



TOWN *of*
EAST FREMANTLE

INFORMATION PACKAGE

Public Art Panel



For further information please contact:

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1. Application Process

Selections will be based on which applicants demonstrate the highest merit for the position.

1.1 Required Documents

Please provide the following documentation:

- **Covering Letter**

Please provide a covering letter with your application, in no more than 2 pages that addresses the selection criteria and the below question:

- Please provide a brief explanation as to why you are interested in being on the Public Art Panel

The statement should demonstrate that the applicant has the relevant skills, experience, and suitability for the position in the context of the role statement. Selection Criteria can be found in the Terms of Reference.

- **Curriculum Vitae/Resume**

This should provide personal details (e.g. name, address, telephone number), qualifications and professional memberships.

1.2 Formal Qualifications

The position description addresses whether formal qualifications are a requirement. If required, photocopies of your qualification(s) or academic records should be attached to your application. Please do not submit originals.

1.3 Closing Date

The closing date for application is **4pm Friday 7 July 2023**. Applications received after the closing date will not be considered.

1.4 Criteria for Membership Application

Status and Role of the Public Art Panel

The Public Art Panel provides guidance, in a non-adversarial and informal manner, to the Town's Administration and the Council in relation to the Town of East Fremantle Public Art Strategy. The Public Art Panel performs an advisory function only.

This position is a non-paid position.

Membership

1. The Membership of the Public Art Panel shall comprise of up to six (6) representatives, including the Chair, covering a range of expertise and ideally made up as follows:
 - two (2) Elected Members (including the Mayor or their representative);
 - the Chief Executive Officer (or their representative).
 - a Public Art Practitioner or Coordinator (preferably a WA State Government Percent For Art consultant); and
 - two (2) other specialists such as a practising artist, public art coordinator, curator, art historian, academic, art critic or design professional.

Preference will be given to residents of the Town who have a detailed knowledge of the composition of the Town. Non-residents may be appointed if suitable candidates cannot be established from the Town's residents or if determined by the Council.

Terms of Reference

1. To provide guidance for the Town of East Fremantle Public Art Strategy.
2. To act in an advisory capacity and make recommendations on specified projects in relation the acquisition of public art; development projects with public art components; and any proposed projects that have the potential for public controversy and/or risk to the Town's reputation (noting that this does not include the selection or approval of new works where they meet the Policy).
3. To provide expert advice in the development and review of the Town's public art program and on public art projects.
4. To help the Town achieve high-quality public art outcomes; an excellent reputation with stakeholders; effective relationships with partners and the arts sector.

Vacancies

Vacancies shall be filled by calling for nominations of external members. Members filling a vacated position will hold that position for the remainder of the four (4) years duration of the convened Public Art Panel, as approved by the Council.

1.5 Submitting your application

Applicants are requested to forward their application one of the following ways:

| Delivered by hand, addressed to: | Via email (in Word or PDF format) to: |
|--|--|
| Carly Filbey Community Engagement Officer Town Hall, 135 Canning Highway EAST FREMANTLE WA 6158 | Carly Filbey Community Engagement Officer Town of East Fremantle admin@eastfremantle.wa.gov.au |