

**OFFICE USE ONLY**

FILE NO:

REGISTERED:

RECIPT / DATE:

**Town of East Fremantle**

135 Canning Highway, East Fremantle, WA 6158  
PO Box 1097, Fremantle, WA 6959

All correspondence to be addressed to the Chief Executive Officer

Telephone: (08) 9339 9339

Email:  
admin@eastfremantle.wa.gov.au

Office hours:  
Monday to Friday 8.30am to 4.30pm



TOWN of  
**EAST FREMANTLE**

## ARCHIVE SEARCH PROPERTY FILE RETRIEVAL

<b>PROPERTY DETAILS</b>	Number:		Lot No.
	Street:		
			Post Code:

<b>OWNER'S DETAILS</b>	Name:		
	Address:		
			Post Code:
	Phone No:		Fax No:
	Mobile:		E-mail:
	<b>Owners Signature:</b>		

Verification of Ownership: Rates/Drivers licence: Y / N

or

Owner's signed Authorisation (Please attach) Y / N

\$101.80 Application fee must accompany this form Y / N

**PLEASE ALLOW UP TO (14) DAYS FOR PLAN RETRIEVAL**

**PLANS REQUESTED FOR COPY:**

(Circle as required)

**Floor plans**                      Y / N

**Site Plans**                        Y / N

**Elevations**                      Y / N

**Structural Details**            Y / N

Note: All selected plans are not necessarily contained in the property file and therefore may not be available.

The \$101.80 retrieval fee includes photocopying up to an amount of \$15.00. In the event that the file does not contain any plans, the fee is not refundable. Photocopying in excess of the \$15 limit will be charged at cost ie A2 (\$2.50) per copy, A1 (\$3.50) per copy, B1 (\$5.00) per copy and AO (\$6.00) per copy.