

# Financial Hardship Application

This form is to be completed by Ratepayers who are presently suffering financial hardship and If rates and service charges are due wish to receive consideration in this regard. It is recommended that you read Policy 2.1.7 Debt Collection prior to completing this application.



TOWN of  
EAST FREMANTLE

## CONTACT INFORMATION

Full Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

## PROPERTY DETAILS

Assessment Number : \_\_\_\_\_

Property Address: \_\_\_\_\_

## PROPOSED PAYMENT PLAN.

Please note, Ratepayers will be required to provide information about their individual circumstances that may be relevant to this application Please ensure that any supporting documentation is included within this application.

Outstanding amount: \$ \_\_\_\_.

Amount to be paid: \$ \_\_\_\_.

To be paid per:

Week:

Fortnight:

Month:

Other: \_\_\_\_\_

Commencement date : \_\_\_\_\_

Additional information and details relating to this application :

## CONDITIONS

By signing this form you are agreeing to the conditions below:

1. It is the responsibility of the ratepayer to ensure that the agreed payment amounts are paid on or before the agreed due date.
2. The Town of East Fremantle requires full payment of the outstanding rates by the end of the financial year. If a Ratepayer requires an extension on this timeframe an end date must be negotiated and approved by the Executive Manager of Corporate & Community Services.
3. The ratepayer will be responsible for informing the Town of any change in circumstance that jeopardises the agreed repayment schedule.
4. Where a ratepayer meets the Financial Hardship Criteria and on the provision that all rates arrears are paid in full Payment arrangements will incur a \$0 administration fee and the Town reserves the right to waive late penalty interest, excluding the late payment interest and Service Charges applicable to the Emergency Services Levy.
5. For the purpose of recovering rates and service charges, where a rate payer has not made payment arrangements for overdue rates and service charges or maintained an agreed repayment schedule they may be subject to the Towns debt recovery procedures outlined in Council Policy 2.1.7 Debt Collection.
6. The ratepayer will be responsible for informing the Town of East Fremantle of any change in circumstance that jeopardises this payment arrangement.
7. Payments can be made using BPAY through your bank or financial institution. The biller code for the Town of East Fremantle is 889220 and your BPAY Reference Number is your payment account number on your rates notice.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## SUBMISSION

[admin@eastfremantle.wa.gov.au](mailto:admin@eastfremantle.wa.gov.au), PO Box 1097, Fremantle WA 6959 or 135 Canning Highway, East Fremantle

For additional information please contact the Town of East Fremantle on 9339 9339

## OFFICE USE ONLY

Rates Officer:

Approve:

Decline:

Executive Manager Corporate Services:

Approve:

Decline:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_