

# AGENDA

## Council Meeting Tuesday, 10 December 2024 at 6:30 PM

### **Disclaimer**

The purpose of this Council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Town of East Fremantle expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

### **Copyright**

The Town wishes to advise that any plans or documents contained within this Agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction.

## Procedure for Deputations, Presentations and Public Question Time at Council Meetings

Council thanks you for your participation in Council Meetings and trusts that your input will be beneficial to all parties. Council has a high regard for community input where possible, in its decision making processes.

<p><b>Deputations</b></p> <p>A formal process where members of the community request permission to address Council or Committee on an issue.</p>	<p><b>Presentations</b></p> <p>An occasion where awards or gifts may be accepted by the Council on behalf of the community, when the Council makes a presentation to a worthy recipient or when agencies may present a proposal that will impact on the Local Government.</p>
--	---

### Procedures for Deputations

The Council allows for members of the public to make a deputation to Council on an issue related to Local Government business.

Notice of deputations need to be received **by 5pm on the day before the meeting** and agreed to by the Presiding Member. Please contact Executive Support Services via telephone on 9339 9339 or email [admin@eastfremantle.wa.gov.au](mailto:admin@eastfremantle.wa.gov.au) to arrange your deputation.

Where a deputation has been agreed to, during the meeting the Presiding Member will call upon the relevant person(s) to come forward and address Council.

A Deputation invited to attend a Council meeting:

- (a) is not to exceed five (5) persons, only two (2) of whom may address the Council, although others may respond to specific questions from Members;
- (b) is not to address the Council for a period exceeding ten (10) minutes without the agreement of the Council; and
- (c) additional members of the deputation may be allowed to speak with the agreement of the Presiding Member.

Council is unlikely to take any action on the matter discussed during the deputation without first considering an officer's report on that subject in a later Council agenda.

### Procedure for Presentations

Notice of presentations being accepted by Council on behalf of the community, or agencies presenting a proposal, need to be received by **5pm on the day before the meeting** and agreed to by the Presiding Member. Please contact Executive Support Services via telephone on 9339 9339 or email [admin@eastfremantle.wa.gov.au](mailto:admin@eastfremantle.wa.gov.au) to arrange your presentation.

Where the Council is making a presentation to a worthy recipient, the recipient will be advised in advance and asked to attend the Council meeting to receive the award.

All presentations will be received/awarded by the Mayor or an appropriate Councillor.



### **Procedure for Public Question Time**

The Council extends a warm welcome to you in attending any meeting of the Council. Council is committed to involving the public in its decision making processes whenever possible, and the ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective.

Council (as required by the *Local Government Act 1995*) sets aside a period of 'Public Question Time' to enable a member of the public to put up to three (3) questions to Council. Questions should only relate to the business of Council and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Mayor may either answer the question or direct it to a Councillor or an Officer to answer, or it will be taken on notice.

Having regard for the requirements and principles of Council, the following procedures will be applied in accordance with the ***Town of East Fremantle Local Government (Council Meetings) Local Law 2016***:

1. Public Questions Time will be limited to fifteen (15) minutes.
2. Public Question Time will be conducted at an Ordinary Meeting of Council immediately following "Responses to Previous Public Questions Taken on Notice".
3. Each member of the public asking a question will be limited to two (2) minutes to ask their question(s).
4. Questions will be limited to three (3) per person.
5. Please state your name and address, and then ask your question.
6. Questions should be submitted to the Chief Executive Officer in writing by **5pm on the day before the meeting and be signed by the author**. This allows for an informed response to be given at the meeting.
7. Questions that have not been submitted in writing by 5pm on the day before the meeting will be responded to if they are straightforward.
8. If any question requires further research prior to an answer being given, the Presiding Member will indicate that the "question will be taken on notice" and a response will be forwarded to the member of the public following the necessary research being undertaken.
9. Where a member of the public provided written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
10. A summary of the question and the answer will be recorded in the minutes of the Council meeting at which the question was asked.

**During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation.**

**Members of the public shall ensure that their mobile telephone and/or audible pager is not switched on or used during any meeting of the Council.**

**Members of the public are hereby advised that use of any electronic, visual or audio recording device or instrument to record proceedings of the Council is not permitted without the permission of the Presiding Member.**

## CONTENTS

1	OFFICIAL OPENING .....	6
2	ACKNOWLEDGEMENT OF COUNTRY.....	6
3	ANNOUNCEMENT TO GALLERY.....	6
4	RECORD OF ATTENDANCE.....	6
4.1	ATTENDANCE .....	6
4.2	APOLOGIES .....	6
4.3	APPROVED .....	6
5	DISCLOSURES OF INTEREST.....	6
5.1	FINANCIAL.....	6
5.2	PROXIMITY .....	6
5.3	IMPARTIALITY .....	7
6	PUBLIC QUESTION TIME.....	7
6.1	RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE .....	7
6.2	PUBLIC QUESTION TIME .....	7
7	PRESENTATIONS/DEPUTATIONS .....	7
7.1	PRESENTATIONS .....	7
7.2	DEPUTATIONS.....	7
8	APPLICATIONS FOR LEAVE OF ABSENCE .....	7
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	7
9.1	MEETING OF COUNCIL (19 NOVEMBER 2024) .....	7
10	ANNOUNCEMENTS BY THE PRESIDING MEMBER.....	7
11	UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS .....	7
12	REPORTS AND RECOMMENDATIONS OF COMMITTEES .....	7
13	REPORTS OF OFFICERS .....	8
13.1	6 SILAS STREET – SIGNAGE FOR SUPERMARKET AND LIQUOR STORE.....	9
13.2	36 & 37 RIVERSIDE ROAD – PROPOSED AMALGAMATION .....	22
13.3	MONTHLY FINANCIAL REPORT - NOVEMBER 2024.....	31
13.4	ACCOUNTS FOR PAYMENT NOVEMBER 2024.....	52
13.5	ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2024 .....	67
13.6	FOOD AND BEVERAGE PROFIT SHARE ARRANGEMENTS - EAST FREMANTLE COMMUNITY PARK .....	71

14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	111
15	NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING .....	111
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....	111
17	NEW BUSINESS OF AN URGENT NATURE.....	111
18	MATTERS BEHIND CLOSED DOORS .....	111
18.1	CEO ANNUAL PERFORMANCE REVIEW .....	111
19	CLOSURE .....	111

## NOTICE OF MEETING

Elected Members

An Ordinary Meeting of the Council will be held on 10 December 2024 at 6:30 PM in the Council Chamber, 135 Canning Highway, East Fremantle and your attendance is requested.



JONATHAN THROSSELL  
Chief Executive Officer  
**5 December 2024**

---

# AGENDA

## 1 OFFICIAL OPENING

## 2 ACKNOWLEDGEMENT OF COUNTRY

*"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay my respects to Elders past, present and emerging."*

## 3 ANNOUNCEMENT TO GALLERY

*"Members of the gallery are advised that no Council decision from tonight's meeting will be communicated or implemented until 12 noon on the first clear working day after this meeting, unless Council, by resolution carried at this meeting, requested the CEO to take immediate action to implement the decision."*

## 4 RECORD OF ATTENDANCE

### 4.1 ATTENDANCE

### 4.2 APOLOGIES

### 4.3 APPROVED

## 5 DISCLOSURES OF INTEREST

### 5.1 FINANCIAL

### 5.2 PROXIMITY

5.3 IMPARTIALITY

6 PUBLIC QUESTION TIME

6.1 RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE

6.2 PUBLIC QUESTION TIME

7 PRESENTATIONS/DEPUTATIONS

7.1 PRESENTATIONS

7.2 DEPUTATIONS

8 APPLICATIONS FOR LEAVE OF ABSENCE

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 MEETING OF COUNCIL (19 NOVEMBER 2024)

**OFFICER RECOMMENDATION**

That the minutes of the Ordinary meeting of Council held on Tuesday, 19 November 2024 be confirmed as a true and correct record of proceedings

10 ANNOUNCEMENTS BY THE PRESIDING MEMBER

11 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

12 REPORTS AND RECOMMENDATIONS OF COMMITTEES

Nil

## 13 REPORTS OF OFFICERS

Reports start on the next page

## 13.1 6 SILAS STREET – SIGNAGE FOR SUPERMARKET AND LIQUOR STORE

<b>Report Reference Number</b>	OCR-3158
<b>Prepared by</b>	Christine Catchpole, Senior Planner
<b>Supervised by</b>	Jonathan Throssell, Chief Executive Officer
<b>Meeting date</b>	Tuesday, 10 December 2024
<b>Voting requirements</b>	Simple majority
<b>Documents tabled</b>	Nil

**Attachments**

1. Location and advertising maps
2. Photographs
3. Plans and elevations dated 5 November 2024

**PURPOSE**

This report considers an application for signage on the supermarket and liquor store façades at 6 Silas Street, East Fremantle.

**EXECUTIVE SUMMARY**

Extensive alterations and additions to the existing supermarket at 6 Silas Street were granted development approval under the delegation of Council on 6 December 2023. The development approval included some signage, however, it has been necessary for the applicant to amend the design of the building's entries to meet fire rating standards, and a redesign of the signage has resulted. This has required a fresh development application to be submitted for Council's consideration. An amended building permit is also required, and this has been submitted.

The proposed signs are for the purpose of identifying the supermarket and liquor store company and advertising the operating hours. Various signage is proposed for the east, west and north elevations of the building. The signs will be a combination of internally illuminated and/or halo lighting and all are wall mounted with varying dimensions. The graphic design is in keeping with the branding and logos of the supermarket company.

Under Local Planning Scheme No. 3 (LPS 3) advertising signs are classified as an 'A' use in the Town Centre and therefore this application is required to be advertised prior to determination by the Council. The application was advertised from 8 to 25 November 2024 and three submissions were received in support of the proposal.

The signs proposed do not comply with the Town's *Local Planning Policy 3.1.2 – Signage Design Guidelines* (LPP 3.1.2), in that there is more than one sign proposed for the building and a number of the signs exceed the maximum height and length dimensions prescribed under LPP 3.1.2. However, the signs are considered to satisfy the objectives and general requirements of LPP 3.1.2 and to be of an acceptable size and scale in proportion to the building. The graphics, colour scheme and lighting design are also considered to be appropriate for the Town Centre and the building.

It is the administration's view that the visual and general amenity of the area will not be impacted by the proposed signs. As such it is recommended that the signage for the building be supported subject to the conditions outlined in the Officer recommendation.

---

## BACKGROUND

Alterations and additions to the existing supermarket were approved under delegated authority of the Council on 6 December 2023. Works are progressing on the alterations and additions and are scheduled for completion mid-December 2024. The applicant now wishes to seek approval for a suite of signs that were not included in the original development approval for the alterations and additions so the signs can be installed as soon as is practicable.

---

## CONSULTATION

Advertising signs are classified as an 'A' use in the Town Centre zone and therefore the application is required to be advertised in accordance with Scheme provisions.

The application was advertised for a period of more than 14 days from 8 to 25 November 2024 by direct letter to land owners and occupiers of surrounding properties as indicated in Attachment 1.

Three submissions in support have been received. The submissions have not been included in the Officer report as they simply state that a supermarket is a welcome addition to the Town Centre and that the proposal is supported.

---

## STATUTORY ENVIRONMENT

Planning and Development Act, 2005

Planning and Development (Local Planning Schemes) Regulations, 2015 (as amended)

Local Planning Scheme No. 3 (LPS 3)

---

## POLICY IMPLICATIONS

Local Planning Policy 3.1.2 – Signage Design Guidelines

Local Planning Policy 3.1.3 – Town Centre Redevelopment Guidelines

Local Planning Strategy 2022

---

## FINANCIAL IMPLICATIONS

Nil.

---

## STRATEGIC IMPLICATIONS

The Town of East Fremantle Strategic Community Plan 2020-2030 states as follows:

### Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

3.1 Facilitates sustainable growth with housing options to meet future community needs.

3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.

3.1.2 Plan for a mix of inclusive diversified housing options.

3.1.3 Plan for improved streetscapes.

3.2 Maintaining and enhancing the Town's character.

3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.

3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.

3.3.1 Continue to improve asset management within resource capabilities.

3.3.2 Plan and advocate for improved access and connectivity.

---

## RISK IMPLICATIONS

A risk assessment was undertaken and the risk to the Town in determining this application was deemed to be low.

Should Council refuse the application or impose conditions that are not agreeable to the applicant, the applicant has



a right of Review (appeal) to the State Administrative Tribunal. As the Town's Officers have recommended conditional approval, Council will be required to obtain the services of a consultant to represent and defend the Council's resolution at the SAT. This may have financial implications for the Town.

## RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Officer recommendation is not accepted and applicant lodges Right of Review (Appeal).	Unlikely (2)	Minor (2)	Low (1-4)	FINANCIAL IMPACT Less than \$10,000	Accept Officer Recommendation

## RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## RISK RATING

Risk Rating	2
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

## SITE INSPECTION

Yes (30.10.24)

## COMMENT

The applicant is proposing a suite of wall signs advertising the supermarket and liquor store. The signs display the company name and operating hours in alignment with the company's logo, branding and colour scheme. The proposed signs do not fully comply with the acceptable 'permitted' and 'alternative' discretionary criteria under the Town's LPP 3.1.2 as outlined in the table below.

Sign Type Wall Signs	Acceptable Solution (Permitted)	Alternative Performance (Discretionary Criteria)	Proposed Sign Dimensions
<b><u>East elevation (May St)</u></b> <ul style="list-style-type: none"> <li><i>The Good Grocer Cellar</i></li> <li><i>The Good Grocer - East Fremantle - IGA</i></li> <li><i>The Good Grocer</i></li> <li><i>IGA (small)</i></li> </ul>	<ul style="list-style-type: none"> <li>A single sign per building</li> <li>Maximum height 1m</li> <li>Maximum length 3m</li> </ul>	<ul style="list-style-type: none"> <li>Multiple wall signs or wall signs exceeding the acceptable solution provisions shall only be considered as part of an approved signs regime.</li> <li>Signs must face a primary space.</li> <li>Maximum height equivalent to 10% of height of building wall or 2m, whichever is greater.</li> <li>Maximum length 5m</li> </ul>	<ul style="list-style-type: none"> <li>No approved signs regime</li> <li>4 signs on this façade</li> <li>Internally illuminated 1760 x 755mm</li> <li>Internally illuminated 6200 x 790mm</li> <li>Hallo illuminated 4600 x 680mm</li> <li>Internally illuminated 590 x 552mm</li> </ul>
<b><u>West elevation (Silas St)</u></b> <ul style="list-style-type: none"> <li><i>The Good Grocer</i></li> <li><i>IGA (small)</i></li> <li><i>The Good Grocer Cellar</i></li> <li><i>The Good Grocer - East Fremantle</i></li> <li><i>IGA (large)</i></li> </ul>	<ul style="list-style-type: none"> <li>A single sign per building</li> <li>Maximum height 1m</li> <li>Maximum length 3m</li> </ul>	<ul style="list-style-type: none"> <li>Multiple wall signs or wall signs exceeding the acceptable solution provisions shall only be considered as part of an approved signs regime.</li> <li>Signs must face a primary space.</li> <li>Maximum height equivalent to 10% of height of building wall or 2m, whichever is greater.</li> <li>Maximum length 5m</li> </ul>	<ul style="list-style-type: none"> <li>No approved signs regime</li> <li>5 signs on this façade</li> <li>Hallo illuminated 4220 x 620mm</li> <li>Internally and halo illuminated 820 x 510mm</li> <li>Hallo illuminated 2530 x 980mm</li> <li>Hallo illuminated 7320 x 1125mm</li> <li>Internally and halo illuminated 1420 x 880mm</li> </ul>
<b><u>North elevation</u></b> <ul style="list-style-type: none"> <li>2 x '24/7'</li> </ul>	<ul style="list-style-type: none"> <li>A single sign per building</li> <li>Maximum height 1m</li> <li>Maximum length 3m</li> </ul>	<ul style="list-style-type: none"> <li>Multiple wall signs or wall signs exceeding the acceptable solution provisions shall only be considered as part of an approved signs regime.</li> <li>Signs must face a primary space.</li> <li>Maximum height equivalent to 10% of height of building wall or 2m, whichever is greater.</li> <li>Maximum length 5m</li> </ul>	<ul style="list-style-type: none"> <li>No approved signs regime</li> <li>2 signs on each façade</li> <li>Signs do not face a primary space</li> <li>Hallo illuminated 2020 x 685mm</li> </ul>

General Requirements	Required (Relevant to subject DA)	Proposed
	<ul style="list-style-type: none"> <li>Signs shall relate directly to the activity undertaken on the premises.</li> <li>Signs shall not obscure a portion of another sign.</li> <li>Signs shall not protrude over another property or within 600mm of a kerb line.</li> <li>The bottom of any free standing sign shall have a minimum clearance of at least 2.5m above a footpath or pedestrian accessway.</li> <li>No sign shall detrimentally affect the safety or impede the movement of vehicular or pedestrian traffic or conflict with or obscure any statutory or directional sign.</li> <li>Signs shall be constructed and located in sympathy with street planting. No trees should be felled or lopped to allow for greater sign visibility.</li> <li>Signs shall be in harmony with the design, scale and character of the buildings which form their background.</li> <li>Signs must be structurally and electrically safe.</li> <li>The principal sign on the premises shall relate to the name and nature of the business or occupier. Identification of goods and services should be secondary.</li> <li>Sign supports shall be minimal and as unobtrusive as possible.</li> <li>Signage affixed to a building shall not exceed a maximum of 45% of total exposed wall area for any one wall.</li> </ul>	The proposed signage is considered to meet the general requirements of LPP 3.1.2.

In summary, the suite of signs does not comply with the one sign per building provision or the maximum height and length of a sign under both the 'permitted' and/or 'alternative' criteria provisions within LPP 3.1.2.

Notwithstanding the non-compliance with LPP 3.1.2 the proposed signs are considered of an appropriate scale and design for a building of this size and its location in the Town Centre. All signs primarily relate to the commercial branding, logos and colours of the supermarket company which will occupy the building.

With the exception of '*the good grocer*' and the smaller '*IGA*' signs which are internally and/or halo illuminated, the remainder of the signs are halo illuminated, so the level of illumination is considered to be appropriate for this location in the Town Centre and therefore not considered to impact on the visual or general amenity of the area.

## CONCLUSION

The signs are considered to be of a modest scale and suitably designed and positioned in relation to the size of the building and the Town Centre surroundings. While not fully in compliance with LPP 3.1.2 the signs are considered to align with the objectives and general requirements for signs under LPP 3.1.2. The signs simply advertise the supermarket company, the uses and the opening hours. It is therefore recommended that the proposed suite of signs be supported by the Council subject to the conditions outlined in the Officer recommendation.

## 13.1 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

**Council Resolution** Choose an item. Click or tap to enter a date.

### OFFICER RECOMMENDATION:

**That Council grant development approval under Local Planning Scheme No. 3 and exercise discretion to vary Clause 6 (Attachment 1 – Acceptable Solutions and Performance Criteria - Wall Signs) of Local Planning Policy 3.1.2 - Signage Design Guidelines to allow:**

- (i) more than one (1) sign per building;
- (ii) signs to exceed the maximum height and length dimensions; and

**(iii) signs to exceed (in part) the alternative performance criteria,**

**for signage at No. 6 (Lot 101) Silas Street, East Fremantle, as outlined on the plans and accompanying information date stamped received 5 November 2024 subject to the following conditions:**

- 1. All signage proposed being in accordance with the correspondence, elevations and accompanying notations and plans in regard to signage specifications, number, wording, materials, colours, graphics and illumination submitted with the application dated 5 November 2024.**
- 2. Any change to the type, number, design, location or illumination of the signage regime being the subject of a further development application for Council's consideration.**
- 3. The signs are to be installed on private property and shall not overhang or encroach upon the road reserve.**
- 4. All signage to be kept clean and free of graffiti and vandalism at all times and any such graffiti or vandalism to be remedied within 24 hours to the satisfaction of the Chief Executive Officer.**
- 5. No other unauthorised signage is to be displayed.**
- 6. The signage is to be constructed in conformity with the drawings and written information accompanying the application for planning approval other than where varied in compliance with the conditions of this development approval or with Council's further approval.**
- 7. Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified or relocated then such works must be approved by Council and if approved, the total cost to be borne by the applicant. Council must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.**
- 8. This development approval to remain valid for a period of 24 months from date of this approval.**

**Advice Notes**

***The following are not conditions but notes of advice to the applicant/owner:***

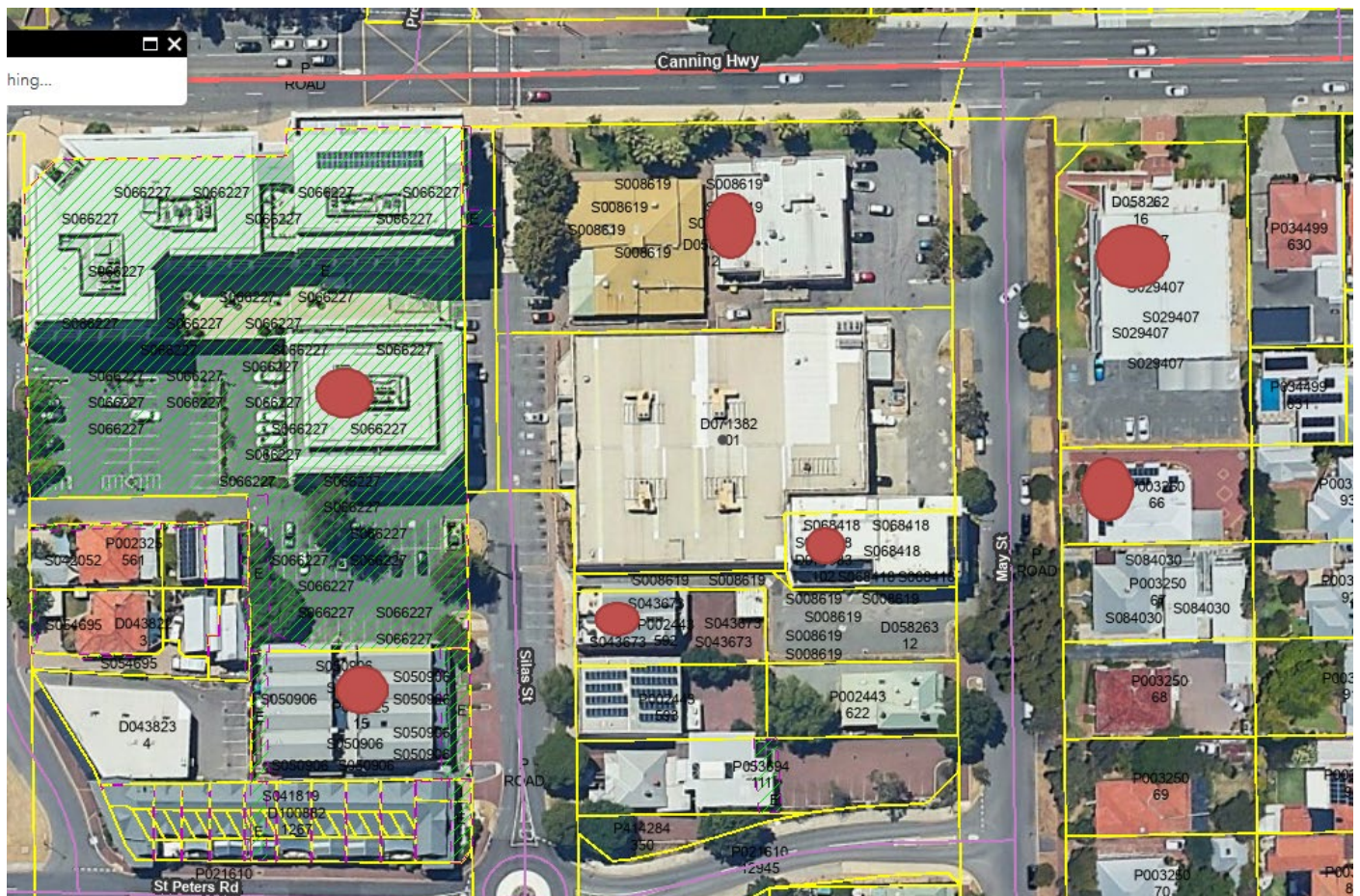
- (i) a copy of the approved signage as stamped by Council is attached and the specifications, number, wording, materials, colours, graphics and illumination of the signage is to conform with the approved plans unless otherwise approved by Council.***
- (ii) all noise levels produced by the construction of the development are to comply with the provisions of the Environmental Protection (Noise) Regulations 1997 (as amended).***

---

**REPORT ATTACHMENTS**

Attachments start on the next page.







**Photographs (18.11.24)**

**May Street**



**Silas Street**



---

studio carbon

**The Good Grocer**  
Exterior

**East Fremantle**  
11.10.24



## The Good Grocer / East Fremantle

Elevations.

terracotta colour to match interiors with off-white painted bricks at entrance and wall panels.

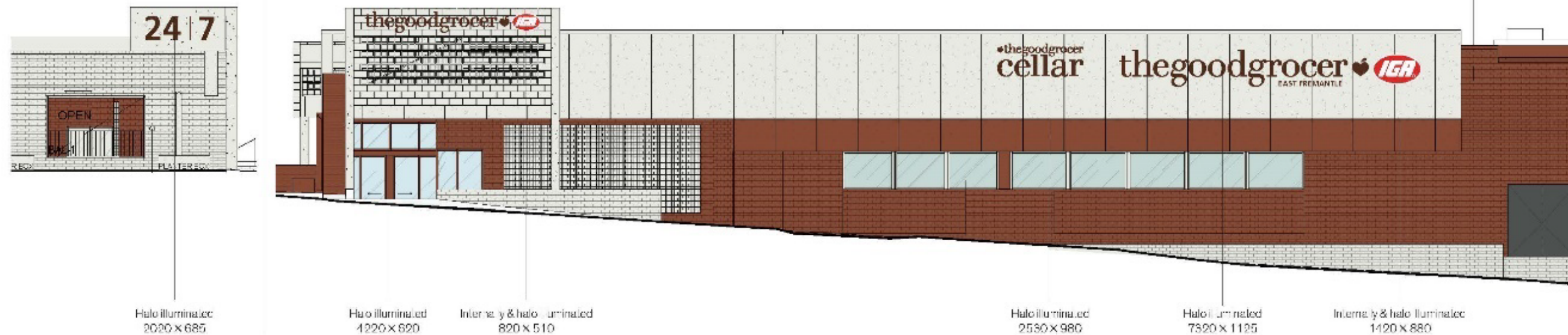
East Elevation

North Elevation



North Elevation

West Elevation





The Good Grocer / East Fremantle

Visual.

Terracotta colour to match interiors with off-white painted bricks at entrance and wall panels.



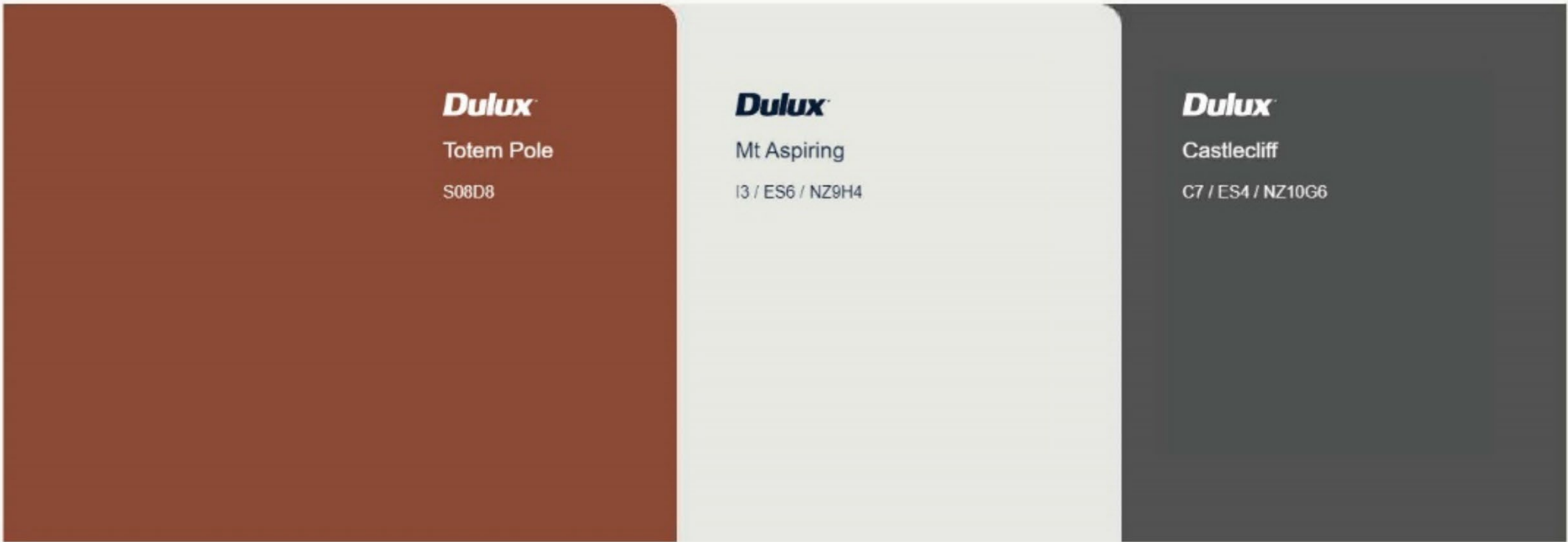


The Good Grocer / East Fremantle

Visual.

Terracotta colour to match interiors with off-white painted bricks at entrance and wall panels.





## 13.2 36 &amp; 37 RIVERSIDE ROAD – PROPOSED AMALGAMATION

<b>Report Reference Number</b>	OCR-3232
<b>Prepared by</b>	Christine Catchpole, Senior Planner
<b>Supervised by</b>	Jonathan Throssell, Chief Executive Officer
<b>Meeting date</b>	Tuesday, 10 December 2024
<b>Voting requirements</b>	Simple majority
<b>Documents tabled</b>	Nil

**Attachments**

1. Location map
2. Photographs
3. Amalgamation plan date stamped Dept. of Planning; Lands and Heritage 21 November 2024
4. Recommended conditions of approval and advice notes

**PURPOSE**

The purpose of this report is for Council to consider a referral from the Western Australian Planning Commission (WAPC) for the proposed amalgamation of 36 and 37 (Lot 3 and 4) Riverside Road, East Fremantle into one freehold title lot.

**EXECUTIVE SUMMARY**

A referral was received from the WAPC for the amalgamation of 36 and 37 (Lot 3 and 4) Riverside Road for consolidation purposes only.

The amalgamation application involves two large lots which are each occupied by a single residential dwelling. The lots are zoned Residential R30 and are currently 1,302m<sup>2</sup> (Lot 3) and 1,174m<sup>2</sup> (Lot 4) in area. This results in an amalgamated lot area of 2,476m<sup>2</sup> and a Riverside Road frontage of 41.81m.

It is considered the amalgamation of the land for consolidation purposes has no impact on the streetscape, surrounding properties or the riverfront. It is therefore recommended that the amalgamation be supported subject to the conditions and advice notes included in the Officer recommendation noting that the Town is a referral agency only and the WAPC is the decision making authority.

**BACKGROUND**

<b>Zoning</b>	Residential R30
<b>MRS</b>	Abuts Parks and Recreation Reserve
<b>Swan River Trust Development Control Area</b>	Abuts Control Area
<b>Swan River Trust Riverpark Boundary</b>	Abuts Riverpark Boundary
<b>FMP Flood Plain Area (DWER)</b>	Westernmost sections of the lots within designated flood event floodplain
<b>CHRMAP</b>	The land is proximate to a future coastal hazard as determined in accordance with <i>State Planning Policy 2.6 State Coastal Planning Policy</i> and an endorsed Town of East Fremantle <i>CHRMAP</i>
<b>Site Area</b>	2,476m <sup>2</sup> - 1 freehold title lot proposed
<b>Heritage</b>	N/A
<b>Fremantle Port Buffer</b>	Buffer Zone - Area 3
<b>Previous Decision of Town and/or History of Issue Onsite</b>	N/A

**CONSULTATION**

Nil.

## STATUTORY ENVIRONMENT

Planning and Development Act, 2005  
Local Planning Scheme No. 3 (LPS 3)  
State Planning Policy 7.3 – Residential Design Codes of WA - Vol. 1

## POLICY IMPLICATIONS

Model Subdivision Conditions Schedule 2024  
Local Planning Policy 3.1.1 – Residential Design Guidelines  
Crossover Policy

## FINANCIAL IMPLICATIONS

Nil.

## STRATEGIC IMPLICATIONS

The Town of East Fremantle Strategic Community Plan 2020-2030 states as follows:

### Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

3.1 Facilitates sustainable growth with housing options to meet future community needs.

3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.

3.1.2 Plan for a mix of inclusive diversified housing options.

3.1.3 Plan for improved streetscapes.

3.2 Maintaining and enhancing the Town's character.

3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.

3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.

3.3.1 Continue to improve asset management within resource capabilities.

3.3.2 Plan and advocate for improved access and connectivity.

## RISK IMPLICATIONS

A risk assessment was undertaken and the risk to the Town in determining this application was deemed to be negligible. The Council is not the decision making authority regarding amalgamation applications. It is only requested to provide comment and advice to the WAPC.

## RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Accept Officer Recommendation noting that the WAPC is the decision maker in regard to amalgamation applications and Council is providing recommended conditions and advice notes only.	Unlikely (2)	Insignificant (1)	Low (1-4)	COMPLIANCE Minor regulatory or statutory impact	Accept Officer Recommendation



## RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## RISK RATING

Risk Rating	2
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

## SITE INSPECTION

Yes.

## COMMENT

A referral was received from the WAPC for the amalgamation of 36 and 37 (Lot 3 and 4) Preston Point Road on 22 November 2024.

The amalgamation application involves two lots which are each occupied by a single residential dwelling. Lot 4 is occupied by the original house and was sold in May 2024. Lot 3 is occupied by a three storey dwelling which has previously undergone extensive additions and alterations. In this circumstance amalgamation can occur because the lots are of the same kind (i.e., both freehold title) and both properties are owned by the same proprietor in the same capacity.

The lots are zoned R30 and the amalgamated lot will have an area of 2,476m<sup>2</sup> and a frontage to Riverside Road of 41.81m. Single and grouped dwelling development is possible within a density code of R30. Under the Residential Design Codes of WA, the proposed lot greatly exceeds the lot size required for lots at a R30 density code (i.e., average of 300m<sup>2</sup>, minimum of 260m<sup>2</sup> and minimum lot area for a battleaxe of 410m<sup>2</sup>). There is no minimum lot frontage requirement for subdivision at a R30 code.

The existing crossover locations for each lot are considered acceptable. If resubdivision of the lot was contemplated in the future, the crossover(s) location would be reassessed at that point when the configuration of a potential resubdivision was understood. Any proposal to remove or re-locate the crossovers will be subject to the submission of an application that is required to be in accordance with the Town's crossover policy and the Urban Streetscape and Public Realm Style Guide (or equivalent).

Lot 3 and 4 have been identified in the Town of East Fremantle CHRMAP as being likely to be subject to coastal hazards within the period to 2125. It is therefore recommended, following the guidelines of the WAPC Model Subdivision Conditions, that a notification under section 165 of the *Planning and Development Act 2005* is to be

placed on the Certificate of Title of the subject land. This would specify the above and state that the land is proximate to a future coastal hazard as determined in accordance with *State Planning Policy 2.6 State Coastal Planning Policy* and an endorsed *CHRMAP*. A shorter timeframe than 100 years may be appropriate where identified in an endorsed *CHRMAP* or by the WAPC. The Landgate WA LandInfo mapping system identifies the westernmost portion of the lots as being within a designated flood event flood plain. If conditions are required in respect to these matters they will be imposed by the WAPC.

Also, the proposed lot is within Area 3 of the Fremantle Port Buffer Zone. Conditions may be imposed on development to advise of possible amenity impacts such as noise and odour from the Port. It is therefore recommended a condition be imposed in relation to this matter which also requires a notification be placed on the Certificate of Title in relation to proximity to Fremantle Port.

Lastly, while it is stated the amalgamation is for consolidation purposes only, a future resubdivision may be contemplated and further dwellings constructed. There is a reasonable number of trees and shrubs on Lot 4 which ideally would be beneficial to retain if possible. It is therefore considered appropriate that an advice note be added which states that the landowner/applicant is advised to liaise with the Town regarding the retention and protection of any trees of significance on the site and to investigate the potential for tree retention should future development of the site be contemplated.

Notifications under section 165 of the *Planning and Development Act, 2005* require the Common Seal of the Town and to be executed by the Mayor and Chief Executive Officer so the second part of the Officer recommendation requests the Council authorise this action.

Given the preceding comments, the proposed amalgamation is recommended for support subject to the conditions and advice notes outlined in Attachment 4.

---

## CONCLUSION

It is considered that the proposed amalgamation of 36 and 37 (Lot 3 and 4) Riverside Road into one freehold title lot of 2,476m<sup>2</sup> for consolidation purposes will have no significant impact on the streetscape, riverfront or the surrounding properties. The amalgamation is compliant with the R-Code density requirements.

There are two elements of the Officer recommendation. Firstly, that the proposed amalgamation is recommended for support by Council subject to the conditions and the advice notes listed in Attachment 4 and secondly, that Council authorises the Mayor and Chief Executive Officer to sign and affix the Common Seal in relation to the Notifications pursuant to Section 165 of the *Planning and Development Act, 2005* to be placed on the Certificate of Title in relation to the proximity of the Fremantle Port and the land being proximate to a future coastal hazard as determined in accordance with *State Planning Policy 2.6 State Coastal Planning Policy* and an endorsed *CHRMAP*.

---

## 13.2 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

**Council Resolution** Choose an item. Click or tap to enter a date.

**OFFICER RECOMMENDATION:**

**That Council:**

1. advise the Western Australian Planning Commission that the freehold amalgamation of No. 36 and 37 (Lot 3 and 4 – Diagram 18238) Riverside Road, East Fremantle in accordance with the plan date stamped Department of Planning; Lands and Heritage 21 November 2024 is supported and requests the conditions and advice notes listed in Attachment 4 be imposed; and
2. authorise the Mayor and Chief Executive Officer to sign and affix the Common Seal in relation to the amalgamation of 36 and 37 (Lot 3 and 4 - Diagram 18238) Riverside, Road East Fremantle and the recommended conditions requiring Notifications pursuant to Section 165 of the Planning and Development Act, 2005 relating to proximity to the Fremantle Port and that the lot is proximate to a future coastal hazard as identified and endorsed in the Town of East Fremantle CHRMAP.

---

## REPORT ATTACHMENTS

Attachments start on the next page.



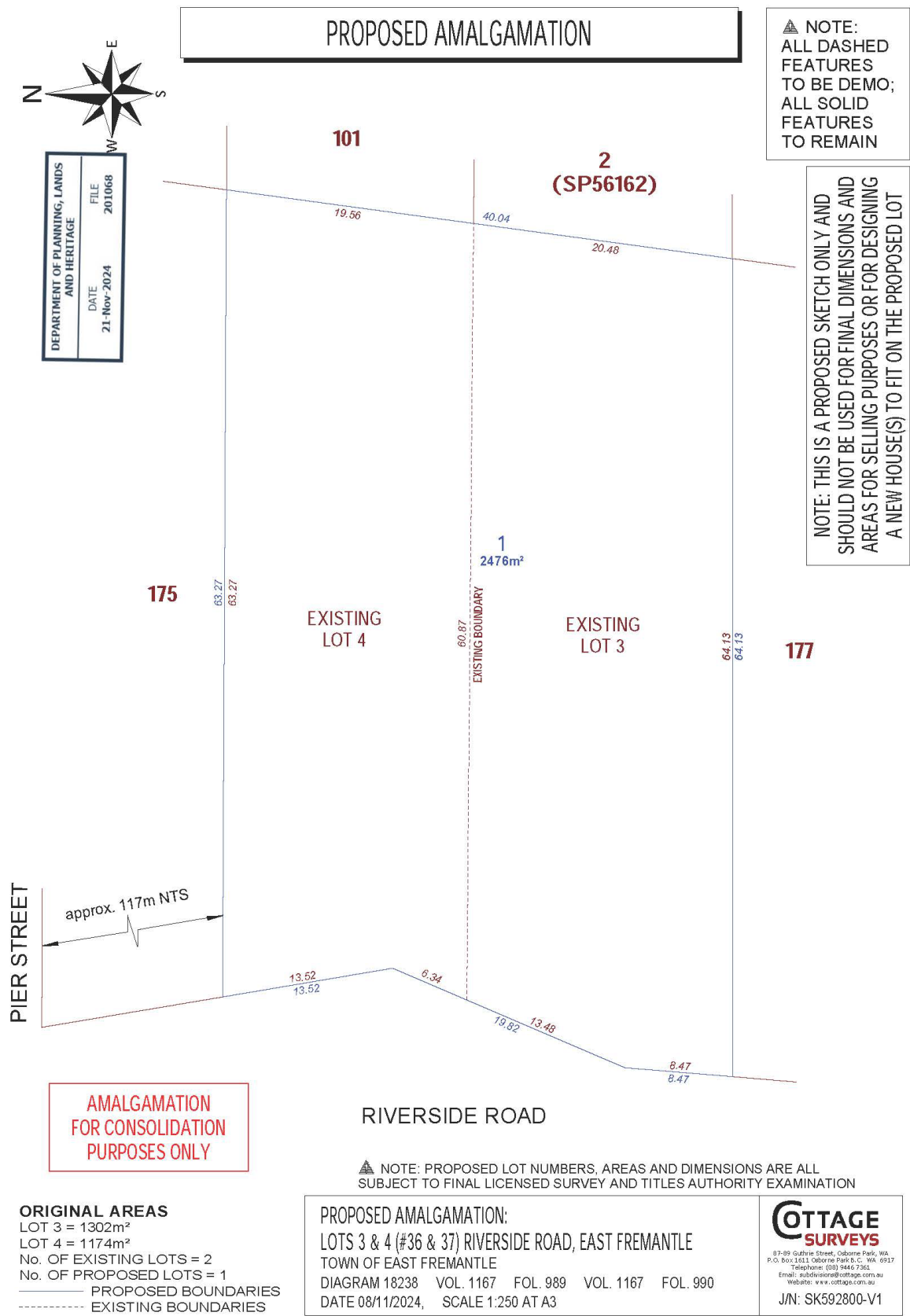
Location map – proposed amalgamated lots shaded red





Photographs





**Proposed Freehold Amalgamation - 36 & 37 Riverside Road, East Fremantle**

**Recommended conditions of approval and advice notes**

1. The land being filled, stabilised, drained and/or graded as required to ensure that:
  - (a) lots can accommodate their intended development; and
  - (b) finished ground levels at the boundaries of the lot(s) the subject of this approval match or otherwise coordinate with the existing and/or proposed finished ground levels of the land abutting; and
  - (c) stormwater is contained on-site.
2. All septic sewer systems including all tanks and pipes and associated drainage systems (soak wells or leach drains) and any stormwater disposal systems are to be decommissioned, in accordance with the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974, removed, filled with clean sand, and compacted. Proof of decommissioning is to be provided in the form of either certification from a licensed plumber or a statutory declaration from the landowner/applicant, confirming that the site has been inspected and all septic tanks, soak wells, leach drains and any associated pipework have been removed.
3. A notification, pursuant to Section 165 of the Planning and Development Act 2005 is to be placed on the certificate of title of the proposed lot advising of the existence of a hazard or other factor. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows: "This lot is in close proximity to Fremantle Port and may be adversely affected by virtue of odour, noise, dust and/or light emissions from that land use."
4. A notification, pursuant to Section 165 of the *Planning and Development Act 2005* is to be placed on the certificate of title of the proposed lot. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows: "*This lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years from the date this notification is registered.*"
5. Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot shown on the approved plan of subdivision. Any proposal to remove or re-locate the crossovers will be subject to the submission of an application that is in accordance with the Town's crossover policy, Local Planning Policy 3.1.1 - Residential Design Guidelines and the Urban Streetscape and Public Realm Style Guide (or equivalent).
6. All development on the lot is to comply with the requirements of the Town of East Fremantle's current Local Planning Scheme No. 3, and the Residential Design Codes and Local Planning Policy 3.1.1 – Residential Design Codes and any variations will be subject to a development application.

**Advice Notes**

- (i) *The applicant be advised that the proposed lot is adjacent to a Parks and Recreation Reserve under the MRS.*
- (ii) *The applicant be advised that the proposed lot is adjacent to the Swan Canning River Development Control Area and the Swan River Trust Riverpark boundary.*
- (iii) The applicant/landowner is advised that pursuant to the Commonwealth Telecommunications Act 1997 there will generally be a requirement for the installation of fibre-ready telecommunications infrastructure. Exemptions can be sought for certain types of development. Further information is available from the Australian Government website at Department of Infrastructure, Transport, Regional Development, Communications, and the Arts [www.infrastructure.gov.au](http://www.infrastructure.gov.au)
- (iv) The landowner/applicant is advised to liaise with the Town of East Fremantle regarding the retention and protection of any trees of significance on the site, and to investigate the potential for tree retention should future development of the site be contemplated.

## 13.3 MONTHLY FINANCIAL REPORT - NOVEMBER 2024

<b>Report Reference Number</b>	OCR-3237
<b>Prepared by</b>	Phil Garoni, Manager Finance
<b>Supervised by</b>	Peter Kocian, Executive Manager Corporate Services
<b>Meeting date</b>	Tuesday, 10 December 2024
<b>Voting requirements</b>	Simple Majority
<b>Documents tabled</b>	Nil
<b>Attachments</b>	

1. Monthly Financial Report for the month ended 30 November 2024

---

**PURPOSE**

The purpose of this report is to present to the Council the Monthly Financial Report for the month ended 30 November 2024. A Capital Works report has been incorporated into the workbook.

---

**EXECUTIVE SUMMARY**

A Monthly Financial Report workbook has been prepared to provide an overview of key financial activity.

The WA Government recently amended regulation 34 of the *Local Government (Financial Management) Regulations 1996* to require the Statement of Financial Activity be presented according to nature or type classification.

Regulation 35 also requires local governments to prepare a monthly Statement of Financial Position. This has now been inserted into the Monthly Financial Report.

A Capital Works Report is presented detailing committed expenditure against budgets. This report is used to assess the clearance rate of capital projects.

---

**BACKGROUND**

Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:

- a. demonstrates the Town's commitment to managing its operations in a financially responsible and sustainable manner.
- b. provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
- c. ensures proper accountability to the ratepayers for the use of financial resources.

Financial information that is required to be reported to Council monthly includes:

- a. operational financial performance against budget expectations.
- b. explanations for identified variances from expectations.
- c. financial position of the Town at the end of each month.

**Understanding the Financials**

When reading the financial information/statements, variances (deviations from budget expectations) are classified as either:

- a. Favourable variance (F)



- b. Unfavourable variance (U)
- c. Timing variance (T)

A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur with the budget year. That is, the financial transaction will still occur, but just in a different month. This timing difference may require for the year-to-date budget to be amended for future periods.

A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.

A realised favourable variance on a revenue item is a positive outcome as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting in a decrease to the projected budget result.

A realised favourable variance on an expenditure item may have either of two causes – one being a saving because the outcome was achieved for lesser cost, which has the effect of increasing the projected budget result. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

If a realised favourable or unfavourable variance is material in value, a recommendation will be provided to Council to amend the budget.

---

## CONSULTATION

Budget Managers are provided with a monthly Responsible Officer Report for review and reporting of budget variances.

---

## STATUTORY ENVIRONMENT

*Regulations 1996* detail the form and way a local government is to prepare its Statement of Financial Activity.

Regulation 35 of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Position to be prepared.

Expenditure from the municipal fund not included in the annual budget must be authorised in advance by an absolute majority decision of Council pursuant to section 6.8 of the *Local Government Act 1995*.

Fees and charges are imposed in accordance with section 6.16 of the *Local Government Act 1995*. Fees and charges imposed outside of the Annual Budget require an absolute majority decision of Council and must give local public notice of the new fees pursuant to section 6.19 of the *Local Government Act 1995*.

---

## POLICY IMPLICATIONS

Significant Accounting Policies are adopted by Council on an annual basis. These policies are used in the preparation of the statutory reports submitted to Council.

---

## FINANCIAL IMPLICATIONS

As part of the adopted 2024/25 Budget, Council adopted the following thresholds as levels of material variances for financial reporting:

*That in accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2024/25 for reporting material variances shall be:*

- a) 10% of the amended budget; or  
b) \$10,000 of the amended budget;  
whichever is greater.

*In addition, that the material variance limit be applied to total revenue and expenditure for each Nature and Type classification and capital income and expenditure in the Statement of Financial Activity.*

## STRATEGIC IMPLICATIONS

The monthly financial report is the key financial reporting mechanism to Council, to provide oversight of the financial management of the local government. This ties into the Strategic Community Plan as follows:

*4.9 A financially sustainable Town – Provide financial management services to enable the Town to sustainably provide services to the community.*

## RISK IMPLICATIONS

### RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inadequate oversight of the financial position of the Town may result in adverse financial trends	Rare (1)	Moderate (3)	Low (1-4)	FINANCIAL IMPACT \$50,000 - \$250,000	Manage by monthly review of financial statements and key financial information
Inadequate monitoring of grant funding and expenditure resulting in incorrect income transfers	Possible (3)	Moderate (3)	Moderate (5-9)	FINANCIAL IMPACT \$250,001 - \$1,000,000	Manage by updating the internal grants register and contract liabilities register each month

## RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## RISK RATING

<b>Risk Rating</b>	9
<b>Does this item need to be added to the Town's Risk Register</b>	Yes
<b>Is a Risk Treatment Plan Required</b>	No

## SITE INSPECTION

Not applicable.

## COMMENT

This report presents the Statement of Financial Activity by Nature and Type for the month ending 30 November 2024.

The following is a summary of headline numbers from the attached financial report, and explanations for variances are provided in Note 1 of the workbook:

	<b>Original Budget</b>	<b>Current Budget</b>	<b>YTD Budget</b>	<b>November Actuals</b>
<b>Opening Surplus</b>	<b>191,387</b>	<b>843,305</b>	<b>843,305</b>	<b>843,305</b>
Operating Revenue	12,434,476	12,234,503	10,825,709	11,112,297
Operating Expenditure	(13,246,239)	(13,473,110)	(5,892,039)	(5,982,796)
Capital Expenditure	(3,788,113)	(4,212,183)	(2,252,313)	(1,303,846)
Capital Income	1,657,483	1,742,047	1,215,799	466,357
Financing Activities	588,806	660,806	(106,400)	(106,400)
Non-Cash Items	2,162,200	2,162,200	929,810	898,358
<b>Closing Surplus/(Deficit)</b>	<b>0</b>	<b>(42,432)</b>	<b>5,563,871</b>	<b>5,927,275</b>

The YTD surplus of \$5,927,275 is favourable against the YTD budget of \$5,563,871 because of timing issues, with variances being as follows:

- Income \$286,588 favourable with the main areas being:
  - Grants, subsidies and contributions \$24,692
  - Fees and charges \$51,340
  - Interest revenue \$115,080
  - Other revenue \$99,917
- Expenditure (\$90,757) unfavourable with the main areas being:
  - Materials and contracts (\$178,805) – unfavourable
  - Utility charges (\$22,405) – unfavourable
  - Insurance (\$29,557) – unfavourable
  - Other expenditure \$149,326 - favourable

The Executive Summary in the workbook provides an overview of key indicators for the month. Further comments are provided below:

- Rate Notices were issued on the 19 July. The Town received \$8.72m in rates and charges revenue (including rates, ESL, service charges) by the end of November, equating to 75.80% of total rates and charges paid.



- The end-of-year audit process for 23/24 has been finalised, with the carried forward surplus being \$843k.
- Capital works has yet to substantially commence in 24/25, with 31% completion of projects. Work on the Fremantle City Football Club project to be completed this month.

---

## CONCLUSION

Council is requested to receive the Monthly Financial Report for the month ended November 2024 as submitted.

---

## 13.3 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

**Council Resolution** Choose an item. Click or tap to enter a date.

### OFFICER RECOMMENDATION:

**That Council:**

1. receives the Monthly Financial Report for the month ended 30 November 2024, as presented as attachment 1 to this report, inclusive of:
  - (i) Statement of Financial Activity by Nature and Type
  - (ii) Statement of Financial Position
  - (iii) Capital Expenditure Report
2. notes the unrestricted municipal surplus of \$5,927,275 for the month ended 30 November 2024.

---

## REPORT ATTACHMENTS

Attachments start on the next page

**TOWN OF EAST FREMANTLE**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statements of Financial Activity and Financial Position)**  
**For the period ended 30 November 2024**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Key Information	2
Statement of Financial Activity	4
Statement of Financial Position	5
Note 1      Explanation of Material Variances	6
Note 2      Statement of Financial Activity Information	7
Note 3      Cash & Cash Investments	8
Note 4      Reserve Accounts	9
Note 5      Capital Acquisitons	10
Note 6      Disposal of Assets	11
Note 7      Receivables	12
Note 8      Rate Revenue	13
Note 9      Borrowings	14
Note 10      Grants & Contributions	15
Note 11      Budget Amendments	16

**TOWN OF EAST FREMANTLE  
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

**KEY INFORMATION**

**Funding Surplus or Deficit Components**

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.84 M	\$0.84 M	\$0.84 M	\$0.00 M
Closing	(\$0.04 M)	\$5.56 M	\$5.93 M	\$0.36 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$5.82 M	68.2%
Restricted Cash	\$2.71 M	31.8%

Refer to 3 - Cash and Cash Investments

Payables		
	\$	% Outstanding
Trade Payables	\$1.47 M	
0 to 30 Days		0.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Receivables		
	\$	% Collected
Rates Receivable	\$2.79 M	75.8%
Trade Receivable	\$0.22 M	% Outstanding
Over 30 Days		1.6%
Over 90 Days		61.2%

Refer to 7 - Receivables

**Key Operating Activities**

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.92 M	\$5.86 M	\$6.03 M	\$0.16 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$9.52 M	
YTD Budget	\$9.53 M	(0.0%)

Refer to 8 - Rate Revenue

Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.41 M	
YTD Budget	\$0.38 M	6.5%

Refer to 10 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.86 M	
YTD Budget	\$0.81 M	6.4%

Refer to Statement of Financial Activity

**Key Investing Activities**

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.47 M)	(\$1.04 M)	(\$0.84 M)	\$0.20 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.11 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.29 M	
Adopted Budget	\$1.37 M	(79.2%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.34 M	
Adopted Budget	\$1.63 M	(79.3%)

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.66 M	(\$0.11 M)	(\$0.11 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.07 M)
Interest expense	\$0.09 M
Principal due	\$4.65 M

Refer to 9 - Borrowings

Reserves	
Reserves balance	\$2.71 M
Interest earned	\$0.00 M

Refer to 4 - Cash Reserves

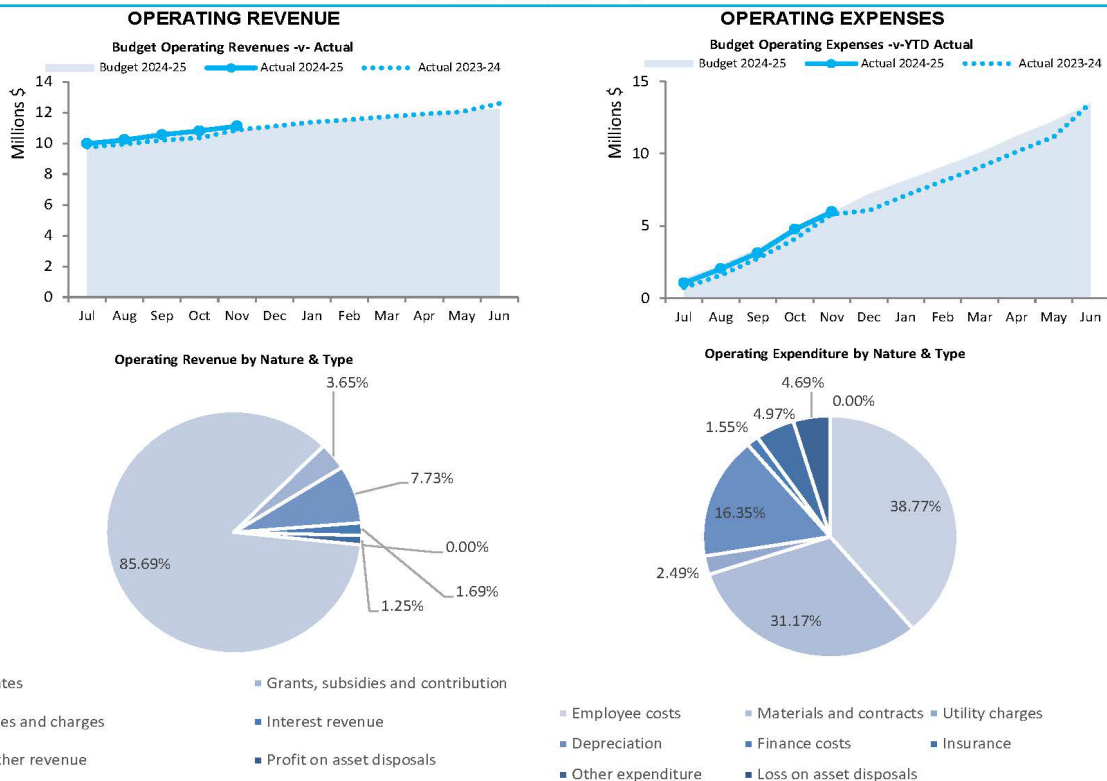
Report Preparation	
Prepared by:	Manager Finance
Reviewed by:	Executive Manager Corporate Services
Date Prepared:	5/12/2024

This information is to be read in conjunction with the accompanying Financial Statements and notes.

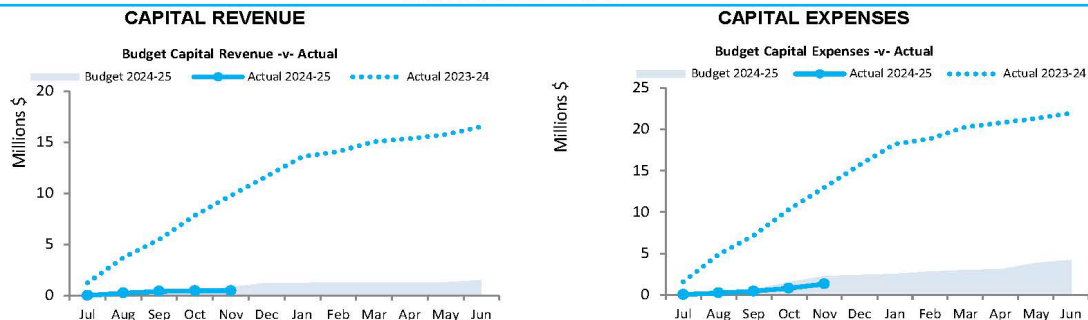
**TOWN OF EAST FREMANTLE  
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

**KEY INFORMATION - GRAPHICAL**

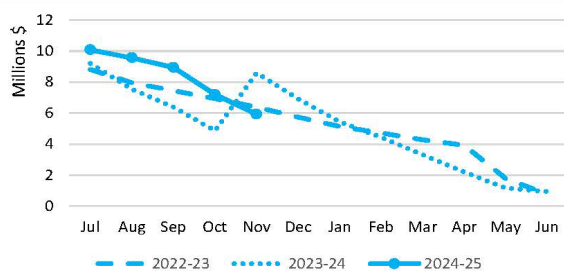
**OPERATING ACTIVITIES**



**INVESTING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**TOWN OF EAST FREMANTLE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2024**

	Note	Original Budget (a) \$	Current Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates	8	9,537,944	9,537,944	9,526,277	9,521,836	(4,441)	(0.05%)	
Grants, subsidies and contributions	10	1,025,458	825,485	380,460	405,152	24,692	6.49%	▲
Fees and charges		1,535,567	1,535,567	808,077	859,417	51,340	6.35%	▲
Interest revenue		173,265	173,265	72,190	187,270	115,080	159.41%	▲
Other revenue		92,900	92,900	38,705	138,622	99,917	258.15%	▲
Profit on asset disposals	6	69,342	69,342	0	0	0	0.00%	
		12,434,476	12,234,503	10,825,709	11,112,297	286,588	2.65%	
<b>Expenditure from operating activities</b>								
Employee costs		(5,352,443)	(5,352,443)	(2,303,529)	(2,319,580)	(16,051)	(0.70%)	▲
Materials and contracts		(4,071,168)	(4,253,039)	(1,686,209)	(1,865,014)	(178,805)	(10.60%)	▲
Utility charges		(304,213)	(304,213)	(126,768)	(149,173)	(22,405)	(17.67%)	▲
Depreciation		(2,231,542)	(2,231,542)	(929,810)	(978,357)	(48,547)	(5.22%)	▲
Finance costs		(267,405)	(302,405)	(148,136)	(92,854)	55,282	37.32%	▼
Insurance		(267,536)	(267,536)	(267,536)	(297,093)	(29,557)	(11.05%)	▲
Other expenditure		(751,932)	(761,932)	(430,051)	(280,725)	149,326	34.72%	▼
Loss on asset disposals	6	0	0	0	0	0	0.00%	
		(13,246,239)	(13,473,110)	(5,892,039)	(5,982,796)	(90,757)	(1.54%)	
Non-cash amounts excluded from operating activities	2(b)	2,162,200	2,162,200	929,810	898,358	(31,452)	(3.38%)	▼
<b>Amount attributable to operating activities</b>		<b>1,350,437</b>	<b>923,593</b>	<b>5,863,480</b>	<b>6,027,859</b>	<b>164,379</b>	<b>2.80%</b>	
<b>INVESTING ACTIVITIES</b>								
Proceeds from capital grants, subsidies and contributions	10	1,549,483	1,634,047	1,215,799	466,357	(749,442)	(61.64%)	▼
Proceeds from disposal of assets	6	108,000	108,000	0	0	0	0.00%	
Payments for property, plant and equipment	5	(2,413,980)	(3,018,050)	(1,198,180)	(1,018,149)	180,031	15.03%	▼
Payments for construction of infrastructure	5	(1,374,133)	(1,194,133)	(1,054,133)	(285,697)	768,436	72.90%	▼
<b>Amount attributable to investing activities</b>		<b>(2,130,630)</b>	<b>(2,470,136)</b>	<b>(1,036,514)</b>	<b>(837,489)</b>	<b>199,025</b>	<b>19.20%</b>	
<b>FINANCING ACTIVITIES</b>								
Proceeds from new debentures	9	0	0	0	0	0	0.00%	
Transfer from reserves	4	1,166,309	1,238,309	208,293	208,293	0	0.00%	
Repayment of borrowings	9	(150,564)	(150,564)	(74,385)	(74,385)	0	0.00%	
Payments for principal portion of lease liabilities		(52,049)	(52,049)	(32,015)	(32,015)	0	0.00%	
Transfer to reserves	4	(374,890)	(374,890)	(208,293)	(208,293)	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>588,806</b>	<b>660,806</b>	<b>(106,400)</b>	<b>(106,400)</b>	<b>0</b>	<b>0.00%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>		191,387	843,305	843,305	843,305	0	0.00%	
Amount attributable to operating activities		1,350,437	923,593	5,863,480	6,027,859	164,379	2.80%	▲
Amount attributable to investing activities		(2,130,630)	(2,470,136)	(1,036,514)	(837,489)	199,025	19.20%	▲
Amount attributable to financing activities		588,806	660,806	(106,400)	(106,400)	0	0.00%	
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>(42,432)</b>	<b>5,563,871</b>	<b>5,927,275</b>	<b>363,404</b>	<b>6.53%</b>	

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**TOWN OF EAST FREMANTLE  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

	Note	30 June 2024	30 November 2024
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	5,278,266	8,532,732
Trade and other receivables		948,111	3,031,922
Contract assets		0	0
Other assets		231,260	57,665
<b>TOTAL CURRENT ASSETS</b>		<b>6,457,637</b>	<b>11,622,319</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		98,356	98,355
Other financial assets		83,171	83,171
Investment in associate		0	0
Property, plant and equipment		56,431,045	57,092,903
Infrastructure		51,330,362	51,166,465
Right-of-use assets		142,490	116,534
<b>TOTAL NON-CURRENT ASSETS</b>		<b>108,085,424</b>	<b>108,557,428</b>
<b>TOTAL ASSETS</b>		<b>114,543,061</b>	<b>120,179,747</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables		1,677,230	2,084,228
Other liabilities		340,343	0
Lease liabilities		45,114	13,099
Borrowings	9	150,564	150,564
Employee related provisions		806,704	820,768
Other provisions	11	80,000	0
<b>TOTAL CURRENT LIABILITIES</b>		<b>3,099,955</b>	<b>3,068,659</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities		152,623	152,623
Borrowings	9	4,576,802	4,502,417
Employee related provisions		193,595	193,595
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>4,923,020</b>	<b>4,848,635</b>
<b>TOTAL LIABILITIES</b>		<b>8,022,975</b>	<b>7,917,294</b>
<b>NET ASSETS</b>		<b>106,520,086</b>	<b>112,262,453</b>
<b>EQUITY</b>			
Retained surplus		53,977,752	59,720,119
Reserve accounts	4	2,710,049	2,710,049
Revaluation surplus		49,832,285	49,832,285
<b>TOTAL EQUITY</b>		<b>106,520,086</b>	<b>112,262,453</b>

This statement is to be read in conjunction with the accompanying notes.

<b>Movement in Equity</b>	<b>5,742,367</b>
Explained by:	
Amount attributed to operating activities	5,276,010
Proceeds from capital activities	466,357
Net reserves movement	0
	<b>5,742,367</b>



**TOWN OF EAST FREMANTLE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2024**

**1 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	Var.	Timing / Permanent	Explanation
<b>Revenue from operating activities</b>	\$	%			
Rates	(4,441)	(0.05%)		No variance	No material variance
Grants, subsidies and contributions	24,692	6.49%	▲	Timing	Favourable
Fees and charges	51,340	6.35%	▲	Timing	No material variance
Interest revenue	115,080	159.41%	▲	Timing	Interest on rates instalments and on investments ahead of expected budget
Other revenue	99,917	258.15%	▲	Timing	Unbudgeted Workcover compensation claims - \$31.1k. Budget exceeded for recovery of operational costs for the East Fremantle Community Park - \$75.5k. Offset by increase in operational expenditure.
Profit on asset disposals	0	0.00%		No variance	
<b>Expenditure from operating activities</b>					
Employee costs	(16,051)	(0.70%)	▲	Timing	No material variance
Materials and contracts	(178,805)	(10.60%)	▲	Timing	No material variance
Utility charges	(22,405)	(17.67%)	▲	Timing	No material variance
Depreciation	(48,547)	(5.22%)	▲	No variance	
Finance costs	55,282	37.32%	▼	Timing	Reversal of accrued interest for the East Fremantle Community Park loan
Insurance	(29,557)	(11.05%)	▲	Timing	No material variance
Other expenditure	149,326	34.72%	▼	Timing	Contribution of the Fremantle Library \$138k Councillor training not yet expended \$18.7k
Loss on asset disposals	0	0.00%		No variance	
<b>Non-cash amounts excluded from operating activities</b>	(31,452)	(3.38%)	▼	No variance	
<b>Investing Activities</b>					
Proceeds from capital grants, subsidies and contributions	(749,442)	(61.64%)	▼	Timing	See Note 10 Grants & Contributions for more detailed information
Proceeds from disposal of assets	0	0.00%		No variance	Schedule of disposal of vehicles and plant delayed.
Payments for property, plant and equipment	180,031	15.03%	▼	Timing	See Note 5 Capital Acquisitions for more detailed information
Payments for construction of infrastructure	768,436	72.90%	▼	Timing	See Note 5 Capital Acquisitions for more detailed information
<b>Financing Activities</b>					
Proceeds from new debentures	0	0.00%		No variance	
Transfer from reserves	0	0.00%		No variance	
Repayment of borrowings	0	0.00%		No variance	
Payments for principal portion of lease liabilities	0	0.00%		No variance	
Transfer to reserves	0	0.00%		No variance	
<b>Surplus or deficit at the start of the financial year</b>	0	0.00%		Permanent	Pending finalisation of annual report
<b>Surplus or deficit after imposition of general rates</b>	363,404	6.53%	▲	Timing	Due to variances described above

**TOWN OF EAST FREMANTLE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

		<b>Current Budget Closing 30 June 2025</b>	<b>Last Year Closing 30 June 2024</b>	<b>Year to Date 30 November 2024</b>
Note		\$	\$	\$
	<b>Current assets</b>			
	Cash and cash equivalents	4,217,126	5,278,266	8,532,732
	Trade and other receivables	252,401	948,111	3,031,922
	Contract assets	0	0	0
	Other assets	52,099	231,260	57,665
		<b>4,521,626</b>	<b>6,457,637</b>	<b>11,622,319</b>
	<b>Less: current liabilities</b>			
	Trade and other payables	(1,854,815)	(1,677,236)	(2,084,228)
	Other liabilities	(71,910)	(340,343)	0
	Lease liabilities	(52,049)	(45,114)	(13,099)
	Borrowings	(157,911)	(150,564)	(150,564)
	Employee related provisions	(675,173)	(806,704)	(820,768)
	Other provisions	(43,530)	(80,000)	0
		<b>(2,855,388)</b>	<b>(3,099,961)</b>	<b>(3,068,659)</b>
	<b>Net current assets</b>	<b>1,666,238</b>	<b>3,357,676</b>	<b>8,553,660</b>
	<b>Less: Total adjustments to net current assets</b>	<b>(1,708,670)</b>	<b>(2,514,371)</b>	<b>(2,626,386)</b>
	<b>Closing funding surplus / (deficit)</b>	<b>(42,432)</b>	<b>843,305</b>	<b>5,927,275</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		<b>Current Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>
		\$	\$	\$
	<b>Non-cash amounts excluded from operating activities</b>			
	<b>Adjustments to operating activities</b>			
	Less: Profit on asset disposals	(69,342)	0	0
	Add: Depreciation	2,231,542	929,810	978,357
	- Pensioner deferred rates	0	0	1
	- Other provisions			(80,000)
	<b>Total non-cash amounts excluded from operating activities</b>	<b>2,162,200</b>	<b>929,810</b>	<b>898,358</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		<b>Current Budget Opening 30 June 2024</b>	<b>Last Year Closing 30 June 2024</b>	<b>Year to Date 30 November 2024</b>
		\$	\$	\$
	<b>Adjustments to net current assets</b>			
	Less: Reserve accounts	(1,918,630)	(2,710,049)	(2,710,049)
	Add: Current liabilities not expected to be cleared at the end of the year:			
	- Current portion of borrowings	157,911	150,564	150,564
	- Current portion of lease liabilities	52,049	45,114	13,099
	- Current provision for equity contribution - Investment in Associate		0	(80,000)
	<b>Total adjustments to net current assets</b>	<b>(1,708,670)</b>	<b>(2,514,371)</b>	<b>(2,626,386)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024

3 CASH AND CASH INVESTMENTS

Description	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Risk Rating (LT)	Interest Rate	Maturity Date
<b>Cash Deposits</b>							
Municipal Bank Account	1,291,570	0	1,291,570	CBA	AA-		At Call
Municipal Bonds & Deposits Account	0	0	0	CBA	AA-		At Call
Cash On Hand	600	0	600	Petty Cash/Till Float			On Hand
<b>Term Deposits</b>							
Pooled (Muni, Reserves, Bonds and Grants)			2,530,514	NAB	AA-	4.20%	Dec 24
Pooled (Muni, Reserves, Bonds and Grants)			2,710,048	SUNCORP	A-	4.83%	Jan 25
Pooled (Muni, Reserves, Bonds and Grants)			1,000,000	SUNCORP	AA-	4.83%	Jan 25
Pooled (Muni, Reserves, Bonds and Grants)	4,530,514	2,710,048	1,000,000	NAB	A-	4.95%	Dec 24
<b>Total</b>	<b>5,822,684</b>	<b>2,710,048</b>	<b>8,532,732</b>			<b>4.63%</b>	
<b>Comprising</b>							
Cash and cash equivalents	5,822,684	2,710,048	8,532,732				
	<b>5,822,684</b>	<b>2,710,048</b>	<b>8,532,732</b>				

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

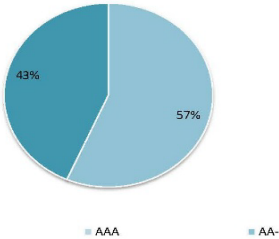
Comments/Notes - Investments and Cash Deposits

INSTITUTION	\$	(LT) RISK	%
COMMONWEALTH BANK	\$1,291,570	AA-	15.14%
CBA (GREEN/ESTGD TD)	\$0	AA-	0.00%
NATIONAL AUST. BANK	\$3,530,514	AA-	41.38%
SUNCORP	\$3,710,048	AA-	43.48%
WESTPAC	\$0	AA-	0.00%
	<b>\$8,532,132</b>		<b>100.00%</b>

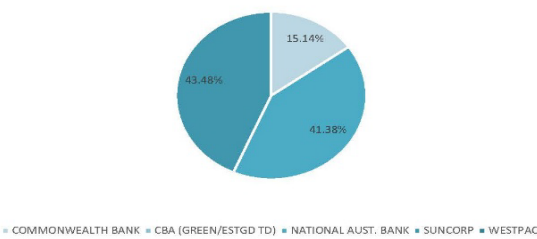
(LT) RISK RATING	PORTFOLIO	\$	%
AAA	MAX 100%	\$0	0%
AA-	MAX 100%	\$4,822,084	57%
AA (GREEN TERM DEPOSITS)	MAX 100%	\$0	0%
A- (DIVESTMENT)	MAX 100%	\$3,710,048	43%
BBB+ (DIVESTMENT)	MAX 80%	\$0	0%
		<b>\$8,532,132</b>	<b>100%</b>

The Town obtains quotes from three (3) financial institutions prior to placing investments. This ensures the Town is receiving the best return on investment possible. The amount the Town invests is dependent on cash flow requirements for business operations and capital works for upcoming months. As the financial year progresses, the Town's cash holdings decreases which means less investment of Municipal funds. The current monetary policy imposed by the Reserve Bank of Australia (RBA) is driving the interest rate environment. The Town's investment policy precludes investing in term deposits for more than 12 months.

Divestment v Non-Divestment - Term Deposits



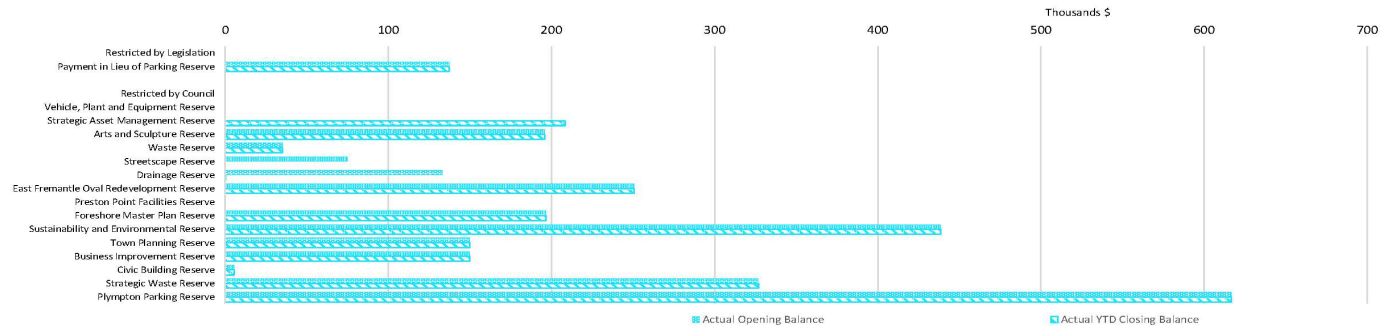
Values held by Institution



TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024

4 RESERVE ACCOUNTS

Reserve name	ORIGINAL				CURRENT				Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	Budget Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance					
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>													
Payment in Lieu of Parking Reserve	137,010	0	0	137,010	137,010	0	0	137,010	137,010	0	0	0	137,010
<b>Restricted by Council</b>													
Vehicle, Plant and Equipment Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0
Strategic Asset Management Reserve	0	166,275	0	166,275	0	166,275	(72,000)	94,275	0	0	208,293	(0)	208,293
Arts and Sculpture Reserve	195,664	0	(45,000)	150,664	195,664	0	(45,000)	150,664	195,664	0	0	0	195,664
Waste Reserve	35,000	0	0	35,000	35,000	0	0	35,000	35,000	0	0	0	35,000
Streetscape Reserve	75,000	0	(75,000)	0	75,000	0	(75,000)	0	75,000	0	0	(75,000)	0
Drainage Reserve	133,293	0	(133,293)	0	133,293	0	(133,293)	0	133,293	0	0	(133,293)	0
East Fremantle Oval Redevelopment Reserve	250,529	0	(250,529)	0	250,529	0	(250,529)	0	250,529	0	0	0	250,529
Preston Point Facilities Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0
Foreshore Master Plan Reserve	196,344	0	0	196,344	196,344	0	0	196,344	196,344	0	0	0	196,344
Sustainability and Environmental Reserve	438,553	137,197	(575,750)	0	438,553	137,197	(575,750)	0	438,553	0	0	0	438,553
Town Planning Reserve	150,000	40,000	0	190,000	150,000	40,000	0	190,000	150,000	0	0	0	150,000
Business Improvement Reserve	150,000	0	(70,000)	80,000	150,000	0	(70,000)	80,000	150,000	0	0	0	150,000
Civic Building Reserve	5,305	31,418	(16,737)	19,986	5,305	31,418	(16,737)	19,986	5,305	0	0	0	5,305
Strategic Waste Reserve	326,684	0	0	326,684	326,684	0	0	326,684	326,684	0	0	0	326,684
Plympton Parking Reserve	616,666	0	0	616,666	616,666	0	0	616,666	616,667	0	0	0	616,667
	<b>2,710,048</b>	<b>374,890</b>	<b>(1,166,309)</b>	<b>1,918,629</b>	<b>2,710,048</b>	<b>374,890</b>	<b>(1,238,309)</b>	<b>1,846,629</b>	<b>2,710,049</b>	<b>0</b>	<b>208,293</b>	<b>(208,293)</b>	<b>2,710,049</b>



TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024

5 CAPITAL ACQUISITIONS

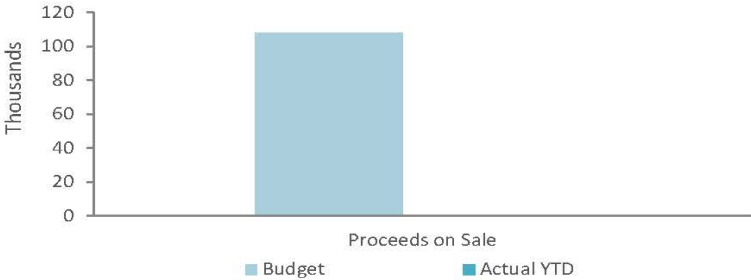
Account Description	Adopted Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Order Value \$	Total Actual \$	Variance (Undery/Over)	Completion	Comments
<strong>Plant &amp; Equipment</strong>	<strong>589,000</strong>	<strong>589,000</strong>	<strong>64,000</strong>	<strong>66,428</strong>	<strong>71,820</strong>	<strong>138,248</strong>	<strong>460,752</strong>	<strong>11%</strong>	
E04685 Upgrade of EV charger power connection adjacent to Town hall car park	20,000	20,000	20,000	365	0	365		2%	Works planned to commence Dec 2024
F10548 VW Golf Alltrack Wagon (FMR5)	40,000	40,000	0	0	0	0	0	0%	
F11716 Upgrade canopy of Rangers vehicle	0	0	0	6,940	0	6,940		0%	Completed
E11720 Kobara F3600	55,000	55,000	0	59,363	0	59,363		108%	Mower confirmed, waiting arrival
E11723 Two EV Charger for East Fremantle Community Park	44,000	44,000	44,000	0	0	0		0%	
F17547 Iseux M15190 truck	20,000	20,000	0	0	0	0		0%	Truck prices being sought
F17602 Kobelco S1753.5	40,000	40,000	0	0	0	0		0%	Prices being sought
E12510 Upgrade street lights to LED, including smart lighting for major roads	310,000	310,000	0	0	0	0		0%	Liaising with WIP
E12812 Iseux 4.31 Tipper	0	0	0	0	71,820	71,820		0%	
<strong>Furniture &amp; Equipment</strong>	<strong>182,951</strong>	<strong>238,861</strong>	<strong>130,000</strong>	<strong>50,345</strong>	<strong>593</strong>	<strong>50,939</strong>	<strong>188,922</strong>	<strong>21%</strong>	
E04833 ERP replacement - New Electronic Document Records Management System	40,000	70,000	70,000	0	0	0		0%	
E04834 Laptop Replacement Program (Investigate green finance lease)	30,000	0	0	0	0	0		0%	
E04506 General Allocation	17,951	17,951	0	0	0	0		0%	
E04510 All Council Chambers/Recording Equipment & Replace out of life equipment	60,000	60,000	60,000	50,345	503	50,848		85%	
E11685 Public art work including the East Fremantle Community Park	0	91,000	0	0	0	0		0%	
<strong>Buildings</strong>	<strong>1,832,029</strong>	<strong>2,180,899</strong>	<strong>1,004,180</strong>	<strong>901,376</strong>	<strong>65,204</strong>	<strong>966,580</strong>	<strong>1,213,519</strong>	<strong>41%</strong>	
E04504 Roomboard Sealing - enhancing thermal comfort	13,000	13,000	13,000	0	0	0		0%	
E07376 Fit Dry vacuum upgrades	22,500	22,500	22,500	22,548	900	23,448		105%	Works commenced Nov 2024
E07218 Building upgrade - Hurricanes - lighting	9,000	9,000	9,000	0	0	0		0%	Works planned to commence Feb 2025
E11737 Building upgrade - Camp Waller - leaves lining	4,500	4,500	4,500	0	0	0		0%	Works planned to commence Feb 2025
E11738 East Fremantle Community Park - Miscellaneous Works	140,520	500,277	147,571	147,571	32,030	180,240		25%	Works ongoing
E11746 East Fremantle Community Park - Dog park	0	0	0	300	1,940	1,240		0%	
E11748 Solar and Battery Installation East Fremantle Community Park, Solar installation Town Hall, Di	707,500	707,500	0	0	0	0		0%	Prices being sought
E11757 East Fremantle Community Park - Soundboard	0	60,000	60,000	0	0	0		0%	
E11758 Whistling Sevens Club Upgrades	800,000	758,322	712,800	712,800	17,301	730,101		67%	Works completed Nov 2024
E14501 Buildings upgrade RCD's switchboards - Various	10,000	10,000	10,000	0	0	0		0%	Works planned to commence Feb 2025
E14605 Buildings upgrade door locks - Various	35,000	35,000	35,000	18,240	13,760	31,818		92%	Works planned to commence Feb 2025
<strong>Infrastructure - roads</strong>	<strong>483,733</strong>	<strong>483,733</strong>	<strong>483,733</strong>	<strong>149,411</strong>	<strong>342,891</strong>	<strong>453,302</strong>	<strong>431</strong>	<strong>29%</strong>	
E12849 Riverside Road (adjacent to Leuwinn Boat Ramp)	483,733	483,733	483,733	140,411	342,601	403,302		25%	Works commenced Nov 2024, to be completed by Dec 2024
<strong>Infrastructure - drainage</strong>	<strong>55,000</strong>	<strong>55,000</strong>	<strong>40,000</strong>	<strong>20,824</strong>	<strong>0</strong>	<strong>20,824</strong>	<strong>84,176</strong>	<strong>38%</strong>	
E12872 Preston Point Road - Above carpark near Tennis Club - investigate and upgrade storage prior to water entering pipe to river	30,000	20,000	20,000	20,824	0	20,824		100%	Completed
F17707 George Street - Drainage investigation and upgrades to allow underground piped water flow	20,000	20,000	20,000	0	0	0		0%	
E12761 Upgrade old pits to S&F	10,000	10,000	0	0	0	0		0%	
<strong>Infrastructure - parks &amp; ovals</strong>	<strong>310,000</strong>	<strong>310,000</strong>	<strong>200,000</strong>	<strong>46,881</strong>	<strong>50,722</strong>	<strong>96,564</strong>	<strong>213,136</strong>	<strong>16%</strong>	
E11573 Limestone wall replacement - Glasgow Park	40,000	40,000	0	0	16,162	16,162		0%	Works planned to commence Jan 2025
E11879 Extend cricket practice nets bordered by grassy area - Henry Jeff & Preston Point	30,000	30,000	30,000	0	28,415	28,415		0%	Works planned to commence Dec 2024
E11686 Rotunda replacement - Mervin Cowan Park	50,000	50,000	10,000	0	0	0		0%	Works planned to commence Dec 2024
E11743 BM upgrades	10,000	10,000	0	6,613	0	6,613		66%	Works planned to commence Jan 2025
E11726 Bore test/replacement - Forshore Parks	30,000	30,000	10,000	0	0	0		0%	Works planned to commence Jan 2025
E11726 Bore pump test - Stratford Street Park	10,000	10,000	10,000	0	0	0		0%	Works planned to commence Jan 2025
F11726 Irrigation upgrade - Forshore Green Park	10,000	10,000	0	0	0	0		0%	Works planned to commence Jan 2025
E11726 Irrigation upgrade be in to existing system - Locke Park	30,000	30,000	0	0	0	0		0%	Works planned to commence Dec 2024
F11741 Upgrade of Retik - Preston Point	20,000	20,000	20,000	4,368	0	4,368		22%	Works planned to commence Dec 2024
E11745 Drink fountains	10,000	10,000	10,000	11,349	0	11,349		113%	
E11749 Rotunda replacement - Wayman Park	40,000	40,000	0	23,755	4,155	27,910		69%	Works planned to commence Dec 2024
E11750 Wayman softball upgrade for exercise equipment	20,000	20,000	0	0	0	0		0%	Prices being sought
<strong>Infrastructure - car parks</strong>	<strong>200,000</strong>	<strong>20,000</strong>	<strong>20,000</strong>	<strong>6,380</strong>	<strong>1,330</strong>	<strong>7,610</strong>	<strong>12,190</strong>	<strong>37%</strong>	
E10504 Paid Parking and Streetscape Design Work and Preliminaries - Silas Street and Leuwinn Carpark	180,000	0	0	0	0	0		0%	
E12509 Carparks - General Allocation	20,000	20,000	20,000	6,380	1,330	7,610		37%	Ongoing
<strong>Infrastructure - footpaths</strong>	<strong>325,400</strong>	<strong>325,400</strong>	<strong>310,400</strong>	<strong>72,000</strong>	<strong>138,422</strong>	<strong>210,422</strong>	<strong>114,978</strong>	<strong>22%</strong>	
E12836 From ramp up to road to DDA standards (to do 20 prism ramps)	20,000	20,000	5,000	0	9,001	9,001		0%	Ongoing
E12845 Moxa St (west side), between Garinghney & George St (Remove Concrete and replace with Red asphalt, as per style guide)	66,400	66,400	66,400	72,000	0	72,000		85%	Works completed Nov 2024
E12846 George Street (north side), between Hubble St & Duke St (Remove brick paving and replace with red asphalt, as per style guide)	75,000	75,000	75,000	0	82,550	82,550		0%	Works planned to commence Jan 2025
E12847 Riverside Road (West side), adjacent to Leuwinn Boat Ramp (do at same time as road upgrade)	49,500	49,500	49,500	0	45,775	45,775		0%	Works commenced Nov 2024, to be completed by Dec 2024
E12848 Preston Point Rd (west side), between Bolton St & Pier St (Grey concrete) (420m length)	94,500	94,500	94,500	0	0	0		0%	Works planned to commence Jan 2025
	<strong>3,788,113</strong>	<strong>4,212,183</strong>	<strong>2,222,313</strong>	<strong>1,303,846</strong>	<strong>670,542</strong>	<strong>1,974,788</strong>	<strong>2,237,395</strong>	<strong>31%</strong>	

● Total Actual < Current Budget  
● No Current Budget  
● No YTD Actual  
● Total Actual > Current Budget

TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Plant and equipment</b>									
PEMV267	Isuzu MKR190 truck	15,000	45,000	30,000	0	0	0	0	0
PEMV272	EMRS Vehicle	8,658	25,000	16,342	0	0	0	0	0
PE284	Kobota F3690	5,000	22,000	17,000	0	0	0	0	0
PE274	Kobelco SK17SR-5	10,000	16,000	6,000	0	0	0	0	0
		<b>38,658</b>	<b>108,000</b>	<b>69,342</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





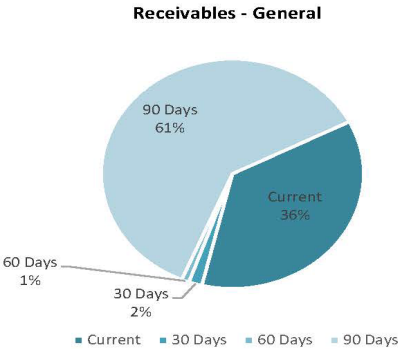
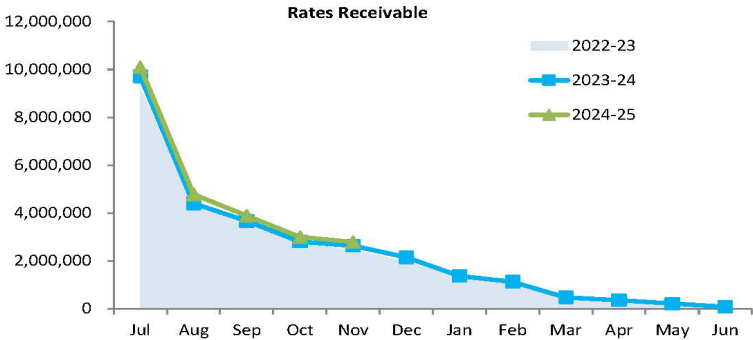
TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024

7 RECEIVABLES

Rates receivable	30 Jun 2024	30 Nov 2024
	\$	\$
Opening arrears previous years	77,232	78,272
Levied this year	10,964,573	11,433,779
Less - collections to date	(10,963,533)	(8,723,108)
<b>Net rates collectable</b>	<b>78,272</b>	<b>2,788,943</b>
% Collected		75.8%

Other Receivables	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - general	51,704	2,340	1,339	87,255	142,638
Receivables - infringements					63,454
East Fremantle Lawn & Tennis Club					12,000
<b>Total receivables general outstanding</b>					<b>218,091</b>

Amounts shown above include GST (where applicable)

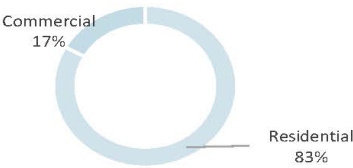
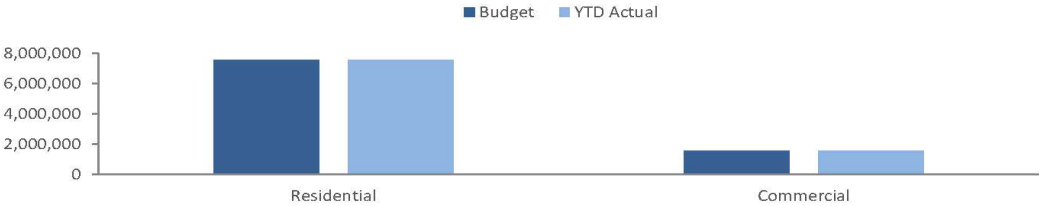


TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024

8 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Revenue	Reassessed	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Residential	0.071860	2,966	104,808,540	7,531,492	20,000	7,551,492	7,534,084	0	7,534,084
Commercial	0.121806	120	12,621,985	1,537,430	0	1,537,430	1,537,434	0	1,537,434
Sub-Total		3,086	117,430,525	9,068,922	20,000	9,088,922	9,071,518	0	9,071,518
<b>Minimum payment</b>									
<b>Gross rental value</b>									
Residential	1,296.00	336	4,978,540	435,456	0	435,456	436,752	0	436,752
Commercial	1,938.00	7	79,940	13,566	0	13,566	13,566	0	13,566
Sub-total		343	5,058,480	449,022	0	449,022	450,318	0	450,318
<b>Total</b>						9,537,944			9,521,836



**TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

**9 BORROWINGS**

**Repayments - borrowings**

**Information on borrowings**

Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
EF Oval Precinct Redevelopment	185	4,727,366	0	0	(74,385)	(150,564)	4,652,981	4,576,802	76,185	226,141
EF Oval Precinct Redevelopment - Loan guarantee	185	0	0	0	0	0	0	0	16,669	33,264
<b>Total</b>		<b>4,727,366</b>	<b>0</b>	<b>0</b>	<b>-74,385</b>	<b>(150,564)</b>	<b>4,652,981</b>	<b>4,576,802</b>	<b>92,854</b>	<b>259,405</b>
Current borrowings		150,564					150,564			
Non-current borrowings		4,576,802					4,502,417			
		<b>4,727,366</b>					<b>4,652,981</b>			

All debenture repayments were financed by general purpose revenue.

**TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

**10 GRANTS, SUBSIDIES AND CONTRIBUTIONS  
OPERATING CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
			\$	\$	\$	\$
<b>General Purpose Funding</b>						
Grants Commission - General	WALGGC	Untied - General Purpose	191,670	31,538	15,031	13,553
Grants Commission - Roads	WALGGC	Untied - Road	85,665	15,215	7,251	6,538
<b>Education and Welfare</b>						
Commonwealth Home Support Programme	Commonwealth Dep. Health	Commonwealth Home Support Programme	691,978	691,978	288,324	288,509
<b>Recreation and Culture</b>						
East Fremantle Festival	Port Authority/LotteryWest	East Fremantle Festival Funding	20,000	20,000	20,000	38,473
Urban Canopy Grant Program	WALGA	Implementation of urban canopy program	0	30,609	30,609	30,609
<b>Community Amenities</b>						
Bus Shelter - Maintenance Assistance Scheme	Public Transport Authority	Bus Shelter Maintenance	4,100	4,100	0	0
<b>Transport</b>						
Direct Grant	Main Roads	Direct Grant	19,245	19,245	19,245	27,470
Street Lighting Subsidy	Main Roads	Street Lighting Subsidy	4,800	4,800	0	0
Stirling Bridge Verge Maintenance Agreement	Main Roads	Stirling Highway Verge Maint. Agreement	8,000	8,000	0	0
			<b>1,025,458</b>	<b>825,485</b>	<b>380,460</b>	<b>405,152</b>

**CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Program	Grant Provider	Purpose of Grant	Original Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual
				\$	\$	\$
<b>Recreation and Culture</b>						
East Fremantle Community Park		EV chargers for the Community Precinct	22,000	22,000	22,000	0
East Fremantle Community Park	Australian Government - Community Energy Upgrade Fund	Towards a solar system and battery storage	353,750	353,750	0	0
East Fremantle Community Park	AFL Facilities Fund		0	250,000	250,000	0
Fremantle City Womens Football Club	State Government	Election Commitment	653,636	488,200	504,026	305,204
Fremantle City Womens Football Club	Soccer Club Contribution		36,364	36,364	20,538	32,997
<b>Transport</b>						
Regional Road Group	Main Roads WA	Riverside Road Upgrade	322,489	322,489	257,991	128,157
Roads to Recovery	Department of Infrastructure	Riverside Road Upgrade	161,244	161,244	161,244	0
			<b>1,549,483</b>	<b>1,634,047</b>	<b>1,215,799</b>	<b>466,357</b>



**TOWN OF EAST FREMANTLE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

**11 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Date	Increase / (Decrease) to Net Surplus \$	Amended Budget Running Balance \$
<b>Annual Budget Adoption</b>			0
<b>Adjustment to budgeted surplus</b>			0
Adjusted in respect to current position of 30 June 2024	20 Aug 24	651,918	651,918
<b>Financial Assistance Grants</b>			
General Purpose Grants - Grants Commission	20 Aug 24	-160,132	491,786
General Purpose Grants (Roads) - Grants Commission	20 Aug 24	-70,450	421,336
<b>EF Community Park</b>			
Capex - EF Oval Redevelopment	20 Aug 24	-269,748	151,588
AFL facilities grant	20 Aug 24	250,000	401,588
Scoreboard	20 Aug 24	-50,000	351,588
Public art	20 Aug 24	-46,000	305,588
<b>Fremantle Womens Soccer Club Project</b>			
Capex - Fremantle Womens Soccer Club Project	20 Aug 24	-26,322	279,266
Non-Operating Grants and Contributions	20 Aug 24	-165,436	113,830
Transfer from Strategic Asset Management Reserve	20 Aug 24	50,000	163,830
<b>General</b>			
Capital expenditure - Laptops	20 Aug 24	35,000	198,830
Operating expense - lease laptops	20 Aug 24	-35,000	163,830
Public art	20 Aug 24	-45,000	118,830
<b>EF Community Park</b>			
Estimated operational loss	17 Sep 24	-133,637	-14,807
<b>General</b>			
Operating expenses - IT audit	15 Oct 24	-17,625	-32,432
<b>General</b>			
Urban canopy grant	19 Nov 24	30,609	-1,823
Urban canopy program	19 Nov 24	-30,609	-32,432
Navy league donation	19 Nov 24	-10,000	-42,432
Tricolore Community Building	19 Nov 24	-22,000	-64,432
Strategic Asset Management	19 Nov 24	22,000	-42,432
Silas St and Leeuwin car park	19 Nov 24	180,000	137,568
<b>EF Community Park</b>			
Capex - EF Oval Redevelopment	19 Nov 24	-180,000	-42,432
<b>24/25 Budget Opening Surplus</b>	<b>191,387</b>		
<b>24/25 Actual B/F Surplus (as per AFS)</b>	<b>843,305</b>	<b>(42,432)</b>	<b>0</b>

## 13.4 ACCOUNTS FOR PAYMENT NOVEMBER 2024

<b>Report Reference Number</b>	OCR-3230
<b>Prepared by</b>	Natalie McGill, Senior Finance Officer
<b>Supervised by</b>	Phil Garoni, Finance Manager
<b>Meeting date</b>	Tuesday, 10 December 2024
<b>Voting requirements</b>	Simple Majority
<b>Documents tabled</b>	
<b>Attachments</b>	

1. List of Accounts – November
2. Ampol Invoice – October

**PURPOSE**

That Council, in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments made under delegated authority for the month ending 30 November 2024.

**EXECUTIVE SUMMARY**

Council has an Executive role in receiving the list of payments pursuant to Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*. It is therefore recommended that Council receives the List of Accounts paid for the period 1 November to 30 November 2024, as per the summary table.

**BACKGROUND**

The Chief Executive Officer has delegated authority to make payments from the Municipal and Trust Accounts in accordance with budget allocations.

The Town provides payments to suppliers by electronic funds transfer, cheque, or credit card. Attached are itemised lists of all payments made under delegated authority during the said period.

The bulk of payments are processed by electronic funds transfer (EFT) with the exception of occasional reimbursements and refunds.

**CONSULTATION**

Nil.

**STATUTORY ENVIRONMENT**

Regulation 13: *Local Government (Financial Management) Regulations 1996* (as amended) requires local governments to prepare a list of payments made under delegated authority to be prepared and presented to Council monthly.

A new regulation has been added to the *Local Government (Financial Management) Regulations 1996* to increase transparency and accountability in local government, through greater oversight of incidental spending.

Regulation 13A covers purchasing cards issued by local governments to their employees. Purchasing cards use a local government approved line of credit that allows for the timely payment of goods and services acquired in the ordinary course of business.

Purchasing cards include the following:

- business or corporate credit cards
- debit cards
- store cards
- fuel cards
- taxi cards

Other than debit cards, purchasing cards all require a separate payment to the card provider.

Purchasing cards do not include:

- non-reloadable gift cards – these cards are not connected to a local government account or intended to be used as a means of making ordinary business transactions
- pre-loaded purchase or credit card advances – these are cash advances and should be recorded and acquitted accordingly
- SmartRider cards that are centrally controlled for general use – if these cards are managed under the cash advance provisions.

## POLICY IMPLICATIONS

Policy 2.1.3 Purchasing. All supplier payments are approved under delegated authority pursuant to the authorisation limits outlined in Council's Purchasing Policy.

## FINANCIAL IMPLICATIONS

All expenditure is incurred by authorised officers and made in accordance with the adopted Annual Budget. All amounts quoted in this report are inclusive of GST.

## STRATEGIC IMPLICATIONS

A proactive, approachable Council which values community consultation, transparency and accountability

5.1 Strengthen organisational accountability and transparency

5.2 Strive for excellence in leadership and governance.

## RISK IMPLICATIONS

### RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does not accept the list of payments	Rare (1)	Moderate (3)	Low (1-4)	COMPLIANCE Minor regulatory or statutory impact	Accept Officer Recommendation

### RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

#### RISK RATING

<b>Risk Rating</b>	3
<b>Does this item need to be added to the Town's Risk Register</b>	No
<b>Is a Risk Treatment Plan Required</b>	No

#### SITE INSPECTION

N/A

#### COMMENT

Payments for the period include the following significant items.

<b>Payee</b>	<b>Particulars</b>	<b>Amount (GST inc)</b>
PROTEC ASPHALT	ZEPHYRS CARPARK - REMOVE EXISTING SURFACE 60M2, SUPPLY & LAY BLACK ASPHALT 40MM THICK - 8T & RIVERSIDE ROAD UPGRADE PROJECT - 4200M2 - PROGRESS CLAIM 1 - 30% COMPLETION OF WORKS	\$ 149,035.70
AE HOSKINS BUILDING SERVICES	FREMANTLE WOMENS SOCCER CLUB BUILDING UPGRADE, SHADE STRUCTURE, WALKWAY SHADE STRUCTURE, METAL BALUSTRADE - FINAL CLAIM. FREMANTLE CITY FOOTBALL CLUB BUILDING UPGRADE - VARIATIONS 9,10, 11, 12, 13 & 14 - PROGRESS CLAIM 7 TO 25/10/24, & VARIATIONS 15, 16, 17, 18, 19, 20 & 21 - AS PER PROGRESS CLAIM 7 TO 25/10/24	\$ 131,815.09
REDFISH TECHNOLOGIES	QUOTE 32312 AV UPGRADE FOR COUNCIL CHAMBER	\$ 55,379.88
PERTH SOUTH WEST METROPOLITAN ALLIANCE	2024/25 MEMBER COUNCIL CONTRIBUTIONS PSWMA ADMINISTRATION AND PROJECTS - FIRST & SECOND INSTALMENTS & NRM	\$ 53,157.50
PROTEC ASPHALT	EFYC, EFLTC & JERRAT DRIVE- POTHOLE PATCHING - 2T, FOOTPATH PATCHING - MOSS STREET BETWEEN CANNING & FLETCHER - REMOVE 50M2 & REINSTATE FOOTPATH 40MM THICK, MOSS ST (WEST SIDE) BTWN CANNING & GEORGE - FOOTPATH UPGRADE - FINAL 50% ON COMPLETION	\$ 45,375.00
VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD	WASTE & RECYCLING FEES – OCTOBER 24	\$ 44,054.32
VEOLIA RECYCLING & RECOVERY	WASTE & RECYCLING FEES – OCTOBER 24	\$ 43,554.20



LOVEGROVE TURF SERVICES	REMOVAL OF TURF AND INSTALLATION OF NEW TURF - HENRY JEFFERY, SUPPLY AND INSTALL 350M2 OF NEW TURF INC EARTHWORKS - PRESTON POINT RESERVE, LOW MOWING AT HENRY JEFFERY AND PRESTON POINT RESERVE (CRICKET) & HENRY JEFFERY AND PRESTON PPOINT RESERVE (CRICKET)	\$ 40,359.00
JACKSON MCDONALD BARRISTERS & SOLICITORS	PROFESSIONAL FEES - LEGAL ADVICE EF OVAL REDEVELOPMENT - 27/09/24 - 30/10/24	\$ 36,573.00
LOVEGROVE TURF SERVICES	HENRY JEFFERY - RE-TURFING WORKS - 650M2, PRESTON POINT RESERVE - RETURFING WORKS - 150M2	\$ 30,800.00

## CONCLUSION

Nil

## 13.4 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

**Council Resolution** Choose an item. Click or tap to enter a date.

### OFFICER RECOMMENDATION:

That Council in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments made under delegated authority for the month ended 30 November 2024.

November 2024		
Voucher No.	Account	Amount
Cheque 5410	Municipal (Cheques)	\$117.95
EFT 38359—38514	Municipal (EFT)	\$1,140,327.74
Payroll	Municipal (EFT)	\$329,886.45
	Municipal (Direct Debit)	\$253,635.24
	Credit Card	\$4,706.87
	Total Payments	\$1,728,674.25

## REPORT ATTACHMENTS

Attachments start on the next page

**TOWN OF EAST FREMANTLE**

List of Accounts paid by the Chief Executive for November 2024 submitted for the information of the Council Meeting to be held on Tuesday 10 December 2024

Cheque	Payment Date	Supplier	Description	Inv Amount	Cheque
5410	20/11/2024	TOWN OF EAST FREMANTLE	ADMIN PETTY CASH RECOUP - OCTOBER 24	117.95	117.95
			<b>CHEQUE TOTAL</b>	<b>117.95</b>	<b>117.95</b>
<b>EFTS</b>		<b>Supplier</b>	<b>Description</b>	<b>Inv Amount</b>	<b>EFT</b>
EFT38359	06/11/2024	AUSTRALIA POST	MONTHLY POSTAL CHARGES - OCTOBER 24	1,276.22	1,276.22
EFT38360	06/11/2024	APACE AID (INC)	WEED CONTROL NIERGARUP TRACK 28/10 & 31/10	1,993.75	1,993.75
EFT38361	06/11/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS NOVEMBER 24	367.63	367.63
EFT38362	06/11/2024	BUNNINGS BLDG SUPPLIES LTD	MATERIALS FOR BOLLARD WORKS	525.35	525.35
EFT38363	06/11/2024	BOC LIMITED	CONTAINER SERVICE - OCTOBER 2024	22.57	22.57
EFT38364	06/11/2024	EAST FREMANTLE FOOTBALL CLUB	COMMUNITY ASSISTANCE GRANT	2,000.00	2,000.00
EFT38365	06/11/2024	FREMANTLE HERALD	ADVERTISING - ACROSS THE TOWN - FREMANTLE HERALD 16/11/24	605.00	605.00
EFT38366	06/11/2024	MCLEODS	LEGAL FEES - LEASE OF RESERVE	805.53	805.53
EFT38367	06/11/2024	OPTUS ADMINISTRATION PTY LTD	MOBILE PHONE USE 27/09/24 - 21/10/24	157.32	157.32
EFT38368	06/11/2024	SYNERGY	POWER SUPPLY VARIOUS LOCATIONS	24,809.01	24,809.01
EFT38369	06/11/2024	FASTA COURIERS	COURIER SERVICES 24/25 - 30/10/24	43.11	43.11
EFT38370	06/11/2024	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2024/25 ESL ON COUNCIL OWNED PROPERTIES	15,436.06	15,436.06
EFT38371	06/11/2024	STRATA GREEN	STRATAGREEN SPRAYING COURSE FOR OPS STAFF MEMBER	599.00	599.00
EFT38372	06/11/2024	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES - CHSP- 22/10/24	52.20	
			WOOLWORTHS PURCHASES - CHSP - 29/10/24	223.20	
			WOOLWORTHS PURCHASES - DEPOT - 29/10/4	75.78	
			WOOLWORTHS PURCHASES - ADMIN - 30/10/24	69.67	
			WOOLWORTHS PURCHASES - DEPOT - 29/10/24	152.64	
			WOOLWORTHS PURCHASES - CHSP - 05/11/24	75.08	648.57
EFT38373	06/11/2024	EAST FREMANTLE LAWN TENNIS CLUB	CHSP NEIGHBOURHOOD LINK - HALL HIRE - 02/10, 09/10, 16/10, 23/10 & 30/10	1,000.00	1,000.00
EFT38374	06/11/2024	DAVID GRAY & CO. PTY LTD	COMPLETE SETS - 240L GENERAL WASTE BINS (LIGHT GREEN BASE, RED LIDS) X20	1,386.00	
			CUSTOMER SERVICE - OFFICE WASTE BIN	69.94	1,455.94
EFT38375	06/11/2024	HYDRO JET	GRAFFITI REMOVAL - EH GRAY, UNDERPASSES & MERV COWAN	530.20	530.20
EFT38376	06/11/2024	LANDSCAPE YARD O'CONNOR	MATERIALS FOR GARDEN BED WORKS	148.00	148.00
EFT38377	06/11/2024	SEEK LIMITED	ADVERTISING - HR COORDINATOR	528.00	528.00
EFT38378	06/11/2024	FOCUS NETWORKS	QU-7959G ANNUAL VMWARE RENEWAL	4,897.20	
			2024/25 PROJECT WORK RATE FOR OUT OF SCOPE WORKS - OCTOBER 24	204.60	
			QU7860G MICROSOFT 365 SECURITY BASELINE	407.00	5,508.80
EFT38379	06/11/2024	ADCO SERVICES	SUMPTON GREEN - CHILD HEALTH NURSE - REPAIR LEAKING WINDOW INC GYPROC, SEALING & PAINTING	3,135.00	3,135.00
EFT38380	06/11/2024	PROMPT GLASS	TRICOLORE - REPLACE BROKEN GLASS PANE IN DOOR - 29/10/24	460.00	460.00
EFT38381	06/11/2024	SNAP PRINTING	RIVERSIDE ROAD - WORKS SIGNAGE	241.60	241.60
EFT38382	06/11/2024	APARC AUSTRALIAN PARKING & REVENUE CONTROL PTY LTD	ONGOING MONTHLY CHARGES - HOST CMS INCLUDING LICENSE & COMMUNICATION COSTS, COMPREHENSIVE MAINTENANCE & PARTS PER MONTH - OCTOBER 24	182.91	182.91
EFT38383	06/11/2024	CELLARBRATIONS AT EAST FREMANTLE	REFRESHMENTS 01/11/24	150.00	150.00
EFT38384	06/11/2024	VEOLIA RECYCLING & RECOVERY	GENERAL WASTE 46 EAST STREET - OCTOBER 24	718.01	718.01
EFT38385	06/11/2024	WINC	OFFICE STATIONERIES AND COPYING PAPER ORDERED ON 23/10/24	343.15	343.15
EFT38386	06/11/2024	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 25/10/24	19.90	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 30/10/24	18.22	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 01/11/24	18.50	56.62
EFT38387	06/11/2024	CONTRA-FLOW PTY LTD	RIVERSIDE ROAD - TMP	660.00	660.00
EFT38388	06/11/2024	A ONAMADE	PERFORMANCE - NATIONAL ANTHEM - CITIZENSHIP CEREMONY 21/10/24	350.00	350.00
EFT38389	06/11/2024	THE FRUIT BOX GROUP	FRUITBOX DELIVERY - TOWN HALL AND DEPOT - SEPTEMBER 24	252.00	252.00
EFT38390	06/11/2024	WA FENCEWORKS PTY LTD	PRESTON POINT RESERVE - REPLACE DAMAGED PEDESTRIAN ACCESS GATE, POSTS & FOOTINGS	3,434.31	3,434.31
EFT38391	06/11/2024	DRAFFIN STREET FURNITURE	BIN SURROUNDS - REPLACEMENT BIN LOCKS X6	523.82	523.82
EFT38392	06/11/2024	JAKO INDUSTRIES PTY LTD	TOWN HALL - REPLACE AIR CONDITIONER FILTERS AS REQUIRED	280.50	
			TOWN HALL - AIRCONDITIONING MAINTENANCE SERVICE AGREEMENT 2024/25 - VISIT 2	915.75	1,196.25
EFT38393	06/11/2024	KYOCERA DOCUMENT SOLUTIONS	PRINTING COSTS 2024/25 - DOVENBY HOUSE - OCTOBER 24	50.84	
			PRINTING COSTS 2024/25 - FINANCE, REG SERVICES & DEPOT - OCTOBER 24	199.35	250.19
EFT38394	06/11/2024	PAATSCH CONSULTING PTY LTD	ONGOING PROJECT MANAGMENT AS REQUIRED - BRAD PAATSCH - SEPT & OCT 24	6,667.10	6,667.10
EFT38395	06/11/2024	M2M ONE PTY LTD	TOWN HALL LIFT EMERGENCY SIM CARD - OCTOBER 24	19.25	19.25
EFT38396	06/11/2024	TPG NETWORK PTY LTD	INTERNET CHARGES 01/10/24 - 31/10/24	1,920.60	1,920.60
EFT38397	06/11/2024	PROTEC ASPHALT	EFYC, EFLTC & JERRAT DRIVE- POTHOLE PATCHING	1,760.00	

			FOOTPATH PATCHING - MOSS STREET BETWEEN CANNING & FLETCHER - REMOVE 50M2 & REINSTATE FOOTPATH 40MM THICK	4,015.00	
			MOSS ST (WEST SIDE) BTWN CANNING & GEORGE - FOOTPATH UPGRADE - FINAL 50% ON COMPLETITION	39,600.00	45,375.00
EFT38398	06/11/2024	CENTRAL REGIONAL TAFE	RANGER REGISTRATION TO ATTEND CERTIFICATE IV ROCS1: 5-8/11/2024; CERTIFICATE IV ROCS 2: 19-22/11/2024;; CERTIFICATE IV DOG AND CAT MANAGEMENT 26-29/11/2024	1,344.19	1,344.19
EFT38399	06/11/2024	J ENGLAND	CHSP VOLUNTEER MEAL REIMBURSEMENT 17/10/24	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 24/10/24	19.80	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 31/10/24	20.00	59.80
EFT38400	06/11/2024	K MCDONALD	CHSP VOLUNTEER MEAL REIMBURSEMENT 31/10/24	19.00	19.00
EFT38401	06/11/2024	DONALD CANT WATTS CORKE (WA) PTY LTD	RFT 01 2021-22 CONTRACT VARIATION - PROJECT MANAGEMENT FEE VARIATION FOR PROJECT PROLONGATION - VARIATION 2 - CLAIM ASSESSMENTS CCR 2024 1002	825.00	825.00
EFT38402	06/11/2024	JACKSON MCDONALD BARRISTERS & SOLICITORS	SOLICITORS REPRESENTATION LETTER	385.00	385.00
EFT38403	06/11/2024	J & V EARTHMOVING CONTRACTORS	FCFC - WAUHOP SOCCER CLUB CHANGEROOM PROJECT - CONCRETE IN FRONT OF CHANGEROOMS & CONCRETE PUMP	7,128.00	
			FOOTPATH REPAIRS - VARIOUS MINOR REPAIRS AS DIRECTED	5,062.20	12,190.20
EFT38404	06/11/2024	PHOENIX CONTAINERS PTY LTD	SOCCER CLUB - SEA CONTAINER HIRE - NOVEMBER 2024	140.25	140.25
EFT38405	06/11/2024	DMG PROPERTY PTY LTD	PROJECT MANAGEMENT SERVICES - FREMANTLE WOMENS FOOTBALL CLUB BUILD UPGRADE - UNTIL OCTOBER 2024	1,100.00	1,100.00
EFT38406	06/11/2024	LOVEGROVE TURF SERVICES	REMOVAL OF TURF AND INSTALLATION OF NEW TURF - HENRY JEFFERY	27,500.00	
			SUPPLY AND INSTALL 350M2 OF NEW TURF INC EARTHWORKS - PRESTON POINT RESERVE	10,780.00	
			LOW MOWING AT HENRY JEFFERY AND PRESTON PPOINT RESERVE (CRICKET), LOW MOWING AT HENRY JEFFERY AND PRESTON POINT RESERVE (CRICKET)	2,079.00	40,359.00
EFT38407	06/11/2024	A CONNELL	CHSP CLIENT ACTIVITY MOVEMENT WITH MUSIC CLASSES - 02/10, 09/10, 16/10 & 23/10	240.00	240.00
EFT38408	06/11/2024	J JORQUERA	REIMBURSEMENT OF COST OF CPR TRAINING	49.00	49.00
EFT38409	06/11/2024	BEILBY DOWNING TEAL PTY LTD	RECRUITMENT CONSULTANCY - EXECUTIVE MANAGER REGULATORY SERVICES -1ST STAGE INTERVIEW	4,400.00	4,400.00
EFT38410	06/11/2024	S DOUGLAS	CHSP VOLUNTEER MEAL REIMBURSEMENT 22/10/24	16.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 24/10/24	15.60	
			CHSP NOLUNTEER MEAL REIMBURSEMENT 31/10/24	16.00	47.60
EFT38411	06/11/2024	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 31/10/24	17.50	17.50
EFT38412	06/11/2024	FOOD BY ROS	CATERING - 1/11/24	660.00	660.00
EFT38413	06/11/2024	BING TECHNOLOGIES PTY LTD	ELECTRONIC MAIL 15/10/24 - 31/10/24	89.19	89.19
EFT38414	06/11/2024	EASI PACKAGING PTY LTD	PAYROLL DEDUCTIONS NOVEMBER 24	3,076.05	3,076.05
EFT38415	06/11/2024	MICHAEL RICHARD WARD	BUILDING SURVEYOR SERVICES FOR 2024/25 FINANCIAL YEAR - 15/10/24 - 4 HOURS AND 22/10/24 - 4 HOURS	800.00	800.00
EFT38416	06/11/2024	AE HOSKINS BUILDING SERVICES	FREMANTLE WOMENS SOCCER CLUB BUILDING UPGRADE - FINAL CLAIM, PROVISIONAL SUM - SHADE STRUCTURE - FINAL CLAIM, PROVISIONAL SUM - WALKWAY SHADE STRUCTURE - FINAL CLAIM, PROVISIONAL SUM - METAL BALUSTRADE - FINAL CLAIM	124,521.74	
			FREMANTLE CITY FOOTBALL CLUB BUILDING UPGRADE - VARIATIONS 9,10, 11, 12, 13 & 14 - PROGRESS CLAIM 7 TO 25/10/24	7,818.60	
			FREMANTLE CITY FOOTBALL CLUB BUILDING UPGRADE - VARIATIONS 15, 16, 17, 18, 19, 20 & 21 - AS PER PROGRESS CLAIM 7 TO 25/10/24	525.25	131,815.09
EFT38417	06/11/2024	R & H PLUMBING AND GAS PTY LTD	INVESTIGATION AND ANY REPAIRS OF SEWER LINE THAT LEADS TO DEPOT	2,092.20	2,092.20
EFT38418	06/11/2024	COASTLINE MOWERS	REPLACEMENT PARTS FOR MOWING DECK	3,606.50	
			6 X ROLLS OF BRUSHCUTTER CORD, 4 X 20-2 AUTO FEED HEADS, 6 X AUTO FEED CAPS, 2 X 5LITRE HP ULTRA 2 STROKE.	820.00	
			SUPPLY 5 X STIHL FS131-Z BRUSHCUTTERS WITH SMALL GUARD AND AUTO FEED HEAD., SERIAL NUMBERS 542269758,542269831,542269750,542269841,542269844 STP4180 200 0731	3,746.25	8,172.75
EFT38419	06/11/2024	SOURCE BUSINESS PARTNERS	EAST FREMANTLE OVAL REDEVELOPMENT FINALISATION - FINAL INVOICE	251.64	
			EOY FINANCIAL ACCOUNTS AND ANNUAL FINANCIAL STATEMENTS PREPARATION FOR THE YEAR ENDED 2023/24 - FINAL INVOICE	562.66	814.30
EFT38420	06/11/2024	MORIN AND SON TREE SERVICES	STREET TREE PRUNING AND MAINTENANCE AS DIRECTED 24/10/24 - STATON, KING, DUKE, CLAYTON, VIEW AND PHILLIP	5,148.00	5,148.00

EFT38421	06/11/2024	HBE SECURITY PTY LTD	SUPPLY, INSTALL AND COMMISSION ADDITIONAL CAMERA'S FOR THE RESTAURANT AND BAR EFCP, HIKVISION 6MP OUTDOOR ACUSENSE GEN 2 MOTORISED VF DOME CAMERA IR, HIKVISION 32 CH NVR, 16 POE PORTS, 4 X HDD BAYS, ADDITIONAL STORAGE 31 DAYS - (8TB HARD DRIVE), ADDITIONAL STORAGE 31 DAYS - (8TB HARD DRIVE), LABOUR AND COMMISSIONING, CABLE AND SUNDRIES, SUPPLY, INSTALL AND COMMISSION, DOOR CLOSERS, GROUND CARD READER, CCTV AMENT, REPROGRAMMING OF AREAS AND ZONE ACTIVATIONS VIA MONITORING	22,037.18	22,037.18
EFT38422	06/11/2024	H HUDSON	REIMBURSEMENT OF COST OF INFLUENZA VACCINE	30.00	30.00
EFT38423	06/11/2024	FULL FAT CONSULTING - NICOLA PARKER	CONTINUATION OF CONTRACT MANAGEMENT SERVICES - EAST FREMANTLE COMMUNITY PARK - 07/10 - 31/10	16,945.50	16,945.50
EFT38424	06/11/2024	VEOLIA RECYCLING & RECOVERY (PERTH)	GENERAL WASTE - OCTOBER 24	15,600.18	
			WASTE DISPOSAL (FOGO) - OCTOBER 24	22,713.99	
			WASTE DISPOSAL (FOGO) - COMINGLED - OCTOBER 24	5,740.15	44,054.32
EFT38425	06/11/2024	M HOUSHAM	REIMBURSEMENT OF COST OF CRAFT SUPPLIES FOR CHSP ACTIVITY	54.75	54.75
EFT38426	06/11/2024	BOORAGOON TYREPOWER	P5028 - RANGERS UTE - REPAIR FRONT TYRE PUNCTURE, CONDUCT WHEEL ALIGNMENT, ROTATE AND BALANCE TYRES	244.00	244.00
EFT38427	06/11/2024	E FROST	REIMBURSEMENT OF OVERPAYMET OF PARKING FEES - LEEUWIN LAUNCHING RAMP 27/10/24	98.00	98.00
EFT38428	06/11/2024	THE CREW	STAFF CHARITABLE DONATION	400.00	400.00
EFT38429	06/11/2024	THE MOVEMBER GROUP PTY LTD	STAFF CHARITABLE DONATION	400.00	400.00
EFT38430	06/11/2024	AMPOL AUSTRALIA	FUEL USE 01/10/24 - 31/10/24	5,576.12	5,576.12
EFT38431	06/11/2024	J FINGLETON	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
EFT38432	06/11/2024	CAMBRIDGE HOMES	INFRASTRUCTURE BOND REFUND	5,000.00	5,000.00
EFT38433	06/11/2024	K CRAVEN	INFRASTRUCTURE BOND REFUND	3,000.00	3,000.00
EFT38434	20/11/2024	AUSTRALIAN TAXATION OFFICE	GST PAYABLE OCTOBER 24	22,413.00	22,413.00
EFT38435	20/11/2024	APACE AID (INC)	WEED CONTROL NIERGARUP TRACK -07/11/24	1,386.00	1,386.00
EFT38436	20/11/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS NOVEMBER 24	417.88	417.88
EFT38437	20/11/2024	BUNNINGS BLDG SUPPLIES LTD	MATERIALS FOR VARIOUS REPAIRS	404.39	
			MATERIALS FOR ROAD REPAIRS	523.49	
			20 X BAGS ASPHALT, 20 X BAGS KWIK SET CONCRETE , AAA BATTERIES	498.11	
			MATERIALS FOR ROAD AND STREET MAINTENANCE	312.49	
			MATERIALS FOR ROAD AND STREET MAINTENANCE	206.20	1,944.68
EFT38438	20/11/2024	CITY OF COCKBURN	TIP FEES - OCTOBER 2024	2,322.00	2,322.00
EFT38439	20/11/2024	FREMANTLE HERALD	ROAD CLOSURE ADVERTISEMENT - 2024 FESTIVAL	313.39	313.39
EFT38440	20/11/2024	S LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 11/11/24	18.90	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 18/11/24	20.00	38.90
EFT38441	20/11/2024	MAYOR O'NEILL	SITTING FEES, ICT ALLOWANCE & MAYORAL ALLOWANCE - NOVEMBER 24	5,909.42	5,909.42
EFT38442	20/11/2024	PERTH SOUTH WEST METROPOLITAN ALLIANCE (FORMALLY SOUTH WEST GROUP)	2024/25 MEMBER COUNCIL CONTRIBUTIONS PSWMA ADMINISTRATION AND PROJECTS - FIRST & SECOND INSTALMENTS	41,057.50	
			2024/25 MEMBER COUNCIL CONTRIBUTIONS - NRM	12,100.00	53,157.50
EFT38443	20/11/2024	TELSTRA LIMITED	CEO MOBILE PHONE TO 01/11/24	139.98	
			MONTHLY DATA FEES FOR OPERATIONS & RANGERS TABLETS AND PHONES, RETIC AND VMS TRAILER 24/25 - 04/11-03/12	1,110.00	
			DEPOT MOBILE BACKUP 04/11/24 - 03/12/24	19.00	
			SUMPTON GREEN PHONES - TO 07/11/24	50.00	1,318.98
EFT38444	20/11/2024	WA FIRE PROTECTION	SUMPTON GREEN - FIRE EQUIPMENT CHECK / TAGGING	137.50	
			REPLACEMENT FIRE EXTINGUISHER FOR RANGERS VEHICLE	156.75	294.25
EFT38445	20/11/2024	SYNERGY	POWER SUPPLY VARIOUS LOCATIONS	21,624.98	21,624.98
EFT38446	20/11/2024	FASTA COURIERS	COURIER SERVICES 24/25 - 01/11/24	61.74	61.74
EFT38447	20/11/2024	TREE PLANTING & WATERING	STREET TREE WATERING - 08/10 -11/10, 15/10 - 18/10, 22/10 - 25/10 AND 29/10 - 01/11	7,936.52	
			STREET TREE WATERING - 05/11 - 08/11 & 12/11 - 15/11	3,968.26	11,904.78
EFT38448	20/11/2024	FORESTVALE TREES	SUPPLY 1 X 75L EUCALYPTUS PLATYPUS	236.50	236.50
EFT38449	20/11/2024	MCGEES NATIONAL PROPERTY CONSULTANTS	SEABED RENT, POSTAGE & PETTIES & MANAGEMENT FEES 01/12/24 - 28/02/25	13,583.71	13,583.71
EFT38450	20/11/2024	KOOL LINE ELECTRICAL & REFRIGERATION	RACEWAY PARK - PARK LIGHTING UPGRADE TO LED	3,465.00	
			GLASSON PARK - REPAIR FAULTY BBQ	951.50	4,416.50
EFT38451	20/11/2024	CR. HARRINGTON	SITTING FEES & ICT ALLOWANCE - NOVEMBER 24	1,767.58	1,767.58
EFT38452	20/11/2024	WOOLWORTHS GROUP LIMITED	WOOLWORTHS PURCHASES - ADMIN - 05/11/24	12.60	
			WOOLWORTHS PURCHASES - DEPOT - 11/11/24	6.00	
			WOOLWORTHS PURCHASES - CHSP - 12/11/24	51.15	
			WOOLWORTHS PURCHASES - CHSP- 12/11/24	240.00	
			WOOLWORTHS PURCHASES - CHSP - 18/11/24	142.70	452.45
EFT38453	20/11/2024	CITY OF SOUTH PERTH	IMPOUND FEES 2024/25 - OCTOBER 24	171.60	171.60
EFT38454	20/11/2024	ENVIROLAB SERVICES WA PTY LTD	TESTING OF MATERIAL - PARKER/PIER STREET	110.00	110.00
EFT38455	20/11/2024	CR COLLINSON	SITTING FEES & ICT ALLOWANCE - NOVEMBER 24	1,767.58	1,767.58
EFT38456	20/11/2024	WEST COAST SHADE	JOHN TONKIN - SHADE SAIL REPAIRS	121.00	
			RACEWAY PARK - SHADE SAIL REPAIRS	220.00	
			SUMMER 2024/25 -SHADE SAIL INSTALL - EI CHAPMAN, ULRICH PARK, NORM MCKENZIE, STRATFORD STREET PARK, GLASSON PARK, JOHN TONKIN, SUMPTON GREEN, LEE PARK & RACEWAY PARK	3,421.00	
			SUMPTON GREEN SHADE SAILS - REINSTALL POST FOLLOWING FENCE REALIGNMENT	3,993.00	7,755.00

EFT38457	20/11/2024	HYDRO JET	GRAFFITI REMOVAL - MIDWIFE CENTRE, TRADEWINDS BUS SHELTER, CROQUET CLUB	495.00	495.00
EFT38458	20/11/2024	LANDSCAPE YARD O'CONNOR	MATERIAL NEEDED FOR BACKFILL	421.80	421.80
EFT38459	20/11/2024	D.J. PALMER (WA) PTY LTD	50 x STAR PICKETS	440.00	440.00
EFT38460	20/11/2024	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP REGISTRATION REQUESTS OCTOBER 24	327.60	327.60
EFT38461	20/11/2024	FOCUS NETWORKS	2024/25 RFT04 2021/22 MANAGED PROACTIVE SERVICE (IT SUPPORT SERVICES) - OCTOBER 24	8,551.40	
			QU-7875G STAFF RELOCATION AND HARDWARE FOR DOVENBY HOUSE	3,222.07	
			QU- 7972G - ANNUAL RENEWAL OF SWITCHVOX PHONE LICENSES	1,576.30	
			2024/25 - RFT04 - 2021/22 SOFTWARE AS A SERVICE (SAAS) AND MANAGED HARDWARE - NOVEMBER 24	10,963.89	24,313.66
EFT38462	20/11/2024	ENVIRO SWEEP	STREET SWEEPING - RFQ12-2020/21 - OCTOBER 2024 (INC FUEL SURCHARGE)	4,957.28	4,957.28
EFT38463	20/11/2024	WILD HONEY AUSTRALIA	MEMORIAL GARDENS & FORESHORE AREA - REPELL 2X BEE HIVES	1,815.00	1,815.00
EFT38464	20/11/2024	CR MACPHAIL	SITTING FEES & ICT ALLOWANCE - NOVEMBER 24	1,767.58	1,767.58
EFT38465	20/11/2024	CR WHITE	SITTING FEES & ICT ALLOWANCE - NOVEMBER 24	1,767.58	1,767.58
EFT38466	20/11/2024	REDFISH TECHNOLOGIES PTY LTD	QUOTE 32312 AV UPGRADE FOR COUNCIL CHAMBER	55,379.88	55,379.88
EFT38467	20/11/2024	APARC AUSTRALIAN PARKING & REVENUE CONTROL PTY LTD	PAYABLE CREDIT CARD TRANSACTIONS VIA TILL PER MONTH - OCTOBER 24	291.95	291.95
EFT38468	20/11/2024	REPEAT PLASTICS (WA)	ADDITIONAL BOLLARDS FOR ALLEN STREET	1,787.50	1,787.50
EFT38469	20/11/2024	CR. NATALE	SITTING FEES, ICT ALLOWANCE & DEPUTY MAYORAL ALLOWANCE - NOVEMBER 24	2,600.66	2,600.66
EFT38470	20/11/2024	VEOLIA RECYCLING & RECOVERY (FORMALLY SUEZ)	FOGO GREEN BINS - RESIDENTIAL & PRIORITY, GENERAL WASTE RED BINS -RESIDENTIAL & PRIORITY, PARKS & RESERVES, STREET LITTER BINS, RECYCLING YELLOW BINS - RESIDENTIAL & PRIORITY, STREET LITTER BINS, GENERAL WASTE- RED BINS COMMERCIAL, RECYCLING - YELLOW BINS COMMEMERCIAL ,48-50 ALEXANDRA ROAD RECYCLING & GENERAL WASTE - OCTOBER 24	43,554.20	43,554.20
EFT38471	20/11/2024	AMBIUS (RENTOKIL INITIAL PTY LTD)	TOWN HALL PLANT HIRE 27/12/24 - 26/01/25	342.20	342.20
EFT38472	20/11/2024	H DICKSON	CHSP VOLUNTEER MEAL REIMBURSEMENT 06/11/24	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 08/11/24	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 13/11/24	20.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 15/11/24	9.14	69.14
EFT38473	20/11/2024	CONTRA-FLOW PTY LTD	TM (3x1)- FOOTPATH REPAIRS GEORGE ST- 05/11 - 06/11	4,141.68	
			TM (3x1) -FOOTPATH REPAIRS ON GEORGE ST- 07/11/24	1,402.69	
			RIVERSIDE RD - ONSITE TRAFFIC MANAGEMENT - 08/11/24	2,738.76	
			RIVERSIDE RD - ONSITE TRAFFIC MANAGEMENT - 11/11/24	2,738.76	
			TRAFFIC MANAGEMENT PLAN FOR GEORGE ST FESTIVAL (AS PER QUOTE # 13350)	660.00	
			RIVERSIDE RD - ONSITE TRAFFIC MANAGEMENT - 15/11/24	4,295.44	15,977.33
EFT38474	20/11/2024	LIVING TURF	SUPPLY AND APPLY APPLICATION 1,2 AND 3 BIAGRA,MP ROOTS,AGADOR,IRONMAN,THUMPER.WETOUT AND GRANULAR PRO TURF TO HENRY JEFFERY OVAL.	5,390.00	
			SUPPLY AND APPLY APPLICATION 1,2 AND 3 BIAGRA,MP ROOT,AGADOR,IRONMAN,THUMPER, WETOUT AND GRANULAR PRO TURF TO PRESTON POINT RESERVE.	5,390.00	
			SUPPLY AND APPLY APPLICATION 1,2 AND 3 BIAGRA, MP ROOTS,AGADOR,IRONMAN,THUMPER, WETOUT AND GRANULAR PRO TURF TO WAUHOP PARK	5,390.00	16,170.00
EFT38475	20/11/2024	PTC IRRIGATION	REPLACE LOW PRESSUE SWITCH AT DEPOT BORE	1,346.35	
			REWIND MOTOR FOR LOCKE PARK BORE	8,222.50	9,568.85
EFT38476	20/11/2024	GRACE RECORDS MANAGEMENT (AUSTRALIA)	DOCUMENT SCANNING, DATA STORAGE, USER LICENCES AND HOSTING - OCTOBER 24	440.84	
			STORAGE FEES - 01/11/24 - 30/11/24 AND FILE RETRIEVAL - OCTOBER 24	393.06	833.90
EFT38477	20/11/2024	RICHGRO	GREEN WASTE BULK VERGE COLLECTION DISPOSAL FEES - OCTOBER 2024 - TIPPING FEES	391.60	391.60
EFT38478	20/11/2024	FRESH PROVISIONS BICTON	CHSP CLIENT & VOLUNTEER LUNCHES - 02/10/24	131.27	
			CHSP CLIENT & VOLUNTEER LUNCHES - 09/10/24	106.38	
			CHSP CLIENT & VOLUNTEER LUNCHES -16/10/24	81.58	
			CHSP CLIENT & VOLUNTEER LUNCHES - 23/10/24	119.33	
			CHSP CLIENT & VOLUNTEER LUNCHES - 30/10/24	167.33	605.89
EFT38479	20/11/2024	CR DONOVAN	SITTING FEES & ICT ALLOWANCE - NOVEMBER 24	1,767.58	1,767.58
EFT38480	20/11/2024	MELVILLE VOLKSWAGEN	SERVICE AND REPAIRS TO EXECUTIVE MANAGER REGULATORY SERVICES VEHICLE	2,490.63	2,490.63
EFT38481	20/11/2024	M2M ONE PTY LTD	TOWN HALL LIFT EMERGENCY SIM CARD - NOVEMBER 24	19.25	19.25
EFT38482	20/11/2024	PAPERSCOUT - (PLANET OF THE SHAPES)	DESIGN OF TALK OF THE TOWN NEWS FOR OCTOBER	770.00	770.00
EFT38483	20/11/2024	PROTEC ASPHALT	ZEPHYRS CARPARK - REMOVE EXISTING SURFACE 60M2 & SUPPLY & LAY BLACK ASPHALT 40MM THICK - 8T	5,258.00	
			RIVERSIDE ROAD UPGRADE PROJECT - 4200M2 - PROGRESS CLAIM 1 - 30% COMPLETION OF WORKS	143,777.70	149,035.70
EFT38484	20/11/2024	M LIMBERT	CHSP VOLUNTEER MEAL REIMBURSEMENT 11/11/24	15.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 18/11/24	20.00	35.00
EFT38485	20/11/2024	SWAN LOCK SERVICE (RAMSAY & SONS PTY LTD)	ABLOY LOCK & KEY REPLACEMENTS - TOWN HALL, DEPOT, TRICOLORE / CHANGEROOMS, DOVENBY HOUSE, SUMPTON GREEN	19,854.15	19,854.15
EFT38486	20/11/2024	CR. WILSON	SITTING FEES & ICT ALLOWANCE - NOVEMBER 24	1,767.58	1,767.58
EFT38487	20/11/2024	JACKSON MCDONALD BARRISTERS & SOLICITORS	PROFESSIONAL FEES - LEGAL ADVICE EF OVAL REDEVELOPMENT 27/09/24 - 30/10/24	36,573.00	36,573.00
EFT38488	20/11/2024	CALL ASSOCIATES PTY LTD	STANDING ORDER FOR AFTER HOURS CALL CENTRE SERVICES - OCTOBER 24	303.38	303.38



EFT38489	20/11/2024	CLASSIC HIRE	FCFC HIRE OF CHEMICAL TOILET 01/09/24 - 23/09/24	1,100.27	1,100.27
EFT38490	20/11/2024	P TSEN	CHSP VOLUNTEER MEAL REIMBURSEMENT 01/11/24	18.70	18.70
EFT38491	20/11/2024	J & V EARTHMOVING CONTRACTORS	EFCP - DOG PARK TOP FILL - BOBCAT & TRUCK & TOP FILL MATERIAL 140M3	8,839.60	8,839.60
EFT38492	20/11/2024	BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD	CLEANING - TOWN HALL, DEPOT, DOVENBY, SUMPTON GREEN, GLASSON PARK & AMENITIES - OCTOBER 2024	8,015.58	8,015.58
EFT38493	20/11/2024	LOVEGROVE TURF SERVICES	HENRY JEFFERY - RE-TURFING WORKS - 650M2, PRESTON POINT RESERVE - RETURFING WORKS - 150M2	30,800.00	30,800.00
EFT38494	20/11/2024	PEACEFUL EARTH WELLBEING	CHSP CLIENT ACTIVITY - WU TAO CLASSES - 30/10/24	50.00	
			CHSP CLIENT ACTIVITY - WU TAO CLASSES - 13/11/24	50.00	100.00
EFT38495	20/11/2024	S DOUGLAS	CHSP VOLUNTEER MEAL REIMBURSEMENT 05/11/24	16.00	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 12/11/24	11.30	
			CHSP VOLUNTEER MEAL REIMBURSEMENT 19/11/24	11.50	38.80
EFT38496	20/11/2024	J MUIR	CHSP VOLUNTEER MEAL REIMBURSEMENT 07/11/24	19.00	19.00
EFT38497	20/11/2024	BING TECHNOLOGIES PTY LTD	ELECTRONIC MAIL - 01/11/24 - 14/11/24	306.15	
			500 ROAD CLOSURE LETTERS FOR THE GEORGE STREET FESTIVAL 2024	1,153.86	1,460.01
EFT38498	20/11/2024	EASI PACKAGING PTY LTD	PAYROLL DEDUCTIONS NOVEMBER 24	1,313.29	1,313.29
EFT38499	20/11/2024	CR. MAYWOOD	SITTING FEES & ICT ALLOWANCE - NOVEMBER 24	1,767.58	1,767.58
EFT38500	20/11/2024	MICHAEL RICHARD WARD	BUILDING SURVEYOR SERVICES FOR 2024/25 FINANCIAL YEAR - 29/10/24 - 4.5 HOURS AND 05/11/24 - 4 HOURS	850.00	850.00
EFT38501	20/11/2024	EXODUS ASBESTOS REMOVAL	EH GRAY MIDWIFE CENTRE - REMOVE & DISPOSE OF ASBESTOS EAVES & OUTSIDE CEILING	4,400.00	
			EH GRAY MIDWIFE CENTRE - REMOVE ASBESTOS CEILING IN TOILETS	880.00	5,280.00
EFT38502	20/11/2024	COASTLINE MOWERS	SUPPLY 1 X KUBOTA ZD1221R - ENGINE NUMBER D130511RK2185, VIN KBGGDCD0CRGG30178	28,674.00	
			REGISTRATION FEE FOR KUBOTA ZD1221	239.65	28,913.65
EFT38503	20/11/2024	MORIN AND SON TREE SERVICES	STREET TREE PRUNING & MAINTENANCE AS DIRECTED - 07/11/24	4,235.00	
			STREET TREE PRUNING & MAINTENANCE AS DIRECTED - 18/11/24 - HABGOOD, PETRA, GLYDE, SEWELL, IRWIN, RIVERSERIDE, ST PETERS & KING STS	4,466.00	8,701.00
EFT38504	20/11/2024	UNITED RENTALS AUSTRALIA T/A ROYAL WOLF AUSTRALIA	ELECTRICAL REPAIRS TO RETURNED SEA CONTAINER, LESS CREDIT NOTE 239569661-002	46.20	46.20
EFT38505	20/11/2024	B ACTIVE EAST FREMANTLE	TOWN CONTRIBUTION TO STAFF GYM MEMBERSHIPS - AUGUST 24	752.00	
			TOWN CONTRIBUTION TO STAFF GYM MEMBERSHIPS - SEPT 24	664.00	1,416.00
EFT38506	20/11/2024	FETCH PRINT PTY LTD	PRINT 6 X COREFLUTES FOR GEORGE STREET FESTIVAL INCLUDING STICKERS	484.00	
			PRINTING OF TALK OF THE TOWN NOVEMBER 2024 EDITION. 3,600 COPIES.	1,859.00	2,343.00
EFT38507	20/11/2024	JIM'S CAR DETAILING FREMANTLE	MONTHLY DETAIL OF TOWN EV CAR - 05/11/24	130.00	130.00
EFT38508	20/11/2024	BELGRAVIA HEALTH & LEISURE GROUP PTY LTD - CARNABY'S	24/25 ROOM RESTRUCTURE FEE FOR EAST FREMANTLE PROBUS CLUB - 18/09/24	227.00	
			24/25 ROOM RESTRUCTURE FEE FOR EAST FREMANTLE PROBUS CLUB - 24/10/24	227.00	454.00
EFT38509	20/11/2024	SMARTKITS AUSTRALIA PTY LTD	WAYMAN RESERVE - SUPPLY REPLACEMENT 3M GAZEBO, MERV COWAN - SUPPLY REPLACEMENT 7M GAZEBO	10,535.50	10,535.50
EFT38510	20/11/2024	CLARITY COMMUNICATIONS	COMMUNICATIONS ENGAGEMENT AS PER PROPOSAL DATED 9 SEPTEMBER 2024- OCTOBER 24	3,877.50	3,877.50
EFT38511	20/11/2024	METROWEST SERVICE PTY LTD	INSTALL EXHAUST FAN, INSTALL DOOR GRILL, PATCH AND PAINT CEILING IN ICE MACHINE STORE ROOM EFCP	4,785.00	4,785.00
EFT38512	20/11/2024	SOUND BUILDING MAINTENANCE	WAUHOP - LIFT PAVERS & RELAY TO NEW CONCRETE LEVEL NEAR CHANGEROOMS	3,960.00	
			EH GRAY MIDWIFE CENTRE - GUTTER REPLACEMENT, EAVE REPLACEMENT & VARIOUS WORKS AS QUOTED	21,137.60	
			EH GRAY MIDWIFE CENTRE - INSTALL NEW TOILET CEILING (FOLLOWING ASBESTOS REMOVAL)	1,650.00	
			EH GRAY MIDWIFE CENTRE - REPLACE ROTTEN WOOD WINDOW WITH ALUMINIUM	2,013.00	28,760.60
EFT38513	20/11/2024	KWICKCLAMP SYSTEMS	MATERIALS PURCHASED FOR DEPOT SAFETY RAILING	1,769.31	1,769.31
EFT38514	20/11/2024	T ROWE	PARTIAL LIFETIME DOG REGO REFUND - DOG NOW STERILISED	50.00	50.00
			EFT TOTAL	1,140,327.74	1,140,327.74
	Direct Debit - November 2024	Supplier	Description	Inv Amount	EFT
		CBA	INTEREST ADJUSTMENT	0.18	0.18
		WA TREASURY CORP	LOAN & INTEREST PAYMENT	188,352.63	188,352.63
		CBA	REJECT RETURN FEE	10.00	10.00
		CBA	MERCHANT FEE	921.70	921.70
		CBA	MERCHANT FEE	182.94	182.94
		FLEETCARE	FLEETCARE PAYMENT	2,069.90	2,069.90
		AMEX	AMEX FEE	217.21	217.21
		TILL	TILL SIMPLEPAY FEE	536.56	536.56
		SUPERCHOICE	EMPLOYEE SUPERANNUATION -NOVEMBER 24	58,992.39	58,992.39
		CBA	ACCOUNT SERVICE TRANSACTION FEES	9.50	9.50
		CBA	BPOINT TRANSACTION FEES	76.12	76.12
		CBA	BPAY TRANSACTION FEES	418.28	418.28
		SHERRIFS OFFICER PERTH	FER REGISTRATION FEES	1,806.00	1,806.00
		CBA	COMMBIZ TRANSACTION FEES	41.83	41.83

				253,635.24	253,635.24
	Credit Cards - November 2024	Supplier	Description	Inv Amount	EFT
		CREDIT CARD - NICK KING	HARVEY NORMAN O'CONNOR-STICK VACUUM	499.00	499.00
			BOLLARDSHOP.COM.AU RIVERVALE- 2 X REMOVABLE BASE PLATE BOLLARD	619.24	619.24
			BCF MYAREE - PPE - 6 X MULTISCARF	122.14	122.14
			FREMANTLE POLICE STATON - EVENTS ON ROAD PERMIT	92.00	92.00
			SPALDING VIC- CHAIN BASKETBALL NET	114.95	114.95
			SPOTLIGHT MELVILLE- BLIND	11.00	11.00
		CREDIT CARD - PETER KOCIAN	GILBERTS FRESH - CATERING	304.97	304.97
			BROWNES DAIRY - MILK	29.75	29.75
			GILBERTS FRESH - CATERING	74.99	74.99
			EAST FREMANTLE COMMUNITY PARK -CATERING	28.00	28.00
			BROWNES DAIRY - MILK	29.75	29.75
			MAILCHIMP - SUBSCRIPTION	88.48	88.48
			BROWNES DAIRY - MILK	29.75	29.75
			OFFICEWORKS O'CONNOR - FESTIVAL ITEMS	77.80	77.80
			NESPRESSO - COFFEE PODS	190.50	190.50
			BROWNES DAIRY - MILK	29.75	29.75
			SURVEY MONKEY - SUBSCRIPTION	384.00	384.00
			COLES FORRESTFIELD - FESTIVAL ITEMS	280.25	280.25
			WOOLWORTHS - FESTIVAL ITEMS	554.95	554.95
			WOOLWORTHS - FESTIVAL ITEMS	300.00	300.00
			WA SAFETY WELSHPOOL - FESTIVAL ITEMS	199.95	199.95
			OFFICEWORKS FREMANTLE - FESTIVAL ITEMS	46.86	46.86
			BROWNES DAIRY - MILK	29.75	29.75
			WOOLWORTHS - FESTIVAL ITEMS	364.90	364.90
		CREDIT CARD - JANINE MAY	ALDI WILLETTON - KITCHEN SUPPLIES	34.14	34.14
		CREDIT CARD - JONATHAN THROSSELL	EZI JUSTBOARDS - WHITEBOARD	170.00	170.00
			CREDIT CARD TOTAL	4,706.87	4,706.87
			Description	GROSS PAY	EFT
			PAYROLL FORTNIGHT ENDING 12/11/24	167,712.97	167,712.97
			PAYROLL FORTNIGHT ENDING 26/11/24	162,173.48	162,173.48
			PAYROLL TOTALS	329,886.45	329,886.45
			AMPOL FUEL CARDS-OCTOBER 24	5,576.12	5,576.12
			GRAND TOTAL	1,728,674.25	1,728,674.25



Tax Invoice

Need help?

Self Service:  
<https://cards.ampol.com.au>  
Email:  
[ampolcard@ampol.com.au](mailto:ampolcard@ampol.com.au)  
Call:  
1300 365 096  
Ampol Customer Service:  
8:30am - 6:00pm EST, Mon to Fri

I- 000009 000  
TOWN OF EAST FREMANTLE  
PO BOX1097  
FREMANTLE WA 6959

Invoice date: 31/10/2024

Your account details	Due date	Total due inc GST
Invoice ref no: 0000603159 Account no:	21/11/2024	\$5,576.12

Your AmpolCard invoice summary 01/10/2024 – 31/10/2024

Description	Product	Quantity	Amount \$ excl GST	GST amount	Total inc GST \$
FLEET	Unleaded	971.01	1,430.95	143.09	1,574.04
	Premium 95 A	199.23	315.77	31.58	347.35
	Premium 98 A	286.61	497.80	49.76	547.56
	Oils/Lubricants		55.00	5.50	60.50
	Premium Diesel A	1,750.95	2,769.71	276.96	3,046.67
	Total for Fleet		5,069.23	506.89	5,576.12
	Total		5,069.23	506.89	5,576.12

Payment options

 Biller Code: Ref:	Direct Payment BSB Account	 Credit Card Visit <a href="https://pay.ampol.com.au">pay.ampol.com.au</a> or Phone: 1300 138 469. Surcharges apply.
--------------------------	----------------------------------	---

Breakdown of account summary

Details of fleet transactions processed from 01/10/2024 - 31/10/2024

Invoice date: 31/10/2024

Account no: [REDACTED]

Invoice ref no: 0000603159

Transaction Effective Date	Transaction Number	Customer Total	Customer Total GST
//		0.00	0.00
Total		0.00	0.00

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Ampol Foodary Fremantle East	29/10	14:32	E1352	189755	Unleaded	26.74	151.40	40.48	0.00	40.48	3.68	0.00
						<b>Card total</b>	<b>191.04</b>	<b>324.75</b>	<b>0.00</b>	<b>324.75</b>	<b>29.53</b>	<b>0.00</b>
<b>Domestic 4089</b>												
<b>0475 Rego 1GCQ227 Crd Holder HACC</b>												
Ampol Foodary Fremantle East	01/10	15:47	E243	98769	Premium 98 A	21.38	174.40	37.29	0.00	37.29	3.39	0.00
Ampol Foodary Fremantle East	02/10	15:42	E305	98899	Premium 98 A	19.80	192.45	38.10	0.00	38.10	3.46	0.00
Ampol Foodary Fremantle East	04/10	14:57	E363	99156	Premium 98 A	35.75	191.25	68.37	0.00	68.37	6.22	0.00
Ampol Foodary Fremantle East	07/10	14:14	E152	99350	Premium 98 A	22.77	181.40	41.30	0.00	41.30	3.75	0.00
Ampol Foodary Fremantle East	08/10	15:50	E486	99498	Premium 98 A	17.13	182.40	31.25	0.00	31.25	2.84	0.00
Ampol Foodary Fremantle East	10/10	08:28	E533	99627	Premium 98 A	21.74	197.88	43.02	0.00	43.02	3.91	0.00
Ampol Foodary Fremantle East	14/10	14:10	E680	99937	Premium 98 A	41.40	183.40	75.93	0.00	75.93	6.90	0.00
Ampol Foodary Fremantle East	17/10	08:14	E832	100196	Premium 98 A	39.03	200.22	78.15	0.00	78.15	7.10	0.00
Ampol Foodary Fremantle East	21/10	14:18	E967	100435	Premium 95 A	31.97	177.40	56.71	0.00	56.71	5.16	0.00
Ampol Foodary Fremantle East	24/10	08:21	E1109	100610	Premium 98 A	32.27	198.51	64.06	0.00	64.06	5.82	0.00
Ampol Foodary Fremantle East	28/10	14:25	E1272	100880	Premium 95 A	35.85	174.40	62.52	0.00	62.52	5.68	0.00
						<b>Card total</b>	<b>319.09</b>	<b>596.70</b>	<b>0.00</b>	<b>596.70</b>	<b>54.23</b>	<b>0.00</b>
<b>Domestic 4091</b>												
<b>6959 Rego 1GDV315 Crd Holder</b>												
Ampol Foodary Fremantle East	24/10	10:35	E1123	67515	Premium Diesel A	74.17	174.90	129.72	0.00	129.72	11.79	0.00
Ampol Foodary Fremantle East	24/10	10:35	E1123	67515	Premium Diesel A	-74.17	-174.90	-129.72	0.00	-129.72	-11.79	0.00
Ampol Foodary Fremantle East	24/10	10:36	E1128	67515	Premium Diesel A	74.17	174.90	129.72	0.00	129.72	11.79	0.00
						<b>Card total</b>	<b>74.17</b>	<b>129.72</b>	<b>0.00</b>	<b>129.72</b>	<b>11.79</b>	<b>0.00</b>
<b>Domestic 5000</b>												
<b>7122 Rego 1GIY952 Crd Holder WORKS</b>												
Ampol Foodary Fremantle East	18/10	07:01	E867	468	Premium Diesel A	24.36	174.90	42.61	0.00	42.61	3.87	0.00
						<b>Card total</b>	<b>24.36</b>	<b>42.61</b>	<b>0.00</b>	<b>42.61</b>	<b>3.87</b>	<b>0.00</b>
<b>Domestic 5002</b>												
<b>7015 Rego 1GKM815 Crd Holder WORKS</b>												
Ampol Foodary Fremantle East	08/10	11:41	E455	65134	Premium Diesel A	103.42	172.83	178.74	0.00	178.74	16.25	0.00

Page: 4 of 8

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Ampol Foodary Fremantle East	29/10	14:32	E1352	189755	Unleaded	26.74	151.40	40.48	0.00	40.48	3.68	0.00
						<b>Card total</b>	<b>191.04</b>	<b>324.75</b>	<b>0.00</b>	<b>324.75</b>	<b>29.53</b>	<b>0.00</b>
<b>Domestic 4089</b>												
<b>0475 Rego 1GCQ227 Crd Holder HACC</b>												
Ampol Foodary Fremantle East	01/10	15:47	E243	98769	Premium 98 A	21.38	174.40	37.29	0.00	37.29	3.39	0.00
Ampol Foodary Fremantle East	02/10	15:42	E305	98899	Premium 98 A	19.80	192.45	38.10	0.00	38.10	3.46	0.00
Ampol Foodary Fremantle East	04/10	14:57	E363	99156	Premium 98 A	35.75	191.25	68.37	0.00	68.37	6.22	0.00
Ampol Foodary Fremantle East	07/10	14:14	E152	99350	Premium 98 A	22.77	181.40	41.30	0.00	41.30	3.75	0.00
Ampol Foodary Fremantle East	08/10	15:50	E486	99498	Premium 98 A	17.13	182.40	31.25	0.00	31.25	2.84	0.00
Ampol Foodary Fremantle East	10/10	08:28	E533	99627	Premium 98 A	21.74	197.88	43.02	0.00	43.02	3.91	0.00
Ampol Foodary Fremantle East	14/10	14:10	E680	99937	Premium 98 A	41.40	183.40	75.93	0.00	75.93	6.90	0.00
Ampol Foodary Fremantle East	17/10	08:14	E832	100196	Premium 98 A	39.03	200.22	78.15	0.00	78.15	7.10	0.00
Ampol Foodary Fremantle East	21/10	14:18	E967	100435	Premium 95 A	31.97	177.40	56.71	0.00	56.71	5.16	0.00
Ampol Foodary Fremantle East	24/10	08:21	E1109	100610	Premium 98 A	32.27	198.51	64.06	0.00	64.06	5.82	0.00
Ampol Foodary Fremantle East	28/10	14:25	E1272	100880	Premium 95 A	35.85	174.40	62.52	0.00	62.52	5.68	0.00
						<b>Card total</b>	<b>319.09</b>	<b>596.70</b>	<b>0.00</b>	<b>596.70</b>	<b>54.23</b>	<b>0.00</b>
<b>Domestic 4091</b>												
<b>6959 Rego 1GDV315 Crd Holder</b>												
Ampol Foodary Fremantle East	24/10	10:35	E1123	67515	Premium Diesel A	74.17	174.90	129.72	0.00	129.72	11.79	0.00
Ampol Foodary Fremantle East	24/10	10:35	E1123	67515	Premium Diesel A	-74.17	-174.90	-129.72	0.00	-129.72	-11.79	0.00
Ampol Foodary Fremantle East	24/10	10:36	E1128	67515	Premium Diesel A	74.17	174.90	129.72	0.00	129.72	11.79	0.00
						<b>Card total</b>	<b>74.17</b>	<b>129.72</b>	<b>0.00</b>	<b>129.72</b>	<b>11.79</b>	<b>0.00</b>
<b>Domestic 5000</b>												
<b>7122 Rego 1GIY952 Crd Holder WORKS</b>												
Ampol Foodary Fremantle East	18/10	07:01	E867	468	Premium Diesel A	24.36	174.90	42.61	0.00	42.61	3.87	0.00
						<b>Card total</b>	<b>24.36</b>	<b>42.61</b>	<b>0.00</b>	<b>42.61</b>	<b>3.87</b>	<b>0.00</b>
<b>Domestic 5002</b>												
<b>7015 Rego 1GKM815 Crd Holder WORKS</b>												
Ampol Foodary Fremantle East	08/10	11:41	E455	65134	Premium Diesel A	103.42	172.83	178.74	0.00	178.74	16.25	0.00

Page: 4 of 8



Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Ampol Foodary Fremantle East	18/10	10:27	E885	65591	Premium Diesel A	85.75	174.90	149.98	0.00	149.98	13.63	0.00
Ampol Foodary Fremantle East	30/10	07:34	E1379	66007	Premium Diesel A	114.30	173.90	198.77	0.00	198.77	18.07	0.00
<b>Card total</b>						<b>303.47</b>		<b>527.49</b>	<b>0.00</b>	<b>527.49</b>	<b>47.95</b>	<b>0.00</b>
<b>Domestic 5007</b>												
<b>4047 Rego 1GPI542 Crd Holder WORKS</b>												
Ampol Foodary Fremantle East	17/10	12:57	E851	368	Premium Diesel A	13.79	176.90	24.39	0.00	24.39	2.22	0.00
<b>Card total</b>						<b>13.79</b>		<b>24.39</b>	<b>0.00</b>	<b>24.39</b>	<b>2.22</b>	<b>0.00</b>
<b>Domestic 5010</b>												
<b>7148 Rego 1GQL999 Crd Holder WORKS</b>												
Ampol Foodary Fremantle East	09/10	07:46	E509	289	Premium Diesel A	38.42	174.56	67.07	0.00	67.07	6.10	0.00
<b>Card total</b>						<b>38.42</b>		<b>67.07</b>	<b>0.00</b>	<b>67.07</b>	<b>6.10</b>	<b>0.00</b>
<b>Domestic 5020</b>												
<b>3076 Rego 1HMC350 Crd Holder WORKS</b>												
Ampol Foodary Fremantle East	07/10	12:02	E131	32378	Premium Diesel A	119.20	171.39	204.30	0.00	204.30	18.57	0.00
Ampol Foodary Fremantle East	30/10	08:56	E1384	33309	Premium Diesel A	117.48	173.90	204.30	0.00	204.30	18.57	0.00
<b>Card total</b>						<b>236.68</b>		<b>408.60</b>	<b>0.00</b>	<b>408.60</b>	<b>37.14</b>	<b>0.00</b>
<b>Domestic 5021</b>												
<b>3159 Rego 1HLR056 Crd Holder WORKS</b>												
Ampol Foodary Fremantle East	30/09	07:30	E147	18418	Premium Diesel A	58.25	171.61	99.96	0.00	99.96	9.09	0.00
Ampol Foodary Fremantle East	22/10	11:56	E1016	18820	Premium Diesel A	55.97	174.90	97.89	0.00	97.89	8.90	0.00
<b>Card total</b>						<b>114.22</b>		<b>197.85</b>	<b>0.00</b>	<b>197.85</b>	<b>17.99</b>	<b>0.00</b>
<b>Domestic P5015</b>												
<b>7072 Rego 1GYB392 Crd Holder</b>												
Ampol Foodary Fremantle East	07/10	07:10	E416	1303	Premium Diesel A	21.49	171.39	36.83	0.00	36.83	3.35	0.00
Ampol Foodary Fremantle East	09/10	07:04	E177	1310	Premium Diesel A	21.32	174.56	37.22	0.00	37.22	3.38	0.00
Ampol Foodary Fremantle East	15/10	06:59	E709	1316	Premium Diesel A	19.83	175.90	34.88	0.00	34.88	3.17	0.00
Ampol Foodary Fremantle East	17/10	10:41	E846	1374	Premium Diesel A	26.11	176.90	46.19	0.00	46.19	4.20	0.00
Ampol Foodary Fremantle East	24/10	07:02	E1104	1332	Premium Diesel A	27.77	174.90	48.57	0.00	48.57	4.42	0.00
<b>Card total</b>						<b>116.52</b>		<b>203.69</b>	<b>0.00</b>	<b>203.69</b>	<b>18.52</b>	<b>0.00</b>

Page: 5 of 8

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
<b>Domestic P5016</b>												
<b>7106 Rego 1GYB393 Crd Holder</b>												
Ampol Foodary Fremantle East	01/10	10:00	E215	815	Premium Diesel A	33.72	171.29	57.76	0.00	57.76	5.25	0.00
Ampol Foodary Fremantle East	11/10	10:09	E583	821	Premium Diesel A	35.72	176.90	63.19	0.00	63.19	5.74	0.00
Ampol Foodary Fremantle East	18/10	09:47	E884	824	Premium Diesel A	30.22	174.90	52.85	0.00	52.85	4.80	0.00
Ampol Foodary Fremantle East	25/10	07:36	E1162	827	Premium Diesel A	18.91	174.90	33.07	0.00	33.07	3.01	0.00
<b>Card total</b>						<b>118.57</b>		<b>206.87</b>	<b>0.00</b>	<b>206.87</b>	<b>18.80</b>	<b>0.00</b>
<b>Domestic P5018</b>												
<b>7406 Rego 1HHZ552 Crd Holder</b>												
Ampol Foodary Fremantle East	30/09	08:17	E151	77400	Premium Diesel A	44.90	171.61	77.05	0.00	77.05	7.00	0.00
Ampol Foodary Fremantle East	03/10	15:20	E333	77950	Premium Diesel A	40.00	170.57	68.23	0.00	68.23	6.20	0.00
Ampol Foodary Fremantle East	07/10	14:40	E154	77953	Premium Diesel A	41.09	171.39	70.43	0.00	70.43	6.40	0.00
Ampol Foodary Fremantle East	11/10	08:17	E577	78203	Premium Diesel A	49.47	176.90	87.51	0.00	87.51	7.96	0.00
Ampol Foodary Fremantle East	14/10	14:40	E683	78453	Premium Diesel A	44.23	176.90	78.24	0.00	78.24	7.11	0.00
Ampol Foodary Fremantle East	17/10	08:35	E833	78556	Premium Diesel A	18.02	176.90	31.88	0.00	31.88	2.90	0.00
Ampol Foodary Fremantle East	17/10	08:35	E833	78556	Oils/Lubricants			60.50	0.00	60.50	5.50	0.00
Ampol Foodary Fremantle East	18/10	08:18	E877	78686	Premium Diesel A	31.64	174.90	55.34	0.00	55.34	5.03	0.00
Ampol Foodary Fremantle East	21/10	14:25	E968	78899	Premium Diesel A	36.60	174.90	64.01	0.00	64.01	5.82	0.00
Ampol Foodary Fremantle East	24/10	08:09	E1106	79080	Premium Diesel A	33.59	174.90	58.75	0.00	58.75	5.34	0.00
Ampol Foodary Fremantle East	28/10	08:15	E1243	79378	Premium Diesel A	54.19	174.90	94.78	0.00	94.78	8.62	0.00
<b>Card total</b>						<b>393.73</b>		<b>746.72</b>	<b>0.00</b>	<b>746.72</b>	<b>67.88</b>	<b>0.00</b>
<b>Domestic P5019</b>												
<b>6876 Rego Crd Holder OPERATIONS</b>												
Ampol Foodary Fremantle East	30/09	07:39	E149	0	Unleaded	106.25	156.40	166.18	0.00	166.18	15.11	0.00
Ampol Foodary Fremantle East	30/09	07:39	E149	0	Premium Diesel A	20.77	171.61	35.64	0.00	35.64	3.24	0.00
Ampol Foodary Fremantle East	22/10	12:59	E1023	0	Unleaded	123.85	151.40	187.51	0.00	187.51	17.05	0.00
<b>Card total</b>						<b>250.87</b>		<b>389.33</b>	<b>0.00</b>	<b>389.33</b>	<b>35.40</b>	<b>0.00</b>

Page: 6 of 8

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
<b>Domestic P5022</b>												
5194 Rego 1HSK094 Crd Holder												
Ampol Foodary Midvale	01/10	21:25	E3000	58159	Unleaded	39.93	153.40	61.25	0.00	61.25	5.57	0.00
Ampol Foodary Murdoch	24/10	08:19	E3030	58966	Unleaded	46.77	175.07	81.88	0.00	81.88	7.44	0.00
<b>Card total</b>						<b>86.70</b>		<b>143.13</b>	<b>0.00</b>	<b>143.13</b>	<b>13.01</b>	<b>0.00</b>
<b>Domestic P5025</b>												
5727 Rego 1IEM002 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	16/10	14:07	E812	9631	Premium Diesel A	66.83	174.90	116.89	0.00	116.89	10.63	0.00
<b>Card total</b>						<b>66.83</b>		<b>116.89</b>	<b>0.00</b>	<b>116.89</b>	<b>10.63</b>	<b>0.00</b>
<b>Domestic P5026</b>												
7100 Rego 1IDR863 Crd Holder CHSP												
Ampol Foodary Melville	09/10	13:39	E1962	6072	Unleaded	22.11	172.60	38.16	0.00	38.16	3.47	0.00
Ampol Foodary Melville	16/10	13:43	E2640	6373	Unleaded	19.71	178.26	35.13	0.00	35.13	3.19	0.00
Ampol Foodary Fremantle East	25/10	14:11	E1180	6724	Unleaded	25.28	175.49	44.36	0.00	44.36	4.03	0.00
<b>Card total</b>						<b>67.10</b>		<b>117.65</b>	<b>0.00</b>	<b>117.65</b>	<b>10.69</b>	<b>0.00</b>
<b>Domestic P5027</b>												
7118 Rego 1IDR864 Crd Holder CHSP												
Ampol Foodary Fremantle East	30/09	09:51	E156	6752	Unleaded	17.55	156.50	27.47	0.00	27.47	2.50	0.00
Ampol Foodary Fremantle East	07/10	13:45	E145	7185	Unleaded	26.45	158.40	41.90	0.00	41.90	3.81	0.00
Ampol Foodary Fremantle East	10/10	12:31	E548	7432	Unleaded	17.94	174.97	31.39	0.00	31.39	2.85	0.00
Ampol Foodary Fremantle East	15/10	11:26	E271	7649	Unleaded	16.80	156.50	26.29	0.00	26.29	2.39	0.00
Ampol Foodary Fremantle East	24/10	08:37	E1113	7931	Unleaded	22.83	175.28	40.02	0.00	40.02	3.64	0.00
<b>Card total</b>						<b>101.57</b>		<b>167.07</b>	<b>0.00</b>	<b>167.07</b>	<b>15.19</b>	<b>0.00</b>
<b>Domestic P5028</b>												
8902 Rego 1IFJ756 Crd Holder RANGERS												
Ampol Foodary Fremantle East	02/10	09:37	E279	3992	Premium Diesel A	31.95	171.12	54.67	0.00	54.67	4.97	0.00
Ampol Foodary Fremantle East	08/10	10:32	E452	4262	Premium Diesel A	35.39	172.83	61.17	0.00	61.17	5.56	0.00
Ampol Foodary Fremantle East	12/10	16:29	E221	4471	Premium Diesel A	27.64	176.90	48.90	0.00	48.90	4.45	0.00
Ampol Foodary Fremantle East	16/10	15:08	E817	4669	Premium Diesel A	27.19	174.90	47.56	0.00	47.56	4.32	0.00

Page: 7 of 8

Card details Location	Date	Time	Trans no	Odo reading	Product	Quantity	Unit \$ inc GST	Amount \$ inc GST	Trn fee inc GST	Total \$ inc GST	GST on supply	GST on trn fee
Ampol Foodary Fremantle East	21/10	12:56	E964	4977	Premium Diesel A	39.67	174.90	69.38	0.00	69.38	6.31	0.00
Ampol Foodary Fremantle East	26/10	15:31	E412	5283	Premium Diesel A	42.28	174.90	73.95	0.00	73.95	6.72	0.00
<b>Card total</b>						<b>204.12</b>		<b>355.63</b>	<b>0.00</b>	<b>355.63</b>	<b>32.33</b>	<b>0.00</b>
<b>Domestic P5029</b>												
7833 Rego 1ILA738 Crd Holder OPERATIONS												
Ampol Foodary Fremantle East	29/10	07:16	E1298	4	Premium Diesel A	25.30	173.90	44.00	0.00	44.00	4.00	0.00
<b>Card total</b>						<b>25.30</b>		<b>44.00</b>	<b>0.00</b>	<b>44.00</b>	<b>4.00</b>	<b>0.00</b>

Page: 8 of 8

## 13.5 ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2024

<b>Report Reference Number</b>	OCR-3235
<b>Prepared by</b>	Peter Kocian, Executive Manager Corporate Services
<b>Supervised by</b>	Jonathan Throssell, Chief Executive Officer
<b>Meeting date</b>	Tuesday, 10 December 2024
<b>Voting requirements</b>	Part 2 of the Officer's Recommendation requires an Absolute Majority
<b>Documents tabled</b>	Nil

**Attachments**

1. Annual Report for the Year Ended 30 June 2024 including Annual Financial Statements and Audited Annual Financial Report (Attached Separately)

**PURPOSE**

It is recommended that Council accepts the Annual Report for the Year Ended 30 June 2024 and set a date for the Annual General Meeting of Electors. The Annual Report includes the Audited Annual Financial Report. This is inclusive of the Independent Audit Report, addressed to the Councillors of the Town of East Fremantle.

**EXECUTIVE SUMMARY**

Section 6.4 of the *Local Government Act 1995* requires local governments to prepare an annual financial report for the preceding financial year. The financial report is to be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations 1996*.

The Annual Report comprises the Annual Financial Report, Auditors Report and information prescribed in Regulation 19B of the *Local Government (Administration) Regulations 1996*.

The Annual Report reflects the achievements of the Town in the previous financial year. Acceptance of this Report allows the setting of the date of the Annual Electors' Meeting.

**BACKGROUND**

Part 7 of the *Local Government Act 1995* deals with matters specific to the conduct of local government audit. Section 7.12A requires that a local government do the following amongst other things:

- Examine the audit report;
- Determine if any matters raised by the audit report, require action to be taken;
- Ensure that appropriate action is taken in respect of those matters;
- Prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters;
- Provide a copy of that report to the Minister within 3 months after the audit report is received by the local government; and
- Within 14 days after a local government gives a report to the Minister, the CEO must publish a copy of the report on the local government's official website.

**CONSULTATION**

Office of the Auditor General  
Chief Executive Officer

Executive Managers  
ToEF Staff

---

## STATUTORY ENVIRONMENT

### Annual Financial Report

Part 7 of the *Local Government Act 1995* and the *Local Government (Audit) Regulations 1996* applies to audit in local government.

After the annual financial report has been audited, the CEO is to sign and append to the report a declaration. A copy of the annual financial report is then to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

### Annual Report

Under s5.54 of the *Local Government Act 1995*, the annual report for a financial year is to be accepted by the local government no later than 31 December after that financial year. If the auditor's report is not available in time for the annual report to be accepted by this date, the annual report is to be accepted no later than two months after the auditor's report becomes available.

Under s5.27(2), an electors' general meeting is to be held on a day selected by the local government but no more than 56 days after the local government accepts the annual report for the previous financial year. Thus, the latest that the electors general meeting can be held is Tuesday 6 February 2024.

Local Governments are required to publish the annual report, including audit reports, on their website within 14 days after the report has been adopted by Council.

### Annual Electors' Meeting

Under s5.29 of the *Local Government Act 1995*, a local government must give at least 14 days' local public notice of the date, time, place and purpose of the meeting.

---

## POLICY IMPLICATIONS

There are no Council Policies relevant to this item.

---

## FINANCIAL IMPLICATIONS

The Annual Report will be professionally designed and published. A recurrent budget allocation exists.

OAG are in the process of finalising the costs incurred for the Audit of The Town. An indicative audit fee of \$65,000 ex GST was previously advised for the 23-24 FY. A small increase can be expected.

---

## STRATEGIC IMPLICATIONS

Strategic Priority 5: Leadership and Governance

*"A proactive, approachable Council which values community consultation, transparency and accountability."*

5.1 Strengthen organisational accountability and transparency.

5.3 Strive for excellence in leadership and governance.

## RISK IMPLICATIONS

### RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Town receives a qualified audit report	Possible (3)	Moderate (3)	Moderate (5-9)	Reputation/Compliance	Control through robust internal controls and staff development

### RISK MATRIX

Consequence		Insignificant	Minor	Moderate	Major	Extreme
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

### RISK RATING

Risk Rating	9
Does this item need to be added to the Town's Risk Register	No
Is a Risk Treatment Plan Required	No

## SITE INSPECTION

Not Applicable.

## COMMENT

### Annual Financial Report

The Town had its exit meeting with the Office of the Auditor General on Friday 22 November 2024. The Auditor's Report was subsequently received in the week ending 6 December 2024. The Town received an unqualified Audit Report, but it does include an emphasis of matter being the Town's withdrawal from the Resource Recovery Group (similar to last year).

### Annual Report

Under s5.54 of the *Local Government Act 1995*, the annual report for a financial year is to be accepted by the local government no later than 31 December after that financial year. If the auditor's report is not available in time for the annual report to be accepted by this date, the annual report is to be accepted no later than two months after the Auditor's Report becomes available.



Once Council accepts the Annual Report, it can then set the date for elector's general meeting. The Town is required to provide 14 days' public notice of the elector's general meeting.

The following dates are therefore proposed:

- Acceptance of Annual Report – Ordinary Council Meeting 10 December 2024
- 14 Days' Local Public Notice of Annual Meeting of Electors – no later than Tuesday 14 January 2025
- Annual Electors' Meeting – Wednesday 29 January 2025

---

## CONCLUSION

Council is requested to accept the Annual Report.

---

## 13.5 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

**Council Resolution** Choose an item. Click or tap to enter a date.

### OFFICER RECOMMENDATION:

**That Council:**

1. receives the Audited Annual Financial Report for the Year Ended 30 June 2024, inclusive of the independent Auditor's Report.
2. pursuant to s5.54 (1) of the *Local Government Act 1995*, accepts by absolute majority, the Annual Report for the Year Ended 30 June 2024, inclusive of the Annual Financial Report and Auditors Report.
3. request that the Annual Report be published on the Town's website within 14 days of this meeting.
4. pursuant to s5.27 (2) of the *Local Government Act 1995*, resolves to convene the Annual General Meeting of Electors for Wednesday 29 January 2025 and provide 14 days advance local public notice of the time, date and place of this meeting.

---

## REPORT ATTACHMENTS

Annual Report attached separately.

## 13.6 FOOD AND BEVERAGE PROFIT SHARE ARRANGEMENTS - EAST FREMANTLE COMMUNITY PARK

<b>Report Reference Number</b>	OCR-3239
<b>Prepared by</b>	Peter Kocian, Executive Manager Corporate Services
<b>Supervised by</b>	Jonathan Throssell, Chief Executive Officer
<b>Meeting date</b>	10 December 2024
<b>Voting requirements</b>	Simple
<b>Documents tabled</b>	Nil

**Attachments**

1. Food and Beverage Presentation 8 November 2024 (Paatsch Group)
2. Belgravia Financial Modelling with the Clubs
3. South Fremantle Football Club Statement

**PURPOSE**

Council is requested to consider key principles underpinning a revised food and beverage profit share arrangement with the East Fremantle Football Club (EFFC), East Fremantle Bowling Club (EFBC) and East Fremantle Croquet Club (EFCC) and to authorise the Chief Executive Officer to incorporate these provisions into a Heads of Agreement which will facilitate the finalisation of the respective Licence Agreements with those Clubs and Belgravia Leisure (Operator of East Fremantle Community Park).

**EXECUTIVE SUMMARY**

All business planning associated with the operations of East Fremantle Community Park (following the redevelopment) has envisaged a food and beverage profit share model with the anchor sporting club tenants.

This includes:

- 2020 East Fremantle Oval Precinct Redevelopment Business Plan – 17.4 of this Plan discusses the proposed distribution of food and beverage revenue with the anchor sporting club tenants and acknowledges that net revenue of approximately \$100,000 per annum is required for EFFC and \$70,000 per annum required for the EFBC to replace their previous revenue streams.
- S3.59 Business Plan for the Major Trading Undertaking (May 2023) – East Fremantle Oval Facility Operator. Page 20 of this Business Plan outlined the proposed food and beverage payments to the clubs. This document outlined that 27% of club attributed revenue would be distributed to the clubs, resulting in an estimated payment of \$76,397 in year one to EFFC and \$32,742 to EFBC. These amounts were modelled based on Belgravia's Cash Flow Model and made an allowance for café revenue attributable to the clubs.
- The Operator Agreement, East Fremantle Oval Precinct resulting from the award of Tender RFT01 202223. This Agreement between the Town of East Fremantle and Belgravia Health and Leisure Group (Belgravia) includes provisions for the distribution of a food and beverage payments to EFBC, EFFC and EFCC. Operable clauses include:
  - Food and beverage payments are not to be made during the Preliminary Period.
  - Payments are payable quarterly in arrears.
  - Payments are treated as an expense against the operating budget.
  - The Operator and the Town must reach agreement on the allocation of costs to the Food and Beverage Facilities.
  - Revenues are to be tracked for the individual clubs.
  - At any time during the Term, the Town may at its absolute discretion direct the Operator to cease making the food and beverage payment.

- The Town and the Operator can review and amend the method and formula for calculating the food and beverage payment.
- The Town at its absolute discretion may impose a cap on the amount of the food and beverage payment.

With regards to the last three bulletin points above, Council has previously resolved to remove this discretionary authority, however the Operator Agreement has not been formally amended.

The revised Food and Beverage Model proposed has received unanimous support from the three anchor sporting clubs' tenants and Belgravia Leisure and is summarised as follows, with Officers' comments inserted:

Description of proposed Food and Beverage Principles	Summary Officer Comment (refer to body of agenda for further discussion)
A % of gross food and beverage sales be used as a basis for the food and beverage payment to the clubs.	Supported
A sliding scale revenue share percentage be applied as follows: <ul style="list-style-type: none"> <li>- Less than \$3.5m: 4% of revenue</li> <li>- Between \$3.5m and \$4m: 5% of revenue</li> <li>- Greater than \$4m: 6% of revenue</li> </ul>	4% of gross revenue is supported from commencement of operation, with the sliding scale to be considered after six-months.
The clubs have agreed amongst themselves to distribute food and beverage payments as follows: <ul style="list-style-type: none"> <li>- EFFC: 72%</li> <li>- EFBC: 26%</li> <li>- EFCC: 2%</li> </ul>	Supported
Club revenue will be monitored via FOBS and club-specific events to measure each club's annual contribution.	Supported
All parties acknowledge that the sinking fund contribution also needs to be funded from the total revenue of EFCP.	Supported
Clubs have requested a 10%-member discount on food and beverages for club members upon presentation of their FOBS.	Supported

In addition to the above it is noted that there are several other matters which are required to be finalised prior to a License Agreement being signed. To this end it is recommended Council authorise the Chief Executive Officer to finalise a simple Heads of Agreement between the Town of East Fremantle, Belgravia Leisure, East Fremantle Football Club, East Fremantle Bowling Club and East Fremantle Croquet Club, with a view to obtaining agreement on the operable terms of the Food and Beverage Payment Model and other relevant matters. This Agreement will mitigate the risk of escalating legal costs associated with redrafting of the Licence Agreements.

## BACKGROUND

At the Special Council Meeting on the 1 October 2024, Council resolved the following:

**ALTERNATIVE MOTION**

**Council Resolution 010110**

**Moved Cr Harrington, seconded Cr White**

**That Council defers this item, allowing the East Fremantle Football Club and the Council additional time to work through the outstanding concerns on both the sublease and licence documents, to be considered by both decision-making bodies on or before 10 December 2024. This is dependent on the East Fremantle Football Club vacating in full and making good the Tricolore facility by the 18 October 2024.**

**(CARRIED 5:1)**

**For: Cr Harrington, McPhail, White, Maywood and Natale**

**Against: Cr Donovan**

While the Sublease has now been finalised with the EFFC, the above resolution effectively requires in principle agreement on the key terms of the Licence Agreement, including the food and beverage profit share arrangements, by the 10 December 2024.

The Sublease and Licence Agreements with the EFBC and EFCC have received Ministerial consent, and these Agreements have been signed by all parties apart from Belgravia (in which case it is noted that signing is imminent). Recognising that food and beverage payment provisions have yet to be fully agreed, the two Licences with EFBC and EFCC include the following relevant clauses:

- The Parties acknowledge that the Food and Beverage Payment Provisions are yet to be fully agreed.
- The Parties, acting promptly and reasonably, must endeavour to finalise and agree the Food and Beverage Payment Provisions as soon as possible after the Commencement Date.
- A Party is not required to agree to the Food and Beverage Payment Provisions unless that Party, in their discretion, is satisfied with the Food and Beverage Payment Provisions.
- If the Food and Beverage Payment Provisions have not been agreed by the Food and Beverage Payment Provisions Latest Date, then either the Licensee or the Town may by notice to the other Parties terminate this Licence.

Thus, following agreement on the key principles underpinning the proposed food and beverage profit share arrangements between the Town, Belgravia and the Clubs, the Licences for EFBC and EFCC can be varied and finalised in a timely manner.

While this report focuses on the proposed revenue sharing model, it is noted that there are several other items within the Licence Agreement that EFFC has indicated it wishes to discuss, including:

- Ownership and maintenance of the scoreboard, including access to the use of the scoreboard for the purpose of football content and promotion of partners, sponsors, fan engagement etc.
- EFFC's requirements for the Football Licence Area (EFFC has indicated it would like to expand the proposed licence area).
- Use of the dog park on WAFL match days.
- Inclusion of naming rights sponsorship agreement (as agreed by Council in December 2023).

EFFC has been provided a copy of the draft Licence Agreement (as was current on 4 October 2024) and was requested to mark up all amendments (excluding food and beverage provisions) for the Town's consideration. The

Town has yet to receive a marked-up version. The CEO EFFC has indicated this is intended to be provided once the revenue sharing arrangements have been agreed in principle.

While none of the above outstanding items appear to present fundamental flaws, nonetheless they need to be clarified and agreed between the parties before the Licence Agreement can be finalised. This includes Council being provided the time and opportunity to consider the proposed changes once a redrafted Licence Agreement is prepared.

Until this is received, the Town will be unable to finalise the Licence Agreement, irrespective of in principle agreement being reached on the food and beverage payment model.

Further, given the considerable costs already incurred in preparing the current draft Licence Agreement, the costs and responsibility for redrafting a substantially revised Licence Agreement need to be resolved.

---

## CONSULTATION

Belgravia Leisure  
EFFC  
EFBC  
EFCC  
Jackson McDonald  
Corrs Chambers Westgarth

---

## STATUTORY ENVIRONMENT

The Profit Share Arrangement is required to be approved by the Director of Liquor Licensing.

The Licence Agreements require Ministerial Consent under the *Land Administration Act 1997*.

---

## POLICY IMPLICATIONS

There are no Council Policies relevant to this matter.

---

## FINANCIAL IMPLICATIONS

Various models have been considered to provide a food and beverage payment to the anchor sporting club tenants. The Town and Belgravia now have the benefit of actual trading results for Carnaby's over the last eight months to more accurately forecast food and beverage sales. Thus, forecast sales differ between Belgravia's tender model and the budget forecast for 2024/25 and 2025/26.

It also needs to be noted that the Town has incurred additional expenses because of the redevelopment, and the following payments need to be incorporated into the operating budget for East Fremantle Community Park. This is to ensure that ratepayers are not subsidising the operations of East Fremantle Community Park including the food and beverage payments to the clubs.

- Payment of annual sinking fund contribution of \$275,000 per annum from 2026/27, to be funded from the operating revenue of East Fremantle Community Park.
- Partial recovery of loan servicing costs, to be funded from the return of any net profit to the Town from the operations of East Fremantle Community Park, after payment of Belgravia's Management Fee, the food and beverage payment to the clubs and the sinking fund contribution.

### Food and Beverage Profit Share Models



The following table reflects the various profit-sharing models that have been developed:

Source Document	Description of Food and Beverage Payment Model	Forecast Total Food and Beverage Sales	Forecast Total Club Sales	Forecast Total Food and Beverage Payment to all Clubs
Belgravia Tender Offer	8.9% of Gross Food and Beverage Sales	\$2,074,200	\$288,000	\$184,604
ToEF Amendment to Belgravia Tender Model	27% of Club Sales	\$2,074,200	\$404,220	\$109,139
Belgravia Budget Forecast 2025/26 (received 18 November)	4% of Gross Food and Beverage Sales	\$3,705,772	\$843,634	\$148,231
Belgravia Budget Forecast 2025/26	27% of Club Sales	\$3,705,772	\$843,634	\$227,781
Paatsch Modelling 8 November 2024	Modelling of forecast club revenue presented to EFFC, EFBC and EFCC		EFBC - \$277,168pa (this is deemed to be an accurate forecast as it has been extrapolated from actual turnover for the period July – Sep 2024) EFFC - \$566,466pa (it is understood that the EFFC do not object to this forecast)	

Belgravia Operating Budget Forecast 2025/26 (note this budget forecast has been prepared for modelling purposes and does not represent the approved budget for 2025/26):

Income	25/26 Forecast
BActive Income	\$ 2,114,192
Carnaby's Income	\$ 3,705,772
Total Income	\$ 5,819,964
Expenses	
Cost of Goods	\$ 1,259,962
Personnel Costs	\$ 2,658,085
Maintenance Costs	\$ 770,426
Adv & Marketing Costs	\$ 107,966
Operations Costs	\$ 438,231
EFCP Sinking Fund	\$ 275,000
Finance Costs	\$ 98,555
Interest Costs	\$ 35,684
Depreciation Costs	\$ 202,495
Total Expenses	\$ 5,846,404
Net Results (Before Club Revenue Share)	-\$ 26,441
Clubs Revenue Share	\$ 148,231
Net Result	-\$ 174,672

#### Conclusions:

- It is apparent from the forecast uplift in club sales that the modified tender Food and Beverage Payment model of 27% of club generated revenue is not affordable.
- Belgravia's alternative proposal to use 4% of gross food and beverage sales therefore provides several advantages:
  - It results in a lower payment to the Clubs which recognises that the forecast 25/26 operating budget is in deficit. Belgravia's management fee is included in the above as it has been consolidated with operational costs.
  - Whilst individual club sales will be tracked, the model is simpler to administer and easier to understand for the clubs.
- To safeguard the Town's desire for the clubs to be incentivised to contribute to food and beverage turnover, Council could consider a minimum annual turnover threshold for the clubs, for them to be entitled to a food and beverage payment. Given the level of forecast club sales for 2025/26, the introduction of an appropriate floor is not anticipated to create a concern. This will ensure, for example, that the EFCP plays a minimum number of home matches at EFCP to meet the threshold. Having said this, EFCP is concerned that there will be unnecessary complexity in identifying club generated turnover, as other than data captured by membership fobs or WAFL match days, there will be other club generated content (eg an AFL pre-season training session which is likely to draw additional spectators and thus additional revenue) which it is argued should be reflected in the club generated revenue but will be difficult to identify from other revenue generated at the same time.
- The Clubs have also requested consideration of a sliding scale revenue percentage based on total Carnaby's revenue as follows (the models are further illustrated in attachment 2). Given the forecast deficit net result for 2025/26 (albeit the financial model includes depreciation which is a non-cash expense), it is recommended that this model be considered after the first 6 months of operation, on order to allow suitable time to assess the level at which the clubs are contributing to turnover and to the overall financial position

of East Fremantle Community Park:

- Less than \$3.5 million: 4% of total revenue
- Between \$3.5 million and \$4 million: 5% of total revenue
- Greater than \$4 million: 6% of total revenue

#### Discussion on Requested Club Member Discount

During the meeting with Belgravia and the Clubs held on 26 November 2024, the Clubs raised the importance of offering a 10% discount on food and beverages for club members upon presentation of their fobs. It was felt that this would enhance the value of club memberships and encourage increased member spending at the venue.

The following are various models as to how the discount offering could be funded:

1. Clubs fund the member discount from their food and beverage payment – this model will significantly erode the food and beverage payment entitlement of the clubs and is not supported by Officers. Should Council insist on this model, it is likely agreement on the Food and Beverage Payment Model will not be achieved.
2. The discount is funded from an increase in non-club food and beverage prices to maintain the cost of goods ratio – using a discount amount of \$84,363 and a non-club sales figure of \$2,862,138 (as per the 2025/26 forecast), prices for non-club member purchases will need to increase by 2.9% to maintain the cost of goods ratio. As food and beverage pricing is already considered price sensitive, this model is not preferred.
3. The discount is effectively absorbed into the cost of costs with no impact on food and beverage pricing. This model is further discussed below and is the preferred model.
4. The discount is jointly funded by a combination of options one and two above – using the figures under model two above, prices for non-club members will need to increase by 1.4% to maintain the cost of good ratio. This would equate to an increase of 14 cents per \$10 purchase. Any model that requires a contribution from the clubs to fund the discount will not be supported by the clubs, as they view this offering as a marketing opportunity to drive up the volume of activity and revenue through Carnaby's to not only provide a discount for members, but it would also result in an improved financial outcome for the Town, the Clubs and Belgravia.

Subsequent discussion with the CEO EFFC and President EFBC (at meetings with Elected Members and Officers during the week commencing 2 December 2024) has reiterated the importance of this discount offering to members. Both the EFFC and EFBC advise that a 10% discount is the cornerstone of their membership offering and will be the primary driver of club turnover. The discount offering now has greater importance for the EFFC as they can no longer offer entry to match days as the facility is not fenced. It should be noted that whilst the cost of goods ratio may increase as a result of the discount (if the value of the discount is not recovered from an increase in non-club pricing), club turnover will have a positive impact on overall profitability.

The following is a simple illustrative model of the impact on the net result arising from a \$1 increase in food and beverage sales using a 4% food and beverage payment and applying a 10% discount on food and beverage pricing to club members:

Description	Value	Comment
Carnaby's Income	\$1	Additional Club Generated Revenue
Cost of Goods	(0.34 c)	Overall cost of goods is assumed at 34%
Club Discount	(0.10 c)	10% discount impacting cost of goods for club sales

Cost of Sales	(0.10 c)	Target cost of sales is 40% overall. It is assumed that the marginal cost increase in wages to support food and beverage activities for the sporting clubs is negligible and wages will not increase by 40% for every additional dollar of club revenue generated. This recognises economies of scale.
Club Food and Beverage Payment	(0.04 c)	Assumes a 4% distribution of gross food and beverage revenue to the clubs
Impact on Net Result	\$0.42	This model illustrates that for every additional \$1 in club revenue generated, net profit from food and beverage activities may increase by \$0.42. So, using an example of \$100,000 turnover thresholds, this may equate to \$42,000 in net profit.

Considering the importance of the 10% discount for EFFC and EFBC and the incentive that this may create to drive club turnover, it is recommended that a 10% discount be supported, as ultimately this will not only provide the clubs with a value proposition to retain and attract new members, but it will also improve the overall profitability of East Fremantle Community Park. It is recognised that current food and beverage pricing may be price sensitive, and any further increase in pricing to “fund” the club discount is not palatable. It is the Officers’ view that the club discount can be absorbed into the cost of goods as club turnover will still drive profit (i.e. model three above).

## STRATEGIC IMPLICATIONS

The full activation of East Fremantle Community Park is a critical strategic priority for Council from a community, financial and reputational perspective. Thus, resolution on an agreed food and beverage profit share arrangement with EFFC, EFBC and EFCC will be a key milestone in achieving this strategic outcome.

## RISK IMPLICATIONS

### RISKS

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inability for the clubs to generate a sustainable revenue stream from food and beverage activities	Possible (3)	Major (4)	High (10-16)	FINANCIAL IMPACT \$50,000 - \$250,000	Accept Officer Recommendation
Belgravia are unable to derive a net profit for the operations of EFCP meaning that expenses including the food and beverage payment to the clubs need to be subsidised by ratepayers	Possible (3)	Major (4)	High (10-16)	FINANCIAL IMPACT \$50,000 - \$250,000	Accept Officer Recommendation

## RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## RISK RATING

<b>Risk Rating</b>	12
<b>Does this item need to be added to the Town's Risk Register</b>	Yes
<b>Is a Risk Treatment Plan Required</b>	No

## SITE INSPECTION

Not applicable.

## COMMENT

Rebecca Field from Corrs Chambers Westgarth has been engaged by the Department of Local Government to facilitate discussions with a view of all parties reaching in-principal agreement on the outstanding Licence Agreement issues including the profit share arrangements, noting that it has been made very clear during these discussions that Council is the decision-making body and needs to approve key terms.

Below is a timeline of key meetings since the beginning of November 2024:

Meeting Date	Meeting Participants	Meeting Outcomes
8 November	Corrs Chambers Westgarth, EFCF, EFBC, EFCC, DLGSC, Town of East Fremantle, Belgravia, Brad Paatsch	<ul style="list-style-type: none"> <li>Brad Paatsch provided a presentation (see attachment 1 to this Report) on the proposed food and beverage profit share model premised on a distribution of club generated revenue.</li> <li>Belgravia indicated that they preferred an alternative model based on a percentage of gross food and beverage revenue as offered in their original Tender.</li> <li>The Town reiterated that commercial revenue generated at EFCF not only needs to pay for precinct overheads but also cover the sinking fund contribution of \$275k pa. This was acknowledged by Corrs Chambers Westgarth.</li> <li>It was determined that the next step would be for Belgravia to meet with the clubs to discuss an alternative model.</li> </ul>



25 November	Belgravia, Elected Members – Special Council Workshop	<ul style="list-style-type: none"> <li>Belgravia provided a presentation to Elected Members including an overview of financial performance, financial targets and the proposed food and beverage model.</li> <li>The proposed food and beverage profit share included a 4% distribution of gross food and beverage revenue to the clubs.</li> </ul>
26 November	Belgravia, EFFC, EFBC, EFCC (Belgravia coordinated a meeting with the Clubs)	<p><u>Revenue Share</u> The clubs confirmed that allocating a share of total Carnaby's revenue could be an effective way to resolve outstanding negotiations and incentivise all parties to work together to maximise income. A discussion was held regarding introducing a sliding scale revenue share percentage based on total Carnaby's revenue, as follows:</p> <ul style="list-style-type: none"> <li>Less than \$3.5 million: 4% of total revenue</li> <li>Between \$3.5 million and \$4 million: 5% of total revenue</li> <li>Greater than \$4 million: 6% of total revenue</li> </ul> <p><u>Club Allocation:</u> It was agreed that revenue share could be distributed among the clubs as follows:</p> <ul style="list-style-type: none"> <li>EFFC: 72%</li> <li>EFBC: 26%</li> <li>EFCC: 2%</li> </ul> <p><u>Tracking Club Revenue Contributions:</u> Club revenue will be monitored via fobs and club-specific events to accurately measure each club's annual contribution.</p> <p><u>Surplus and Sinking Fund Contribution:</u> All parties acknowledge the importance of generating a surplus from the venue's operations to allocate \$275,000 annually towards a sinking fund. These funds will ensure the long-term maintenance and sustainability of EFCP facilities.</p> <p><u>Event Hosting:</u> Clubs agree to host all their social functions and key events at EFCP, subject to venue availability.</p> <p><u>Promotion and Member Engagement:</u> All clubs will actively promote Carnaby's and B Active to their members and supporters.</p> <p><u>Member Benefits:</u> The clubs raised the importance of offering a 10% discount on food and beverages for club members upon presentation of their fobs. It was felt that this would enhance the value of club memberships and encourage increased member spending at the venue.</p> <p>All parties agree to act in good faith and that any agreement should be reviewed in 12 months.</p>

3 December	Belgravia, EFFC, EFBC, EFCC (Belgravia coordinated another meeting with the Clubs)	<p>Officers provided feedback to Belgravia on the proposals indicated above. These were shared with the Clubs by Belgravia, and comments sought. Clubs provided the following feedback:</p> <ul style="list-style-type: none"> <li>Food and beverage payments were modelled for the clubs assuming total club sales of \$500,000 per annum (football fob \$300k and bowls fob \$200k) and total food and beverage revenue of \$3.2m.</li> <li>The clubs advised a preference for the sliding scale revenue percentage as discussed at the meeting on 26 November. This preference arises partly because it is more favourable to them and also because they believe it offers the best opportunity to increase Carnaby's revenue. They feel it provides more incentive for them to collaborate and promote Carnaby's collectively, thereby maximising turnover.</li> <li>Feedback on other proposed amendments: <ol style="list-style-type: none"> <li>Minimum Thresholds: <ul style="list-style-type: none"> <li>The bowls club were largely indifferent to this proposal.</li> <li>The football club expressed some hesitation, citing difficulties in attributing certain revenue streams to their throughput. For example, EFFC have organised an open Dockers training session at EFCP later this month. They are concerned about accurately tracking and attributing revenue from such events to their throughput.</li> </ul> </li> <li>Quarterly Payment Arrangements: <ul style="list-style-type: none"> <li>EFFC have indicated a preference for monthly payments. EFBC and EFCC did not raise any issues with proposed quarterly payments.</li> </ul> </li> <li>Payment Adjustments After 12 Months: <ul style="list-style-type: none"> <li>All clubs agreed to work in good faith to ensure the arrangement benefits all parties, including the Town and Belgravia.</li> <li>The football club noted concerns about revenue share adjustments tied to throughput, especially given the challenges of associating Carnaby's revenue with their activities (as outlined above). Bowls have acknowledged that the football club have greater costs to them and have realistic expectations for their revenue share.</li> </ul> </li> <li>Hosting Functions and Events at Carnaby's: <ul style="list-style-type: none"> <li>Provided space is available, the clubs will host their functions and events at Carnaby's and actively promoting its use to their members.</li> </ul> </li> </ol> </li> </ul> <p>Additional Insights As a benchmark, it is worth noting South Fremantle's reported 2024 financial results, which shows nearly \$1m in bar and function sales</p>
------------	---	--

		(see Attachment 3). This highlights the potential of East Fremantle clubs collaborating to drive Carnaby's revenue.
3 December	EFFC and Elected Members	CEO of EFFC attended a Council Workshop and talked to the importance of incentivising club memberships via a 10% discount offering. EFFC will actively promote Carnaby's to their members and supporters as they recognise the importance of the partnership with the Town and Belgravia.
4 December	EFBC and Elected Members	President of EFBC attended a Council Workshop and talked to the importance of the value proposition of the 10% discount for club members. EFBC confirmed that they support the proposed F+B payment model as outlined in the above meeting summaries from the 26 November and 3 December.
6 December	CEO of EFFC, CEO of ToEF and EMCS of ToEF	<p>A meeting was scheduled to discuss the proposed operable provisions of the Food and Beverage Payment Model. The following were key points from discussion:</p> <ul style="list-style-type: none"> <li>• The EFFC could not stress strongly enough the importance of the 10% discount on F+B for club members as this is the cornerstone of the new membership model.</li> <li>• Turnover from the EFFC is critical to improve the financial viability of EFCP.</li> <li>• Whilst EFFC would like the sliding scale of gross food and beverage share implemented from commencement of the model, they recognise that turnover thresholds will not be reached within the first six months and there is an opportunity to introduce this after a review period.</li> <li>• Both the EFBC and EFFC have made informal deputations to Elected Members requesting that the 10% F+B discount be provided in addition to their F+B payment. This is a collective position.</li> <li>• The EFFC are not in favour of a minimum turnover threshold due to the difficulty in defining football content. If a threshold is to be introduced, then this could be tied to match day football only and exclude casual revenue. This will not change the club's commitment to pushing turnover as they are incentivised to do so.</li> <li>• Subject to a Council resolution to this effect, EFFC would support a Heads of Agreement capturing the agreed principles of the Food and Beverage Payment Model.</li> </ul>

## CONCLUSION

First and foremost, the Town recognises that the community of the town of East Fremantle has made a significant financial contribution to the East Fremantle Community Park and a primary focus is to ensure that the facility operates in such a way as to minimise any future financial impacts on residents.

Secondly, in order for this goal for the community the Town acknowledges the need for the anchor sporting clubs tenants to access a sustainable revenue stream from the food and beverage operations at East Fremantle Community Park. The Clubs should also be incentivised to actively grow food and beverage turnover as this will benefit all parties.

It is therefore the view of Officers that the proposed alternative food and beverage profit share model based on a percentage distribution of gross food and beverage revenue can be supported on the following basis:

- the alternative model results in a more favourable net operating result compared to the previous model which stipulated that 27% of club generated revenue would be proportionally distributed;
- the sporting clubs remain incentivized to support food and beverage activities by committing to a minimum annual turnover threshold to become entitled to a food and beverage payment; and
- as permitted under the Operator Agreement, the Town is able to reserve its right to review and amend the method and formula for calculating the food and beverage payment after six or twelve months if it is determined that the model is disadvantageous to the Town or is resulting in an unequitable distribution of revenue between the sporting clubs.

Regarding the proposed annual turnover thresholds for the clubs, as noted in this report, whilst annual turnover figures for the EFBC can be accurately forecast, there is some unpredictability regarding turnover figures for EFFC. Belgravia have been using an indicative sales amount of \$300,000 per annum for the EFFC for discussion purposes, whilst the Paatsch Group presentation on the 8 November included comprehensive assumptions and calculations estimating \$566,466 pa in EFFC generated revenue.

An indicative WAFL game day financial model was received from Belgravia on the 4 December as follows:

WAFL Game Day Modelling	
Variables	
Attendance	1381
Ave Spend	\$18
EFFC Pre game function attendance	160
EFFC Pre game function fee per person	\$80
Income	
Game Day Crowd w/ 2 Pop Bars	\$24,858
Morning Café Trade	\$1,500
Game Day Functions 160pax	\$12,800
Total Game Day Income	\$39,158
Expenses	
Clubs income share	\$1,566
Staff Costs	\$11,927
CoG	\$13,314
Security x 6	\$2,653
Waste - extra pick up	\$400
Cleaning - Grandstand, Level 1, Grounds	\$600
Coolroom Hire	\$400
Additional Ice	\$150
Misc	\$1,000
Total Game Day Expenses	\$32,010
Net Result	\$7,148

EFFC will cover the following costs on match days:

- Additional infrastructure (e.g., temporary seating, marquees, canned bar fencing, if required)
- Parking/traffic management
- Seat marshalling and control of access to members-only areas
- WAFC game day requirements

Importantly, the cost of goods is modelled at 34% of total income and the cost of sales (wage to income ratio) at 30%, indicating that there are economies of scale in supporting a match day fixture.

Belgravia estimates that approximately \$40,000 in revenue will be generated from a match day fixture. Should Council wish to consider a minimum threshold for the EFFC, the club may have more comfort with a figure of \$300,000 per annum. This threshold would be achieved from eight (8) home matches, and thus the minimum turnover figure would not be dependent on casual club member sales or further club functions and events. EFFC of course will remain incentivised to push additional turnover.

In regard to the above factors, it is recommended that Council provides in principle support to the proposed revenue sharing model as discussed above. In addition, it is recommended that Council authorises the Chief Executive Officer to finalise a simple Heads of Agreement between the Town of East Fremantle, Belgravia Leisure, East Fremantle Football Club, East Fremantle Bowling Club and East Fremantle Croquet Club, with a view to obtaining agreement on the operable terms of the Food and Beverage Payment Model. This Agreement will mitigate the risk of escalating legal costs associated with redrafting of the Licence Agreements.

With regards to the administration of the proposed 10% club member discount on food and beverage, it is recommended that this be provided to the clubs in addition to their food and beverage payment entitlement. The reasons for this are as follows:

- Elected Members have received deputations from the EFFC and EFBC outlining the importance of the member discount offering.
- It is demonstrated in this report that the profitability of Carnaby's will improve as a result of club turnover (particularly new revenue attributed to the EFFC). This is inclusive of the 10% club member discount. The Town is therefore incentivised to partner with all clubs to ensure that they are actively contributing to turnover.
- It is apparent from discussion with the EFFC that the 10%-member discount is the cornerstone of the value proposition for membership as the club can no longer offer entry to match day football. This will be a critical factor determining whether an agreement on the Food and Beverage Payment model can be achieved.
- The value of the club discount should not be considered in isolation. For example, if EFFC was to generate \$200,000 in club turnover for the first six months of operation, this would equate to a \$20,000 discount expense (should this not be recovered from increases in non-member pricing), yet the Town will derive approximately \$84,000 in additional net profit arising from EFFC club turnover (as per the modelling provided earlier in the report). Thus, there exists incentive on both sides to drive turnover through a member discount offering.

There is also mounting risk that should agreement not be reached on the Food and Beverage Payment Model, that this will impact the following:

- Relationship between the Town and EFFC.
- Reputational risk for the Town.
- The potential for State Government intervention.
- Financial unsustainability of EFCP.
- Staff burn-out and fatigue.



## 13.6 OFFICER RECOMMENDATION / COUNCIL RESOLUTION

**Council Resolution** Choose an item. Click or tap to enter a date.

**OFFICER RECOMMENDATION:**

That Council, with respect to the Food and Beverage Payment provisions in the Licence Agreements for the East Fremantle Football Club (EFFC), East Fremantle Bowling Club (EFBC) and East Fremantle Croquet Club (EFCC):

1. notes the significant financial contribution the Town has made to the redevelopment of East Fremantle Community Park, and the operating financial model needs to be viable to mitigate the risk for further subsidy by ratepayers;
2. acknowledges that the sporting clubs require a sustainable revenue stream from the operations of Food and Beverage activities at East Fremantle Community Park;
3. acknowledges that various business planning documents have estimated that the EFFC requires a replacement food and beverage revenue stream of between \$75,000 - \$100,000 per annum and the EFBC approximately \$32,000 - \$70,000 per annum;
4. approves the following key operable provisions in relation to the Food and Beverage Payment Model for the first 12-months of operation, noting that this model is estimated to provide the following returns to the sporting clubs based on the 2025/26 forecast budget and using a total retail sales figure of \$3,705,772:

Club	% of Distribution	Total amount available for distribution (\$3,705,772 x 4%)	Indicative Food and Beverage Payment
EFFC	72%	\$148,231	\$106,726
EFBC	26%	\$148,231	\$38,540
EFCC	2%	\$148,231	\$2,964

- A percentage of gross food and beverage revenue at Carnaby's is to be used for the purposes of calculating the food and beverage payment to the clubs for the initial 12-month period of operation.
- The Clubs will accrue entitlement to a food and beverage payment as soon as the Licence Agreements profit share arrangement has been approved by the Director Liquor Licensing and the Agreements have been executed.
- For the first 6 months of operation, 4% of gross food and beverage revenue will be available for distribution to the Clubs.
- For the first 6 months of operation, a discount of 10% on club food and beverage purchases is supported in addition to the food and beverage payment to the clubs.
- A review will be conducted after 6 months of operation. Council will consider further incentivising the Food and Beverage Payment by considering a sliding scale revenue percentage based on increased turnover thresholds.
- It is understood that the Clubs have agreed amongst themselves to distribute the revenue share as follows:
  - EFFC – 72%
  - EFBC – 26%

- EFCC – 2%
  - To be eligible for the Food and Beverage Payment, the following annual turnover thresholds are required (calculated on a quarterly basis based on agreed pro-rata targets):
    - EFCC – \$300,000
    - EFBC – \$180,000
    - EFCC – Not applicable
  - Club revenue will be monitored via fobs and club-specific events to accurately measure each club's annual contribution.
  - The Town and Belgravia are to reach agreement on the allocation and responsibility for costs to the Food and Beverage Facilities, particularly in relation to match day football expenses.
  - Food and Beverage Payments are payable quarterly in arrears.
  - The Clubs agree to host all social functions and key events at East Fremantle Community Park, subject to venue availability and suitability (ie venue size can accommodate intended function or event).
  - All Clubs will actively promote Carnaby's to their members and supporters.
5. noting that there are other outstanding matters that need to be resolved to finalise the Licence Agreement for the East Fremantle Football Club, Council authorises the Chief Executive Officer to finalise a simple Heads of Agreement between the Town of East Fremantle, Belgravia Leisure, East Fremantle Football Club, East Fremantle Bowling Club and East Fremantle Croquet Club, with a view to obtaining agreement on the above operable terms of the Food and Beverage Payment Model, in an effort to mitigate the risk of escalating legal costs associated with redrafting of the Licence Agreements.

---

## REPORT ATTACHMENTS

Attachments start on the next page



# FOOD AND BEVERAGE ALLOCATION TO KEY TENANT CLUBS

## **East Fremantle Community Park – Food and Beverage – Background**

- The Key Tenant Clubs, the EFFC and EFBC in particular, would be compensated for the loss of food and beverage revenue through the Operator providing those services.
  - Initial Financial Modelling contemplated a return based on actual Club revenues from previous years financial statements.
  - Operator Tender – Belgravia proposed 8.9% of Total F&B revenue distributed to Clubs.
  - ToEF recalculated the above to be 27% of Gross Revenue related to Key Tenant Clubs

## **East Fremantle Community Park – Food and Beverage – Original Intent**

- **Principal:** Incentivize all parties including the Key Tenant Clubs to push content through the facility.
  - Three potential sources of content for the Key Tenant Clubs:
    - Day to day usage of the facility by Members (FOB/Swipe Card to track).
    - Match Days e.g. WAFL, Pennants.
    - Club Functions.
- **Application:** The Key Tenant Club would receive a % of the F&B income linked to the respective Key Tenant Club's F&B activities at the venue.
- The more content (ie. Events) the respective Key Tenant Club pushes through the facility the better return the respective Key Tenant Club will earn.



## **East Fremantle Community Park – Food and Beverage – Original Intent**

- Key Tenant Clubs will receive their % share as long as F&B operations related to Key Tenant Clubs F&B activities make a profit.
  - This was a safeguard to ensure Key Tenant Clubs were not increasing % Cost of Goods or Cost of Sales i.e. By wanting to offer discounts to members or over predicting attendance.
  - Key principle was Operator and Key Users Tenants working together for the benefit of all.

## **East Fremantle Community Park – Food and Beverage – Original Intent**

- EFFC also incentivized to assist in attracting other non EFFC Australian Football Content by receiving a % of Food & Beverage turnover from **other Australian Football Event activities** at the venue.
- EFFC would pay any “additional” match day costs associated with this Australian Football Content (i.e. additional security, overlay etc)

## **East Fremantle Community Park – Food and Beverage – Original Intent**

- ToEF Council wanted the same arrangements in play for all Key Tenant Clubs.
- **The arrangements would be reviewable annually to ensure all parties are benefitting in upside and sharing downside.**

Clause 6(e)(i) of the Football Licence currently allows the Town to review at any time and amend annually (in consultation with Belgravia and with the agreement of EFFC ) the method and formula for calculating the EFFC F&B Payment. Additionally, Special Condition 14.3 of Schedule 1 of the Football Licence provides for a general review of the processes under the Football Licence on the second anniversary of the Commencement Date.

## East Fremantle Community Park – Food and Beverage – Current

- The EFFC/EFBC/EFCC is to receive a Food & Beverage dividend being 27% of the gross turnover from all income linked to the respective EFFC/EFBC/EFCC F&B activities at the venue.
- EFFC/EFBC/EFCC will receive their 27% share as long as F&B operations related to the respective EFFC/EFBC/EFCC F&B activities make a profit.
  - This was a safeguard to ensure Key Tenant Clubs were not increasing Cost of Goods or Cost of Sales ie. By wanting to offer discounts to members or over predicting attendance for events.
  - Assume positive working relationship between Belgravia Leisure and respective Key Tenant Club.
  - This is **NOT** linked to profitability of F&B Operations overall.

This is reflected in clause 6(f)(i) of the Football Licence Agreement. See also the formula in Item 12 of Schedule 1.

## **East Fremantle Community Park – WAFL Match Days - Current**

- EFFC receives 27% of all F&B revenue from the Entire Precinct for WAFL match days.
  - WAFL Match Day as defined by License of 27/6/2024.
    - WAFLW assumption on entire precinct may need further discussion as WAFLW attendances unlikely to warrant entire precinct.
  - EFFC pays any “additional” match day costs associated with the event (ie additional security, overlay etc).
  - Other Key Tenant Users able to use FOB’s during WAFL Match Days.
- EFFC will receive their 27% share as long as F&B operations related to EFFC F&B activities make a profit.
  - If EFFC was to significantly overestimate the attendance for a WAFL games then this would impact negatively on Cost of Goods and Cost of Sales thereby impacting on 27% share.



## **East Fremantle Community Park – WAFL Match Days - Current**

- EFFC would separately pay for any corporate match day function costs as agreed with Belgravia Leisure for which Belgravia would invoice them direct.
- EFFC would receive 27% of the F&B cost of the function as revenue.
  - ie. EFFC and Belgravia Leisure agree a fee of \$60 per head for a sit down meal and drinks for 200 people = \$12K.
  - Belgravia Leisure to invoice EFFC for \$12k
  - EFFC would receive \$3,240 as 27% share of \$12K.
  - Other function costs are excluded from F&B share and the responsibility of EFFC.

EFFC's obligation to pay for these overlay costs are provided for in clause 11.12(d)(iv) and (v) (i.e. temporary fencing and additional security/crowd control). See also clause 8.4(d) where Function Room (or part thereof) is booked out and clause 8.5 (g) (where Group Fitness Room is booked out). Note costs paid by EFFC for Function Room and Group Fitness Room are on a cost recovery basis only

## East Fremantle Community Park – Other Australian Rules Content

- Other Australian Rule Content defined in License as “Football Sporting Events”.
- EFFC receives 27% share of F&B related to “Football Sporting Events”(defined in the license 27/6/2024) **only** and **not** the overall precinct unless the Football Sporting Event is anticipating daily attendance of **1000+** people at any one time.
  - Belgravia as Operator would need to determine how best to separate F&B income from the Football Sporting Event and normal operations (i.e. allocate bar and space closest to the oval to Football Sporting Event and/or use FOB's).
  - EFFC pays any “additional” costs associated with the Football Sporting Event (i.e. additional security, overlay etc)
  - Where Football Sporting Event is anticipating attendance greater than 1000 people **at any one time**, EFFC and Belgravia to agree terms (i.e. who is taking the risk on attendance and costs)

## **East Fremantle Community Park - Larger Football Sporting Events**

- For very large Football Sporting Events (i.e AFLW or AFL preseason) a separate arrangement would be negotiated between Belgravia and EFFC and the AFL Club.
- EFFC and Belgravia Leisure to work together to procure this content to the benefit of both parties.

## **East Fremantle Community Park – Bowls Pennant Days**

- The EFBC is to receive a Food & Beverage dividend being 27% of the gross turnover from all income linked to the EFBC Pennant F&B activities (revenue generated from EFBC Club Members and competing teams using visitor FOBs on Pennants Days).
- Other Key Tenant Users able to use FOB's during Pennant days.

## **East Fremantle Community Park – Croquet Match Days**

- The EFCC is to receive a Food & Beverage dividend being 27% of the gross turnover from all income linked to the EFCC Croquet Match Day F&B activities (revenue generated from EFCC Club Members and competing teams using FOBs on Croquet Match Days).
- Other users able to use FOB's during croquet match days.

## **East Fremantle Community Park – Club Functions and Members**

- EFFC/EFBC/EFCC to receive 27% gross turnover share of F&B for EFFC/EFBC/EFCC Club Functions.
- EFFC/EFBC/EFCC to receive 27% share of F&B for EFFC/EFBC/EFCC member purchases at any time when member using FOB.
- For EFFC/EFBC/EFCC member booked functions, e.g. 21sts, wakes EFFC/EFBC/EFCC does not receive the 27% of F&B.



## Indicative Bowls Revenue to Date

MONTH	BOWLS F&B REVENUE	TOTAL F&B REVENUE	BOWLS F&B REVENUE AS % OF TOTAL F&B REVENUE
Jul-24	\$ 21,545.00	\$ 211,008.00	10%
Aug-24	\$ 21,195.00	\$ 232,662.00	9%
Sep-24	\$ 26,552.00	\$ 335,320.00	8%
<b>TOTAL FOR 3 MONTHS</b>	<b>\$ 69,292.00</b>	<b>\$ 778,990.00</b>	<b>9%</b>
27%	\$ 18,708.84		<b>BOWLS SHARE FOR 3 MONTHS</b>
	\$ 74,835.36		<b>EXTRAPOLATED OVER 12 MONTHS</b>

**Note:** Pennant Days commenced in Sept 2024 with the spring/summer pennant months expected to be bowls biggest F&B months. The 12 months extrapolation is therefore considered conservative.

## Indicative EFFC Food and Beverage Revenue

EVENT TYPE	ATTENDANCE	FOOTBALL F&B REVENUE	TOTAL PRECINCT F&B REVENUE	EFFC FUNCTION F&B SPEND	FOOTBALL SHARE COGS/COS 73% OR LESS	COMMENT	FOOTBALL SHARE COGS/COS 80%	COMMENT	ADDITIONAL COSTS
WAFL GAME	1,836	\$ 31,203.50	\$ 31,203.50	\$ 15,000.00	\$ 12,474.95	Football Recieves <b>27%</b> of <b>Precinct</b> F&B Revenue & 27% of Match Day Function F&B spend	\$ 9,240.70	Football Recieves <b>20%</b> of <b>Precinct</b> F&B Revenue (as COG's was over by 3%)	EFFC
Non WAFL EFFC Game	500	\$ 8,500.00	\$ 15,000.00	\$ -	\$ 2,295.00	Football Recieves <b>27%</b> of <b>Football</b> F&B Revenue	\$ 1,700.00	Football Recieves <b>20%</b> of <b>Football</b> F&B	EFFC
Football Sporting Event - less than 500	500	\$ 8,500.00	\$ 15,000.00	\$ -	\$ 2,295.00	Football Recieves <b>27%</b> of <b>Football</b> F&B Revenue	\$ 1,700.00	Football Recieves <b>20%</b> of <b>Football</b> F&B	EFFC
Football Sporting Event - 1000 people	1,500	\$ 25,500.00	\$ 25,500.00	\$ 10,000.00	\$ 9,585.00	Football Recieves <b>27%</b> of <b>Precinct</b> F&B Revenue & 27%	\$ 7,100.00	Football Recieves <b>20%</b> of <b>Precinct</b> F&B	EFFC
EFFC Best and Fairest	N/A	\$ -	\$ -	\$ 20,000.00	\$ 5,400.00	Football Recieves <b>27%</b> of <b>Function</b> F&B Revenue			N/A
EFFC Non-match/function ca	N/A	\$97,500	\$ -	\$ -	\$ 26,325.00	Casual EFFC Member F&B Revenue			N/A
		Based on Attendance	Estimate Only	Estimate only					
NOTE: F&B Revenues are for examples purposes only									
Average F&B Spend per Football Event	\$ 17								

## Indicative EFFC Food and Beverage Revenue

2021 EFFC Home Games						
Team	Actual Attendance	Number	Average F&B Spend Per Head	Total F&B Spend	EFFC 27%	2024 Attendance
Subiaco	1,547	1	\$ 17.00	\$26,299	\$7,100.73	1023
East Perth	1,242	1	\$ 17.00	\$21,114	\$5,700.78	1722
Perth	1,432	1	\$ 17.00	\$24,344	\$6,572.88	1068
West Coast	812	1	\$ 17.00	\$13,804	\$3,727.08	502
Claremont	1,252	1	\$ 17.00	\$21,284	\$5,746.68	1008
South Frem	5,924	1	\$ 17.00	\$100,708	\$27,191.16	3459
West Coast	1,559	1	\$ 17.00	\$26,503	\$7,155.81	
Peel Thunder	1,403	1	\$ 17.00	\$23,851	\$6,439.77	985
Swan Districts	1,297	1	\$ 17.00	\$22,049	\$5,953.23	872
West Perth	1,887	1	\$ 17.00	\$32,079	\$8,661.33	1067
<b>TOTAL</b>	<b>18,355</b>			<b>\$312,035</b>	<b>\$84,249.45</b>	<b>11706</b>
	1,836					1301

## Indicative EFFC Food and Beverage Revenue

2024 WAFLW						
Team	Actual Attendance	Number	Average F&B Spend Per Head	Total F&B Spend	EFFC 27%	Comments
Swan Districts	384	1	\$ 17.00	\$6,528	\$1,762.56	
Peel Thunder	348	1	\$ 17.00	\$5,916	\$1,597.32	
Subiaco	435	1	\$ 17.00	\$7,395	\$1,996.65	
West Perth	417	1	\$ 17.00	\$7,089	\$1,914.03	
Claremont	272	1	\$ 17.00	\$4,624	\$1,248.48	
East Perth	400	1	\$ 17.00	\$6,800	\$1,836.00	Attendance is estimate
South Fremantle	500	1	\$ 17.00	\$8,500	\$2,295.00	Attendance is estimate
<b>TOTAL</b>	<b>2,756</b>			<b>\$46,852</b>	<b>\$12,650.04</b>	
	394					

## Indicative EFFC Food and Beverage Revenue

Other EFFC Football/Football Sporting Events						
Event	Estimated Attendance	Estimated Number	Average F&B Spend Per Head	Total F&B Spend	EFFC 27%	Comments
Large	300	1	\$ 17.00	\$5,100	\$1,377.00	Attendance is for illustration purposes only
Medium	200	1	\$ 17.00	\$3,400	\$918.00	Attendance is for illustration purposes only
Small	100	2	\$ 17.00	\$3,400	\$918.00	Attendance is for illustration purposes only
Auskick	70	8	\$ 17.00	\$9,520	\$2,570.40	Attendance is for illustration purposes only
<b>TOTAL</b>	<b>670</b>			<b>\$21,420</b>	<b>\$5,783.40</b>	

## Indicative EFFC Food and Beverage Revenue

EFFC Functions						
Event	Estimated Attendance	Estimated Number	Average F&B Spend Per Head	Total F&B Spend	EFFC 27%	Comments
Best and Fairest	250	1	\$ 75.00	\$18,750	\$5,062.50	Attendance is for illustration purposes only
Auction	250	1	\$ 75.00	\$18,750	\$5,062.50	Attendance is for illustration purposes only
Season Launch	250	1	\$ 75.00	\$18,750	\$5,062.50	Attendance is for illustration purposes only
WAFLW Awards Night	144	1	\$ 96.00	\$13,824	\$3,732.48	Actual Attendance 2024
Colts Awards Night	125	1	\$ 50.00	\$6,250	\$1,687.50	Actual Attendance 2024
Reserves Team Dinner	35	1	\$ 31.00	\$1,085	\$292.95	Actual Attendance 2024
Other	50	3	\$ 75.00	\$11,250	\$3,037.50	Attendance is for illustration purposes only
<b>TOTAL</b>				<b>\$88,659</b>	<b>\$23,937.93</b>	



## Indicative EFFC Food and Beverage Revenue

EFFC Member Spend					
Members	Days	F&B Spend Per Day	Total F&B Spend	EFFC 27%	Comments
Members	325	\$ 300.00	\$97,500	\$26,325.00	Belgravia projections
<b>TOTAL</b>				<b>\$ 26,325.00</b>	

# Indicative EFFC Food and Beverage Revenue

TOTAL DISRIBUTION TO EFFC BASED ON 27% \$152,945.82
TOTAL EFFC RELATED F&B SPEND \$566,466.00

NET TOTAL EFFC RELATED F&B DISTRIBUTION													
% Share to EFFC													
EFFC	15%	16%	17%	18%	19%	20%	21%	22%	23%	24%	25%	26%	27%
	\$84,970	\$90,635	\$96,299	\$101,964	\$107,629	\$113,293	\$118,958	\$124,623	\$130,287	\$135,952	\$141,617	\$147,281	\$152,946

	A	B	C	D	E	F	G	H	I	J	K
1	Sliding scale income share with the clubs & clubs not sharing cost of discount						Fixed 4.3% to clubs & clubs sharing the cost of the 10% discount				
2		4%	4%	5% from \$3.5m	6% from \$4m			4.3%	4.3%	4.3% from \$3.5m	4.3% from \$4m
3	Income	24/25	25/26 Forecast	25/26 Forecast	25/26 Forecast		Income	24/25	25/26 Forecast	25/26 Forecast	25/26 Forecast
4	B Active Income	\$ 1,643,663	\$ 2,114,192	\$ 2,114,192	\$ 2,114,192		B Active Income	\$ 1,643,663	\$ 2,114,192	\$ 2,114,192	\$ 2,114,192
5	Carnaby's Income	\$ 3,053,116	\$ 3,200,000	\$ 3,500,000	\$ 4,000,000		Carnaby's Income	\$ 3,065,616	\$ 3,225,000	\$ 3,525,000	\$ 4,025,000
6	Total Income	\$ 4,696,779	\$ 5,314,192	\$ 5,614,192	\$ 6,114,192		Total Income	\$ 4,696,779	\$ 5,339,192	\$ 5,639,192	\$ 6,139,192
7											
8	Expenses						Expenses				
9	Cost of Goods	\$ 1,057,197	\$ 1,088,000	\$ 1,190,000	\$ 1,360,000		Cost of Goods	\$ 1,057,197	\$ 1,096,500	\$ 1,198,500	\$ 1,368,500
10	Personnel Costs	\$ 2,641,372	\$ 2,455,776	\$ 2,540,776	\$ 2,695,776		Personnel Costs	\$ 2,641,372	\$ 2,465,776	\$ 2,550,526	\$ 2,705,276
11	Maintenance Costs	\$ 733,734	\$ 770,426	\$ 770,426	\$ 770,426		Maintenance Costs	\$ 733,734	\$ 770,426	\$ 770,426	\$ 770,426
12	Adv & Marketing Costs	\$ 104,821	\$ 107,966	\$ 107,966	\$ 107,966		Adv & Marketing Costs	\$ 104,821	\$ 107,966	\$ 107,966	\$ 107,966
13	Operations Costs	\$ 232,214	\$ 438,231	\$ 438,231	\$ 438,231		Operations Costs	\$ 232,214	\$ 438,231	\$ 438,231	\$ 438,231
14	EFCP Sinking Fund	\$ -					EFCP Sinking Fund	\$ -			
15	Finance Costs	\$ 94,909	\$ 98,555	\$ 98,555	\$ 98,555		Finance Costs	\$ 94,909	\$ 98,555	\$ 98,555	\$ 98,555
16	Interest Costs	\$ 35,684	\$ 35,684	\$ 35,684	\$ 35,684		Interest Costs	\$ 35,684	\$ 35,684	\$ 35,684	\$ 35,684
17	Depreciation Costs	\$ 202,495	\$ 202,495	\$ 202,495	\$ 202,495		Depreciation Costs	\$ 202,495	\$ 202,495	\$ 202,495	\$ 202,495
18	Total Expenses	\$ 5,102,425	\$ 5,197,133	\$ 5,384,133	\$ 5,709,133		Total Expenses	\$ 5,102,425	\$ 5,215,633	\$ 5,402,383	\$ 5,727,133
19											
20	Net Results (Before Club Revenue Share)	-\$ 405,646	\$ 117,059	\$ 230,059	\$ 405,059		Net Results (Before Club Revenue Share)	-\$ 405,646	\$ 123,559	\$ 236,809	\$ 412,059
21	Clubs Revenue Share	\$ 61,062	\$ 128,000	\$ 175,000	\$ 240,000		Clubs Revenue Share	\$ 65,911	\$ 138,675	\$ 151,575	\$ 173,075
22	Net Result	-\$ 466,709	-\$ 10,941	\$ 55,059	\$ 165,059		Net Result	-\$ 471,557	-\$ 15,116	\$ 85,234	\$ 238,984
23											
24	Croquet	\$ 1,221	\$ 2,560	\$ 3,500	\$ 4,800		Croquet	\$ 1,318	\$ 2,774	\$ 3,032	\$ 3,462
25	Bowls	\$ 15,876	\$ 33,280	\$ 45,500	\$ 62,400		Bowls	\$ 12,137	\$ 26,056	\$ 29,410	\$ 35,000
26	Football	\$ 43,965	\$ 92,160	\$ 126,000	\$ 172,800		Football	\$ 39,956	\$ 84,846	\$ 94,134	\$ 109,614

7:02

4G


**South Fremantle Football Club** + Follow

1,007 followers

21h • 🌐

## 2024 FINANCIAL RESULT

In 2024, **South Fremantle Football Club** achieved a better-than-expected financial outcome, realising a full year cash profit of \$180,828 with a net profit of \$167,464, the best result since 2021, a Grand Final year.

Chief Executive Officer Cameron Britt is pleased to announce to Club members, fans and commercial partners that it was a year that would reveal several firsts.

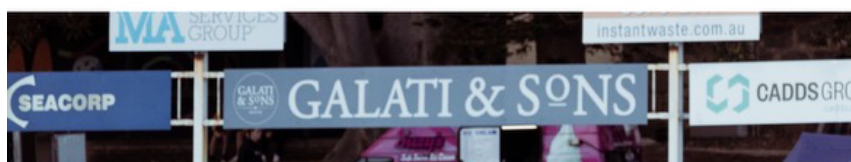
"It was the first season in which we've pushed through \$3.5M turnover (total \$3.7M), assisted by strong revenue growth from sponsorship arrangements, investment returns and record match-day gate income".

"We would also record bar & function sales of nearly \$1M for the first time, which is testament to our exceptional relationship with food and beverage partner, Benny's Bar & Café", Britt confirmed.

Some additional revenue opportunities were not achieved due to both our WAFL and WAFLW programs missing finals, which only reinforces the performance of our core operating activities in delivering a robust financial result.

Profit results continue to support the Board's strategic intent to strengthen the balance sheet in support of future activities.

The 2024 AGM is scheduled for this Monday December 2 (6pm), in the Hughes Bar.



Home



Video



My Network



Notifications



Jobs

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15 NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 NEW BUSINESS OF AN URGENT NATURE

18 MATTERS BEHIND CLOSED DOORS

**PROCEDURAL MOTION**

**That the meeting be closed to the public to discuss a confidential report in relation to 18.1 CEO Annual Performance Review under the terms of the Local Government Act 1995, Section 5.23(2)(a) & (e).**

18.1 CEO ANNUAL PERFORMANCE REVIEW

(Confidential Report)

19 CLOSURE