (the Act) will allow local governments to resolve by absolute majority to make superannuation contributions for council members from 1 February 2025.

Prior to this, if a local government wanted to offer superannuation to council members, it would need to become an "Eligible Local Governing Body" (ELGB) under Division 446 of the *Taxation Administration Act 1953* (Cth), which requires a unanimous council resolution.

How do these changes support local governments?

Making superannuation contribution payments for council members acknowledges the significant dedication and investment of time a council member commits to their role and helps bring council members in line with the wider workforce.

The resolution process is streamlined by only requiring an absolute majority decision rather than a unanimous one. Similarly, the system set out in the Act means superannuation can be paid without needing to also address the other taxation requirements of becoming an ELGB.

This reform aims to attract and retain council members and encourage greater diversity across local governments.

Is it mandatory?

- From 1 February 2025 all local governments will have the option to resolve by absolute majority to make superannuation contributions for council members.
- From 19 October 2025, it will become mandatory for class 1 and 2 local governments to make superannuation contributions.
- For class 3 and 4 local governments, the payment will remain optional for each council to decide if they want to make superannuation contributions to council members.

Where a local government is required to, or resolves to, make superannuation contributions, individual council members may choose to 'opt out' of receiving superannuation.

How will it work?

Superannuation contribution payments for council members will be made in addition to any other fees and allowances. These will sit outside the threshold for fees and allowances set by the Salaries and Allowances Tribunal. Council members may receive various types of fees and allowances, in accordance with the Act and the relevant determination of the Salaries and Allowance Tribunal.

The requirement to make superannuation contribution payments in respect of these fees and allowances is to be determined in accordance with *Commonwealth Superannuation Guarantee (Administration) Act 1992* (SG Act) and the further guidance provided in Superannuation Guarantee Ruling SGR 2009/2.

While council members are not considered employees under the SG Act, they are to be treated in the same manner as employees of the local government for the purposes of calculating superannuation contribution payments.

The payment is to be the same required under the SG Act. By 1 July 2025, the superannuation guarantee rate will be 12 per cent.

The superannuation contribution payment is to be paid at the same time as the remuneration of the council member is paid. In order to allow a superannuation contribution payment to be made, a council member must nominate a superannuation account from a scheme or fund to which the SG Act applies. Local governments must not make a superannuation contribution payment for a council member if they fail to nominate an eligible superannuation account before the end of the month to which the payment relates.

Local governments must not make superannuation contribution payments for council members during any period in which they are suspended under the Act. Council members are also not entitled to a superannuation contribution payment during any period in which they are not entitled to receive their fees and allowances.

Individual council members may opt out of receiving superannuation contribution payments by providing a notice in writing to the CEO.

Advance payments

If a council member is paid their fees and allowances in advance, in the event of their resignation or suspension, they will need to repay any overpaid superannuation contributions. As this typically cannot be taken from the superannuation fund, the council member will need to repay this from their own finances.

The method of calculating the amount to be repaid is specified in regulations 32B and 34AE(2) of the *Local Government (Administration) Regulations 1996*.

Costs

The cost of paying superannuation for council members will need to be met by each local government out of its existing budget. This cost will vary depending on what fees and allowances the Salaries and Allowances Tribunal and the Council have determined to pay to the mayor / president and councillors and how many council members there are.

Non-compliance

In the event of non-compliance with the payment of superannuation the matter may be referred to the DLGSC as regulator of the local government sector. A council member could also seek to enforce the payment of their entitlements in court.

Our local government already provides superannuation to council members. Do we have to change the way we do so?

No, but you can if you wish to.

Can our local government still opt to become an ELGB?

Yes, if you wish to do so.

A local government may resolve to become an ELGB with the consequence that council members are to be treated as employees for a range of taxation purposes, including PAYG withholding and superannuation.

A resolution to become an ELGB requires a unanimous decision of council.

Financial implications

These reforms do not have the same tax implications for councillors as resolving to PAYG withholding under Commonwealth tax law. There are Fringe Benefits Tax (FBT) implications by resolving to become an ELGB.

The information in this guide is general in nature. It is recommended that Councils and council members seek independent financial advice to consider their particular circumstances and the resultant impacts (if any) of making receiving superannuation contribution payments.

More information

If you have any further queries, please contact the Local Government hotline at lghotline@dlgscwa.gov.au or 1300 762 511.



Department of Local Government,
Sport and Cultural Industries
PO BOX 8349
Perth Business Centre WA 6849
Email: actreview@dlgsc.wa.gov.au
Website: www.dlgsc.wa.gov.au

13.10 SOUTH WEST SUBGROUP TO METROPOLITAN REGIONAL ROAD GROUP (SWMRRG) - APPOINTMENTS

Report Reference Number	OCR-3857
Prepared by	Jacqueline Scott, Executive Manager Technical Services
Supervised by	Jonathan Throssell Chief Executive Officer
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil
Attachments	Nil

PURPOSE

To seek Council approval to appoint council member representatives to the South-West Sub Group of the Metropolitan Regional Road Group (SWMRRG).

EXECUTIVE SUMMARY

Delegates to the committee are appointed following local government elections.

BACKGROUND

There are 10 Regional Road Groups (RRG) in WA, established under the [State Road Funds to Local Government Agreement](#), which is overseen by a State Advisory Committee (SAC). The RRGs make recommendations to the SAC regarding the Annual Local Government Roads Program for their Region and any other relevant issues.

The RRGs are comprised of elected representatives from each Local Government within the road group. Most groups are supported by a sub-group or technical committee comprised of Local Government staff. Administrative support is provided by Main Roads WA. RRGs importantly provide Local Government with a voice in how the State Government's contribution to local roads is spent. RRG members serve a vital and valuable role in ensuring road funding decisions maximise community benefits and preserve and improve the public road network across Western Australia.

The Town of East Fremantle has representation on the South-West Metropolitan Regional Road Sub Group to oversee and coordinate the regional road funding.

A delegate and a deputy is required to be appointed to the SWMRRG.

CONSULTATION

N/A

STATUTORY ENVIRONMENT

N/A

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Strategic Community Plan 2020-2030

Strategic Priority 5: Leadership and Governance

5.2 Proactively collaborate with the community and other stakeholders

5.2. 1 Foster and promote strategic collaborative relationships with neighbouring LGAs, NGOs, State and Federal government representatives and agencies.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Council fail to appoint elected members to external organisations	Rare (1)	Moderate (3)	Low (1-4)	REPUTATIONAL Unsubstantiated, low impact, low profile or 'now news' item	Accept Officer Recommendation

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

N/A

COMMENT

It is recommended that the nominations are taken from members of the Works Committee, as having greater oversight and knowledge of the road asset portfolio. Council may wish to consider nominating the Presiding Member (Cr Wilson) and Deputy Presiding Member (Cr Collinson) of the Works Committee in this regard.

The next meeting is proposed for 27 November 2025 , which will be an Elected Members' Meeting at Main Roads WA, and at which the SWMRRG Chair will be elected.

CONCLUSION

Council is recommended to appoint representatives to the SWMRRG.

13.10 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council appoints:

Cr _____

Cr _____ (Deputy)

to the South West Sub Group of the Metropolitan Regional Road Group.

REPORT ATTACHMENTS

Nil

13.11 RECOGNITION OF SERVICE - COUNCIL MEMBERS

Report Reference Number	OCR-3811
Prepared by	Jonathan Throssell Chief Executive Officer
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil
Attachments	
	1 Draft Policy Recognition of Service – Council Members

PURPOSE

For Council to consider the adoption of a Policy covering the Recognition of Service for Council Members, which will provides guidelines for the fair and consistent acknowledgement of Council Members' service to the Town, including clear parameters on the expenditure of Council funds.

EXECUTIVE SUMMARY

The adoption of a Policy will provide a clear process to recognise retiring Council Members.

BACKGROUND

Recognition of the contribution of retiring Council Members to the Town has previously been ad hoc, with no defined formula for determining the level of recognition or the value of a departing gift signifying the Town's appreciation.

CONSULTATION

Council Members – Concept Forum October 2025

STATUTORY ENVIRONMENT

Section 34AC of the Local Government (Administration) Regulations 1996 states:

34AC. Gifts to council members, when permitted etc. (Act s. 5.100A)

- (1) The retirement of a council member who has served at least one full 4 year term of office is prescribed under section 5.100A(a) as circumstances in which a gift can be given to the council member.*
- (2) The amount of \$100 for each year served as a council member to a maximum of \$1 000 is prescribed under section 5.100A(b) in respect of a gift given to a council member in the circumstances set out in subregulation (1).*

POLICY IMPLICATIONS

As outlined in draft Policy

FINANCIAL IMPLICATIONS

As outlined in draft Policy.

STRATEGIC IMPLICATIONS

A proactive, approachable Council which values community consultation, transparency and accountability

5.1 Strengthen organisational accountability and transparency

5.2 Strive for excellence in leadership and governance.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council continues to consider each circumstance on its merit	Possible (3)	Insignificant (1)	Low (1-4)	SERVICE INTERRUPTION No material service interruption	Accept Officer Recommendation

RISK MATRIX

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	4
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

N/A

COMMENT

The draft policy is proposed to provide clarity and guidance on an appropriate recognition of retiring Council Members through provision of a gift.

Alternatively Council may choose to:

1. consider each circumstance on its merits; ie a separate report to Council would be prepared to seek consideration of approval of a retirement gift each time this occurred. This is seen as administratively inefficient and could lead to inconsistencies; or
2. not provide a gift to retiring Council Members.

CONCLUSION

Adoption of the attached Policy is recommended.

13.11 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council adopts the draft Policy 1.1.13 Recognition of Service – Council Members attached to this report.

REPORT ATTACHMENTS

Attachments start on the next page



1.1.13 Recognition of Service- Council Members

Type:	Office of the CEO – Council Members
Legislation:	- Local Government Act 1995 (WA) - Local Government (Administration) Regulations 1996 (WA), Regulation 34AC (Gifts to retiring council members)
Delegation:	Nil
Other Related Document:	Nil

1. Objective

This policy provides a framework for recognising the service of retiring Council Members in a fair, transparent and consistent manner, consistent with the *Local Government Act 1995 (WA)* and the *Local Government (Administration) Regulations 1996 (WA)*.

2. Policy Scope

This policy applies to all Council Members of the Town of East Fremantle who are retiring following the conclusion of a full term of office.

3. Definitions

- Town** – means the Town of East Fremantle
- Council Member** - Means a person elected under the *Local Government Act 1995 (WA)* as a member of the council of the Town and includes the Mayor of the Town.
- Retirement**: The conclusion of service following the expiry of a Council Member's term where the Council Member either does not seek re-election or is not re-elected.
- Gift**: As defined under the *Local Government Act 1995 (WA)*, being a disposition of property or the conferral of a financial benefit without adequate consideration.

4. Policy Statement

4.1 Eligibility

4.1.1 A retiring Council Member will receive a gift where:

- They have completed at least one full four-year term; and
- Their departure meets the definition of "retirement" under this policy.

4.1.2 A Council Member who has been disqualified from office in accordance with s2.22 of the *Local Government Act 1995 (WA)* will not be eligible for a gift.

[Note: s2.22 refers to Disqualification because of convictions.]

4.2 Value of Gifts

- 4.2.1 A gift to the value of \$100 per year of service, up to a maximum of \$1,000, in accordance with Regulation 34AC.
- 4.2.2 Any council-owned property retained by a Council Member must be valued at depreciated (residual) value and counted within the prescribed limit.

4.3 Roles and Responsibilities

The CEO will –

- Confirm eligibility when a Council Member is due to retire.
- Monitor the terms of service of individual Council Members.
- Arrange the item of memorabilia and gift.

4.4 Presentation –

- 4.4.1 The gift will be presented by the Mayor or nominee at an ordinary or special meeting of council, or an appropriate civic recognition event.
- 4.4.2 In the event of the death of a Council Member the Town will work respectfully with the family to ensure appropriate recognition is provided in the Council Member's memory.

- 4.5 Record-keeping – The gift will be noted in council minutes and, if applicable, in the gifts register.

4.6 Recognition Functions

Council may hold a civic event to recognise the contribution of retiring Council Members. Expenditure must be reasonable, budgeted, and consistent with community expectations.

4.7 Review

This policy will be reviewed every four years in line with the local government election cycle, or earlier if legislative amendments require.

Responsible Directorate:	Office of the Chief Executive Officer
Reviewing Officer:	Chief Executive Officer
Decision making Authority:	Council

Document Control

Version Date Adopted Review Date Minute Reference Notes

1.0 [insert] [insert] [insert] New policy

13.12 MONTHLY FINANCIAL REPORT 30 SEPTEMBER 2025

Report Reference Number	OCR-3753
Prepared by	Pratigya Pandeya, Manager Finance
Supervised by	Peter Kocian, Executive Manager Corporate Services
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	

1. Monthly Financial Report for the month ended 30 September 2025
2. East Fremantle Community Park Dashboard September 2025

PURPOSE

The purpose of this report is to present to the Council the Monthly Financial Report for the month ended 30 September 2025. A Capital Works report has been incorporated into the workbook.

EXECUTIVE SUMMARY

A Monthly Financial Report workbook has been prepared to provide an overview of key financial activity.

The WA Government amended regulation 34 of the *Local Government (Financial Management) Regulations 1996* to require the Statement of Financial Activity be presented according to nature or type classification.

Regulation 35 also requires local governments to prepare a monthly Statement of Financial Position. This has now been inserted into the Monthly Financial Report.

A Capital Works Report is presented detailing committed expenditure against budgets. This report is used to assess the clearance rate of capital projects.

A monthly dashboard report on the operations of EFCP is also presented to analyse performance against budget.

BACKGROUND

Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:

- a. demonstrates the Town's commitment to managing its operations in a financially responsible and sustainable manner.
- b. provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
- c. ensures proper accountability to the ratepayers for the use of financial resources.

Financial information that is required to be reported to Council monthly includes:

- a. operational financial performance against budget expectations.
- b. explanations for identified variances from expectations.
- c. financial position of the Town at the end of each month.

Understanding the Financials

When reading the financial information/statements, variances (deviations from budget expectations) are classified as either:

- a. Favourable variance (F)
- b. Unfavourable variance (U)
- c. Timing variance (T)

A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur with the budget year. That is, the financial transaction will still occur, but just in a different month. This timing difference may require for the year-to-date budget to be amended for future periods.

A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.

A realised favourable variance on a revenue item is a positive outcome as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting in a decrease to the projected budget result.

A realised favourable variance on an expenditure item may have either of two causes – one being a saving because the outcome was achieved for lesser cost, which has the effect of increasing the projected budget result. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

If a realised favourable or unfavourable variance is material in value, a recommendation will be provided to Council to amend the budget.

CONSULTATION

Budget Managers are provided with a monthly Responsible Officer Report for review and reporting of budget variances.

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* detail the form and way a local government is to prepare its Statement of Financial Activity.

Regulation 35 of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Position to be prepared.

Expenditure from the municipal fund not included in the annual budget must be authorised in advance by an absolute majority decision of Council pursuant to section 6.8 of the *Local Government Act 1995*.

Fees and charges are imposed in accordance with section 6.16 of the *Local Government Act 1995*. Fees and charges imposed outside of the Annual Budget require an absolute majority decision of Council and must give local public notice of the new fees pursuant to section 6.19 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Significant Accounting Policies are adopted by Council on an annual basis. These policies are used in the preparation of the statutory reports submitted to Council.

FINANCIAL IMPLICATIONS

As part of the adopted 2025/26 Budget, Council adopted the following thresholds as levels of material variances for financial reporting:

That in accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2025/26 for reporting material variances shall be:

- a) 10% of the amended budget; or*
- b) \$10,000 of the amended budget;*

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each Nature classification and capital income and expenditure in the Statement of Financial Activity.

STRATEGIC IMPLICATIONS

The monthly financial report is the key financial reporting mechanism to Council, to provide oversight of the financial management of the local government. This ties into the Strategic Community Plan as follows:

5.3.1 Deliver community outcomes through sustainable finance and human resource management.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inadequate oversight of the financial position of the Town may result in adverse financial trends	Rare (1)	Major (4)	Low (1-4)	FINANCIAL IMPACT \$50,000 - \$250,000	Manage by monthly review of financial statements and key financial information
Inadequate monitoring of grant funding and expenditure resulting in incorrect income transfers	Possible (3)	Moderate (3)	Moderate (5-9)	FINANCIAL IMPACT \$250,001 - \$1,000,000	Manage by updating the internal grants register and contract liabilities register each month

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk

matrix has been prepared, and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	9
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

Not applicable

COMMENT

This report presents the Statement of Financial Activity by Nature for the month ending 30 September 2025.

The following is a summary of headline numbers from the attached financial report, and explanations for variances is provided in Note 1 of the workbook:

	Original Budget	Current Budget	YTD Budget	September 2025 Actuals
Opening Surplus	(588,579)	(300,659)	(300,659)	(300,659)
Operating Revenue	13,588,708	18,897,730	12,481,145	12,638,016
Operating Expenditure	(14,783,386)	(20,349,467)	(5,318,261)	(4,875,329)
Capital Expenditure	(2,227,421)	(2,832,421)	(38,500)	(92,939)
Capital Income	933,213	1,183,213	394,000	358,604
Financing Activities	1,017,606	1,017,606	(30,345)	(30,345)
Non-Cash Items	2,162,200	2,262,859	574,622	574,622
Closing Surplus/(Deficit)	0	(121,139)	7,762,002	8,271,970

The Executive Summary in the workbook provides an overview of key indicators for the month. Further comments are provided below:

- Rate Notices were issued on the 28 July. The Town receipted \$5.19 million in rates and charges revenue (including rates, ESL, service charges) by the end of September, equating to 62% of total rates and charges paid. It is noted that rate notices were issued one week later than last year.
- End of year accounting process for 24/25 are continuing; last month's reported carried forward deficit of (\$225,067) has been adjusted and the amount remains (\$300,659) as at September 2025.
- As the fixed asset register has not been finalised, no itemised depreciation has been run in 25/26, although a manual entry has been applied in the Statement of Financial Activity.

- Capital works has yet to substantially commence in 25/26.
- Town records balance sheet account movements, such as provision of employee leave, interest on lease/ROU at the end of the financial year leading to timing variance during the year, however these are not considered material.
- East Fremantle Community Park estimated expenses and incomes are presented as separate line items in statement of financial activity.
 - Other Revenue - Principal Agent Arrangements
 - Other Expenditure - Principal Agent Arrangements

EFCP actual result for the period ending August 25 has been received with the net operating loss of (\$67K) against the budgeted operating loss of (\$125K). Town's accruals of incomes and expenses have been adjusted with available actuals and where actuals are not available (September 2025), the budgeted incomes and expenses have been accrued. Attachment 2 of this report contains the details of EFCP financial performance.

CONCLUSION

Council is requested to receive the Monthly Financial Report for the month ended September 2025 as submitted.

13.12 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

1. **receives the Monthly Financial Report for the month ended 30 September 2025, as presented as attachment 1 and 2 to this report, inclusive of:**
 - (i) **Statement of Financial Activity by Nature**
 - (ii) **Statement of Comprehensive Income**
 - (iii) **Statement of Financial Position**
 - (iv) **Capital Expenditure Report**
 - (v) **East Fremantle Community Park Dashboard**
2. **notes the unrestricted municipal surplus of \$8,271,970 for the month ended 30 September 2025.**

REPORT ATTACHMENTS

Attachments start on the next page

TOWN OF EAST FREMANTLE
MONTHLY FINANCIAL REPORT
(Containing the Statements of Financial Activity and Financial Position)
For the period ended 30 September 2025
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**TOWN OF EAST FREMANTLE
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

KEY INFORMATION

Funding Surplus or Deficit Components

	Funding surplus / (deficit)			
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	(\$0.30 M)	(\$0.30 M)	(\$0.30 M)	\$0.00 M
Closing	(\$0.12 M)	\$7.76 M	\$8.27 M	\$0.51 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$10.66 M	% of total
Unrestricted Cash	\$7.86 M	73.7%
Restricted Cash	\$2.80 M	26.3%

Refer to 3 - Cash and Cash Investments

Payables		
	\$3.70 M	% Outstanding
Trade Payables	\$0.01 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Receivables		
0	\$0.34 M	% Collected
Rates Receivable	\$4.57 M	62.2%
Trade Receivable	\$0.34 M	% Outstanding
Over 30 Days		18.3%
Over 90 Days		41.2%
		0.0%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	\$0.60 M
\$0.81 M	\$7.74 M	\$8.34 M	\$0.60 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$10.01 M	% Variance
YTD Budget	\$10.02 M	1400.0%

Refer to 8 - Rate Revenue

Grants and Contributions		
YTD Actual	\$0.21 M	% Variance
YTD Budget	\$0.27 M	(20.0%)

Refer to 10 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.74 M	% Variance
YTD Budget	\$0.80 M	(7.3%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.65 M)	\$0.36 M	\$0.27 M	(\$0.09 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Amended Budget	\$0.08 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.01 M	% Spent
Amended Budget	\$1.20 M	(99.3%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.25 M	% Received
Amended Budget	\$1.11 M	(77.4%)

Refer to 10 - Grants and Contributions

Key Financing Activities

Amount attributable to financing activities			
\$1.02 M	(\$0.03 M)	(\$0.03 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	(\$0.02 M)
Principal due	\$4.58 M

Refer to 9 - Borrowings

Reserves	
Reserves balance	\$2.62 M
Interest earned	\$0.00 M

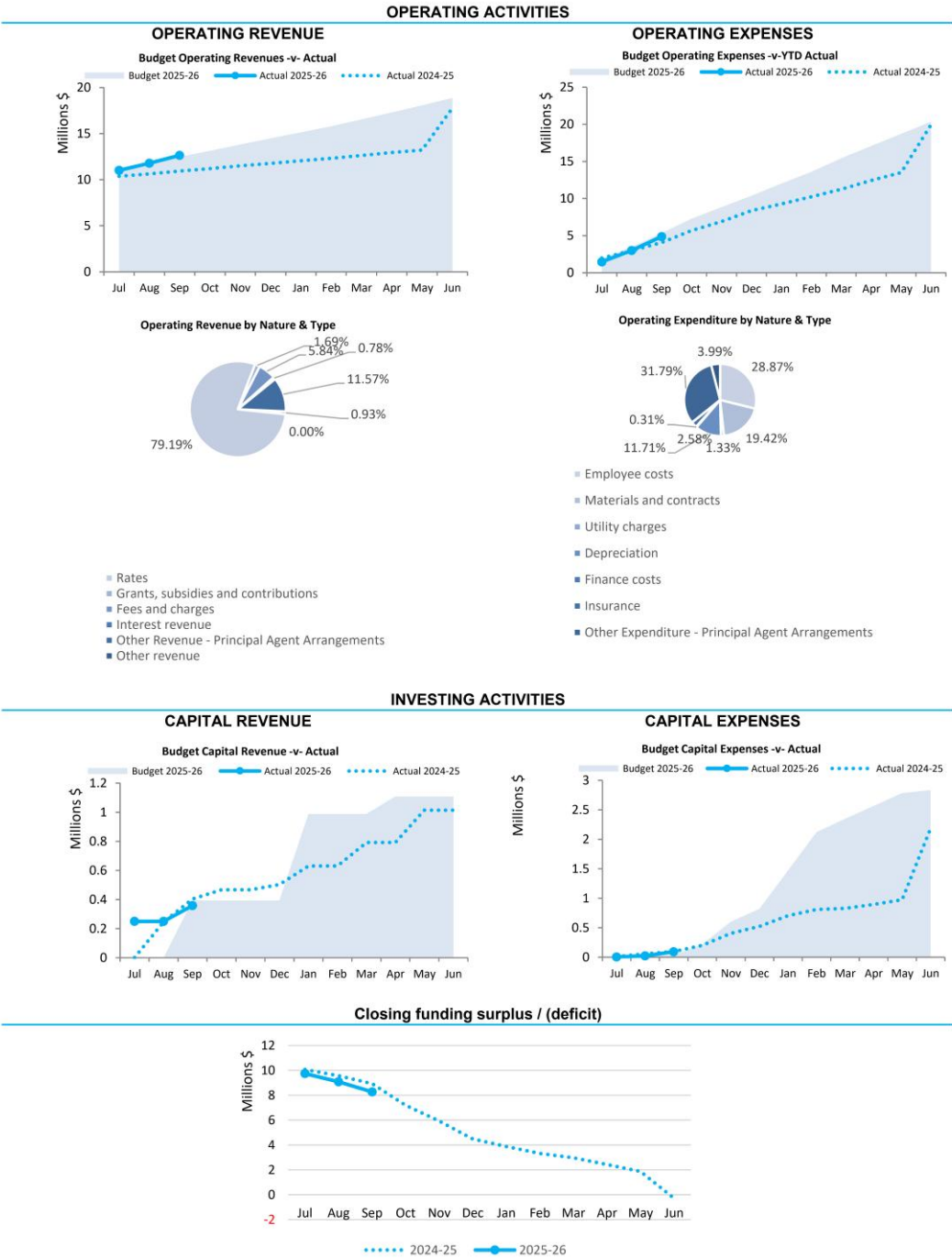
Refer to 4 - Cash Reserves

Report Preparation	
Prepared by:	Manager Finance
Reviewed by:	Executive Manager Corporate Services
Date Prepared:	24/10/2025

This information is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF EAST FREMANTLE
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

KEY INFORMATION - GRAPHICAL



TOWN OF EAST FREMANTLE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

	Note	Original Budget (a) \$	Current Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates	8	10,044,192	10,044,192	10,019,054	10,007,432	(11,622)	(0.12%)	▼
Grants, subsidies and contributions	10	1,211,468	1,044,410	266,594	213,295	(53,299)	(19.99%)	▼
Fees and charges		1,808,373	1,808,373	796,586	738,617	(57,969)	(7.28%)	▼
Interest revenue		220,569	220,569	55,142	98,822	43,680	79.21%	▲
Other Revenue - Principal Agent Arrangements		0	5,476,080	1,276,649	1,462,023	185,374	14.52%	▲
Other revenue		268,480	268,480	67,120	117,827	50,707	75.55%	▲
Profit on asset disposals	6	35,626	35,626	0	0	0	0.00%	▲
		13,588,708	18,897,730	12,481,145	12,638,016	156,871	1.26%	
Expenditure from operating activities								
Employee costs		(5,687,040)	(5,687,040)	(1,551,137)	(1,416,141)	134,996	8.70%	▼
Materials and contracts		(4,914,916)	(4,637,025)	(1,247,353)	(952,453)	294,900	23.64%	▼
Utility charges		(452,443)	(452,443)	(113,110)	(65,371)	47,739	42.21%	▼
Depreciation		(2,298,486)	(2,298,486)	(574,622)	(574,622)	0	0.00%	▼
Finance costs		(300,133)	(300,133)	(75,033)	15,120	90,153	120.15%	▼
Insurance		(317,614)	(317,614)	(158,808)	(126,670)	32,138	20.24%	▼
Other Expenditure - Principal Agent Arrangements		0	(5,843,972)	(1,432,009)	(1,559,471)	(127,462)	(8.90%)	▼
Other expenditure		(812,754)	(812,754)	(166,189)	(195,721)	(29,532)	(17.77%)	▲
		(14,783,386)	(20,349,467)	(5,318,261)	(4,875,329)	442,932	8.33%	
Non-cash amounts excluded from operating activities	2(b)	2,262,859	2,262,859	574,622	574,622	0	0.00%	
Amount attributable to operating activities		1,068,181	811,122	7,737,506	8,337,309		7.75%	
INVESTING ACTIVITIES								
Proceeds from capital grants, subsidies and contributions	10	858,213	1,108,213	394,000	358,604	(35,396)	(8.98%)	▼
Proceeds from disposal of assets	6	75,000	75,000	0	0	0	0.00%	
Payments for property, plant and equipment	5	(1,342,693)	(1,634,693)	(38,500)	(84,822)	(46,322)	(120.32%)	▲
Payments for construction of infrastructure	5	(1,087,728)	(1,197,728)	0	(8,117)	(8,117)	0.00%	
Amount attributable to investing activities		(1,497,208)	(1,649,208)	355,500	265,665	(89,835)	(25.27%)	
FINANCING ACTIVITIES								
Transfer from reserves	4	1,328,527	1,328,527	0	0	0	0.00%	
Repayment of borrowings	9	(157,911)	(157,911)	0	0	0	0.00%	
Payments for principal portion of lease liabilities		(54,261)	(54,261)	(30,345)	(30,345)	0	0.00%	
Transfer to reserves	4	(98,749)	(98,749)	0	0	0	0.00%	
Amount attributable to financing activities		1,017,606	1,017,606	(30,345)	(30,345)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		(588,579)	(300,659)	(300,659)	(300,659)	0	0.00%	
Amount attributable to operating activities		1,068,181	811,122	7,737,506	8,337,309	0	7.75%	
Amount attributable to investing activities		(1,497,208)	(1,649,208)	355,500	265,665	(89,835)	(25.27%)	▼
Amount attributable to financing activities		1,017,606	1,017,606	(30,345)	(30,345)	0	0.00%	
Surplus or deficit after imposition of general rates		0	(121,139)	7,762,002	8,271,970	509,968	6.57%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF EAST FREMANTLE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

	NOTE	Original Budget	Current Budget	YTD Budget	YTD Actual
		\$	\$	\$	\$
Revenue					
Rates	8	10,044,192	10,044,192	10,019,054	10,007,432
Grants, subsidies and contributions	10	1,211,468	1,044,410	266,594	213,295
Fees and charges		1,808,373	1,808,373	796,586	738,617
Interest revenue		220,569	220,569	55,142	98,822
Other Revenue - Principal Agent Arrangements		0	5,476,080	1,276,649	1,462,023
Other revenue		268,480	268,480	67,120	117,827
		13,553,082	18,862,103	12,481,145	12,638,016
Expenses					
Employee costs		(5,687,040)	(5,687,040)	(1,551,137)	(1,416,141)
Materials and contracts		(4,914,916)	(4,637,025)	(1,247,353)	(952,453)
Utility charges		(452,443)	(452,443)	(113,110)	(65,371)
Depreciation		(2,298,486)	(2,298,486)	(574,622)	(574,622)
Finance costs		(300,133)	(300,133)	(75,033)	15,120
Insurance		(317,614)	(317,614)	(158,808)	(126,670)
Other Expenditure - Principal Agent Arrangements		0	(5,843,972)	(1,432,009)	(1,559,471)
Other expenditure		(812,754)	(812,754)	(166,189)	(195,721)
		(14,783,386)	(20,349,467)	(5,318,261)	(4,875,329)
		(1,230,304)	(1,487,364)	7,162,885	7,762,687
Capital grants, subsidies and contributions	10	858,213	1,108,213	394,000	358,604
Profit on asset disposals	6	35,626	35,626	0	0
		893,839	1,143,839	394,000	358,604
Total comprehensive income for the period					
		(336,465)	(343,525)	7,556,885	8,121,291

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF EAST FREMANTLE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

	Note	30 June 2025	30 September 2025
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	2,789,625	2,525,238
Trade and other receivables		558,912	4,875,200
Other financial assets		2,616,769	8,145,805
Inventories	8	82,442	82,442
Other assets		38,113	1,510,424
TOTAL CURRENT ASSETS		6,085,861	17,139,109
NON-CURRENT ASSETS			
Trade and other receivables		179,490	179,490
Other financial assets		79,620	79,620
Property, plant and equipment		57,039,247	56,549,448
Infrastructure		51,358,454	51,366,571
Right-of-use assets		210,380	210,380
TOTAL NON-CURRENT ASSETS		108,867,191	108,385,509
TOTAL ASSETS		114,953,052	125,524,618
CURRENT LIABILITIES			
Trade and other payables		2,896,859	5,389,563
Other liabilities		195,376	181,339
Lease liabilities		80,577	50,232
Borrowings	9	295,799	295,799
Employee related provisions		823,702	825,654
TOTAL CURRENT LIABILITIES		4,292,311	6,742,587
NON-CURRENT LIABILITIES			
Lease liabilities		204,476	204,476
Borrowings	9	4,809,575	4,809,575
Employee related provisions		134,319	134,319
TOTAL NON-CURRENT LIABILITIES		5,148,369	5,148,369
TOTAL LIABILITIES		9,440,680	11,890,955
NET ASSETS		105,512,372	113,633,663
Retained surplus		53,063,312	61,184,603
Reserve accounts	4	2,616,769	2,616,769
Revaluation surplus		49,832,291	49,832,291
TOTAL EQUITY		105,512,372	113,633,663

This statement is to be read in conjunction with the accompanying notes.

Movement in Equity as per Statement of Comprehensive Income **8,121,291**

TOWN OF EAST FREMANTLE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

1 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	Var.	Timing / Permanent	Explanation
	\$	%			
Revenue from operating activities					
Rates	(11,622)	(0.12%)	▼	Timing	No material variance
Grants, subsidies and contributions	(53,299)	(19.99%)	▼	Timing	Non recognition of Non-Mckenzie grant receipt as income as works has not started
Fees and charges	(57,969)	(7.28%)	▼	Timing	Reimbursable - on charge invoice (insurance) issued in October 2025
Interest revenue	43,680	79.21%	▲	Timing	Interest income higher than budgeted
	185,374	14.52%		Timing	EFCP July & August 2025 actual revenue higher than budgeted. Corresponding expenses (refer below) increased but overall favourable net result.
Other Revenue - Principal Agent Arrangements					
Other revenue	50,707	75.55%	▲	Permanent	Reimbursement of long service leave from other council, will be adjusted with long service leave liability balance
Expenditure from operating activities					
Employee costs	134,996	8.70%	▼	Timing	Favourable
Materials and contracts	294,900	23.64%	▼	Timing	Favourable
Utility charges	47,739	42.21%	▼	Timing	Favourable, timing variance
Finance costs	90,153	120.15%	▼	Timing	Credit balance on expenses due to reversal of accrued interest on EF Oval Loan from prior year. Timing issue
Insurance	32,138	20.24%	▼	Timing	Favourable
	(127,462)	(8.90%)			Recognition of EFCP expenditure. July & August 2025 actuals of EFCP more than budget, overall result favourable due to larger favourable income (refer above)
Other Expenditure - Principal Agent Arrangements					
Other expenditure	(29,532)	(17.77%)	▲	Timing	
Non-cash amounts excluded from operating activities	0	0.00%		Timing	No material variance
Investing Activities					
Proceeds from capital grants, subsidies and contributions	(35,396)	(8.98%)	▼	Timing	Revenue recognition of grant. See Note 10 Grants & Contributions.
Proceeds from disposal of assets	0	0.00%		Timing	No variance - See Note 6 Disposal of Assets
Payments for property, plant and equipment	(46,322)	(120.32%)	▲	Timing	See Note 5 Capital Acquisitions for more detailed information
Payments for construction of infrastructure	(8,117)	0.00%		Timing	See Note 5 Capital Acquisitions for more detailed information
Surplus or deficit after imposition of general rates	509,968	6.57%	▲	Timing	Due to variances described above

TOWN OF EAST FREMANTLE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

		Current Budget Closing 30 June 2026	Last Year Closing 30 June 2025	Year to Date 30 September 2025
Note		\$	\$	\$
	Current assets			
	Cash and cash equivalents	2,367,539	2,789,625	2,525,238
	Trade and other receivables	774,141	558,912	4,875,200
	Other financial assets	0	2,616,769	8,145,805
	Other assets	177,665	38,113	1,510,424
		3,319,345	6,085,861	17,139,109
	Less: current liabilities			
	Trade and other payables	(1,074,631)	(2,896,859)	(5,389,563)
	Other liabilities	(2,142)	(195,376)	(181,339)
	Lease liabilities	(45,114)	(80,577)	(50,232)
	Borrowings	(165,617)	(295,799)	(295,799)
	Employee related provisions	(814,756)	(823,702)	(825,654)
	Other provisions	(40,825)	0	0
		(2,143,085)	(4,292,312)	(6,742,587)
	Net current assets	1,176,260	1,793,548	10,396,522
	Less: Total adjustments to net current assets	(1,176,260)	(2,094,207)	(2,124,552)
	Closing funding surplus / (deficit)	0	(300,659)	8,271,970

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Current Budget \$	YTD Budget (a) \$	YTD Actual (b)
	Non-cash amounts excluded from operating activities			
	Adjustments to operating activities			
	Less: Profit on asset disposals	(35,626)	0	0
	Add: Depreciation	2,298,486	574,622	574,622
	Total non-cash amounts excluded from operating activities	2,262,859	574,622	574,622

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Current Budget Opening 30 June 2026	Last Year Closing 30 June 2025	Year Date 30 September 2025
		\$	\$	\$
	Adjustments to net current assets			
	Less: Reserve accounts	(1,386,991)	(2,616,769)	(2,616,769)
	Add: EFCP Consolidated Net Current (Asset)/Liabilities		1,676,820	1,676,820
	Less: EFCP deficit funding - Current payable to the operator		(1,392,746)	(1,392,746)
	Add: Current liabilities not expected to be cleared at the end of the year:			
	- Current portion of borrowings	165,617	157,911	157,911
	- Current portion of lease liabilities	45,114	80,577	50,232
	Total adjustments to net current assets	(1,176,260)	(2,094,207)	(2,124,552)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

3 CASH AND CASH INVESTMENTS

Description	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Risk Rating (LT)	Interest Rate	Maturity Date
Cash Deposits							
Municipal Bank Account	2,328,299	181,339	2,509,638	CBA	AA-	3.50%	At Call
Cash On Hand	600	0	600	Petty Cash/Till Float		0.00%	On Hand
Cash On Hand - EFCP Consolidation	15,000		15,000			(100.00%)	
Term Deposits							
Pooled (Muni, Reserves, Bonds and Grants)	2,000,000	0	2,000,000	NAB	AA-	4.10%	Dec 25
Pooled (Muni, Reserves, Bonds and Grants)	29,035	2,616,769	2,645,804	SUNCORP	A-	4.04%	Oct 25
Pooled (Muni, Reserves, Bonds and Grants)	2,000,000		2,000,000	CBA	AA-	4.09%	Jan 26
Pooled (Muni, Reserves, Bonds and Grants)	1,500,000	0	1,500,000	NAB	AA-	4.15%	Jun 25
Total	7,872,935	2,798,108	10,671,042				
Comprising							
Cash and cash equivalents	7,872,935	2,798,108	10,671,042				
	7,872,935	2,798,108	10,671,042				

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Comments/Notes - Investments and Cash Deposits

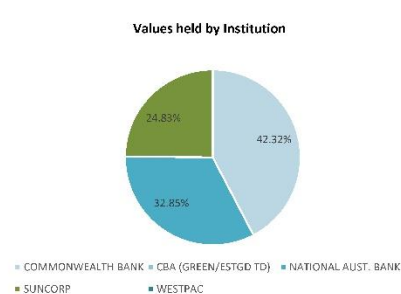
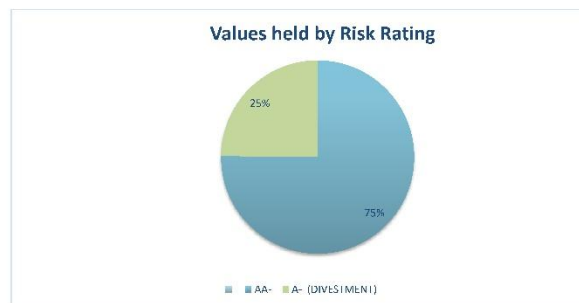
INSTITUTION	\$	(LT) RISK	%
COMMONWEALTH BANK	\$4,509,638	AA-	42.32%
CBA (GREEN/ESTGD TD)	\$0	AA-	0.00%
NATIONAL AUST. BANK	\$3,500,000	AA-	32.85%
SUNCORP	\$2,645,804	AA-	24.83%
WESTPAC	\$0	AA-	0.00%
	\$10,655,442		100.00%

(LT) RISK RATING	PORTFOLIO	\$	%
	MAX 100%	\$0	0%
AA-	MAX 100%	\$8,009,638	75%
AA (GREEN TERM DEPOSITS)	MAX 100%	\$0	0%
A- (DIVESTMENT)	MAX 100%	\$2,645,804	25%
BBB+ (DIVESTMENT)	MAX 80%	\$0	0%
		\$10,655,442	100%

The Town obtains quotes from three (3) financial institutions prior to placing investments. This ensures the Town is receiving the best return on investment possible. The amount the Town invests is dependent on cash flow requirements for business operations and capital works for upcoming months. As the financial year progresses, the Town's cash holdings decreases which means less investment of Municipal funds.

The current monetary policy imposed by the Reserve Bank of Australia (RBA) is driving the interest rate environment.

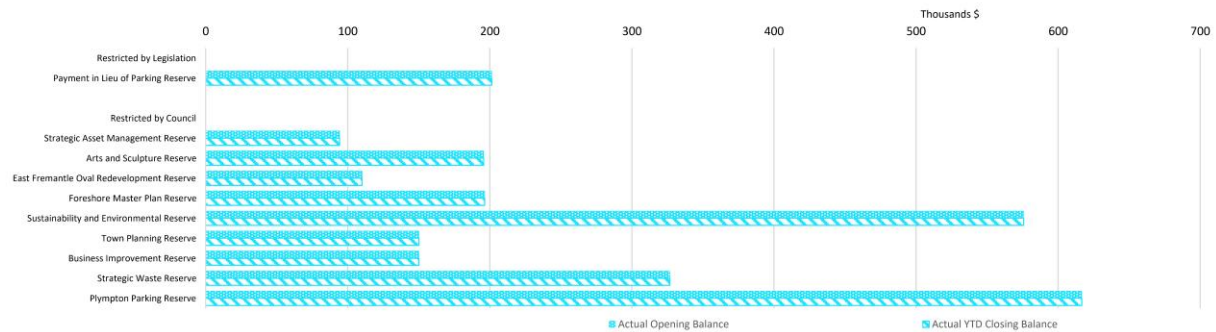
The Town's investment policy precludes investing in term deposits for more than 12 months.



**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

4 RESERVE ACCOUNTS

Reserve name	Original Budget				Current Budget				Actual Opening Balance	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	Budget Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance				
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation												
Payment in Lieu of Parking Reserve	201,385	0	0	201,385	201,385	0	0	201,385	201,385	0	0	201,385
Restricted by Council												
Strategic Asset Management Reserve	94,275	0	(90,000)	4,275	94,275	0	(90,000)	4,275	94,275	0	0	94,275
Arts and Sculpture Reserve	195,664	0	(91,000)	104,664	195,664	0	(91,000)	104,664	195,664	0	0	195,664
East Fremantle Oval Redevelopment Reserve	110,000	0	(110,000)	0	110,000	0	(110,000)	0	110,000	0	0	110,000
Foreshore Master Plan Reserve	196,344	0	(196,344)	0	196,344	0	(196,344)	0	196,344	0	0	196,344
Sustainability and Environmental Reserve	575,750	98,749	(364,499)	310,000	575,750	98,749	(364,499)	310,000	575,750	0	0	575,750
Town Planning Reserve	150,000	0	(150,000)	0	150,000	0	(150,000)	0	150,000	0	0	150,000
Business Improvement Reserve	150,000	0	0	150,000	150,000	0	0	150,000	150,000	0	0	150,000
Strategic Waste Reserve	326,684	0	(326,684)	0	326,684	0	(326,684)	0	326,684	0	0	326,684
Plympton Parking Reserve	616,667	0	0	616,667	616,667	0	0	616,667	616,667	0	0	616,667
	2,616,769	98,749	(1,328,527)	1,386,991	2,616,769	98,749	(1,328,527)	1,386,991	2,616,769	0	0	2,616,769



30/09/2025

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

5 CAPITAL ACQUISITIONS

GL	Account Description		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance (Under)/Over	Completion	Comments
	Plant & Equipment		254,768	254,768	0	0	103,465	103,465	151,303	0%	
E05208	E05208	Ford Ranger Super CC XL TDCI Diesel Space Cab	33,006	33,006	0	0	31,765	31,765		0%	
E12804	E12804	Toyota Hilux Dual Cab Ute	33,006	33,006	0	0	0	0		0%	
E11692	E11692	Ford Ranger Double CC XL Dual Cab Ute TDC1	37,700	37,700	0	0	35,844	35,844		0%	
E12613	E12613	Ford Ranger Single Cab Auto Diesel 4x2	33,006	33,006	0	0	31,765	31,765		0%	
E12642	E12642	Isuzu Truck	98,050	98,050	0	0	0	0		0%	
E04635	J04636	Upgrade of power to EV Charger - Dovenby House	20,000	20,000	0	0	4,091	4,091		0%	
	Furniture & Equipment		10,000	10,000	0	4,867	6,938	11,805	(1,805)	49%	
E04606	E04606	General Allocation (Photocopier Corporate Services)	10,000	10,000	0	4,867	6,938	11,805		49%	
	Buildings		1,077,925	1,369,925	38,500	79,955	0	79,955	1,289,971	6%	
	J11748	Solar and Battery Installation East Fremantle Community Park. Solar installation Town Hall, Depot and Dovenby House	796,425	796,425	0	0	0	0		0%	
E11715	J11738	East Fremantle Community Park - Miscellaneous Works	200,000	387,000	32,000	28,670	0	28,670		7%	
E11739	E11739	Tricolore Windows Ballustrades	20,000	20,000	0	1,285	0	1,285		6%	
E14606	E14606	Buildings - General	61,500	106,500	6,500	0	0	0		0%	
E14601	E14601	Building Electrical Upgrades	0	10,000	0	0	0	0		0%	
	J11672	East Fremantle Community Park - Scoreboard	0	50,000	0	50,000	0	50,000		100%	

30/09/2025

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

5 CAPITAL ACQUISITIONS

GL	Account Description	Adopted Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance (Under)/Over	Completion	Comments
	Infrastructure - roads	360,000	360,000	0	0	850	850	359,150	0%	
E12820	J12850 Riverside Road (Swan Yacht club to Wayman reserve)	360,000	360,000	0	0	850	850		0%	
									0%	
	Infrastructure - drainage	77,148	122,148	0	0	0	0	122,148	0%	
E12823	J12834 Drainage - Various River Outlet Reduction and GPTS	27,148	27,148	0	0	0	0		0%	
	J12835 Preston Point Road - Pipe from PPR to river above carpark - Pipe upgrade running down bank to river - Investigation and options	10,000	10,000	0	0	0	0		0%	
E12823	J12836 Camp Waller - Drainage upgrade from accessway	20,000	25,000	0	0	0	0		0%	
E12823	J12837 Boat Ramp - Upgrade existing pits and clean out sumps with weeds	20,000	20,000	0	0	0	0		0%	
	J11673 Glasson Park - Limestone Wall	0	40,000	0	0	0	0		0%	
	Infrastructure - parks & ovals	406,000	456,000	0	8,117	5,720	13,837	442,163	2%	
E11726	E11726 Infrastructure - Parks & Ovals	0	50,000	0	0	0	0			
E11728	J11741 Limestone wall replacement - Glasson Park	75,000	75,000	0	0	4,945	4,945		0%	
E11729	J11745 Drink Fountains	10,000	10,000	0	7,640	0	7,640		76%	
E11724	J12812 Flood-lighting Upgrade - Wauhop Park	100,000	100,000	0	0	0	0		0%	
E11726	J11674 Bore pump test - Glasson Park	10,000	10,000	0	0	0	0		0%	
E11725	J11747 Ulrich Playground Replacement	120,000	120,000	0	0	0	0		0%	
E11729	J11742 Public Art Installation - East Fremantle Community Park	91,000	91,000	0	477	775	1,252		1%	
	Infrastructure - car parks	20,000	20,000	0	0	0	0	20,000	0%	
E12609	E12609 Carparks - General Allocation	20,000	20,000	0	0	0	0		0%	
	Infrastructure - footpaths	224,580	239,580	0	0	9,700	9,700	229,880	0%	
E12824	J12843 Riverside Road (North side), adjacent to Wayman Reserve (do at same time as road upgrade)	45,000	45,000	0	0	0	0		0%	
E12824	J12845 Preston Point Road - Between Pier St & Woodhouse St	70,000	70,000	0	0	0	0		0%	
E12824	J12844 Preston Point Road (West side) - Between Bolton Street and Pier Street	109,580	109,580	0	0	0	0		0%	
	J11846 Moss St, (west side), between Canning Hwy & George St (Remove Concrete and replace with Red asphalt, as per style guide)	0	15,000	0	0	9,700	9,700		0%	
		2,430,421	2,832,421	38,500	92,939	126,673	219,611	2,612,810	3%	

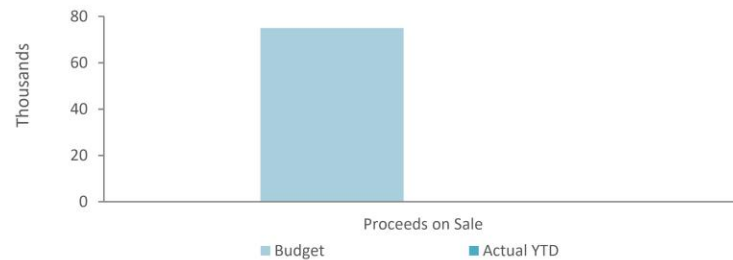
● Total Actual < Current Budget
● No Current Budget
● No YTD Actual
● Total Actual > Current Budget

**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Current Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
1GQJ-387	Isuzu MKR190 truck	7,034	15,000	7,966	0	0	0	0	0
1DTJ-953	EMRS Vehicle	0	10,000	10,000	0	0	0	0	0
1GQD-688	Kobota F3690	7,575	15,000	7,425	0	0	0	0	0
1GDV-315	TORO Z Mower	0	10,000	10,000	0	0	0	0	0
1GKM 815	Kobelco SK17SR-5	20,764	21,000	236	0	0	0	0	0
1TUQ-820	Isuzu 4.5T Tipper	4,000	4,000	0	0	0	0	0	0
		39,374	75,000	35,626	0	0	0	0	0

*As at



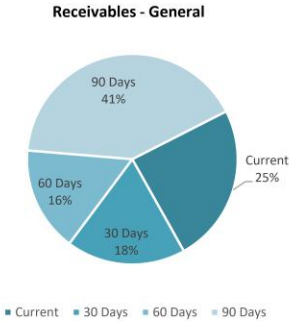
TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

7 RECEIVABLES

Rates receivable	30 Jun 2025	30 Sep 2025
	\$	\$
Opening arrears previous years	78,272	114,004
Levied this year	11,444,213	11,987,894
Less - collections to date	(11,408,481)	(7,533,002)
Gross rates collectable	114,004	4,568,896
Allowance for impairment of rates receivable		0
Net rates collectable	114,004	4,568,896
% Collected	99.0%	62.2%

Other Receivables	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - general	47,578	35,827	31,490	80,426	195,322
Receivables - infringements					83,000
East Fremantle Lawn & Tennis Club, Left Bank					112,212
Allowance for credit losses of trade receivables	0	0	0	0	
Allowance for credit losses of other receivables	0	0	0	0	(54,237)
Total receivables general outstanding					336,297
Amounts shown above include GST (where applicable)			0		

* 90 days receivable includes receivable from EF Football Club \$80K. Expected to be received in 25/26 as agreement has been signed in July 25

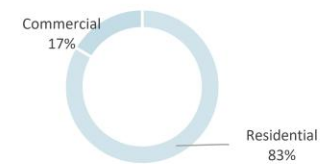
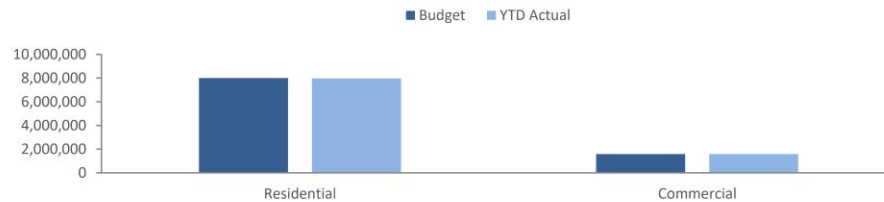


**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

8 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Current Budget	Total	YTD Actual		
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Rate	Reassessed	Total
				\$	\$	\$	\$	\$	\$
Gross rental value									
Residential	0.075417	2,968	105,518,080	7,961,100	33,517	7,994,617	7,957,857	0	7,957,857
Commercial	0.127835	119	12,346,985	1,578,377	0	1,578,377	1,578,377	0	1,578,377
Sub-Total		3,087	117,865,065	9,539,477	33,517	9,572,994	9,536,234	0	9,536,234
Minimum payment									
Gross rental value									
Residential	1,360.00	336		456,960	0	456,960	456,960	0	456,960
Commercial	2,034.00	7	79,940	14,238	0	14,238	14,238	0	14,238
Sub-total		343	79,940	471,198	0	471,198	471,198	0	471,198
Total						10,044,192			10,007,432



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

9 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Finance costs	
			Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
EF Oval Precinct Redevelopment	185	4,576,802	0	0	0	(157,911)	4,576,802	4,418,891	(36,579)	218,794
EF Oval Precinct Redevelopment - Loan guarantee	185	0	0	0	0	0	0	0	16,062	32,125
Total		4,576,802	0	0	0	(157,911)	4,576,802	4,418,891	(20,517)	250,919
Current borrowings		157,911					157,911			
Non-current borrowings		4,418,891					4,418,891			
		4,576,802					4,576,802			

All debenture repayments were financed by general purpose revenue.

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS
OPERATING CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
			\$	\$	\$	\$
General Purpose Funding						
Grants Commission - General	WALGGC	Untied - General Purpose	191,670	78,189	26,867	26,867
Grants Commission - Roads	WALGGC	Untied - Road	85,665	32,088	9,393	9,313
Education and Welfare						
Commonwealth Home Support Programme	Commonwealth Dep. Health	Commonwealth Home Support Programme	707,894	707,894	176,974	177,115
Recreation and Culture						
Riverbank Grant Funding	Foreshore Management Reserve	Norm McKenzie Wall Upgrade & Plaza Project	181,339	181,339	45,335	0
Community Amenities						
Bus Shelter - Maintenance Assistance Scheme	Public Transport Authority	Bus Shelter Maintenance	4,100	4,100	1,025	0
Transport						
Direct Grant	Main Roads	Direct Grant	28,000	28,000	7,000	0
Street Lighting Subsidy	Main Roads	Street Lighting Subsidy	4,800	4,800	0	0
Stirling Bridge Verge Maintenance Agreement	Main Roads	Stirling Highway Verge Maint. Agreement	8,000	8,000	0	0
			1,211,468	1,044,410	266,594	213,295

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
				\$	\$	\$
Recreation and Culture						
Fremantle Womens Soccer Club Refurb	State Government	Election Commitment - Flood Lighting Upgrade Wauhop Park	100,000	100,000	0	0
Community Energy Fund	Fed. Dept. of Industry, Science and Resources	Solar and Battery Installation	398,213	398,213	0	108,604
East Fremantle Community Park	AFL Facilities Fund		0	250,000	250,000	250,000
Transport						
Regional Road Group	Main Roads WA	Riverside Road Upgrade	240,000	240,000	96,000	0
Roads to Recovery	Department of Infrastructure	Riverside Road Upgrade	120,000	120,000	48,000	0
			858,213	1,108,213	394,000	358,604

**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

11 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Date	Increase / (Decrease) to Net Surplus	Current Budget Surplus/ (Deficit) Running Balance
		\$	\$
Annual Budget Adoption			0
Adjustment to budgeted surplus	18 Nov 25	287,920	287,920
Financial Assistance Grants			
General Purpose Grants - Grants Commission	19 Aug 25	-113,482	174,438
General Purpose Grants (Roads) - Grants Commission	19 Aug 25	-53,577	120,861
EF Oval Operating Expense/Income	19 Aug 25	367,891	488,752
Other Revenue - Principal Agent Arrangements	19 Aug 25	5,476,081	5,964,833
Other Expenditure - Principal Agent Arrangements	19 Aug 25	-5,843,972	120,861
EF Oval Redevelopment project			
Capex - EF Oval Redevelopment	19 Aug 25	-187,000	-66,139
AFL Facilities Funding	19 Aug 25	250,000	183,861
East Fremantle Community Park - Scoreboard	19 Aug 25	-50,000	133,861
General Capex carry overs from 24-25			
Buildings general	19 Aug 25	-45,000	
Camp Waller - Eaves	19 Aug 25	-5,000	-5,000
Building Electrical Upgrades	19 Aug 25	-10,000	-15,000
Glasson Park - Limestone Wall	19 Aug 25	-40,000	-55,000
Parks and Ovals - Bores and Irrigation	19 Aug 25	-50,000	-105,000
Moss Street Footpath	19 Aug 25	-15,000	-120,000
Operational expenses carry overs 24-25			
Strategic and Business Planning Services	19 Aug 25	-40,000	-160,000
Mooring Jetty Maintenance	19 Aug 25	-50,000	-210,000
24/25 Budget Opening Surplus / (Deficit)			
24/25 Actual B/F Surplus / (Deficit)		(121,139)	(121,139)

East Fremantle Community Park				
Sep-25				
KPI	Target	Actual	Tracking	Comment
01.2 Facility Membership Income	513,049	539,968	better than target	
Restaurant Income	485,000	737,227	Better than Target	
1140 - Kiosk Sales	265,000	201,606	Not on Target	
Total Retail Income	750,000	938,832	better than target	
Net Profit/Loss	-155,359	TBA		
Wage to income ratio – overall	47.28%	43%	better than target	
Wage to income ratio – Carnaby's		TBA		
Cost of goods ratio	35%	TBA		
Health Club Members	1,680	1,807	better than target	

Following ranges have been used to assess the outcomes

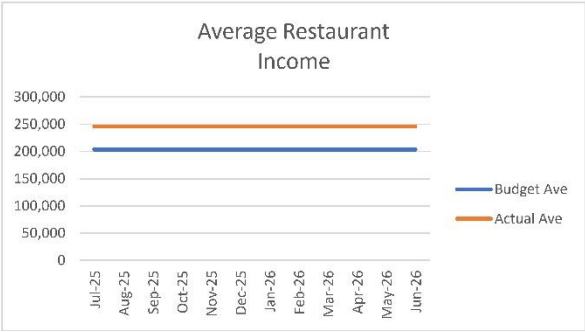
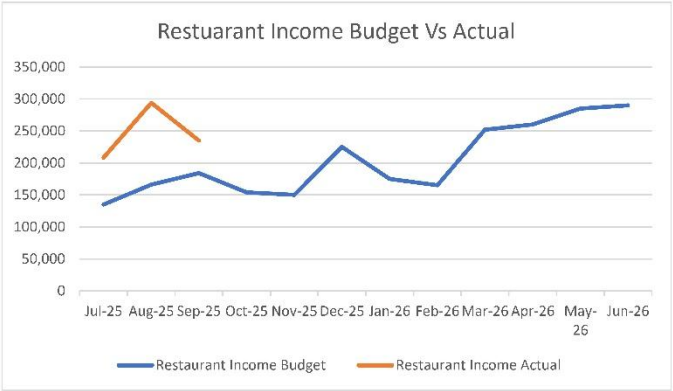
Criteria Range

	Income
>0<5%	On Target
<0	Not on Target
>5%	Better than target

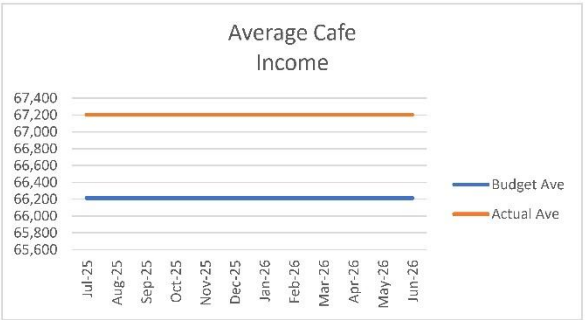
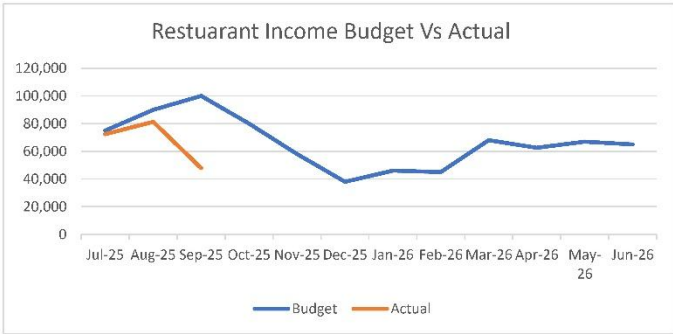
	Wage to income ratio
>0<5%	On Target
<0	Better than target
>5%	Not on Target

Restaurant Income				
Month	Budget	Actual	Budget Ave	Actual Ave
Jul-25	135,000	208,352	203,417	245,742
Aug-25	166,000	\$293,869	203,417	245,742
Sep-25	184,000	235,006	203,417	245,742
Oct-25	154,000		203,417	245,742
Nov-25	150,000		203,417	245,742
Dec-25	225,000		203,417	245,742
Jan-26	175,000		203,417	245,742
Feb-26	165,000		203,417	245,742
Mar-26	252,000		203,417	245,742
Apr-26	260,000		203,417	245,742
May-26	285,000		203,417	245,742
Jun-26	290,000		203,417	245,742
Total	2,441,000	737,227		

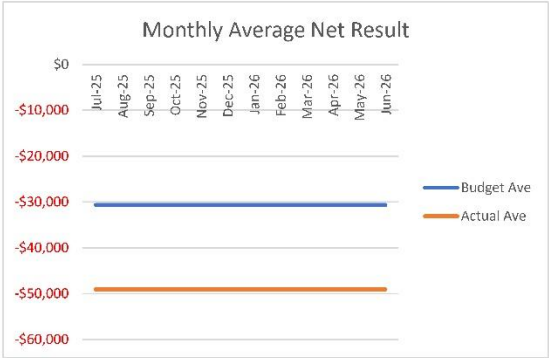
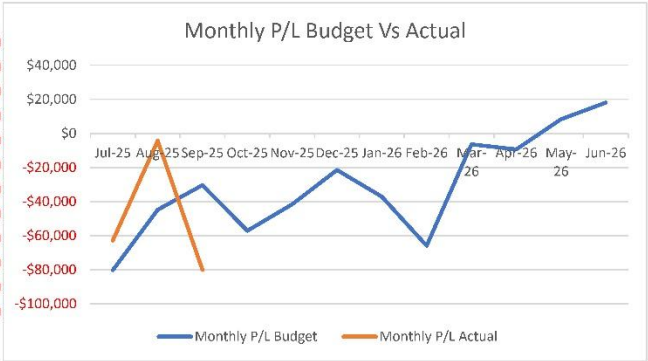
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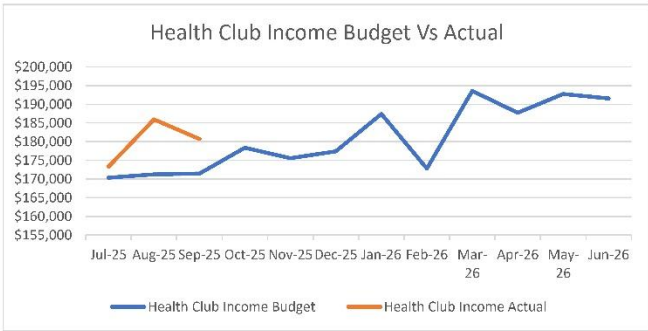
Café Income				
Month	Budget	Actual	Budget Ave	Actual Ave
Jul-25	75,000	72,411	66,213	67,202
Aug-25	90,000	\$81,274	66,213	67,202
Sep-25	100,000	47,920	66,213	67,202
Oct-25	80,000		66,213	67,202
Nov-25	58,000		66,213	67,202
Dec-25	38,000		66,213	67,202
Jan-26	46,000		66,213	67,202
Feb-26	45,000		66,213	67,202
Mar-26	68,000		66,213	67,202
Apr-26	62,550		66,213	67,202
May-26	67,000		66,213	67,202
Jun-26	65,000		66,213	67,202
Total	794,550	201,606		



Monthly P/L				
Month	Budget	Actual	Budget Ave	Actual Ave
Jul-25	-\$80,197	-\$62,767	-\$30,658	-\$49,060
Aug-25	-\$44,804	-\$4,323	-\$30,658	-\$49,060
Sep-25	-\$30,358	-\$80,089	-\$30,658	-\$49,060
Oct-25	-\$57,109		-\$30,658	-\$49,060
Nov-25	-\$41,562		-\$30,658	-\$49,060
Dec-25	-\$21,481		-\$30,658	-\$49,060
Jan-26	-\$37,115		-\$30,658	-\$49,060
Feb-26	-\$65,893		-\$30,658	-\$49,060
Mar-26	-\$6,382		-\$30,658	-\$49,060
Apr-26	-\$9,329		-\$30,658	-\$49,060
May-26	\$8,249		-\$30,658	-\$49,060
Jun-26	\$18,091		-\$30,658	-\$49,060
Total	-\$367,890			

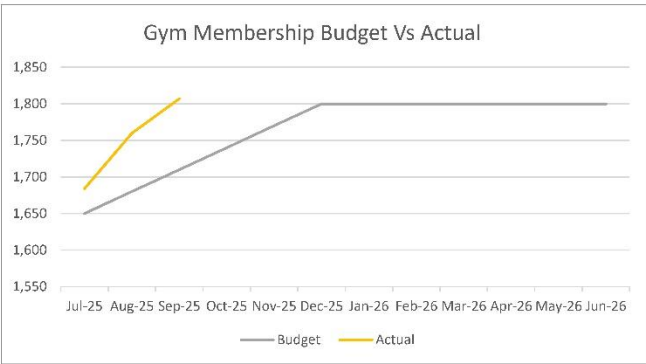


Health Club Income				
Month	Budget	Actual	Budget Ave	Actual Ave
Jul-25	\$170,356	\$173,294	\$180,849	\$179,989
Aug-25	\$171,251	\$185,959	\$180,849	\$179,989
Sep-25	\$171,442	\$180,715	\$180,849	\$179,989
Oct-25	\$178,364		\$180,849	\$179,989
Nov-25	\$175,555		\$180,849	\$179,989
Dec-25	\$177,392		\$180,849	\$179,989
Jan-26	\$187,412		\$180,849	\$179,989
Feb-26	\$172,823		\$180,849	\$179,989
Mar-26	\$193,573		\$180,849	\$179,989
Apr-26	\$187,712		\$180,849	\$179,989
May-26	\$192,733		\$180,849	\$179,989
Jun-26	\$191,574		\$180,849	\$179,989
Total	\$2,170,187	\$539,968		

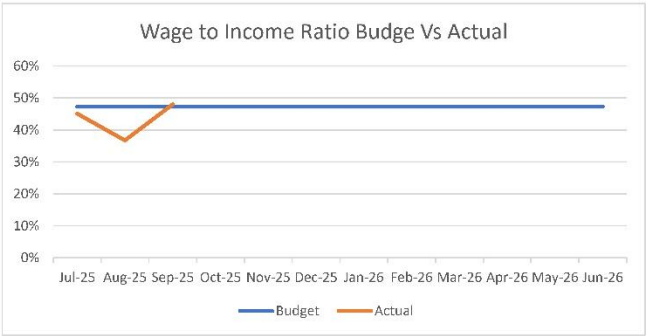


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Note: Previous months figures are adjusted with the actuals where available.

Gym Membership			
Month	Budget	Actual	
Jul-25	1,650	1,684	
Aug-25	1,680	1,760	
Sep-25	1,710	1,807	
Oct-25	1,740		
Nov-25	1,770		
Dec-25	1,800		
Jan-26	1,800		
Feb-26	1,800		
Mar-26	1,800		
Apr-26	1,800		
May-26	1,800		
Jun-26	1,800		



Wage to Income Ratio			
Month	Budget	Actual	
Jul-25	47%	45%	
Aug-25	47%	37%	
Sep-25	47%	48%	
Oct-25	47%		
Nov-25	47%		
Dec-25	47%		
Jan-26	47%		
Feb-26	47%		
Mar-26	47%		
Apr-26	47%		
May-26	47%		
Jun-26	47%		



Casual Sales Sporting Clubs			
Month	EFBC	EFFC	
Jul-25	\$17,119	\$26,005	
Aug-25	\$18,636	\$65,686	
Sep-25	\$15,513	\$17,170	
Oct-25			
Nov-25			
Dec-25			
Jan-26			
Feb-26			
Mar-26			
Apr-26			
May-26			
Jun-26			

EFCC	Total
\$693	\$43,817
\$83	\$84,405
\$485	\$33,168



13.13 MONTHLY FINANCIAL REPORT OCTOBER 2025

Report Reference Number	OCR-3775
Prepared by	Pratigya Pandeya, Manager Finance
Supervised by	Peter Kocian, Executive Manager Corporate Services
Meeting date	Tuesday, 18 November 2025
Voting requirements	Part 3 of the Officer's Recommendation requires an Absolute Majority decision
Documents tabled	Nil
Attachments	1. Monthly Financial Report for the month ended 31 October 2025 2. Schedule of Budget Variations

PURPOSE

The purpose of this report is to present to the Council the Monthly Financial Report for the month ended 31 October 2025. A Capital Works report has been incorporated into the workbook.

EXECUTIVE SUMMARY

A Monthly Financial Report workbook has been prepared to provide an overview of key financial activity.

The WA Government amended regulation 34 of the *Local Government (Financial Management) Regulations 1996* to require the Statement of Financial Activity be presented according to nature or type classification.

Regulation 35 also requires local governments to prepare a monthly Statement of Financial Position. This has now been inserted into the Monthly Financial Report.

A Capital Works Report is presented detailing committed expenditure against budgets. This report is used to assess the clearance rate of capital projects.

BACKGROUND

Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:

- demonstrates the Town's commitment to managing its operations in a financially responsible and sustainable manner.
- provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
- ensures proper accountability to the ratepayers for the use of financial resources.

Financial information that is required to be reported to Council monthly includes:

- operational financial performance against budget expectations.
- explanations for identified variances from expectations.
- financial position of the Town at the end of each month.

Understanding the Financials

When reading the financial information/statements, variances (deviations from budget expectations) are classified as either:

- a. Favourable variance (F)
- b. Unfavourable variance (U)
- c. Timing variance (T)

A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur with the budget year. That is, the financial transaction will still occur, but just in a different month. This timing difference may require for the year-to-date budget to be amended for future periods.

A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.

A realised favourable variance on a revenue item is a positive outcome as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting in a decrease to the projected budget result.

A realised favourable variance on an expenditure item may have either of two causes – one being a saving because the outcome was achieved for lesser cost, which has the effect of increasing the projected budget result. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

If a realised favourable or unfavourable variance is material in value, a recommendation will be provided to Council to amend the budget.

CONSULTATION

Budget Managers are provided with a monthly Responsible Officer Report for review and reporting of budget variances.

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* detail the form and way a local government is to prepare its Statement of Financial Activity.

Regulation 35 of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Position to be prepared.

Expenditure from the municipal fund not included in the annual budget must be authorised in advance by an absolute majority decision of Council pursuant to section 6.8 of the *Local Government Act 1995*.

Fees and charges are imposed in accordance with section 6.16 of the *Local Government Act 1995*. Fees and charges imposed outside of the Annual Budget require an absolute majority decision of Council and must give local public notice of the new fees pursuant to section 6.19 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Significant Accounting Policies are adopted by Council on an annual basis. These policies are used in the preparation of the statutory reports submitted to Council.

FINANCIAL IMPLICATIONS

As part of the adopted 2025/26 Budget, Council adopted the following thresholds as levels of material variances for financial reporting:

That in accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2025/26 for reporting material variances shall be:

- a) 10% of the amended budget; or*
- b) \$10,000 of the amended budget;*

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each Nature classification and capital income and expenditure in the Statement of Financial Activity.

STRATEGIC IMPLICATIONS

The monthly financial report is the key financial reporting mechanism to Council, to provide oversight of the financial management of the local government. This ties into the Strategic Community Plan as follows:

5.3.1 Deliver community outcomes through sustainable finance and human resource management.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inadequate oversight of the financial position of the Town may result in adverse financial trends	Rare (1)	Major (4)	Low (1-4)	FINANCIAL IMPACT \$50,000 - \$250,000	Manage by monthly review of financial statements and key financial information
Inadequate monitoring of grant funding and expenditure resulting in incorrect income transfers	Possible (3)	Moderate (3)	Moderate (5-9)	FINANCIAL IMPACT \$250,001 - \$1,000,000	Manage by updating the internal grants register and contract liabilities register each month

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk

matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	9
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

NA

COMMENT

This report presents the Statement of Financial Activity by Nature for the month ending 31 October 2025.

The following is a summary of headline numbers from the attached financial report, and explanations for variances is provided in Note 1 of the workbook:

	Original Budget	Current Budget	YTD Budget	Actuals
Opening Surplus	(588,579)	(300,659)	(300,659)	(300,659)
Operating Revenue	13,588,708	18,897,730	13,140,069	13,343,037
Operating Expenditure	(14,783,386)	(20,349,467)	(7,274,300)	(6,482,815)
Capital Expenditure	(2,430,421)	(2,832,421)	(216,329)	(154,926)
Capital Income	933,213	1,183,213	394,000	358,604
Financing Activities	1,017,606	1,017,606	286,035	286,035
Non-Cash Items	2,262,859	2,262,859	766,162	767,977
Closing Surplus/(Deficit)	0	(121,139)	6,794,978	7,817,253

The Executive Summary in the workbook provides an overview of key indicators for the month. Further comments are provided below:

- Rate Notices were issued on the 28 July. The Town receipted \$8.5 million in rates and charges revenue (including rates, ESL, service charges) by the end of October, equating to 69% of total rates and charges paid. It is noted that rate notices were issued one week later than last year.
- End of year accounting process for 24/25 are continuing, and net current assets of (\$300,659) is carried forward from 30 June 2025.
- As the fixed asset register has not been finalised, no itemised depreciation has been run in 25/26, although a manual entry has been applied in the Statement of Financial Activity.
- Capital works has yet to substantially commence in 25/26. Progress is as budgeted.
- Town records balance sheet account movements, such as provision of employee leave, interest on lease/ROU at the end of the financial year leading to timing variance during the year, however these are not considered material.

- East Fremantle Community Park estimated expenses and incomes are presented as separate line items in statement of financial activity.
 - Other Revenue - Principal Agent Arrangements
 - Other Expenditure - Principal Agent Arrangements

EFCP actual result for the period ending September 25 has been received with the net operating loss of (\$147K) against the budgeted operating loss of (\$155K). Town's accruals of incomes and expenses have adjusted with available actuals and where actuals are not available (October 2025), the budgeted incomes and expenses have been accrued. Attachment 2 of this report contains the details of EFCP financial performance.

Budget Variation

Council is requested to consider the below budget variations:

Account/Job Number	Description	Current Budget	Amended Budget	Change in Net Current Assets	Remarks
E04606	Furniture & Equipment Capex	(\$10,000)	(\$23,876)	(\$13,876)	Lithium ion UPS Replacement – previous UPS out of warranty and in need of replacement
E04249	Material and contracts - equipment below threshold	(\$5,000)	(\$10,000)	(\$5,000)	
E11272	Materials and contracts - Other Culture - Service Contracts - Public Art Maintenance GEN	(5,436.96)	(\$16,936.96)	\$(11,500)	Charter Subscription and Valuation Services (Cultural asset management tool)
10003470	Transfer from Art and Sculpture Reserve GEN	(\$90,000)	(\$101,500)	\$11,500	Transfer from Arts & Sculpture reserve for above public art maintenance budget (E11272)
Change in Net Current Assets				(\$18,876)	

CONCLUSION

Council is requested to receive the Monthly Financial Report for the month ended 31 October 2025 and the budget variations as submitted.

13.3 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council:

1. receives the Monthly Financial Report for the month ended 31 October 2025, as presented as attachment 1 and 2 to this report, inclusive of:
 - (i) Statement of Financial Activity by Nature
 - (ii) Statement of Comprehensive Income
 - (iii) Statement of Financial Position
 - (iv) Capital Expenditure Report
2. notes the unrestricted municipal surplus of \$7,817,253 for the month ended 31 October 2025.
3. pursuant to section 6.8 of the *Local Government Act 1995*, approves by absolute majority, the schedule of budget variations to the 2025/26 Budget, resulting in a (\$18,876) decrease in forecast net current assets at 30 June 2026, with a forecast budget deficit of (\$140,015).

Account/Job Number	Description	Current Budget	Amended Budget	Change in Net Current Assets	Remarks
E04606	Furniture & Equipment Capex	(\$10,000)	(\$23,876)	(\$13,876)	Lithium ion UPS Replacement – previous UPS out of warranty and in need of replacement
E04249	Material and contracts - equipment below threshold	(\$5,000)	(\$10,000)	(\$5,000)	
E11272	Materials and contracts - Other Culture - Service Contracts - Public Art Maintenance GEN	(5,436.96)	(\$16,936.96)	\$(11,500)	Charter Subscription and Valuation Services (Cultural asset management tool)
10003470	Transfer from Art and Sculpture Reserve GEN	(\$90,000)	(\$101,500)	\$11,500	Transfer from Arts & Sculpture reserve for above public art maintenance budget (E11272)
Change in Net Current Assets				(\$18,876)	

REPORT ATTACHMENTS

Attachments start on the next page

TOWN OF EAST FREMANTLE
MONTHLY FINANCIAL REPORT
(Containing the Statements of Financial Activity and Financial Position)
For the period ended 31 October 2025
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**TOWN OF EAST FREMANTLE
FOR THE PERIOD ENDED 31 OCTOBER 2025**

KEY INFORMATION

Funding Surplus or Deficit Components

	Funding surplus / (deficit)			
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	(\$0.30 M)	(\$0.30 M)	(\$0.30 M)	\$0.00 M
Closing	(\$0.12 M)	\$6.79 M	\$7.82 M	\$1.02 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$10.79 M	% of total		\$5.51 M	% Outstanding		\$0.38 M	% Collected
Unrestricted Cash	\$8.32 M	77.1%	Trade Payables	\$1.37 M		0	\$0.38 M	70.7%
Restricted Cash	\$2.47 M	22.9%	0 to 30 Days		100.0%	Rates Receivable	\$3.55 M	
			Over 30 Days		0.0%	Trade Receivable	\$0.38 M	% Outstanding
			Over 90 Days		0.0%	Over 30 Days		19.0%
						Over 90 Days		8.0%

Refer to 3 - Cash and Cash Investments

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities				Rates Revenue			Grants and Contributions			Fees and Charges		
Amended Budget	YTD Budget (a)	YTD Actual (b)	\$1.00 M	YTD Actual	\$10.01 M	% Variance	YTD Actual	\$0.29 M	% Variance	YTD Actual	\$0.89 M	% Variance
\$0.81 M	\$6.63 M	\$7.63 M	\$1.00 M	YTD Budget	\$10.02 M	1400.0%	YTD Budget	\$0.34 M	(15.7%)	YTD Budget	\$0.92 M	(3.5%)

Refer to Statement of Financial Activity

Refer to 8 - Rate Revenue

Refer to 10 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities				Proceeds on sale			Asset Acquisition			Capital Grants		
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	\$0.00 M	%	YTD Actual	\$0.01 M	% Spent	YTD Actual	\$0.36 M	% Received
(\$1.65 M)	\$0.18 M	\$0.20 M	\$0.03 M	Amended Budget	\$0.08 M	(100.0%)	Amended Budget	\$1.20 M	(99.3%)	Amended Budget	\$1.11 M	(67.6%)

Refer to Statement of Financial Activity

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 10 - Grants and Contributions

Key Financing Activities

Amount attributable to financing activities				Borrowings			Reserves			Report Preparation		
\$1.02 M	\$0.29 M	\$0.29 M	\$0.00 M	Principal repayments	\$0.00 M		Reserves balance	\$2.29 M		Prepared by:	Manager Finance and Accountant	
				Interest expense	(\$0.02 M)		Interest earned	\$0.00 M		Reviewed by:	Executive Manager Corporate Services	
				Principal due	\$5.11 M					Date Prepared:	7/11/2025	

Refer to Statement of Financial Activity

Refer to 9 - Borrowings

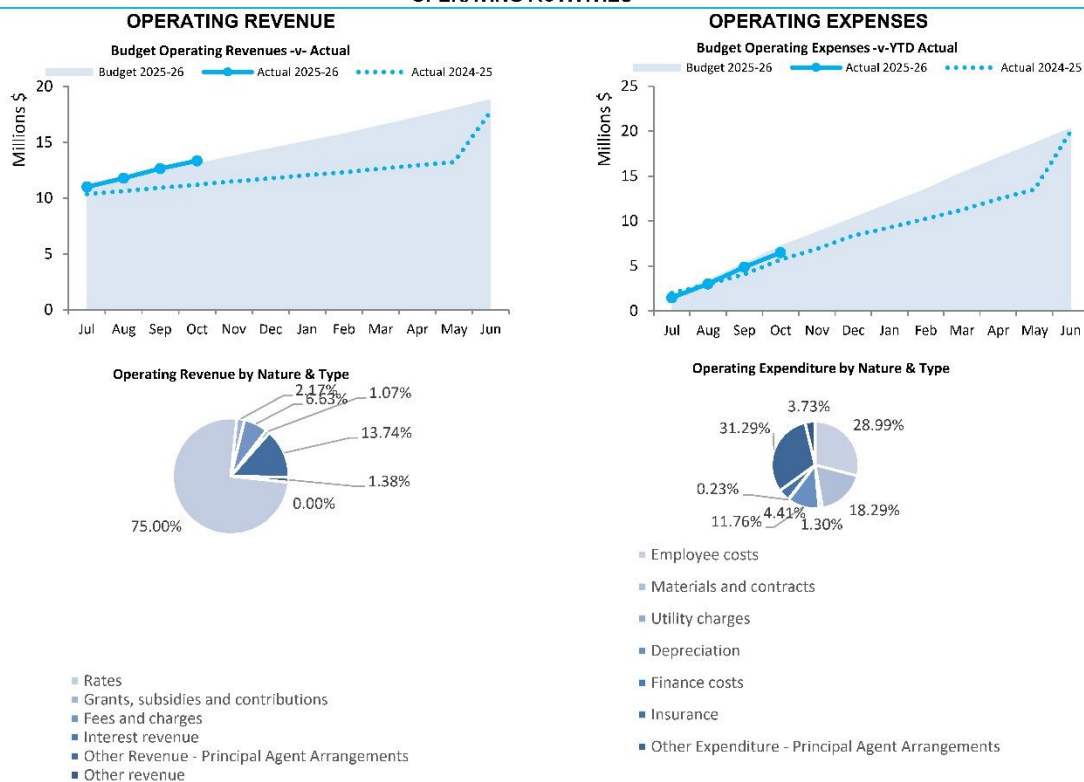
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

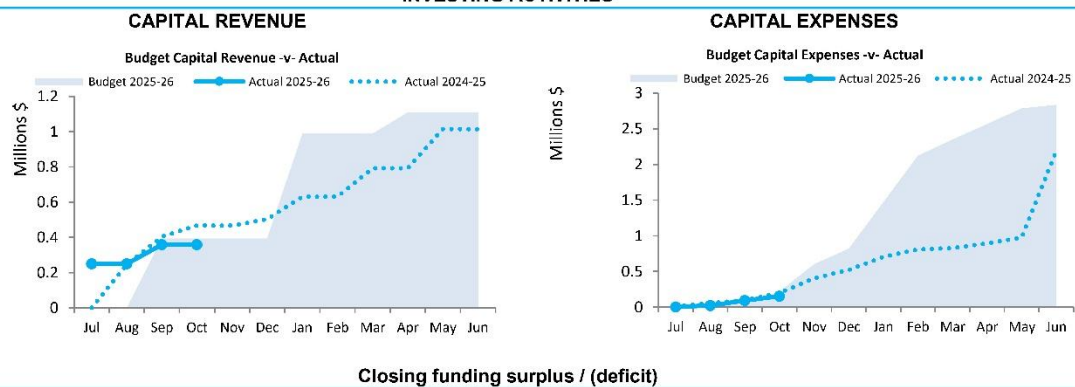
TOWN OF EAST FREMANTLE FOR THE PERIOD ENDED 31 OCTOBER 2025

KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES



INVESTING ACTIVITIES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF EAST FREMANTLE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

Note	Original Budget (a) \$	Current Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates	8	10,044,192	10,044,192	10,021,847	10,007,432	(14,415)	(0.14%) ▼
Grants, subsidies and contributions	10	1,211,468	1,044,410	343,371	289,489	(53,882)	(15.69%) ▼
Fees and charges		1,808,373	1,808,373	917,622	885,067	(32,555)	(3.55%) ▼
Interest revenue		220,569	220,569	73,523	142,943	69,420	94.42% ▲
Other Revenue - Principal Agent Arrangements		0	5,476,080	1,694,213	1,833,665	139,452	8.23% ▲
Other revenue		268,480	268,480	89,493	184,441	94,948	106.10% ▲
Profit on asset disposals	6	35,626	35,626	0	0	0	0.00%
		13,588,708	18,897,730	13,140,069	13,343,037	202,968	1.54%
Expenditure from operating activities							
Employee costs		(5,687,040)	(5,687,040)	(2,029,416)	(1,887,886)	141,530	6.97% ▼
Materials and contracts		(4,914,916)	(4,637,025)	(1,633,983)	(1,191,155)	442,828	27.10% ▼
Utility charges		(452,443)	(452,443)	(150,813)	(84,474)	66,339	43.99% ▼
Depreciation		(2,298,486)	(2,298,486)	(766,162)	(766,162)	0	0.00%
Finance costs		(300,133)	(300,133)	(100,044)	15,120	115,164	115.11% ▼
Insurance		(317,614)	(317,614)	(317,614)	(287,176)	30,438	9.58% ▼
Other Expenditure - Principal Agent Arrangements		0	(5,843,972)	(1,906,682)	(2,037,952)	(131,270)	(6.88%) ▼
Other expenditure		(812,754)	(812,754)	(369,586)	(243,130)	126,456	34.22% ▼
		(14,783,386)	(20,349,467)	(7,274,300)	(6,482,815)	791,485	10.88%
Non-cash amounts excluded from operating activities	2(b)	2,262,859	2,262,859	766,162	767,977	1,815	0.24%
Amount attributable to operating activities		1,068,181	811,122	6,631,931	7,628,199		15.02%
INVESTING ACTIVITIES							
Proceeds from capital grants, subsidies and contributions	10	858,213	1,108,213	394,000	358,604	(35,396)	(8.98%) ▼
Proceeds from disposal of assets	6	75,000	75,000	0	0	0	0.00%
Payments for property, plant and equipment	5	(1,342,693)	(1,634,693)	(211,329)	(146,809)	64,520	30.53% ▼
Payments for construction of infrastructure	5	(1,087,728)	(1,197,728)	(5,000)	(8,117)	(3,117)	(62.35%) ▲
Amount attributable to investing activities		(1,497,208)	(1,649,208)	177,671	203,678	26,007	14.64%
FINANCING ACTIVITIES							
Transfer from reserves	4	1,328,527	1,328,527	326,684	326,684	0	0.00%
Repayment of borrowings	9	(157,911)	(157,911)	0	0	0	0.00%
Payments for principal portion of lease liabilities		(54,261)	(54,261)	(40,649)	(40,649)	0	0.00%
Transfer to reserves	4	(98,749)	(98,749)	0	0	0	0.00%
Amount attributable to financing activities		1,017,606	1,017,606	286,035	286,035	0	0.00%
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		(588,579)	(300,659)	(300,659)	(300,659)	0	0.00%
Amount attributable to operating activities		1,068,181	811,122	6,631,931	7,628,199	0	15.02%
Amount attributable to investing activities		(1,497,208)	(1,649,208)	177,671	203,678	26,007	14.64% ▲
Amount attributable to financing activities		1,017,606	1,017,606	286,035	286,035	0	0.00%
Surplus or deficit after imposition of general rates		0	(121,139)	6,794,978	7,817,253	1,022,275	15.04% ▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF EAST FREMANTLE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 31 OCTOBER 2025

	NOTE	Original Budget	Current Budget	YTD Budget	YTD Actual
		\$	\$	\$	\$
Revenue					
Rates	8	10,044,192	10,044,192	10,021,847	10,007,432
Grants, subsidies and contributions	10	1,211,468	1,044,410	343,371	289,489
Fees and charges		1,808,373	1,808,373	917,622	885,067
Interest revenue		220,569	220,569	73,523	142,943
Other Revenue - Principal Agent Arrangements		0	5,476,080	1,694,213	1,833,665
Other revenue		268,480	268,480	89,493	184,441
		13,553,082	18,862,103	13,140,070	13,343,037
Expenses					
Employee costs		(5,687,040)	(5,687,040)	(2,029,416)	(1,887,886)
Materials and contracts		(4,914,916)	(4,637,025)	(1,633,983)	(1,191,155)
Utility charges		(452,443)	(452,443)	(150,813)	(84,474)
Depreciation		(2,298,486)	(2,298,486)	(766,162)	(766,162)
Finance costs		(300,133)	(300,133)	(100,044)	15,120
Insurance		(317,614)	(317,614)	(317,614)	(287,176)
Other Expenditure - Principal Agent Arrangements		0	(5,843,972)	(1,906,682)	(2,037,952)
Other expenditure		(812,754)	(812,754)	(369,586)	(243,130)
		(14,783,386)	(20,349,467)	(7,274,301)	(6,482,815)
		(1,230,304)	(1,487,364)	5,865,769	6,860,222
Capital grants, subsidies and contributions	10	858,213	1,108,213	394,000	358,604
Profit on asset disposals	6	35,626	35,626	0	0
		893,839	1,143,839	394,000	358,604
Total comprehensive income for the period					
		(336,465)	(343,525)	6,259,769	7,218,826

This statement is to be read in conjunction with the accompanying notes.

TOWN OF EAST FREMANTLE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Note	30 June 2025	31 October 2025
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	2,789,625	3,001,298
Trade and other receivables		558,912	4,027,102
Other financial assets		2,616,769	7,790,085
Inventories	8	82,442	82,442
Other assets		38,113	1,897,380
TOTAL CURRENT ASSETS		6,085,861	16,798,307
NON-CURRENT ASSETS			
Trade and other receivables		179,490	177,675
Other financial assets		79,620	79,620
Property, plant and equipment		57,039,247	56,419,894
Infrastructure		51,358,454	51,366,571
Right-of-use assets		210,380	210,380
TOTAL NON-CURRENT ASSETS		108,867,191	108,254,140
TOTAL ASSETS		114,953,052	125,052,447
CURRENT LIABILITIES			
Trade and other payables		2,896,859	5,829,164
Other liabilities		195,376	181,339
Lease liabilities		80,577	39,928
Borrowings	9	295,799	295,799
Employee related provisions		823,702	826,651
TOTAL CURRENT LIABILITIES		4,292,311	7,172,881
NON-CURRENT LIABILITIES			
Lease liabilities		204,476	204,476
Borrowings	9	4,809,575	4,809,575
Employee related provisions		134,319	134,319
TOTAL NON-CURRENT LIABILITIES		5,148,369	5,148,369
TOTAL LIABILITIES		9,440,680	12,321,249
NET ASSETS		105,512,372	112,731,198
Retained surplus		53,063,312	60,608,822
Reserve accounts	4	2,616,769	2,290,085
Revaluation surplus		49,832,291	49,832,291
TOTAL EQUITY		105,512,372	112,731,198

This statement is to be read in conjunction with the accompanying notes.

Movement in Equity as per Statement of Comprehensive Income **7,218,826**

TOWN OF EAST FREMANTLE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	Var.	Timing / Permanent	Explanation
Revenue from operating activities					
Rates	(14,415)	(0.14%)	▼	Timing	Interim rates to be processed in November 2025
Grants, subsidies and contributions	(53,882)	(15.69%)	▼	Timing	Non recognition of Riverbank grant funding receipt as income as works has not started
Fees and charges	(32,555)	(3.55%)	▼	Timing	Timing
Interest revenue	69,420	94.42%	▲	Timing	Interest income higher than budgeted
	139,452	8.23%		Timing	EFCP actual revenue higher than budgeted. Corresponding expenses (refer below) increased but overall favourable net result.
Other Revenue - Principal Agent Arrangements					
Other revenue	94,948	106.10%	▲	Timing	Reimbursement of long service leave from other council \$74K (permanent variance), will be adjusted with long service leave liability balance. Insurance recovery, expenses/outgoings recovery from lessees etc representing timing variance.
Expenditure from operating activities					
Employee costs	141,530	6.97%	▼	Timing	Favourable
Materials and contracts	442,828	27.10%	▼	Timing	Favourable
Utility charges	66,339	43.99%	▼	Timing	Accounting of October power invoices occurred in November. Timing difference
Finance costs	115,164	115.11%	▼	Timing	Credit balance on expenses due to reversal of accrued interest on EF Oval Loan from prior year. WATC loan interest to be recognised in November 2025
Insurance	30,438	9.58%	▼	Permanent	Favourable
	(131,270)	(6.68%)			Recognition of EFCP expenditure. EFCP actual expenditure higher than budget, overall result favourable due to larger favourable income (refer above)
Other Expenditure - Principal Agent Arrangements					
Other expenditure	126,456	34.22%	▼	Timing	Favourable
Non-cash amounts excluded from operating activities	1,815	0.24%		Timing	No material variance
Investing Activities					
Proceeds from capital grants, subsidies and contributions	(35,396)	(8.98%)	▼	Timing	Revenue recognition of grant. See Note 10 Grants & Contributions.
Proceeds from disposal of assets	0	0.00%		Timing	No variance - See Note 6 Disposal of Assets
Payments for property, plant and equipment	64,520	30.53%	▼	Timing	See Note 5 Capital Acquisitions for more detailed information
Payments for construction of infrastructure	(3,117)	(62.35%)	▲	Timing	See Note 5 Capital Acquisitions for more detailed information
Surplus or deficit after imposition of general rates	1,022,275	15.04%	▲	Timing	Due to variances described above

TOWN OF EAST FREMANTLE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Current Budget Closing 30 June 2026	Last Year Closing 30 June 2025	Year to Date 31 October 2025
Current assets		\$	\$	\$
Cash and cash equivalents	3	2,367,539	2,789,625	3,001,298
Trade and other receivables		774,141	558,912	4,027,102
Other financial assets		0	2,616,769	7,790,085
Other assets		177,665	38,113	1,897,380
		3,319,345	6,085,861	16,798,307
Less: current liabilities				
Trade and other payables		(1,074,631)	(2,896,859)	(5,829,164)
Other liabilities		(2,142)	(195,376)	(181,339)
Lease liabilities		(45,114)	(80,577)	(39,928)
Borrowings	9	(165,617)	(295,799)	(295,799)
Employee related provisions		(814,756)	(823,702)	(826,651)
Other provisions		(40,825)	0	0
		(2,143,085)	(4,292,312)	(7,172,881)
Net current assets		1,176,260	1,793,548	9,625,426
Less: Total adjustments to net current assets		(1,176,260)	(2,094,207)	(1,808,173)
Closing funding surplus / (deficit)		0	(300,659)	7,817,253

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Current Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities		\$	\$	
Adjustments to operating activities				
Less: Profit on asset disposals	6	(35,626)	0	0
Add: Depreciation		2,298,486	766,162	766,162
Total non-cash amounts excluded from operating activities		2,262,859	766,162	767,977

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Current Budget Opening 30 June 2026	Last Year Closing 30 June 2025	Year to Date 31 October 2025
Adjustments to net current assets		\$	\$	\$
Less: Reserve accounts	4	(1,386,991)	(2,616,769)	(2,290,085)
Add: EFCP Consolidated Net Current (Asset)/Liabilities			1,676,820	1,676,820
Less: EFCP deficit funding - Current payable to the operator			(1,392,746)	(1,392,746)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	9	165,617	157,911	157,911
- Current portion of lease liabilities		45,114	80,577	39,928
Total adjustments to net current assets	2(a)	(1,176,260)	(2,094,207)	(1,808,173)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

3 CASH AND CASH INVESTMENTS

Description	Unrestricted	Restricted	Total Cash	Institution	Risk Rating (LT)	Interest Rate	Maturity Date
	\$	\$	\$				
Cash Deposits							
Municipal Bank Account	2,804,360	181,339	2,985,698	CBA	AA-	3.50%	At Call
Municipal Bonds & Deposits Account	0	0	0	CBA	AA-	0.00%	At Call
Cash On Hand	600	0	600	Petty Cash/Till Float		0.00%	On Hand
Cash On Hand - EFCP	15,000		15,000			(100.00%)	
Term Deposits							
Pooled (Muni, Reserves, Bonds and Grants)	2,000,000	0	2,000,000	NAB	AA-	4.10%	Dec 25
Pooled (Muni, Reserves, Bonds and Grants)	0	2,290,085	2,290,085	CBA	AA-	3.72%	Nov 25
Pooled (Muni, Reserves, Bonds and Grants)	2,000,000		2,000,000	CBA	AA-	4.09%	Jan 26
Pooled (Muni, Reserves, Bonds and Grants)	1,500,000	0	1,500,000	NAB	AA-	4.15%	Dec 25
Total	8,319,960	2,471,424	10,791,383				
Comprising							
Cash and cash equivalents	8,319,960	2,471,424	10,791,383				
	8,319,960	2,471,424	10,791,383				

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Comments/Notes - Investments and Cash Deposits

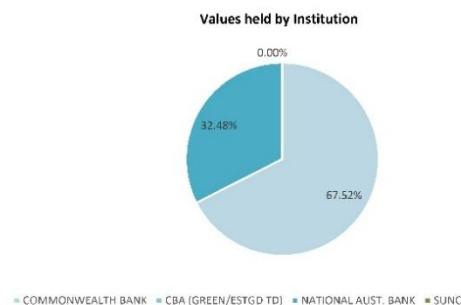
INSTITUTION	\$	(LT) RISK	%
COMMONWEALTH BANK	\$7,275,783	AA-	67.52%
CBA (GREEN/ESTGD TD)	\$0	AA-	0.00%
NATIONAL AUST. BANK	\$3,500,000	AA-	32.48%
SUNCORP	\$0	AA-	0.00%
WESTPAC	\$0	AA-	0.00%
	\$10,775,783		100.00%

(LT) RISK RATING	PORTFOLIO	\$	%
	MAX 100%	\$0	0%
AA-	MAX 100%	\$10,775,783	100%
AA (GREEN TERM DEPOSITS)	MAX 100%	\$0	0%
A- (DIVESTMENT)	MAX 100%	\$0	0%
BBB+ (DIVESTMENT)	MAX 80%	\$0	0%
		\$10,775,783	100%

The Town obtains quotes from three (3) financial institutions prior to placing investments. This ensures the Town is receiving the best return on investment possible. The amount the Town invests is dependent on cash flow requirements for business operations and capital works for upcoming months. As the financial year progresses, the Town's cash holdings decreases which means less investment of Municipal funds.

The current monetary policy imposed by the Reserve Bank of Australia (RBA) is driving the interest rate environment.

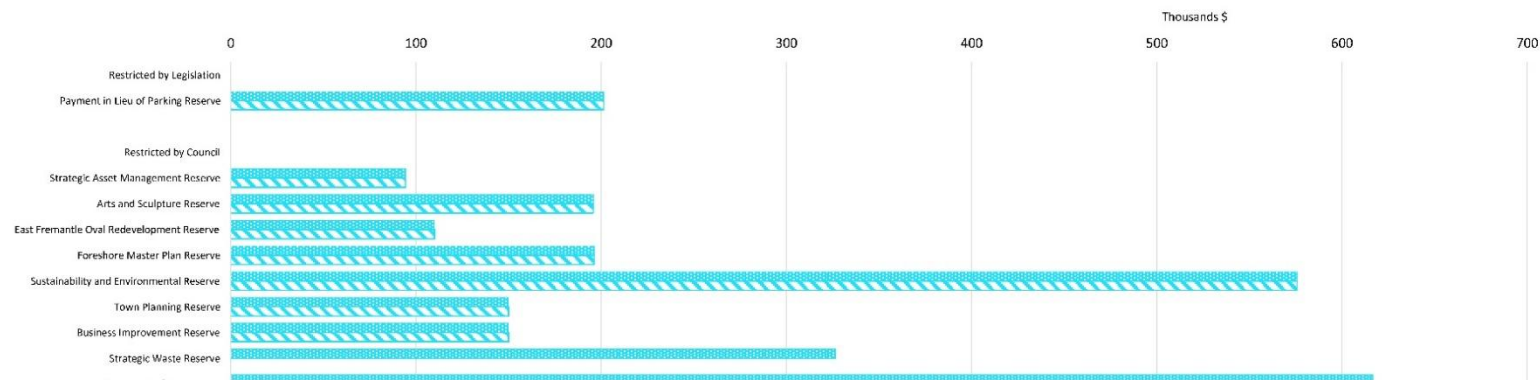
The Town's investment policy precludes investing in term deposits for more than 12 months.



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

4 RESERVE ACCOUNTS

Reserve name	Original Budget				Current Budget				Actual Opening Balance	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	Budget Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance				
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation												
Payment in Lieu of Parking Reserve	201,385	0	0	201,385	201,385	0	0	201,385	201,385	0	0	201,385
Restricted by Council												
Strategic Asset Management Reserve	94,275	0	(90,000)	4,275	94,275	0	(90,000)	4,275	94,275	0	0	94,275
Arts and Sculpture Reserve	195,664	0	(91,000)	104,664	195,664	0	(91,000)	104,664	195,664	0	0	195,664
East Fremantle Oval Redevelopment Reserve	110,000	0	(110,000)	0	110,000	0	(110,000)	0	110,000	0	0	110,000
Foreshore Master Plan Reserve	196,344	0	(196,344)	0	196,344	0	(196,344)	0	196,344	0	0	196,344
Sustainability and Environmental Reserve	575,750	98,749	(364,499)	310,000	575,750	98,749	(364,499)	310,000	575,750	0	0	575,750
Town Planning Reserve	150,000	0	(150,000)	0	150,000	0	(150,000)	0	150,000	0	0	150,000
Business Improvement Reserve	150,000	0	0	150,000	150,000	0	0	150,000	150,000	0	0	150,000
Strategic Waste Reserve	326,684	0	(326,684)	0	326,684	0	(326,684)	0	326,684	0	(326,684)	0
Plympton Parking Reserve	616,667	0	0	616,667	616,667	0	0	616,667	616,667	0	0	616,667
	2,616,769	98,749	(1,328,527)	1,386,991	2,616,769	98,749	(1,328,527)	1,386,991	2,616,769	0	(326,684)	2,290,085



31/10/2025

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

5 CAPITAL ACQUISITIONS

GL	Account Description	Adopted Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance (Under)/Over	Completion	Comments
	Plant & Equipment	254,768	254,768	136,718	38,587	103,465	142,052	112,716	  15%	
E05208	E05208 Ford Ranger Super CC XL TDCI Diesel Space Cab	33,006	33,006	33,006	0	31,765	31,765		  0%	
E12804	E12804 Toyota Hilux Dual Cab Ute	33,006	33,006	33,006	38,587	0	38,587		  117%	
E11692	E11692 Ford Ranger Double CC XL Dual Cab Ute TDCI	37,700	37,700	37,700	0	35,844	35,844		  0%	
E12613	E12613 Ford Ranger Single Cab Auto Diesel 4x2	33,006	33,006	33,006	0	31,765	31,765		  0%	
E12642	E12642 Isuzu Truck	98,050	98,050	0	0	0	0		  0%	
E04635	J04635 Upgrade of power to EV Charger - Dovenby House	20,000	20,000	0	0	4,091	4,091		  0%	
						0			  0%	
	Furniture & Equipment	10,000	10,000	0	11,805	6,938	18,743	(8,743)	  116%	
E04606	E04606 General Allocation (Photocopier Corporate Services)	10,000	10,000	0	11,805	6,938	18,743		  118%	
									  0%	
	Buildings	1,077,925	1,369,925	74,611	96,417	6,140	102,557	1,267,368	  7%	
	J11748 Solar and Battery Installation East Fremantle Community Park. Solar installation Town Hall, Depot and Dovenby House	796,425	796,425	0	0	0	0		  0%	
E11715	J11738 East Fremantle Community Park - Miscellaneous Works	200,000	387,000	57,000	28,670	0	28,670		  7%	
E11739	E11739 Tricolore Windows Ballustrades	20,000	20,000	0	8,385	0	8,385		  42%	
E14606	E14606 Buildings - General	61,500	106,500	16,500	9,362	0	9,362		  9%	
E14601	E14601 Building Electrical Upgrades	0	10,000	1,111	0	6,140	6,140		  0%	
	J11672 East Fremantle Community Park - Scoreboard	0	50,000	0	50,000	0	50,000		  100%	

31/10/2025

**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

5 CAPITAL ACQUISITIONS

GL	Account Description	Adopted Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance (Under)/Over	Completion	Comments
	Infrastructure - roads	360,000	360,000	0	0	850	850	359,150	0%	
E12820	J12850 Riverside Road (Swan Yacht club to Wayman reserve)	360,000	360,000	0	0	850	850		0%	
									0%	
	Infrastructure - drainage	77,148	122,148	0	0	0	0	122,148	0%	
E12823	J12834 Drainage - Various River Outlet Reduction and GPTS	27,148	27,148	0	0	0	0		0%	
E12823	J12835 Preston Point Road - Pipe from PPR to river above carpark - Pipe upgrade running down bank to river - Investigation and options	10,000	10,000	0	0	0	0		0%	
E12823	J12836 Camp Waller - Drainage upgrade from accessway	20,000	25,000	0	0	0	0		0%	
E12823	J12837 Boat Ramp - Upgrade existing pits and clean out sumps with weeds	20,000	20,000	0	0	0	0		0%	
	J11673 Glasson Park - Limestone Wall	0	40,000	0	0	0	0		0%	
	Infrastructure - parks & ovals	406,000	456,000	0	8,117	5,720	13,837	442,163	2%	
E11726	E11726 Infrastructure - Parks & Ovals	0	50,000	0	0	0	0			
E11728	J11741 Limestone wall replacement - Glasson Park	75,000	75,000	0	0	4,945	4,945		0%	
E11729	J11745 Drink Fountains	10,000	10,000	0	7,640	0	7,640		76%	
E11724	J12812 Flood-lighting Upgrade - Wauhop Park	100,000	100,000	0	0	0	0		0%	
E11726	J11674 Bore pump test - Glasson Park	10,000	10,000	0	0	0	0		0%	
E11725	J11747 Ulrich Playground Replacement	120,000	120,000	0	0	0	0		0%	
E11729	J11742 Public Art Installation - East Fremantle Community Park	91,000	91,000	0	477	775	1,252		1%	
	Infrastructure - car parks	20,000	20,000	0	0	0	0	20,000	0%	
E12609	E12609 Carparks - General Allocation	20,000	20,000	0	0	0	0		0%	
	Infrastructure - footpaths	224,580	239,580	5,000	0	0	0	239,580	0%	
E12824	J12843 Riverside Road (North side), adjacent to Wayman Reserve (do at same time as road upgrade)	45,000	45,000	0	0	0	0		0%	
E12824	J12845 Preston Point Road - Between Pier St & Woodhouse St	70,000	70,000	0	0	0	0		0%	
E12824	J12844 Preston Point Road (West side) - Between Bolton Street and Pier Street	109,580	109,580	0	0	0	0		0%	
	J11846 Moss St, (west side), between Canning Hwy & George St (Remove Concrete and replace with Red asphalt, as per style guide)	0	15,000	5,000	0	0	0		0%	
		2,430,421	2,832,421	216,329	154,926	123,113	278,039	2,554,382	5%	

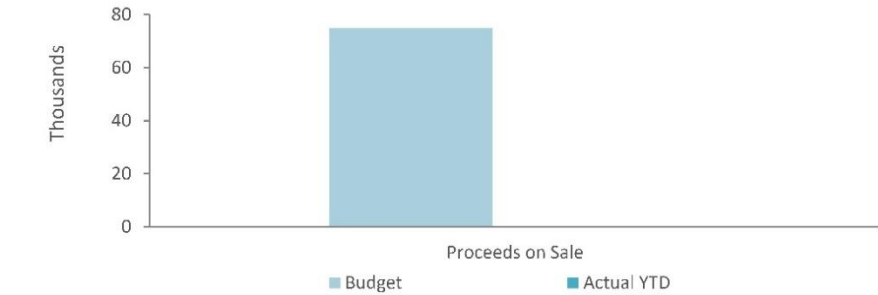
 Total Actual < Current Budget
 No Current Budget
 No YTD Actual
 Total Actual > Current Budget

TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Current Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
1GQJ-387	Isuzu MKR190 truck	7,034	15,000	7,966	0	0	0	0	0
1DTJ-953	EMRS Vehicle	0	10,000	10,000	0	0	0	0	0
1GQD-688	Kobota F3690	7,575	15,000	7,425	0	0	0	0	0
1GDV-315	TORO Z Mower	0	10,000	10,000	0	0	0	0	0
1GKM 815	Kobelco SK17SR-5	20,764	21,000	236	0	0	0	0	0
1TUQ-820	Isuzu 4.5T Tipper	4,000	4,000	0	0	0	0	0	0
		39,374	75,000	35,626	0	0	0	0	0

*As at

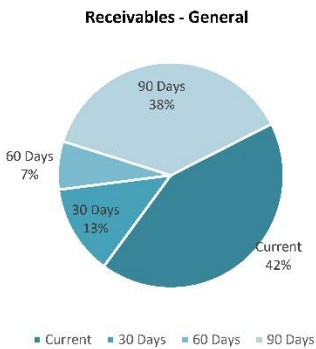


TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Oct 2025
	\$	\$
Opening arrears previous years	78,272	114,004
Levied this year	11,444,213	11,997,539
Less - collections to date	(11,408,481)	(8,557,141)
Gross rates collectable	114,004	3,554,402
Allowance for impairment of rates receivable		0
Net rates collectable	114,004	3,554,402
% Collected	99.0%	70.7%

Other Receivables	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - general	105,430	31,874	17,042	13,333	167,680
Receivables - infringements					75,844
East Fremantle Lawn & Tennis Club, Left Bank					108,389
Receivable - East Fremantle Football Club				79,846	79,846
Allowance for credit losses of trade receivables	0	0	0	0	
Allowance for credit losses of other receivables	0	0	0	0	(54,237)
Total receivables general outstanding					377,521
Amounts shown above include GST (where applicable)			0		

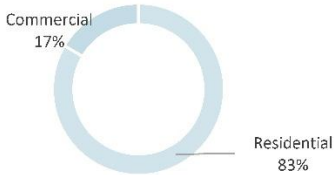
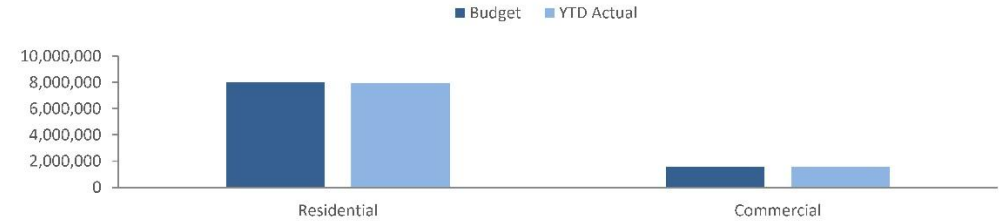


TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

8 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Current Budget		Total	YTD Actual		
	\$ (cents)	Properties	Value	Rate	Reassessed		Rate	Reassessed	Total
				Revenue	Rate Revenue	Revenue	Revenue	Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Residential	0.075417	2,968	105,518,080	7,961,100	33,517	7,994,617	7,957,857	0	7,957,857
Commercial	0.127835	119	12,346,985	1,578,377	0	1,578,377	1,578,377	0	1,578,377
Sub-Total		3,087	117,865,065	9,539,477	33,517	9,572,994	9,536,234	0	9,536,234
Minimum payment									
Gross rental value									
Residential	1,360.00	336		456,960	0	456,960	456,960	0	456,960
Commercial	2,034.00	7	79,940	14,238	0	14,238	14,238	0	14,238
Sub-total		343	79,940	471,198	0	471,198	471,198	0	471,198
Total						10,044,192			10,007,432



TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

9 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Finance costs	
			Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
EF Oval Precinct Redevelopment	185	4,576,802	0	0	0	(157,911)	4,576,802	4,418,891	(36,579)	218,794
EF Oval Precinct Redevelopment - Loan guarantee	185	0	0	0	0	0	0	0	16,062	32,125
EF Community Park - Equipment loan EFCP		528,573	0	0	0	0	528,573	0	0	0
Total		5,105,375	0	0	0	(157,911)	5,105,375	4,418,891	(20,517)	250,919
Current borrowings		295,799					295,799			
Non-current borrowings		4,809,576					4,809,576			
		5,105,375					5,105,375			

All debenture repayments were financed by general purpose revenue.

**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

**10 GRANTS, SUBSIDIES AND CONTRIBUTIONS
OPERATING CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
			\$	\$	\$	\$
General Purpose Funding						
Grants Commission - General	WALGGC	Untied - General Purpose	191,670	78,189	26,867	26,867
Grants Commission - Roads	WALGGC	Untied - Road	85,665	32,088	9,393	9,313
Education and Welfare						
Commonwealth Home Support Programme	Commonwealth Dep. Health	Commonwealth Home Support Programme	707,894	707,894	235,965	236,153
Recreation and Culture						
Riverbank Grant Funding	Foreshore Management Reserve	Norm McKenzie Wall Upgrade & Plaza Project	181,339	181,339	60,446	0
Community Amenities						
Bus Shelter - Maintenance Assistance Scheme	Public Transport Authority	Bus Shelter Maintenance	4,100	4,100	1,367	0
Transport						
Direct Grant	Main Roads	Direct Grant	28,000	28,000	9,333	0
Street Lighting Subsidy	Main Roads	Street Lighting Subsidy	4,800	4,800	0	0
Stirling Bridge Verge Maintenance Agreement	Main Roads	Stirling Highway Verge Maint. Agreement	8,000	8,000	0	0
Department of Water	Department of Water	WATRO9RI - WA Tree Recovery Round 1	0	0	0	17,155
			1,211,468	1,044,410	343,371	289,489

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
				\$	\$	\$
Recreation and Culture						
Fremantle Womens Soccer Club Refurb	State Government	Election Commitment - Flood Lighting Upgrade Wauhop Park	100,000	100,000	0	0
Community Energy Fund	Fed. Dept. of Industry, Science and Resources	Solar and Battery Installation	398,213	398,213	0	108,604
East Fremantle Community Park	AFL Facilities Fund		0	250,000	250,000	250,000
Transport						
Regional Road Group	Main Roads WA	Riverside Road Upgrade	240,000	240,000	96,000	0
Roads to Recovery	Department of Infrastructure	Riverside Road Upgrade	120,000	120,000	48,000	0
			858,213	1,108,213	394,000	358,604

**TOWN OF EAST FREMANTLE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

11 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Date	Increase / (Decrease) to Net Surplus	Current Budget Surplus/ (Deficit) Running Balance
		\$	\$
Annual Budget Adoption			0
Adjustment to budgeted surplus	18 Nov 25	287,920	287,920
Financial Assistance Grants			
General Purpose Grants - Grants Commission	19 Aug 25	-113,482	174,438
General Purpose Grants (Roads) - Grants Commission	19 Aug 25	-53,577	120,861
EF Oval Operating Expense/Income	19 Aug 25	367,891	488,752
Other Revenue - Principal Agent Arrangements	19 Aug 25	5,476,081	5,964,833
Other Expenditure - Principal Agent Arrangements	19 Aug 25	-5,843,972	120,861
EF Oval Redevelopment project			
Capex - EF Oval Redevelopment	19 Aug 25	-187,000	-66,139
AFL Facilities Funding	19 Aug 25	250,000	183,861
East Fremantle Community Park - Scoreboard	19 Aug 25	-50,000	133,861
General Capex carry overs from 24-25			
Buildings general	19 Aug 25	-45,000	
Camp Waller - Eaves	19 Aug 25	-5,000	-5,000
Building Electrical Upgrades	19 Aug 25	-10,000	-15,000
Glasson Park - Limestone Wall	19 Aug 25	-40,000	-55,000
Parks and Ovals - Bores and Irrigation	19 Aug 25	-50,000	-105,000
Moss Street Footpath	19 Aug 25	-15,000	-120,000
Operational expenses carry overs 24-25			
Strategic and Business Planning Services	19 Aug 25	-40,000	-160,000
Mooring Jetty Maintenance	19 Aug 25	-50,000	-210,000
24/25 Budget Opening Surplus / (Deficit)			
24/25 Actual B/F Surplus / (Deficit)		(121,139)	(121,139)

Schedule of Budget Variations					
Nov-25					
General Ledger	Account Description	Current Budget	Amended Budget	Change in Net Current Assets	Comment
	Opening (Deficit) / Surplus 1 July 2025	-\$588,579	-\$300,659	\$287,920	Favourable surplus primarily due to advance payment of FAGS \$167k, favourable interest revenue \$104k, net capital works carryover
I03070	General Purpose Grants - Grants Commission	\$191,670	\$78,188	-\$113,482	Advance payment 23 June \$113,482
I03071	General Purpose Grants (Roads) - Grants Commission	\$85,665	\$32,088	-\$53,577	Advance payment 23 June \$53,577
E11213/500	EF Oval Operating Expense/Income	-\$367,891	\$0	\$367,891	Recognition of EFCP income and expenses separately
I11083	Other Revenue - Principal Agent Arrangements	\$0	\$5,476,081	\$5,476,081	Recognition of EFCP income and expenses separately
E11301	Other Expenditure - Principal Agent Arrangements	\$0	-\$5,843,972	-\$5,843,972	Recognition of EFCP income and expenses separately
	EF Oval Redevelopment Project - Carryovers				
J11738	Capex - EF Oval Redevelopment	-\$200,000	-\$387,000	-\$187,000	Carryover unspent capex 24-25
I11160	AFL Facilities Funding	\$0	\$250,000	\$250,000	Grant not payable until Agreements with the EFFC are in place
J11672	East Fremantle Community Park - Scoreboard	\$0	-\$50,000	-\$50,000	Carryover unspent capex 24-25
E14606	Buildings general	-\$61,500	-\$106,500	-\$45,000	Parks and Ovals carryover unspent capex 24-25 reallocated to general building capex as advised by EMTS
	General Capex - Refer 24-25 Capex Report				
E11737/J12836	Camp Waller - Eaves	-\$20,000	-\$25,000	-\$5,000	Carryover unspent capex 24-25
E14601	Building Electrical Upgrades	\$0	-\$10,000	-\$10,000	Carryover unspent capex 24-25
E11673/J11673	Glasson Park - Limestone Wall	\$0	-\$40,000	-\$40,000	Carryover unspent capex 24-25
E11726/J11674	Parks and Ovals - Bores and Irrigation	-\$10,000	-\$60,000	-\$50,000	Carryover unspent capex 24-25
E11845/J11846	Moss Street Footpath	\$0	-\$15,000	-\$15,000	Carryover unspent capex 24-25
	Operational Carryovers				
E04203	Strategic and Business Planning Services	-\$190,000	-\$230,000	-\$40,000	Carryover unspent funding 24-25 - allocate to Council Plan Project
	Non-carryover Variation				
E10267	Mooring Jetty Maintenance	-\$47,408	-\$97,408	-\$50,000	Annual inspection \$14,500, visual inspection of boat ramp ladders \$2,000, head stock life extension north & middle \$64k, emergency works/services \$10k
E04606	Lithium Ion UPS replacement	-10000	-23,876.00	-13,876.00	Lithium ion UPS Replacement – previous UPS out of warranty and in need of replacement
E04249	Material and contracts - equipment below threshold	-5000	-5,000.00	-5,000.00	
E11272	Charter Subscription and Valuation Services (Cultural as	-5436.96	-16,936.96	-11,500.00	Charter Subscription and Valuation Services (Cultural asset management tool)
10002410	Transfer from Public Art Reserve	0	11,500.00	11,500.00	Transfer from Arts & Sculpture reserve for above public art maintenance budget (E11272)
	Total Change in Net Current Assets	-\$1,228,480	-\$1,363,495	-140,015	

13.14 ACCOUNTS FOR PAYMENT - SEPTEMBER 25

Report Reference Number	OCR-3758
Prepared by	Natalie McGill, Senior Finance Officer
Supervised by	Pratigya Pandeya, Manager Finance
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple Majority
Documents tabled	
Attachments	

1. List of Accounts September 25
2. Caltex invoice August 25

PURPOSE

That Council, in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments made under delegated authority for the month ending 30 September 2025.

EXECUTIVE SUMMARY

Council has an oversight role in receiving the list of payments pursuant to *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996*. It is therefore recommended that Council receives the List of Accounts paid for the period 1 September to 30 September 2025, as per the summary table.

BACKGROUND

The Chief Executive Officer has delegated authority to make payments from the Municipal and Trust Accounts in accordance with budget allocations.

The Town provides payments to suppliers by electronic funds transfer, cheque, or credit card. Attached are itemised lists of all payments made under delegated authority during the said period.

The bulk of payments are processed by electronic funds transfer (EFT) with the exception of occasional reimbursements and refunds.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Regulation 13: *Local Government (Financial Management) Regulations 1996* (as amended) requires local governments to prepare a list of payments made under delegated authority to be prepared and presented to Council monthly.

A new regulation has been added to the *Local Government (Financial Management) Regulations 1996* to increase transparency and accountability in local government, through greater oversight of incidental spending.

Regulation 13A covers purchasing cards issued by local governments to their employees. Purchasing cards use a local government approved line of credit that allows for the timely payment of goods and services acquired in the ordinary course of business.

Purchasing cards include the following:

- business or corporate credit cards
- debit cards
- store cards
- fuel cards
- taxi cards

Other than debit cards, purchasing cards all require a separate payment to the card provider.

Purchasing cards do not include:

- non-reloadable gift cards – these cards are not connected to a local government account or intended to be used as a means of making ordinary business transactions
- pre-loaded purchase or credit card advances – these are cash advances and should be recorded and acquitted accordingly
- SmartRider cards that are centrally controlled for general use – if these cards are managed under the cash advance provisions.

POLICY IMPLICATIONS

Policy 2.1.3 Purchasing. All supplier payments are approved under delegated authority pursuant to the authorisation limits outlined in Council's Purchasing Policy.

FINANCIAL IMPLICATIONS

All expenditure is incurred by authorised officers and made in accordance with the adopted Annual Budget. All amounts quoted in this report are inclusive of GST.

STRATEGIC IMPLICATIONS

A proactive, approachable Council which values community consultation, transparency and accountability

5.1 Strengthen organisational accountability and transparency

5.2 Strive for excellence in leadership and governance.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does not accept the list of payments	Rare (1)	Moderate (3)	Low (1-4)	COMPLIANCE Minor regulatory or statutory impact	Accept Officer Recommendation

RISK MATRIX

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	3
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

N/A

COMMENT

Payments for the period include the following significant items.

Payee	Particulars	Amount (GST inc)
DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2025/26 ESL B 1ST QUARTER CONTRIBUTION	\$ 499,283.27
MARSH PTY LTD	WHS SUPPORT AS PER PROPOSAL	\$ 65,994.50
CITY OF FREMANTLE	CO-CONTRIBUTION FOR RESIDENT USE OF FREMANTLE RECYCLING CENTRE - 1ST PAYMENT 50%	\$ 58,841.20
GLYDE IN COMMUNITY GROUP (INC)	FIRST AND SECOND PORTION OF 25/26 ANNUAL GRANT	\$ 53,019.45
SYNERGY	POWER SUPPLY VARIOUS LOCATIONS	\$ 38,780.78
AUSTRALIAN TAXATION OFFICE	PAYG - AUGUST 25	\$ 37,696.00
VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD AUSTRALIA	WASTE & RECYCLING –AUGUST	\$ 34,328.55

VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD AUSTRALIA	WASTE & RECYCLING –AUGUST	\$ 33,833.07
FULL FAT CONSULTING	PROJECT MANAGEMENT SUPPORT - EFCP PROPOSAL DATED 24 JUNE 2025 UNIT BASED ENGAGEMENT - 01/07/25 - 29/08/25	\$ 17,998.75
PROTEC ASPHALT	PROFILE, AND SUPPLY / INSTALL ASPHALT - MARMION STREET	\$ 16,390.00

CONCLUSION

Nil

13.14 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments made under delegated authority for the month ended 30 September 2025.

September 2025		
Voucher No.	Account	Amount
Cheque 5423	Municipal (Cheques)	\$107.95
EFT 39878—40031	Municipal (EFT)	\$1,213,013.28
Payroll	Municipal (EFT)	\$384,151.92
Term Deposit Placement	Municipal (Direct Debit)	\$3,500,000.00
	Municipal (Direct Debit)	\$77,996.10
	Credit Card	\$6,905.38
	Total Payments	\$5,182,174.63

REPORT ATTACHMENTS

Attachments start on the next page

TOWN OF EAST FREMANTLE

List of Accounts paid by the Chief Executive for September 2025 submitted for the information of the Council Meeting to be held on Tuesday 18 November 2025

Cheque	Payment Date	Supplier	Description	Inv Amount	Cheque
5423	24/09/2025	TOEF	ADMIN PETTY CASH RECOUP 12/09/25	107.95	107.95
			CHEQUE TOTAL	107.95	107.95
EFTS					
		Supplier	Description	Inv Amount	EFT
EFT39878	10/09/2025	AUSTRALIA POST	MONTHLY POSTAL CHARGES AUGUST 25	657.85	657.85
EFT39879	10/09/2025	BOC LIMITED	CONTAINER SERVICE - AUGUST 2025	23.30	23.30
EFT39880	10/09/2025	CITY OF COCKBURN	TIP FEES - AUGUST 2025	1,870.00	1,870.00
EFT39881	10/09/2025	CITY OF FREMANTLE	CO-CONTRIBUTION FOR RESIDENT USE OF FREMANTLE RECYCLING CENTRE - 1ST PAYMENT 50%	58,841.20	58,841.20
EFT39882	10/09/2025	FREMANTLE HERALD	AD- APPOINTMENT OF BUSH FIRE CONTROL OFFICERS (30/8/25)	208.83	
			ACROSS THE TOWN ADVERTS 06/09/25 EDITION	605.00	813.83
EFT39883	10/09/2025	GRONBEK SECURITY	1 x SECURITY CODED (SPECIALISED) PADLOCK - MOORING PENS	212.95	212.95
EFT39884	10/09/2025	S LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 01/09/25	19.50	19.50
EFT39885	10/09/2025	MCLEODS	PROFESSIONAL FEES - LEGAL ADVICE LEASE OF RESERVE	2,519.70	2,519.70
EFT39886	10/09/2025	OPTUS ADMINISTRATION PTY LTD	MOBILE PHONE USE 22/07/25 - 21/08/25	159.98	159.98
EFT39887	10/09/2025	WA FIRE PROTECTION	FIRE EQUIPMENT INSPECTIONS & MAINTENANCE - AUGUST 2025 - VARIOUS SITES	2,343.72	2,343.72
EFT39888	10/09/2025	SYNERGY	POWER SUPPLY VARIOUS LOCATIONS	38,780.78	38,780.78
EFT39889	10/09/2025	KOOL LINE ELECTRICAL & REFRIGERATION	CAMP WALLER - 2X REPLACEMENT LIGHT POLES (MATERIALS ONLY)	1,243.00	
			MERV COWAN - REPLACEMENT POLES & LIGHTING FOR STAIRS (MATERIALS ONLY)	5,225.00	6,468.00
EFT39890	10/09/2025	THE TRUSTEE FOR THE MACRI PARTNERS UNIT TRUST (MACRI PARTNERS)	AUDIT OF ROADS TO RECOVERY R2R 2024/25	1,540.00	1,540.00
EFT39891	10/09/2025	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION (WALGA)	2025 WALGA CONFERENCE - FULL REGISTRATION X 2 COUNCILLORS	2,992.00	2,992.00
EFT39892	10/09/2025	WATERLOGIC AUSTRALIA PTY LTD	RENTAL & SERVICE - FREESTANDING WATER FILTER - SEPTEMBER, OCTOBER, NOVEMBER 2025	217.37	217.37
EFT39893	10/09/2025	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2025/26 ESL B 1ST QUARTER CONTRIBUTION	499,283.27	499,283.27
EFT39894	10/09/2025	SATELLITE SECURITY SERVICES	SECURITY MONITORING FOR 01/09/25 - 31/12/25	777.33	777.33
EFT39895	10/09/2025	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES - CHSP - 26/08/25	52.95	
			WOOLWORTHS PURCHASES - ADMIN - 26/08/25	116.25	
			WOOLWORTHS PURCHASES - CHSP - 27/08/25	68.75	
			WOOLWORTHS PURCHASES - CHSP - 02/09/25	39.85	
			WOOLWORTHS PURCHASES - CHSP - 02/09/25	45.50	
			WOOLWORTHS PURCHASES - CHSP - 03/09/25	16.40	
			WOOLWORTHS PURCHASES - OPERATIONS -03/09/25	71.75	
			WOOLWORTHS PURCHASES - OPERATIONS - 04/09/25	22.50	
			WOOLWORTHS PURCHASES - OPERATIONS - 05/09/25	21.60	455.55
EFT39896	10/09/2025	HYDRO JET	GRAFFITI REMOVAL - SILAS STREET & UNDERPASSES X2	671.00	671.00
EFT39897	10/09/2025	LANDSCAPE YARD O'CONNOR	LAWN SAND FOR LACROSSE	165.30	165.30
EFT39898	10/09/2025	SEEK LIMITED	WORK HEALTH AND SAFETY OFFICER SEEK ADVERT 01/09/25	555.50	555.50
EFT39899	10/09/2025	FOCUS NETWORKS	QU8614G - AUDIT INBOUND EMAILS TICKET 181869	627.00	
			PROJECT WORK RATE FOR OUT OF SCOPE WORKS - 25/07/25	35.20	
			QU8445G VMWARE OPTIONS - VMWARE TO MS HYPER V OR VM WARE LICENSE RENEWAL - 50% DEPOSIT REQUIRED PRIOR TO COMMENCEMENT	3,954.50	
			RFT04 - 2021/22 MANAGED PROACTIVE SERVICE (IT SUPPORT SERVICES) - SEPTEMBER 25	8,900.10	
			QU8642G VARIOUS DOMAIN NAMES AND DNS HOSTING RENEWALS	572.00	14,088.80
EFT39900	10/09/2025	OMNIBUS SERVICES	EXCESS ON INSURANCE CLAIM - DAMAGE TO VEHICLE	300.00	300.00
EFT39901	10/09/2025	BIN BOMBS PTY LTD	4X10KG BIN BOMBS FOR ODOR CONTROL IN PARKS & RESERVE BINS	791.78	791.78
EFT39902	10/09/2025	ENVIRO SWEEP	STREET SWEEPING - AUGUST 2025 (INC FUEL SURCHARGE)	4,748.30	4,748.30
EFT39903	10/09/2025	THE TURBAN INDIAN RESTURANT	STANDING ORDER FOR CATERING 25/26 - 02/09/25	380.65	380.65
EFT39904	10/09/2025	LANDGATE	INTERIM RATES - 2 X ONLINE REQUESTS FOR CERTIFICATE OF TITLE	65.20	65.20
EFT39905	10/09/2025	PROMPT GLASS	PRESTON POINT RESERVE - LACROSSE CLUBHOUSE - REPLACE DAMAGED WINDOW	647.08	647.08
EFT39906	10/09/2025	APARC AUSTRALIAN PARKING & REVENUE CONTROL PTY LTD	STANDING ORDER FOR ONGOING MONTHLY CHARGES - HOST CMS INC LICENSE & COMMUNICATION COSTS, COMPREHENSIVE MAINTENANCE & PARTS PER MONTH - AUGUST 25	187.31	
			STANDING ORDER - PAYABLE CREDIT CARD TRANSACTIONS VIA TILL PER MONTH - AUGUST 25	208.04	
			UPDATING BANKING LICENCE	1,375.00	1,770.35
EFT39907	10/09/2025	CELLARBRATIONS AT EAST FREMANTLE	REFRESHMENTS 09/09/25	278.00	278.00
EFT39908	10/09/2025	VEOLIA RECYCLING & RECOVERY (FORMALLY SUEZ)	GENERAL WASTE COLLECTION EAST STREET - 25/07/25 - 27/08/25	926.66	926.66
EFT39909	10/09/2025	WINC	OFFICE STATIONARY ORDERED ON 4/09/2025	332.62	332.62
EFT39910	10/09/2025	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 15/08/25 & 20/08/25	19.60	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 22/08/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 27/08/25	15.00	

			CHSP VOLUNTEER MEAL REIMBURSEMENT 29/08/25	18.50	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 03/09/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 05/09/25	20.00	113.10
EFT39911	10/09/2025	ELMO SOFTWARE LTD	ANNUAL LICENCE FEE FOR ELMO PLATFORM 11/06/24 - 10/06/25	15,910.70	15,910.70
EFT39912	10/09/2025	GRACE RECORDS MANAGEMENT (AUSTRALIA)	DOCUMENT SCANNING, DATA STORAGE USER LICENCES AND HOSTING AUGUST 25	1,141.29	
			STORAGE FEES 01/09/25 - 30/09/25 AND FILE RETRIEVAL AUGUST 25	368.89	1,510.18
EFT39913	10/09/2025	WH LOCATION SERVICES T/AS ABAXA	SERVICE LOCATION UNDER TOWN HALL CARPARK	1,093.83	1,093.83
EFT39914	10/09/2025	KYOCERA DOCUMENT SOLUTIONS	PRINTING COSTS - RF59800236 - 6053C REG SVS - RVG2901500 6054CI OPERATIONS - RVQ3Y09206 -2554CI - AUGUST 25	123.50	
			PRINTING COSTS - DOVENBY HOUSE - RVQ4209896 3554CI - AUGUST 25	48.16	171.66
EFT39915	10/09/2025	M2M ONE PTY LTD	25/26 - TOWN HALL LIFT EMERGENCY SIM CARD - SEPTEMBER 25	20.90	20.90
EFT39916	10/09/2025	TPG NETWORK PTY LTD	INTERNET SERVICES 01/08/25 - 31/08/25	1,789.70	1,789.70
EFT39917	10/09/2025	GRILLEX PTY LTD T/AS GX OUTDOORS	DRINKING FOUNTAINS - 2X REVIVA WITH DOG BOWL	8,404.00	8,404.00
EFT39918	10/09/2025	PROTEC ASPHALT	ROAD PATCHING REPAIRS - DUKE, PETRA, WINDSOR/CANNING, FRASER, ORBORNE, PIER & STATON/WOLSELY	10,780.00	10,780.00
EFT39919	10/09/2025	M LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 01/09/25	18.00	18.00
EFT39920	10/09/2025	X WANG	REIMBURSEMENT OF COST OF CLIENT AND VOLUNTEERS LUNCH 02/09/25	90.00	90.00
EFT39921	10/09/2025	SYSTEM MAINTENANCE	PRESTON POINT RESERVE - FAULT FIND & REPAIR FAULTY SEWER PUMP	1,772.66	1,772.66
EFT39922	10/09/2025	JACKSON MCDONALD BARRISTERS & SOLICITORS	PROFESSIONAL FEES - LEGAL ADVICE EF OVAL REDEVELOPMENT 31/07/25	2,005.34	
			COST OF PREPARATION OF SOLICITOR REPRESENTATION LETTER FOR PERIOD ENDING 30/06/2025	385.00	2,390.34
EFT39923	10/09/2025	REGINA TETI	REIMBURSEMENT OF COST OF BUS HIRE FOR CHSP 02/09/25	203.69	203.69
EFT39924	10/09/2025	WDJ PEST CONTROL	STREET TREE - TERMITE INSPECTION & TREATMENT AS REQUIRED	330.00	330.00
EFT39925	10/09/2025	ALISON CONNELL	CHSP - CBDC CLIENT ACTIVITY 13/08 & 27/08	120.00	120.00
EFT39926	10/09/2025	FORPARK AUSTRALIA	GLASSON PARK - REPLACEMENT PARTS FOR POMMEL CLIMBER	66.00	
			NORM MCKENZIE - REPLACEMENT FIREMANS POLE PLAYGROUND EQUIPMENT	357.50	423.50
EFT39927	10/09/2025	PEACEFUL EARTH WELLBEING	CHSP - CBDC CLIENT ACTIVITY- 20/08/25	50.00	50.00
EFT39928	10/09/2025	PREMIUM BRAKE AND CLUTCH SERVICE	SERVICE 1HHZ 552	2,711.28	2,711.28
EFT39929	10/09/2025	ILLION TENDERLINK	TENDERLINK FEES FOR PORTAL EFT 02-2025/2026 - RIVERSIDE ROAD RESURFACING PROJECT	544.50	544.50
EFT39930	10/09/2025	S DOUGLAS	CHSP VOLUNTEER MEAL REIMBURSEMENT 28/08/25	12.35	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 02/09/25	16.00	
			REIMBURSEMENT OF COST OF PASSENGER TRANSPORT DRIVER AUTHORSATION RENEWAL,CPR TRAINING & CRIMINAL HISTORY CHECK - CHSP VOLUNTEER	192.90	221.25
EFT39931	10/09/2025	SOUTHERN BINS PTY LTD	BULK BINS 27/08/25	375.00	
			BULK BINS 27/08/25	350.00	
			BULK BINS 02/09/25	725.00	1,450.00
EFT39932	10/09/2025	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 28/08/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 04/09/25	18.00	38.00
EFT39933	10/09/2025	BING TECHNOLOGIES PTY LTD	ELECTRONIC MAIL - STANDING ORDER - 18/08/25 - 31/08/25	120.85	120.85
EFT39934	10/09/2025	EASI PACKAGING PTY LTD	PAYROLL DEDUCTIONS SEPTEMBER 25	3,176.05	3,811.29
			TOTAL GST CLAIMABLE ON BENEFIT PAYMENTS	635.24	
EFT39935	10/09/2025	SOURCE BUSINESS PARTNERS	WALGA PREFERRED SUPPLIER CONTRACT PSP004-12 MANAGED ACCOUNTING SERVICES - PROPOSAL DATED 2 DECEMBER 2024 -END OF YEAR ACCOONS AND AFS PREPARATION 18/08/25 - 31/08/25	2,811.06	2,811.06
EFT39936	10/09/2025	MORIN AND SON TREE SERVICES	TREE PRUNING - VARIOUS LOCATIONS - 17/07/25 - STATON, HUBBLE, MOSS, CANNING, STRATFORD & GILL	5,500.00	
			TREE PRUNING - VARIOUS LOCATIONS - 04/09/25 - PIER, CHAUNCY, WALTER, SEWELL, SPEEDY CHEVAL, MOSS & IRWIN	5,170.00	10,670.00
EFT39937	10/09/2025	MARSH PTY LTD	WHS SUPPORT AS PER PROPOSAL	65,994.50	65,994.50
EFT39938	10/09/2025	FULL FAT CONSULTING	PROJECT MANAGEMENT SUPPORT - EFCP PROPOSAL DATED 24 JUNE 2025 UNIT BASED ENGAGEMENT - 01/07/25 - 29/08/25	17,998.75	17,998.75
EFT39939	10/09/2025	FETCH PRINT PTY LTD	PRINT SEPTEMBER TALK OF THE TOWN NEWSLETTER	1,859.00	1,859.00
EFT39940	10/09/2025	VEOLIA RECYCLING & RECOVERY (PERTH)	CREDIT NOTE 6199084 - WASTE DISPOSAL FOGO	- 930.05	
			CREDIT NOTE 61248827 WASTE DISPOSAL GENERAL WASTE	- 331.83	
			CREDIT NOTE 61270733 WASTE DISPOSAL FOGO	- 1,721.72	
			WASTE DISPOSAL - GENERAL WASTE 04/08/25 - 22/08/25	1,431.23	
			WASTE DISPOSAL FOGO - 31/07/25 - 29/08/25	31,264.43	
			WASTE DISPOSAL RECYCLING - 04/08/25 - 22/08/25	4,616.49	34,328.55
EFT39941	10/09/2025	BELGRAVIA HEALTH & LEISURE GROUP PTY LTD - CARNABY'S	25/26 ROOM RESTRUCTURE FEE FOR EF PROBUS CLUB MONTHLY MEETING - AUGUST 25	227.00	227.00
EFT39942	10/09/2025	MOBILE SENTINEL PTY LTD T/AS LITTLE RIPPERS TECHNOLOGY	20 x BOXES OF BIODEGRADABLE CANINE WASTE DISPOSAL BAGS	2,607.00	2,607.00
EFT39943	10/09/2025	THE GOOD GROCER EAST FREMANTLE	CATERING - STANDING ORDER 04/08/25	14.97	
			CATERING - STANDING ORDER 05/08/25	35.97	
			CATERING - STANDING ORDER 08/08/25	290.00	
			CATERING - STANDING ORDER 11/08/25	11.97	
			CATERING - STANDING ORDER 12/08/25	39.99	

			CATERING - STANDING ORDER 18/08/25	12.97	
			CATERING - STANDING ORDER 20/08/25	44.61	
			CATERING - STANDING ORDER 21/08/25	17.28	
			CATERING - STANDING ORDER 25/08/25	11.97	479.73
EFT39944	10/09/2025	A MCALEER	REIMBURSEMENT OF COST OF FIRST AID TRAINING	119.00	119.00
EFT39945	10/09/2025	STEPHEN CARRICK ARCHITECTS PTY LTD	REVIEW OF HERITAGE IMPACT STATEMENT IN RELATION TO DEVELOPMENT APPLICATION	907.50	907.50
EFT39946	10/09/2025	I BROWNING	REFUND OF OVERPAYMENT OF PARKING FEES - LEEUWIN LAUNCHING RAMP 31/08/25	50.00	50.00
EFT39947	10/09/2025	N MANN	REFUND OF PAYMENT OF PARKING INFRINGEMENT 103100886 -PAYMENT NOT REQUIRED DUE TO WITHDRAWAL	127.60	127.60
EFT39948	10/09/2025	K PINTO	CHARITABLE DONATION - M PINTO - YOUTH SPORTING SPONSORSHIP GRANT TOWARDS TRAVEL COSTS - WORLD MUAY THAI CHAMPIONSHIPS THAILAND MARCH 2026	500.00	500.00
EFT39949	10/09/2025	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL USE 01/08/25 - 31/08/25	5,212.84	5,212.84
EFT39950	24/09/2025	AUSTRALIAN TAXATION OFFICE	PAYG - AUGUST 25	37,696.00	37,696.00
EFT39951	24/09/2025	APACE AID (INC)	WEED MANAGEMENT NIERGARUP TRACK -10/09/25	1,622.50	1,622.50
EFT39952	24/09/2025	BUNNINGS BLDG SUPPLIES LTD	VARIOUS PARTS AND SUPPLIES FOR DEPOT	193.01	
			MATERIALS FOR VARIOUS REPAIRS	188.46	381.47
EFT39953	24/09/2025	BOORAGOON TYRE SERVICE	2 NEW TYRES FOR ISUZU TIPPER TRUCK	560.00	560.00
EFT39954	24/09/2025	EAST FREMANTLE BOWLING CLUB	COMMUNITY ASSISTANCE GRANT FOR HATS AND SHIRTS	812.57	812.57
EFT39955	24/09/2025	GLYDE IN COMMUNITY GROUP (INC)	FIRST AND SECOND PORTION OF 25/26 ANNUAL GRANT	53,019.45	53,019.45
EFT39956	24/09/2025	S LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 08/09/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 15/09/25	19.00	39.00
EFT39957	24/09/2025	MAYOR O'NEILL	SITTING FEES, ICT ALLOWANCE & MAYORAL ALLOWANCE - SEPTEMBER 25	6,106.08	6,106.08
EFT39958	24/09/2025	TELSTRA LIMITED	CEO MOBILE PHONE TO 01/09/25	149.98	149.98
EFT39959	24/09/2025	SYNERGY	POWER SUPPLY 18/08 - 15/09 - TOWN HALL	1,258.60	1,258.60
EFT39960	24/09/2025	DEPT OF MINES, INDUSTRY REGULATION & SAFETY (FORMALLYBUILDING COMMISSION)	BSL COLLECTED AUGUST 25	169.95	169.95
EFT39961	24/09/2025	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION (WALGA)	RECOUP OF TOEF PORTION OF LONG SERVICE LEAVE LIABILITY FOR FORMER STAFF MEMBER	11,881.91	11,881.91
EFT39962	24/09/2025	STRATA GREEN	SUPPLY 3 X PELTOR H7 DELUXE EARMUFFS P742033, 7 X DENVER POLAROID SAFETY GLASSES EDE308, 100 X PAIRS SUPER GRIP NITRILE GLOVES XL, 30 X PAIRS SUPERGRIP NITRILE GLOVES M	1,158.30	1,158.30
EFT39963	24/09/2025	CR. HARRINGTON	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 25	1,861.25	1,861.25
EFT39964	24/09/2025	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES- ADMIN - 10/09/25	87.60	
			WOOLWORTHS PURCHASES- ADMIN - 15/09/25	35.95	
			WOOLWORTHS PURCHASES - CHSP - 17/09/25	53.35	
			WOOLWORTHS PURCHASES - CHSP - 18/09/25	197.55	
			WOOLWORTHS PURCHASES - OPERATIONS - 19/09/25	23.00	
			WOOLWORTHS PURCHASES - OPERATIONS -19/09/25	142.41	539.86
EFT39965	24/09/2025	M SLATTERY	RATES REFUND	2,772.46	2,772.46
EFT39966	24/09/2025	EAST FREMANTLE LAWN TENNIS CLUB	CHSP - HALL HIRE - 06/08, 13/08, 20/08 & 27/08	800.00	800.00
EFT39967	24/09/2025	CR COLLINSON	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 25	1,861.25	1,861.25
EFT39968	24/09/2025	DAVID GRAY & CO. PTY LTD	2 x READY - RAC RODENTICIDE 80x100g PLUS DELIVERY	359.70	359.70
EFT39969	24/09/2025	HYDRO JET	GRAFFITI REMOVAL - MIDWIFE CENTRE & CANNING HIGHWAY	511.50	511.50
EFT39970	24/09/2025	LANDSCAPE YARD O'CONNOR	SAND - 2 CUBES	165.30	165.30
EFT39971	24/09/2025	FOCUS NETWORKS	RFT04 - 2021/22 SOFTWARE AS A SERVICE AND MANAGED HARDWARE - SEPTEMBER 25	12,021.98	12,021.98
EFT39972	24/09/2025	TOWN OF EAST FREMANTLE	PAYMENT OF LICENCE FEE IN LIEU OF RATES PAYMENT A44960	4,985.57	4,985.57
EFT39973	24/09/2025	CR MCPHAIL	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 25	1,861.25	1,861.25
EFT39974	24/09/2025	CR WHITE	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 25	1,861.25	1,861.25
EFT39975	24/09/2025	REDFISH TECHNOLOGIES PTY LTD	QUOTE 33266 REMOVE OLD/SUPPLY AND INSTALL REPLACEMENT PROJECTOR	5,234.63	5,234.63
EFT39976	24/09/2025	APARC AUSTRALIAN PARKING & REVENUE CONTROL PTY LTD	PARKING FACILITIES - SERVICE CONTRACT - 12 MONTHS DECEMBER 24 - NOVEMBER 25	2,090.00	2,090.00
EFT39977	24/09/2025	CR. NATALE	SITTING FEES, ICT ALLOWANCE & DEPUTY MAYORAL ALLOWANCE - SEPTEMBER 25	2,723.50	2,723.50
EFT39978	24/09/2025	VEOLIA RECYCLING & RECOVERY (FORMALLY SUEZ)	FOGO - GREEN BINS- RESIDENTIAL & PRIORITY, GENERAL WASTE - RED BINS & PRIORITY, PARKS & RESERVES, STREET LITTER BINS, RECYCLING - YELLOW BINS - RESIDENTIAL & PRIORITY, STREET LITTER BINS, GENERAL WASTE - RED BINS - COMMERCIAL- RECYCLING - YELLOW BINS - COMMERCIAL, 48-50 ALEXANDRA ROAD-RECYCLING & GENERAL WASTE - AUGUST 25	33,833.07	33,833.07
EFT39979	24/09/2025	AMBIUS (RENTOKIL INITIAL PTY LTD)	TOWN HALL PLANT HIRE - STANDING ORDER - 27/10/25-26/11/25	354.86	354.86
EFT39980	24/09/2025	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 12/09/25	19.50	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 17/09/25	15.60	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 19/09/25	20.00	55.10
EFT39981	24/09/2025	CONTRA-FLOW PTY LTD	TM FOR POT HOLE REPAIRS - 2 DAYS (16 HRS) - 4 X 2 CREW - 09/09/25	2,048.91	2,048.91
EFT39982	24/09/2025	A QNAMADE	PERFORMACE AT CITIZENSHIP CEREMONY 15/09/25	350.00	350.00
EFT39983	24/09/2025	LIVING TURF	SUPPLY IRONMAN FERTILISER FOR SPORTS GROUNDS	1,430.00	1,430.00
EFT39984	24/09/2025	DRAFFIN STREET FURNITURE	JOHN TONKIN - INSURANCE CLAIM - REPLACEMENT 2X STAINLESS STEEL SINGLE BAY BIN SURROUNDS	5,658.40	5,658.40
EFT39985	24/09/2025	CR DONOVAN	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 25	1,861.25	1,861.25
EFT39986	24/09/2025	PAPERSCOUT - (PLANET OF THE SHAPES)	DESIGN OF TALK OF THE TOWN NEWSLETTER SEPTEMBER 2025	770.00	770.00
EFT39987	24/09/2025	PROTEC ASPHALT	PROFILE, AND SUPPLY / INSTALL ASPHALT - MARMION STREET	16,390.00	16,390.00

EFT39988	24/09/2025	CENTRAL REGIONAL TAFE	REPTILE HANDLING AND CAPTURE COURSE FEES FOR RANGER	442.80	442.80
EFT39989	24/09/2025	M LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 08/09/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 15/09/25	20.00	40.00
EFT39990	24/09/2025	FREMANTLE BIENNALE INC	DONATION FOR THE FREMANTLE BIENNALE NOVEMBER 2025	27,500.00	27,500.00
EFT39991	24/09/2025	EFTSURE PTY LTD	12 MONTHS SUBSCRIPTION TO EFTSURE PLATFORM 01/09/25 - 31/08/26	7,708.80	7,708.80
EFT39992	24/09/2025	MARKET CREATIONS AGENCY PTY LTD	WEBSITE DESIGN REVIEW INCLUDING MODIFYING COLOURS AND ACCESSIBILITY COMPLIANCE	5,311.90	5,311.90
EFT39993	24/09/2025	CR. WILSON	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 25	1,861.25	1,861.25
EFT39994	24/09/2025	MARKETLIFE PTY LTD	EVENT SCOPING AND RESOURCES REPORT	5,500.00	5,500.00
EFT39995	24/09/2025	CALL ASSOCIATES PTY LTD	AFTER HOURS CALL CENTRE SERVICES - AUGUST 25	260.32	260.32
EFT39996	24/09/2025	R TETI	REIMBURSEMENT FOR COST OF REPLACEMENT BATTERY FOR VEHICLE REMOTE	20.00	20.00
EFT39997	24/09/2025	BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD	CLEANING SERVICES AUGUST 25 - TOWN HALL, DEPOT, DOVENBY HOUSE, GLASSON PARK & CONSUMABLES ALL SITES	7,535.50	7,535.50
EFT39998	24/09/2025	FORPARK AUSTRALIA	WW WAYMAN - EXERCISE EQUIPMENT - BUTTERFLY PRESS - RETURN TO MANUFACTURER FOR REPAIRS	132.00	132.00
EFT39999	24/09/2025	S EDGAR	RATES REFUND	1,224.33	1,224.33
EFT40000	24/09/2025	INTEGRATED MANAGEMENT CONSULTANTS PTY LTD T/AS MELVILLE MAZDA	NEW VEHICLE FIRST ANNUAL SERVICE - MAZDA SEDAN	363.00	
			NEW VEHICLE FIRST ANNUAL SERVICE - MAZDA SEDAN	363.00	726.00
EFT40001	24/09/2025	REEVE ASSOCIATES PTY LTD	MECHANICAL ENGINEERING SERVICES & DISBURSEMENTS TO END OF DEFECTS LIABILITY- EF WOMANS SOCCER CLUB	341.00	341.00
EFT40002	24/09/2025	S DOUGLAS	CHSP VOLUNTEER MEAL REIMBURSEMENT 09/09/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 04/09/25	16.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 11/09/25	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 18/09/25	19.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 19/09/25	18.00	88.00
EFT40003	24/09/2025	SOUTHERN BINS PTY LTD	BULK BINS - WAUHOP ROAD - SEPTEMBER 2025 - 10/09/25	725.00	
			SKIP BIN FOR DEPOT - 17/09/25	725.00	
			BULK BINS - WAUHOP ROAD - SEPTEMBER 2025 - 18/09/25	725.00	
			BULK BINS - WAUHOP ROAD - SEPTEMBER 2025 - 16/09/25	725.00	2,900.00
EFT40004	24/09/2025	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 11/09/25	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 18/09/25	19.00	34.00
EFT40005	24/09/2025	FOOD BY ROS	CATERING - CITIZENSHIP CEREMONY 15/9/25	1,160.00	1,160.00
EFT40006	24/09/2025	BING TECHNOLOGIES PTY LTD	ELECTRONIC MAIL - STANDING ORDER- 03/09/25 - 14/09/25	76.50	76.50
EFT40007	24/09/2025	EASI PACKAGING PTY LTD	PAYROLL DEDUCTIONS SEPTEMBER 25	4,133.81	4,133.81
EFT40008	24/09/2025	FUTURE SHELTER	LICENCE FOR UNLIMITED USAGE ON PROMOTIONAL PRODUCTS/WEBSITE FOR ILLUSTRATIONS OF EF HERITAGE SITES FROM NOTEBOOKS, DESIGN FEE TO PREPARE AS SEPARATE VECTOR ILLUSTRATIONS OF INDIVIDUAL BUILDINGS	836.00	836.00
EFT40009	24/09/2025	CR. MAYWOOD	SITTING FEES & ICT ALLOWANCE - SEPTEMBER 25	1,861.25	1,861.25
EFT40010	24/09/2025	SOURCE BUSINESS PARTNERS	END OF YEAR ACCOUNTS AND AFS PREPARATION 01/09/25- 14/09/25	2,743.13	2,743.13
EFT40011	24/09/2025	MORIN AND SON TREE SERVICES	TREE PRUNING - VARIOUS LOCATIONS - 18/09/25 - DUKE, KING & RIVERSIDE	5,005.00	5,005.00
EFT40012	24/09/2025	KWINANA ENERGY RECOVERY	WASTE DISPOSAL GENERAL WASTE AUGUST 25	14,905.09	14,905.09
EFT40013	24/09/2025	LETS CELEBRATE WITH CAKE	R U OK DAY EVENT	290.50	290.50
EFT40014	24/09/2025	SOUND BUILDING MAINTENANCE	TRICOLORE - SUPPLY & INSTALL WINDOW LOCKS TO SLIDER WINDOWS	1,072.50	1,072.50
EFT40015	24/09/2025	THE LAWN CARE MAN	APPLY IRONMAN TO HENRY JEFFERY OVAL, PRESTON POINT RESERVE, WAUHOP PARK	1,054.00	1,054.00
EFT40016	24/09/2025	SHARP IMPRESSIONS	SHARP IMPRESSIONS STANDING ORDER - STAFF UNIFORMS	626.48	626.48
EFT40017	24/09/2025	PJA HOLDINGS (AUSTRALIA) PTY LTD	TRAFFIC IMPACT ASSESSMENT FOR THE TOWN CENTRE - CLAIM 1	7,429.40	7,429.40
EFT40018	24/09/2025	ELITE COMPLIANCE PTY LTD	BUILDING COMPLIANCE INSPECTION & REPORT	13,200.00	13,200.00
EFT40019	24/09/2025	ACORN PHOTO	PHOTOGRAPHY OF ARTWORK	525.00	525.00
EFT40020	24/09/2025	W PORTEOUS PROPERTIES INTERNATIONAL	RATES REFUND	994.34	994.34
EFT40021	24/09/2025	B FARRINGTON	RATES REFUND	587.80	587.80
EFT40022	24/09/2025	D COUTTS	RATES REFUND	48.54	48.54
EFT40023	24/09/2025	D HACKETT	RATES REFUND	3,401.61	3,401.61
EFT40024	24/09/2025	P BAIRSTOW	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
EFT40025	24/09/2025	S BROOK	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40026	24/09/2025	WHITE GUM BUILDING PTY LTD (IN LIQUIDATION)	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40027	24/09/2025	J SCHMIDT	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
EFT40028	24/09/2025	J ENGLAND	INFRASTRUCTURE BOND REFUND	1,500.00	1,500.00
EFT40029	24/09/2025	J BATTY	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40030	24/09/2025	J VINCE	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40031	24/09/2025	PRAXIS BUILD PTY LTD	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
			EFT TOTAL	1,213,013.28	1,213,013.28
	Direct Debit - September 2025	Supplier	Description	Inv Amount	EFT
		CBA	INTEREST ADJUSTMENT	0.15	0.15
		CBA	OVERDRAFT LINE FEE	504.11	504.11
		CBA	MERCHANT FEE	6,129.25	6,129.25
		CBA	MERCHANT FEE	890.73	890.73
		CBA	REJECT RETURN & STOP PAYMENT FEES	38.90	38.90
		SHERRIF'S OFFICE PERTH	FER REGISTRATION FEES	2,655.00	2,655.00

		AMEX	AMEX FEE	1,681.02	1,681.02
		NUVEI AUSTRALIA	NUVEI (TILL) SIMPLEPAY FEE	370.63	370.63
		SUPERCHOICE	EMPLOYEE SUPERANNUATION	64,545.24	64,545.24
		CBA	COMMBIZ TRANSACTION FEES	41.83	41.83
		CBA	ACCOUNT SERVICE TRANSACTION FEES	18.50	18.50
		EXETEL	INTERNET ACCESS	105.00	105.00
		CBA	BPOINT TRANSACTION FEES	126.28	126.28
		CBA	TERM DEPOSIT	2,000,000.00	2,000,000.00
		NAB	TERM DEPOSIT	1,500,000.00	1,500,000.00
		CBA	BPAY TRANSACTION FEES	889.46	889.46
				3,577,996.10	3,577,996.10
	Credit Cards - September 2025	Supplier	Description	Inv Amount	EFT
		CREDIT CARD - ANDREW DRIVER	OFFICEWORKS - ADHESIVE POUCHES FOR INFRINGEMENTS	75.08	75.08
			WOOLWORTHS - CLEANING EQUIPMENT	58.55	58.55
		CREDIT CARD - PETER KOCIAN	FONGS CHINESE RESTURANT - CATERING	258.90	258.90
			INSTITUTE OF PUBLIC WORKS & ENGINEERING - REFERENCE EBOOK	110.00	110.00
			CANVA - SUBSCRIPTION	164.99	164.99
			MAILCHIMP - SUBSCRIPTION	68.75	68.75
			AUTODESK -AUTOCAD LICENCE SUBSCRIPTION	3,514.50	3,514.50
			OFFICEWORKS - CASH RECEIPT BOOKS	29.22	29.22
			BUNNINGS GROUP/LAPTOP GEAR -IT ACCESSORIES	64.00	64.00
			BUNNINGS - GIFT CARD	200.00	200.00
			OFFICEWORKS - IT ACCESSORIES	58.00	58.00
		CREDIT CARD - GINA TETI	EUROPCAR FREMANTLE - VEHICLE HIRE	328.20	328.20
			CRESCENDO MUSIC-PERCUSSION INSTRUMENTS	45.90	45.90
			CRESCENDO MUSIC-PERCUSSION INSTRUMENTS	22.95	22.95
		CREDIT CARD - FRASER HENDERSON	NESPRESSO - CATERING	166.05	166.05
			BIGW ONLINE - DIGITAL SCALES	19.99	19.99
		CREDIT CARD -JANINE MAY	NOSH GOURMET FOOD - GIFT	158.00	158.00
			THE REJECT SHOP - GIFT BAGS FOR CITIZENSHIP CEREMONY	27.00	27.00
			PETITE FLORAL STUDIO -FLORAL ARRANGEMENT RESIDENT	135.00	135.00
			AUSSIN GIFTS AND SOUVENEERS - CITIZENSHIP GIFT FOR CHILD	14.61	14.61
			OFFICEWORKS - FRAME FOR GIFT - V IWANOW	2.25	2.25
			LEEMING IGA - CATERING	75.00	75.00
			MYAREE NEWSEXTRA - CARD - V IWANOW	4.99	4.99
			POSTSHOP PALMYRA - REGISTERED MAIL CITIZENSHIP PLEDGE REPORT	9.25	9.25
			GARDEN CITY NEWS - FAREWELL CARD	14.99	14.99
		CREDIT CARD JONATHAN THROSSELL	DEPARTMENT OF JUSTICE - COURT HEARING NOTICE LODGEMENT	194.30	194.30
		CREDIT CARD - JACQUELINE SCOTT	CURTAIN WORLD - ROLLER BLINDS	650.00	650.00
			OFFICEWORKS - WHITEBOARD	84.91	84.91
			BWS LIQUOR - REFRESHMENTS	74.00	74.00
			DMIRS - DANGEROUS GOODS LICENCE	276.00	276.00
				6,905.38	6,905.38
			CREDIT CARD TOTAL		
			Description	NET PAY	EFT
			PAYROLL FORTNIGHT ENDING 02/09/25	127,593.13	127,593.13
			PAYROLL FORTNIGHT ENDING 16/09/25	129,569.92	129,569.92
			PAYROLL FORTNIGHT ENDING 30/09/25	126,988.87	126,988.87
			PAYROLL TOTALS	384,151.92	384,151.92
			AMPOL FUEL CARDS-AUGUST 25	5,212.84	5,212.84
			GRAND TOTAL	5,182,174.63	5,182,174.63



Tax Invoice

Need help?

Self Service:
<https://cards.ampol.com.au>

Email:
 ampolcard@ampol.com.au

Call:
 1300 365 096
 Ampol Customer Service:
 8:30am - 6:00pm EST, Mon to Fri

000259 000
 TOWN OF EAST FREMANTLE
 PO BOX1097
 FREMANTLE WA 6959

Invoice date: 31/08/2025

Your account details

Invoice ref no: 0001180003
 Account no: [REDACTED]

Due date

21/09/2025

Total due inc GST

\$5,212.84

Your AmpolCard invoice summary

01/08/2025 – 31/08/2025

Description	Product	Quantity	Amount \$ excl GST	GST amount	Total inc GST \$
FLEET	Unleaded	780.28	1,195.90	119.60	1,315.50
	Premium 95 A	190.50	310.48	31.05	341.53
	Oils/Lubricants		55.00	5.50	60.50
	Premium Diesel A	1,928.35	3,177.55	317.76	3,495.31
	Total for Fleet		4,738.93	473.91	5,212.84
	Total		4,738.93	473.91	5,212.84

Payment options



Bill Code: [REDACTED]
 Ref: [REDACTED]

EFT Direct Payment

BSB [REDACTED]
 Account [REDACTED]



Credit Card

Visit pay.ampol.com.au or
 Phone: 1300 138 469. Surcharges apply.

Breakdown of account summary

Details of fleet transactions processed from 01/08/2025 - 31/08/2025

Invoice date: 31/08/2025

Account no: [REDACTED]

Invoice ref no: 0001180003

Transaction Effective Date	Transaction Number	Customer Total	Customer Total GST
//		0.00	0.00
Total		0.00	0.00

Breakdown of fleet summary

Details of fleet transactions processed from 01/08/2025 - 31/08/2025

Invoice ref no: 0001180003

Account no: [REDACTED]

Invoice date: 31/08/2025

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Domestic 3451												
[REDACTED] 6884 Rego X Crd Holder WORKS												
Ampol Foodary Fremantle East	07/08	07:08	E11974	1	Premium Diesel A	44.61	185.73	82.85	0.00	82.85	7.53	0.00
Ampol Foodary Fremantle East	07/08	07:14	E11976	0	Unleaded	137.66	176.38	242.80	0.00	242.80	22.07	0.00
Card total						182.27		325.65	0.00	325.65	29.60	0.00
Domestic 4085												
[REDACTED] 0483 Rego 1GBT981 Crd Holder HACC												
Ampol Foodary Fremantle East	31/07	11:56	E11744	152449	Unleaded	29.49	171.42	50.55	0.00	50.55	4.60	0.00
Ampol Foodary Fremantle East	05/08	12:56	E11917	152762	Unleaded	30.33	157.40	47.74	0.00	47.74	4.34	0.00
Ampol Foodary Fremantle East	08/08	15:14	E4762	153104	Unleaded	35.67	172.40	61.50	0.00	61.50	5.59	0.00
Ampol Foodary Fremantle East	14/08	16:06	E4831	153452	Unleaded	37.16	173.91	64.63	0.00	64.63	5.88	0.00
Ampol Foodary Fremantle East	19/08	15:58	E12408	153789	Unleaded	35.83	157.40	56.40	0.00	56.40	5.13	0.00
Ampol Foodary Fremantle East	22/08	11:41	E12527	154080	Unleaded	27.73	175.22	48.59	0.00	48.59	4.42	0.00
Ampol Foodary Fremantle East	26/08	12:57	E12633	154354	Unleaded	27.83	157.40	43.80	0.00	43.80	3.98	0.00
Ampol Foodary Fremantle East	29/08	12:28	E5085	154600	Unleaded	26.90	177.22	47.67	0.00	47.67	4.33	0.00
Card total						250.94		420.88	0.00	420.88	38.27	0.00
Domestic 4088												
[REDACTED] 0467 Rego 1GCG228 Crd Holder HACC												
Ampol Foodary Fremantle East	31/07	11:59	E11745	201971	Unleaded	21.51	171.42	36.87	0.00	36.87	3.35	0.00
Ampol Foodary Fremantle East	05/08	08:26	E11891	202119	Unleaded	16.14	157.40	25.40	0.00	25.40	2.31	0.00
Ampol Foodary Fremantle East	07/08	13:09	E11991	202323	Unleaded	20.95	176.38	36.95	0.00	36.95	3.36	0.00
Ampol Foodary Fremantle East	11/08	13:55	E12099	202494	Unleaded	21.43	161.40	34.59	0.00	34.59	3.14	0.00
Ampol Foodary Melville	19/08	11:29	E32321	202743	Unleaded	30.67	153.40	47.05	0.00	47.05	4.28	0.00
Eg Ampol 9/230 Sth Fremantle	27/08	09:32	E319000	202975	Unleaded	29.51	177.22	52.30	0.00	52.30	4.75	0.00
Card total						140.21		233.16	0.00	233.16	21.19	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ Inc GST	Amount \$ Inc GST	Trn fee Inc GST	Total \$ Inc GST	GST on supply	GST on trn fee
Domestic 4089												
0475 Rego 1GCG227 Crd Holder HACC												
Ampol Foodary Fremantle East	31/07	15:08	E11749	116922	Premium 95 A	36.76	186.52	68.56	0.00	68.56	6.23	0.00
Ampol Foodary Fremantle East	05/08	08:26	E11890	117052	Premium 95 A	19.24	174.40	33.55	0.00	33.55	3.05	0.00
Ampol Foodary Fremantle East	07/08	08:26	E11981	117267	Premium 95 A	29.02	191.61	55.61	0.00	55.61	5.06	0.00
Ampol Foodary Fremantle East	08/08	14:53	E4759	117467	Unleaded	25.50	172.40	43.96	0.00	43.96	4.00	0.00
Ampol Foodary Fremantle East	12/08	15:38	E12152	117738	Premium 95 A	34.60	172.40	59.65	0.00	59.65	5.42	0.00
Ampol Foodary Fremantle East	18/08	08:43	E12338	117849	Premium 95 A	20.96	179.40	37.60	0.00	37.60	3.42	0.00
Ampol Foodary Fremantle East	19/08	15:13	E12399	117990	Premium 95 A	21.26	173.40	36.86	0.00	36.86	3.35	0.00
Ampol Foodary Fremantle East	26/08	15:35	E12650	118193	Premium 95 A	28.66	173.40	49.70	0.00	49.70	4.52	0.00
Ampol Foodary Fremantle East	29/08	14:34	E5092	118497	Unleaded	42.44	177.22	75.21	0.00	75.21	6.84	0.00
Card total						258.44		460.70	0.00	460.70	41.89	0.00
Domestic 4091												
6959 Rego 1GDV315 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	01/08	09:19	E11773	72535	Premium Diesel A	71.06	183.63	130.48	0.00	130.48	11.86	0.00
Ampol Foodary Fremantle East	25/08	07:55	E12578	80000	Premium Diesel A	65.97	177.99	117.42	0.00	117.42	10.67	0.00
Card total						137.03		247.90	0.00	247.90	22.53	0.00
Domestic 5002												
7015 Rego 1GKM815 Crd Holder WORKS												
Ampol Foodary Fremantle East	11/08	07:57	E12079	74731	Premium Diesel A	74.35	183.05	136.10	0.00	136.10	12.37	0.00
Ampol Foodary Fremantle East	22/08	10:20	E12521	75171	Premium Diesel A	92.25	177.39	163.64	0.00	163.64	14.88	0.00
Card total						166.60		299.74	0.00	299.74	27.25	0.00
Domestic 5007												
4047 Rego 1GPJ542 Crd Holder WORKS												
Ampol Foodary Fremantle East	14/08	10:09	E12248	382	Premium Diesel A	16.80	179.81	30.21	0.00	30.21	2.75	0.00
Card total						16.80		30.21	0.00	30.21	2.75	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ Inc GST	Amount \$ Inc GST	Trn fee Inc GST	Total \$ Inc GST	GST on supply	GST on trn fee
Domestic 4089												
0475 Rego 1GCG227 Crd Holder HACC												
Ampol Foodary Fremantle East	31/07	15:08	E11749	116922	Premium 95 A	36.76	186.52	68.56	0.00	68.56	6.23	0.00
Ampol Foodary Fremantle East	05/08	08:26	E11890	117052	Premium 95 A	19.24	174.40	33.55	0.00	33.55	3.05	0.00
Ampol Foodary Fremantle East	07/08	08:26	E11981	117267	Premium 95 A	29.02	191.61	55.61	0.00	55.61	5.06	0.00
Ampol Foodary Fremantle East	08/08	14:53	E4759	117467	Unleaded	25.50	172.40	43.96	0.00	43.96	4.00	0.00
Ampol Foodary Fremantle East	12/08	15:38	E12152	117738	Premium 95 A	34.60	172.40	59.65	0.00	59.65	5.42	0.00
Ampol Foodary Fremantle East	18/08	08:43	E12338	117849	Premium 95 A	20.96	179.40	37.60	0.00	37.60	3.42	0.00
Ampol Foodary Fremantle East	19/08	15:13	E12399	117990	Premium 95 A	21.26	173.40	36.86	0.00	36.86	3.35	0.00
Ampol Foodary Fremantle East	26/08	15:35	E12650	118193	Premium 95 A	28.66	173.40	49.70	0.00	49.70	4.52	0.00
Ampol Foodary Fremantle East	29/08	14:34	E5092	118497	Unleaded	42.44	177.22	75.21	0.00	75.21	6.84	0.00
Card total						258.44		460.70	0.00	460.70	41.89	0.00
Domestic 4091												
6959 Rego 1GDV315 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	01/08	09:19	E11773	72535	Premium Diesel A	71.06	183.63	130.48	0.00	130.48	11.86	0.00
Ampol Foodary Fremantle East	25/08	07:55	E12578	80000	Premium Diesel A	65.97	177.99	117.42	0.00	117.42	10.67	0.00
Card total						137.03		247.90	0.00	247.90	22.53	0.00
Domestic 5002												
7015 Rego 1GKM815 Crd Holder WORKS												
Ampol Foodary Fremantle East	11/08	07:57	E12079	74731	Premium Diesel A	74.35	183.05	136.10	0.00	136.10	12.37	0.00
Ampol Foodary Fremantle East	22/08	10:20	E12521	75171	Premium Diesel A	92.25	177.39	163.64	0.00	163.64	14.88	0.00
Card total						166.60		299.74	0.00	299.74	27.25	0.00
Domestic 5007												
4047 Rego 1GPJ542 Crd Holder WORKS												
Ampol Foodary Fremantle East	14/08	10:09	E12248	382	Premium Diesel A	16.80	179.81	30.21	0.00	30.21	2.75	0.00
Card total						16.80		30.21	0.00	30.21	2.75	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ Inc GST	Amount \$ Inc GST	Trn fee Inc GST	Total \$ Inc GST	GST on supply	GST on trn fee
Domestic 5008												
[REDACTED] 8765 Rego 1GQD688 Crd Holder GARDENS												
Ampol Foodary Fremantle East	04/08	12:12	E11857	64395	Premium Diesel A	71.40	185.34	132.33	0.00	132.33	12.03	0.00
Card total						71.40		132.33	0.00	132.33	12.03	0.00
Domestic 5009												
[REDACTED] 1945 Rego 1GQJ387 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	14/08	14:08	E12254	103503	Premium Diesel A	63.32	179.81	113.85	0.00	113.85	10.35	0.00
Ampol Foodary Fremantle East	27/08	10:01	E12689	104164	Premium Diesel A	70.03	179.83	125.93	0.00	125.93	11.45	0.00
Card total						133.35		239.78	0.00	239.78	21.80	0.00
Domestic 5020												
[REDACTED] 3076 Rego 1HMC350 Crd Holder WORKS												
Ampol Foodary Fremantle East	31/07	08:28	E11725	41220	Premium Diesel A	84.73	183.21	155.23	0.00	155.23	14.11	0.00
Ampol Foodary Fremantle East	19/08	07:12	E12366	41706	Premium Diesel A	89.73	178.02	159.73	0.00	159.73	14.52	0.00
Card total						174.46		314.96	0.00	314.96	28.63	0.00
Domestic 5021												
[REDACTED] 3159 Rego 1HLR056 Crd Holder WORKS												
Ampol Foodary Fremantle East	07/08	13:26	E11994	24430	Premium Diesel A	55.62	185.73	103.30	0.00	103.30	9.39	0.00
Ampol Foodary Fremantle East	21/08	06:54	E12460	24888	Premium Diesel A	57.39	177.04	101.60	0.00	101.60	9.24	0.00
Card total						113.01		204.90	0.00	204.90	18.63	0.00
Domestic P5016												
[REDACTED] 7106 Rego 1GYB393 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	06/08	11:33	E11943	977	Premium Diesel A	16.90	186.08	31.45	0.00	31.45	2.86	0.00
Ampol Foodary Fremantle East	13/08	11:51	E12206	981	Premium Diesel A	26.47	180.46	47.77	0.00	47.77	4.34	0.00
Ampol Foodary Fremantle East	20/08	13:36	E12439	983	Premium Diesel A	17.28	177.56	30.68	0.00	30.68	2.79	0.00
Ampol Foodary Fremantle East	27/08	13:54	E12696	987	Premium Diesel A	26.09	179.83	46.92	0.00	46.92	4.27	0.00
Card total						86.74		156.82	0.00	156.82	14.26	0.00
Domestic P5018												
[REDACTED] 7406 Rego 1HHZ552 Crd Holder CHSP BUS												
Ampol Foodary Fremantle East	31/07	08:19	E11724	100290	Premium Diesel A	14.98	183.21	27.44	0.00	27.44	2.49	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Ampol Foodary Fremantle East	04/08	08:19	E11849	100578	Premium Diesel A	50.43	185.34	93.47	0.00	93.47	8.50	0.00
Ampol Foodary Fremantle East	07/08	08:24	E11980	100852	Premium Diesel A	42.70	185.73	79.31	0.00	79.31	7.21	0.00
Ampol Foodary Fremantle East	11/08	08:27	E12080	101124	Oils/Lubricants			60.50	0.00	60.50	5.50	0.00
Ampol Foodary Fremantle East	11/08	08:27	E12080	101124	Premium Diesel A	45.59	183.05	83.45	0.00	83.45	7.59	0.00
Ampol Foodary Fremantle East	13/08	16:12	E12227	101334	Premium Diesel A	30.17	180.46	54.44	0.00	54.44	4.95	0.00
Ampol Foodary Fremantle East	18/08	08:19	E12336	101653	Premium Diesel A	52.66	178.59	94.04	0.00	94.04	8.55	0.00
Ampol Foodary Fremantle East	21/08	08:30	E12466	101922	Premium Diesel A	46.75	177.04	82.76	0.00	82.76	7.52	0.00
Ampol Foodary Fremantle East	25/08	08:28	E12580	102170	Premium Diesel A	38.79	177.99	69.04	0.00	69.04	6.28	0.00
Ampol Foodary Fremantle East	28/08	08:27	E12722	102466	Premium Diesel A	49.18	180.49	88.76	0.00	88.76	8.07	0.00
Card total						371.25		733.21	0.00	733.21	66.66	0.00
Domestic P5025												
5727 Rego 1IEM002 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	06/08	11:11	E11941	25054	Premium Diesel A	69.05	186.08	128.49	0.00	128.49	11.68	0.00
Ampol Foodary Fremantle East	20/08	08:33	E12424	25777	Premium Diesel A	62.78	177.56	111.47	0.00	111.47	10.13	0.00
Card total						131.83		239.96	0.00	239.96	21.81	0.00
Domestic P5026												
7100 Rego 1IDR863 Crd Holder CHSP												
Ampol Foodary Fremantle East	31/07	09:18	E11726	18025	Unleaded	19.64	171.42	33.67	0.00	33.67	3.06	0.00
Ampol Foodary Fremantle East	07/08	13:39	E11995	18373	Unleaded	24.18	176.38	42.65	0.00	42.65	3.88	0.00
Ampol Foodary Fremantle East	13/08	08:57	E12194	18644	Unleaded	17.65	173.70	30.66	0.00	30.66	2.79	0.00
Ampol Foodary Fremantle East	26/08	12:36	E12628	19044	Unleaded	26.24	157.40	41.30	0.00	41.30	3.75	0.00
Card total						87.71		148.28	0.00	148.28	13.48	0.00
Domestic P5027												
7118 Rego 1IDR864 Crd Holder CHSP												
Eg Ampol 94230 Sth Fremantle	05/08	13:33	E315415	19733	Unleaded	24.70	155.40	38.38	0.00	38.38	3.49	0.00
Ampol Foodary Fremantle East	12/08	15:29	E12151	20065	Unleaded	23.47	155.40	36.47	0.00	36.47	3.32	0.00
Ampol Foodary Fremantle East	18/08	17:01	E4903	20379	Unleaded	22.72	163.40	37.12	0.00	37.12	3.37	0.00
Ampol Foodary Fremantle East	26/08	08:28	E12619	20719	Unleaded	24.93	157.40	39.24	0.00	39.24	3.57	0.00
Card total						95.82		151.21	0.00	151.21	13.75	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Domestic P5028												
8902 Rego 1IFJ756 Crd Holder RANGERS												
Ampol Foodary Fremantle East	02/08	15:52	E4658	19234	Premium Diesel A	41.26	184.46	76.11	0.00	76.11	6.92	0.00
Ampol Foodary Fremantle East	06/08	10:31	E11940	19450	Premium Diesel A	28.10	186.08	52.29	0.00	52.29	4.75	0.00
Ampol Foodary Fremantle East	09/08	15:47	E4772	19688	Premium Diesel A	34.01	183.05	62.26	0.00	62.26	5.66	0.00
Ampol Foodary Fremantle East	16/08	15:56	E4864	20096	Premium Diesel A	57.64	178.59	102.94	0.00	102.94	9.36	0.00
Ampol Foodary Fremantle East	23/08	15:18	E4987	20508	Premium Diesel A	58.81	177.99	104.68	0.00	104.68	9.52	0.00
Ampol Foodary Fremantle East	30/08	15:57	E5111	20977	Premium Diesel A	63.31	180.24	114.11	0.00	114.11	10.37	0.00
Card total						283.13		512.39	0.00	512.39	46.58	0.00
Domestic P5029												
7833 Rego 1ILA738 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	06/08	06:59	E11927	221	Premium Diesel A	27.29	186.08	50.78	0.00	50.78	4.62	0.00
Ampol Foodary Fremantle East	11/08	06:58	E12075	226	Premium Diesel A	19.40	183.05	35.51	0.00	35.51	3.23	0.00
Ampol Foodary Fremantle East	12/08	14:09	E12146	232	Premium Diesel A	25.96	181.46	47.11	0.00	47.11	4.28	0.00
Ampol Foodary Fremantle East	20/08	10:03	E12432	237	Premium Diesel A	18.91	177.56	33.58	0.00	33.58	3.05	0.00
Ampol Foodary Fremantle East	29/08	11:04	E12770	243	Premium Diesel A	21.18	180.41	38.21	0.00	38.21	3.47	0.00
Card total						112.74		205.19	0.00	205.19	18.65	0.00
Domestic P5030												
8037 Rego 1ILA993 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	29/08	08:31	E12762	45	Premium Diesel A	28.63	180.41	51.65	0.00	51.65	4.70	0.00
Card total						28.63		51.65	0.00	51.65	4.70	0.00
Domestic P5032												
6608 Rego 1IMN465 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	11/08	10:03	E12085	1058	Premium Diesel A	56.77	183.05	103.92	0.00	103.92	9.45	0.00
Card total						56.77		103.92	0.00	103.92	9.45	0.00

13.15 ACCOUNTS FOR PAYMENT - OCTOBER 25

Report Reference Number	OCR-3793
Prepared by	Natalie McGill, Senior Finance Officer
Supervised by	Pratigya Pandeya, Manager Finance
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple Majority
Documents tabled	
Attachments	

1. List of Accounts October 25
2. Caltex invoice September 25

PURPOSE

That Council, in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments made under delegated authority for the month ending 31 October 2025.

EXECUTIVE SUMMARY

Council has an Executive role in receiving the list of payments pursuant to Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*. It is therefore recommended that Council receives the List of Accounts paid for the period 1 October to 31 October 2025, as per the summary table.

BACKGROUND

The Chief Executive Officer has delegated authority to make payments from the Municipal and Trust Accounts in accordance with budget allocations.

The Town provides payments to suppliers by electronic funds transfer, cheque, or credit card. Attached are itemised lists of all payments made under delegated authority during the said period.

The bulk of payments are processed by electronic funds transfer (EFT) with the exception of occasional reimbursements and refunds.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Regulation 13: *Local Government (Financial Management) Regulations 1996* (as amended) requires local governments to prepare a list of payments made under delegated authority to be prepared and presented to Council monthly.

A new regulation has been added to the *Local Government (Financial Management) Regulations 1996* to increase transparency and accountability in local government, through greater oversight of incidental spending.

Regulation 13A covers purchasing cards issued by local governments to their employees. Purchasing cards use a local government approved line of credit that allows for the timely payment of goods and services acquired in the ordinary course of business.

Purchasing cards include the following:

- business or corporate credit cards
- debit cards
- store cards
- fuel cards
- taxi cards

Other than debit cards, purchasing cards all require a separate payment to the card provider.

Purchasing cards do not include:

- non-reloadable gift cards – these cards are not connected to a local government account or intended to be used as a means of making ordinary business transactions
- pre-loaded purchase or credit card advances – these are cash advances and should be recorded and acquitted accordingly
- SmartRider cards that are centrally controlled for general use – if these cards are managed under the cash advance provisions.

POLICY IMPLICATIONS

Policy 2.1.3 Purchasing. All supplier payments are approved under delegated authority pursuant to the authorisation limits outlined in Council's Purchasing Policy.

FINANCIAL IMPLICATIONS

All expenditure is incurred by authorised officers and made in accordance with the adopted Annual Budget. All amounts quoted in this report are inclusive of GST.

STRATEGIC IMPLICATIONS

A proactive, approachable Council which values community consultation, transparency and accountability

5.1 Strengthen organisational accountability and transparency

5.2 Strive for excellence in leadership and governance.

RISK IMPLICATIONS

RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does not accept the list of payments	Rare (1)	Moderate (3)	Low (1-4)	COMPLIANCE Minor regulatory or statutory impact	Accept Officer Recommendation

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

RISK RATING

Risk Rating	3
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

SITE INSPECTION

N/A

COMMENT

Payments for the period include the following significant items.

Payee	Particulars	Amount (GST inc)
LGISWA	2ND INSTALMENT - RENEWAL OF INSURANCES	\$ 206,853.21
AUSTRALIAN TAXATION OFFICE	GST PAYABLE SEPTEMBER 25	\$ 80,302.00
EAST FREMANTLE FOOTBALL CLUB	CONTRIBUTION TOWARDS WAFL SCOREBOARD	\$ 55,000.00
INTEGRATED MANAGEMENT CONSULTANTS PTY LTD T/AS MELVILLE MAZDA	SUPPLY MAZDA BT50 DUAL CAB CHASSIS WITH TRAY, TOW BAR AND AMBER BEACON LIGHT	\$ 42,385.37
VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD AUSTRALIA	WASTE & RECYCLING –SEPTEMBER	\$ 36,620.10
VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD AUSTRALIA	WASTE & RECYCLING –SEPTEMBER	\$ 24,823.97
FOCUS NETWORKS	SOFTWARE AS A SERVICE AND MANAGED HARDWARE- OCTOBER 25, MANAGED PROACTIVE SERVICE (IT SUPPORT SERVICES), QU8743G ANNUAL RENEWAL OF SWITCHVOX PHONE LICENCES	\$ 22,851.97
KWINANA ENERGY RECOVERY	WASTE DISPOSAL (GENERAL WASTE) SEPTEMBER 25	\$ 16,374.26
PROTEC ASPHALT	PROFILE, AND SUPPLY / INSTALL ASPHALT – PRESTON POINT ROAD	\$ 15,840.00
SYNERGY	POWER SUPPLY 25/08/25 - 24/09/25 - STREET LIGHTS	\$ 11,631.60

CONCLUSION

Nil

13.15 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments made under delegated authority for the month ended 31 October 2025.

October 2025		
Voucher No.	Account	Amount
Cheque 5424	Municipal (Cheques)	\$436.15
EFT 40032—40172	Municipal (EFT)	\$781,051.43
Payroll	Municipal (EFT)	\$265,070.83
	Municipal (Direct Debit)	\$72,351.62
Term Deposit Placement	Municipal (Direct Debit)	\$2,290,085.00
	Credit Card	\$4,016.65
	Total Payments	\$3,413,011.68

REPORT ATTACHMENTS

Attachments start on the next page

TOWN OF EAST FREMANTLE

List of Accounts paid by the Chief Executive for October 2025 submitted for the information of the Council Meeting to be held on Tuesday 18 November 2025

Cheque	Payment Date	Supplier	Description	Inv Amount	Cheque
5424	08/10/2025	DEPARTMENT OF TRANSPORT	12 MONTHS VEHICLE REGISTRATION RENEWAL	436.15	436.15
			CHEQUE TOTAL	436.15	436.15
EFTS					
		Supplier	Description	Inv Amount	EFT
EFT40032	25/09/2025	EAST FREMANTLE FOOTBALL CLUB	CONTRIBUTION TOWARDS WAFL SCOREBOARD	55,000.00	55,000.00
EFT40033	08/10/2025	AUSTRALIA POST	MONTHLY POSTAL CHARGES - SEPTEMBER 25	2,057.54	2,057.54
EFT40034	08/10/2025	APACE AID (INC)	14 PLANTS FOR CITIZENSHIP CEREMONY 15/9/25	114.02	114.02
EFT40035	08/10/2025	BOC LIMITED	CONTAINER SERVICE - SEPTEMBER 2025	23.14	23.14
EFT40036	08/10/2025	CITY OF COCKBURN	TIP FEES - SEPTEMBER 2025	2,125.00	2,125.00
EFT40037	08/10/2025	FREMANTLE HERALD	ACROSS THE TOWN ADVERTS - 04/10/25	605.00	
			BUSH FIRES NOTICE 25/26 - 04/10/25	484.00	1,089.00
EFT40038	08/10/2025	READYTECH	REMINDER NOTICE - TEMPLATE AMENDMENTS FOR 2025/2026	554.40	554.40
EFT40039	08/10/2025	S LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 22/09/25	18.35	18.35
EFT40040	08/10/2025	MCLEODS	LEGAL ADVICE - AS PER CEO EMAIL DATED 10/09/25	2,615.80	2,615.80
EFT40041	08/10/2025	MELVILLE TOYOTA	TOYOTA HIACE - MINOR SERVICE	354.10	354.10
EFT40042	08/10/2025	TELSTRA LIMITED	CEO MOBILE PHONE TO 01/10/25	149.98	149.98
EFT40043	08/10/2025	PERTH AUTO ALLIANCE TRADING AS TITAN FORD	1 X SERVICE / OIL CHANGE ETC OF RANGERS VEHICLE	551.00	551.00
EFT40044	08/10/2025	WATER CORPORATION	WATER USE AND SERVICE CHARGES - VARIOUS LOCATIONS	3,201.42	3,201.42
EFT40045	08/10/2025	WA FIRE PROTECTION	FIRE EQUIPMENT INSPECTIONS & MAINTENANCE - AUGUST 2025 - TOWN HALL	137.50	137.50
EFT40046	08/10/2025	SYNERGY	POWER SUPPLY 25/08/25 - 24/09/25 - STREET LIGHTS	11,631.60	11,631.60
EFT40047	08/10/2025	LGISWA	2ND INSTALMENT - RENEWAL OF INSURANCES 30/06/25 - 30/06/26 - AS PER SCHEDULE	206,853.21	206,853.21
EFT40048	08/10/2025	FASTA COURIERS	COURIER SERVICES 2025/26 - 15/09 - 30/09	32.43	32.43
EFT40049	08/10/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LG PROFESSIONALS ANNUAL CONFERENCE REGISTRATION (5/11/25 & 6/11/25) - CEO	1,850.00	1,850.00
EFT40050	08/10/2025	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION (WALGA)	CEO - INDUCTION OF NEWLY ELECTED MEMBERS (2/10/25), EA/GC - INDUCTION OF NEWLY ELECTED MEMBERS (VIRTUAL SESSION TBA)	770.00	770.00
EFT40051	08/10/2025	STRATA GREEN	TREE STAKES X 100, 2 X SPRAY UNITS, 4 X 1M LITTER PICKER, 2 X 600MM LITTER PICKER	1,782.90	1,782.90
EFT40052	08/10/2025	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES - CHSP - 23/09/25	116.83	
			WOOLWORTHS PURCHASES - CHSP - 23/09/25	39.00	
			WOOLWORTHS PURCHASES - CHSP -24/09/25	10.00	
			WOOLWORTHS PURCHASES - OPERATIONS - 30/09/25	57.15	
			WOOLWORTHS PURCHASES - CHSP - 30/09/25	71.97	
			WOOLWORTHS PURCHASES - CHSP - 01/10/25	13.70	308.65
EFT40053	08/10/2025	SEEK LIMITED	OPERATIONS GENERAL HAND CIVIL - SEEK ADVERT	594.00	594.00
EFT40054	08/10/2025	FOCUS NETWORKS	PROJECT WORK RATE FOR OUT OF SCOPE WORKS - STANDING ORDER - AUGUST 25	193.60	
			QU8681G LITHIUM ION UPS REPLACEMENT WITH ADDITIONAL EBMS - 50% DUE ON COMMENCEMENT	7,631.80	
			QU8683G STRATEGIC IT PLAN- 50% DUE ON COMMENCEMENT	3,377.00	11,202.40
EFT40055	08/10/2025	ENVIRO SWEEP	STREET SWEEPING - SEPTEMBER 2025 (INC FUEL SURCHARGE)	4,748.30	4,748.30
EFT40056	08/10/2025	MARKETFORCE	RFT01-2025/26 RIVERWALL NORM MCKENZIE / RFT02-2025/26 RIVERSIDE ROAD RESURFACING - WEST AUSTRALIAN WED 3/9/25 LOCAL GOVERNMENT TENDERS	1,060.34	1,060.34
EFT40057	08/10/2025	APARC AUSTRALIAN PARKING & REVENUE CONTROL PTY LTD	STANDING ORDER FOR ONGOING MONTHLY CHARGES - HOST CMS INC LICENSE & COMMUNICATION COSTS, COMPREHENSIVE MAINTENANCE & PARTS PER MONTH - SEPTEMBER 25	187.31	187.31
EFT40058	08/10/2025	ARBORCARBON PTY LTD	URBAN PRECISION MONITORING - BASELINE 2021 DATASETS - M1 - COMMENCEMENT OF PROJECT	4,276.25	4,276.25
EFT40059	08/10/2025	WINC	OFFICE STATIONERY ORDERED ON 1/10/2025	697.86	697.86
EFT40060	08/10/2025	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 10/09/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 24/09/25	16.20	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 26/09/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 01/10/25	16.55	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 03/10/25	20.00	92.75
EFT40061	08/10/2025	CONTRA-FLOW PTY LTD	TM FOR POT HOLE REPAIRS - 26/09/25	1,792.43	1,792.43
EFT40062	08/10/2025	PTC IRRIGATION	1 X BOX OF PGP SPRINKLERS, GALVANISED FITTINGS AND HOSE FOR WATER TRAILER	770.22	770.22
EFT40063	08/10/2025	THE FRUIT BOX GROUP	STANDING ORDER - FRUITBOX DELIVERY TOWN HALL AND DEPOT - 25/08/25 - 22/09/25	330.00	330.00
EFT40064	08/10/2025	GRACE RECORDS MANAGEMENT (AUSTRALIA)	STANDING ORDER FOR DOCUMENT SCANNING, DATA STORAGE USER LICENCES AND HOSTING - SEPTEMBER 25	736.90	
			STANDING ORDER FOR STORAGE FEES 01/10/5 - 31/10/25 AND FILE RETRIEVAL SEPTEMBER 25	320.34	1,057.24
EFT40065	08/10/2025	KYOCERA DOCUMENT SOLUTIONS	PRINTING COSTS - RF59800236 - 6053C REG SVS - RVG2901500 6054CI OPERATIONS - RVQ3Y09206 -2554CI- SEPTEMBER 25	147.99	
			PRINTING COSTS - DOVENBY HOUSE - RVQ4209896 3554CI SEPTEMBER 25	73.40	221.39

EFT40066	08/10/2025	M2M ONE PTY LTD	25/26 - TOWN HALL LIFT EMERGENCT SIM CARD - OCTOBER 25	20.90	20.90
EFT40067	08/10/2025	PAPERSCOOT - (PLANET OF THE SHAPES)	GRAPHIC DESIGN FOR EAST FREQ BITES AND BEATS 2025 - DESIGN OF BRAND INDENTITY	2,002.00	2,002.00
EFT40068	08/10/2025	TPG NETWORK PTY LTD	INTERNET SERVICES - 01/09/25 - 30/09/25	1,789.70	1,789.70
EFT40069	08/10/2025	M LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 22/09/25	18.90	18.90
EFT40070	08/10/2025	J ENGLAND	CHSP VOLUNTEER MEAL REIMBURSEMENT 25/09/25	18.70	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 02/10/25	20.00	38.70
EFT40071	08/10/2025	JACKSON MCDONALD BARRISTERS & SOLICITORS	LEGAL ADVICE - EF OVAL REDEVELOPMENT 29/08/25 - 26/09/25	6,057.33	6,057.33
EFT40072	08/10/2025	R TETI	REIMBURSEMENT OF COST OF NEW TYRE FOR CHSP VEHICLE	209.00	209.00
EFT40073	08/10/2025	A CONNELL	CHSP - CBDC CLIENT ACTIVITY 10/09/25 & 24/09/25	120.00	120.00
EFT40074	08/10/2025	PEACEFUL EARTH WELLBEING	CHSP - CBDC CLIENT ACTIVITY- 17/09/25	50.00	50.00
EFT40075	08/10/2025	INTEGRATED MANAGEMENT CONSULTANTS PTY LTD T/AS MELVILLE MAZDA	SUPPLY MAZDA BT50 DUAL CAB CHASSIS WITH TRAY,TOW BAR AND AMBER BEACON LIGHT	42,385.37	42,385.37
EFT40076	08/10/2025	ILLION TENDERLINK	TENDERLINK FEES FOR PORTAL UPLOADS - SEPTEMBER 25 - 2 PUBLIC TENDERS	363.00	363.00
EFT40077	08/10/2025	S DOUGLAS	CHSP VOLUNTEER MEAL REIMBURSEMENT 25/09/25	18.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 02/10/25	15.00	33.00
EFT40078	08/10/2025	SOUTHERN BINS PTY LTD	BULK BINS - WAUHOP ROAD - SEPTEMBER 2025 - 23/09/25	725.00	
			SKIP BIN DEPOT 25/09/25	725.00	1,450.00
EFT40079	08/10/2025	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 25/09/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 01/10/25	20.00	40.00
EFT40080	08/10/2025	BING TECHNOLOGIES PTY LTD	ELECTRONIC MAIL - STANDING ORDER 16/09/25 - 30/09/25	59.07	
			ELECTRONIC MAIL - STANDING ORDER - 24/09/25 - 30/09/25	20.49	79.56
EFT40081	08/10/2025	EASI PACKAGING PTY LTD	PAYROLL DEDUCTIONS OCTOBER 25	3,176.05	3,176.05
EFT40082	08/10/2025	SOURCE BUSINESS PARTNERS	EOY 2024-25 AUDIT ASSISTANCE INCLUDING EFCP - 15/09/25 - 28/09/25	2,664.75	
			WALGA PREFERRED SUPPLIER CONTRACT PSP004-12 MANAGED ACCOUNTING SERVICES PROPOSAL DATED 2 DECEMBER 2024 END OF YEAR ACCOUNS AND AFS PREPARATION 15/09/25 - 28/09/25	3,119.33	5,784.08
EFT40083	08/10/2025	MORIN AND SON TREE SERVICES	TREE PRUNING - VARIOUS LOCATIONS 03/09/25 - HAMILTON,ALLEN, IRWIN, OAKOVER & STATON	5,797.00	5,797.00
EFT40084	08/10/2025	ASCENTION PROPERTIES T/AS CIVIL PRODUCTS WA	VARIOUS SIGNAGE PARTS AND REPLACEMENTS	559.90	559.90
EFT40085	08/10/2025	BELGRAVIA HEALTH & LEISURE GROUP PTY LTD - CARNABY'S	STANDING ORDER FOR 25/26 ROOM RESTRUCTURE FEE FOR EF PROBUS CLUB MONTHLY MEETING - SEPTEMBER 25	227.00	227.00
EFT40086	08/10/2025	MOBILE SENTINEL PTY LTD T/AS LITTLE RIPPERS TECHNOLOGY	20 x BOXES OF LITTLE RIPPER BIODEGRADABLE CANINE WASTE DISPOSAL BAGS.	2,607.00	2,607.00
EFT40087	08/10/2025	M HOUSHAM	REIMBURSEMENT OF ITEMS PURCHASED FOR CHSP PROGRAM 24/09/25	19.00	19.00
EFT40088	08/10/2025	THE GOOD GROCER EAST FREMANTLE	CATERING - SEPTEMBER 25	904.49	904.49
EFT40089	08/10/2025	DOLPHINIUM PTY LTD ATF GR FAMILY TRUST T/AS VILLAGE WELL	CONSULTANCY SERVICES TO DEVELOP GEORGE STREET PLACE PLAN AND COMMUNITY ACTION PLAN - STAGE 3 PLACE VISION & COMMUNICATION ACTION PLAN	8,407.50	8,407.50
EFT40090	08/10/2025	OBJECTIVE CORPORATION LIMITED	TRAPEZE PROFESSIONAL LICENCE FOR 3 USERS - BUILDING AND PLANNING	3,465.00	3,465.00
EFT40091	08/10/2025	EVERYDAY ZERO	EVERYDAY ZERO WASTE EDUCATION PROGRAM	3,300.00	3,300.00
EFT40092	08/10/2025	PROMOTION PRODUCTS PTY LTD	GLASS COASTERS WITH HERITAGE BUILDING ARTWORK - SENIORS CHRISTMAS LUNCH & CITIZENSHIP GIFTS	3,634.48	3,634.48
EFT40093	08/10/2025	S VONKEN	PARTIAL REFUND OF DOG REGISTRATION - DOG NOW STERILISED	100.00	100.00
EFT40094	08/10/2025	AUTO TOW SERVICES P/L	TOW MG FROM OSBORNE PARK TO WELSHPOOL 04/09/25	1,270.06	
			TOW MG FROM SOUTH ST KARDINYA TO OSBORNE PARK 14/08/25	965.00	2,235.06
EFT40095	17/10/2025	AUSTRALIAN TAXATION OFFICE	GST/PAYG PAYABLE SEPTEMBER 25	80,302.00	80,302.00
EFT40096	17/10/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LOCAL GOVERNMENT PROFESSIONALS 25/26 - FULL MEMBERSHIP - 1 x STAFF	560.00	560.00
EFT40097	17/10/2025	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES - CHSP -09/09/25	30.83	30.83
EFT40098	17/10/2025	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATION - OWNERSHIP REQUESTS - FINAL NOTICES - INFRINGEMENTS - SEPTEMBER 25	525.30	525.30
EFT40099	17/10/2025	ASCENTION PROPERTIES T/AS CIVIL PRODUCTS WA	600 X 600 EVENT AHEAD SIGNS	70.40	70.40
EFT40100	17/10/2025	STILES ELECTRICAL AND COMMUNICATION SERVICES PTY LTD	EFLTC - ELECTRICAL POWER SUPPLY UPGRADE - SUBMAIN CABLE	10,298.66	10,298.66
EFT40101	17/10/2025	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL USE 01/09/25 - 30/09/25	4,346.65	4,346.65
EFT40102	23/10/2025	BUNNINGS BLDG SUPPLIES LTD	MATERIAL FOR FOOTPATH WORKS	900.08	
			MATERIALS FOR VERIOUS REPAIRS AND FIXES	409.21	1,309.29
EFT40103	23/10/2025	FREMANTLE HERALD	ADVERTISING- NOTICE OF SPECIAL COUNCIL MEETING 28 OCTOBER 2025	209.00	209.00
EFT40104	23/10/2025	OPTUS	MOBILE PHONE USE 22/08/25 - 21/09/25	159.98	159.98
EFT40105	23/10/2025	MAYOR O'NEILL	SITTING FEES, ICT ALLOWANCE & MAYORAL ALLOWANCE 01/10/25 - 18/10/25	3,545.47	3,545.47
EFT40106	23/10/2025	TELSTRA LIMITED	STANDING ORDER FOR MONTHLY DATA FEES FOR OPERATIONS & RANGERS TABLETS AND PHONES, RETIC AND VMS TRAILER 25/26 - TO 03/10/25	1,532.00	1,532.00
EFT40107	23/10/2025	WATER CORPORATION	WATER USE AND SERVICE CHARGES - VARIOUS LOCATIONS	2,292.60	2,292.60
EFT40108	23/10/2025	WORK CLOBBER	OPS STAFF UNIFORM	464.10	464.10
EFT40109	23/10/2025	SYNERGY	POWER SUPPLY EFCP - ONCHARGED 01/09/25 - 30/09-25, LESS CREDIT FOR INCORRECT CHARGE RATE	7,410.98	7,410.98

EFT40110	23/10/2025	ZIPFORM PTY LTD	RATES PRINTING & DISTRIBUTION SERVICES 2025/2026 - 2ND INSTALLMENTS	1,832.61	1,832.61
EFT40111	23/10/2025	DEPT OF MINES, INDUSTRY REGULATION & SAFETY	BSL COLLECTED SEPTEMBER 25	2,975.26	2,975.26
EFT40112	23/10/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	1 x STAFF REGISTRATION - INTEGRATED PLANNING AND REPORTING TRAINING	1,480.00	
			1 x STAFF REGISTRATION - COMMS CONFERENCE	420.00	1,900.00
EFT40113	23/10/2025	CR. HARRINGTON	SITTING FEES & ICT ALLOWANCE OCTOBER 25	1,861.25	1,861.25
EFT40114	23/10/2025	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES - CHSP - 07/10/25	61.40	
			WOOLWORTHS PURCHASES - CHSP - 08/10/25	21.87	
			WOOLWORTHS PURCHASES- ADMIN - 10/10/25	8.10	
			WOOLWORTHS PURCHASES- ADMIN - 14/10/25	50.90	
			WOOLWORTHS PURCHASES - CHSP - 14/10/25	109.80	
			WOOLWORTHS PURCHASES - OPERATIONS - 14/10/25	76.75	
			WOOLWORTHS PURCHASES- ADMIN - 14/10/25	66.90	
			WOOLWORTHS PURCHASES - CHSP - 15/10/25	30.11	
			WOOLWORTHS PURCHASES - CHSP - 15/10/25	8.00	
			WOOLWORTHS PURCHASES - CHSP - 16/10/25	186.15	
			WOOLWORTHS PURCHASES - OPERATIONS - 17/10/25	143.90	763.88
EFT40115	23/10/2025	EAST FREMANTLE LAWN TENNIS CLUB	CHSP - HALL HIRE 03/09, 10/09, 17/09 & 24/09	800.00	800.00
EFT40116	23/10/2025	CR COLLINSON	SITTING FEES & ICT ALLOWANCE OCTOBER 25	1,861.25	1,861.25
EFT40117	23/10/2025	DAVID GRAY & CO. PTY LTD	20 X 240L COMPLETE SETS GENERAL WASTE BINS, 20 X 240L YELLOW LIDS, 20 X 240L LIME GREEN LIDS, 50 X 240L WHEELS	2,890.03	2,890.03
EFT40118	23/10/2025	LANDSCAPE YARD O'CONNOR	LAWN SAND FOR TOPDRESSING AT HENRY JEFFERY OVAL	222.30	222.30
EFT40119	23/10/2025	FOCUS NETWORKS	RFT04 - 2021/22 SOFTWARE AS A SERVICE AND MANAGED HARDWARE- OCTOBER 25	12,060.97	
			RFT04 - 2021/22 MANAGED PROACTIVE SERVICE (IT SUPPORT SERVICES)	9,214.70	
			QU8743G ANNUAL RENEWAL OF SWITCHVOX PHONE LICENCES	1,576.30	22,851.97
EFT40120	23/10/2025	JOHN HUGHES VOLKSWAGEN	1 x BATTERY - MG 1HZL799 - 50 MONTH WARRANTY	551.00	551.00
EFT40121	23/10/2025	CR MCPHAIL	SITTING FEES & ICT ALLOWANCE 01/10/25 - 18/10/25	1,080.73	1,080.73
EFT40122	23/10/2025	CR WHITE	SITTING FEES & ICT ALLOWANCE OCTOBER 25	1,861.25	1,861.25
EFT40123	23/10/2025	SONIC HEALTH PLUS	PRE-EMPLOYMENT MEDICAL - 17/10/25	179.30	179.30
EFT40124	23/10/2025	REDFISH TECHNOLOGIES PTY LTD	REPLACEMENT TV - MEETING ROOM - QU33274 + REPLACE HDMI EXTENDER	4,074.00	4,074.00
EFT40125	23/10/2025	L FERRIS	REIMBURSEMENT OF COST OF CPR TRAINING	59.00	59.00
EFT40126	23/10/2025	ARBORCARBON PTY LTD	URBAN PRECISION MONITORING - BASELINE 2021 DATASETS	4,276.25	4,276.25
EFT40127	23/10/2025	MAYOR. NATALE	SITTING FEES, ICT ALLOWANCE & DEPUTY MAYORAL ALLOWANCE 01/10/25 - 18/10/25	1,581.39	
			SITTING FEES , ICT ALLOWANCE& MAYORAL ALLOWANCE 19/10/25 - 31/10/25	2,560.61	4,142.00
EFT40128	23/10/2025	VEOLIA RECYCLING & RECOVERY (FORMALLY SUEZ)	GENERAL WASTE 46 EAST STREET 29/08 - 29/09	926.66	
			FOGO - GREEN BINS - RESIDENTIAL & PRIORITY, GENERAL - RED BINS - RESIDENTIAL & PRIORITY, PARKS & RESERVES, STREET LITTER BINS, RECYCLING -YELLOW BINS - RESIDENTIAL & PRIORITY, STREET LITTER BINS, GENERAL WASTE - RED BINS - COMMERCIAL RECYCLING - YELLOW BINS - COMMERCIAL, RECYCLING- YELLOW BINS & GENERAL WASTE - RED BINS - 48-50 ALEXANDRA - SEPTEMBER 25	35,693.44	36,620.10
EFT40129	23/10/2025	AMBIUS (RENTOKIL INITIAL PTY LTD)	TOWN HALL PLANT HIRE - STANDING ORDER - 27/11/25 - 26/12/25	354.86	354.86
EFT40130	23/10/2025	HURRICANE DRAGON BOAT AND OUTRIGGER CANOE CLUB INC	COMMUNITY ASSISTANCE GRANT 2025/26	1,000.00	1,000.00
EFT40131	23/10/2025	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 08/10/25	17.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 10/10/25	19.50	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 17/10/25	20.00	56.50
EFT40132	23/10/2025	LIVING TURF	SUPPLY IRONMAN LIQUID FERTILISER AND CASPER HERBICIDE FOR WAUHOP PARK, HENRY JEFFERY OVAL, PRESTON POINT RESERVE	2,173.60	
			SUPPLY THUMPER INSECTICIDE AND BIAGRA WATER RETAINER TO WAUHOP PARK, HENRY JEFFERY OVAL, PRESTON POINT RESERVE	4,488.00	6,661.60
EFT40133	23/10/2025	PTC IRRIGATION	IRRIGATION CONTROLLER FOR DOVENBY GARDENS	1,116.95	1,116.95
EFT40134	23/10/2025	JAKO INDUSTRIES PTY LTD	TOWN HALL - AIRCONDITIONING MAINTENANCE SERVICE AGREEMENT 2025/26 - VISIT 2 - 14/10/25	943.25	943.25
EFT40135	23/10/2025	CR DONOVAN	SITTING FEES & ICT ALLOWANCE 01/10/25 - 18/10/25	1,080.73	1,080.73
EFT40136	23/10/2025	PROTEC ASPHALT	PROFILE, AND SUPPLY / INSTALL ASPHALT - PRESTON POINT ROAD	15,840.00	15,840.00
EFT40137	23/10/2025	CENTRAL REGIONAL TAFE	1 X STAFF REGISTRATIONS PROSECUTION PROVIDE EVIDENCE IN COURT LGAREG002	293.54	293.54
EFT40138	23/10/2025	CR. WILSON	SITTING FEES & ICT ALLOWANCE OCTOBER 25	1,861.25	1,861.25
EFT40139	23/10/2025	CALL ASSOCIATES PTY LTD	STANDING ORDER FOR AFTER HOURS CALL CENTRE SERVICES - SEPTEMBER 25	329.40	329.40
EFT40140	23/10/2025	BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD	CLEANING SERVICES - SEPTEMBER 25 - TOWN HALL, DEPOT, DOVENBY, GLASSON PARK & CONSUMABLES ALL SITES	7,990.76	7,990.76
EFT40141	23/10/2025	PEACEFUL EARTH WELLBEING	CHSP - CBDC CLIENT ACTIVITY- 15/10/25	50.00	50.00
EFT40142	23/10/2025	S DOUGLAS	CHSP VOLUNTEER MEAL REIMBURSEMENT 03/10/25	18.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 09/10/25	18.50	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 14/10/25	13.60	50.10
EFT40143	23/10/2025	SOUTHERN BINS PTY LTD	BULK BINS - WAUHOP ROAD - OCTOBER 2025 - 09/10/25	725.00	725.00

EFT40144	23/10/2025	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 09/10/25	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 16/10/25	20.00	40.00
EFT40145	23/10/2025	BING TECHNOLOGIES PTY LTD	ELECTRONIC MAIL - STANDING ORDER- 16/09/25 - 14/10/25	173.07	
			ELECTRONIC MAIL - STANDING ORDER - 01/10/25 - 14/10/25	595.82	
			MAIL OUT - FOOD BUSINESS AND OUTDOOR DINING LICENCES	96.36	865.25
EFT40146	23/10/2025	EASI PACKAGING PTY LTD	PAYROLL DEDUCTIONS OCTOBER 25	3,618.07	3,618.07
EFT40147	23/10/2025	CR. MAYWOOD	SITTING FEES & ICT ALLOWANCE OCTOBER 25	1,861.25	1,861.25
EFT40148	23/10/2025	R & H PLUMBING AND GAS PTY LTD	SUPPLY AND INSTALL OF REPLACEMENT HOT WATER SYSTEM AT DEPOT	2,241.12	2,241.12
EFT40149	23/10/2025	COASTLINE MOWERS	SERVICE KUBOTA F3690	1,162.35	1,162.35
EFT40150	23/10/2025	SOURCE BUSINESS PARTNERS	EOY 2024-25 AUDIT ASSISTANCE INCLUDING EFCP - 29/09/255 - 12/10/25	2,429.63	2,429.63
EFT40151	23/10/2025	MORIN AND SON TREE SERVICES	TREE PRUNING 17/10/25 - KING, VIEW, RIVERSIDE, NORM MCKENZIE PARK & TOWN HALL	5,005.00	5,005.00
EFT40152	23/10/2025	B ACTIVE EAST FREMANTLE	TOWN CONTRIBUTION TO STAFF GYM MEMBERSHIPS 30/07/25 - 03/08/25	933.00	
			TOWN CONTRIBUTION TO STAFF GYM MEMBERSHIPS 04/08/25 - 31/08/25	729.00	
			TOWN CONTRIBUTION TO STAFF GYM MEMBERSHIPS 01/09/25 - 28/04/25	652.00	2,314.00
EFT40153	23/10/2025	FULL FAT CONSULTING	PROJECT MANAGEMENT SUPPORT - EFCP- PROPOSAL DATED 24 JUNE 2025, UNIT BASED ENGAGEMENT - 09/09/25 - 30/09/25	4,523.75	4,523.75
EFT40154	23/10/2025	KWINANA ENERGY RECOVERY	WASTE DISPOSAL (GENERAL WASTE) SEPTEMBER 25	16,374.26	16,374.26
EFT40155	23/10/2025	VEOLIA RECYCLING & RECOVERY (PERTH)	CREDIT NOTE 61278225 - FOGO	- 2,497.30	
			CREDIT NOTE 61283083 - FOGO	- 2,251.11	
			WASTE DISPOSAL FOGO - 27/08/25 - 30/09/25	23,836.91	
			WASTE DISPOSAL RECYCLING - 01/09/25 - 30/09/25	5,342.08	
			CREDIT NOTE 61394955 FOGO	- 839.94	
			GENERAL WASTE - 02/09/25 - 19/09/25	1,233.33	24,823.97
EFT40156	23/10/2025	SOUND BUILDING MAINTENANCE	WAUHOP - CHANGEROOM FLOOR TREATMENT (GRIND, LEVEL & EPOXY)	7,810.00	7,810.00
EFT40157	23/10/2025	CHG-MERIDIAN AUSTRALIA PTY LTD	LAPTOP LEASE AGREEMENT - 17/11/25 - 16/02/26	11,333.88	11,333.88
EFT40158	23/10/2025	A MCALEER	REIMBURSEMENT OF PARKING FEES 08/10/25 - CHSP VEHICLE	11.70	11.70
EFT40159	23/10/2025	M HALL	REFUND OF OVERPAYMENT OF PARKING FEES -LEEWIN LAUNCHING RAMP - 02/10/25	25.00	25.00
EFT40160	23/10/2025	RISE MERCHANDISE PTY LTD	BRANDED COLOUR PENCILS FOR EVENTS - 250 PACKS	343.75	343.75
EFT40161	23/10/2025	C STEELE	PARTIAL REFUND OF LIFETIME DOG REGO - DOG NOW STERILISED	150.00	150.00
EFT40162	23/10/2025	CR BOYD	SITTING FEES & ICT ALLOWANCE 18/10/25 - 31/10/25	780.52	780.52
EFT40163	27/10/2025	PERTH PATIO MAGIC	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
EFT40164	27/10/2025	P HOBSON	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40165	27/10/2025	M HALL	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40166	27/10/2025	P DUNNING	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
EFT40167	27/10/2025	O FREDERICKSON	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40168	27/10/2025	K THOMPSON	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40169	27/10/2025	GM AGUILERA	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
EFT40170	27/10/2025	R PITMAN	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
EFT40171	27/10/2025	J KAY	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT40172	27/10/2025	R WASSELL	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
			EFT TOTAL	781,051.43	781,051.43
	Direct Debit - October 2025	Supplier	Description	Inv Amount	EFT
		CBA	INTEREST ADJUSTMENT	0.68	0.68
		CBA	MERCHANT FEE	3,351.11	3,351.11
		CBA	MERCHANT FEE	333.92	333.92
		CBA	DISHONORED CHEQUE - PARKING INFRINGEMENT	100.00	100.00
		CBA	REJECT RETURN & STOP PAYMENT FEES	5.00	5.00
		SHERRIF'S OFFICE PERTH	FER REGISTRATION FEES	2,478.00	2,478.00
		AMEX	AMEX FEE	590.10	590.10
		NUVEI AUSTRALIA	NUVEI (TILL) SIMPLEPAY FEE	482.69	482.69
		SUPERCHOICE	EMPLOYEE SUPERANNUATION	64,254.29	64,254.29
		CBA	COMMBIZ TRANSACTION FEES	35.81	35.81
		CBA	ACCOUNT SERVICE TRANSACTION FEES	11.50	11.50
		EXETEL	INTERNET ACCESS	105.00	105.00
		CBA	BPOINT TRANSACTION FEES	88.00	88.00
		CBA	TERM DEPOSIT	2,290,085.00	2,290,085.00
		CBA	BPAY TRANSACTION FEES	515.52	515.52
				2,362,436.62	2,362,436.62
	Credit Cards - October 2025	Supplier	Description	Inv Amount	EFT
		CREDIT CARD - ANDREW DRIVER	BUNNINGS - LUMBER CRAYONS	39.80	39.80
		CREDIT CARD - PETER KOCIAN	OFFICEWORKS - STATIONERY	30.51	30.51
			OFFICEWORKS - STATIONERY	84.83	84.83
			DOMINOES EAST FREMANTLE - CATERING	120.95	120.95
			OFFICEWORKS - OFFICE EQUIPMENT	239.00	239.00
			GILBERTS FRESH - CATERING	18.99	18.99
			INUIT MAILCHIMP - SUBSCRIPTION	69.93	69.93

			GILBERTS FRESH - CATERING	244.97	244.97
			DOMINOES EAST FREMANTLE - CATERING	137.95	137.95
			DOMINOES EAST FREMANTLE - CATERING	100.15	100.15
		CREDIT CARD - GINA TETI	BUNNINGS - CBDC ACTIVITY MATERIALS	53.15	53.15
			AUST WIDE FIRST AID - STAFF TRAINING	59.00	59.00
			AMPOL EAST FREMANTLE - OIL FOR CHSP VEHICLE	17.60	17.60
		CREDIT CARD - FRASER HENDERSON	NESPRESSO - CATERING	205.83	205.83
			POTS WA COTTESLOE - POTS FOR GEORGE STREET PLACEMAKING	500.00	500.00
			GILBERTS FRESH - CATERING	129.98	129.98
		CREDIT CARD -JANINE MAY	LEEMING IGA - CATERING	124.76	124.76
			GOOD HEALTHY GRAIN - CATERING	58.00	58.00
			COLES MELVILLE - CATERING	76.00	76.00
		CREDIT CARD JONATHAN THROSSELL	SWEETWATER EAST FREMANTLE - RECOGNITION OF OUTGOING ELECTED MEMBER EVENT	456.25	456.25
			JB HI-FI ONLINE - NOTEBOOK TABLET - CEO	1,249.00	1,249.00
			CREDIT CARD TOTAL	4,016.65	4,016.65
			Description	NET PAY	EFT
			PAYROLL FORTNIGHT ENDING 14/10/25	131,216.36	131,216.36
			PAYROLL FORTNIGHT ENDING 28/10/25	133,854.47	133,854.47
			PAYROLL TOTALS	265,070.83	265,070.83
			AMPOL FUEL CARDS-SEPTEMBER 25	4,346.65	4,346.65
			GRAND TOTAL	3,413,011.68	3,413,011.68



Tax Invoice

Need help?

Self Service:
<https://cards.ampol.com.au>

Email:
ampolcard@ampol.com.au

Call:
1300 365 096
Ampol Customer Service:
8:30am - 6:00pm EST, Mon to Fri

000253 000
TOWN OF EAST FREMANTLE
PO BOX1097
FREMANTLE WA 6959

Invoice date: 30/09/2025

Your account details	Due date	Total due inc GST
Invoice ref no: 0001236922 Account no:	21/10/2025	\$4,346.65

Your AmpolCard invoice summary 01/09/2025 – 30/09/2025

Description	Product	Quantity	Amount \$ excl GST	GST amount	Total inc GST \$
FLEET	Unleaded	718.04	1,084.55	108.45	1,193.00
	Premium 95 A	57.23	99.00	9.91	108.91
	Premium 98 A	124.34	215.45	21.55	237.00
	Premium Diesel A	1,555.18	2,552.51	255.23	2,807.74
	Total for Fleet		3,951.51	395.14	4,346.65
	Total		3,951.51	395.14	4,346.65

Payment options



Biller Code:
Ref:

EFT Direct Payment
BSB 037-830
Account 200402776



Credit Card
Visit pay.ampol.com.au or
Phone: 1300 138 469. Surcharges apply.

Breakdown of account summary

Details of fleet transactions processed from 01/09/2025 - 30/09/2025

Invoice date: 30/09/2025

Account no: [REDACTED]

Invoice ref no: 0001236922

Transaction Effective Date	Transaction Number	Customer Total	Customer Total GST
//		0.00	0.00
Total		0.00	0.00

Breakdown of fleet summary

Details of fleet transactions processed from 01/09/2025 - 30/09/2025

Invoice ref no: 0001236922

Account no: [REDACTED]

Invoice date: 30/09/2025

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Domestic 4085												
[REDACTED] 0483 Rego 1GBT981 Crd Holder HACC												
Ampol Foodary Fremantle East	02/09	09:34	E12864	154796	Unleaded	21.36	159.40	34.05	0.00	34.05	3.10	0.00
Ampol Foodary Fremantle East	04/09	16:39	E13005	155116	Unleaded	30.95	177.47	54.93	0.00	54.93	4.99	0.00
Ampol Foodary Fremantle East	09/09	16:34	E5259	155396	Unleaded	33.00	159.40	52.60	0.00	52.60	4.78	0.00
Ampol Foodary Fremantle East	12/09	11:36	E13303	155607	Unleaded	20.90	177.40	37.08	0.00	37.08	3.37	0.00
Ampol Foodary Fremantle East	16/09	16:21	E13455	155845	Unleaded	26.86	159.40	42.81	0.00	42.81	3.89	0.00
Ampol Foodary Fremantle East	19/09	14:41	E5397	156057	Unleaded	22.76	171.40	39.01	0.00	39.01	3.55	0.00
Ampol Foodary Fremantle East	23/09	16:48	E5453	156274	Unleaded	22.80	159.40	36.34	0.00	36.34	3.30	0.00
Ampol Foodary Fremantle East	25/09	11:41	E13840	156483	Unleaded	25.02	171.40	42.88	0.00	42.88	3.90	0.00
Card total						203.65		339.70	0.00	339.70	30.88	0.00
Domestic 4088												
[REDACTED] 0467 Rego 1GCG228 Crd Holder HACC												
Ampol Foodary O'Connor	01/09	08:49	E33923	203212	Unleaded	28.57	159.40	45.54	0.00	45.54	4.14	0.00
Ampol Foodary O'Connor	03/09	14:42	E34252	203485	Unleaded	29.17	177.22	51.70	0.00	51.70	4.70	0.00
Eg Ampol 94230 Sth Fremantle	10/09	09:07	E381427	203760	Unleaded	33.46	178.27	59.65	0.00	59.65	5.42	0.00
Eg Ampol 94230 Sth Fremantle	15/09	14:38	E382188	204041	Unleaded	31.03	163.40	50.70	0.00	50.70	4.61	0.00
Ampol Foodary Fremantle East	19/09	10:41	E13587	204195	Unleaded	25.42	171.40	43.57	0.00	43.57	3.96	0.00
Ampol Foodary Fremantle East	25/09	07:58	E5477	204397	Unleaded	25.88	175.93	45.53	0.00	45.53	4.14	0.00
Card total						173.53		296.69	0.00	296.69	26.97	0.00
Domestic 4089												
[REDACTED] 0475 Rego 1GCG227 Crd Holder HACC												
Ampol Foodary Fremantle East	01/09	13:54	E12835	118606	Premium 98 A	18.41	189.40	34.87	0.00	34.87	3.17	0.00
Ampol Foodary Fremantle East	08/09	14:20	E13135	118873	Premium 98 A	38.95	188.40	73.38	0.00	73.38	6.67	0.00
Ampol Foodary Fremantle East	11/09	08:28	E13247	119087	Premium 95 A	28.73	193.18	55.50	0.00	55.50	5.05	0.00
Ampol Foodary Fremantle East	15/09	14:05	E13404	119310	Premium 98 A	30.41	188.40	57.29	0.00	57.29	5.21	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ Inc GST	Amount \$ Inc GST	Trn fee Inc GST	Total \$ Inc GST	GST on supply	GST on trn fee
Ampol Foodary Fremantle East	19/09	08:27	E13571	119537	Premium 95 A	28.50	187.40	53.41	0.00	53.41	4.86	0.00
Ampol Foodary Fremantle East	22/09	14:02	E13677	119811	Premium 98 A	36.57	195.40	71.46	0.00	71.46	6.50	0.00
Card total						181.57		345.91	0.00	345.91	31.46	0.00
Domestic 4091												
6959 Rego 1GDV315 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	17/09	10:08	E13499	73423	Premium Diesel A	70.80	180.53	127.82	0.00	127.82	11.62	0.00
Card total						70.80		127.82	0.00	127.82	11.62	0.00
Domestic 5002												
7015 Rego 1GKM815 Crd Holder WORKS												
Ampol Foodary Fremantle East	03/09	14:47	E12951	75571	Premium Diesel A	83.00	179.43	148.93	0.00	148.93	13.54	0.00
Ampol Foodary Fremantle East	19/09	08:47	E13572	76040	Premium Diesel A	93.62	180.38	168.87	0.00	168.87	15.35	0.00
Card total						176.62		317.80	0.00	317.80	28.89	0.00
Domestic 5008												
8765 Rego 1GQD688 Crd Holder GARDENS												
Ampol Foodary Fremantle East	09/09	13:45	E13169	64953	Premium Diesel A	67.36	181.28	122.11	0.00	122.11	11.10	0.00
Card total						67.36		122.11	0.00	122.11	11.10	0.00
Domestic 5009												
1945 Rego 1GQJ387 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	22/09	13:10	E13673	104828	Premium Diesel A	71.87	180.30	129.58	0.00	129.58	11.78	0.00
Card total						71.87		129.58	0.00	129.58	11.78	0.00
Domestic 5020												
3076 Rego 1HMC350 Crd Holder WORKS												
Ampol Foodary Fremantle East	05/09	12:50	E13027	42276	Premium Diesel A	111.80	180.36	201.64	0.00	201.64	18.33	0.00
Card total						111.80		201.64	0.00	201.64	18.33	0.00
Domestic 5021												
3159 Rego 1HLR056 Crd Holder WORKS												
Ampol Foodary Fremantle East	03/09	14:33	E12949	25308	Premium Diesel A	52.29	179.43	93.83	0.00	93.83	8.53	0.00
Ampol Foodary Fremantle East	17/09	14:17	E13511	25727	Premium Diesel A	52.42	180.53	94.64	0.00	94.64	8.60	0.00
Card total						104.71		188.47	0.00	188.47	17.13	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Domestic P5016												
7106 Rego 1GYB393 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	03/09	11:26	E12937	990	Premium Diesel A	20.10	179.43	36.07	0.00	36.07	3.28	0.00
Ampol Foodary Fremantle East	10/09	10:43	E13212	993	Premium Diesel A	26.25	181.65	47.68	0.00	47.68	4.33	0.00
Ampol Foodary Fremantle East	17/09	10:23	E13502	996	Premium Diesel A	20.54	180.53	37.08	0.00	37.08	3.37	0.00
Ampol Foodary Fremantle East	24/09	14:23	E13777	1000	Premium Diesel A	29.73	180.60	53.69	0.00	53.69	4.88	0.00
Card total						96.62		174.52	0.00	174.52	15.86	0.00
Domestic P5018												
7406 Rego 1HHZ552 Crd Holder CHSP BUS												
Ampol Foodary Fremantle East	04/09	08:27	E12979	102720	Premium Diesel A	38.28	179.52	68.72	0.00	68.72	6.25	0.00
Ampol Foodary Fremantle East	08/09	08:26	E13109	103015	Premium Diesel A	46.33	180.83	83.78	0.00	83.78	7.62	0.00
Ampol Foodary Fremantle East	11/09	08:24	E13246	103276	Premium Diesel A	42.04	181.69	76.38	0.00	76.38	6.94	0.00
Ampol Foodary Fremantle East	12/09	14:44	E5287	103494	Premium Diesel A	35.75	181.27	64.80	0.00	64.80	5.89	0.00
Ampol Foodary Fremantle East	18/09	08:34	E13524	103578	Premium Diesel A	43.90	180.33	79.16	0.00	79.16	7.20	0.00
Ampol Foodary Fremantle East	19/09	14:41	E5396	104040	Premium Diesel A	43.81	180.38	79.02	0.00	79.02	7.18	0.00
Ampol Foodary Fremantle East	25/09	08:20	E5479	104293	Premium Diesel A	38.25	180.47	69.03	0.00	69.03	6.28	0.00
Card total						288.36		520.89	0.00	520.89	47.36	0.00
Domestic P5019												
7070 Rego X Crd Holder GARDENS												
Ampol Foodary Fremantle East	09/09	13:30	E5253	0	Premium Diesel A	27.80	181.28	50.40	0.00	50.40	4.58	0.00
Ampol Foodary Fremantle East	09/09	13:36	E13168	1	Unleaded	132.41	159.40	211.06	0.00	211.06	19.19	0.00
Card total						160.21		261.46	0.00	261.46	23.77	0.00
Domestic P5025												
5727 Rego 1IEM002 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	02/09	07:54	E12859	26452	Premium Diesel A	65.51	179.70	117.72	0.00	117.72	10.70	0.00
Ampol Foodary Fremantle East	12/09	09:52	E13297	27242	Premium Diesel A	68.01	181.27	123.28	0.00	123.28	11.21	0.00
Ampol Foodary Fremantle East	24/09	06:02	E13757	27884	Premium Diesel A	60.22	180.60	108.76	0.00	108.76	9.89	0.00
Card total						193.74		349.76	0.00	349.76	31.80	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Domestic P5026												
7100 Rego 1IDR863 Crd Holder CHSP												
Ampol Foodary Fremantle East	01/09	15:58	E12844	19418	Unleaded	26.73	164.40	43.94	0.00	43.94	3.99	0.00
Ampol Foodary Fremantle East	09/09	17:19	E13181	19917	Unleaded	32.88	159.40	52.41	0.00	52.41	4.76	0.00
Ampol Foodary Fremantle East	18/09	09:33	E13529	20327	Unleaded	30.16	177.31	53.48	0.00	53.48	4.86	0.00
Ampol Foodary Fremantle East	25/09	14:56	E13811	20725	Unleaded	27.17	175.93	47.80	0.00	47.80	4.35	0.00
Card total						116.94		197.63	0.00	197.63	17.96	0.00
Domestic P5027												
7118 Rego 1IDR864 Crd Holder CHSP												
Ampol Foodary Fremantle East	04/09	10:53	E12985	21048	Unleaded	23.20	177.47	41.17	0.00	41.17	3.74	0.00
Ampol Foodary Melville	09/09	11:24	E34451	21380	Unleaded	22.70	154.40	35.05	0.00	35.05	3.19	0.00
Ampol Foodary Fremantle East	16/09	08:20	E13418	21664	Unleaded	20.57	159.40	32.79	0.00	32.79	2.98	0.00
Ampol Foodary Melville	23/09	14:50	E35848	22002	Unleaded	25.04	155.40	38.91	0.00	38.91	3.54	0.00
Card total						91.51		147.92	0.00	147.92	13.45	0.00
Domestic P5028												
8902 Rego 1IFJ756 Crd Holder RANGERS												
Ampol Foodary Fremantle East	06/09	15:59	E5206	21343	Premium Diesel A	51.41	180.83	92.97	0.00	92.97	8.45	0.00
Ampol Foodary Fremantle East	09/09	16:45	E5262	21450	Premium Diesel A	26.10	181.28	47.31	0.00	47.31	4.30	0.00
Ampol Foodary Fremantle East	14/09	09:17	E13345	21771	Premium Diesel A	33.11	181.21	60.00	0.00	60.00	5.45	0.00
Ampol Foodary Fremantle East	19/09	15:15	E5399	22076	Premium Diesel A	40.85	180.38	73.69	0.00	73.69	6.70	0.00
Ampol Foodary Fremantle East	23/09	16:47	E5452	22308	Premium Diesel A	31.41	180.57	56.72	0.00	56.72	5.16	0.00
Ampol Foodary Fremantle East	29/09	16:19	E13929	22500	Premium Diesel A	31.02	180.90	56.11	0.00	56.11	5.10	0.00
Card total						213.90		386.80	0.00	386.80	35.16	0.00
Domestic P5029												
7833 Rego 1ILA738 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	08/09	07:03	E5235	249	Premium Diesel A	26.94	180.83	48.72	0.00	48.72	4.43	0.00
Ampol Foodary Fremantle East	10/09	06:50	E13205	157	Premium Diesel A	29.34	181.65	53.29	0.00	53.29	4.84	0.00
Ampol Foodary Fremantle East	18/09	14:18	E13542	263	Premium Diesel A	20.86	180.33	37.62	0.00	37.62	3.42	0.00
Ampol Foodary Fremantle East	24/09	14:50	E13779	272	Premium Diesel A	32.25	180.60	58.24	0.00	58.24	5.29	0.00

Attachment -2

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Ampol Foodary Fremantle East	25/09	11:47	E13842	277	Premium Diesel A	22.21	180.45	40.08	0.00	40.08	3.64	0.00
					Card total	131.60		237.95	0.00	237.95	21.62	0.00

13.16 COUNCIL ELECTIONS 2025

Report Reference Number	OCR-3809
Prepared by	Jonathan Throssell Chief Executive Officer
Meeting date	Tuesday, 18 November 2025
Voting requirements	Simple majority
Documents tabled	Nil
Attachments	Nil

PURPOSE

To formally receive the declarations of office made by the Mayor and Councillors elected at the ordinary election held on 18 October 2025 and for the Deputy Mayor elected on 28 October 2025, in accordance with section 2.29 of the *Local Government Act 1995 (WA)*.

BACKGROUND

Following the declaration of results by the Western Australian Electoral Commission, the Mayor and each newly elected councillor was required to make a declaration in the prescribed form (Form 7) before acting in the office.

Prior to the commencement of Council business, in accordance with regulation 13 (2)(a) of the *Local Government (Constitution) Regulations 1998* the outgoing Mayor, Jim O'Neill, being the immediate predecessor of the person in the office of mayor, conducted the swearing-in ceremony for the incoming Mayor, Tony Natale, on 22 October 2025.

The CEO, being an authorised person under regulation 13 (3) of the *Local Government (Constitution) Regulations 1998*, conducted the swearing-in ceremony on 22 October 2025 for other newly elected councillors, except for Cr Wilson as he was absent. Cr Wilson made his declaration of office before the CEO on 21 October 2025.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 2.29 *Local Government Act 1995 (WA)*

Regulation 13 *Local Government (Constitution) Regulations 1998*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

SITE INSPECTION

N/A

COMMENT

The Mayor and Councillors elected on 18 October 2025 each signed the prescribed Form 7 – Declaration by Elected Member.

The Chief Executive Officer retained the signed forms in the Town's records.

CONCLUSION

This report is submitted to provide a formal record of declarations of office made, following the 2025 local government elections.

13.6 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution Choose an item. Click or tap to enter a date.

OFFICER RECOMMENDATION:

That Council notes the declarations made by the Mayor and the following Councillors in accordance with section 2.29 of the *Local Government Act 1995 (WA)*:

Name	Position	Term Expiry
Tony Natale	Mayor	20 October 2029
Lucinda Maywood	Deputy Mayor	16 October 2027
Rebecca Cutter	Councillor	20 October 2029
Stephanie Boyd	Councillor	20 October 2029
Antony Brockmann	Councillor	20 October 2029
Mark Wilson	Councillor	20 October 2029
Cliff Collinson	Councillor	16 October 2027
Andrew White	Councillor	16 October 2027

REPORT ATTACHMENTS

Nil Attachments

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15 NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 NEW BUSINESS OF AN URGENT NATURE

18 MATTERS BEHIND CLOSED DOORS

PROCEDURAL MOTION

That the meeting be closed to the public to discuss confidential reports in relation to:

- **18.1 Legal Matter under the terms of the Local Government Act 1995, Section 5.23(2)(c), (d) & (e): and**
- **18.2 East Fremantle Football Club – Proposed Amendment to Licence Agreement under the terms of the Local Government Act 1995, Section 5.23(2)(c) & (e).**

18.1 CONFIDENTIAL REPORT - LEGAL MATTER

(Confidential Report)

18.2 CONFIDENTIAL REPORT - EAST FREMANTLE FOOTBALL CLUB - PROPOSED AMENDMENT TO LICENCE AGREEMENT

(Confidential Report)

PROCEDURAL MOTION

That the meeting be reopened to the public at pm.

19 CLOSURE