



Council Meeting 18 June 2013

MINUTES

Town of East Fremantle

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MINUTES OF A COUNCIL MEETING, HELD IN THE COUNCIL CHAMBERS, ON TUESDAY, 18 JUNE 2013 COMMENCING AT 6.30PM.

INDEX

- 102. DECLARATION OF OPENING OF MEETING**
 - 102.1 Present*
- 103. ACKNOWLEDGEMENT OF COUNTRY**
- 104. WELCOME TO GALLERY AND INTRODUCTION OF ELECTED MEMBERS AND STAFF**
- 105. RECORD OF APPROVED LEAVE OF ABSENCE**
- 106. RECORD OF APOLOGIES**
- 107. PRESENTATIONS/DEPUTATIONS/PETITIONS/SUBMISSIONS**
 - 107.1 Glyde-In Learning Centre Inc*
- 108. PUBLIC QUESTION TIME**
- 109. APPLICATIONS FOR LEAVE OF ABSENCE**
 - 109.1 Cr Rico*
- 110. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
 - 110.1 Council Meeting – 21 May 2013*
- 111. ANNOUNCEMENTS BY MAYOR WITHOUT DISCUSSION**
- 112. QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN WITHOUT DISCUSSION BY COUNCIL MEMBERS**
- 113. MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN BY COUNCIL MEMBERS**
- 114. CORRESPONDENCE (LATE RELATING TO ITEM IN AGENDA)**
- 115. TOWN PLANNING & BUILDING**
 - 115.1 T66.2 Canning Highway No 235 (Lot 1851)
Applicant: Paintessa Development Pty Ltd
Owner: Paintessa Development Pty Ltd
Application No P47/13*
 - 115.2 East Fremantle Oval Recreation Precinct Community Reference Group*
- 116. FINANCE**
 - 116.1 Monthly Financial Activity Statement for Period Ending 31 May 2013*

18 June 2013

MINUTES

116.2 *Accounts for Payment – May 2013*

117. REPORTS OF CHIEF EXECUTIVE OFFICER

117.1 *Request for Partial Road Closure and Acquisition of Land – Western end of Hillside Road adjoining No. 14 Angwin Street, East Fremantle
Owner: L Archibald
Applicant: Richard Rodic Planning and Development
Application No. P52/13*

117.2 *Local Government Reform*

117.3 *Department of Sport and Recreation*

117.4 *A/Electoral Commissioner, WA Electoral Commission*

117.5 *Strategic Community Plan Workshop*

117.6 *Dr Dawn Butterworth*

117.7 *WA Special Needs Children's Christmas Party*

117.8 *Fremantle History Society*

117.9 *The Big Hoo Haa Comedy Night*

118. REPORTS OF ELECTED MEMBERS

119. CONFIDENTIAL BUSINESS

119.1 *Employment of Acting CEO*

120. NOTICES OF MOTION BY ELECTED MEMBERS FOR CONSIDERATION AT THE FOLLOWING MEETING

121. MOTIONS WITHOUT NOTICE OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

121.1 *Vote of Appreciation Mayor Ferris*

122. CLOSURE OF MEETING



18 June 2013

MINUTES

MINUTES OF A COUNCIL MEETING, HELD IN THE COUNCIL CHAMBER, ON TUESDAY, 18 JUNE 2013 COMMENCING AT 6.30PM.

102. DECLARATION OF OPENING OF MEETING

The Mayor (Presiding Member) declared the meeting open.

102.1 Present

Mayor A Ferris	Presiding Member
Cr C Collinson	
Cr B de Jong	
Cr S Martin	
Cr D Nardi	
Cr R Olson	
Cr M Rico	
Cr A Wilson	
Mr S Wearne	Chief Executive Officer
Mr L Mainwaring	Executive Manager Finance & Administration (To 8.18pm)
Mr J Douglas	Manager Planning Services (To 7.13pm)
Ms J May	Minute Secretary

103. ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member made the following acknowledgement:

“On behalf of the Council I would like to acknowledge the Nyoongar people as the traditional custodians of the land on which this meeting is taking place.”

104. WELCOME TO GALLERY AND INTRODUCTION OF ELECTED MEMBERS AND STAFF

There were six members of the public in the gallery at the commencement of the meeting.

The Mayor introduced elected members and staff.

105. RECORD OF APPROVED LEAVE OF ABSENCE

Cr Lilleyman.

106. RECORD OF APOLOGIES

Nil.

107. PRESENTATIONS/DEPUTATIONS/PETITIONS/SUBMISSIONS

107.1 Glyde-In Learning Centre Inc

Mr Gordon MacNish and Ms Jan Machin addressed Council on behalf of Glyde-In, expressing thanks for Council's ongoing support and outlining Glyde-In's history and services provided, pursuant to Glyde-In's request for a long term lease to improve its prospects of continuing tenure of the building in the event of the Town's amalgamation.

108. PUBLIC QUESTION TIME

Nil.

109. APPLICATIONS FOR LEAVE OF ABSENCE

109.1 Cr Rico

Cr Rico sought leave of absence for the Special Council Meeting on the 23 July 2013.



18 June 2013

MINUTES

Cr Olson – Cr Collinson

That leave of absence be granted to Cr Rico for the Special Council Meeting on 23 July 2013. CARRIED

110. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

110.1 Council Meeting – 21 May 2013

Cr Olson – Cr Nardi

That the Minutes of the Council Meeting held on 21 May 2013 be confirmed with the following corrections:

- **MB Ref 90.3 East Fremantle Oval Recreation Precinct Community Reference Group**
Minutes to note the resolution was carried by an absolute majority.
- **MB Ref 96.1 Meeting & Christmas Closure Schedule 2013/2014**
That 2nd dot point in Section 8 of the motion read “Thursday” 2 January 2014 and not “Tuesday” as currently shown.
- **Cr Olson and Cr de Jong to be noted as in attendance.** CARRIED

111. ANNOUNCEMENTS BY MAYOR WITHOUT DISCUSSION

Nil.

112. QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN WITHOUT DISCUSSION BY COUNCIL MEMBERS

Nil.

113. MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN BY COUNCIL MEMBERS

Nil.

114. CORRESPONDENCE (LATE RELATING TO ITEM IN AGENDA)

Nil.

115. TOWN PLANNING & BUILDING

115.1 T66.2 Canning Highway No 235 (Lot 1851) Applicant: Paintessa Development Pty Ltd Owner: Paintessa Development Pty Ltd Application No P47/13

The Manager Planning Services advised that a Notice of Mediation had been received in relation to the applicant's appeal against Council's decision to refuse the demolition of the shop at 235 Canning Highway. The Mediation will take place on site on Tuesday, 23 July at 3pm, followed by discussion at the Council office and elected members are invited to attend.

Crs Wilson, Martin, de Jong and Collinson advised that they would attend the Mediation.

The Manager Planning Services advised that the recommended landscaping plan had been received from the applicant today, however, he'd had insufficient time to assess the submission.

Cr Wilson – Cr Nardi

That Council defer this item pending receipt and consideration of a landscape plan including fill and fencing requirements. CARRIED

18 June 2013

MINUTES

115.2 East Fremantle Oval Recreation Precinct Community Reference Group
By Jamie Douglas, Manager Planning Services on 14 June 2013

PURPOSE OF THIS REPORT

This report provides information on the outcomes of the first Community Reference Group Meeting held on Wednesday 12 June 2013 and recommends that Council endorse some proposed changes to the Terms of Reference for the Group.

OUTCOMES FROM THE MEETING

The Committee's first meeting was held at the Council offices on Wednesday 12 June 2013 at 5:30. All committee members attended except Darren Monument and Cr Nardi.

Ms Cunningham advised prior to the meeting that she was no longer able to participate in the CRG. Mr Patrick (Ms Cunningham's partner) had been an applicant for the Preston Point Ward position and was considered the next most qualified candidate to represent that ward.

On that basis Mr Hayburn was allowed to attend the meeting, technically as an observer, with future attendance subject to formal appointment by Council.

The community representative for the Plympton Ward, Fiona Winfield was elected as the Chairperson.

The members discussed the Site Analysis Report which was circulated with the CRG Meeting Agenda and invited committee member Adam Kelly from the East Fremantle Football Club to present the Club's assessment of its future needs, costing and expectations for possible future funding at the next meeting.

It was decided that;

- following meetings will be held at 6pm on the fourth Monday of each month.
- a number of minor changes should be made to the Terms of Reference. These are attached for consideration by Council.

CONCLUSION

It was a constructive first meeting with members generally displaying a genuine desire to address the issues confronting the site's future. The proposed changes which are highlighted in the attached Terms of Reference are minor in nature and do not impact upon the primary 'Role and Functions' of the CRG, they are recommended for Council's endorsement.

RECOMMENDATION

That Council:

1. endorse the appointment of Mr Patrick Hayburn as the Preston Point Ward representative on the Community Reference Group
 2. receive the report and endorse the changes highlighted in the attached 'Terms of Reference' for the East Fremantle Oval Recreation Precinct Community Reference Group.
- Absolute Majority Resolution Required**

The Manager Planning Services provided a summary of the first meeting of the group and advised that minutes from each meeting would be submitted to the Town Planning & Building Committee.

Cr Olson – Cr Martin

That Council:

1. **endorse the appointment of Mr Patrick Hayburn as the Preston Point Ward representative on the Community Reference Group**
2. **receive the report and endorse the changes highlighted in the attached 'Terms of Reference' for the East Fremantle Oval Recreation Precinct Community Reference Group.**

CARRIED
ABSOLUTE MAJORITY

The Manager Planning Services left the meeting at 7.13pm.

116. FINANCE

116.1 **Monthly Financial Activity Statement for Period Ending 31 May 2013** *By Les Mainwaring Executive Manager Finance & Administration on 14 June 2013*

PURPOSE

To provide timely financial information to Elected Members including regular review of the current forecast. This statement compares actual performance against budget estimates, and summarises operating and capital results in accordance with statutory requirements.

BACKGROUND

The report comprises the financial results from the month of May 2013, with commentary focusing on comparisons to the year to date amended budget position.

The monthly Financial Activity Statement for the period ending 31 May 2013 is appended and includes the following:

- Financial Activity Statement
- Notes to the Financial Activity Statement including schedules of investments, rating information and debts written off.
- Capital expenditure Report

ATTACHMENT

The attached Financial Activity Statements are prepared in accordance with the amended Local Government (Financial Management) Regulations 1996; together with supporting material to provide Council with easy to understand financial information on Council activities undertaken during the financial year.

REPORT

Introduction/Comments

The following is a summary of information on the attached financial reports:

Revised Budget Forecast

The current budget forecast for the 30th June 2013 indicates a surplus of \$111,119, noting that this was the position at the time of the April 2013 report.

The history of the budget forecast is as follows;
Original Budget adopted with a projected surplus of \$60,520

At the OCM 6 December 2012 part of the end of year surplus of \$15,199 was carried forward as an increase in closing funds.

At the OCM 19 March 2013 the Half Yearly Budget Review culminated in a \$153,600 decrease in closing funds.

At the OCM 16 April 2013 amendments resulted in an increase in closing funds of \$305,000.

At the OCM 21 May 2013 amendments resulted in a decrease in closing funds \$116,000.

Operating YTD Actuals

Operating Revenue 98%; is \$162,000 less than the YTD budget. (Unfavourable)

Operating Expenditure 97%; is \$245,000 less than the YTD budget. (Favourable)

After non-cash adjustments, the total operating cash forecast is \$162,000 less than the YTD budget (Unfavourable).

Operating Revenue is 2% unfavourable with year to date budget.

There is significant variance within operating revenue such as the timing of capital grant revenue items that are not claimed until completion of the associated projects. Unfavourable variances include the \$120,000 for the Plympton Parking project, and \$92,000 for the Preston Point Road roundabout awaiting final completion.

Operating Expenditure is now 3% favourable to year to date budget.

The main area of favourable variation is the Recreation and Culture program with the EF Oval master plan project in progress \$67,000, Community Events \$19,000 that occur in the last quarter. Other favourable variations relate to the activities of the outside workforce with the allocation of internal resources of labour and plant, plus materials, for pump and reticulation overhauls, foreshore maintenance, Merv Cowan Park maintenance, John Tonkin Park maintenance and Civic Garden maintenance, offset by additional Henry Jeffery oval maintenance.

The main areas for unfavourable variances in Education and Welfare were the HACC program \$33,000 which is offset by additional funds, and under Transport operations with the allocation of internal resources of labour and plant, plus materials to road maintenance, verge maintenance, street cleaning, tree pruning and drainage maintenance.

Further analytical review of the outside workforce across Transport, Recreation and Depot functions has revealed that aggregated wages, overheads and plant allocations are in line with budget, and that external materials and contractor expenses are within budget when aggregated across the same functions. There may be variations at account level however total outside workforce resources are operating within budget.

All capital activities have been set forward in the budget so that they can be easily monitored in terms of progress; hence revenues aligned with capital projects have also been set forward which presents timing differences until projects are completed.

Other details can be found in the attached notes to the financial activity statement.

Capital Programs YTD Progress Summaries

Annual Timeline 92% of year elapsed

Land & Buildings 22% expended

Infrastructure Assets 81% expended

Plant & Equipment 88% expended

Furniture & Equipment 75% expended

Capital expenditure is \$1,942,000 less than the YTD budget (Favourable) which represents the balance of capital programs to be completed. The report provides details on individual capital works in progress as at 31 May 2013.

Statutory Requirements

Local Government Act 1995 (As amended)

Local Government (Financial Management) Regulations 1996 (As amended)

Relevant Council Policies

Significant accounting policies are adopted by Council on an annual basis. These policies are used in the preparation of the statutory reports submitted to Council.

Strategic Plan Implications

Nil

Financial/Resource/Budget Implications

The May 2013 Financial Activity Statement shows variances in income and expenditure when compared with year to date budget estimates.

Conclusion

The attached Financial Activity Statement for the period 1 July 2012 to 31 May 2013 is presented to the Council for timely information. The current annual forecast of a small surplus is confirmed by these accounts in conjunction with further analytical analysis undertaken at officer level.

RECOMMENDATION

That the Financial Activity Statement for the period ending 31 May 2013 be received.

Cr Martin sought advice on when the requested report addressing recommended governance mechanisms to prevent unauthorised over expenditure would be received.

The Executive Manager Finance & Administration advised that the report would be prepared once he had completed integrated planning requirements and the 2013/2014 Budget.

Cr Martin sought a date when this report might be expected.

The CEO advised an interim report would be provided to the next Council Meeting.

Cr Martin – Cr de Jong

That the Financial Activity Statement for the period ending 31 May 2013 be received and an interim report be provided to the July Council Meeting on governance mechanisms to prevent unauthorised over expenditure. CARRIED

116.2**Accounts for Payment – May 2013**

By Les Mainwaring, Executive Manager Finance & Administration on 14 June 2013

PURPOSE

To endorse the list of payments made under delegated authority for the period 1 May to 31 May 2013.

BACKGROUND

The Chief Executive Officer has delegated authority to make payments from the Municipal and Trust Accounts in accordance with budget allocations.

The Town provides payments to suppliers by; electronic funds transfer, cheque or credit card. Attached is a list of all payments made under delegated authority during the said month.

ATTACHMENT

REPORT**STATUTORY REQUIREMENTS**

Local Government (Financial Management) Regulations 1996 – Regulation 13

Comments/Discussion

The List of Accounts paid for the period beginning 1 May and ending 31 May 2013 requires endorsement by the Council.

RECOMMENDATION TO COUNCIL

That the List of Accounts paid for the period beginning 1 May and ending 31 May 2013 be received, as per the following summary table:



18 June 2013

MINUTES

<i>May 2013</i>		
Voucher Nos	Account	Amount
4552 – 4562	Municipal (Cheques)	\$8,066.64
EFT 17343 – EFT 17512	Electronic Transfer Funds	\$584,369.29
Payroll	Electronic Transfer Funds	\$202,581.77
	Municipal Total Payments	\$795,017.70

Cr Olson – Cr de Jong

That the List of Accounts for the period beginning 1 May and ending 31 May 2013 be received. CARRIED

117. REPORTS OF CHIEF EXECUTIVE OFFICER

117.1 *Request for Partial Road Closure and Acquisition of Land – Western end of Hillside Road adjoining No. 14 Angwin Street, East Fremantle*

Owner: L Archibald

Applicant: Richard Rodic Planning and Development

By Christine Catchpole, Planning Officer, and Stuart Wearne, Chief Executive Officer, on 14 June 2013

PURPOSE OF THIS REPORT

The purpose of this report is to facilitate a Council decision on a request for a partial road closure of the western end of Hillside Road and acquisition of the land by the property owner of 14 Angwin Street.

BACKGROUND

The owner of 14 Angwin Street requested partial closure and acquisition of Hillside Road in 2010 and again in 2011. At the time the Chief Executive Officer advised the land owner that it was unlikely that Council would support the closure for the following main reasons:

- pedestrian use of the road – including the unconstructed section;
- the possibility that Hillside Road may be constructed to intersect with Angwin Street; and
- lack of reasons being put forward by the applicant which outweighed the potential community benefit of keeping the road open.

The adjoining land owner made the following statements in support of the proposal:

- the unconstructed portion of Hillside Road adjoins his garden. He has taken responsibility for care of the area as, in his opinion, Council does not do so and left unattended the area would become an eyesore. Care for the area includes watering the vegetation and clearing rubbish;
- the owner does not believe there is any commercial value in the land for the Town;
- Hillside Road is a cul de sac for approximately a third of the length of the 14 Angwin Street property. Given the slope of the land towards Angwin Street, Hillside Road could never be continued to intersect with Angwin Street and is only ever used by the owners of 14 Angwin Street and their visitors;
- Hillside Road serves approximately 8 residential properties, allowing the closure of this portion of the street will have no impact on the function of the street with respect to all properties that gain vehicle access from Hillside Road;

- the portion of the road requested to be closed adjoins a large apartment complex (Harbour Lights). There is extensive screening by vegetation along the northern boundary and this will serve as a buffer between the lots;
- the closure of this portion of Hillside Road will enable the owner to better utilise an otherwise underutilised and under maintained area without compromising the amenity of any adjoining property, or the amenity of the wider Town of East Fremantle community.

Description of subject land

The subject land is:

- Crown land vested in the care and control of the Town of East Fremantle;
- part of a dedicated road approximately 180 metres in length extending between Preston Point Road and Angwin Street;
- a cul de sac ending approximately 20 metres before the intersection with Angwin Street. The remaining unconstructed portion of the road is a local reserve for open space under TPS No.3;
- a sloping grassed area with some small trees and shrubs; and
- located in the Riverside Precinct.

Statutory Considerations

Town Planning Scheme No. 3 (TPS3) – Local Scheme Reserve Open Space
Land Administration Act
Land Administration Regulations

Potential Impact on Public Domain

- Tree in verge : Acquisition of the land by the adjoining owner may result in loss of existing vegetation in the area. There is a substantial line of small trees and shrubs within the southern section of the road reserve.
- Streetscape : Partial closure of the road and amalgamation of the land with 14 Angwin Street may result in the area being filled and a retaining wall and fence constructed (along the Angwin Street frontage) to achieve the same level as the garden of the existing house.

Potential Impact on Private Domain

The owner's purported reasons for wishing to acquire the land, as discussed above, are questioned.

The owner suggests firstly he is primarily motivated by a wish to keep the area tidy, however on inspection by Council officers there were no issues in that regard.

The owner also states the proposed road closure "will enable us to better utilise an otherwise underutilised and undermaintained area" without giving any indication of what he has in mind in terms of "better utilise".

The area which is used by pedestrians to access the footpath on Angwin Street from Hillside Road (see attached photos) is quite attractive and in addition to the loss of pedestrian access issue; if retaining walls, levelling etc were to be implemented it would have an arguably negative effect on the existing natural topography. It should be noted the land comprising the unconstructed road is classified in TPS No 3 as an open space reserve.

Documentation

Plans and relevant accompanying information date stamped received on 26 April 2013.

Date Application Received

26 April 2013

Any Relevant Previous Decisions of Council and/or History of an Issue on Site

- 26 March 2010** – Request to purchase the unconstructed portion of Hillside Road and the triangular portion of land (truncation dedicated on approval of Diagram 95136 being 22 June 1998) by the land owner of 14 Angwin Street.
- 25 January 2011** – Letter requesting partial closure of Hillside Road and acquisition of the land (as summarised above) from the land owner of 14 Angwin Street.
- 2 May 2011** – Response by the Town advising that the matter will be considered and advising that the Council is unlikely to support the proposal.

CONSULTATION

Not required unless Council was to initiate formal road closure proceedings under the Land Administration Act 1997.

Site Inspection

By Town Planner on 3 May 2013

DISCUSSION

A partial closure of the western end of Hillside Road is not considered warranted for the following reasons:

- Highway Frontage Dual Coding - R12.5/R40 under TPS 3 – In the case of sites with frontage to Canning Highway with a dual density coding, development above the lower density coding is subject, amongst other things, to sole vehicular access being via a street other than Canning Highway. Partial closure of Hillside Road would reduce the capacity for this to occur, in the case of some existing lots;
- Future development along Canning Highway may necessitate Council needing to continue Hillside Road through to Angwin Street. Canning Highway is classified as a Primary Regional Road under the Metropolitan Region Scheme access to sites may be restricted and/or prohibited depending on the scale of development and traffic implications. It would therefore be short-sighted to remove the option of gaining vehicular or pedestrian access to these sites from Hillside Road;
- TPS No. 3 Council Reserve - Open Space – this area has been used as a public thoroughfare for a considerable number of years for pedestrians from Preston Point Road and other roads, to the river. At some point in the future with further development along Canning Highway, Council may determine to improve the area and formalise the access with steps and seating. Closure of the road would prevent this from occurring;
- The area of open space concerned is clean and tidy with no evidence of anti-social behaviour; and
- Insufficient detail. Even if Council wished to entertain the proposal there has been no undertaking that the owner would be prepared to meet all costs associated with the closure and the eventual amalgamation of the land with their land. Further the applicant has indicated no awareness that the other adjoining owner(s) would need to be offered the opportunity to purchase their share of the land concerned.

Further to the above considerations the arguments put forward by the applicant in support of partial closure are not considered compelling reasons for Council to forego this land as a community asset and as a strategically important access route for future development on Canning Highway given the density coding of the adjoining sites.

It is not out of the question that the extension of Hillside Road to Angwin Street may be warranted in the long term should lots fronting Canning Highway be proposed for redevelopment.

In short, there is no financial benefit for Council involved (monies received from the applicant would go to the Crown, not Council) and a possible loss of benefit for the broader community.

In light of the above issues it is recommended that Council refuse the request for the partial road closure and acquisition of the land and that the applicant be advised that Council is therefore not prepared to initiate formal road closure proceedings for this section of Hillside Road.

RECOMMENDATION

That the request to initiate formal road closure proceedings for a partial road closure of the western end of Hillside Road and subsequent acquisition of the land be refused.

Cr Nardi – Cr Rico

That the request to initiate formal road closure proceedings for a partial road closure of the western end of Hillside Road and subsequent acquisition of the land be refused. CARRIED

117.2 **Local Government Reform**

The CEO provided an update on the latest developments, including advice on the meeting with the Minister which the Mayor and himself, together with other regional Mayors and CEOs, had attended recently and a letter which the CEO had subsequently sent to the Minister seeking clarification of some comments which he made to the meeting regarding means by which he hoped to achieve more amalgamations.

117.3 **Department of Sport and Recreation**

The CEO advised that funding approval had been received from the Department of Sport & Recreation for a \$50,000 grant to support the development of the East Fremantle Oval Recreation Precinct Masterplan.

117.4 **A/Electoral Commissioner, WA Electoral Commission**

The CEO advised that the Acting Electoral Commissioner has granted approval under section 4.17(2) of the Local Government Act 1995 to defer filling the vacancy of Mayor until the 2013 ordinary elections.

117.5 **Strategic Community Plan Workshop**

The CEO advised that 63 residents/ratepayers/community representatives had attended the Open House workshop to consider a Strategic Community Plan for East Fremantle. The feedback from this workshop would be provided to elected members at their workshop to be held tomorrow evening.

117.6 **Dr Dawn Butterworth**

The CEO read the following correspondence from Dr Butterworth:

“Dear Mr Ferris

Thank you very much for your congratulations on my receipt of the WA Volunteer of the Year Award. I was touched by your interest, kind words and best wishes.

I realise that my voluntary efforts are but a tiny drop in the whole huge ocean of human need, but of course collectively all our tiny drops build into a great wave of change, which really does make a difference to the lives of others less fortunate.

I am proud to be a member of the East Fremantle community and send my best wishes to the Council for a happy and successful 2013. Please let me know if I can be assistance in any way.

Kind regards

Dr Dawn Butterworth

117.7 WA Special Needs Children's Christmas Party

The CEO tabled a certificate of merit for Council's support of the 2013 Special Children's Christmas Party to be held on Sunday, 17 November 2013.

117.8 Fremantle History Society

The CEO read the following email from the Fremantle History Society:
"Dear Stuart

I am writing on behalf of the Fremantle History Society committee to thank you very much for taking the George Street/East Fremantle walk on behalf of the society during the recent Fremantle heritage festival. The Society has worked hard to make a significant contribution to the heritage festival, particularly over the last few years when its future has been in doubt. This year the society contributed to six festival events each attracting good numbers and enthusiastic responses. The varied themes of the events encourages a range of audiences to dabble in their past and to see it through new and different eyes. Your contribution has made an important contribution to this.

Thank you once again. I hope the Town of East Fremantle and/or yourself will be able to participate again next year.

Kind regards

*Anne Brake
President, Fremantle History Society"*

117.9 The Big Hoo Haa Comedy Night

The CEO reminded elected members that Council was holding "The Big Hoo Haa comedy night on Friday, 28 June 2013.at the East Fremantle Football Club.

The Executive Manager Finance & Administration left the meeting at 8.18pm.

118. REPORTS OF ELECTED MEMBERS

Nil.

119. CONFIDENTIAL BUSINESS

119.1 Employment of Acting CEO

Cr Nardi – Cr de Jong

That this matter be dealt with on a confidential basis, in accordance with 5.23(2)a of the Local Government Act, which involves confidentiality provisions in relation to a matter affecting an employee. CARRIED

A confidential report prepared by the CEO was considered.

CONFIDENTIAL ATTACHMENT

Cr Olson – Cr de Jong

That:

- 1. Council approves the employment of Jamie Douglas in the position of (Acting) CEO for the period 5 August 2013 – 6 September 2013 pursuant to Section 5.36(2) of the Local Government Act.**
- 2. pursuant to section 5.42 Council delegates to the CEO the authority to appoint an Acting CEO, in the case of the period involved being no more than eight weeks.**

CARRIED
ABSOLUTE MAJORITY



18 June 2013

MINUTES

120. NOTICES OF MOTION BY ELECTED MEMBERS FOR CONSIDERATION AT THE FOLLOWING MEETING

Nil.

121. MOTIONS WITHOUT NOTICE OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

121.1 *Vote of Appreciation Mayor Ferris*

Cr Martin – Cr Collinson

That Mayor Ferris be thanked for his service to the Town.

CARRIED

122. CLOSURE OF MEETING

There being no further business, the meeting closed at 8.20pm.

*I hereby certify that the Minutes of the meeting of the **Council** of the Town of East Fremantle, held on **18 June 2013**, Minute Book reference **102.** to **122.** were confirmed at the meeting of the Council on*

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Presiding Member