

INFRASTRUCTURE BOND REFUND REQUEST FORM



The Town is collecting your personal information for the purpose of responding to your request. Some of the information may be provided to the Town's contractors for the purpose of addressing your request. Your information will not be provided to any other person or agency unless you have given us permission, or where legally obligated to do so. If you would like to know more about how the Town handles your personal information, please see the [Town's Privacy Statement and Collection Notice](#).

CONDITIONS:

- Once the work has been completed, a BA7 Notice of Completion must be lodged with the Town of East Fremantle.
- The verge and all associated infrastructure must be fully reinstated, cleaned, and free of any building materials. Inspections will be undertaken both prior to the commencement of works and upon completion, to the satisfaction of the Chief Executive Officer.
(The bond will be refunded once these requirements have been met)
- Following a satisfactory inspection, please allow approximately five weeks for the bond refund to be returned to your nominated account.

BUILDING PERMIT DETAILS:

Permit Number: _____

Building Contractor: _____

Description of Works: _____

PROPERTY DETAILS:

Address: _____

Owner: _____

BOND DETAILS:

Bond Amount Paid: _____ Date Paid: _____ Receipt Number: _____

APPLICANT DETAILS:

Full Name: _____

Postal Address: _____

Contact Number: _____ Mobile: _____

EFT PAYMENT DETAILS:

BSB Number: _____ Account Number: _____

Bank Branch: _____

Account Name: _____

Signature: _____ Date: _____

OFFICE USE ONLY

Trust Name: _____

Trust Number: T _____ Amount Paid: _____ Receipt Number: _____

Date Inspected: _____ ☐ Full Refund ☐ Partial Refund Amount to be Held: \$ _____

Reason for not refunding full amount: _____

I have examined the street reserve and infrastructure relating to the permit for this property and authorise the release of the Building Permit to the applicant as stated above.

Name: _____ Signature: _____ Date: _____

FINANCE

Interest Applied

Trust Creditor: _____ (If applicable): _____ Total Refund: _____

Remittance Advice Sent: ☐ EFT ☐ Email ☐ Posted