

MINUTES

Town Planning Committee Tuesday, 3 August 2021 at 6.30pm

Disclaimer

The purpose of this Committee meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst the Committee has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Committee decision. No person should rely on the decisions made by the Committee until formal advice of the Committee decision is received by that person.

The Town of East Fremantle expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of the Committee, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Committee meeting.

Copyright

The Town wishes to advise that any plans or documents contained within this Agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction



CONTENTS

1.	DECLARATION OF OPENING OF MEETING/ANNOUNCEMENTS OF VISITORS	1
2.	ACKNOWLEDGEMENT OF COUNTRY	1
3.	ANNOUNCEMENT TO GALLERY	1
4.	RECORD OF ATTENDANCE	1
4.1	Attendance	1
4.2	Apologies	1
4.3	Leave of Absence	1
5.	MEMORANDUM OF OUTSTANDING BUSINESS	1
6.	DISCLOSURES OF INTEREST	1
6.1	Financial	1
6.2	Proximity	1
6.3	Impartiality	2
7.	PUBLIC QUESTION TIME	2
7.1	Responses to previous questions from members of the public taken on notice	2
7.2	Public Question Time	2
8.	PRESENTATIONS/DEPUTATIONS	2
8.1	Presentations	2
8.2	Deputations	2
9.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	2
9.1	Town Planning Committee (6 July 2021)	2
10.	ANNOUNCEMENTS BY THE PRESIDING MEMBER	2
11.	REPORTS OF COMMITTEES	3
12.	REPORTS OF OFFICERS (COMMITTEE DELEGATION)	4
12.1	Philip Street No 18 (Lot 1) Proposed two storey dwelling	4
12.2	Philip Street No 18A (Lot 2) Proposed two storey dwelling	16
12.3	Moss Street, No. 33 (Reserve 37909) – Permanent Approval for Short Term	
	Accommodation for up to 15 Persons	28
13.	MATTERS BEHIND CLOSED DOORSARRIED UNANIMOUSLY	33
14.	CLOSURE OF MEETING	33



MINUTES OF THE ORDINARY MEETING OF THE TOWN PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER, 135 CANNING HIGHWAY, EAST FREMANTLE ON TUESDAY, 3 AUGUST 2021.

1. DECLARATION OF OPENING OF MEETING/ANNOUNCEMENTS OF VISITORS Presiding member opened the meeting at 6.30 pm and welcomed members of the gallery.

2. ACKNOWLEDGEMENT OF COUNTRY

"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay my respects to Elders, past and present."

3. ANNOUNCEMENT TO GALLERY

"Members of the gallery are advised that no Committee decision from tonight's meeting will be communicated or implemented until 12 noon on the first clear working day after this meeting."

4. RECORD OF ATTENDANCE

4.1 Attendance

The following members were in attendance:

Cr C Collinson	Presiding Member
Mayor J O'Neill	
Cr J Harrington	
Cr A Natale	
Cr D Nardi	
Cr A Watkins	

The following staff were in attendance:

A Malone	Executive Manager Regulatory Services
K Culkin	Minutes Secretary

There were eight members of the public in the gallery.

4.2 Apologies

Nil

- 4.3 Leave of Absence Nil
- 5. MEMORANDUM OF OUTSTANDING BUSINESS Nil
- 6. DISCLOSURES OF INTEREST Nil
- 6.1 Financial Nil
- 6.2 Proximity Nil



6.3 Impartiality Nil

7. PUBLIC QUESTION TIME

7.1 Responses to previous questions from members of the public taken on notice Nil

7.2 Public Question Time

7.2.1 Dr Andrew Tandy submitted the following question:

"Isn't it time to develop an East Fremantle Housing Design Statement for consideration and guidance by potential building applicants?"

The Executive Manager Regulatory Services, advised that the Town had engaged a heritage consultant to develop Precinct Plans over certain areas that will provide heritage overlays, reviewing the characteristics of each area and placing development requirements on properties within each area.

- 8. PRESENTATIONS/DEPUTATIONS
- 8.1 Presentations
 - Nil
- 8.2 Deputations Nil
- 9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING
- 9.1 Town Planning Committee (6 July 2021)

9.1 OFFICER RECOMMENDATION

Moved Cr Nardi, seconded Cr Harrington

That the minutes of the Town Planning Committee meeting held on Tuesday, 6 July 2021 be confirmed as a true and correct record of proceedings.

(CARRIED UNANIMOUSLY)

10. ANNOUNCEMENTS BY THE PRESIDING MEMBER Nil



11. REPORTS OF COMMITTEES

11.1 Community Design Advisory Committee (5 July 2021	11.1	Community	Design Adv	visory Comn	nittee (5 Jul	v 2021)
---	------	-----------	------------	-------------	---------------	---------

Prepared by:	Andrew Malone, Executive Manager Regulatory Services
Supervised by:	Gary Tuffin, Chief Executive Officer
Authority/Discretion:	Town Planning Committee
Attachments:	1. Minutes of the Community Design Advisory Committee meeting held on 5 July 2021

PURPOSE

To submit the minutes of the Community Design Advisory Committee meeting held on the 5 July 2021 for receipt by the Town Planning Committee.

EXECUTIVE SUMMARY

The Committee, at its meeting held on 5 July 2021, provided comment on planning applications listed for consideration at the September 2021 Town Planning Committee meeting and other applications to be considered in the future. Comments relating to applications have been replicated and addressed in the individual reports.

There is no further action other than to receive the minutes.

11.1 OFFICER RECOMMENDATION

Moved Cr Natale, seconded Cr Nardi

That the Minutes of the Community Design Advisory Committee meeting held on 5 July 2021 be received.

(CARRIED UNANIMOUSLY)



12. REPORTS OF OFFICERS (COMMITTEE DELEGATION)

12.1 Philip Street No 18 (Lot 1) Proposed two storey dwelling

Owner	Antonio & Concettina Lenzo		
Applicant	Contemporary Design and Construction Pty Ltd		
File ref	P31/21		
Prepared by	James Bannerman Planning Officer		
Supervised by	Andrew Malone, Executive Manager Regulatory Services		
Meeting date	3 August 2021		
Voting requirements	Simple Majority		
Documents tabled	Nil		
Attachments	1. Location plan and advertising		
	2. Site photos		
	3. Plans date stamped 12 July 2021		
	4. Community consultation checklist		

Purpose

The purpose of this report is for Council to consider a development application for a new double storey dwelling on a survey strata lot at No 18 (Lot 1) Philip Street, East Fremantle.

Executive Summary

This development application proposes a new double storey dwelling on a front vacant survey strata lot at 18 Philip Street. The dwelling comprises a double garage, 4 bedrooms, 3 bathrooms and 2 living areas, as well as a balcony, large alfresco and a swimming pool. Four variations are requested to the requirements of the Residential Design Codes and one variation is required to the Residential Design Guidelines.

The applicant is seeking Council approval for the following variations to the Residential Design Codes and Residential Design Guidelines;

- (i) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Western Wall Garage 1m required, 0m provided
- (ii) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Western Wall Upper Storey - 2.2m required, 1.5m provided
- (iii) Clause 5.3.7 Residential Design Codes Fill maximum of 0.5m required, greater than 0.5m provided
- (iv) Clause 5.4.1 Visual Privacy 7.5m required, less than 7.5m provided
- (v) Clause 3.7.17.4.1.3 Residential Design Guidelines Wall Height 5.6m required, 8.1m provided

It is considered that the above variations can be supported subject to conditions of development approval being imposed.

Background

Zoning: Residential R17.5 Site area: 475m² Heritage: N/A Previous Decisions of Council and/or History of an Issue or Site Nil

Consultation

Advertising

The application was advertised to surrounding landowners from 29 April to 14 May 2021. Four submissions were received and are included below.

Submission	Applicant Response	Officer Response
Submission 1	The applicant provided amended	Amended plans show that all visual
To the Planning Department at the Town of	plans in response to issues brought	privacy setback requirements are
East Fremantle	up by the submitters and following	met.
With receipt of the drawings provided I have	discussions with the Town.	Following discussions with the
assessed the drawings and the main		applicant the total height of the
concerns I have are overlooking, height &		proposed building has been lowered
bulk & scale and how they are going to affect		to 8.1m in accordance with the
the amenity of our home.		height requirements of the
1. Overlooking - the first floor balcony is		Residential Design Guidelines.
setback approximately 5500mm & not		A 0.7m reduction in the side
7500mm to my adjoining boundary and		boundary setback has been
the 1000mm high frameless glass		requested as part of the proposed
balustrade is insufficient screening to		development. The Residential Design
avoid overlooking into my backyard and		Codes does allow proponents to
pool. I am aware that anything built more		propose development that does not
than 500mm above natural ground level		meet the deemed to comply
has to demonstrate sufficient screen to		requirements but rather achieves the
avoid overlooking into neighbouring		design principles criteria of the
properties and this has not been evident		Residential Design Codes.
on the plans provided. I would like the		There will be no overshadowing in
applicant to address this to avoid		terms of the formal method of
overlooking into my property.		calculating overshadowing in
2. Height - the East facing first floor wall has		accordance with the Residential
a noted wall height of approximately RL:		Design Codes; the property does not
41.855 to the underside of the eave at the		overshadow the neighbouring
north east corner and the natural ground		property.
level below is RL:33.37 making the wall		
height facing east 8.485m which is well		
over the allowable height set out in Table		
3 category B of the R-Codes and it also fails		
to meet the requirements of Building		
Heights 5.1.6 of the R-Codes. This is a big		
issue for our property as it will impact the		
amenity of our back yard and pool area		
with a huge amount of overshadowing		
being cast into our back yard. The height		
this development is exceeding is well over		
the allowable height of 7metres as stated		
in the R-Codes.		
3. Setback - With regards to the first floor		
setback to the boundary I note that the		
eastern wall of the first floor is		
approximately 15230mm long with major		
openings and has a wall height of		
8485mm. The required setback for this		
wall to the boundary is 5500mm to the		
boundary. I expect that is the developer is		
to amend the plans to address the first		
two points I mentioned above then the		
wall height will be reduced and the		



required setback to the boundary will be		
less.		
Whilst we encourage a development next		
door, we believe the proposed application is		
over developed for the site with little respect		
for the adjoining neighbours in terms of		
height, overlooking and bulk and scale.		
Considering there are design regulations in		
place through Local Town Planning Schemes		
and the R-Codes, we would like to see		
amended plans that addresses this based on		
those publications and our concerns outlined		
above, to ensure we can still enjoy the		
amenity of our property.		
Submission 2	The applicant provided amended	Visual privacy screening is to be
I object to the proposal.	plans in response to issues brought	included on the sitting room window
1. Parapet walls The length of the parapet	up by submissions and following	facing east.
walls is completely keeping with codes	discussions with the Town.	The Residential Design Codes does
however I believe the height could be an		allow proponents to propose
issue. Parapet walls are allowed to be a		development that does not meet the
maximum height of 3.5m with an average		deemed to comply requirements but
across the length of the wall of 3m (from		rather achieves the design principles
Natural Ground Level). The parapet to the		criteria of the Residential Design
boundary of 16 Philip St exceeds this limit		Codes.
given it is slightly higher than 3.5m at the		
height point of the Natural ground level		
and the ground tapers off meaning at the		
lowest point it is much higher than 3.5m		
and certainly does not average 3m. 2. <i>Overlooking</i> - There are some slight		
intrusions into 16 Philip St from an		
overlooking point of view as displayed by		
the cone of visions on the site plan. This is		
from the balcony and sitting room window		
facing North.		
3. <i>Wall lengths and heights -</i> The upper floor		
isn't set back far enough from the		
boundary to my lot given its unbroken		
length and height. Currently it is set-back		
1.5m from the boundary. It either needs to		
be broken up by a length of 4m to ensure		
the wall is not one continuous length or		
alternatively set further back according to		
the R-code requirements the wall		
needing to move 300-400mm further back.		
Submission 3	The applicant provided amended	This submission is identical to
To the Planning Department at the Town of	plans in response to issues brought	Submission 1. Read comments for
East Fremantle	up by the submitters and following	Submission 1.
With receipt of the drawings provided I have	discussions with the Town.	
assessed the drawings and the main		
concerns I have are overlooking, height &		
bulk & scale and how they are going to affect		
the amenity of our home.		
1. Overlooking - the first floor balcony is		
setback approximately 5500mm & not		
7500mm to my adjoining boundary and		
the 1000mm high frameless glass		
balustrade is insufficient screening to		
avoid overlooking into my backyard and		
pool. I am aware that anything built more		l



than 500mm above natural ground level		
has to demonstrate sufficient screen to		
avoid overlooking into neighbouring		
properties and this has not been evident		
on the plans provided. I would like the		
applicant to address this to avoid		
overlooking into my property.		
2. Height - the East facing first floor wall has		
a noted wall height of approximately RL:		
41.855 to the underside of the eave at the		
north east corner and the natural ground		
level below is RL:33.37 making the wall		
height facing east 8.485m which is well		
over the allowable height set out in Table		
3 category B of the R-Codes and it also fails		
to meet the requirements of Building		
Heights 5.1.6 of the R-Codes. This is a big		
issue for our property as it will impact the		
amenity of our back yard and pool area		
with a huge amount of overshadowing		
being cast into our back yard. The height		
this development is exceeding is well over		
the allowable height of 7metres as stated		
in the R-Codes.		
3. Setback - With regards to the first floor		
setback to the boundary I note that the		
eastern wall of the first floor is		
approximately 15230mm long with major		
openings and has a wall height of		
8485mm. The required setback for this		
wall to the boundary is 5500mm to the		
boundary. I expect that is the developer is		
to amend the plans to address the first		
two points I mentioned above then the		
wall height will be reduced and the		
required setback to the boundary will be		
less.		
Whilst we encourage a development next		
door, we believe the proposed application is		
over developed for the site with little		
respect for the adjoining neighbours in		
terms of height, overlooking and bulk and		
scale. Considering there are design		
regulations in place through Local Town		
Planning Schemes and the R-Codes, we		
would like to see amended plans that		
addresses this based on those publications		
and our concerns outlined above, to ensure		
we can still enjoy the amenity of our		
property.		
Submission 4	The applicant provided amended	The proposed development achieves
I object to the proposal.	plans in response to issues brought	the minimum open space
We have several concerns regarding the	up by the submitters and following	requirement in excess of 50% as the
proposed development of Lot 1 18 Philip St	discussions with the Town.	common property driveway can be
East Fremantle.		drawn on to add area to the total
1. Height - The Eastern facing wall has a		amount of open space in accordance
height of RL:41.855 to the underside of the		with the Residential Design Codes.
eave at the north east corner. The natural		The open space as provided by the
ground level at this point is RL:33.37. This		applicant is equal to 221.5m ² . Total
makes the east facing wall 8.485 m which		open space is equal to this amount



is considerably higher than the allowable	plus half the common property
height set out in the building codes.	(63m ²) which totals 284.5m ² . This
The dwelling does not seem to account for	represents 60% open space which
the natural ground level which slopes	exceeds the minimum amount that is
downwards from south to north. The	required.
building is based on the ground level at	Privacy screening and obscure
the Southern facade rather than the mid-	windows have been utilised to
point of the slope of the land. We believe	ensure compliance with the visual
the ground at the southern facade needs	privacy setbacks of the Residential
to be dug out to ensure the height of the	Design Codes.
building meets building codes, as has been	
required at other recent developments on	
the northern side of Philip St, including	
number 20.	
2. Area of the building -	
We believe the area of the building does	
not meet code for the Richmond Hill	
precinct of East Fremantle. Our	
understanding is that a minimum of 50%	
of the plot area is landscaped. The site	
plan (A00) shows that only 46-6% of the	
plot area is landscaped.	
3. Overlooking -	
Although our property is not affecting by	
overlooking with this proposal, we are	
concerned that the first floor balcony on	
the northern aspect significantly overlooks	
the backyard of 20 Philip St. Sufficient	
screening is not evident on the plans,	
which seem to only show a 1000m high	
frameless glass balustrade.	
Although we are not against the proposal to	
develop the land at 18 Philip St, we believe	
the current plans to not met regulation and	
will detract from the amenity of nearby	
houses and the street.	

Community Design Advisory Committee (CDAC)

The application was referred to CDAC. The following comments were made.

(a) The overall built form merits;

- The Committee did not support the proposed design.
- The Committee considered there was limited articulation of the front and side walls of the proposal creating significant bulk and scale to Philip Street.
- The Committee noted the colour and materials utilised within the proposal should be varied to break up the bulk and scale of development.
- The Committee noted the potential for concerns about visual privacy from the rear balcony.

(b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development.

- The Committee believed that as the proposal is a large double storey dwelling, there will be significant impacts on the character of the area, including the visual interpretation of the streetscape.
- The Committee felt that the design does not tie in with the streetscape.
- The Committee noted the proposal did not achieve good design principles.



- (c) The relationship with and impact on the broader public realm and streetscape;
 - The Committee noted that proposal is unsympathetic to the streetscape.
- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features and landmarks;
 - See above.
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability;
 - No comment at this time.
- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places;
 - No comment at this time.

Officer Response

A number of issues were addressed by the applicant in response to comments from CDAC. The applicant has added timber to the front facade in an effort to soften the design. The design was lowered on the lot such that the maximum roof height was reduced to 8.1m above natural ground level. The visual privacy setback issues were addressed by adding visual privacy screening, obscure glazing and reducing balcony size.

External Consultation Nil

Statutory Environment

Planning and Development Act 2005 Residential Design Codes of WA Town of East Fremantle Local Planning Scheme No. 3 (LPS No. 3)

Policy Implications *Town of East Fremantle Residential Design Guidelines 2016 (as amended)*

Financial Implications Nil

Strategic Implications The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

- 3.1 Facilitate sustainable growth with housing options to meet future community needs.
 3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.
 - 3.1.2 Plan for a mix of inclusive diversified housing options.



3.1.3 Plan for improved streetscapes.

- 3.2 Maintaining and enhancing the Town's character.
 - 3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.
- 3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.
 - 3.3.1 Continue to improve asset management within resource capabilities.
 - 3.3.2 Plan and advocate for improved access and connectivity.

Natural Environment

Maintaining and enhancing our River foreshore and other green, open spaces with a focus on environmental sustainability and community amenity.

- 4.1 Conserve, maintain and enhance the Town's open spaces.
 - 4.1.1 Partner with Stakeholders to actively protect, conserve and maintain the Swan River foreshore.
 - 4.1.2 Plan for improved streetscapes parks and reserves.
 - 4.1.3 Improve and protect the urban forest and tree canopy.
- 4.2 Enhance environmental values and sustainable natural resource use.
 - 4.2.1 Reduce waste through sustainable waste management practices, including effective community and business education.
- 4.3 Acknowledge the change in our climate and understand the impact of those changes.
 - 4.3.1 Improve systems and infrastructure standards to assist with mitigating climate change impacts.

Risk Implications

A risk assessment was undertaken and the risk to the Town was deemed to be negligible.

Site Inspection

A site inspection was undertaken.

Comment

Statutory Assessment

The proposal has been assessed against the provisions of Local Planning Scheme No. 3 and the Town's Local Planning Policies including the Residential Design Guidelines, as well as the Residential Design Codes. A summary of the assessment is provided in the following tables.

Legend (refer to tables below)	
A	Acceptable
D	Discretionary
N/A	Not Applicable

Residential Design Codes Assessment

Design Element	Required	Proposed	Status
Street Front Setback	6m	6m	А
Secondary Street Setback			N/A
Lot Boundary Setbacks			
Western wall - garage	1m	0m	D
Western wall – ground floor –	1.5m	1.5m	А
laundry, scullery, pantry			



Northern wall – ground floor –	2m	7.145m	А
pantry & kitchen			
Alfresco	1.5m	3.045m	А
Eastern wall – ground floor	3m	4.8m	А
Western wall – upper storey	2.2m	1.5m	D
Sitting room	3m	7m	А
Balcony	1.3m	3.6m	А
Eastern wall – upper storey	2m (adjoins battleaxe lot leg)	1.5m	А
Open Space	50%	60%	А
Wall height	5.6m	8.1m	D
Roof height	8.1m	8.1m	А
Setback of Garage	4.5m	9m	А
Car Parking	2 car bays	2 car bays	А
Site Works	0.5m maximum	>0.5m	D
Visual Privacy	Balcony – northern boundary	<7.5m	D
	- 7.5m		
	Balcony – 7.5m	7.5m - screening	А
	Sitting room – 6m	<6m screening	А
Overshadowing			N/A
Drainage	To be conditioned		

Local Planning Policies Assessment

LPP Residential Design Guidelines Provision	Status
3.7.2 Additions and Alterations to Existing Buildings	N/A
3.7.3 Development of Existing Buildings	N/A
3.7.4 Site Works	А
3.7.5 Demolition	N/A
3.7.6 Construction of New Buildings	А
3.7.7 Building Setbacks and Orientation	A
3.7.8 Roof Form and Pitch	A
3.7.9 Materials and Colours	А
3.7.10 Landscaping	А
3.7.11 Front Fences	N/A
3.7.12 Pergolas	N/A
3.7.13 Incidental Development Requirements	N/A
3.7.14 Footpaths and Crossovers	N/A
3.7.17.4.3 Fremantle Port Buffer Area	N/A
3.7.17.3 Garages and Carports	A

This development application proposes a new double storey dwelling on a vacant survey strata lot at 18 Philip Street. The lot faces the street and is surrounded by a front wall that complies with the visual permeability and height requirements for front fences in the Town. The dwelling comprises a double garage, 4 bedrooms, 3 bathrooms and 2 living areas, as well as a balcony, large alfresco and a swimming pool. It is noted that timber has been added to the front façade in alignment with the Town's Wood Encouragement Policy.

Four variations are requested to the requirements of the Residential Design Codes and one variation is required to the Residential Design Guidelines in relation to the following elements of the design; lot boundary setbacks (2 walls), fill in excess of 0.5m, visual privacy and wall height.

Lot Boundary Setbacks – Western Wall – Garage

The western wall of the garage is 5.97m long and 3.44m high without major openings. It is proposed to be built up to the western lot boundary. In accordance with the Residential Design Codes deemed to comply clause 5.1.3 C3.1 the western wall of the garage should be located a minimum of 1m from the boundary. The reduction in the lot boundary setback can be supported in accordance with design principles 5.1.3 P3.2 for the following reasons;

- Makes more effective use of the space,
- There is minimal impact from building bulk,
- Sunlight and ventilation to the building and open spaces on the site and adjoining properties is not impacted,
- No overlooking or loss of privacy from the reduced lot boundary setback,
- No significant adverse impact on the amenity of the adjoining property,
- Direct sun to major openings to habitable rooms and outdoor living areas for adjoining properties is not restricted, and
- Positively contributes to the prevailing or future development context and streetscape as outlined in the local planning framework.

The length of wall on the boundary is considered appropriate based on the above reasons and therefore is recommended to be supported.

Lot Boundary Setbacks – Western Wall – Upper Storey

The western wall of the garage is 18.2m long and 6.5m high without major openings. It is proposed to be 1.5m from the western lot boundary. In accordance with the Residential Design Codes deemed to comply clause 5.1.3 C3.1 the western wall should be located a minimum of 2.2m from the boundary. The reduction in the lot boundary setback can be supported in accordance with design principles 5.1.3 P3.2 for the following reasons;

- There is minimal impact from building bulk to adjoining neighbours,
- Sunlight and ventilation to the building and open spaces on the site and adjoining properties is not impacted, and
- There is no overlooking or loss of privacy from the reduced lot boundary setback.

There is sufficient setback from the boundary to enable ventilation around the building and the wall is adjacent to a building that is a similar height and with considerable length within 4 m of the shared boundary. The subject development has similar bulk and scale to the western property. The western property's laneway reduces the impact and there are no outdoor living areas within close proximity to the proposed wall. In this case there are no privacy issues as all windows on the western side are either obscure or highlight windows above 1.6m from finished floor level and therefore not considered major openings and do not present privacy issues.

Fill

The lot slopes down from the street towards the rear. As a result it is proposed to increase the height of the lot in excess of 0.5m to maintain a level site to build on. The finished floor level of the main living area is increased in height more than 0.5m but less than 1m. As the living area is located in the centre of the building it has minimal impact on the rest of the dwelling. In accordance with design principles 5.3.7 P7.2 the fill levels respect the natural ground levels at the lot boundary of the site and as viewed from the street.

Wall Height

In accordance with the Residential Design Guidelines acceptable development clause 3.7.17.4.1.3 A1.4 the maximum wall height to the top of the wall from natural ground level is required to be 5.6m whereas

in this case it is proposed to be 8.1m. Although the wall height exceeds the maximum allowable height the overall height of the dwelling is still a maximum of 8.1m. The location of the maximum wall height is on the eastern side of the lot and adjacent to the common property laneway meaning that the impact of the height is significantly minimised to surrounding properties because of the width of the laneway.

TOWN OF

EAST FREMANTLE

Visual Privacy – Northern Boundary - Balcony

Initially the proposal did not achieve the visual privacy requirements for the balcony, sitting room and a few windows. However, following discussion with the applicants it was agreed to have the design amended to ensure that sufficient visual privacy screening was provided to the neighbouring properties and obscure glazing provided to some windows. The balcony has achieved the minimum visual privacy setbacks to the neighbouring properties with the exception of the northern property which is also the subject of a simultaneous development application and has the same owners. In terms of visual privacy, the design achieves design principles 5.4.1 P1.1 for all boundaries with the exception of the northern boundary. In the case of overlooking beyond the northern boundary there is minimal direct overlooking of active habitable spaces and outdoor living areas of adjacent dwellings, and this is achieved through building design and layout. The balcony overlooks the roof of the garage, vehicle turning area and faces walls with minor openings along the upper storey of the neighbouring northern property. For this reason the reduced visual privacy setback can be supported.

Conclusion

Based on the preceding assessment the proposed development can be supported subject to conditions. The proposed variations are relatively minor and the applicant and owner have worked with the Town to reduce the impacts of the development on the neighbouring properties.

- Mr Gohil (neighbour) raised issues regarding the height of the skillion roof, the northern boundary wall and overlooking.
- Ms Celia Jones (neighbour) raised issues regarding similar to Mr Gohil, issues of building height, boundary setback and overlooking.

12.1 OFFICER RECOMMENDATION/COUNCIL RESOLUTION TP010821:

Moved Cr Nardi, seconded Cr Watkins

That development approval is granted and Council exercises its discretion in regard to the following;

- (i) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks Western Wall Garage 1m required, 0m provided
- (ii) Clause 5.1.3 Residential Design Codes Lot Boundary Setbacks 2.2m required, 1.5m provided
- (iii) Clause 5.3.7 Residential Design Codes Fill maximum of 0.5m required, greater than 0.5m provided
- (iv) Clause 5.4.1 Visual Privacy Northern Boundary 7.5m required, less than 7.5m provided
- (v) Clause 3.7.17.4.1.3 Residential Design Guidelines Wall Height 5.6m required, 8.1m provided

for a new double storey dwelling at No. 18 (Lot 1) Philip Street, East Fremantle, in accordance with the plans date stamped received 12 July 2021, subject to the following conditions:

(1) Visual privacy screening is to be installed on the north western corner of the proposed building in accordance with the plans with a minimum height of 1.6m from the finished floor level of the upper storey of 37.182m, 75% obscurity, fixed, permanent, and durable.



- (2) The crossover widths are not to exceed the width of the crossovers indicated on the plans date stamped received 12 July 2021 and to be in accordance with Town's Crossover Policy and Residential Design Guidelines.
- (3) The front fence is to maintain visual permeability of at least 60% and a maximum wall height of 1.8m in accordance with the plans submitted 12 July 2021.
- (4) The works are to be constructed in conformity with the drawings and written information accompanying the application for development approval other than where varied in compliance with the conditions of this development approval or with Council's further approval.
- (5) The proposed works are not to be commenced until Council has received an application for a Building Permit and the Building Permit issued in compliance with the conditions of this development approval unless otherwise amended by Council.
- (6) With regard to the plans submitted with respect to the Building Permit application, changes are not to be made in respect of the plans which have received development approval, without those changes being specifically marked for Council's attention.
- (7) All stormwater is to be disposed of on site, an interceptor channel installed if required and a drainage plan submitted to the satisfaction of the Chief Executive Officer in consultation with the Building Surveyor prior to the issue of a Building Permit.
- (8) If requested by Council within the first two years following installation, the roofing to be treated to reduce reflectivity. The treatment to be to the satisfaction of the Chief Executive Officer in consultation with relevant officers and all associated costs to be borne by the owner.
- (9) All introduced filling of earth to the lot or excavated cutting into the existing ground level of the lot, either temporary or permanent, shall be adequately controlled to prevent damage to structures on adjoining lots or in the case of fill, not be allowed to encroach beyond the lot boundaries. This shall be in the form of structurally adequate retaining walls and/or sloping of fill at the natural angle of repose and/or another method as approved by the Town of East Fremantle.
- (10) Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified or relocated then such works must be approved by Council and if approved, the total cost to be borne by the applicant. Council must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.
- (11) This development approval is to remain valid for a period of 24 months from date of this approval.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

- (i) this decision does not include acknowledgement or approval of any unauthorised development which may be on the site.
- (ii) a copy of the approved plans as stamped by Council are attached and the application for a Building Permit is to conform with the approved plans unless otherwise approved by Council.
- (iii) it is recommended that the applicant provides a Structural Engineer's dilapidation report, at the applicant's expense, specifying which structures on adjoining sites may be adversely affected by the works and providing a record of the existing condition of the structures. Two copies of each dilapidation report should be lodged with Council and one copy should be given to the owner of any affected property.



(iv) all noise levels produced by the construction of the development are to comply with the provisions of the Environmental Protection (Noise) Regulations 1997 (as amended).
 (vi) matters relating to dividing fences are subject to the <u>Dividing Fences Act 1961</u>.

(CARRIED 4:2)

Note: As 4 Committee members voted in favour of the Reporting Officer's recommendation, pursuant to Council's decision regarding delegated decision making made on 20 April 2021, this application is deemed determined, on behalf of Council, under delegated authority.



12.2 Philip Street No 18A (Lot 2) Proposed two storey dwelling

Owner	Antonio and Rosalia and Concettina Lenzo	
Applicant	Contemporary Design and Construction Pty Ltd	
File ref	P32/21	
Prepared by	James Bannerman Planning Officer	
Supervised by	Andrew Malone, Executive Manager Regulatory Services	
Meeting date	6 July 2021	
Voting requirements	Simple Majority	
Documents tabled	Nil	
Attachments	1. Location plan and advertising	
	2. Site photos	
	3. Plans date stamped 8 July 2021	

4. Community consultation checklist

Purpose

The purpose of this report is for Council to consider a development application for a new double storey dwelling on a rear strata lot at 18A (Lot 2) Philip Street, East Fremantle.

Executive Summary

This development application proposes a new double storey dwelling on a rear survey strata lot at 18A Philip Street. It includes 4 bedrooms, 3 bathrooms, games room, 2 balconies, alfresco area, swimming pool and a 3 car garage.

The applicant is seeking Council approval for the following variation to the Residential Design Codes and Residential Design Guidelines;

- (i) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Southern Wall Garage 1m required, 0m provided
- (ii) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Western Wall Store 1m required, 0m provided
- (iii) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Eastern Wall Alfresco, Games, Foyer - 1.8m required, 1.5m provided
- (iv) Clause 5.1.3 Residential Design Codes Lot Boundary Setback– Western Wall Ensuite, Robe, Master Bedroom, Balcony – Upper Storey – 2.1m required, 1.5m provided
- (v) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Eastern Wall Stairs, Study -3.5m required, 1.5m provided
- (vi) Clause 3.7.17 Residential Design Guidelines Wall Height 5.6m required, 7.8m provided
- (vii) Clause 5.3.7 Residential Design Codes Site Works 1m setback for excavation required, less than 1m excavation setback provided

It is considered that the above variation can be supported subject to conditions of development approval being imposed.

Background

Zoning: Residential R17.5 Site area: 512m² Heritage: N/A Previous Decisions of Council and/or History of an Issue or Site Nil

Consultation

Advertising

The application was advertised to surrounding landowners from 29 April to 14 May 2021. Four submissions were received.

Submission	Applicant Response	Officer Response
Submission 1	No comment.	The large window facing east has
To the Planning Department at the Town of East	Note that amended plans were	obscure glazing to ensure privacy
Fremantle	presented that addressed some	between the subject dwelling and
	of the issues highlighted by the	properties to the east.
With receipt of the drawings provided I have	submissions.	The external stairwell has privacy
assessed the drawings and the main concerns I		screening added to the exterior.
have are overlooking, height & bulk & scale and		The maximum roof height of 8.1m is
how they are going to affect the amenity of our		achieved in accordance with the
home.		Residential Design Guidelines.
1. Overlooking - The first floor stairwell and void		
windows (south facing) look straight into our		
backyard. There are no dimensions on the plans		
with regards to distance from our boundary but		
we are concerned about the overlooking of		
these two windows considering we have a pool		
in our backyard as it seems they do not meet the		
requirement of Clause 5.4.1 of the R-Codes.		
2. <i>Height</i> - As we presently have views of the Swan		
River in a North Westerly direction from our		
property, we are concerned that the proposed		
levels of this property are too high and don't		
meet the height requirements of the R-Codes.		
The ridge height of this proposed home is		
RL:40.374 and the natural ground level directly		
below is RL:31.49 making the proposed building		
height being 8884mm in height. This is well over		
the allowable height set out in Table 3 category		
B of the R-Codes and it also fails to meet the		
requirements of Building Heights 5.1.6 of the R-		
Codes. This will block any view we currently		
have, and we request this be reduced to meet		
the height requirements of the codes.		
3. <i>Setback</i> – With regards to the first floor setback		
to the eastern boundary the proposed		
application has requested a 1500mm setback.		
The proposed application also has major		
openings being the stairwell window and the		
external balcony/stairs that face east. The		
proposed first floor wall length is 9520mm and		
the wall height is 8884mm which under Table 2b		
of the R-codes this wall should be setback		
4500mm to the eastern boundary. This is an issue for us as well as this also decreases our		
view passages between the homes of the river.		
Whilst we encourage a development next door, we		
believe the proposed application is over developed		
for the site with little respect for the adjoining		
neighbours in terms of height, overlooking and		
bulk and scale. Considering there are design		
regulations in place through Local Town Planning		
regulations in place through Local Town Fiallilling	1	



Schemes and the R-Codes, we would like to see		
amended plans that addresses this based on those		
publications and our concerns outlined above, to		
ensure we can still enjoy the amenity of our		
property.		
Submission 2	As above	This submission is identical to
With receipt of the drawings provided I have		Submission 1. Read comments for
assessed the drawings and the main concerns I		Submission 1.
have are overlooking, height & bulk & scale and		
how they are going to affect the amenity of our		
home.		
1. <i>Overlooking</i> – The first floor stairwell and void		
windows (south facing) look straight into our		
backyard. There are no dimensions on the plans		
with regards to distance from our boundary but		
we are concerned about the overlooking of		
these two windows considering we have a pool		
in our backyard as it seems they do not meet the		
requirement of Clause 5.4.1 of the R-Codes.		
2. <i>Height</i> – As we presently have views of the Swan River in a North Westerly direction from our		
property, we are concerned that the proposed		
levels of this property are too high and don't		
meet the height requirements of the R-Codes.		
The ridge height of this proposed home is		
RL:40.374 and the natural ground level directly		
below is RL:31.49 making the proposed building		
height being 8884mm in height. This is well over		
the allowable height set out in Table 3 category		
B of the R-Codes and it also fails to meet the		
requirements of Building Heights 5.1.6 of the R-		
Codes. This will block any view we currently		
have, and we request this be reduced to meet		
the height requirements of the codes.		
3. Setback – With regards to the first floor setback		
to the eastern boundary the proposed		
application has requested a 1500mm setback.		
The proposed application also has major		
openings being the stairwell window and the		
external balcony/stairs that face east. The		
proposed first floor wall length is 9520mm and		
the wall height is 8884mm which under Table 2b		
of the R-codes this wall should be setback		
4500mm to the eastern boundary. This is an		
issue for us as well as this also decreases our		
view passages between the homes of the river.		
Whilst we encourage a development next door, we		
believe the proposed application is over developed		
for the site with little respect for the adjoining		
neighbours in terms of height, overlooking and		
bulk and scale. Considering there are design		
regulations in place through Local Town Planning		
Schemes and the R-Codes, we would like to see		
amended plans that addresses this based on those		
publications and our concerns outlined above, to		
ensure we can still enjoy the amenity of our		
property.		
Submission 3	As above	The proposed development is a 2
I wish to register my objection to the height of the		storey development.
northern side of this building.		



It appears to be closer to 3 storeys than 2 and will severely overlook our property (both gardens and living rooms) at our property at 178 Preston Point Road. The height and roof height should be reduced. The owners have made not approached us to obtain any permission for building their property over-height.		The roof height has been reduced to 8.1m as required by the Residential Design Guidelines. The owners do not have to contact their neighbours as part of any development application and can rely on the Town of East Fremantle to advertise proposals and await submissions to be presented to the Town and then included in the respective Town Planning Committee report.
Submission 4 I object to the proposal. We feel the proposed height of this property is too high and does not meet building code standards. The ridge height of the home is RL:40.374 and the natural ground level below is RL:31.49. This makes the building height 8884mm which is well above the allowable height. We wish for building height to be reduced to meet the height requirements of the codes.	As above	The roof height has been reduced to 8.1m as required by the Residential Design Guidelines.

Community Design Advisory Committee (CDAC)

The application was referred to CDAC and the following comments were made.

(a) The overall built form merits;

- The Committee had similar concerns rating to this proposal assessed in conjunction with the proposal for 18 Philip Street.
- The committee noted concerns about visual privacy from the rear balcony.
- The Committee noted the colour and materials utilised within the proposal should be varied to break up the bulk and scale of development.
- The Committee noted however that 18A Philip Street is at the rear of another dwelling means that therefore there is less concern regarding the proposed bulk, size and scale, therefore its impact on the streetscape is lessened.
- (b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development.
 - See above.
- (c) The relationship with and impact on the broader public realm and streetscape;
 - See above
- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features and landmarks;
 - See above.
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability;
 - No comment at this time.



- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places;
 - No comment.

External Consultation Nil

Statutory Environment

Planning and Development Act 2005 Residential Design Codes of WA Town of East Fremantle Local Planning Scheme No. 3 (LPS No. 3)

Policy Implications *Town of East Fremantle Residential Design Guidelines 2016 (as amended)*

Financial Implications Nil

Strategic Implications

The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

3.1 Facilitate sustainable growth with housing options to meet future community needs.

- 3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.
- 3.1.2 Plan for a mix of inclusive diversified housing options.
- 3.1.3 Plan for improved streetscapes.
- 3.2 Maintaining and enhancing the Town's character.
 - *3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.*
- 3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.
 - *3.3.1 Continue to improve asset management within resource capabilities.*
 - 3.3.2 Plan and advocate for improved access and connectivity.

Natural Environment

Maintaining and enhancing our River foreshore and other green, open spaces with a focus on environmental sustainability and community amenity.

4.1 Conserve, maintain and enhance the Town's open spaces.

- 4.1.1 Partner with Stakeholders to actively protect, conserve and maintain the Swan River foreshore.
- 4.1.2 Plan for improved streetscapes parks and reserves.
- 4.1.3 Improve and protect the urban forest and tree canopy.
- 4.2 Enhance environmental values and sustainable natural resource use.
 - 4.2.1 Reduce waste through sustainable waste management practices, including effective community and business education.



4.3 Acknowledge the change in our climate and understand the impact of those changes.

4.3.1 Improve systems and infrastructure standards to assist with mitigating climate change impacts.

Risk Implications

A risk assessment was undertaken and the risk to the Town was deemed to be negligible.

Site Inspection

A site inspection was undertaken.

Comment

Statutory Assessment

The proposal has been assessed against the provisions of Local Planning Scheme No. 3 and the Town's Local Planning Policies including the Residential Design Guidelines, as well as the Residential Design Codes. A summary of the assessment is provided in the following tables.

Legend (refer to tables below)	
A	Acceptable
D	Discretionary
N/A	Not Applicable

Residential Design Codes Assessment

Design Element	Required	Proposed	Status
Street Front Setback	6m	>6m	А
Secondary Street Setback			N/A
Lot Boundary Setbacks			
Southern wall – garage	1m	0m	D
Western wall – laundry, bed 2, bathroom, bed 3 – ground floor	1.5m	1.5m	А
Eastern wall – alfresco, games foyer	1.5m	1.5m	А
Western wall - store	1m	0m	D
Northern wall – bed 3, alfresco - ground floor	3.2m	5.3m	
Eastern wall – alfresco, games	1.8m	1.5m	D
foyer			
Southern wall – ensuite, scullery, powder, corridor – upper storey	1.5m	3.5m	А
Western wall - ensuite, robe,	2.1m	1.5m	D
master bedroom, balcony – upper storey			
Northern wall – balcony 1, living, balcony 2, stairs	5.9m	7.5m	А
Eastern wall – stairs, study	3.5m	1.5m	D
Open Space	50%	60.7%	А
Setback of Garage	4.5m	>4.5m	А
Car Parking	2 car bays	2 car bays	А
Site Works	Excavation maximum 0.5m	>0.5m	D
Visual Privacy	Balcony 1 - 7.5m	7.5m	А
	Balcony 2 – 7.5m	7.5m	А
	Study nook – 4.5m	<4.5m (obscure glazing)	А



	Alfresco – 7.5m	<7.5m (1.6m screening)	А
Overshadowing	<25%	18% of southern property	А
Drainage	To be conditioned		

Local Planning Policies Assessment

LPP Residential Design Guidelines Provision	Status
3.7.2 Additions and Alterations to Existing Buildings	N/A
3.7.3 Development of Existing Buildings	N/A
3.7.4 Site Works	N/A
3.7.5 Demolition	N/A
3.7.6 Construction of New Buildings	А
3.7.7 Building Setbacks and Orientation	А
3.7.8 Roof Form and Pitch	А
3.7.9 Materials and Colours	А
3.7.10 Landscaping	А
3.7.11 Front Fences	N/A
3.7.12 Pergolas	N/A
3.7.13 Incidental Development Requirements	N/A
3.7.14 Footpaths and Crossovers	А
3.7.14.4 Building Design Requirements – wall height	D
3.7.17.4.3.1 Fremantle Port Buffer Area	N/A
3.7.17.3.3 Garages and Carports	А

This development application proposes a new double storey dwelling on a rear survey strata lot at 18A Philip Street. It includes 4 bedrooms, 3 bathrooms, games room, 2 balconies, alfresco area, swimming pool and a 3 car garage. Multiple variations are proposed to both the Residential Design Codes and the Residential Design Guidelines relating to lot boundary setbacks, wall height and site works.

Considerable screening has been proposed around the rear and eastern boundary fence to provide visual privacy screening for the rear alfresco, as well as balcony 2 at the rear of the proposed dwelling. This screening will ensure that privacy is also maintained between the elevated pool (which does not require planning approval) and neighbouring properties.

Lot Boundary Setbacks – Southern and Western Walls

Southern Wall – Garage

In accordance with the Residential Design Codes deemed to comply clause 5.1.3 C3.1 a wall that is 12.8m long and 2.4m high is required to be setback from the lot boundary 1m. In this case the wall is a parapet wall located adjacent to the boundary. Such a reduction in lot boundary setback can be supported in accordance with design principles 5.1.3 P3.2.

Western Wall – Store

In accordance with the Residential Design Codes deemed to comply clause 5.1.3 C3.1 a wall that is 3.595m long and less than 3.5m high is required to be setback 1 metre from the lot boundary. The wall is a parapet wall located adjacent to the boundary. A reduction in lot boundary setback can be supported in accordance with design principles 5.1.3 P3.2.

A reduction in lot boundary setback to the southern and western boundaries can be supported in accordance with design principles 5.1.3 P3.2. for the following reasons;

• Makes more effective use of the space for,



- There is minimal impact from building bulk,
- Sunlight and ventilation to the building and open spaces on the site and adjoining properties is not impacted,
- No overlooking or loss of privacy from the reduced lot boundary setback,
- No adverse impact on the amenity of the adjoining property,
- Direct sun to major openings to habitable rooms and outdoor living areas for adjoining properties is not restricted, and
- Positively contributes to the prevailing or future development context and streetscape as outlined in the local planning framework.

Parapet walls maintain privacy between properties and ensure space on a constrained site is used efficiently. The density coding that is applied to this lot is different to when the site was first subdivided. Whereas it has a current density coding of R17.5, however when it was subdivided it had a density coding of R20. Based on the R20 density coding it would be possible to build a parapet wall along the boundary. It is noted that the neighbouring property to the south has some of the same owners and they are proposing a development application for the southern lot simultaneously.

Lot Boundary Setback – Eastern and Western Walls

Eastern Wall – Alfresco, Games, Foyer

In accordance with the Residential Design Codes deemed to comply clause 5.1.3 C3.1 a wall that is 8.9m long and 3.75m high is required to be setback from the lot boundary 1.8m. In this case the wall is set back 1.5m from the boundary. Such a reduction in lot boundary setback can be supported in accordance with design principles 5.1.3 P3.1.

Western Wall – Ensuite, Robe, Master Bedroom, Balcony – Upper Storey

In accordance with the Residential Design Codes deemed to comply clause 5.1.3 C3.1 a wall that is 18.1m long and 6m high is required to be setback from the lot boundary 2.1m. In this case the wall is set back 1.5m from the boundary. Such a reduction in lot boundary setback can be supported in accordance with design principles 5.1.3 P3.1.

Eastern Wall – Stairs, Study

In accordance with the Residential Design Codes deemed to comply clause 5.1.3 C3.1 a wall that is 9.3m long and 6.9m high is required to be setback from the lot boundary 3.5m. In this case the wall is set back 1.5m from the boundary. Such a reduction in lot boundary setback can be supported in accordance with design principles 5.1.3 P3.1.

There is considerable space around the wall which allow sunlight and ventilation to reach the area around the wall. Overlooking is addressed through obscure glazing that is set into the windows on the eastern side of the building up to 1.6m from the finished floor level. The lot is to be excavated to reduce the impact of the wall height on neighbouring properties. For these reasons, the reduced lot boundary setback can be supported.

Such a reduction in lot boundary setback to the eastern and western walls as detailed above can be supported in accordance with design principles 5.1.3 P3.1 for the following reasons;

- There is minimal impact from building bulk,
- Sunlight and ventilation to the building and open spaces on the site and adjoining properties is not impacted,

• No overlooking or loss of privacy from the reduced lot boundary setback.

The reduction in boundary setback is minimal to the eastern and western boundaries. There is considerable space around the walls which allow sunlight and ventilation to reach the area around the walls. Overlooking is addressed through obscure glazing that is set into the windows and balconies. The lot is to be excavated to reduce the impact of the wall heights on neighbouring properties. For these reasons, the reduced lot boundary setbacks can be supported.

Wall Height

According to the Residential Design Guidelines acceptable development provision 3.7.17.4.1.3 A1.4 wall height should not exceed 5.6m where views of the river are an important part of the amenity of the area. In this case the maximum wall height is 7.8m. An increased wall height can be supported in accordance with performance criteria 3.7.17.4.1.3 P1 when the development is of a compatible form, bulk, and scale to typical development in the immediate locality. The development has a maximum roof height of 8.1m. The applicant has proposed undertaking excavation to lower the whole house and ensure that the dwelling stays below the maximum roof height.

Site Works

As part of the development excavation greater than 0.5m is proposed up to approximately 1m. The use of excavation to lower a dwelling and level the development across the whole site is an accepted practice within the building industry and ensures that the development is lower than it would be if excavation was not carried out. In accordance with the Residential Design Codes deemed to comply clause 5.3.7 C7.2 requires that fill and excavation complies with Table 4. In this case the excavation is up to a maximum depth of 1m and as a result setbacks for site works are required to be at least 1m from the side lot boundary. This is not achieved however the design principles clause 5.3.7 P7.2 is achieved as all finished levels respect the natural ground level at the lot boundary of the site and as viewed from the street. By excavating the bulk of the development is reduced and the impact on neighbouring properties is mitigated.

Conclusion

Based on the assessment that has been completed for this development and the explanation provided in this report, the variations that have been proposed to the Residential Design Codes and the Residential Development Guidelines are considered acceptable. As such it is recommended that the proposed development be supported subject to development conditions.

OFFICER RECOMMENDATION

That development approval is granted, and Council exercises its discretion regarding the following;

- (i) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Southern Wall Garage 1m required, 0m provided
- (ii) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Western Wall Store 1m required, 0m provided
- (iii) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Eastern Wall Alfresco, Games, Foyer - 1.8m required, 1.5m provided
- (iv) Clause 5.1.3 Residential Design Codes Lot Boundary Setback– Western Wall Ensuite, Robe, Master Bedroom, Balcony – Upper Storey – 2.1m required, 1.5m provided
- (v) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Eastern Wall Stairs, Study -3.5m required, 1.5m provided
- (vi) Clause 3.7.17 Residential Design Guidelines Wall Height 7.8m required, 5.6m provided
- (vii) Clause 5.3.7 Residential Design Codes Site Works 1m setback for excavation required, less than 1m excavation setback provided



for a new double storey dwelling at No. 18A (Lot 2) Philip Street, East Fremantle, in accordance with the plans date stamped received 8 July 2021, subject to the following conditions:

- (1) Visual privacy screening is to be installed in accordance with the plans submitted 8 July 2021.
- (2) The crossover widths are not to exceed the width of the crossovers indicated on the plans date stamped received 8 July 2021 and to be in accordance with Council's crossover policy and Residential Design Guidelines.
- (3) The works are to be constructed in conformity with the drawings and written information accompanying the application for development approval other than where varied in compliance with the conditions of this development approval or with Council's further approval.
- (4) The proposed works are not to be commenced until Council has received an application for a Building Permit and the Building Permit issued in compliance with the conditions of this development approval unless otherwise amended by Council.
- (5) With regard to the plans submitted with respect to the Building Permit application, changes are not to be made in respect of the plans which have received development approval, without those changes being specifically marked for Council's attention.
- (6) All stormwater is to be disposed of on site, an interceptor channel installed if required and a drainage plan be submitted to the satisfaction of the Chief Executive Officer in consultation with the Building Surveyor prior to the issue of a Building Permit.
- (7) If requested by Council within the first two years following installation, the roofing to be treated to reduce reflectivity. The treatment to be to the satisfaction of the Chief Executive Officer in consultation with relevant officers and all associated costs to be borne by the owner.
- (8) All introduced filling of earth to the lot or excavated cutting into the existing ground level of the lot, either temporary or permanent, shall be adequately controlled to prevent damage to structures on adjoining lots or in the case of fill, not be allowed to encroach beyond the lot boundaries. This shall be in the form of structurally adequate retaining walls and/or sloping of fill at the natural angle of repose and/or another method as approved by the Town of East Fremantle.
- (9) Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified or relocated then such works must be approved by Council and if approved, the total cost to be borne by the applicant. Council must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.
- (10) This development approval is to remain valid for a period of 24 months from date of this approval.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

- (i) this decision does not include acknowledgement or approval of any unauthorised development which may be on the site.
- (ii) a copy of the approved plans as stamped by Council are attached and the application for a Building Permit is to conform with the approved plans unless otherwise approved by Council.
- (iii) it is recommended that the applicant provides a Structural Engineer's dilapidation report, at the applicant's expense, specifying which structures on adjoining sites may be adversely affected by the works and providing a record of the existing condition of the structures. Two copies of each dilapidation report should be lodged with Council and one copy should be given to the owner of any affected property.
- (iv) all noise levels produced by the construction of the development are to comply with the provisions of the Environmental Protection (Noise) Regulations 1997 (as amended).



(vii) matters relating to dividing fences are subject to the *Dividing Fences Act 196*

Moved Cr Nardi, seconded Cr Watkins The adoption of the officer's recommendation.

Procedural Motion

Moved Cr Natale, seconded Cr Harrington That the application be deferred to the next ordinary council meeting to allow time for submitters to view the amended plans. (LOST 2:4)

The substantive motion was put.

12.2 OFFICER RECOMMENDATION/COMMITTEE RESOLUTION TP020821

Moved Cr Nardi, seconded Cr Watkins

That development approval is granted, and Council exercises its discretion regarding the following;

- (i) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Southern Wall Garage 1m required, 0m provided
- (ii) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Western Wall Store 1m required, 0m provided
- (iii) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Eastern Wall Alfresco, Games, Foyer - 1.8m required, 1.5m provided
- (iv) Clause 5.1.3 Residential Design Codes Lot Boundary Setback– Western Wall Ensuite, Robe, Master Bedroom, Balcony – Upper Storey – 2.1m required, 1.5m provided
- (v) Clause 5.1.3 Residential Design Codes Lot Boundary Setback Eastern Wall Stairs, Study -3.5m required, 1.5m provided
- (vi) Clause 3.7.17 Residential Design Guidelines Wall Height 7.8m required, 5.6m provided
- (vii) Clause 5.3.7 Residential Design Codes Site Works 1m setback for excavation required, less than 1m excavation setback provided

for a new double storey dwelling at No. 18A (Lot 2) Philip Street, East Fremantle, in accordance with the plans date stamped received 8 July 2021, subject to the following conditions:

- (1) Visual privacy screening is to be installed in accordance with the plans submitted 8 July 2021.
- (2) The crossover widths are not to exceed the width of the crossovers indicated on the plans date stamped received 8 July 2021 and to be in accordance with Council's crossover policy and Residential Design Guidelines.
- (3) The works are to be constructed in conformity with the drawings and written information accompanying the application for development approval other than where varied in compliance with the conditions of this development approval or with Council's further approval.
- (4) The proposed works are not to be commenced until Council has received an application for a Building Permit and the Building Permit issued in compliance with the conditions of this development approval unless otherwise amended by Council.
- (5) With regard to the plans submitted with respect to the Building Permit application, changes are not to be made in respect of the plans which have received development approval, without those changes being specifically marked for Council's attention.
- (6) All stormwater is to be disposed of on site, an interceptor channel installed if required and a drainage plan be submitted to the satisfaction of the Chief Executive Officer in consultation with the Building Surveyor prior to the issue of a Building Permit.



- (7) If requested by Council within the first two years following installation, the roofing to be treated to reduce reflectivity. The treatment to be to the satisfaction of the Chief Executive Officer in consultation with relevant officers and all associated costs to be borne by the owner.
- (8) All introduced filling of earth to the lot or excavated cutting into the existing ground level of the lot, either temporary or permanent, shall be adequately controlled to prevent damage to structures on adjoining lots or in the case of fill, not be allowed to encroach beyond the lot boundaries. This shall be in the form of structurally adequate retaining walls and/or sloping of fill at the natural angle of repose and/or another method as approved by the Town of East Fremantle.
- (9) Where this development requires that any facility or service within a street verge (street trees, footpath, crossover, light pole, drainage point or similar) is to be removed, modified or relocated then such works must be approved by Council and if approved, the total cost to be borne by the applicant. Council must act reasonably and not refuse any reasonable proposal for the removal, modification or relocation of such facilities or services (including, without limitation any works associated with the proposal) which are required by another statutory or public authority.
- (10) This development approval is to remain valid for a period of 24 months from date of this approval.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

- (i) this decision does not include acknowledgement or approval of any unauthorised development which may be on the site.
- (ii) a copy of the approved plans as stamped by Council are attached and the application for a Building Permit is to conform with the approved plans unless otherwise approved by Council.
- (iii) it is recommended that the applicant provides a Structural Engineer's dilapidation report, at the applicant's expense, specifying which structures on adjoining sites may be adversely affected by the works and providing a record of the existing condition of the structures. Two copies of each dilapidation report should be lodged with Council and one copy should be given to the owner of any affected property.
- (iv) all noise levels produced by the construction of the development are to comply with the provisions of the Environmental Protection (Noise) Regulations 1997 (as amended).
- (viii) matters relating to dividing fences are subject to the <u>Dividing Fences Act 196</u>

(CARRIED 4:2)

Note: As 4 Committee members voted in favour of the Reporting Officer's recommendation, pursuant to Council's decision regarding delegated decision making made on 20 April 2021, this application is deemed determined, on behalf of Council, under delegated authority.



12.3 Moss Street, No. 33 (Reserve 37909) – Permanent Approval for Short Term Accommodation for up to 15 Persons

Applicant	Mark Stokoe on behalf of South Metropolitan Health Service		
Landowner	State of WA - Minister for Health		
File ref	CTP46/21; P/MOS33		
Prepared by	Christine Catchpole, Senior Planner		
Supervised by	Andrew Malone, Executive Manager Regulatory Services		
Voting requirements	Simple Majority		
Documents tabled	Nil		
Meeting date	3 August 2021		
Attachments	1. Location plan		
	2. Site photographs		
	3. Place Record		
	4. Applicant letter requesting permanent approval dated 1 June 2021		
	5. Schedule of Submissions		
	6 Community angagement checklist		

6. Community engagement checklist

Purpose

The purpose of this report is for Council to consider a development application for the permanent approval of the short term residential accommodation facility for up to 15 persons and 5 staff at 33 Moss Street, East Fremantle.

Executive Summary

The application, submitted by the South Metropolitan Health Service, seeks permanent approval for short term accommodation for up to 15 persons and 5 staff. This application follows an approval by Council for the number of persons to be accommodated on the site to be increased from 10 to 15. No further building works or changes to the original conditions of development (planning) approval are indicated or required.

The original application, determined in 2016, proposed the accommodation of up to 15 persons and renovations to the building which were subsequently completed for that number of residents. However, the Council determined that only 10 people and 5 staff were to be accommodated on the site under a temporary approval for a period of 12 months from the date of occupation.

Due to funding issues restoration and renovation work did not commence for several years. However, in 2020 all required alterations to the building and grounds, including the provision of parking bays were completed to the Town's satisfaction and the facility was officially opened on 31 July 2020. The building has been occupied and providing services since 3 August 2020.

Community consultation was undertaken in early 2021 in relation to an application to increase the number of persons accommodated from 10 to 15. This resulted in one submission in support of the proposal and one objecting. Council subsequently granted approval in March 2021 for an increase in the number of persons. Since that time the Town has not been advised of any concerns from surrounding residents. The use is operating in accordance with all planning conditions and all required alterations and additions to the site have been carried out to the Towns' satisfaction.

The increase of 5 persons to be accommodated at the site and the general operation of the facility is considered reasonable and to have not resulted in an impact on the amenity of the surrounding area. Prior to expiry of the temporary approval in August 2021, a fresh development application for the continued use of the site on a permanent basis was required to be submitted for Council's consideration.



The development (planning) approval renewal process has required that the application be re-advertised. This was undertaken between 11 June and 12 July 2021. One submission in support and one objecting, citing increased traffic and parking and increased use of the street and local parks by patients, have been received.

Given the accommodation service has not resulted in any issues being reported to the Town and only one adverse submission has been received, it is recommended Council grant permanent approval for the short term accommodation for up to 15 persons and 5 staff at any one time. This approval is subject to the original conditions of planning approval remaining unchanged, restriction on the length of stay (no more than 6 weeks for any one period of accommodation) and the number of staff (no more than 5 at any one time), unless otherwise approved by the Council.

Any proposed change to the conditions of approval would be subject to further Council approval. Also, the applicant should be advised that failure to comply with the conditions of the approval, or if the change of use causes a nuisance or annoyance to owners or occupiers of the land in the neighbourhood, Council may revoke its approval for a maximum of 15 people to be accommodated and/or reduce the number of persons residing and/or working on the site.

Background

20 August 1982: 18 October 1982:	Land denoted as 'Reserve' for 'mental health services' in Government Gazette. Council approved a change of use from general hospital to 'Psycho-geriatric Care Centre' for up to 16 persons.
25 June 2001:	South East Metropolitan Health Service advised that the property was to be used for a geriatric day therapy centre.
17 May 2016:	Council granted a 12 month temporary approval for the change of use to short term residential accommodation from day therapy centre. The 12 month approval period to commence from the date the facility is occupied.
16 May 2017:	Council granted a 12 month extension of the original 12 month planning approval with the same conditions of planning approval to apply.
15 May 2018:	Council granted a further additional 12 month extension of the planning approval.
3 August 2020:	Alterations to building and grounds complete. Town considers conditions of development (planning) approval satisfied and building occupied.
2 March 2021	Town Planning Committee (under delegation from full Council) granted an increase in the number of persons accommodated on the site from 10 to 15. No change to original the conditions of planning approval and the requirement for the applicant to renew the approval after expiry of the 12 month temporary approval period.

The applicant has submitted a fresh development application and a letter (dated 1 June 2021) in support of the request for permanent approval for the current use (refer to Attachment 4).

Consultation

Consultation has been undertaken by letter to owner/occupiers in Bedford and Moss Street, north of George Street and south of Canning Highway (properties directly consulted indicted in Attachment 6). The consultation was undertaken from 11 June to 12 July 2021. Two submissions have been received, one in support of the proposal and one objecting on the following grounds:

- Inadequate consultation with residents.
- Increase to 15 persons on a permanent basis not supported.



- Not an appropriate use in the location.
- Increased traffic and parking demands in the street and increased use of the street and local parks by residents.

The submission objecting can be read in full in Attachment 5.

The South Metropolitan Health Service has since 2016 committed to work with the Town to achieve a good heritage outcome for the building and to ensure at all times the amenity of the locality is protected. As noted below this has been achieved.

<u>Community Design Advisory Committee (CDAC)</u> Referral to the CDAC not required. No further alterations or additions to the building are required.

Statutory Environment

Planning and Development Act 2005 Town of East Fremantle Local Planning Scheme No. 3 (LPS No. 3) LPS No. 3 – Heritage List – Category A Crown Land Title – Management Order – Swan No. 37909

Policy Implications

Local Heritage Survey – Category A Fremantle Port Buffer Zone – Area 3

Financial Implications Nil

Strategic Implications

The Town of East Fremantle Strategic Community Plan 2020 – 2030 states as follows:

Built Environment

Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.

- 3.1 Facilitate sustainable growth with housing options to meet future community needs.
 - 3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.
 - 3.1.2 Plan for a mix of inclusive diversified housing options.
 - 3.1.3 Plan for improved streetscapes.
- 3.2 Maintaining and enhancing the Town's character.
 - *3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.*
- 3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.
 - 3.3.1 Continue to improve asset management within resource capabilities.
 - 3.3.2 Plan and advocate for improved access and connectivity.

Natural Environment

Maintaining and enhancing our River foreshore and other green, open spaces with a focus on environmental sustainability and community amenity.

Risk Implications

A risk assessment was undertaken and the risk to the Town was deemed to be negligible.



Site Inspection

July 2021

Comment

Original Development Application

The following issues were noted as relevant to the determination of this application upon its initial assessment in October 2016:

- Change of use from day therapy consulting rooms to short term accommodation;
- Residential amenity impacts and compatibility of use with surrounding residential uses;
- Car parking and access for clients, staff, visitors and service/delivery vehicles; and
- Use of 'Reserve' land with Management Orders stating that the land is to be used for mental health services.

The original application underwent two advertising periods, including a public information session at Fremantle Hospital, letters to residents and signs on the site. A substantial number of submissions were received during the first advertising phase which expressed concerns about the facility being located in a residential area. The Council responded to those submissions by applying a number of conditions of planning approval which have since been satisfied by the applicant.

The proposed accommodation use was considered consistent with the reserve status of the land and the use of the building for this purpose was considered consistent with the surrounding residential area, particularly as it was intended for the occupants to live in a residential setting. After taking into account amenity, car parking, access and scale of the use, the Council determined that the use should be approved for 12 months only. It was thought that during that time, if the Council determined the use failed to comply with the conditions of the approval, or if the change of use caused a nuisance or annoyance to the surrounding residents as determined by Council, then the approval may be revoked.

Current Development Application

The existing facility accommodates patients transitioning between a hospital stay and their home for a period of up to six weeks. Two nursing staff are available on a 24 hour basis, with three additional staff members working on a rostered shift basis seven days a week. The maximum number of staff at any one time being 5 persons under the conditions of planning approval. Parking bays for staff are located at the Bedford Street entry to the site. In addition to the residential accommodation, counselling and other support therapies are provided to the residents. At the Town Planning Committee meeting of 2 March 2021 (under delegated authority from full Council) the Committee granted approval for an increase in the number of persons accommodated at the site from 10 to 15 persons. One objection was received in relation to that proposal.

At the conclusion of the current advertising period, one submission in support of the application and one objecting have been received. The submission objecting stated reasons related to: lack of consultation; suitability of the use and increases in traffic, parking and use of the local parks by residents of the facility.

Since the facility commenced operations in August 2020 and the Council approved an increase from 10 to 15 persons in March 2021, the Town has not responded to any issues or received any complaints from surrounding residents, other than the two submissions in response to advertising of the development applications submitted this year.



Conclusion

The increase in number of persons accommodated from 10 to 15 has been in operation for 5 months. The accommodation of an additional 5 persons, and the use in general, has not raised any concerns for the Town. Furthermore, the Town has not been advised of any issues from the community's perspective or received any complaints in respect to the operation of the facility, with the exception of the two submissions received in response to the advertising undertaken in March and July this year. There have been no previous complaints or issues voiced outside the development application consultation periods.

Given it has not been necessary for the Town to take action with any site issues, or issues raised by the community, the Town has concluded that the facility is operating in accordance with the conditions of approval and is a use which is acceptable in the residential area. It is therefore recommended that Council grant approval for permanent approval of the short term residential accommodation for no more than 15 persons and 5 staff. This is subject to restrictions on the length of stay, the number of staff employed and the original conditions of approval continuing to apply.

Any proposed change to the conditions of development approval, that is, the operation of the facility, an increase in the number of people to be accommodated, or staff working on site will be subject to further Council approval. This must be made in the form of a development application for Council's consideration.

The applicant should be advised that failure to comply with the above conditions of the approval, or if the Council considers the change of use causes a nuisance or annoyance to owners or occupiers of the land in the neighbourhood, Council may revoke its approval for a maximum of 15 people to be accommodated on the site at any one time or at Council discretion reduce the maximum number of people that can be accommodated or working on the site.

12.3 OFFICER RECOMMENDATION/COMMITTEE RESOLUTION TP030821

Moved Cr Nardi, seconded Cr Natale

That Council grant permanent approval for short term residential accommodation at No. 33 (Reserve 37909) Moss Street, East Fremantle subject to the following conditions:

- 1. No more than 15 persons and 5 staff at any one time to occupy the site (see Footnote (i) below). The approval for the number of occupants not to exceed 15 persons and for the number of staff not to exceed 5 persons.
- 2. A resident/client is not to be accommodated for any period longer than six (6) weeks in any one period of accommodation.
- 3. The original conditions of the development approval dated 17 May 2016, with the exception of the number of persons to be accommodated (increased to 15 as per Council approval dated 2 March 2021), are to apply to this development approval.
- 4. Any proposed change to the conditions of development approval or operation of the facility or an increase in the number of people to be accommodated or staff working on site is to be made in the form of a development application for Council's consideration.
- 5. The development approval is to remain valid unless otherwise revoked.

Footnote:

The following are not conditions but notes of advice to the applicant/owner:

(i) the applicant be advised that failure to comply with the above conditions of the approval or if the Council considers the use causes a nuisance or annoyance to owners or occupiers of the land in the neighbourhood, Council may revoke its approval for a maximum of 15 people



to be accommodated on the site at any one time and at Council discretion reduce the maximum number of people that can be accommodated or working on the site.

- (ii) this decision does not include acknowledgement or approval of any unauthorised development which may be on the site.
- (iii) all noise levels produced by the construction of the development are to comply with the provisions of the Environmental Protection (Noise) Regulations 1997 (as amended). (CARRIED UNANIMOUSLY)

Note: As 4 Committee members voted in favour of the Reporting Officer's recommendation, pursuant to Council's decision regarding delegated decision making made on 20 April 2021, this application is deemed determined, on behalf of Council, under delegated authority.

- 13. MATTERS BEHIND CLOSED DOORS Nil
- 14. CLOSURE OF MEETING

There being no further business the Presiding Member declared the meeting closed at 7.24 pm.

I hereby certify that the Minutes of the ordinary meeting of the **Town Planning Committee** of the Town of East Fremantle, held on **3 August 2021**, Minute Book reference **1.** to **14**. were confirmed at the meeting of the Committee on:

ony Wath in S

Presiding Member /



ATTACHMENTS TO TOWN PLANNING COMMITTEE MINUTES 3 AUGUST 2021

Minute No.	Subject
11.1	Community Design Advisory Committee - 5 July 2021
12.1	18 Philip Street (Lot1) -Proposed two storey dwelling
12.2	18A Philip Street (Lot2) -Proposed two storey dwelling
12.3	33 Moss Street – Permanent approval for short term accommodation for up to 15 persons.

Community Design Advisory Committee

ATTACHMENT 1



5 July 2021

MINUTES

Minutes of a Community Design Advisory Committee Meeting, held at East Fremantle Town Hall, on Monday 5 July 2021 commencing at 6:35pm, closed at 8.39pm.

1. OPENING OF MEETING

Cr Collinson welcomed the Committee members.

Cr Collinson made the following acknowledgement:

"On behalf of the Council I would like to acknowledge the Whadjuk Nyoongar people as the traditional custodians of the land on which this meeting is taking place and pay respects to the elders past and present."

2. PRESENT

Cr Cliff Collinson Chair/ Elected Member Mr Don Whittington Mr Michael Norriss Mr David Tucker Mr James Bannerman Planning Officer

3. APOLOGIES

Dr Jonathan Dalitz Ms Alex Wilson Mr Clinton Matthews Mr David Bennett Mr Andrew Malone

Executive Manager Regulatory Services

4. LEAVE OF ABSENCE

Application made by Don Whittington for leave 15 August to 1 September 2021 – granted by Committee

5. DECLARATIONS OF INTEREST

Nil

6. CONFIRMATION OF MINUTES

Moved David Tucker, seconded Michael Norriss

Minutes of the Community Design Advisory Committee meeting held on 3 May 2021 were confirmed.

CARRIED UNANIMOUSLY

7. PRESENTATION

Nil.

- 8. BUSINESS
- 8.1 4 Gordon Street (Application P50/21 – 11 June 21) Proposed new residential dwelling



MINUTES

- (a) The overall built form merits;
 - The Committee is not supportive of the proposal.
 - The Committee expressed the view that there were poor design solutions given the lot location.
 - The Committee believed further design solutions should be investigated.
 - The Committee believed that there was too much reliance on visual privacy screening to maintain privacy rather than better design solutions.
 - The Committee took the view that there was insufficient use of northern light for the ground floor lounge and tendency to come too close to the boundary.
- (b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development.
 - No comment
- (c) The relationship with and impact on the broader public realm and streetscape;
 - The Committee noted that a better design solution could be achieved for the proposal.
- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features and landmarks;
 - No comment
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability;
 - The Committee would like to see wood used more within the design in alignment with the Town's Wood Encouragement Policy.
- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places;
 - The Committee believed that the design would provide good quality surveillance of the street from the front of the house.

8.2 *17 View Terrace*

(Application P51/21 -17 June 2021)

Proposed new dwelling

- (a) The overall built form merits;
 - The Committee were supportive of the overall proposal.
 - The Committee believed that the proposal represented good design.
 - The Committee was particularly impressed by the way a triple garage had been provided on site with a single access way and the floor level of the garage being dropped down to maintain a lower street front presence.
- (b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development.
 - The Committee felt that design was well articulated with the street.

5 July 2021

5 July 2021

ATTACHMENT 1



MINUTES

- The Committee liked the way that the northern aspect of the site had been utilised with the alfresco, pool and dining areas all utilising the northern sun.
- (c) The relationship with and impact on the broader public realm and streetscape;
 - The Committee felt that the design will contribute positively to the streetscape.
- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features and landmarks;
 - No comment.
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability;
 - The Committee felt northern solar access had been maximized to the alfresco and dining areas by locating these areas to the north of the site facing the street.
- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places;
 - No comment.

8.3 *16 Pier Street*

(Application P54/21 – 23 June 2021)

Proposed two storey residence and underground garage

- (a) The overall built form merits;
 - The Committee believed that although there may be minimal variations to the Residential Design Codes and Residential Design Guidelines there were a few elements of the design that were a concern, including;
 - The garage was overly prominent and its dominance over the design should be reduced.
 - There was too much driveway and concern about the additional side driveway.
 - The roof design on the west wing of the building did not compliment the roof design on the eastern wing of the building.
 - There was a need to change the materials for the garage to make it less prominent – the curved retaining wall and limestone materials made the wall too dominant.
- (b) The quality of architectural design including its impact upon the heritage significance of the place and its relationship to adjoining development.
 - The Committee was concerned that the materials and colours on the photo montage did not match the elevations and there was a need for this to be corrected to ensure harmony between these images.
- (c) The relationship with and impact on the broader public realm and streetscape;
 - No comment

ATTACHMENT 1



MINUTES

- (d) The impact on the character of the precinct, including its impact upon heritage structures, significant natural features and landmarks;
 - No comment.
- (e) The extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability;
 - The Committee believed that the solar aspect of the site had been well utilised with balconies, alfresco, living areas and big windows all being located to the north on the design
 - The Committee welcomed the use of timber cladding in line with the Town's Wood Encouragement Policy.
- (f) The demonstration of other qualities of best practice urban design including "Crime Prevention" Through Environmental Design performance, protection of important view corridors and lively civic places;
 - The Committee believed that there would be excellent passive surveillance of the street.

9. OTHER

Nil

10. BUSINESS WITHOUT NOTICE BY PERMISSION OF THE MEETING

The Committee wanted feedback from the Executive Manager of Regulatory Services on the timing and process for the confirmation of all Committee members to the Committee.

11. DATE & TIME OF NEXT MEETING

6 September 2021 at 6.00pm (to be confirmed)

5 July 2021



18 Philip Street (Lot 1) – Location and Advertising

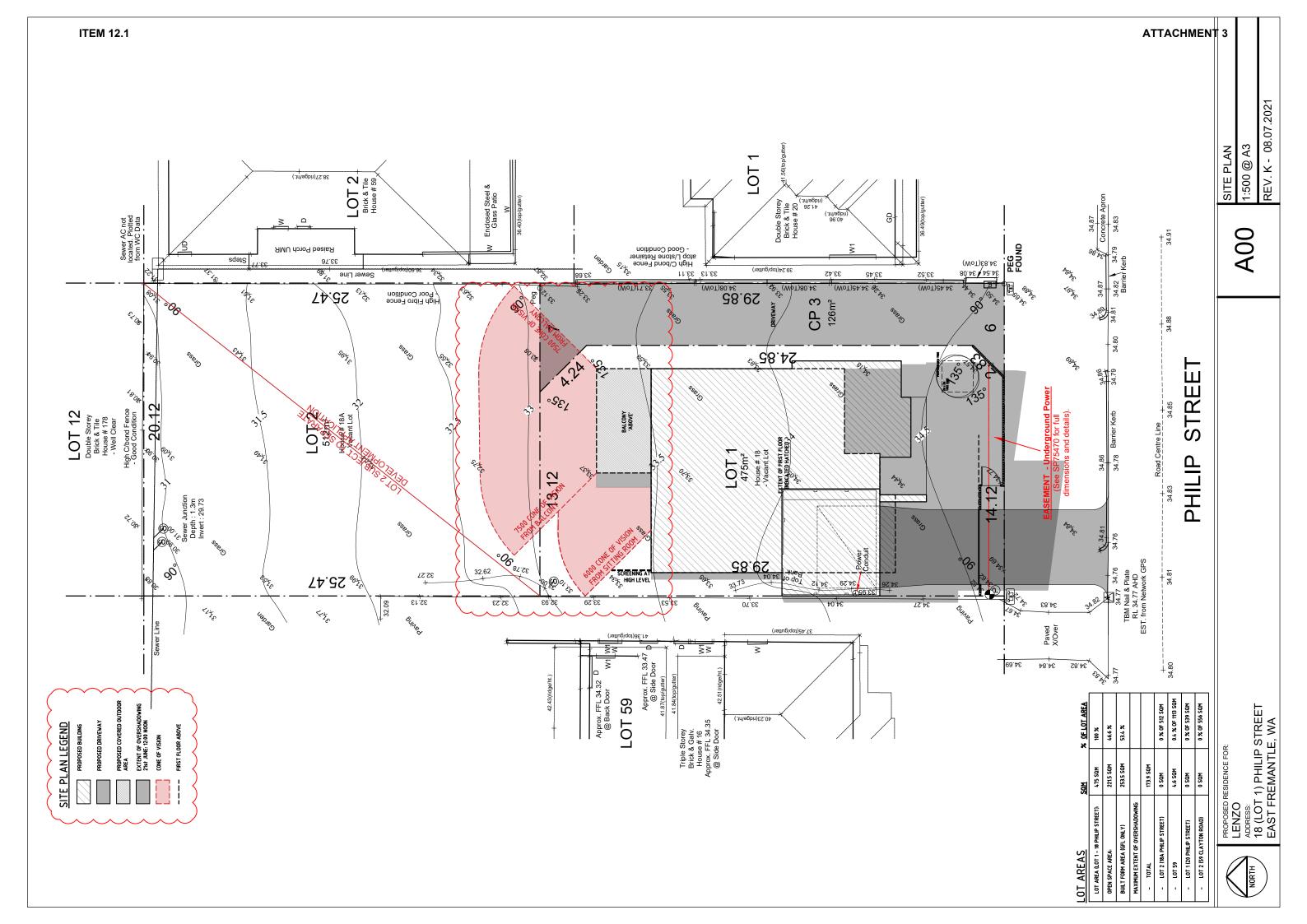
18 Philip Street – Site Photos

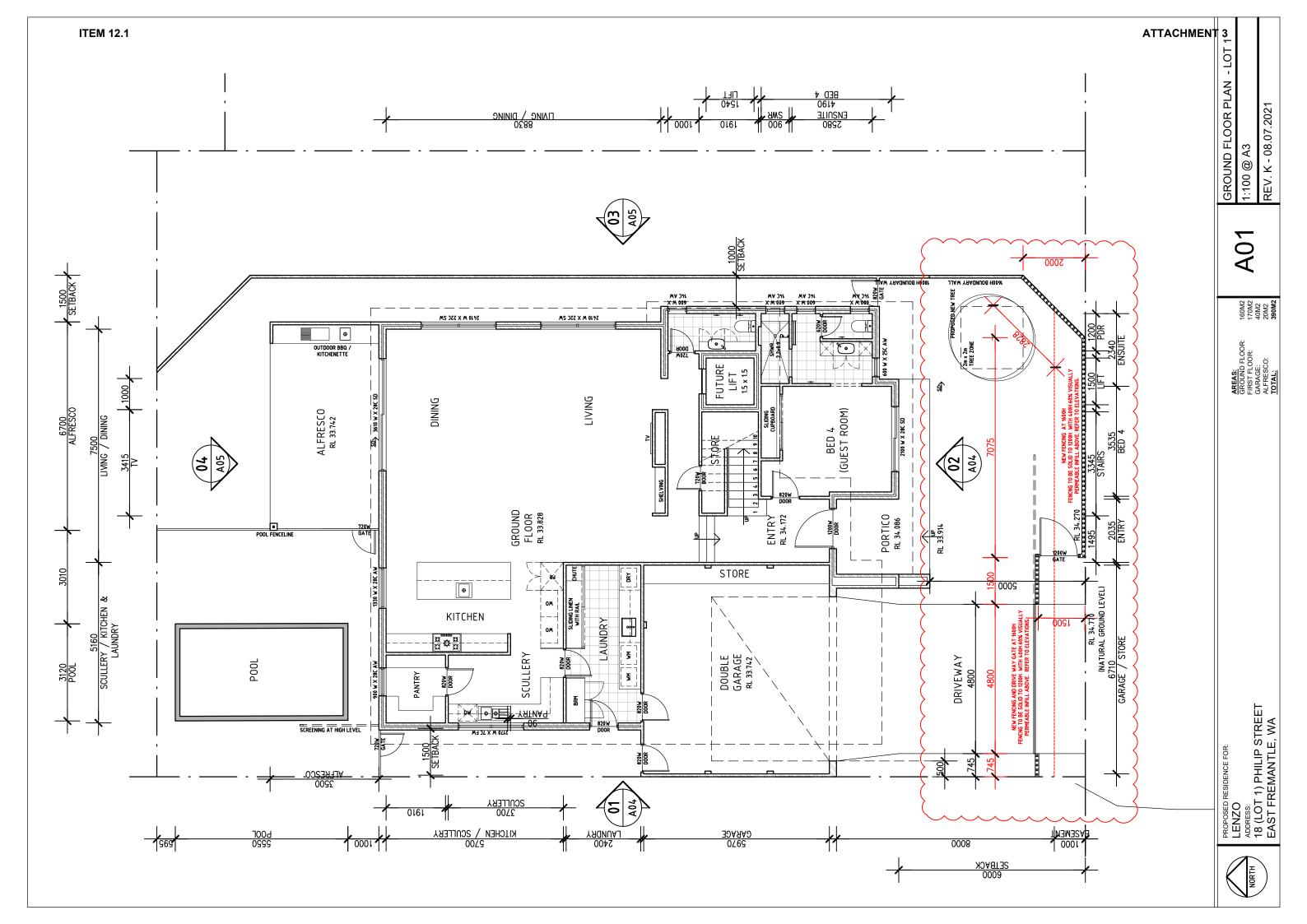


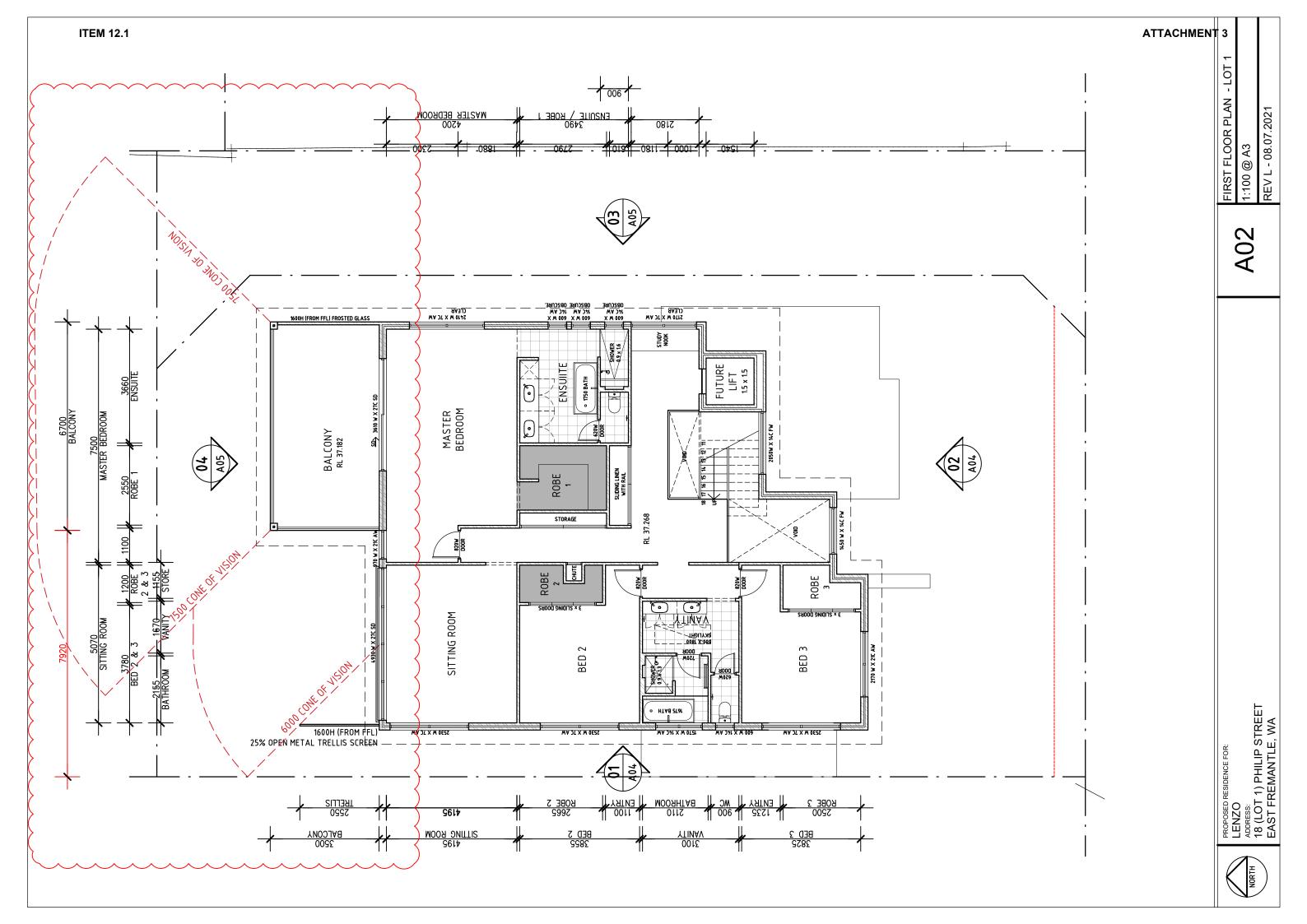


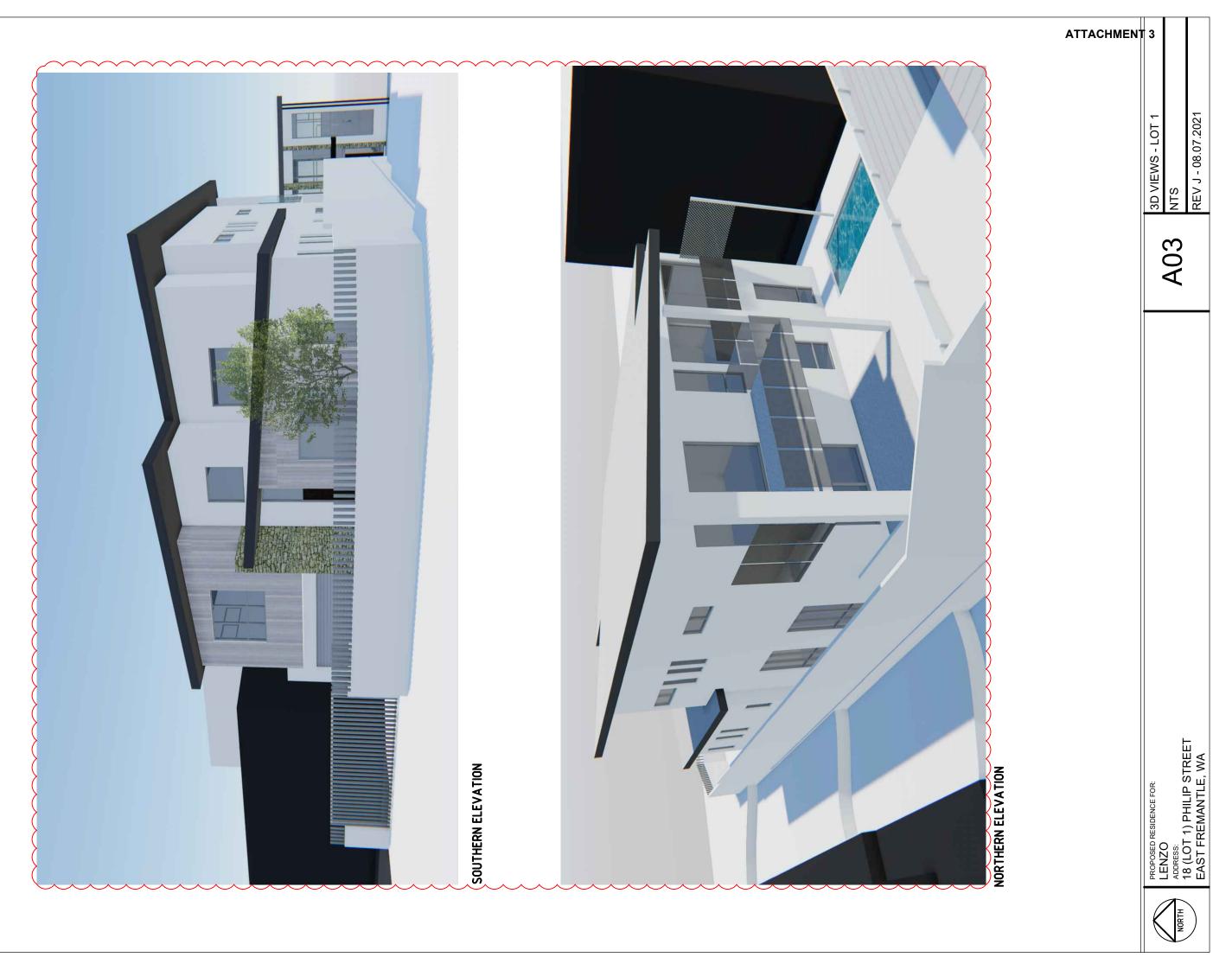


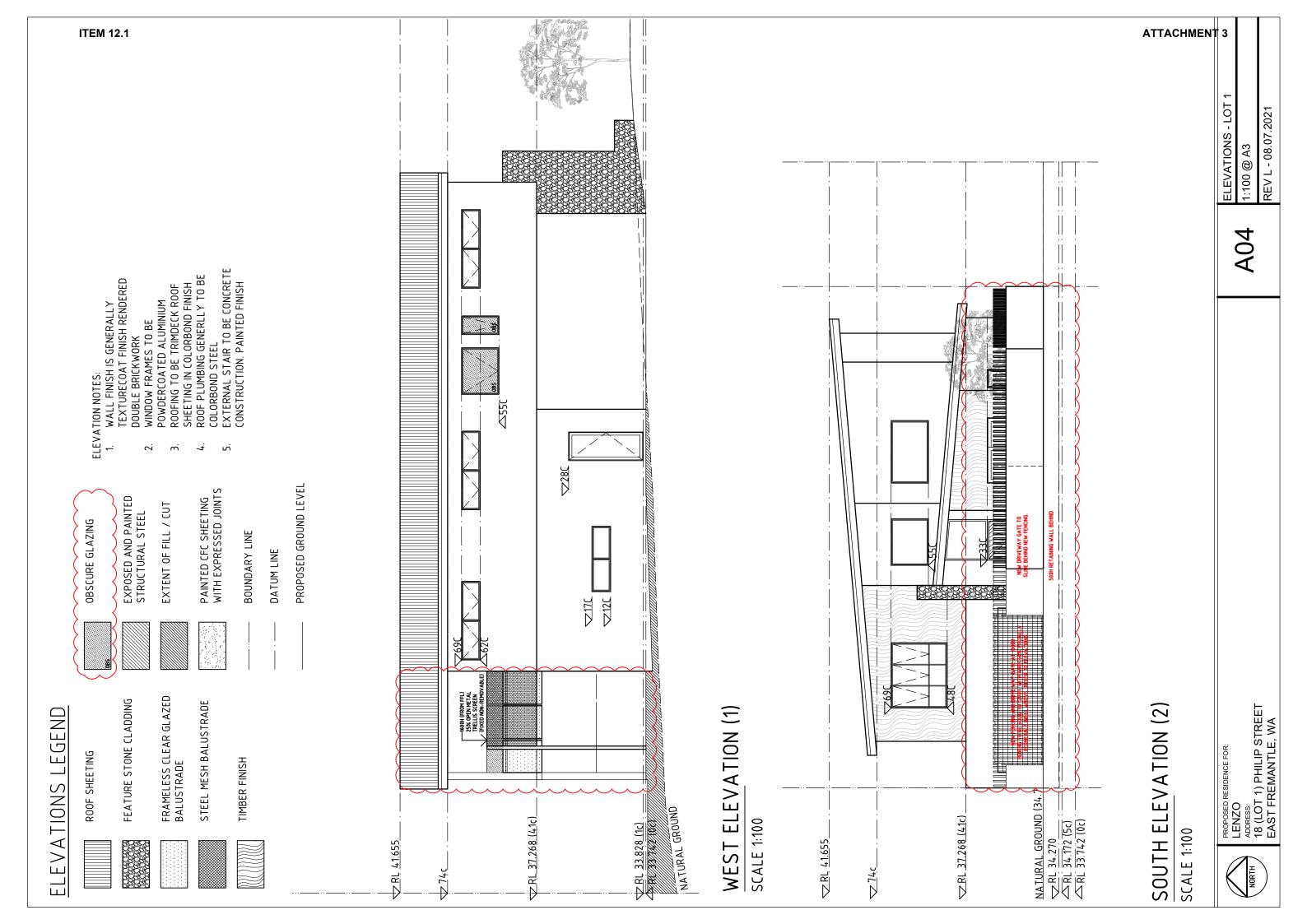


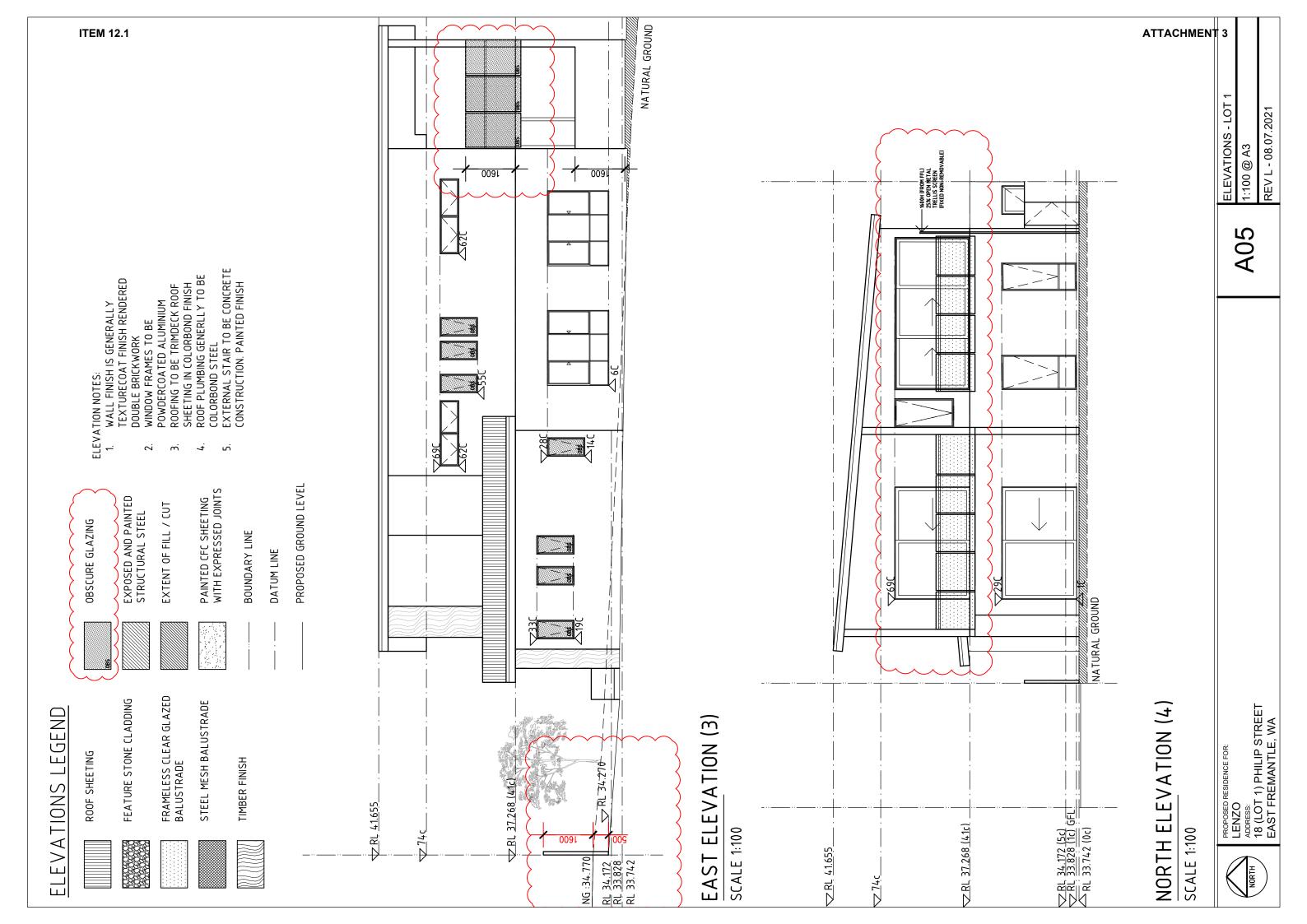








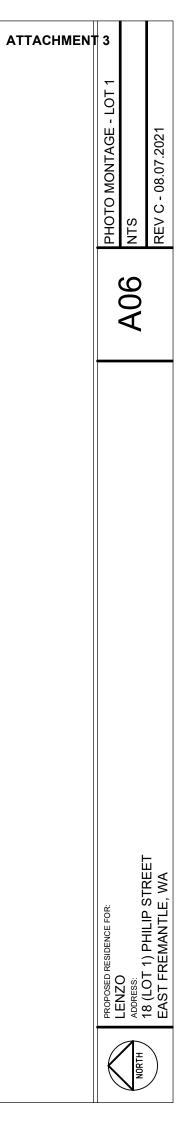




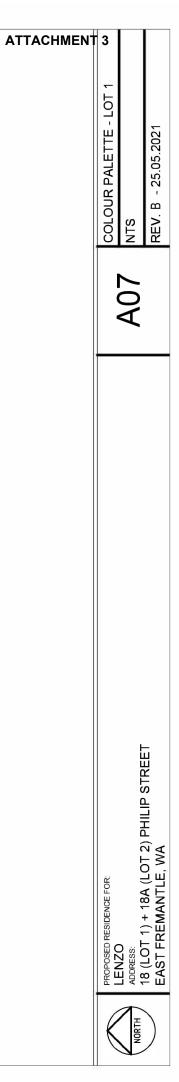




PHILIP STREET - PHOTO MONTAGE









Community Engagement Checklist

Development Application P31/21 - 18 Philip Street (Lot 1)

Project Name								
Objective of Engagement:	Neighbour Consultation							
Lead Officer:	Regulatory Services							
Timeline:			Out	comes By:	14/5/2021			
Stakeholders								
Stakeholders to be	Aged			Ratepayers (all / targeted)				
considered.	Businesses			Residents (all / targeted)			\square	
Please highlight those to be	Children (School / Play	group)		Service Providers				
targeted during engagement.	Community Groups			Une	mployed			
	Disabled People			Visit	ors			
	Environmental			Volu	inteers			
	Families			Wor	rkers			
	Govt. Bodies			Yout	th			
	Indigenous							
	Neighbouring LGs							
Staff to be notified:	Office of the CEO			Cou	ncillors			
	Corporate Services			Con	sultant/s			
	Development Services							
	Operations (Parks/Wor	rks)						
	Commur	nity Engageme	ent Plan					
Methods	Responsible	Da	ate Due		Refere	ence / Notes		
1.1 E News	Communications							
1.2 Email Notification ~	Relevant Officer							
1.3 Website	Communications							
1.4 Facebook	Communications							
1.5 Advert - Newspaper	Communications							
1.6 Fact Sheet	Communications							
1.7 Media Rel./Interview	Communications							
2.1 Information Stalls	Relevant Officer							
2.2 Public Meeting/Forum	Executive Direction	n						
2.3 Survey/Questionnaire	Relevant Officer							
3.1 Focus Group	Executive Direction	n						
3.2 Referendum/Ballot	Executive Direction	n						
3.3 Workshop	Relevant Officer							
4.1 Council Committee	Executive Direction	n						
4.2 Working Group	Executive Direction	n						
* Statutory Consultation	Relevant Officer				Advertised to	6 surrounding		
					properties.			
# Heritage Consultation	Regulatory Service	S						
^ Mail out (note: timeliness)	Communications							
					<u> </u>			

Y:\Regulatory\DCU PLANS\ToEF_CommunityEngagementChecklist.doc

ATTACHMENT 4

Evaluation						
Summary of Date Due Complete / Attached						
Feedback / Results / Outcomes	/ Recommendations	14/5/2021				
	Outcome	s Shared				
Methods	Responsible	Date Due	Complete / Attached			
E-Newsletter	Communications					
Email Notification	Relevant Officer					
Website	Communications					
Facebook	Communications					
Media Release	Communications					
Advert - Newspaper	Communications					
Notes						



18 Philip Street (Lot 2) – Location and Advertising

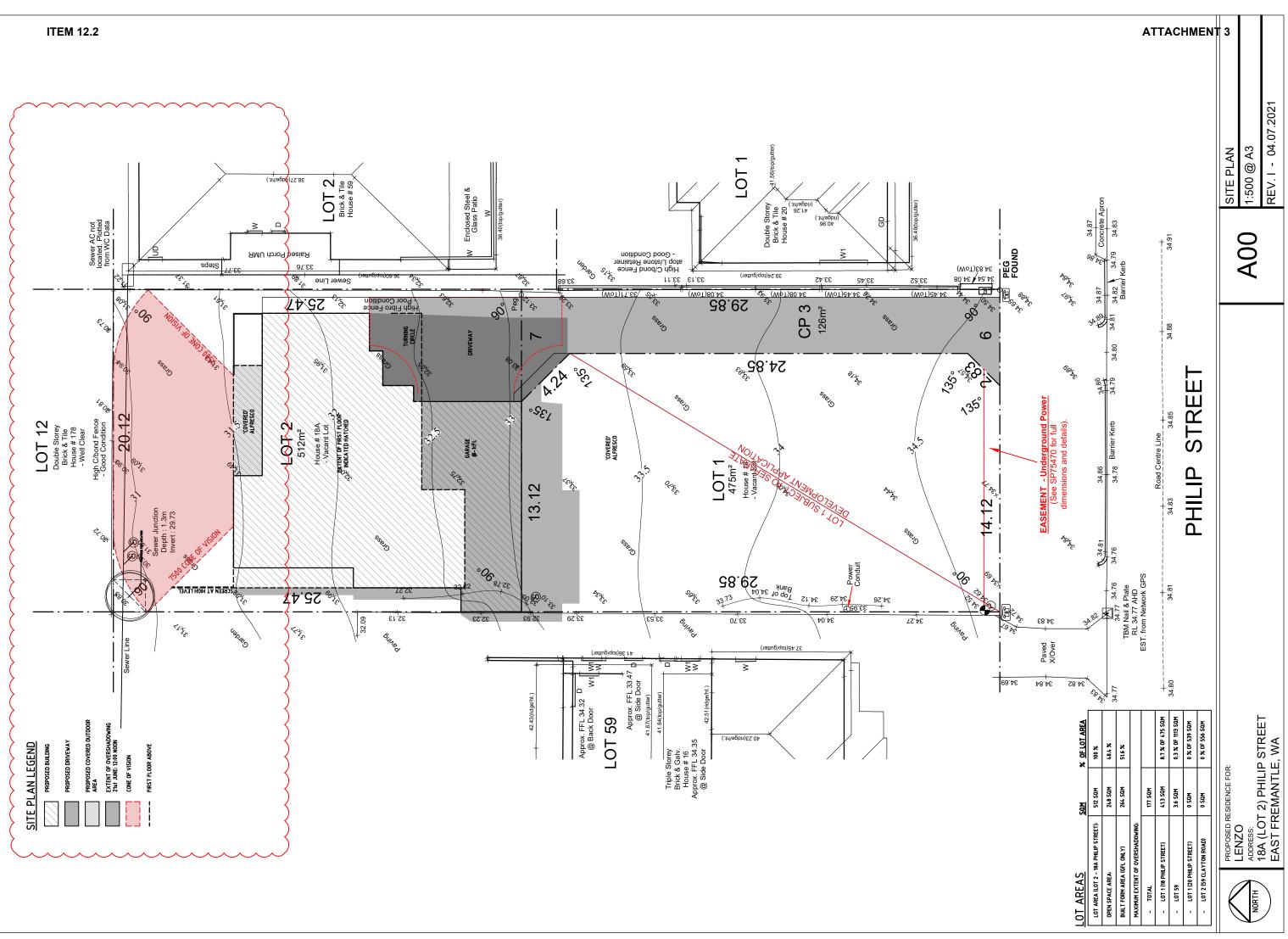
18A Philip Street – Site Photos

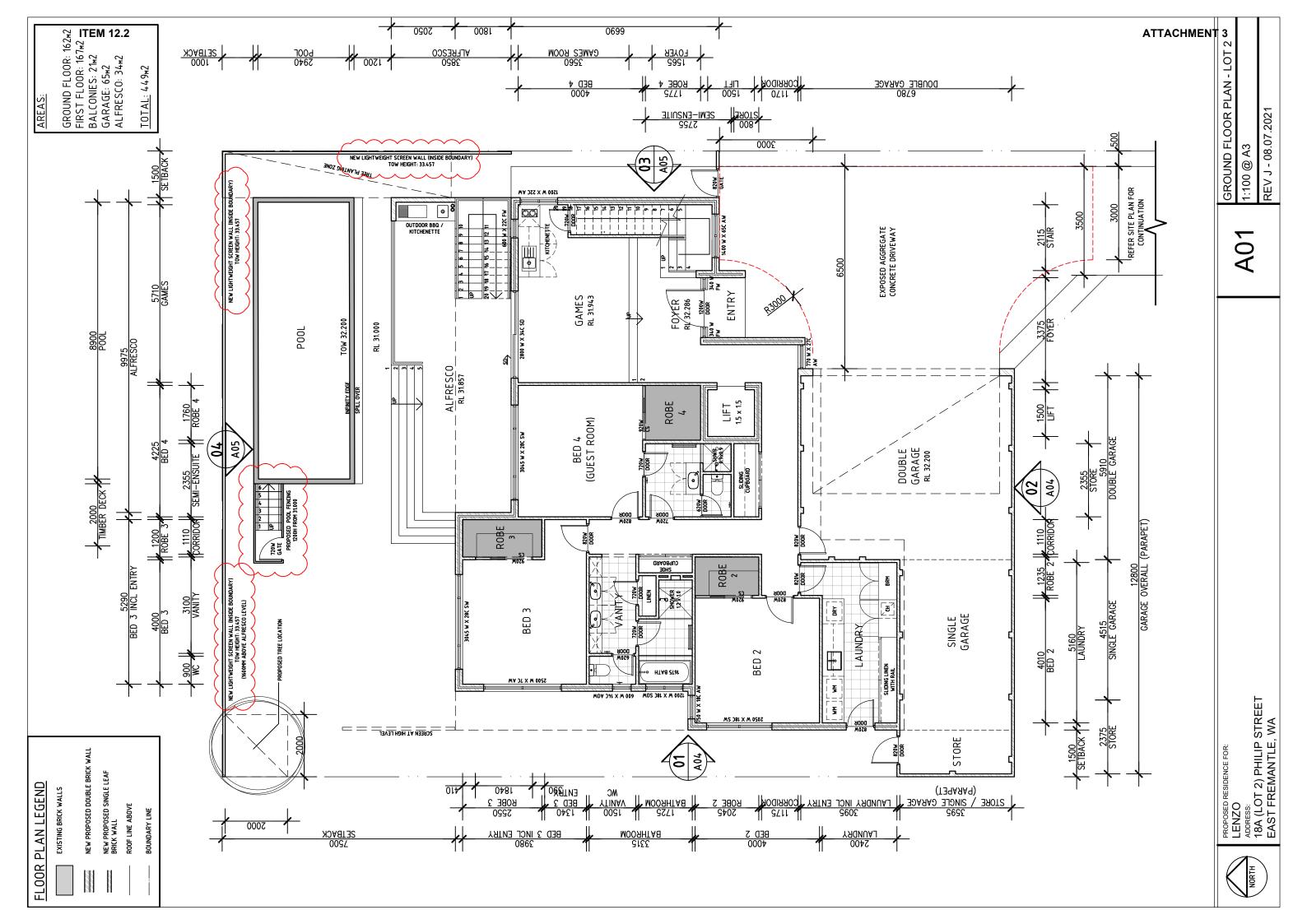


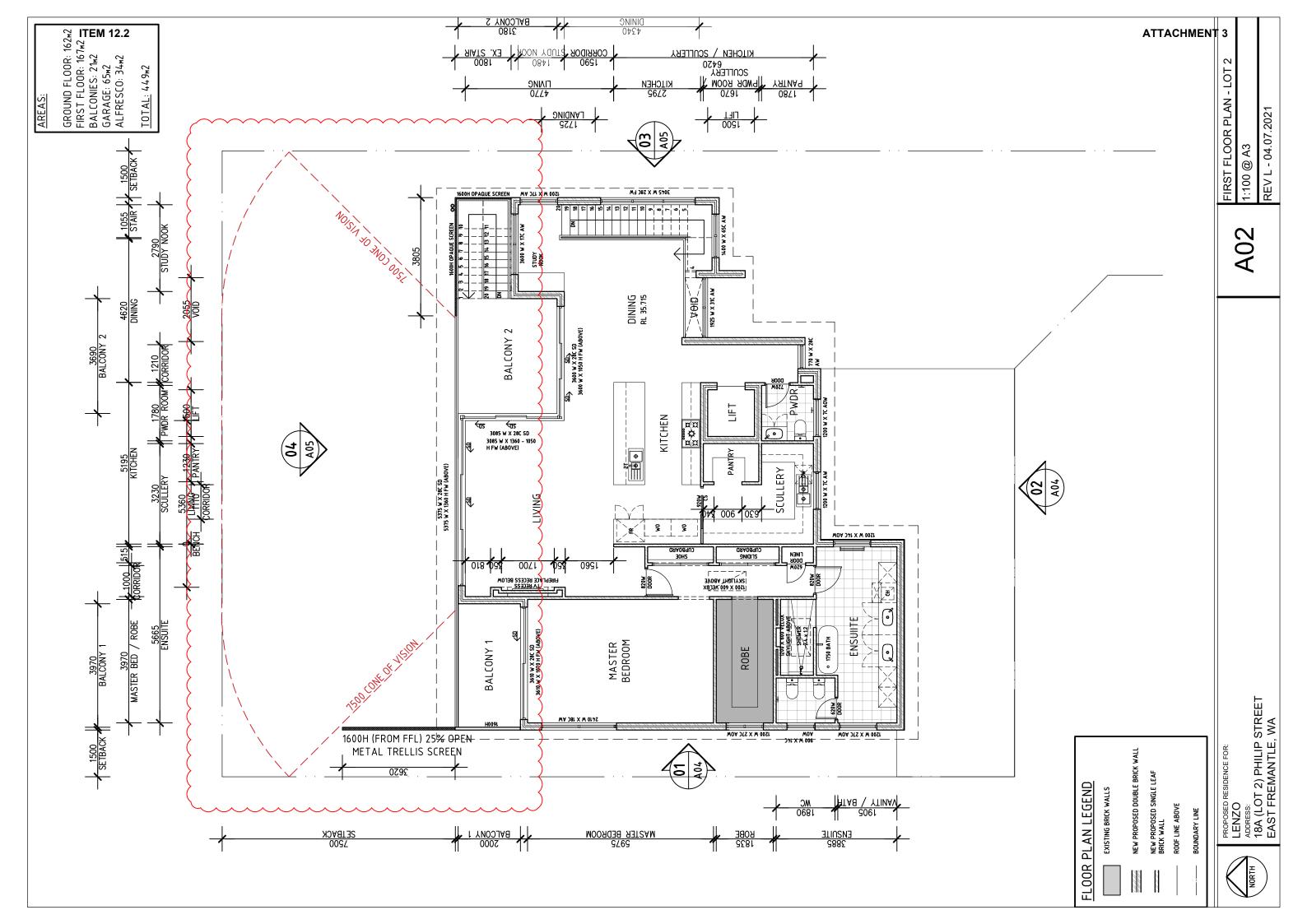










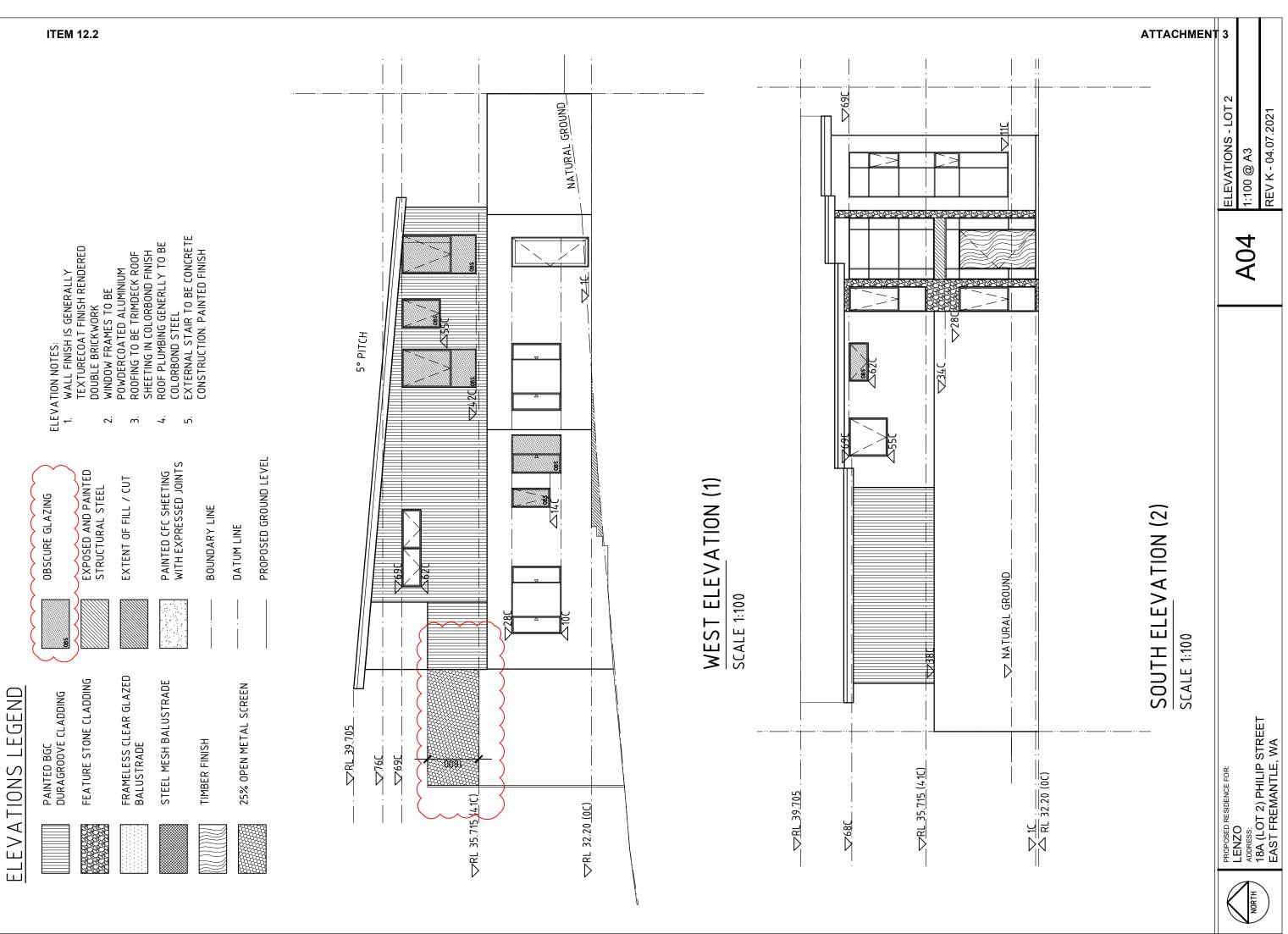


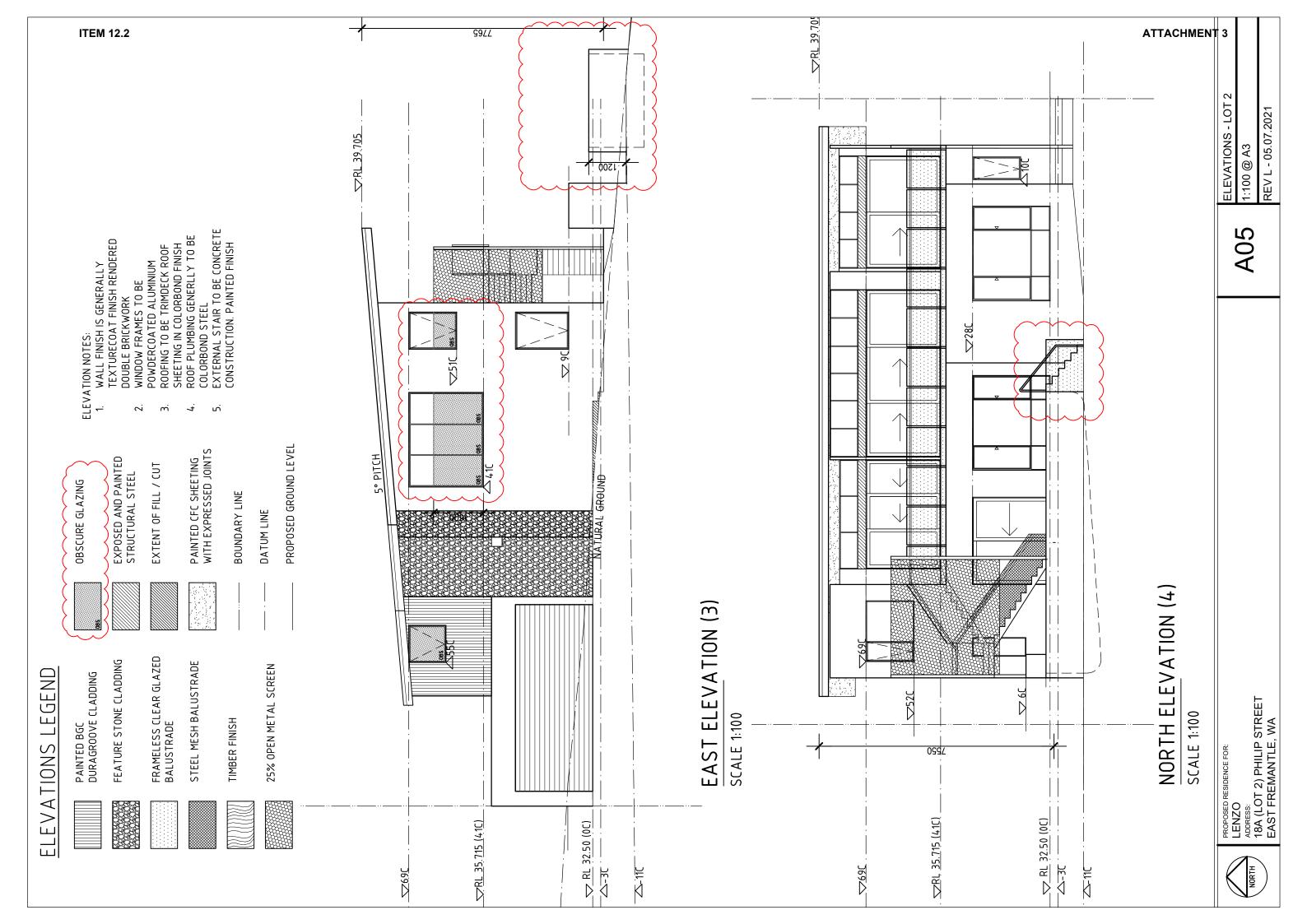


NORTHERN ELEVATION

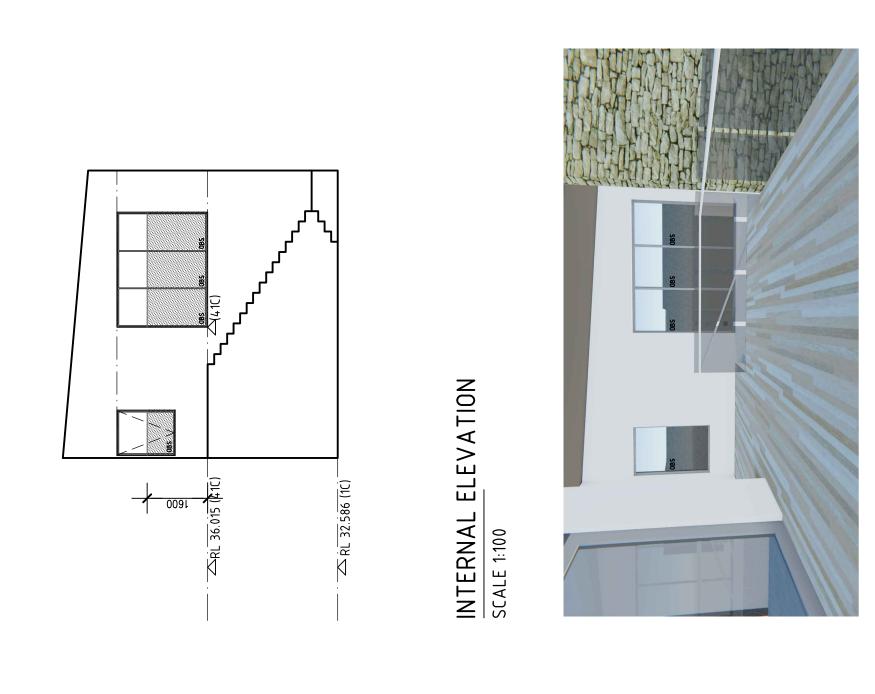


ITEM 12.2

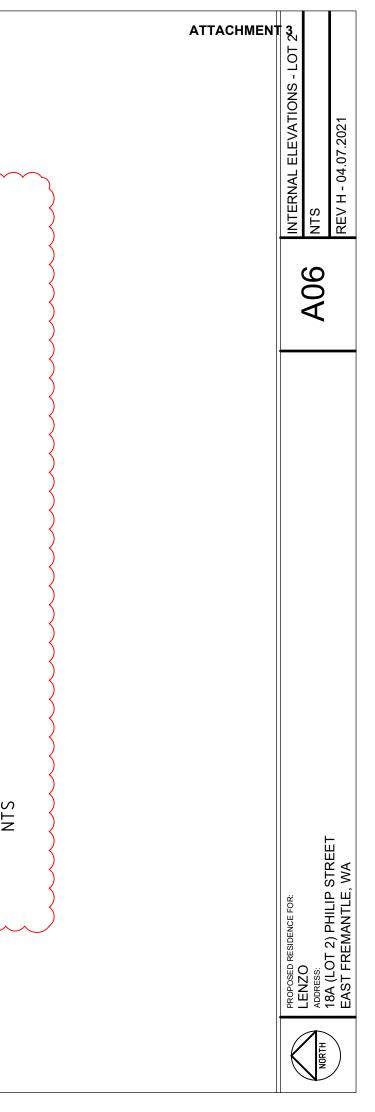


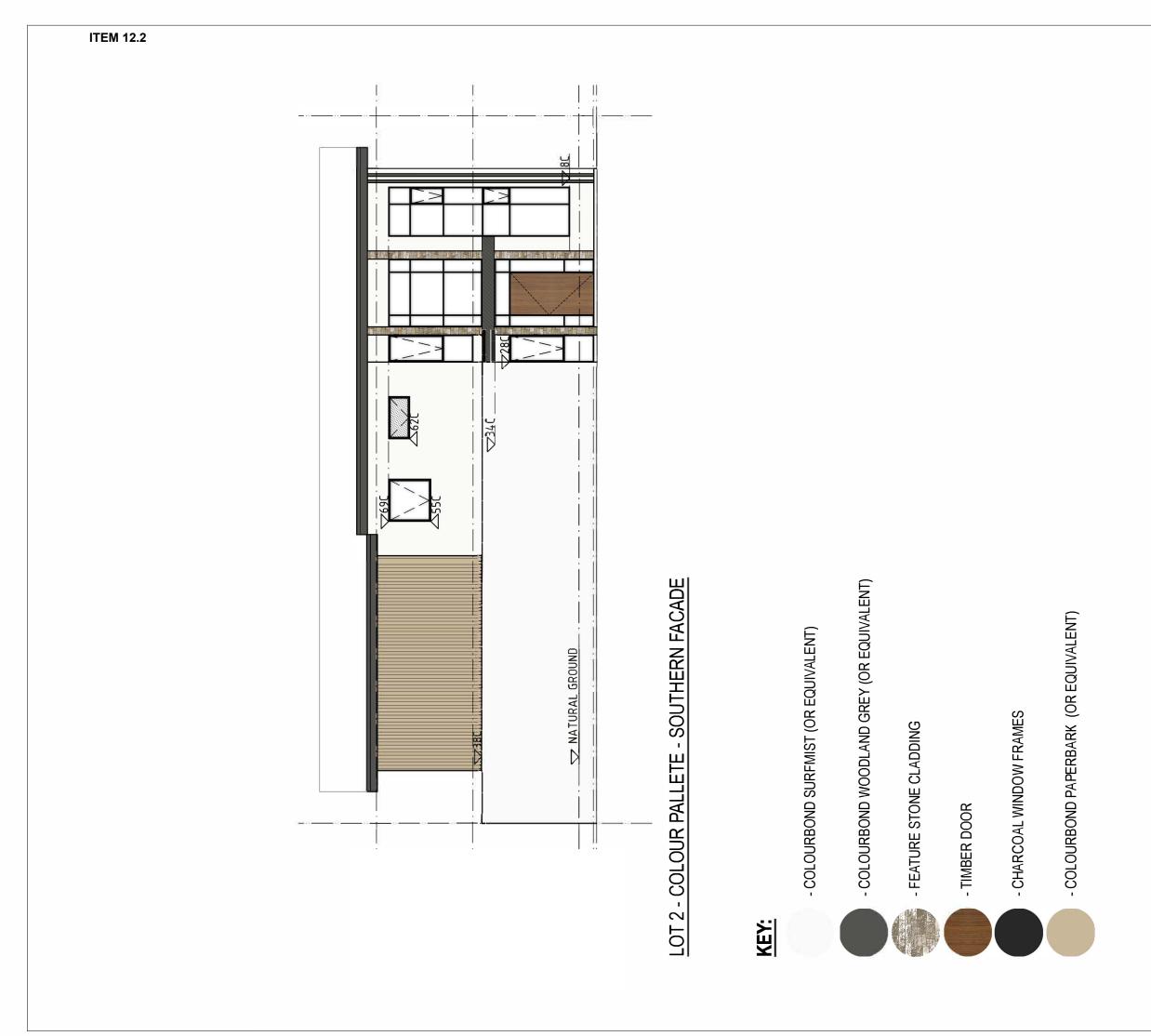






INTERNAL PERSPECTIVE





ATTACHMEN	Т 3		
	COLOUR PALETTE - LOT 2	NTS	REV. B - 25.05.2021
		A07	
	PROPOSED RESIDENCE FOR:	NORTH ADDRESS. ADDRESS.	EAST FREMANTLE, WA



Community Engagement Checklist

Development Application P32/21 - 18 Philip Street (Lot 2)

Project Name							
Objective of Engagement:	Neighbour Consultation						
Lead Officer:	Regulatory Services			0 t	D:	14/5/2021	
Timeline:	Start Date:	29/04/2 Stakehold		Outc	omes By:	14/5/2021	
		Stakenoid	lers	T			
Stakeholders to be considered.	Aged			Ratepayers (all / targeted)			
considered.	Businesses			Residents (all / targeted)			
Please highlight those to be	Children (School / Play	group)		Servi	ce Providers		
targeted during engagement.	Community Groups			Unen	nployed		
	Disabled People			Visito	ors		
	Environmental			Volu	nteers		
	Families			Work	ers		
	Govt. Bodies			Yout	า		
	Indigenous						
	Neighbouring LGs						
Staff to be notified:	Office of the CEO			Coun	cillors		
	Corporate Services			Cons	ultant/s		
	Development Services						
	Operations (Parks/Wo	rks)					
	Commu	nity Engag	ement Plan	1			
Methods	Responsible		Date Due		Refe	rence / Notes	
1.1 E News	Communications			[
1.2 Email Notification ~	Relevant Officer			[
1.3 Website	Communications			[
1.4 Facebook	Communications			[
1.5 Advert - Newspaper	Communications			[
1.6 Fact Sheet	Communications			[
1.7 Media Rel./Interview	Communications			[
2.1 Information Stalls	Relevant Officer						
2.2 Public Meeting/Forum	Executive Direction	n					
2.3 Survey/Questionnaire	Relevant Officer			[
3.1 Focus Group	Executive Direction	n		[
3.2 Referendum/Ballot	Executive Direction	n					
3.3 Workshop	Relevant Officer						
4.1 Council Committee	Executive Direction	n		[
4.2 Working Group	Executive Direction	n					
* Statutory Consultation	Relevant Officer				🛛 Advertised t	to 9 surrounding	
				ŀ	properties.		
# Heritage Consultation	Regulatory Service	S					
^ Mail out (note: timeliness)	Communications						

Y:\Regulatory\DCU PLANS\ToEF_CommunityEngagementChecklist.doc

ATTACHMENT 4

Evaluation							
Summary of Date Due Complete / Attached							
Feedback / Results / Outcomes	/ Recommendations	14/5/2021					
	Outcome	s Shared					
Methods	Responsible	Date Due	Complete / Attached				
E-Newsletter	Communications						
Email Notification	Relevant Officer						
Website	Communications						
Facebook	Communications						
Media Release	Communications						
Advert - Newspaper	Communications						
Notes							

33 Moss Street – Location Plan



33 Moss Street - Site Photos



PLACE RECORD FORM



PRECINCT	Woodside
ADDRESS	33 Moss Street
PROPERTY NAME	Moss Street Lodge and Stables
LOT NO	Reserve 37909 under Management Order
PLACE TYPE	Residence
CONSTRUCTION DATE	C 1903
ARCHITECTURAL STYLE	Federation Queen Anne
USE/S	Original Use: Residence/ Current Use: Vacant
STATE REGISTER	N/A
OTHER LISTINGS	N/A
MANAGEMENT CATEGORY	Category A
PHYSICAL DESCRIPTION	No 33 Moss Street is a single storey building constructed in brick and rendered brick with a tiled roof. It is a very fine expression of the Federation Queen Anne style. It is asymmetrically composed with gat thrust bays and a full width return hip roofed verandah. The verandah supported on timber posts. Two half-timbered gable thrust bays addre the street. The gable bay to the north is parallel with the street while th one to the south sits on a 45 degree angle. Below each gable is a bay window featuring casement windows. There is a central door and hop light flanked by sidelights. The roofscape features several rendered chimneys. There are string courses and windows feature decorative s

	The place retains its form and most of its details. There are additions and a car park to the rear. A stable block in brick and corrugated iron is also to the rear.					
	The place is consistent with the building pattern in the Precinct. However, the building is unique in that it is located on a substantially large lot. The place plays an important role in the pattern of development of a middle class suburb.					
HISTORICAL NOTES	Woodside is a relatively cohesive precinct where most of the places were constructed following the subdivision of W.D. Moore's Estate commencing in 1912. Most of the lots were sold between 1912 and 1929 and the majority of buildings were completed in this time. Residences were substantial and of various Federation period styles distinguishing the area from the small worker's cottages of Plympton. The Inter-War Bungalow style residence is also represented in Woodside.					
	The Woodside Precinct remains largely intact in terms of original housing with little infill subdivision or replacement housing.					
	John Wesley Bateman (head of the Bateman family) died in 1909. This house was built for his widow who lived there until 1920. The house was occupied for a short time by the Bates family then became Illawarra Private Hospital in 1922. It was best known as St Helen's, which it became in 1929 under Nurse Stradwild and later under Sister Walters. In 1948 it was taken over by Miss L R Kidston-Hunter and Miss P McKinnon. They were in charge until it became an annexe of the Fremantle Hospital. In 1983 it was taken over for use by the Community Psychiatric Division of the Health Department and became known as the Moss Street Lodge.					
OWNERS	Health Department of Western Australia Illawarra Private Hospital Bates Family					
HISTORIC THEME	Demographic Settlements - Residential Subdivision					
CONSTRUCTION	Walls – Brick and rendered brick					
MATERIALS	Roof – Tiles and corrugated iron					
PHYSICAL SETTING	The residence is situated on a near flat site with a hedge on the lot boundary.					
STATEMENT OF SIGNIFICANCE	No 33 Moss Street is a single storey building constructed in brick and rendered brick with a tiled roof. It has historic and aesthetic value for its contribution to Woodside's high concentration of predominantly Federation period houses and associated buildings. The place contributes to the local community's sense of place.					
	The place has exceptional aesthetic value as a Federation Queen Anne style building. The place retains a moderate to high degree of authenticity and a high degree of integrity.					
	The additions to the rear have no significance.					
AESTHETIC SIGNIFICANCE	No 33 Moss Street has exceptional aesthetic value as a Federation Queen Anne style building. It retains most of the characteristic features of a dwelling of the type and period.					
HISTORIC SIGNIFICANCE	No 33 Moss Street has considerable historic value. It has associations with the Bates family and Illawarra Private Hospital. It was part of the suburban residential development associated with the expansion of East Fremantle and the subdivision of W. D. Moore's Woodside Estate from 1912.					
SCIENTIFIC	N/A					

SIGNIFICANCE	
SOCIAL SIGNIFICANCE	No 33 Moss Street has considerable social value. It is associated with a significant area of middle class Federation and Inter-War period development which contributes to the community's sense of place.
RARITY	No 33 Moss Street is unique in the immediate context. Woodside has rarity value as a cohesive middle class suburb.
CONDITION	No 33 Moss Street is in good condition.
INTEGRITY	No 33 Moss Street retains a high degree of integrity.
AUTHENTICITY	No 33 Moss Street retains a moderate to high degree of authenticity.
MAIN SOURCES	State Heritage Office

ITEM 12.3



Government of Western Australia Department of Health South Metropolitan Health Service

Your Ref: Enquiries: Phone: P/MOS33 Mark Stokoe 9431-3976

Town of East Fremantle PO Box 1097 FREMANTLE WA 6959

By Email: admin@eastfremantle.wa.gov.au

Dear Sir/Madam

No. 33 Moss Street (Reserve 37909), East Fremantle Application for Development Approval

Please find attached an Application for Development Approval for 33 Moss Street, East Fremantle dated 1 June 2021. The South Metropolitan Health Service (SMHS) is applying for the permanent use of the facility as short-term residential accommodation for fifteen (15) persons plus staff.

A notification was provided to the Town of Fremantle on the 24th July 2020 that the development works were completed to the requirements under the planning approval (Ref: P/MOS33) with any minor corrections as approved by the Town of East Fremantle. The official opening of the facility by the Minister for Health was on the 31st July 2020 with full operational use of 33 Moss Street starting on the 3rd August 2020. Temporary approval for the increase from 10 to 15 persons was issued on the 8th March 2021. The Development Approval is valid to 3rd August 2021.

The residence will continue to deliver the same programs that have been successfully provided at Moss Street. The service is a shared living/communal home that provides short-term accommodation (for up to six weeks) to people who have been diagnosed with a mental health illness. Mental health care coordinators only refer suitable non-acute clients to the service. Access to the service will continue to be based on very strict criteria to those living in the community who need short-term aid but do not need hospitalisation and those ready to leave hospital but who need extra support for a short time before going home or moving into a new home in the community.

As part of the Fiona Stanley/ Fremantle Hospital Group, the service works within SMHS Policies and Guidelines. The nursing workforce includes of highly skilled Mental Health Clinicians who in turn are supported by the consumers mental health Multi-Disciplinary Team. All service consumers are aware of their rights and responsibilities' as per the residential contract. If they are unable to function within these parameters their access to the service would be withdrawn.

Regards

Mark Stokoe Area Director, Infrastructure and Facilities Management South Metropolitan Health Service

1 June 2021

Attached: Development Application

Fremantle Hospital, Engineering Department P Block, Level 5 Alma Street, Fremantle WA 6168 www.health.wa.gov.au

TOWN OF EAST FREMANTLE

33 MOSS STREET, EAST FREMANTLE – DEVELOPMENT APPLICATION 46/21 PROPOSED PERMANENT APPROVAL – SHORT TERM ACCOMMODATION FOR 15 PERSONS AND 5 STAFF

SCHEDULE OF SUBMISSIONS

Consultation period 11 June – 12 July 2021

No.	Description of Affected Property	Submission	Response / Recommendation
1	Bedford Street	Support There has been no detrimental impact on the street, management has been excellent and I withdraw the objections I raised [initially]. The previous organisation which occupied the Moss Street property in about 2000 resulted in many criminal and negative social impacts. I have lived very close by since 1990 and there has never been an organisation in the Moss Street Lodge that has been as peaceful in the street as the current one.	Noted.
2	Moss Street	 Object would like to state our great disappointment that this facility was opened with no notification to us in the prior 12 months to opening. We were never informed by Council about the facility opening as a mental health facility in this time - not by email, letter box drop or other. The first we knew was when we received an invitation to the opening in our post box. This lack of community consultation is absolutely inadequate and extremely disappointing. Accommodation such as this on a residential street should come with regular consultation in the 24 months and 12 months before opening and this was completely lacking. The opening of the facility has resulted in increased traffic to the street, increased parking and increased use of the street and local parks by patients. I do not think that increasing the numbers by 50% from 10 to 15 residents is a reasonable increase particularly keeping in mind the lack of consultation prior to opening on the appropriateness of this use in this location. 	No change to the Officer Recommendation. The Town has not received any other comments/complaints from residents regarding the accommodation use, traffic/parking, or the increase in use of local streets and parks as raised in this submission. Outside of the advertising period no other issues have been voiced by residents and the Town has not been required to deal with any issues on site. The Town does not consider this use to have a negative impact on residential amenity. Consultation in regard to the development application has been undertaken in accordance with the <i>Planning</i> <i>and Development (LPS) Regulations, 2015</i> and Local Planning Scheme No. 3.



Community Engagement Checklist

Development Application P46/21 - 33 Moss Street

Objective of Engagement:	Project Name							
Lead Officer:	Surrounding land owner and occupier consultation Regulatory Services							
Timeline:	5 /			tcomes By:		12 July 2021		
	Stakeholders				12 July 2021			
Stakeholders to be						۲۲ ۱		
considered.	Aged				Ratepayers (all / ta			
	Businesses			_	sidents (all / targeted)			
Please highlight those to be	Children (School / Playe	group)		_	rvice Providers			
targeted during engagement.	Community Groups			Un	employed			
	Disabled People				itors			
	Environmental			Vol	unteers			
	Families			Wo	orkers			
	Govt. Bodies			Υοι	ıth			
	Indigenous							
	Neighbouring LGs							
Staff to be notified:	Office of the CEO			Со	uncillors			
	Corporate Services			Сог	nsultant/s			
	Development Services							
	Operations (Parks/Works)							
	Commur	ity Engag	ement Pla	n				
Methods Responsible Date Due								
Methods	Responsible		Date Du	e	Re	eferenc	e / Notes	
Methods 1.1 E News	Responsible		Date Du	e	R	eferenc	e / Notes	
			Date Du	e	R(eferenc	e / Notes	
1.1 E News	Communications		Date Du	e		eferenc	e / Notes	
1.1 E News 1.2 Email Notification ~	Communications Relevant Officer		Date Du	e		eferenc	e / Notes	
1.1 E News1.2 Email Notification ~1.3 Website	Communications Relevant Officer Communications		Date Du	e		eferenc	e / Notes	
1.1 E News 1.2 Email Notification ~ 1.3 Website 1.4 Facebook	Communications Relevant Officer Communications Communications		Date Du	e	Re	eferenc	e / Notes	
1.1 E News1.2 Email Notification ~1.3 Website1.4 Facebook1.5 Advert - Newspaper	Communications Relevant Officer Communications Communications Communications		Date Du	e	R	eferenc	e / Notes	
1.1 E News1.2 Email Notification ~1.3 Website1.4 Facebook1.5 Advert - Newspaper1.6 Fact Sheet	Communications Relevant Officer Communications Communications Communications Communications Communications		Date Du	e		eferenc	e / Notes	
1.1 E News1.2 Email Notification ~1.3 Website1.4 Facebook1.5 Advert - Newspaper1.6 Fact Sheet1.7 Media Rel./Interview	Communications Relevant Officer Communications Communications Communications Communications Communications Communications Communications		Date Du	e		eferenc	e / Notes	
1.1 E News1.2 Email Notification ~1.3 Website1.4 Facebook1.5 Advert - Newspaper1.6 Fact Sheet1.7 Media Rel./Interview2.1 Information Stalls	Communications Relevant Officer Communications Communications Communications Communications Communications Relevant Officer		Date Du	e		eferenc	e / Notes	
 1.1 E News 1.2 Email Notification ~ 1.3 Website 1.4 Facebook 1.5 Advert - Newspaper 1.6 Fact Sheet 1.7 Media Rel./Interview 2.1 Information Stalls 2.2 Public Meeting/Forum 	Communications Relevant Officer Communications Communications Communications Communications Communications Relevant Officer Executive Directior		Date Du	e		eferenc	e / Notes	
1.1 E News1.2 Email Notification ~1.3 Website1.4 Facebook1.5 Advert - Newspaper1.6 Fact Sheet1.7 Media Rel./Interview2.1 Information Stalls2.2 Public Meeting/Forum2.3 Survey/Questionnaire	Communications Relevant Officer Communications Communications Communications Communications Communications Communications Communications Relevant Officer Executive Direction Relevant Officer Relevant Officer	1	Date Du	e		eferenc	e / Notes	
1.1 E News1.2 Email Notification ~1.3 Website1.4 Facebook1.5 Advert - Newspaper1.6 Fact Sheet1.7 Media Rel./Interview2.1 Information Stalls2.2 Public Meeting/Forum2.3 Survey/Questionnaire3.1 Focus Group	Communications Relevant Officer Communications Communications Communications Communications Communications Communications Relevant Officer Executive Direction Relevant Officer Executive Direction Executive Direction	1	Date Du	e		eferenc	e / Notes	
1.1 E News1.2 Email Notification ~1.3 Website1.4 Facebook1.5 Advert - Newspaper1.6 Fact Sheet1.7 Media Rel./Interview2.1 Information Stalls2.2 Public Meeting/Forum2.3 Survey/Questionnaire3.1 Focus Group3.2 Referendum/Ballot	Communications Relevant Officer Communications Communications Communications Communications Communications Communications Communications Communications Relevant Officer Executive Direction Executive Direction Executive Direction	1 1 1	Date Du	e	R	eferenc	e / Notes	
 1.1 E News 1.2 Email Notification ~ 1.3 Website 1.4 Facebook 1.5 Advert - Newspaper 1.6 Fact Sheet 1.7 Media Rel./Interview 2.1 Information Stalls 2.2 Public Meeting/Forum 2.3 Survey/Questionnaire 3.1 Focus Group 3.2 Referendum/Ballot 3.3 Workshop 	Communications Relevant Officer Communications Communications Communications Communications Communications Communications Communications Communications Relevant Officer Executive Direction Executive Direction Executive Direction Relevant Officer Executive Direction Relevant Officer Relevant Officer	1 1 1 1	Date Du	e		eferenc	e / Notes	
 1.1 E News 1.2 Email Notification ~ 1.3 Website 1.4 Facebook 1.5 Advert - Newspaper 1.6 Fact Sheet 1.7 Media Rel./Interview 2.1 Information Stalls 2.2 Public Meeting/Forum 2.3 Survey/Questionnaire 3.1 Focus Group 3.2 Referendum/Ballot 3.3 Workshop 4.1 Council Committee 	Communications Relevant Officer Communications Communications Communications Communications Communications Communications Communications Relevant Officer Executive Direction Relevant Officer Executive Direction Executive Direction Relevant Officer Executive Direction Relevant Officer Executive Direction Relevant Officer Executive Direction Relevant Officer Executive Direction		Date Du		R			
 1.1 E News 1.2 Email Notification ~ 1.3 Website 1.4 Facebook 1.5 Advert - Newspaper 1.6 Fact Sheet 1.7 Media Rel./Interview 2.1 Information Stalls 2.2 Public Meeting/Forum 2.3 Survey/Questionnaire 3.1 Focus Group 3.2 Referendum/Ballot 3.3 Workshop 4.1 Council Committee 4.2 Working Group 	Communications Relevant Officer Communications Communications Communications Communications Communications Communications Communications Communications Relevant Officer Executive Direction Executive Direction Relevant Officer Executive Direction Relevant Officer Executive Direction Executive Direction Executive Direction Executive Direction Executive Direction	1 1 1 1 20	1 June to 1					

ITEM 12.3

ATTACHMENT 6

Evaluation							
Summa	ry of	Date Due	Complete / Attached				
Feedback / Results / Outcomes / Recommendations		12 July 2021	1 Submission in support				
	Outcome	es Shared					
Methods	Responsible	Date Due	Complete / Attached				
E-Newsletter	Communications						
Email Notification	Relevant Officer						
Website	Communications						
Facebook	Communications						
Media Release	Communications						
Advert - Newspaper	Communications						
	No	tes					
ivotes							

Location map: See below.

