



MINUTES

Council Meeting

Tuesday, 12 December 2017 at 6.37pm

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MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE EAST FREMANTLE YACHT CLUB (RIVER ROOM), PETRA STREET EAST FREMANTLE ON TUESDAY, 12 DECEMBER 2017.

1. OFFICIAL OPENING

The Presiding Member opened the meeting at 6.37pm

2. ACKNOWLEDGEMENT OF COUNTRY

"On behalf of the Council I would like to acknowledge the Nyoongar people as the traditional custodians of the land on which this meeting is taking place."

3. RECORD OF ATTENDANCE

3.1 Attendance

The following members were in attendance:

Mayor J O'Neill	Presiding Member
Cr C Collinson	
Cr J Harrington	
Cr A McPhail	
Cr M McPhail	
Cr D Nardi	
Cr T Watkins	
Cr A White	

The following staff were in attendance:

Mr G Tuffin	Chief Executive Officer
Mr D Taylor	Executive Manager Corporate & Community Service
Mr A Malone	Executive Manager Regulatory Services
Ms J May	Minute Secretary
Mr M St John	Anderson Munro & Wyllie (via telephone 6.45-6.47pm)

There was one members of the public in attendance.

3.2 Apologies

Nil.

3.3 Approved Leave of Absence

Cr Natale

4. DISCLOSURES OF INTEREST

4.1 Financial

Nil.

4.2 Proximity

Nil.

4.3 Impartiality

4.3.1 Cr A McPhail – Item 12.2.3 Annual Report 2016/17

As a consequence of having a past and ongoing business relationship using the audit services of Anderson, Munro and Wyllie for some clients there may be a perception that

my impartiality on the matter may be affected. I declare that I will consider this matter on its merits in terms of the benefit to the Town and vote accordingly.

4.3.2. Cr White – Item 12.2.3 Annual Report 2016/17

As a consequence of engaging the services of Anderson, Munro and Wyllie to manage my superannuation fund, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits in terms of the benefit to the Town and vote accordingly.

5. PUBLIC QUESTION TIME

5.1 Responses to previous questions from members of the public taken on notice

5.1.1 C Ziegler, 155 Petra Street

- 1. In respect to recent footpath tender, why didn't J & M Asphalt fulfil that contract and what was Merger Contracting doing on site constructing a substandard footpath in their place? Surely that's a breach of contract for at no point was J & M Asphalt on site to supervise if it had subcontracted to Merger.*

Merger Contracting owns J&M Asphalt. The successful tender was submitted by Merger Contracting trading as J&M Asphalt.

Please be advised that any construction issues have been dealt with by J&M Asphalt management directly on site with the Town's Operations Manager.

To the best of our knowledge, to date, all works under the contract have been constructed in accordance with the construction specifications, and the Town is not aware of any substandard work.

- 2. Given that Petra Street footpath is predominantly concrete, I would suggest Council it not adhering to the rule of continuity or consistency and ask that Petra Street asphalt between Fraser and View Terrace be removed and replaced with a concrete footpath?*

There are currently no concrete footpaths on Petra Street within the Town of East Fremantle's boundary for the section from Canning Highway to Preston Point Road.

Geographic segmentation is a common strategy when you service assets in a particular area, or wish to define an area such as local government wards. It is understood that Petra St is segmented in the middle by Canning Highway and again to the north at Preston Point Road and is treated as such. The large portion of Petra St between Canning Highway and Preston Point Road is viewed as one segment and is now all bitumen providing continuity of material.

The section of Petra Street between Fraser and View Terrace has just been fully reconstructed, therefore, will not be removed and replaced with a concrete footpath.

- 3. Disputing the validity of the April 2017 perception survey and requesting Council forget the results of the survey before making further decisions of footpath material until such time as a more comprehensive survey is conducted.*

The recent community perception survey (2017) was undertaken by an independent party to provide Council with the views and opinions of the community to assist Council with the development of its Strategic Community Plan. Unfortunately, with most surveys there is generally a very low participation rate by residents.

Whilst the survey provides some insight into the community's views on council's operations, it is not the only input used by Council when considering its annual capital works (footpath) program, or the materials that should be used.

5.1.2 P Abourizk, 153 Petra Street

Given the minimal communication and inadequate notice to residents, lack of material consistency and confusion regarding adopted footpath guidelines, what is Council intending to do to provide transparency and clear guidelines, going forward?

The Town has provided its footpath maintenance and replacement program for a number of years on a similar basis. It is a requirement under the contract that a letter drop be provided to all residents prior to the commencement of the works. In addition, the Annual Budget provides a description of the works to be undertaken, which is publicly available on the Town's website or from the Administration Centre. However, it is noted that the descriptions of the works provided in the Budget could provide more detail, and future budgets will include greater detail.

In regard to the justification for the footpath material, red asphalt was selected as a continuation of the red bitumen material used from Canning Highway to Fraser Street. Council's approach to footpath materials is to provide for a continuation of the previous material (predominate) used for the footpath.

Furthermore, Council's current Local Planning Policy Residential Design Guidelines section 3.7.14 .2 Footpaths and Crossover provides;

3.7.14.2 Desired Outcomes

- i. New footpaths and crossovers to **match existing streetscapes**;*
- ii. Maintenance of existing footpaths and crossovers;*
- iii. Maximum of one crossover per lot or subdivided lot; and,*
- iv. Street trees to be conserved or replaced where a new crossover requires their removal.*

3.7.14.3 Performance Criteria and Acceptable Development Provisions

Performance Criteria

*P1 **Pedestrian walk ways will take priority over vehicular access.** Re-kerbing is to be done wherever footpaths are replaced.*

*P2 Footpaths and crossovers **to match the existing relevant Precincts.***

Acceptable Development Provisions

*A1 **Crossovers to stop at footpaths and preserve footpath continuity and pedestrian priority.***

The Town has over a number of years had various guidelines which have been followed to some resident's satisfaction and not to others. It is Council's intention to revisit this issue with a view to developing new/amended guidelines.

5.1.3 T Leysley, 19 Alexandra Road

Would the East Fremantle Council consider supporting the establishment of a Women's Shed as part of the redevelopment of the East Fremantle Oval area to support the health and wellbeing of women and encourage inclusion?

Council is about to undertake a review of the East Fremantle Football Oval on Moss Street. The review will investigate possible activities and collocation of sporting and community groups to maximise the use of the area.

Unfortunately, the Town does not have any facilities available that would be suitable to accommodate your request at the current time. However, as part of the above review it is Council's intention to explore all opportunities for increased community uses, therefore, your request will be taken into consideration during the planning/review process.

5.2 Public Question Time

Nil.

6. PRESENTATIONS/DEPUTATIONS

6.1 Presentations

Nil.

6.2 Deputations

Nil.

7. APPLICATIONS FOR LEAVE OF ABSENCE

7.1 Mayor O'Neill

Mayor O'Neill sought leave of absence for the Council Meeting on 20 February 2018.

7.1 COUNCIL RESOLUTION 011217

Moved Cr M McPhail, seconded Cr Harrington

That leave of absence be granted to Mayor O'Neill for the Council Meeting to be held on 20 February 2018.

(CARRIED UNANIMOUSLY)

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

8.1 Ordinary Meeting of Council (21 November 2017)

8.1 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 021217

Moved Cr Nardi, seconded Cr M McPhail

That the minutes of the Ordinary meeting of Council held on Tuesday, 21 November 2017 be confirmed as a true and correct record of proceedings.

(CARRIED UNANIMOUSLY)

9. ANNOUNCEMENTS BY THE PRESIDING MEMBER

9.1 Thank you

Mayor O'Neill expressed his sincere thanks to staff and elected members for their hardwork and professionalism during 2017 and wished everyone a well deserved break.

10. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

Nil.

11. REPORTS AND RECOMMENDATIONS OF COMMITTEES

11.1 Town Planning & Building Committee Meeting (5 December 2017)

File ref	C/MTP1
Prepared by	Andrew Malone, Executive Manager Regulatory Services
Meeting Date:	12 December 2017
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	1. Town Planning & Building Committee Minutes

Purpose

To submit the minutes and delegated decisions of the Town Planning & Building Committee for receipt by Council.

Executive Summary

The Committee, at its meeting on 5 December 2017, exercised its delegation in all matters before it.

There is no further action other than to receive the minutes, including delegated decisions, of that meeting.

Consultation

Town Planning & Building Committee.

Statutory Environment

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Nil.

Site Inspection

Not applicable.

Comment

The unconfirmed minutes of the Town Planning & Building Committee meeting are now presented to Council to be received.

11.1 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 031217

Moved Cr Collinson, seconded Cr Nardi

That the unconfirmed Minutes of the Town Planning & Building Committee Meeting held on 5 December 2017 be received.

(CARRIED UNANIMOUSLY)

11.2 Audit Committee Meeting (6 December 2017)

File ref	C/MTF1
Prepared by	David Taylor, Executive Manager Corporate & Community Services
Meeting Date:	12 December 2017
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	1. Audit Committee Minutes

Purpose

To submit the minutes and decisions of the Audit Committee for receipt by Council.

Executive Summary

The Committee, at its meeting on 6 December 2017, considered the following matters:

- Audited Annual Financial Report 2016/2017
- Financial Management Review – Inadequate Control Update

The Audited Annual Financial Report is considered in a separate report within this Agenda (Refer 12.2.3). There is no further action other than to receive the minutes of that meeting.

Consultation

Audit Committee.

Statutory Environment

Nil.

Financial Implications

Nil.

Strategic Implications

Nil.

Site Inspection

Not applicable.

Comment

The unconfirmed minutes of the Audit Committee meeting are now presented to Council to be received.

Council's auditor Michael St John of Anderson Munro & Wyllie was present (via telephone) to respond to any queries from elected members.

11.2 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 041217

Moved Cr M McPhail, seconded Cr White

That the unconfirmed Minutes of the Audit Committee Meeting held on 6 December 2017 be received. (CARRIED UNANIMOUSLY)

12. REPORTS

12.1 PLANNING REPORTS

12.1.1 Adoption of Policy - Policy No 3.1.8 Wood Encouragement Policy – General.

File ref	C/POL1
Prepared by	Andrew Malone, Executive Manager Regulatory Services
Supervised by	Gary Tuffin, Chief Executive Officer
Meeting Date:	12 December 2017
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	<ol style="list-style-type: none">1. Wood Encouragement Policy – General2. Wood Encouragement Policy – General – Planet Ark suggested modifications (highlighted in red)

Purpose

The purpose of this report is for Council to consider adopting the Policy No 3.1.8 Wood Encouragement Policy – General.

Executive Summary

Draft Policy 3.1.8 has been developed to clearly articulate how the Town will encourage the use of wood in the construction and fit out of new dwellings and additions and alterations of existing dwellings.

Two submissions were received. A submission from a local resident and a submission from PlanetArk both in support of the proposed policy

Background

The Town in late 2016 had David Rowlinson from PlanetArk present to a Council Forum, briefing Council on the aims to encourage the increased use of responsibly sourced wood as a building material. A key part of this initiative is the development and adoption of a Wood Encouragement Policy.

A Wood Encouragement Policy generally requires responsibly sourced wood to be considered, where feasible, as the primary construction material in building and fit out projects. Two Policies were proposed:

- Wood Encouragement Policy - Council
- Wood Encouragement Policy - General

As a result administration progressed the development of two Wood Encouragement Policies, a policy for Council; relating to Council buildings and a second general policy related to the use of wood in the construction and fit out of new dwellings and additions and alterations of existing dwellings.

At the October 2017 Council meeting, Council endorsed for adoption Draft Policy 3.1.7 Wood Encouragement Policy – Council (developed to clearly articulate how the Town will encourage the use of wood in the construction and fit out of Council buildings and infrastructure) and further

resolved to advertise Wood Encouragement Policy – General for public comment for a period of 21 days.

Consultation

Policy 3.1.8 relating to the use of wood in the construction and fit out of new dwellings, and additions and alterations of existing dwellings was advertised for a period of 21 days. Two submissions were received:

Submission 1:

I support this proposed policy. It is unfortunate to see an increasing number of McMansion type houses with few defining features being constructed in the Town of East Fremantle, as well as an increased number of grouped dwelling developments with little to no vegetation, or organic features, such as the utilisation of wood as a building material. Therefore, any move by the Town towards encouraging the preservation of the existing and future amenity of the LGA is welcomed by myself.

Submission 2:

PlanetArk has proposed some minor amendments to the policy (as attached).

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Strategic Priority 3: Built Environment - *Accessible, well planned built landscapes which are in balance with the Town's unique heritage and open spaces.*

3.1 Facilitate sustainable growth with housing options to meet future community needs.

3.1.1 Advocate for a desirable planning and community outcome for all major strategic development sites.

3.1.2 Plan for a mix of inclusive diversified housing options.

3.2 Maintaining and enhancing the Town's character.

3.2.1 Ensure appropriate planning policies to protect the Town's existing built form.

3.3 Plan and maintain the Town's assets to ensure they are accessible, inviting and well connected.

3.3.1 Continue to improve asset management practices.

3.3.2 Optimal management of assets within resource capabilities.

3.3.3 Plan and advocate for improved access and connectivity.

Strategic Priority 4: Natural Environment - *Maintaining and enhancing our River foreshore and other green, open spaces with a focus on environmental sustainability and community amenity.*

4.1 *Conserve, maintain and enhance the Town's open spaces.*

4.1.1 *Partner with Stakeholders to actively protect, conserve and maintain the Swan River foreshore.*

4.1.2 *Plan for improved streetscapes parks and reserves.*

4.2 *Enhance environmental values and sustainable natural resource use.*

4.2.1 *Reduce waste through sustainable waste management practices.*

4.3 *Acknowledge the change in our climate and understand the impact of those changes.*

4.3.1 *Improve systems and infrastructure standards to assist with mitigating climate change impacts.*

Site Inspection

Not applicable

Comment

Policy 3.1.8 - Wood Encouragement Policy – General

This Policy aims to encourage the increased use of responsibly sourced wood as a building material in the construction and fit out of new dwellings and additions and alterations of existing dwellings, where feasible, in the Town.

A key part of this initiative is to encourage the increased use of responsibly sourced wood is the development and adoption of the Wood Encouragement suite of Policies. These Policies requires responsibly sourced wood to be considered as a building material, where feasible, as the primary construction material in building and fit out projects being undertaken within the Town and to support the encouragement of the use of wood in general dwelling development.

This policy does not in any way mandate the use of wood in new dwellings or additions and alterations, only that wood is at least considered as a preferred choice of material for construction and fit out in any development or redevelopment of a property.

Trees provide environmental, health and amenity benefits in relation to solar and privacy screening, microclimate, carbon absorption, bird and animal habitat, air quality and visual attractiveness within a Local Government area. The use of wood as a construction material is also considered to have mutual environmental, health, ecological and sustainable benefits which provide urban design benefits for the local community. The development of this policy, where feasible, introduces the following objectives:

- (a) to encourage the designing of residential development in a manner that promotes the use of wood within the built form.
- (b) to reinforce Council's preference for quality wood buildings in the development of briefs for residential development within the Town.
- (c) to encourage the use of wood in the construction and fit out of buildings and infrastructure.
- (d) to recognise all of the benefits that make wood a smart choice for residential buildings and infrastructure;
- (e) to encourage the use of wood in the construction and fit out of any development/redevelopment of a property within the Local Government area, where it is practical to do so.

This policy addresses Council's desire to be environmentally and ecologically sustainable. It is recommended Council adopt the policy as amended by PlanetArk in attachment 2 of this report.

12.1.1 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 051217

Moved Cr Collinson, seconded Cr White

That Council adopt the Policy No 3.1.8 Wood Encouragement Policy – General as per the amendments suggested in Attachment 2 to this report.

(CARRIED UNANIMOUSLY)

12.2 FINANCE REPORTS

12.2.1 Monthly Financial Activity Statement 30 November 2017

Applicant	Not Applicable
File ref	F/FNS2
Prepared by	Terry Paparone, Manager Administration and Finance
Supervised by	David Taylor, Executive Manager Corp. and Comm. Services
Date of Meeting	12 December 2017
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	1. Monthly Financial Activity Statement

Purpose

For Council to receive the Monthly Financial Activity Statement.

Executive Summary

To provide timely financial information to elected members including regular review of the current forecast. This statement compares actual performance against budget estimates, and summarises operating and capital results in accordance with statutory requirements.

Staff recommend that Council receives the Financial Activity Statement for the period ending 30 November 2017.

Background

The report comprises the monthly financial results with commentary focusing on comparisons to the year to date budget position.

The monthly Financial Activity Statement for the period ending 30 November 2017 is appended and includes the following:

- Financial Activity Statement
- Notes to the Financial Activity Statement including schedules of investments, rating information and debts written off.
- Capital expenditure Report

The attached Financial Activity Statements are prepared in accordance with the amended Local Government (Financial Management) Regulations 1996; together with supporting material to provide Council with easy to understand financial information covering activities undertaken during the financial year.

Consultation

Nil.

Statutory Environment

Local Government Act 1995 (As amended)

Local Government (Financial Management) Regulations 1996 (As amended)

Policy Implications

Significant accounting policies are adopted by Council on an annual basis. These policies are used in the preparation of the statutory reports submitted to Council.

Financial Implications

The November 2017 Financial Activity Statement shows variances in income and expenditure when compared with year to date draft budget estimates.

There are no proposed changes to the current budget forecast.

All amounts quoted in this report are exclusive of GST.

Strategic Implications

The matter being put to Council is not likely to have a direct impact on the strategies of Council.

4.9 A financially sustainable Town – Provide financial management services to enable the Town to sustainably provide services to the community.

Site Inspection

Not applicable

Comment

The following is a summary of information on the attached financial reports:

Revised Budget Forecast

The current budget forecast for the 30 June 2018 indicates a breakeven of \$0 which is not represented by any change to date.

Operating YTD Actuals (compared to the YTD Budget)

The November 2017 Financial Activity Statement shows variances in income and expenditure when compared with year to date current budget estimates.

Operating Revenue 102%; is \$188,000 more than the YTD budget. (Favourable)

Operating Expenditure 88%; is \$554,000 less than the YTD budget. (Favourable)

After non-cash adjustments, the total operating cash forecast is \$847,000 more than the YTD budget (Favourable).

Operating Revenue is 2% Favourable to the year to date budget.

The significant areas of favourable variations for operating revenue include:

- General Purpose Funding:
There are favourable year to date budget timing variances for:
 - Interim Rates \$49,000 which will be monitored.
 - Rates Administration Fees \$40,000 and Rates Instalment Interest Charges \$29,000 which will be offset during the year.
- Recreation & Culture:
The Swan Yacht Club Rental has a favourable year to date budget timing variance amounting to \$43,000 which will be offset in November.

The significant areas of unfavourable variations for operating revenue include:

- Recreation & Culture:
The Riverside Road Mooring Pens has an unfavourable year to date budget timing variance amounting to \$45,000 which is attributable to nine mooring pens being vacant as at the date of this report. Ongoing advertising regarding the availability of mooring pens will continue.
- Transport:
The Launching Ramp Parking Fees has an unfavourable year to date budget timing variance amounting to \$24,000 which is mainly due to seasonal factors.

Operating Expenditure is 12% Favourable to the year to date budget.

The significant areas of favourable variations for operating expenditure include:

- Governance:
Communications, Advocacy and Public Relations has a favourable year to date budget timing variance amounting to \$37,000 as the projects are in their early stages.

Employee Costs has a favourable year to date budget timing variance amounting to \$55,000 which will be offset during the year.

- Education & Welfare:
HACC Salaries has a favourable year to date budget timing variance amounting to \$41,000 which will be monitored.
- Community Amenities:
There are favourable year to date budget timing variances for; Domestic Refuse Collection \$45,000, Domestic and Commercial Recycling \$30,000 and SMRC Waste Composting Facility \$46,000 which is mainly due to invoices received/paid in the following month.
- Recreation & Culture:
East Fremantle Oval has a favourable year to date budget timing variance amounting to \$30,000. A separate report on the above will be submitted by Council's Executive Manager Corporate and Community Services to a future Council meeting.

The City of Fremantle Library has a favourable year to date budget timing variance amounting to \$100,000 due to the invoice having not been received as at the date of this report.

- Transport:
There are favourable year to date budget timing variances for; Road and Street Maintenance \$20,000 and Kerbing Maintenance \$34,000 which will be offset during the year.

The significant areas of unfavourable variations for operating expenditure include:

- Transport:
Verge Maintenance has an unfavourable year to date budget timing variance amounting to \$40,000 which is mainly due to greater emphasis having placed on this project as at this time of the year.

All capital activities have been set forward in the budget so that they can be easily monitored in terms of progress.

The majority of Infrastructure projects will commence in November.

Other details can be found in the attached notes to the financial activity statement.

Capital Programs YTD Progress Summaries

Annual Timeline 33% of year elapsed

Land & Buildings 20% expended

Infrastructure Assets 8% expended

Plant & Equipment 54% expended

Furniture & Equipment 0% expended

Capital expenditure is \$3,768,000 less than the YTD budget (Favourable) which represents 85% of the capital programs to be completed.

All amounts quoted in this report are exclusive of GST.

12.2.1 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 061217

Moved Cr A McPhail, seconded Cr M McPhail

That Council receives the Financial Activity Statement for the period ending 30 November 2017.

(CARRIED UNANIMOUSLY)

12.2.2 Accounts for Payment – November 2017

File ref	F/FNS2
Prepared by	Terry Paparone, Manager Administration and Finance
Supervised by	David Taylor, Executive Manager Corp. and Comm. Services
Meeting Date	12 December 2017
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	1. Monthly List of Payments – November 2017

Purpose

For Council to receive the monthly list of accounts paid.

Executive Summary

To endorse the list of payments made under delegated authority for the month of November 2017.

It is therefore recommended that Council receives the Lists of Accounts paid for the period 1 November to 30 November 2017, as per the summary table.

Background

The Chief Executive Officer has delegated authority to make payments from the Municipal and Trust Accounts in accordance with budget allocations.

The Town provides payments to suppliers by electronic funds transfer, cheque or credit card. Attached is an itemised list of all payments made under delegated authority during the said period.

Consultation

Nil.

Statutory Environment

Regulation 13: *Local Government (Financial Management) Regulations 1996 (as amended)*

Policy Implications

Policy F8.1 Ordering of Goods and Services.

Financial Implications

Accounts for Payment are sourced from budget allocations.

All amounts quoted in this report are inclusive of GST.

Strategic Implications

The Town of East Fremantle Strategic Community Plan 2017 – 2027 states as follows:

STRATEGIC PRIORITY 5: Leadership and Governance

A proactive, approachable Council which values community consultation, transparency and accountability.

Site Inspection

Not applicable.

Comment

The attached itemised list of payments is prepared in accordance with Regulation 13 of the amended *Local Government (Financial Management) Regulations 1996*.

12.2.2 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 071217

Moved Cr Nardi, seconded Cr White

That the list of accounts paid for the period 1 November to 30 November 2017 be received, as per the following summary table:

NOVEMBER 2017		
Voucher No	Account	Amount
5118 – 5120	Municipal (Cheques)	\$531.70
EFT24918 – EFT25088	Electronic Transfer Funds	\$1,873,514.83
Payroll	Electronic Transfer Funds	\$239,268.95
Superannuation	Electronic Transfer Funds	\$40,028.01
Credit Card	Corporate Credit Card	\$2,917.20
	Total Payments	\$2,156,260.69

(CARRIED UNANIMOUSLY)

12.2.3 Annual Report 2016/17

Applicant	Town of East Fremantle
File ref	C/ELM1
Prepared by	Gary Tuffin, Chief Executive Officer
Supervised by	Gary Tuffin, Chief Executive Officer
Date of Meeting	12 December 2017
Voting requirements	Absolute Majority
Documents tabled	Nil
Attachments	1. Annual Report 2016/17 including Audited Annual Financial Report

Purpose

To present the 2016/17 Annual Report for Council acceptance and set a date for the Annual Electors' Meeting.

Executive Summary

The 2016/17 Annual Report reflects the achievements of the Town of the previous financial year. Acceptance of this Report allows the setting of the date of the Annual Electors' Meeting.

Background

The 2016/2017 Town of East Fremantle Annual Report details the activities of the organisation over the past financial year and supports the Audited Financial Statements. The 2016/17 Financial Statements were considered by the Audit Committee on 6 December 2017 and are recommended for acceptance by Council.

The Annual Report also provides general information about the Town's activities and highlights during the year under review and reports on the progress of activity and priorities as determined in the 2017-2027 Strategic Community Plan.

Statutory Environment

Under s5.54 of the *Local Government Act 1995*, the annual report for a financial year is to be accepted by the local government no later than 31 December after that financial year.

Under s5.27(2), an electors' general meeting is to be held on a day selected by the local government but no more than 56 days after the local government accepts the annual report for the previous financial year.

Policy Implications

There are no policy implications.

Financial Implications

There are no financial implications.

Strategic Implications

Strategic Priority 5: Leadership and Governance

"A proactive, approachable Council which values community consultation, transparency and accountability."

Site Inspection

N/A

Comment

The proposed date for the Electors' Meeting would fall on the 48th day following adoption by Council at its December meeting. If this date was unsuitable for the majority of elected members, an alternative date during January 2018 would need to be agreed to.

12.2.3 OFFICER RECOMMENDATION/COUNCIL RESOLUTION 081217

Moved Cr A McPhail, seconded Cr Collinson

That Council:-

- (1) accept the 2016/17 Annual Report.**
- (2) accept the Audited Annual Financial Report 2016/17.**
- (3) hold the Annual Electors' Meeting on Tuesday 30 January 2018.**

(CARRIED BY AN ABSOLUTE MAJORITY 8:0)

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil.
14. NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING
Nil.
15. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
Nil.
16. NEW BUSINESS OF AN URGENT NATURE
Nil.
17. MATTERS BEHIND CLOSED DOORS

17. PROCEDURAL MOTION

Moved Cr Collinson, seconded Cr Nardi

That Council resolve the meeting be closed to the public to discuss item 17.1 under the terms of the *Local Government Act 1995, Section 5.23(2)(e)*.

(CARRIED UNANIMOUSLY)

The member of the gallery left the meeting.

17.1 Asset Acquisition

Moved Cr Harrington, seconded Cr Collinson

That Council accept the recommendation as presented in Report 17.1 – Asset Acquisition.

Amendment

Moved Cr A McPhail, seconded Cr M McPhail

That the word “price” be inserted after the word “purchase” in part 2 of the officer’s recommendation. (CARRIED 7:1)

The substantive motion, as amended, was put.

17.1 COUNCIL RESOLUTION 091217

Moved Cr Harrington, seconded Cr Collinson

That Council accept the recommendation as amended and presented in Report 17.1 – Asset Acquisition.

(CARRIED UNANIMOUSLY)

17. PROCEDURAL MOTION

Moved Cr Harrington, seconded Cr Nardia

That Council come from behind closed doors.

(CARRIED UNANIMOUSLY)

One member of the public returned to the meeting at 7.36pm

18. CLOSURE

There being no further business, the Presiding member declared the meeting closed at 7.37pm.

*I hereby certify that the Minutes of the meeting of the **Council** of the Town of East Fremantle, held on **12 December 2017**, Minute Book reference **1. to 18.** were confirmed at the meeting of the Council on*

20 FEBRUARY 2018.



Presiding Member

- Cr Michael McPherson