

To whom it may concern,

I am writing in regards to seeking approval for 10 Munro Street, East Fremantle to be used as a short term rental property.

The Studio space was a pre-existing structure at the time of purchase. We have since completed a renovation, converting this space from a games room / bar area to modern kitchen, dining and guest room. Initially this space was created as an extension of our family home, but given recent changes to our employment status we would like the opportunity to rent this space for short term use via the AirBNB platform.

The Studio accommodates only two guests, with a separate shower and bathroom on the premises only a few steps from the Studio. The space will be positioned as a luxury stay, with a reflective price point ensuring we are attracting the right type of guest that is looking for a quiet staycation opportunity in the beautiful East Fremantle.

Enclosed within this application please find:

- Terms of agreement that all guests will be required to sign before acceptance of their booking. This includes house rules, garbage disposal, parking procedures, location of fire extinguisher / blanket, check in and check out times.
- Code of conduct for display within Studio.
- Complaints Management Procedure.
- Fire and Emergency response plan.
- Fire and Emergency exit diagram and instruction doc.
- Imagery of Studio space.

As the Studio is situated on the same property as our family home, the space will be closely monitored by myself, and I will act as the property manager. Any issues regarding noise, parking or neighbourhood concerns will be dealt with promptly.

To ensure full transparency with our adjoining neighbours, they have also received this submission as well as the opportunity to discuss any concerns in person with us prior to this submission being supplied.

We thank you for taking the time to review this submission and look forward to answering any questions that you may have.

Regards,

Anna Hanson
Property Owner + Manager
10 Munro Street,
East Fremantle, 6158